

ADMINISTRATION & OVERSIGHT COMMITTEE
Meeting Agenda – Wednesday, April 27, 2016 – 3:00 p.m.
Supervisors Large Conference Room

Agenda:

3:00 p.m. Call Meeting to Order

Approval of Minutes:

- **March 29, 2016**

3:05 p.m. Purchasing updates with Nicole Farino

3:15 pm. Resolutions:

- 1. Designating Disposal of Obsolete and/or Surplus County Personal Property.**

Preferred Agenda Status

Any other business

Next Meeting

Adjourn

Administration and Oversight Committee

Regular Meeting Minutes

March 29, 2016

PRESENT: Chairman Scott Henderson
Supervisor Lewis Carinci
Supervisor David Jones

OTHERS: County Administrator Mark Scimone
Purchasing Agent Nicole Schafer-Farino

ABSENT: Vice Chairman William Zupan
Supervisor Ronald Bono

Committee Chairman Scott Henderson called the meeting to order at 4:02 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the February 9, 2016 and February 17, 2016 meetings were unanimously approved on the motion of Supervisor Jones and second of Supervisor Carinci.

Executive Session:

A motion was made by Supervisor Jones to enter into executive session at 4:03 p.m. to discuss matters relating to the formation of contracts with third parties. Supervisor Carinci seconded the motion and it was unanimously carried.

A motion was made by Supervisor Carinci to exit executive session at 4:14 p.m. Supervisor Jones seconded the motion and it was unanimously carried.

Purchasing:

Purchasing Agent Nicole Shafer-Farino stated that Purchasing has been very busy. They are about to write their 8th RFP and 25th bid this year. In 2015, they did a total of 6 RFPs and 42 bids.

Motion to Adjourn: The Committee adjourned at 4:26 p.m. on the motion of Supervisor Jones and second of Supervisor Carinci.

Next Meeting: Wednesday, April 27, 2016 at 3:00 p.m.

Respectfully submitted by Christine Coe for Chairman Scott Henderson.

RESOLUTION NO. _____

DESIGNATING DISPOSAL OF OBSOLETE AND/OR SURPLUS COUNTY PERSONAL PROPERTY

WHEREAS, in accordance with the Madison County Disposal of Obsolete and/or Surplus County Personal Property Policy and Procedures, County Personal Property is required to be declared obsolete and/or surplus by the Board of Supervisors; and

WHEREAS, the current list of County personal property waiting obsolete and/or surplus designation is attached.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors declares the list of said items as obsolete and/or surplus.

ITEM	DEPARTMENT	MILEAGE	CONDITION
PH615	Public Health	90,635	Fair
PH621	Public Health	92,955	Fair
SH6172	Sheriff	134,100	Poor
SH8293	Sheriff	159,322	Poor
WAM134	Highway	100,129	Fair

Dated: May 10, 2016

Scott Henderson, Chairman
Administration and Oversight Committee