

DRAFT

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Agenda

November 27, 2012

- Meeting called to order (following the Board of Supervisors Meeting)
- District Attorney, Bill Gabor
- Paul Hartnett, Communications Director
- Sheriff Riley
- Steve Goodfriend, Stop DWI Coordinator
- Other Committee Business
 - **Resolution – Budget Modification (Public Defenders)**
 - **Minutes review/approval – November 13, 2012**
 - Next Meeting Date
 - Adjournment

DRAFT

DISTRICT ATTORNEY
AGENDA
NOVEMBER 27, 2012

- 1) DEPARTMENT REPORT
- 2) BUDGET MODIFICATION RESOLUTION
 - Association Dues/Memberships
- 3) BUDGET MODIFICATION RESOLUTION
 - Various Lines

DRAFT

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2013 TENTATIVE COUNTY BUDGET

BE IT RESOLVED that the 2013 Tentative County budget be modified as follows:

General Fund

1165 District Attorney

Expense

	<u>From</u>	<u>To</u>
A1165.4001 Association Dues/Memberships	<u>\$-0-</u>	<u>\$2,480</u>
Increase in Tax Levy		<u>\$2,480</u>

Dated: November 27, 2012

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

DRAFT

RESOLUTION NO. _____

MODIFYING THE 2012 COUNTY BUDGET

RESOLVED, that the 2012 Adopted County Budget be modified as follows:

General Fund
1165-District Attorney

<u>Expense</u>	<u>From</u>	<u>To</u>
A1165.4221 Special Prosecutor	\$7,900	\$ 4,000
A1165.475 Transcripts & Steno Appearance	\$9,000	\$11,400
A1165.493 Central Garage Expense	\$ 650	\$ 0
A1165.409 Witness Fee & Mileage	\$1,250	\$ 3,400
A1165.41 Travel Expense (Mileage)	\$2,700	\$ 4,200
A1165.406 Extradition	\$2,000	\$ 500
Control Totals	<u>\$23,500</u>	<u>\$23,500</u>

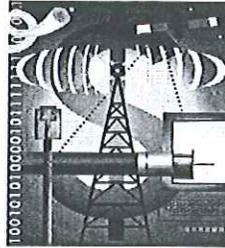
Dated: _____, 2012

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A Reinhardt, Chairman
Finance Ways and Means Committee

DRAFT

**Madison County Criminal Justice, Public Safety and
Telecommunications Committee**



Agenda Topics

11/27/12

Radio Issues:

- Status report on Project to Upgrade Public Safety Communication System:
 - Review of Project Schedule /Timeline
 - Discussion of Village and Town DPWs access to county radio system. Permission, Charges, Method of Approval/Access
 - Discussion of Outside Agencies use of Cross-Band repeaters to access county radio system.

Operational:

- Nov 15th attended Emergency Preparedness meeting with Onondaga and Oneida Counties at Brewton Fire Department to discuss planning for incidents on Oneida Lake.
- Nov 16th hosted monthly meeting of the Central New York Interoperable Communications Consortium (CNYICC)

Resolution:

- Public Safety Answering Points Grant in an amount not to exceed \$7,000,000. A grant award requested under this program is for the provision of reimbursement to counties for prospective or retrospective cost leading to consolidation in public safety answering points operations (physical or virtual consolidation), to implement new technologies in PSAP(s) that facilitate interoperability and create operating efficiencies.

DRAFT

RESOLUTION NO. _____

AUTHORIZING THE CHAIRMAN TO APPLY FOR A NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) - OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS (OIEC) - FY 2012 ROUND 3 PUBLIC SAFETY ANSWERING POINTS GRANT

WHEREAS, the County of Madison is eligible to apply for a New York State Division of Homeland Security and Emergency Services (DHSES) - Office of Interoperable and Emergency Communications (OIEC) - FY 2012 - 2013 Public Safety Answering Points Grant in an amount not to exceed \$7,000,000; and

WHEREAS, the County of Madison has recognized the need to ensure the safety and security of its citizens and property in an effective manner; and

WHEREAS, a grant award requested under this program is intended to aid the county public safety organizations in enhancing emergency response and improving capability and performance results under the National Emergency Communications Plan (NECP) Goal 2, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC); and

WHEREAS, a grant award requested under this program is for the provision of reimbursement to counties for prospective or retrospective cost leading to consolidation in public safety answering points operations (physical or virtual consolidation), to implement new technologies in PSAP(s) that facilitate interoperability and create operating efficiencies, and to promote the development and implementation of cross-jurisdictional SOPs that foster regional consolidation; and

WHEREAS, the total cost of the equipment and services under this program is not to exceed \$7,000,000; and the grant will provide for 100% of the project total cost, the county agrees is not responsible for a cost share under this program; and

NOW, THEREFORE, BE IT RESOLVED that the Madison County Board of Supervisors authorizes the Chairman of the Board to sign any and all necessary contract documents for a New York State Division of Homeland Security and Emergency Services (DHSES) - Office of Interoperable and Emergency Communications (OIEC) - FY 2012 - 2013) Public Safety Answering Points Grant in an amount not to exceed \$7,000,000.

DATED: December 11, 2012

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

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AGENDA

**CRIMINAL JUSTICE COMMITTEE MEETING
AGENDA ITEMS FOR
SHERIFF ALLEN RILEY**

November 27, 2012

Resolutions:

- Authorizing Participation in a Federal Grant and Modifying the 2012 County Budget – Rural Traffic Enforcement Initiative
- Authorizing Modification of 2012 County Budget
- Authorizing Chairman to Enter Into Agreement – Dietician
- Authorizing Chairman to Enter Into Agreement – Softcode, Inc.
- Authorizing Chairman to Enter Into Agreement – STOP DWI Transfer
- Authorizing Chairman to Enters Into Agreement – The Professional Practice Group (Contract with Mental Health)
- Authorizing Attendance at an Out-of-State Conference – Katie Hayes
- Budget Modification - MDT

- Other Matters:

- MDT Monthly Report

DRAFT

RESOLUTION NO. _____
AUTHORIZING PARTICIPATION IN A FEDERAL GRANT AND
MODIFYING THE 2012 COUNTY BUDGET

WHEREAS, Madison County has received a Federal Grant through the New York State Governor's Traffic Safety Committee; and

WHEREAS, the Federal awards grant is identified as follows; and

Awarding Agency: National Highway Safety Administration
Pass-through Agency: NYS Governor's Traffic Safety Committee
Catalog #: 20.600
Program Name: Rural Traffic Enforcement Initiative (RTEI)
Award Year: October 1, 2012 through September 30, 2013
Federal Funds Percentage: 100%
Total Grant Amount: \$8,000.00; and

WHEREAS, the funding agencies have approved the following budget for this project during the project year 10/1/2012 – 9/30/2013

General Fund

Department 3113 - Sheriff - "RTEI" Federal Grant

FROM

TO

Revenue

A4389.1520 Fed Aid "RTEI" Grant 2012-13
Control Total

\$ 0

\$ 8,000

\$ 8,000

Expense

A3113.1 Personal Services
Control Total

\$7,276

\$15,276

\$ 8,000

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and

BE IT FURTHER RESOLVED, that the adopted 2012 County Budget be modified in accordance with this grant.

Dated: December 7, 2012

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee

RESOLUTION NO. _____
AUTHORIZING MODIFICATION OF
2012 COUNTY BUDGET

D R A F T

RESOLVED, that the adopted 2012 Madison County Budget be modified as follows:

General Fund

3110 Sheriff Department

<u>Expense</u>	<u>From</u>	<u>To</u>
A3110.412 Prisoner Transfer Expense	2,200	3,200
A3110.44211 K-9 Expense	2,900	4,400
A3110.463 Polygraph/Psychological Exams	5,500	3,000
Totals	<u>\$10,600</u>	<u>\$10,600</u>

Dated: December 7, 2012

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance Ways and Means

DRAFT

RESOLUTION NO. _____

**AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
SHARON HOFF, REGISTERED DIETICIAN**

WHEREAS, Sharon Hoff, Registered Dietician, has been providing services to the Madison County Jail as requested by the Sheriff; and

WHEREAS, the agreement is in the amount of \$40.00 per hour and represents no increase from the previous year; and

WHEREAS, the term of this agreement shall begin on January 1, 2013 and end December 31, 2013; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Telecommunications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with Sharon Hoff, Registered Dietician, in the form as is on file with the Clerk of the Board.

DATED: December 7, 2012

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

DRAFT

RESOLUTION NO. _____

AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT

WHEREAS, the Sheriff's Office owns a licensed version of software from SoftCode, Inc. for the daily activities of the Civil Office; and

WHEREAS, the software is highly sophisticated and utilized throughout the State. SoftCode, Inc. has agreed to maintain the software and provide customer support; and

WHEREAS, all maintenance fees will be due net 30 days prior to renewal date. The annual maintenance fee for this agreement will be One Thousand Dollars (\$1,000) per license and the County has two software licenses and there isn't any increase from the previous year; and

WHEREAS, the term of this agreement shall begin on January 1, 2013 and end December 31, 2013; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Telecommunications Committee; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with the SoftCode, Inc., in the form as is on file with the Clerk of the Board.

DATED: December 7, 2012

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety,
and Telecommunications Committee

DRAFT

RESOLUTION NO. _____

**CALLING FOR THE STOP-DWI PROGRAM TO BE MERGED INTO THE
SHERIFF'S OFFICE**

WHEREAS, the STOP-DWI Program has been a standalone department since its existence; and

WHEREAS, the County has been reviewing ways to consolidate departments to increase efficiency, reduce administrative burdens and save money; and

WHEREAS, it has been recommended that the STOP-DWI Program be merged with the Sheriff's Office; and

WHEREAS, the Coordinator of the STOP-DWI Program will report to the Sheriff; and

WHEREAS, the Government Operations, Criminal Justice, Public Safety and Telecommunications and Administration and Oversight Committees recommend this merger; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors approves the merging of these departments effective January 1, 2013.

DATED: November 27, 2012

Daniel S. Degear, Chairman
Government Operations Committee

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

Priscilla Suits, Chairwomen
Administration and Oversight Committee

DRAFT

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH THE PROFESSIONAL PRACTICE GROUP**

WHEREAS, the Madison County Sheriff's Department and Mental Health Department have indicated a desire to provide psychiatric services to the inmates of the Madison County Correctional Facility, and;

WHEREAS, the Professional Practice Group (PPG) has representatives who are New York State licensed psychiatrists who are Board Certified in Adult and Forensic Psychiatry and who individually and collectively possess the expertise, special skills and experiences to perform services in connection herewith, and;

WHEREAS, both the Sheriff's Department and the Mental Health Department find the services of the PPG and its representatives to be necessary in order to successfully implement the intended forensic psychiatry services program, for the period January 1 through December 31, 2013 and;

WHEREAS, the PPG has indicated a willingness to participate and provide a Board Certified Adult and Forensic Psychiatrist at the rate of \$200 per hour for an average of six (6) hours per week (anticipated ranging from four hours to eight hours per week as needed) of psychiatric services - provided either on-site at the Correctional Facility or through tele-psychiatry - with a 10% administrative fee on all billable services and the total cost for 2013 not to exceed \$64,800; and

WHEREAS, this agreement has been reviewed and approved by the Social and Mental Health Services Committee and Criminal Justice, Public Safety and Telecommunications Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the Professional Practice Group in the form as is on file with the Clerk of the Board.

DATED: December 7, 2012

John Salka, Chairman
Social and Mental Health Services Committee

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and Telecommunications
Committee

DRAFT

RESOLUTION NO. _____

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Sheriff)**

WHEREAS, the Cruelty Investigations Academy Level II held by Code 3 Associates will be held December 2-7, 2012 in Longmont, Colorado; and

WHEREAS, the Sheriff, has requested that Katie Hayes, Deputy Sheriff, attend this conference; and

WHEREAS, her training costs, airfare/travel, lodging and meals are funded by an Animal Anti-Cruelty Grant Program through the American Society for the Prevention of Cruelty to Animals (ASPCA); and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Telecommunications Committee and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that Katie Hayes be and hereby is authorized to attend said conference.

Date: November 27, 2012

Daniel S. Degear, Chairman
Government Operations Committee

DRAFT

AUTHORIZING THE MODIFICATION OF THE 2012 ADOPTED COUNTY BUDGET

RESOLVED, that the 2012 Adopted County Budget be modified as follows:

General Fund

3114 – Grant-Multidisciplinary Team

<u>Expense</u>		From	To
A3114.4004	Equipment-Multidisciplinary Grant	\$10,032.00	\$9,555.00
A3114.4911	Office Supplies (outside)	<u>3,433.00</u>	<u>3,910.00</u>
	Control Totals	\$13,465.00	\$13,465.00

Dated: _____

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

DRAFT

**MONTHLY REPORT TO CRIMINAL JUSTICE, PUBLIC
SAFETY AND TELECOMMUNICATIONS COMMITTEE OF
MADISON COUNTY**

Month: September-October 2012

Madison County Children's Advocacy Center

Director: Renee M. Smith-Rotondo

STATS

- **Number of cases handled by MDT: 16**
- **Number of interviews conducted at CAC: 17**

(from October 11 to November 20, 2012)

ACTIVITIES

- **Officially closed Hamilton satellite office and moved all equipment and furnishings to storage.**
- **Attended quarterly meeting of Child Fatality Review Team on October 11, 2012 and Suicide Coalition Task Force meeting on October 25, 2012.**
- **Adjusted 2011-2012 OCFS budget to reflect actual annual expenditures and submitted to OCFS for approval, which was granted. Advised Treasurer's Office of changes to budget and prepared budget modification for county approval.**
- **Prepared 4th quarter grant report for OCFS and submitted it to the state.**
- **Adjusted 2013 budget to reflect projected increases in health benefits and submitted same to DSS.**
- **Participated in NYCON webinar on "Assessing Organizational Capacity" on November 14, 2012.**
- **Three team members attended week-long NYSP Child Physical Abuse and Maltreatment training in Albany (Nov. 12 - 16).**
- **As Treasurer and Board member for NYSCA, Inc., prepared 2013 budget and 2012 budget modification numbers for presentation to NYSCA board. Spent significant time on conference calls with Board president, Executive Committee and NYSCA coordinator on these matters.**
- **Attended NYSCA Board meeting on November 18, 2012 in Albany.**
- **Attended state-wide training presentation for first responders and discoverers on November 19, 2012 in Albany.**
- **Prepared case review list and emailed to team. Conducted case review on November 6, 2012.**
- **Notified team members of upcoming training opportunities.**
- **We have handled over 150 cases so far this year, more than any previous year.**

STOP DWI
AGENDA
NOVEMBER 27, 2012

DRAFT

- 1) Budget Modifications Resolution
 - Crackdown Funding
 - Automobile – Sheriff's
 - Various Budget Lines
- 2) Discussion / Letter – Family Counseling Services of Cortland County, Inc.
- 3) Coordinator's Monthly Report

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2012 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2012 Adopted County budget be modified as follows:

DRAFT

Modification No. 1:

General Fund

3315 Special Traffic Programs-STOP DWI

Expense

	<u>From</u>	<u>To</u>
A3315.41025 Crackdown Funding Other Agencies	\$ <u>1,885</u>	\$ <u>3,370</u>

Control Total		\$ <u>1,485</u>
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Revenue

A3389.3510 St. Aid Crackdown Funding	\$ <u>1,885</u>	<u>3,370</u>
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Control Total		\$ <u>1,485</u>
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Modification No. 2:

General Fund

3315 Special Traffic Programs-STOP DWI

Expense

	<u>From</u>	<u>To</u>
A3315.22 Automobile-Sheriff's Dept	\$18,390	\$17,989

Control Total		\$ <u>(401)</u>
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Revenue

A880.4010 Appropriation of STOP DWI Reserves	<u>18,390</u>	<u>17,989</u>
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Control Total		\$ <u>(401)</u>
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Modification No. 3:

General Fund

3315 Special Traffic Programs-STOP DWI

Expense

	<u>From</u>	<u>To</u>
A3315.41 Travel Expense	\$1,000	\$1,140
A3315.41019 STOP DWI Information & Education	14,325	11,755
A3315.41020 STOP DWI Administration Expense	700	649
A3315.41021 STOP DWI Overtime Patrols	9,350	12,000
A3315.42900 Road Equipment & Supplies	250	101
A3315.466 Chemical Testing	1,550	1,330
A3315.4726 Deputy Sheriff Contract Fine Collection	<u>2,300</u>	<u>2,500</u>

Control Total	\$ <u>29,475</u>	\$ <u>29,475</u>
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Dated: November 27, 2012

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee



**Family
Counseling
Services**
of Cortland County, Inc.

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10 North Main Street
Cortland, NY 13045-2171
607/753-0234
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Board Member

Stephen Smith, LCSW-R
Board Member

October 31, 2012

Mr. Stephen J. Goodfriend
Madison County STOP-DWI
Veteran's Building
PO Box 578
Wampsville, NY 13163

Dear Mr. Goodfriend:

As you requested, I am sending this letter to assure you that as we begin to provide chemical dependence services in Madison County, we are committed to providing access to services to those with convictions for DWI and DWAI. Please let me know if you have any additional questions or concerns.

I look forward to working with you and the other committed leaders in Madison County.

Best regards,

Lisa W. Hoeschele
Executive Director

*"The most experienced private,
not-for-profit counseling service
in Cortland County."*



A United Way Agency



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**COORDINATOR'S REPORT
November 2012**

Since the October Report, I have:

- ◆ Realized that we were not going to have the required speakers for the planned Fall Leadership Conference and canceled the Conference as a result.
- ◆ Attended the monthly meeting of the Madison County Magistrates' Association
- ◆ Attended a meeting of the Madison County Drug Free Task Force
- ◆ Met as part of a group with a representative of Family Counseling Services of Cortland County.
- ◆ Received feedback from the schools that had planned to send students to the Fall Leadership Conference and inquired of several sources about the availability of speakers for a later date for the Conference.
- ◆ Was not able to put together a speaker's panel for the fall Leadership conference and did not re-schedule the Conference.
- ◆ Received a notice of available grant funding from the Konosioni Society at Colgate – they have changed their format and do not represent a viable potential funding source for M/C STOP DWI.
- ◆ Prepared several Budget Modifications to adjust the 2012 STOP DWI Spending Plan to the realities of 2012 spending.
- ◆ Prepared a budget Modification making more money available for the funding of Special DWI Patrols.
- ◆ Have worked with the Treasurer's Office and the Sheriff's Office to resolve questions about the Sheriff's Department billing for May 2012.
- ◆ Received two additional requests to utilize the Crackdown funding Grant for cooperative special patrols; have been encouraging those doing the planning to get the necessary information/forms to this Office so that we can facilitate funding.
- ◆ Meet with the Criminal Justice Committee to ask for approval of a last minute Budget Modification for STOP DWI.
- ◆ If additional joint patrols develop, will submit additional Budget Modification Resolutions to make funding possible.

Unfortunately, STOP DWI activities ascribed to the Coordinator were limited this month by both (a) the death of his mother-in-law and then (b) personally coming down with Phenomena and missing additional days of work.

DRAFT

RESOLUTION NO. _____

MODIFYING THE 2012 ADOPTED COUNTY BUDGET

RESOLVED, that the 2012 Adopted County Budget be modified as follows:

General Fund

**1170 Public Defender Service
Expense**

	<u>From</u>	<u>To</u>
A1170.4218 Assigned Counsel Criminal Court-Fees	150,000	130,000
A1170.4219 Assigned Counsel Family Court-Fees	290,000	310,000
Control Totals:	<u>\$440,000</u>	<u>\$440,000</u>

DATED: December 7, 2012

Darrin P. Ball, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

