

ADMINISTRATION & OVERSIGHT COMMITTEE
Meeting Agenda – Tuesday, October 14, 2014 – 12:30 p.m.
Large Conference Room

Agenda:

12:30 p.m. Call Meeting to Order

Approval of Minutes

- **September 9, 2014**

12:35 p.m. Resolution:

- 1. Designating Disposal of Obsolete and/or Surplus County Personal Property.**
- 2. Establishing the Office of Emergency Management and Creating a Director of Emergency Management Position and Modifying the 2014 Adopted Budget.**

Any other business

Next Meeting

Adjourn

Administration and Oversight Committee

Minutes of Special Meeting Sept. 9, 2014

PRESENT: Chairman Scott Henderson, Vice Chairman James V. Rafta Sr., and Supervisors Daniel S. Degear, Paul "Pete" Walrod and William Zupan

ALSO: County Administrator Mark Scimone, Supervisors Cliff Moses, John Pinard and Ronald Bono.

Chairman Scott Henderson called the meeting to order at 12:50 p.m. in the Supervisors Large Conference Room.

Resolution: The committee unanimously approved a resolution waiving Rules 24 and 24-A for the purpose of authorizing and awarding a bid for the replacement of the three-pipe closed loop system between the County Office Building and Public Health on the motion of Supervisor Daniel S. Degear and second of Vice Chairman James V. Rafta, Sr.

Motion to Adjourn: The Committee adjourned at 12.52 p.m. on the motion of Supervisor William Zupan and second of Degear.

Respectfully submitted Oct. 1, 2014, by Martha E. Conway for Chairman Scott Henderson.

RESOLUTION NO. _____

**DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY
PERSONAL PROPERTY**

WHEREAS, in accordance with the Madison County Disposal of Obsolete and/or Surplus County Personal Property Policy and Procedures, some County Personal Property is required to be declared obsolete and/or surplus by the Board of Supervisors; and

WHEREAS, the current list of County personal property waiting obsolete and/or surplus designation is attached.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION
1999 Chevy S14 Pick up PL100	PLANNING	84,135	FAIR -Undercarriage Rusty
2005 Chevy Impala SS706	SOCIAL SERVICES	149,372	FAIR – NEEDS TRANSMISSION
2006 Ford Expedition (SS709)	SOCAIL SERVICES	31,019	FAIR – Electrical issues
2008 Chevy Impala (SH1652)	SHERIFF	159,938	FAIR
2008 Chevy Impala SH3135	SHERIFF	152,871	FAIR
1993 White WGM Dump (Volvo) (MOR029))	HIGHWAY	147,725	FAIR CONDITION
1988 White ACL Dump (Volvo) (MOR009)	HIGHWAY	226,771	FAIR CONDITION

Dated: October 14, 2014

Scott A. Henderson, Chairman
Administration and Oversight Committee

RESOLUTION NO. _____

ESTABLISHING THE OFFICE OF EMERGENCY MANAGEMENT AND CREATING A DIRECTOR OF EMERGENCY MANAGEMENT POSITION AND MODIFYING THE 2014 ADOPTED BUDGET

WHEREAS, the Madison County Board of Supervisors recognizes the importance of effective and efficient preparation, response, recovery and mitigation of emergency situations to best protect lives and property throughout Madison County; and

WHEREAS, in order to accomplish this, the Board has determined the need to expand emergency services for the residents of Madison County; and

WHEREAS, the existing Fire/Emergency Preparedness Department is staffed by a single incumbent, the Fire Coordinator/Emergency Preparedness Director; and

WHEREAS, the Board of Supervisors desires to change the name of said department to the Office of Emergency Management and create a Director of Emergency Management Services position; and

WHEREAS, this request has been reviewed and approved in accordance with the vacancy review procedure by the Administration and Oversight Committee, the Criminal Justice, Public Safety and Emergency Communications Committee and the Government Operations Committee,

NOW, THEREFORE BE IT RESOLVED that the Department of Fire/Emergency Preparedness be and hereby is renamed the Office of Emergency Management; and

BE IT FURTHER RESOLVED that one (1) full-time Director of Emergency Management Services position be and hereby is created; and

BE IT FURTHER RESOLVED that the title of Director Emergency Management Services be and hereby is allocated to Grade O of the Management Salary Plan; and

BE IT FURTHER RESOLVED, Board of Supervisors be and hereby are authorized to fill said position at the 2014 salary established by the Government Operations Committee at a salary not to exceed \$78,449 depending on qualifications and experience, effective immediately; and

BE IT FURTHER RESOLVED that the 2014 Adopted County budget be modified as follows:

General Fund

3410 Fire Control/Emergency Preparedness

Expense

	<u>From</u>	<u>To</u>
A3410.1 Personal Services	\$60,167	\$73,142
A3410.8110 State Retirement Expense	10,165	12,799
A3410.8130 Social Security Expense	4,603	5,596

9010 Retirement Expense

Expense

A9010.8010 Retirement Expense	\$3,845,746	\$3,848,380
A9010.8020 Allocation Retirement Expense	(3,845,746)	(3,848,380)

9030 Social Security & Medicare Expense

Expense

A9030.8200 Social Security Expense	\$1,543,006	\$1,543,999
A9030.8210 Allocation FICA Expense	(1,543,006)	(1,543,999)

1990 Contingent Fund

Expense

A1990.4444 Contingent Fund	<u>\$203,027</u>	<u>\$186,425</u>
Control Totals	<u>\$277,962</u>	<u>\$277,962</u>

Dated: October 14, 2014

Daniel S. Degear, Chairman
Government Operations Committee

Scott A. Henderson, Chairman
Administration and Oversight

John A. Reinhardt, Chairman
Finance, Ways and Means Committee