

ADMINISTRATION & OVERSIGHT COMMITTEE
Meeting Agenda – Thursday, April 30, 2015 – 3:00 p.m.
Supervisors Chambers

Agenda:

3:00 p.m. Call Meeting to Order

Approval of Minutes:

- **April 14, 2015**

3:05 p.m. Discussion – Rules of the Board - with Mark Scimone

3:20 p.m. Resolutions:

- 1. Designating Disposal of Obsolete and/or Surplus County Personal Property.**
- 2. Amending Rule No. 6 of the Rules of the Madison County Board of Supervisors. (Update to Responsibilities for Government Operations Committee)**

Any other business

Next Meeting

Adjourn

Administration and Oversight Committee

Special Meeting

Minutes April 14, 2015

PRESENT: Chairman Scott Henderson
Supervisor Roger Bradstreet
Supervisor William Zupan
Supervisor Paul Walrod

ALSO: Chairman of the Board John Becker
Purchasing Agent Nicole Schafer-Farino

ABSENT: Vice Chairman James Rafta

Committee Chairman Scott Henderson called the meeting to order at 11:35 a.m. in the Supervisors Large Conference Room.

Minutes: The minutes of the March 19, 2015, regular meeting were unanimously approved on a motion of Supervisor William Zupan and a second of Supervisor Paul Walrod.

Purchasing:

The Committee discussed the numerous bids that Purchasing Agent Nicole Schafer-Farino has been coordinating along with her daily purchasing and surplus responsibilities. A motion to hire a part-time support person, either through a temp agency or intern program, to assist Purchasing Agent Nicole Schafer-Farino was made by Supervisor William Zupan, seconded by Supervisor Paul Walrod and unanimously approved.

Resolution:

A resolution requesting waiver of Rule No. 24 and No. 24-A for a resolution authorizing the County to enter into power purchase agreements to supply up to 6 MW of electricity generated by Solar Photovoltaic Systems located in the National Grid territory and NYSEG territory and to apply for NYSERDA grants in support of the project was unanimously approved on a motion of Supervisor Paul Walrod and a second of Supervisor William Zupan.

Next Meeting: April 30, 2015, immediately following Highway, Buildings and Grounds in the Supervisors Chambers.

Motion to Adjourn: The Committee adjourned at 11:45 a.m. on the motion of Supervisor Roger Bradstreet and second of Supervisor William Zupan.

Respectfully submitted by Christine Coe for Chairman Scott Henderson.

RESOLUTION NO. 1

DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with the Madison County Disposal of Obsolete and/or Surplus County Personal Property Policy and Procedures, County Personal Property is required to be declared obsolete and/or surplus by the Board of Supervisors; and

WHEREAS, the current list of County personal property waiting obsolete and/or surplus designation is attached.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION
2001 Chevy Blazer (SH2482)	SHERIFF	103,000	FAIR
2009 Chevy Impala (SH0225)	SHERIFF	156,735	POOR
2004 Chevy Cavalier (SS7831)	SOCIAL SERVICES	91,839	FAIR
2004 Chevy Impala(SS703)	SOCIAL SERVICES	133,556	POOR
2004 Chevy Impala (SS704)	SOCIAL SERVICES	144,992	GOOD
1987 Oshkosh P-2546-SP Dump (WAM028)	HIGHWAY	98,705	GOOD
1992 International 2674 Dump (WAM074)	HIGHWAY	103,261	FAIR
1998 Chevy GC2 Pickup (WAM100)	HIGHWAY	156,465	GOOD
2000 Ford Explorer (WAM104)	HIGHWAY	92,279	GOOD
1998 Chevy C2500 Pick up (WAM106)	HIGHWAY	128,813	GOOD
2007 Ford F250 Pick Up (WAM110)	HIGHWAY	147,212	GOOD
2008 CHEVY 8' PICKUP BOX ONLY	HIGHWAY	----	FAIR

Dated: May 12, 2015

Scott Henderson, Chairman
Administration and Oversight Committee

RESOLUTION NO. 2

**AMENDING RULE NO. 6 OF THE RULES OF THE MADISON COUNTY
BOARD OF SUPERVISORS**

WHEREAS, Rule No. 6 of the Rules of the Madison County Board of Supervisors sets forth the various committees of this Board and their respective responsibilities; and

WHEREAS, after review by Chairman of the Board of Supervisors and the Administration and Oversight Committee, it has been determined that updates be made to the responsibilities of the Government Operations Committee; and

WHEREAS, the amendment to Rule No. 6 to update the Responsibilities of the Government Operations Committee is hereby proposed; and

WHEREAS, the proposed amendment has been made in writing, offered, and laid upon the table for more than 24 hours prior to adoption in accordance with Rule No. 25 of the Rules of the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED, that Rule No. 6 of the Madison County Board of Supervisors be and is hereby amended effective immediately, updating the responsibilities of the Government Operations Committee.

Dated: May 12, 2015

Scott A. Henderson, Chairperson
Administration and Oversight Committee

RULE 6.

The following shall be the standing committees to be appointed by the Chairman at the January meeting of the Board and the jurisdiction of each committee shall be as follows:

GOVERNMENT OPERATIONS:

Responsible for Personnel, Civil Service, Labor Relations, Health Insurance and Benefits, County Attorney, Ethics Law, Office of the Clerk to the Board of Supervisors, Supervisors' Accounts, NYSAC, NACO, Public Relations to include Freedom of Information Law and Records Access Officer, PESH, HIPAA, Safety and Worker's Compensation, Employees Assistance Program, Personnel Management Functions, in conjunction with the County Administrator appoints search committees for all Department Head level recruitments to include at least one representative of the Government Operations and Legislative Home Committees, ,

and Information

Technology including all County telephone services.

Deleted: particpate in the

Deleted: Interview process for new

Deleted: Department Heads with the respective

Deleted: leglslative committee and to recommend to the Board the names of

Deleted: candidates for all county management positions