

ADMINISTRATION AND OVERSIGHT COMMITTEE
Meeting Agenda – Thursday, July 17, 2014 @ 3:00 p.m.
Atrium Conference Room

Agenda:

- 3:00 p.m. Call meeting to order
- 3:05 p.m. Approval of minutes:
- June 19, 2014
- 3:10 p.m. Board of Elections
- Primary Costs
 - Resolutions for Pollsites (1-3)
 - Tentative – 2015 Elections Budget
- 3:40 p.m. Meet & Greet – Nicole Schafer-Farino, Purchasing Agent
- 3:50 p.m. Discussion – Report of Examination Office of State Comptroller – Sheriff's Dept. (Note: Mark already emailed you a copy of this)
- Any other business
- Next Meeting
- Adjourn

Administration and Oversight Committee

Minutes of Regular Meeting June 19, 2014

PRESENT: Chairman Scott Henderson and Supervisors Daniel S. Degear, Paul “Pete” Walrod and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, County Administrator Mark Scimone, Supervisor John Salka

ABSENT: Vice Chairman James V. Rafte, Sr.

Chairman Scott Henderson called the meeting to order at 3:02 p.m. in the Supervisors Large Conference Room.

Probation Supervision Fees: County Administrator Mark Scimone reviewed a memo from Probation Director Joanne Miller regarding the imposition of supervision fees subsequent to a mention by auditors from the Office of the State Comptroller that it was allowed.

He said if the County decides to impose fees, there should be a provision for waivers.

Supervisor Daniel S. Degear said he does not believe in waivers; either the County imposes fees or it doesn't. He said despite recent negative publicity focusing on the County's not collecting those fees, the audit report was overwhelmingly positive, particularly in the area of controls, and Degear thought they should get kudos, especially considering the changes in the department over the past year or two.

Chairman Scott Henderson suggested the Committee send the matter on to the Criminal Justice Committee to make a decision whether to charge the fees. The Committee reached consensus to do so, and no further action was taken.

Management Appraisal Process: The Committee discussed briefly moving forward with the management appraisal process talked about in May. More will be done on this in the coming months.

Committee Operations: Supervisor Paul “Pete” Walrod asked if the Board of Supervisors had rules about how committee meetings are conducted. Scimone and Chairman John M. Becker advised that it has largely been left up to the committee chairs. Walrod's particular concern involved public participation, which is not provided under Open Meetings Law. Fellow supervisors suggested he speak with the committee chair before the meeting to express his concerns.

Next Meeting: July 17, 2014, at 3 p.m. in the Supervisors Large Conference Room.

Motion to Adjourn: The Committee adjourned at 3:42 p.m. on the motion of Becker and second of Supervisor William Zupan.

Respectfully submitted June 20, 2014, by Martha E. Conway for Chairman Scott Henderson and approved July 17, 2014.

RESOLUTION NO. 1

AUTHORIZING THE MADISON COUNTY BOARD OF ELECTIONS TO CONTRACT FOR POLL SITE USAGE

WHEREAS, pursuant to Election Law § 4-104 a resolution was passed by the County Board of Supervisors consolidating the responsibility for polling sites, and other election matters, solely in the Madison County Board of Elections; and

WHEREAS, in the past, the local municipalities have entered into agreements with the owners of the respective polling sites for the purpose of allowing elections to be held at said sites; and

WHEREAS, the Board of Elections has been undertaking the changes required to transition the control of polling sites and other election functions from the local municipalities to the Madison County Board of Elections; and

WHEREAS, Madison County requires an agreement to determine terms, insurance and liability before said premise can be used for the purpose of holding elections; and

WHEREAS, the Agreements with the polling site owners regarding the following pollsites; Leonardsville Fire House, Brookfield Town Building, North Brookfield Fire House, New Woodstock Free Library, Cazenovia High School, DeRuyter Town Building, Eaton Town Building, Fenner Town Hall, Georgetown Town Hall, Hamilton Public Library, Earlville Village Office, Poolville Community Center, Lebanon Town Office Building, New Life Church Cafe, Heritage Baptist Church, Madison Fire House, Erieville Fire House, Nelson Town Building, Smithfield Community Center, Stockbridge Town Building, Sullivan Veteran's Memorial Parks & Recreational Building and Sullivan Town Office Building are on file with the Clerk of the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors herein and hereby authorizes and ratifies the Agreements for polling sites currently on file with the Clerk of the Board of Supervisors, and the Chairman of the Board of Supervisors is hereby authorized to execute the same.

Dated: August 12, 2014

Scott Henderson, Chairman
Administration and Oversight Committee

RESOLUTION NO. 2

AUTHORIZING THE MADISON COUNTY BOARD OF ELECTIONS TO CONTRACT FOR POLL SITE USAGE

WHEREAS, pursuant to Election Law § 4-104 a resolution was passed by the County Board of Supervisors consolidating the responsibility for polling sites, and other election matters, solely in the Madison County Board of Elections; and

WHEREAS, in the past, the local municipalities have entered into agreements with the owners of the respective polling sites for the purpose of allowing elections to be held at said sites; and

WHEREAS, the Board of Elections has been undertaking the changes required to transition the control of polling sites and other election functions from the local municipalities to the Madison County Board of Elections; and

WHEREAS, Madison County requires an agreement to determine terms, insurance, and liability before said premise can be used for the purpose of holding elections; and

WHEREAS, pursuant to the terms of the HAVA Polling Place Access Improvement Grant, whenever any permanent improvements to a polling facility are made, the parties must enter into at least a five (5) year Lease; and

WHEREAS, permanent improvements were made to the Lincoln Fire House (2010) using funding from the HAVA Polling Place Access Improvement Grant; and

WHEREAS, the Agreement with the polling site owner regarding the Lincoln Fire House is on file with the Clerk of the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors herein and hereby authorizes and ratifies the Agreement for the Lincoln District 1 and 2 polling site currently on file with the Clerk of the Board of Supervisors, and the Chairman of the Board of Supervisors is hereby authorized to execute the same.

Dated: August 12, 2014

Scott Henderson, Chairman
Administration and Oversight Committee

RESOLUTION NO. 3

AUTHORIZING THE MADISON COUNTY BOARD OF ELECTIONS TO CONTRACT FOR POLL SITE USAGE

WHEREAS, pursuant to Election Law § 4-104 a resolution was passed by the County Board of Supervisors consolidating the responsibility for polling sites, and other election matters, solely in the Madison County Board of Elections; and

WHEREAS, in the past, the local municipalities have entered into agreements with the owners of the respective polling sites for the purpose of allowing elections to be held at said sites; and

WHEREAS, the Board of Elections has been undertaking the changes required to transition the control of polling sites and other election functions from the local municipalities to the Madison County Board of Elections; and

WHEREAS, Madison County requires an agreement to determine terms, insurance, liability, and rent before said premise can be used for the purpose of holding elections; and

WHEREAS, polling places that are not required to allow access may request a rental fee; and

WHEREAS, the Lease Agreement, with the rent fee clause, regarding the pollsites; Cazenovia American Legion, Grace Lutheran Church, St. Agatha's Church Center, Canastota VFW, Fyler Community Hall, St. Paul's United Methodist Church, Kallet Civic Center, Bridgeport Firehouse and Sullivan Free Library are on file with the Clerk of the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED that the Madison County Board of Supervisors herein and hereby authorizes and ratifies the Agreements for polling sites currently on file with the Clerk of the Board of Supervisors, and the Chairman of the Board of Supervisors is hereby authorized to execute the same.

Dated: August 12, 2014

Scott Henderson, Chairman
Administration and Oversight Committee

2015 - Tentative Budget

Department: 1450		IFM/Access Budgetary Worksheet										Yof 2			
Board of Elections		Departmental										7/15/2014			
Appropriations															
Budget Account															
Account	Description	2012		2013		2013		2014		Orders and Expenditures as of 7/3/2014		Anticipated Expenditures as of 7/3/2014		2015 Departmental Request	
		Adopted	Modified	Orders and Expenditures	Adopted	Modified	Orders and Expenditures	Adopted	Modified	Orders and Expenditures	Unencumbered Balance as of 7/3/2014	Expenditures as of 7/3/2014	Expenditures as of 7/3/2014	Request	
A1450.1	Personal Services	316,443.00	316,443.00	257,526.66	285,065.00	235,832.54	307,192.00	285,065.00	102,637.12	182,427.88	0.00	0.00	306,878.00		
A1450.1	1010 Election Commissioner	50,084.00	50,084.00	51,587.00	51,587.00	53,135.00	53,135.00	51,587.00	51,587.00	51,587.00	0.00	0.00	54,729.00		
A1450.1	1020 Election Commissioner	50,084.00	50,084.00	51,587.00	51,587.00	53,135.00	53,135.00	51,587.00	51,587.00	51,587.00	0.00	0.00	54,729.00		
A1450.1	1030 Senior Election Clerk	29,445.00	29,445.00	31,828.00	31,828.00	32,738.00	32,738.00	31,828.00	31,828.00	31,828.00	0.00	0.00	33,720.00		
A1450.1	1040 Senior Election Clerk	26,992.00	26,992.00	27,802.00	27,802.00	28,656.00	28,656.00	27,802.00	27,802.00	27,802.00	0.00	0.00	29,495.00		
A1450.1	1045 Voter Technician	15,354.00	15,354.00	13,023.00	13,023.00	11,514.00	11,514.00	13,023.00	13,023.00	13,023.00	0.00	0.00	10,679.00		
A1450.1	1046 Voter Technician	15,354.00	15,354.00	13,023.00	13,023.00	11,514.00	11,514.00	13,023.00	13,023.00	13,023.00	0.00	0.00	10,679.00		
A1450.1	1047 Poll Inspectors	104,130.00	104,130.00	76,215.00	76,215.00	100,520.00	100,520.00	76,215.00	76,215.00	76,215.00	0.00	0.00	75,695.00		
A1450.1	1050 Extra Help	25,000.00	25,000.00	20,000.00	20,000.00	16,000.00	16,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00	16,000.00		
A1450.1	1990 Prov for Negotiated Sal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.1	1980 Termination Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.1	.1 Subtotals:	316,443.00	316,443.00	267,526.66	285,065.00	235,832.54	307,192.00	285,065.00	102,637.12	182,427.88	0.00	0.00	306,878.00		
A1450.2110	Computer Equipment	0.00	8,000.00	5,750.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.2310	NTS Image-It	0.00	19,265.00	0.00	19,265.00	19,265.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.2310	.2 Subtotals:	0.00	27,265.00	5,750.44	19,265.00	19,265.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.4010	Computer Equipment	0.00	0.00	0.00	440.00	440.00	0.00	0.00	0.00	21.48	0.00	0.00	0.00		
A1450.4018	Election Expense	6,000.00	6,000.00	1,482.05	6,000.00	2,713.84	6,000.00	6,000.00	82.98	5,917.02	0.00	0.00	2,000.00		
A1450.4023	NTS Maintenance & Support	50,674.00	50,674.00	50,673.55	43,181.00	43,181.00	43,181.00	43,181.00	43,181.00	0.00	0.00	0.00	38,292.00		
A1450.4024	Kardex Lektriver Maintenance	1,362.00	1,362.00	1,286.90	300.00	0.00	350.00	350.00	0.00	350.00	0.00	0.00	0.00		
A1450.4026	Outside Printing Expense	84,932.00	76,332.00	41,680.11	50,445.00	19,867.16	55,976.00	37,271.00	782.80	36,508.20	0.00	0.00	31,826.00		
A1450.41	Travel Expense (Mileage)	4,000.00	4,000.00	3,816.94	4,000.00	2,214.17	4,000.00	4,000.00	1,626.01	2,373.99	0.00	0.00	4,000.00		
A1450.4101	Voter Centralization Expense	36,398.00	36,398.00	33,295.02	23,093.00	14,249.43	36,394.00	34,384.00	922.60	33,461.40	0.00	0.00	32,473.00		
A1450.410101	Voter Education - 5% Match	529.00	529.00	0.00	529.00	0.00	504.00	504.00	0.00	504.00	0.00	0.00	504.00		
A1450.41101	Tuition/Education Reimburseme	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.488	Office Equipment Maintenance &	500.00	500.00	0.00	500.00	57.70	500.00	500.00	0.00	500.00	0.00	0.00	850.00		
A1450.4681	Imagecast Warranty and Suppor	0.00	0.00	0.00	1,000.00	0.00	25,595.00	44,300.00	44,299.00	1.00	0.00	0.00	900.00		
A1450.489	Photo Copy Usage/Lease Exper	2,453.00	2,453.00	1,588.92	2,453.00	1,738.15	2,000.00	2,000.00	614.98	1,385.02	0.00	0.00	2,000.00		
A1450.490	Central Postage Expense	7,440.00	7,560.00	7,559.46	6,640.00	4,722.63	7,640.00	7,640.00	1,399.88	6,240.12	0.00	0.00	7,640.00		
A1450.4902	Postage Expense (Direct)	8,380.00	8,980.00	8,888.54	9,500.00	9,349.24	9,900.00	9,900.00	9,369.24	530.76	0.00	0.00	10,341.00		
A1450.491	Central Printing & Supply	8,900.00	7,900.00	5,316.21	7,000.00	5,289.29	6,000.00	6,000.00	297.93	5,702.07	0.00	0.00	6,000.00		
A1450.4911	Office Supply & Expense (Outsi	8,900.00	8,900.00	4,176.10	7,000.00	2,572.04	6,000.00	6,000.00	1,485.07	4,514.93	0.00	0.00	6,000.00		
A1450.492	Central Telephone Expense	1,000.00	1,000.00	784.09	1,000.00	653.40	1,000.00	1,000.00	264.69	735.31	0.00	0.00	1,000.00		
A1450.483	Central Garage Expense	1,000.00	1,000.00	922.13	1,200.00	701.24	1,200.00	1,200.00	127.39	1,072.61	0.00	0.00	1,200.00		
A1450.484	Central Security Expense	3,804.00	4,355.00	4,354.08	1,949.00	1,900.53	1,990.00	1,990.00	810.22	1,179.78	0.00	0.00	1,990.00		
A1450.484	.4 Subtotals:	225,372.00	218,043.00	165,834.10	166,790.00	109,649.82	208,230.00	208,230.00	107,232.31	100,997.69	0.00	0.00	147,016.00		
A1450.811	Employee Health Insurance	58,003.00	54,125.00	54,124.56	68,969.00	68,968.56	68,994.00	68,994.00	50,123.84	36,770.16	0.00	0.00	0.00		
A1450.8110	State Retirement Expense	38,628.00	38,628.00	34,670.41	42,333.00	37,892.08	40,772.00	40,772.00	8,035.26	32,736.74	0.00	0.00	0.00		
A1450.8130	Social Security Expense	24,208.00	19,260.00	13,929.81	21,807.00	14,088.31	23,500.00	23,885.00	7,356.58	16,528.42	0.00	0.00	23,482.00		
A1450.8140	Workers Compensation Expens	758.00	525.00	524.46	785.00	531.22	529.00	529.00	125.10	403.90	0.00	0.00	0.00		
A1450.8150	Unemployment Benefits Expens	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1450.8155	Disability Expense	0.00	0.00	0.00	77.00	76.99	151.00	151.00	75.60	75.40	0.00	0.00	0.00		
A1450.8155	.8 Subtotals:	121,597.00	112,538.00	103,249.24	133,894.00	121,557.16	151,846.00	152,231.00	65,716.38	75.40	0.00	0.00	23,482.00		
A1450.8155	Grand Totals:	663,412.00	674,289.00	542,360.44	585,749.00	486,304.52	667,266.00	645,526.00	275,585.81	389,940.19	0.00	0.00	477,376.00		

Department: 1450		IFM/Access Budgetary Worksheet										2 of 2			
Board of Elections		Departmental										7/15/2014			
Appropriations															
Account	Budget Account Description	2012		2012		2013		2013		2014		2014		2015	
		Adopted	Modified	Orders and Expenditures	Adopted	Modified	Orders and Expenditures	Adopted	Modified	Orders and Expenditures	Unencumbered Balance as of 7/3/2014	Anticipated Expenditures as of 7/3/2014	Departmental Request		
	Less Revenues	0.00	19,265.00	0.00	0.00	0.00	400.00	400.00	400.00	1,400.00	(1,000.00)	0.00	0.00		
	Net Cost	663,412.00	655,024.00	542,360.44	585,749.00	584,799.00	485,904.52	645,126.00	274,185.81	370,940.19	0.00	477,376.00			

BUDGET FOR 2015
BOARD OF ELECTIONS
2015 DEPARTMENTAL REQUEST

- A1450.1** *The Salary for Senior Election Clerk 1030 is \$1,500 more because Ann Jones received her Master's in 2012 and she receives \$1,500 more on her base salary.
- Inspectors, Technicians, extra help: part-time help, voting system technicians, and election inspectors are in this line.
- Part-time help: we are requesting **\$16,000** for the part-time help in our office (the same as 2014). We have allowed this to be cut the last few years, but it is as low as it can go.
- Voting system technicians: we are requesting **\$21,358.08** - \$1,668.92 less than 2014 due to less elections in 2015. **They have a lot of responsibility with programming the ballots and machines for every election along with troubleshooting any issues that come up with the machines on Election Day.** A sheet is attached that breaks down the cost for this expense.
- Election day workers: we are requesting **\$75,695** - \$24,825 less because of less elections than we had in 2014. This group includes our inspectors, alternate inspectors, election coordinators and has the expenses for our schools of instructions. A sheet is attached that breaks down the pay for each group of our election day workers and the expenses for each election and the schools of instruction.
- The total for this line is **\$113,053.08**, which is \$30,493.92 less than 2014 because of fewer elections for 2015. Termination benefits are listed because Lynne is retiring the end of 2014 and benefits will be paid in 2015.
- A1450.2110** Computer Equipment: (over \$1,000) \$0 for 2015.
- A450.40101** Computer Equipment: (under \$1,000) \$0 for 2015.
- A1450.4018** Election Expense: legal notices, newspaper renewals, etc. We are requesting **\$2,000**. This is less than 2014 because we moved technician training to the centralization line, where it should be.
- A1450.4023** NTS Maintenance and Support for 2015.
The current agreement that we have with NTS with the yearly payments due and the length of the contracts are listed below:
New 3 year contract:
TEAM Voter Registration, Sign-It, Full Document Imaging, eSuite and IMS for the period from January 1, 2015 to December 31, 2017 is annually payable on January 15th. The payment for is **\$38,292.00**, which is **\$2,111 more** than the last 3 years.
We were using the Custodian program, which was \$7,000 maintenance per year, but the State Board of Elections has provided an asset management program to each county free of charge that we are now going to use, saving us \$7,000. The total for this line is **\$38,292**, which is **\$4,889 less than 2014**.
- A1450.4026** Outside Printing: ballots and mail check cards that are printed outside our office. The cost for mail check cards is approximately \$4,100. The cost for ballots is **\$27,725.40**. A sheet detailing the breakdown of costs for the ballots is attached. The total for this line for 2015 is **\$31,825.40**, which is **\$23,823.40 less** than 2014 because of fewer elections.
- A1450.41** Travel Expense: expenses for conferences, workshops, voter outreach. We are requesting **\$4,000** – the same as 2014.
- A1450.4101** Voter Centralization Expense: custodian, courier and party representative expenses, rental trucks for transporting the new voting system, rent on poll sites and telephone lease for two poll sites. Also in this line is equipment that we estimate we will need for the voting system warehouse.

Custodian, Courier and Party Representative expenses:

Custodian expenses for delivering the voting machines and setting up the poll sites the day before each election and picking them up and taking down the poll site the day after, 2 elections: **\$10,440**. Courier expenses for picking up the memory cards from each poll site and delivering them to the Board of Elections after the polls close for primary, general and village elections: **\$2,680**. Party Rep expenses for checking voting machines prior to each election (village, primary and general): **\$3,600**. Mileage for custodians and party reps since they are still vouchered and have to travel to Wampsville: **\$3,643**. The total for Custodian, Courier and Party Rep expenses for this line: **\$20,363**.

Rental truck costs are as follows:

Rent three 26' trucks: \$155/day for three days for each election plus 45 cents per mile, environmental fees and the cost of gas. Total for one election is approximately \$2,913. The cost for 2 elections would be **\$5,826** for the routes run with the rental trucks. The routes run with our cargo van would cost approximately \$132 for 2 elections, add in village elections of \$187 and that total would come to **\$319** for routes run with our cargo van. Total of **\$6,145** for truck rental and machine delivery. Our new purchasing agent is going to look into putting the rental truck out on bid to see if she can get the trucks for us cheaper as the costs keep going up every year.

Rent on poll sites: we pay \$75-150 for rent to some of our poll sites. One of our poll sites, Kallet Civic Center, costs \$150 per election. We consolidated 4 wards to that site, which saves us on other election expenses (less machines, inspectors). The Kallet normally charges more. The cost for rent: **\$1,425**.

Technician training – 2 technicians for Tech level I and II Classes: \$3,500 to \$4,500 depending on whether both classes are taken at once or separately. Total: **\$4,500**

We use the county radios for poll sites where there are no telephones available or cell phone coverage. We have purchased one tracphone in 2013. Total for 2 minute cards **\$39.98** - each card costs \$19.99. Total for centralization line for 2015 is **\$ 32,472.98**, which is \$3,920.90 less than 2014 because of one less primary and 3 less village elections.

- A1450.410101** Voter Education – 5% Match. This line is the amount of money we have to show to access our HAVA allocation for Voter Education and Poll Worker Training. The amount is **\$504**.
- A1450.4111** Tuition/Education Reimbursement - **\$1,000** is what we are have requested for access classes that office staff plan on taking but we are requesting **0** for 2015.
- A1450.488** Office Equipment – maintenance & repair: This line was **\$500** in 2014. Combined .4024 (Kardex Lektreiver Maintenance) with this line as it is maintenance only now. Kardex Lektriever maintenance: **\$350** plus parts per year. Total for this line is **\$850** for 2015.
- A1450.4881** ImageCast Warranty and Support: We have a 3 year agreement with OGS on the BMD's and ICP's that the warranty was up in 2013 and on the EMS. We also have more machines that will be going off the initial 5 year warranty for the next few years. In 2015, 4 ICP's will go off warranty in April. The cost to maintain those machines will be \$900.
- A1450.489** Photo Copy Usage/Lease: We use the copier for a printer now and use it to print our poll books, which is a savings to the county over having them printed by NTS. We are asking for **\$2,000** for 2015 – same as 2014.
- A1450.490** Central Postage Expense: Mailing absentee ballots comes out of this line and the amount varies from town to federal or state election year. Also our confirmation, cancellation and transfer notices postage comes out of this line. Our budget line for 2014 was **\$7,640** and we are asking for the same amount.
- A1450.4902** Postage Expense (Direct): Mail check and our Business Reply Mail annual permit fee are included in this line. The cost for mail check for 2014 was \$9,531. The Business Reply Mail annual permit fee is **\$240** (**this goes up approximately \$20 a year so we are adding that much for 2015**). We also have to replenish the fund for returned mail at the post office a few times a year and this costs approximately **\$100**. The mail check amount went up approximately \$450 this year so we are asking for **\$10,341** to cover postage and the Annual permit fee. This is \$441 **MORE** than 2014. This is due to increased postage costs.

- A1450.491 Central Printing and Supply: This line is our allocation for Central Printing and Supply services and for office supplies that we get through Central Services. We are requesting \$6,000 for 2015, which is the same as 2014.
- A1450.4911 Office Supply and Expense (Outside): Supplies for our office that we cannot get through Central Services. The amount requested is \$6,000 – the same as 2014.
- A1450.492 Central Telephone: 2015 budget request is \$1,000 – same as 2014.
- A1450.493 Central Garage Expense: budget line for fuel and maintenance for our cargo van. The amount given to us by Joe Wisinski for 2014 was \$1,200. We haven't been given the amount for 2015 yet.
- A1450.494 Central Security: the amount given to us for 2014 was \$1,990. We haven't been given the amount for 2015 yet.

TRANSPORTING VOTING SYSTEM TO AND FROM WAREHOUSE

RENTAL TRUCKS - 3 26' trucks @ \$155 per day plus .45/mile & environ. fees for 3 days for each election.

PRIMARY:- FALL

3 trucks: 3days: rental, mileage, fuel, fees (see attached sheet)	\$2,913.00		
GENERAL - same as above	\$2,913.00		
Cargo van gas for 2 elections	\$132.00		
VILLAGE - will use our van to deliver and pick up voting machines/supplies	\$187.00	\$6,145.00	\$6,145.00

RENT ON POLLING SITES - number in () is number of elections in 2014

Cazenovia American Legion has 1 extra for Village Election			
Cazenovia - American Legion (3) X\$75 per election	\$225.00		
Lenox - \$75 per election to Grace Luth. Church (2), St. Agatha's Church (2), Can VFW (2)	\$450.00		
Sullivan - Fyler community Hall(2) & Sullivan Free Library (2) x \$75 per election	\$300.00		
Oneida - Kallet (2) @ \$150 & St. Pauls (2) x \$75 per election	\$450.00	\$1,425.00	\$1,425.00

TELEPHONE LEASE FOR CAZENOVIA #1 & HAMILTON #4

No lease - CA 1 poll site moved, has phone: Verizon TracFone works at HA 4

60 MINUTE CARDS FOR TRACFONES FOR POLL SITES

Two 60 minute cards @ \$19.99 - for when we use the phone	\$39.98	\$39.98	\$39.98
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CUSTODIAN, COURIER AND PARTY REPRESENTATIVE EXPENSES

CUSTODIANS (8 total for 2 primaries and general) - Delivery and pick up of machines

DELIVERY OF MACHINES AND SETUP OF POLLSITE:

PRIMARY ELECTION (40 MACHINES) \$30/MACHINESx2			
Delivery of machines and setup of pollsite:	\$2,400.00		
Pick-up of machines and takedown of pollsite:	\$2,400.00		
GENERAL ELECTION (47 MACHINES) \$30/MACHINESx2			
Delivery of machines and setup of pollsite	\$2,820.00		
Pick-up of machines and takedown of pollsite:	\$2,820.00	\$10,440.00	
TOTAL FOR CUSTODIANS			\$10,440.00

COURIERS (To pick memory cards up from each poll site and deliver to BOE)

\$40 per poll site per election			
Fall Primary Election \$40 x 32 poll sites	\$1,280.00		
General Election \$40 x 32 poll sites	\$1,280.00		
Village Elections (3 Elections) \$40 x 3 poll sites	\$120.00	\$2,680.00	\$2,680.00
TOTAL FOR COURIERS			

PARTY REPS (2 PER MACHINE)

Fall Primary Election (40 Machines) \$20/Machine x 2	\$1,600.00		
General Election (47 Machines) \$20/Machine x 2	\$1,880.00		
Village Elections (3 Machines) \$20/Machine x 2	\$120.00	\$3,600.00	
TOTAL FOR PARTY REPS			\$3,600.00

MILEAGE FOR ELECTION DAY WORKERS

Couriers: Approximately \$670 per full county election (3 this year=\$2010)			
plus Mar and June village elections: \$119 for March and June:	\$2,129		
Party Reps: \$623 for a full county election - 2 for 2015 = \$1,246;			
3 villages: \$191 for a total of \$1,246.	\$1,246		
Custodians: 2 full county elections: \$134 each election x2 = \$268	\$268		
Total for mileage	\$3,643	\$3,643.00	\$3,643.00

TECHNICIAN TRAINING

Training for voting machine technicians. Tech level 1, 2 or 3: Cost depends on which class, length of class and how many attend. \$3,500-\$4,500		\$4,500.00	\$4,500.00
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Total for this line**\$28,239.48**

ESTIMATED COST FOR BALLOTS - 2015**GENERAL ELECTION: We estimate 41,000 for Nov. 2015**

41,000	Average 80% turnout: 41,000 x 80%	
	32,800	ballots
	<u>\$0.48</u>	cost per ballot
	\$15,744.00	cost of ballots
	2750	comprehensive and standard test ballots
	<u>\$1.20</u>	per ballot (Dominion marking them for us)
	\$3,300.00	
		<u>\$19,044.00</u> Cost of ballots for General Election

FULL COUNTY REPUBLICAN PRIMARY**Republican Primary Election: we estimate 16,500 registered Republicans**

16,500	Average 50% turnout: 16,500 x 50%	
	8,250	ballots
	<u>\$0.48</u>	cost per ballot
	\$3,960.00	cost of ballots
	2750	comprehensive and standard test deck ballots
	<u>\$1.20</u>	
	\$3,300.00	
		<u>\$7,260.00</u> Cost of ballots for Rep Primary Election

BLANK BALLOT STOCK NEEDED FOR BMD VOTING FOR ALL ELECTIONS

BMD BALLOTS: Stubbed ballots		
10 per district per election: 10 x 54 districts plus 3 village elections		54 + 3; 57 x 10 = 570
	570	ballots
	<u>\$0.22</u>	cost per ballot
	\$125.40	cost of blank ballots

VILLAGE ELECTIONS**Village Elections for 2015: We will have 3 elections (Earlville, Cazenovia, and Hamilton)
We do our own absentee and sample ballots**

1,550	estimated registered voters in Cazenovia	
570	estimated registered voters in Earlville (350 Madison Co.; 220 Chenango Co.)	
<u>1,280</u>	estimated registered voters in Hamilton	
3,400	total voters for all 3 villages	
	2,550 ballots	75% of ballots (3400 x 75%)
	<u>\$0.48</u>	cost per ballot
	\$1,224.00	cost of ballots
	\$72.00	test deck ballots - 50 per village @ .48 ea (50 x 3 x .48)
		<u>\$1,296.00</u> Cost of ballots for Village Elections

ESTIMATED TOTAL COST FOR BALLOTS - 2015

<u>\$19,044.00</u>	Total cost of ballots for General Election
<u>\$7,260.00</u>	Total cost for ballots for Republican Primary
<u>\$1,296.00</u>	Total cost of ballots for Village Elections
<u>\$125.40</u>	Total cost for stubbed blank ballots for BMD voting
<u>\$27,725.40</u>	Total cost of ballots for elections in 2015

Run	Town/City	Vehicle/ Machines	Truck Route	Miles	Mileage Cost	Rental Cost	**Gas	County Fuel	Fees & Taxes	Total for 3 days
1	Oneida	5								
	Stockbridge	1		31.1						
Mileage: 40 divided by 7 mpg = 6 gallons x \$5.50 a gallon = \$66 for 2 days										
	Total	6 machines		*40	n/a	n/a		\$66.00		\$66.00
2		26' Truck	Wamps- Lx/Su			\$155.00				\$465.00
				130	\$0.45		\$76.50			\$58.50
								\$137.50		\$137.50
				Delivery and pickup and licensing fees					\$131.00	\$131.00
Took the mileage from the rental records from 2014PF: and added extra in case of change of route.				118 total miles for 2 days						
				130						
Mileage: 100 x .45 = \$58.50 (Penske charge)										
County gas for deployment: 25 gal x \$5.50 = \$137.50										
	Total									\$792.00
3		26' Truck	Brookfield run			\$155.00				\$465.00
				228	\$0.45					\$102.60
								\$214.50		\$214.50
				Delivery and pickup and licensing fees					\$131.00	\$131.00
Took the mileage from the rental records from 2014PF: and added extra in case of change of route.				218 total miles for 2 days						
				228						
Mileage: 228 x .45 = \$121.59 (Penske charge)										
County gas for deployment: gal x \$5.50 = \$137.50										
	Total									\$1,018.10
4		26" Truck	Lebanon Run			\$155.00				\$465.00
				270	\$0.45					\$121.50
								\$203.50		\$203.50
				Delivery and pickup and licensing fees					\$131.00	\$313.00
Took the mileage from the rental records from 2014PF: and added extra in case of change of route.				258 total miles for 2 days						
				270						
Mileage: 270 x .45 = \$121.50 (Penske charge)										
County gas for deployment: gal x \$5.50 = \$203.50										
	Total									\$1,103.00
Total cost for each election for rental trucks										\$2,913.00
Cost for Primary and General Elections										\$5,826.00

* Added more to mileage in case of change of route.

** Gas figured at \$6 a gallon and 7 miles per gallon.

RENTAL TRUCKS WILL BE KEPT IN WAMPSVILLE FROM DAY BEFORE ELECTION UNTIL DAY AFTER ELECTION

ESTIMATED COST VILLAGE MACHINE DEPLOYMENT - 2015

CARGO VAN WILL BE USED FOR DEPLOYMENT

MARCH VILLAGE ELECTIONS 1 VILLAGE ELECTION - EARLVILLE

Run	Village	Machines	Truck Route	Miles	Mileage Cost	Truck Rental	**Gas		Total 1 day	Deploy/ Pick-up
1	Earlville	1 machine	Wamps-Earlville	29		n/a				
			Earlville-Wamps	29						
	Totals	1 machine		58	n/a	n/a	8.3 gal		\$45.65	\$91.30

see below for gas figures

JUNE VILLAGE ELECTIONS 2 VILLAGE ELECTIONS - CAZENOVIA AND HAMILTON

1	Cazenovia	1 machine	Wamps-Caz	18.1						
	Hamilton	1 machine	Caz-Ham	20						
			Ham-Wamps	22.5						
	Totals	2 machines		61	n/a	n/a	8.7 gal		\$47.85	\$95.70

Total cost for village elections									\$187.00
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* Added more to mileage to round it up in case of change of route.

** Gas figured at \$5.50 a gallon and 7 miles per gallon.

Cost for cargo van for primary and general elections:	\$66 x 2 elections	\$132.00
Cost for rental trucks for 1 primary and general elections:	\$2913 x 2 elections	<u>\$5,826.00</u>
Cost for deployment for primary and general elections:		\$5,958.00
Cost for cargo van for village elections:		<u>\$187.00</u>
Total estimated cost for deployment for all elections in 2015		<u>\$6,145.00</u>

****This includes gas used from county highway pumps for leased trucks.**