

**FINANCE WAYS & MEANS COMMITTEE**  
**Meeting Agenda – Wednesday, February 27, 2013 @ 8:30 a.m.**  
**(Supervisors Large Conference Room)**

**Call meeting to order**

**Approval of Minutes:**

- **January 31, 2013**

**County Treasurer – Cindy Edick**

- **Treasurer's Report – 1. Selected Data as of Feb. 22, 2013**

**Resolutions:**

- 1. Authorizing the Modification of the 2012 Adopted County Budget. (Mods. 1-3)**
- 2. Authorizing the Modification of the 2013 Adopted County Budget. (Mods. 1-5)**
- 3. Authorizing Chairman to Sign Contracts with Not-for-Profit Organizations for 2013.**
- 4. Designating NBT Bank, N.A. as a Depository Bank for Funds of Madison County.**
- 5. Authorizing the Chairman to Enter into an Agreement. (George Sansoucy – Wind Farm)**

**Any other business**

**Next Meeting**

**Adjourn**

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**January 31, 2013**

**Present:**

**Committee:** J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits  
**Supervisors:** J. Becker, R. Monforte  
**County Staff:** C. Edick, S. Makarchuk, M. Scimone, S. Trexler  
**Additional:** W. Bruchis

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

**I. Approval of Minutes**

Motion by R. Cary to approve the minutes of the December 7, and December 27, 2012 meetings; second by P. Suits. Motion unanimously approved.

**II. Treasurer's Report**

C. Edick reviewed the Analysis of Sales Tax Receipts, Actual Sales Tax Distributions by Quarter 2005-2012, Analysis of Off-Track Betting Revenue, Analysis of Local Vehicle Use Tax Revenue, Local Vehicle Tax Revenue 2004-2012, Hospital and Medical Insurance Selected Data, and Analysis of Occupancy Tax Revenue 2010-2012.

**III. Resolutions**

1. Authorizing the Chairman to Enter an Agreement with the New York State Department of Health for Rabies Reimbursement and Modifying the 2013 Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
2. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Immunization Grant COLA Funds and Modifying the 2013 Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
3. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Children with Special Health Care Needs COLA Funds and Modifying the 2013 Budget – Motion by P. Suits to approve the resolution; second by R. Cary. Motion unanimously approved.
4. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Tobacco Enforcement Program Grant COLA Funds and Modifying the 2013 Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.

5. Authorizing the Chairman to Enter into an Agreement with New York State Department of Health for the Administration of Early Intervention and Modifying the 2012 County Budget – Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Lead Grant COLA Funds and Modifying the 2013 Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
7. Authorizing the Chairman to Enter into an Agreement with Toski & Co., P.C. – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.
8. Authorizing the Cancellation of a 2011 Town and County Tax including 2010-11 School Relevy – Motion by R. Cary to approve the resolution; second by R. Bono. Motion unanimously approved.
9. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Cary to approve the resolution; second by P. Suits. Motion unanimously approved.
10. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2012 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.

#### IV. Other Business

C. Edick distributed a spreadsheet showing the County's NYS Retirement rates and invoice payments for fiscal years 2004-2012 actual and 2013 estimated. There was discussion regarding the Governor's Stable Rate Pension Contribution Option.

#### V. Adjournment

1. The next regular meeting is scheduled for Wednesday, February 27, 2013 at 8:30 a.m.
2. Motion by R. Bono to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 9:43 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

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**Madison County**  
**Selected Data as of February 22, 2013**

**Sales & Use Tax**

	<u>2012</u>	<u>2013</u>	<u>Increase</u>	<u>%</u>
February 6 Distribution	\$ 1,279,722	\$ 1,324,232	\$ 44,510	3.48%
February 12 Distribution	288,447	318,293	29,846	10.35%
Total	<u>\$ 1,568,169</u>	<u>\$ 1,642,525</u>	<u>\$ 74,356</u>	<u>4.74%</u>

**Local Vehicle Use Tax**

	<u>2012</u>	<u>2013</u>	<u>(Decrease)</u>	<u>%</u>
January Receipt	\$ 24,023	\$ 21,828	\$ (2,195)	-9.14%

**Off-Track Betting Revenue**

	<u>2012</u>	<u>2013</u>	<u>(Decrease)</u>	<u>%</u>
January Receipt	\$ 4,826	\$ 4,472	\$ (354)	-7.34%
February Receipt	4,570	4,504	(66)	-1.44%
Total	<u>\$ 9,396</u>	<u>\$ 8,976</u>	<u>\$ (420)</u>	<u>-4.47%</u>

**Medical Claims Expense**

	<u>2012</u>	<u>2013</u>	<u>Increase/ (Decrease)</u>	<u>%</u>
Week ending 1/6	\$ 65,429	\$ 90,037	\$ 24,608	37.61%
Week ending 1/13	46,094	153,583	107,489	233.20%
Week ending 1/20	102,253	129,243	26,990	26.40%
Week ending 1/27	61,416	61,186	(230)	-0.37%
Week ending 2/3	55,584	101,421	45,837	82.46%
Week ending 2/10	84,788	77,542	(7,246)	-8.55%
Week ending 2/17	94,384	163,489	69,105	73.22%
Total	<u>\$ 509,948</u>	<u>\$ 776,501</u>	<u>\$ 266,553</u>	<u>52.27%</u>

**ProAct Prescription Claims**

	<u>2012</u>	<u>2013</u>	<u>Increase/ (Decrease)</u>	<u>%</u>
1/1-1/15	\$ 58,118	\$ 69,155	\$ 11,037	18.99%
1/16-1/31	71,581	89,676	18,095	25.28%
2/1-2/15	75,197	73,530	(1,667)	-2.22%
Total	<u>\$ 204,896</u>	<u>\$ 232,361</u>	<u>\$ 27,465</u>	<u>13.40%</u>

**CanaRx**

	<u>2012</u>	<u>2013</u>	<u>(Decrease)</u>	<u>%</u>
January	\$ 2,335	\$ 2,207	\$ (128)	-5.48%

RESOLUTION NO. 1

AUTHORIZING THE MODIFICAITON OF THE 2012 ADOPTED COUNTY BUDGET

RESOLVED, that the 2012 Adopted County Budget be modified as follows:

**Modification No. 1**

**General Fund**

**3110 Sheriff Department**

<u>Expense</u>	<u>From</u>	<u>To</u>
A3110.44211 K-9 Expense	4,400	4,505
A3110.44231 Ammunition & Targets	10,000	9,049
A3110.4426 Emergency Equipment	3,500	3,571
A3110.4425 Personnel Uniforms & Equipment	12,800	13,680
A3110.4299 Evidence Supplies	6,000	5,895
Totals	<u>\$ 36,700</u>	<u>\$ 36,700</u>

**3150 Sheriff-Correctional Facility**

<u>Expense</u>	<u>From</u>	<u>To</u>
A3150.44202 Paper Products	12,000	12,095
A3150.44231 Ammunition & Targets	10,000	10,237
A3150.4425 Personnel Uniforms & Equipment	22,000	23,913
A3150.44201 Food	111,800	109,887
A3150.4800 Janitorial Supplies	11,000	10,668
Totals	<u>\$ 166,800</u>	<u>\$ 166,800</u>

**Modification No. 2**

**2960 Public Health Preschool**

<u>Expense</u>	<u>From</u>	<u>To</u>
A2960.41010 Itinerent Services	\$ 465,198	\$ 509,721
A2960.4102 Tuition and Evals	1,364,047	1,393,003
A2960.4106 Admin-School Districts	73,000	104,946
A2960.4103 Summer School	185,000	79,575
Control Total	<u>\$2,087,245</u>	<u>\$2,087,245</u>

**4010 Public Health Administration**

<u>Expense</u>	<u>From</u>	<u>To</u>
A4010.40104 Onbase Maintenance	3,663	3,762
A4010.4215 Corporate Compliance	250	442
A4010.4206 Computer Software	19,783	19,492
Control Total	<u>23,696</u>	<u>23,696</u>

**4012 Public Health Prevent**

<u>Expense</u>	<u>From</u>	<u>To</u>
A4012.1 Personal Services	368,342	377,523
A4012.4203 D&T Cost Report Audit	2,000	3,000
A4012.41030 Healthy Communities	5,000	0
A4012.41052 Special Procedures	32,000	28,952
A4012.41069 Contract Services	3,400	1,267
Control Total	<u>410,742</u>	<u>410,742</u>

**4013 Public Health Home Care**Expense

A4013.4203	Legal Expenses	0	10,410
A4013.453	Nursing Supplies	3,000	13,072
A4013.1	Personal Services	203,292	199,720
A4013.4720	HCR Contract	<u>327,254</u>	<u>310,344</u>
	Control Total	533,546	533,546

**4014 Public Health Health Promotion**Expense

A4014.1	Personal Services	153,246	154,900
A4014.405	Health Promotion Exp	<u>23,800</u>	<u>22,146</u>
	Control Total	177,046	177,046

**4090 Public Health Environmental**

A4090.1	Personal Service	373,168	372,205
A4090.42908	Supplies Rabies	2,492	2,869
A4090.4225	Veterinarian Contract	2,100	1,981
A4090.4505	Post Exposure Rabies	<u>30,250</u>	<u>30,955</u>
	Control Total	408,010	408,010

**Modification No. 3****Enterprise Environmental Landfill Fund****8164 Environmental Control (Landfill)**Expense

	<u>From</u>	<u>To</u>
EE8164.44 Gas, Electric & Water Expense	\$ 60,000	\$ 48,553
EE8164.4056 Employee Safety Expense	10,000	10,540
EE8164.4730 DSS Work Crew	17,917	20,619
EE8164.4821 Equipment Fuel	170,000	176,327
EE8164.489 Photo Copy Usage	2,200	2,717
EE8164.491 Central Printing & Supply	3,225	3,579
EE8164.492 Central Telephone Expense	2,000	3,007
EE8164.840 Workers Compensation	49,762	52,722
EE8164.850 Unemployment Benefits	2,000	2,874
EE8164.860 Hospital & Medical Insurance	<u>201,365</u>	<u>197,531</u>
Control Totals	<u>\$518,469</u>	<u>\$518,469</u>

Dated: March 12, 2013

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 2**

**AUTHORIZING THE MODIFICATION OF THE 2013 ADOPTED COUNTY BUDGET**

**WHEREAS**, in accordance with County Finance Law Section 368, appropriations, except for those accounted for in the Capital Projects Fund, lapse at the close of each fiscal year; and

**WHEREAS**, County departments occasionally budget for minor projects within their respective funds that are not completed within the year they are appropriated; and

**WHEREAS**, these departments are often unable to reasonably estimate the amount of appropriations necessary to complete such projects during development of the ensuing year's budget due to work continuing to be completed toward the end of the current year; and

**WHEREAS**, the following departments have requested that some or all of the 2012 unexpended balances from their corresponding accounts be available for use during fiscal year 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the 2013 Adopted County budget be modified as follows:

**Modification No. 1**

**General Fund**

**1420 County Attorney**

**Expense**

	<u>From</u>	<u>To</u>
A1420.4010 Indian Affairs Expense	\$50,000	\$ 162,297

**3140 Probation**

**Expense**

A3140.40103 Computer Software Maintenance	-0-	<u>37,863</u>
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Totals	<u>\$50,000</u>	<u>\$200,160</u>
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Control Total		<u>\$150,160</u>
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<b><u>A599 Appropriated Fund Balance</u></b>	<u>\$6,410,869</u>	<u>\$6,561,029</u>
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Control Total		<u>\$150,160</u>
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**Modification No. 2**

**County Road Fund**

**5010 County Highway Administration**

**Expense**

	<u>From</u>	<u>To</u>
D5010.40101 Computer Equipment	\$6,000	\$7,989

**5110 Maintenance of Roads & Bridges**

Expense

D5110.46000 Local Bridge Expense	200,000	432,046
D5110.46001 Bridge Materials	40,000	45,000
D5110.46002 Guide Rail	40,000	55,000
D5110.46007 Miscellaneous Materials	30,000	42,000

**5142 County Snow Removal**

Expense

D5142.1 Personal Services	775,758	925,758
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**5199 County Road Employee Benefits**

Expense

D5199.8130 Social Security Expense	<u>246,057</u>	<u>257,532</u>
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Totals	<u>\$1,337,815</u>	<u>\$1,765,325</u>
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Control Total		<u>\$427,510</u>
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<b><u>D599 Appropriated Fund Balance</u></b>	<u>\$850,000</u>	<u>\$1,277,510</u>
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Control Total		<u>\$427,510</u>
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**Modification No. 3**

**Road Machinery Fund**

**5130 Road Machinery Repairs & Expense**

Expense

DM5130.40101 Computer Equipment	<u>\$ -0-</u>	<u>\$2,000</u>
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Control Total		<u>\$2,000</u>
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<b><u>DM599 Appropriated Fund Balance</u></b>	<u>\$25,000</u>	<u>\$27,000</u>
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Control Total		<u>\$2,000</u>
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**Modification No. 4**

**Enterprise Environmental Landfill Fund**

**8164 Environmental Control (Landfill)**

Expense

EE8164.2960 Residential Tsf Station Improvements	<u>\$25,000</u>	<u>\$70,453</u>
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EE8164.4745 Paving	<u>10,000</u>	<u>20,000</u>
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**8167 Landfill Future Expansion**

Expense

EE8167.4215 Engineering Expense	<u>20,000</u>	<u>78,273</u>
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Totals	<u>\$55,000</u>	<u>\$168,726</u>
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Control Total		<u>\$113,726</u>
<b><u>EE599 Appropriated Net Assets</u></b>	<u>\$137,110</u>	<u>\$250,836</u>
Control Total		<u>\$113,726</u>
<b>Modification No. 5</b>		
<b>Madison County Sewer District</b>		
<b><u>8110 Sewer District-Capital Expense</u></b>	<u>From</u>	<u>To</u>
<u>Expense</u>		
G8110.2913 Miscellaneous Equipment	\$60,000	\$69,400
G8110.47400 Sewer Collector Rehab	190,000	240,000
<b><u>8130 Sewer District-Operation &amp; Maintenance</u></b>		
<u>Expense</u>		
G8130.47008 Contractual Services	<u>35,500</u>	<u>55,500</u>
Totals	<u>\$285,500</u>	<u>\$364,900</u>
Control Total		<u>\$79,400</u>
<b><u>G599 Appropriated Fund Balance</u></b>	<u>\$174,446</u>	<u>\$253,846</u>
Control Total		<u>\$79,400</u>

Dated: March 12, 2013

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 3**

**AUTHORIZING CHAIRMAN TO SIGN CONTRACTS WITH NOT-FOR-PROFIT ORGANIZATIONS FOR 2013**

**WHEREAS**, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

**WHEREAS**, the Board of Supervisors authorized the payment of twenty-five (25%) percent of the total budgeted allocation to each organization listed (except for Madison County Fair), in February of 2013, with the balance of seventy-five (75%) being paid subject to review, which was completed by the appropriate legislative committees during the first quarter of 2013;

<b>A6988</b>	<b>Community Action Program</b>	<b>33,797.25</b>
<b>A6989</b>	<b>Food Bank of CNY</b>	<b>7,500.00</b>
<b>A7410</b>	<b>Mid-York &amp; Local Libraries</b>	<b>69,922.47</b>
<b>A7410</b>	<b>Mid-York Telecommunications</b>	<b>15,993.00</b>
<b>A7550</b>	<b>Madison County Fair</b>	<b>25,000.00</b>
<b>A7510</b>	<b>Madison County Historical Society</b>	<b>19,312.50</b>
<b>A7989</b>	<b>Madison County Children's Camp</b>	<b>7,500.00</b>
<b>A8025</b>	<b>CNY Regional Planning &amp; Develop. Board</b>	<b>16,732.50</b>
<b>A8710</b>	<b>Affiliated Conservation Clubs</b>	<b>2,625.00</b>
<b>A8745</b>	<b>Soil &amp; Water Conservation</b>	<b>115,875.00</b>
<b>A8750</b>	<b>Cooperative Extension</b>	<b>220,042.50</b>

**WHEREAS**, 100% of the allocation for the Madison County Fair was being held pending review by the appropriate legislative committee, which was completed during the first quarter of 2013;

**NOW, THEREFORE BE IT RESOLVED**, that the County shall pay to the Madison County Fair One Hundred (100%) percent of the 2013 budgeted allocation in July 2013, covering the period January 1, 2013 through December 31, 2013; and

**BE IT FURTHER RESOLVED**, that the County shall pay all other Agencies listed above, Seventy-Five (75%) percent of the 2013 budgeted allocation in July 2013, covering the period April 1, 2013 through December 31, 2013; and

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Supervisors be and he hereby is empowered to enter into separate contracts with the organizations listed above.

**DATED: March 12, 2013**

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**John A. Reinhardt, Chairman**  
**Finance, Ways and Means Committee**

**RESOLUTION NO. 5**

**AUTHORIIZNG THE CHAIRMAN TO ENTER INTO AN AGREEMENT**

**WHEREAS**, the Madison Wind Farm Power Facility owned by EDP Renewables North America currently has a pilot agreement scheduled to end in 2015; and

**WHEREAS**, the end of the pilot would result in the facility being placed on the tax rolls; and

**WHEREAS**, the Madison Central School District, Town of Madison and Madison County are proposing to enter into an agreement with George E. Sansoucy, PE, LLC to provide an opinion of value relating to the Madison Wind Power Facility; and

**WHEREAS**, the total County contribution towards this agreement would not exceed \$625.00 (25%) of the \$2,500 total cost;

**WHEREAS**, Madison Central Schools is contributing \$1,250.00 (50%) of the total cost and the Town of Madison is contributing \$625.00 (25%) of the total cost; and

**WHEREAS**, the Finance Ways and Means Committee has reviewed and approved this agreement;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with George E. Sansoucy, PE, LLC in the form as is on file with the Clerk of the Board.

Dated: March 12, 2013

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John A. Reinhardt, Chairman  
Finance Ways and Means Committee