

**CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS**  
*Committee Meeting*  
*January 21, 2016*  
*Large Conference Room*

**8:45 a.m. Call to order**

*Approval of minutes of December 22, 2015*

**8:45 a.m. District Attorney William Gabor**

A. Department Update

B. Resolution:

1. CARP Grant

**8:50 a.m. Emergency Management Director Ted Halpin**

A. Department Update

**9:00 a.m. Probation Director Joanne Miller**

A. Armed Probation Officers – discussion and reference materials

**9:15 a.m. E911 Director Paul Hartnett**

A. Report/agenda (attached)

B. Resolution:

1. Authorize Chairman to enter agreement – NYS DHSES OIEC

**9:20 a.m. Sheriff Allen Riley**

A. Resolution:

1. Authorizing Modification of 2016 County Budget – Inmate Haircuts
2. Authorizing Chairman to Enter into Agreement with FES Installations, Inc.
3. Authorizing Chairman to Enter into Agreement with NYS Div of Homeland Security – Tactical Team Targeted Grant
4. Authorizing Chairman to Enter into Agreement with Madison-Oneida BOCES
5. Authorizing Chairman to Enter into Agreement with American Mobile Dental
6. Authorizing Attendance at an Out-Of-State Conference – CFRT
7. Authorizing Attendance at an Out-Of-State Conference – MDT

**9:30 a.m. Other Committee Business**

A. Resolutions:

1. Re-appointing a Supervisor to the Jury Board
2. Reappoint member to the Madison County Traffic Safety Board

B. Preferred Agenda

*Next meeting: February 18, 2016, 8:45 a.m. in the Supervisors Large Conference Room.*

*Adjournment*

# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes  
December 22, 2015*

PRESENT: Chairman Daniel Degear  
Supervisor John Salka  
Supervisor David Jones

ALSO: Chairman of the Board of Supervisors John Becker  
Supervisor Roger Bradstreet  
County Administrator Mark Scimone  
Sheriff Allen Riley  
Emergency Management Director Ted Halpin  
Fire Coordinator Doug Shattuck  
Fire Advisory Board Chairman Roland Shea

ABSENT: Vice Chairman Lewis Carinci  
Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Daniel Degear at 10:00 a.m. in the Supervisors large conference room.

## **Minutes:**

The minutes of the December 8, 2015 special meeting were unanimously approved on the motion of Chairman Degear and second of Supervisor Salka.

## **Sheriff's Office:**

Sheriff Riley presented the following resolutions to the Committee:

### **Authorizing modification of the 2015 County budget (Child Fatality Review Team)**

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

## Air-1 Foundation Donation Request

Sheriff Riley received a donation request from Air-1 Foundation, Inc. We have used Onondaga County's Air-1 helicopter service three times in 2015. They do not charge for the service, but ask for donations to keep it up and running. Whenever we need them, they provide the helicopter, two men, fuel and their time. Seneca and Oswego Counties donate \$5,000 per year to Air-1. A motion to pass this donation request along to the Finance, Ways and Means Committee with a recommendation for a \$5,000 minimum donation to Air-1 Foundation, Inc. was made by Supervisor Salka, seconded by Supervisor Jones and unanimously approved.

## **Emergency Management:**

Director Halpin presented the following resolutions to the Committee:

### **Authorizing the Chairman to enter into an agreement with the New York State Office of Homeland and Security Grant and modifying the 2016 County budget**

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

## **Creating six Deputy Fire Coordinator positions in the Office of Emergency Management**

Discussion: Currently, our six Deputy Fire Coordinators are paid as contractors with no liability insurance. The Purchasing Agent recommended a change in the method of payment by making them incumbents County employees versus contractors. They would each continue to receive a lump sum payment of \$1,200 annually. Fringe costs would be minimal as they would be per diem employees, not eligible for health insurance benefits. The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

### NY Rising Community Reconstruction

Halpin stated that the Governor's administration announced Madison County would receive \$2.7m for projects in the Madison County NY Rising Community Reconstruction (NYRCR) Plan to address persistent damage from the severe flash flooding of June 2013. It includes \$1.9 million for the design and construction of an Oneida Department of Public Works garage and \$800,000 for countywide stream bank stabilization, restoration and culverts improvements. It is \$300,000 less than what the Governor originally promised.

Chairman Becker made a motion to put forth a resolution to the State from the Board of Supervisors requesting that the original \$3m that was promised be reinstated. Supervisor Salka seconded the motion and it was unanimously carried.

In mid-November, Halpin received a call from the NY Department of State (DOS) requesting a list of mitigation projects to be funded by the grant. The Emergency Management Office brought together a group of County and Soil & Water subject matter experts to identify high priority projects listed in the NYRCR Plan that remain undone. The group determined the mitigation projects that will have the greatest return on investment and overall impact to lessen damages from future storms, and provided a list of projects for the targeted grant funding.

Once approved by this Committee, the list of projects will be reviewed for eligibility by DASNY who will likely be the entity to manage implementation of the projects. Reimbursement of work previously done is not eligible, even though they were projects that needed to be done in order to function.

Chairman Becker made a motion to accept Director Halpin's NYRCR Plan and approve moving forward. Supervisor Jones seconded the motion and it was unanimously carried.

Halpin stated that not many residents eligible for the FEMA buyout plan have responded, and the threat of flooding still remains. He will be looking at what can be done in the short and long term to address the issue.

### Staffing Update

Halpin introduced temporary Fire Coordinator Douglas Shattuck to the Committee. Shattuck is bringing 37 years of fire service experience with him. Shattuck stated that he looks forward to working for Madison County and learning from Fire Coordinator Joe DeFrancisco over the next few weeks before Joe retires on January 8, 2016. He also looks forward to collaborating with fire, EMS, and emergency management agencies throughout Madison County.

### **Adjournment:**

The Committee adjourned at 10:36 a.m. on the motion of Degear and second of Salka.

### **Next Meeting Date:**

Thursday, January 21, 2015 in the Supervisors Large Conference Room.

*Respectfully submitted by Christine J. Coe on behalf of Chairman Daniel S. Degear.*



# Office of the Sheriff County of Madison



Allen Riley, Sheriff

John E. Ball, Undersheriff

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## MEMO

**TO:** Joanne Miller, Director, Madison County Probation Department  
**FROM:** Allen Riley, Sheriff  
**DATE:** December 22, 2015  
**RE:** **Cost Projections**

Per your recent correspondence with Undersheriff Ball regarding price estimates for training and outfitting Probation Officers with firearms and associated equipment, the following information is provided.

These estimates are broken down in two sections; the first section will detail the initial costs for complete training and outfitting; the second section will detail annual/recurring costs for continued mandatory training (established by NYS Division of Criminal Justice Services).

### Initial Training and Outfitting

#### Training:

1. Each of the twelve (12) Probation Department members will be required to attend the forty-eight (48) hour NYS DCJS approved course for firearms. It will also be required that an additional eight (8) hour class dedicated to use of chemical spray (pepper spray) also be conducted, for a total of fifty-six (56) hours. Due to the number of your staff that will need this, it is suggested that it be divided into two (2) groups of six participants at one time. Each participant will need 1,200 rounds of ammunition and wear body armor. The initial 48-hour training includes the mandatory NYS Penal Law Article 35 training and the one (1) hour handcuffing refresher training.

Ammunition cost: \$328.00 (based on utilization of standard training rounds; .45 caliber 230 grain FMJ training rounds PER PERSON. After completion of the course, each of your members will be issued one (1) box of duty-rated ammunition; .45 caliber 230 grain HydraShock rounds @ 50 rounds/box; \$39.00 PER PERSON

Total initial ammunition cost: \$367.00 x 12 officers = \$4,404.00 total

Training Cost: Two DCJS certified firearms instructors will be required to conduct the training and will be provided by this Office for the 56-hour duration of the initial training. Training will be conducted at the Canastota Conservation Club, located on Warner Road in the Town of Lenox. This Office will provide safety glasses and ear protection to each participant.

Instructor cost: 56 hours x \$26.47/hour x 2 instructors = \$2,964.64  
Range Use/Consumables (targets, backers, etc.) = \$60.00

**Total initial training cost summary:**

Ammunition: \$4,404.00  
Training: \$3,024.64

Grand total: \$7,428.64

Outfitting:

Items that will be required for each Probation Officer to be armed, carry pepper spray and handcuffs are as follows, and are based on the current pricing established by this Office under a contract with a vendor:

1. Body armor - \$610.37 each (Note: 5 year life cycle)
2. Outer carrier for body armor: \$102.68 (optional)
3. Holster (Level III): \$148.00
4. Double Magazine Pouch: \$22.00
5. Pepper Spray (Sabre Red): \$9.64/can
6. Pepper Spray Pouch: \$19.95
7. Handcuffs: \$25.95/pair
8. Handcuff Case: \$19.95
9. Kevlar pat-down gloves: \$28.00/pair (strongly recommended)
10. Individual weapon safe: \$40.00 (average) each; # issued will depend on if you provide one for use at office and use at home, or just one for home use. Recommend that each officer be issued two (2) boxes for use at office and at home, for a total cost of approximately \$80.00
11. Glock Model 21 .45 caliber firearm with three (3) magazines: \$463.00 each \*

Total cost estimate for initial outfitting, per person (including optional outer carrier and two weapon safes): \$1,529.54

\*This Office will sell and bill the Probation Department the cost of \$463.00 per firearm and issue weapon from our inventory x 12 firearms = \$5,556.00.

Considerations for outfitting and training:

- a. Prices for holster, cuff case, etc. are based on our currently issued leather duty gear. There are many options available, including the use of Nylon duty gear, that can reduce the cost that you can choose and standardize with.
- b. Will Probation Officers be given an “allowance” to purchase replacement items on an as-needed basis, or will costs be part of the operating budget?
- c. Duty ammunition is to be changed out every two years at annual qualifications (at the current pricing per box at that time). \*\*
- d. Pepper spray is good for two years and must be replaced (at the current pricing per can at that time). \*\*
- e. Body armor (vests) are good for five years and must be replaced (at NYS Contract pricing). Be cognizant of that requirement in your operating budget; this Office can include Probation in our bulletproof vest grant, which “could” reduce the cost by as much as 50%, but the actual reduction is not known until the time of reimbursement by the USDOJ. \*\*
- f. Annual firearms qualifications must be completed and documented, along with annual Article 35 and chemical spray refreshers (done at the same time)

Annual/Recurring Costs:

1. Annual eight (8) hour firearms qualifications; cost to Probation would be for two instructors x 8 hours x two (2) sessions (based on splitting your group in two groups of six), in addition to ammunition costs (approximately \$40 per officer x 12 officers (\$480) and range use/consumable costs (approximately \$60.00 total annually)
2. Semi-annual inspection/armoring/cleaning of each weapon is required. Estimate one-half hour per weapon x 12 weapons x \$26.47/hour for certified weapons armorer to complete this task two times per year (.50 x 12 x \$26.47 x 2 = \$317.64 per year)
3. \*\*should be considered a recurring cost for planning/budget purposes
4. Any maintenance required that will require replacement parts will be the responsibility of the Probation Department, and repairs facilitated by the Sheriff's Office armorers will be billed at the current rate of pay for time spent.

I believe this to be an accurate portrayal of anticipated costs. Note that it would be the responsibility of your Department to maintain the physical records generated by this process (i.e. training, qualification and weapon inspection documents) as a permanent record, as well as maintaining the NYS DCJS Peace Officer registry.

This Office will be happy to work with you and your Officers to achieve these goals moving forward. If you have any questions, please feel free to contact myself or the Undersheriff.

#### GRAND TOTALS

<u>Initial:</u>	Training -	\$7428.64
	Outfitting & Equipment (\$816.49 x 12 officers) -	<u>\$9797.88</u>
		<b>\$17,226.52</b>
 <u>Annual:</u>	Training -	\$904.12
	Equipment (cleaning and maintenance) -	\$317.64
	Equipment (replacement of ammo/pepper spray	<u>\$291.84</u>
	bi-annually - $\$583.68/2 = \$291.84$ per year)	<b>\$1513.60</b>

**\*\*\*There would be a increase in liability insurance cost annually that I have not included as I am unsure of the exact rates. In other counties, it has averaged \$3000 per armed officer annually. Thus, if 12 officers were armed, the insurance cost would likely be in the range of \$36,000 annually.**

# **ARMING PROBATION OFFICERS**

**In Madison County**



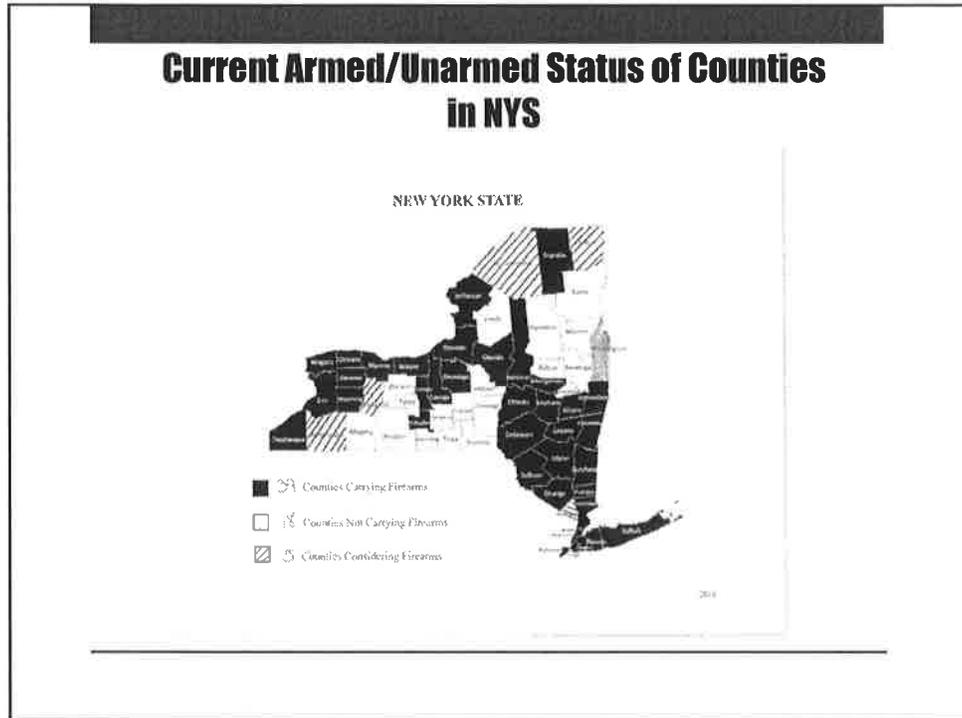
## **Legal Authority**

NYS Criminal Procedure Law:  
Sections 1.20(33); 2.10(24); 2.20 and 2.30

NYS Penal Law:  
Articles: 35; 265.20

NYCRR:  
Subtitle H Section 355

The above sections of law define probation officers as peace officers; proscribe their duties and responsibilities as such; and provide the authority for possessing and carrying weapons as well as using force when such is required.



63% (39 out of 62) of NY county probation departments are armed

29% (18 out of 62) are unarmed

8% (5 out of 62) are currently in the process of becoming armed

Additionally, all federal probation officers and NYS parole officers are  
armed

## **Justification:**

### **Officer Safety**

- **Movement across the state to reduce prison and jail populations has resulted in more high risk individuals being sentenced to probation**
  - **In Madison County, over 100 individuals who have committed serious felony-level offenses are under supervision**
  - **Probation Officers are required by law to conduct contacts with these individuals in their homes and in the community**
  - **Officers in the course of their duties have come across individuals with knives, swords, & firearms**
- 

The National Institute for Occupational Safety and Health identified 10 factors that may increase a worker's risk for workplace assault (1996):

- Contact with the public
- Exchange of money
- Delivery of passengers, goods, or services
- Having a mobile workplace
- Working with unstable or volatile persons in health care, social service, or criminal justice settings
- Working alone or in small numbers
- Working late at night or during early morning hours
- Working in high-crime areas
- Guarding valuable property or possessions
- Working in community-based settings

Most of these factors are part of the daily work experience of probation officers

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## Recent incidents in NYS

The Buffalo News.com

City & Region

### Buffalo man charged with assaulting probation officer

Published: September 28, 2015, 02:07 PM

John Hunt, 39, of Buffalo, has been charged with assaulting a federal officer in connection with a Sept. 11 incident at his home.

According to the complaint, when two probation officers went to Hunt's home on Sweet Avenue for an unscheduled home visit, one of the officers noticed a strong smell of gas and a gas shutoff notice on the porch. The officer asked Hunt to step on the porch to talk and also called the Buffalo police and fire departments.

When police and fire officials arrived to investigate the gas smell, Hunt allegedly became agitated and moved to go back into the house. When officers ordered him to put his hands behind his back, he reportedly struck one of the probation officers twice in the face.

The defendant appeared Monday before U.S. Magistrate Judge Jeremiah J. McCarthy and remains in custody.

The Rochester Democrat & Chronicle

### Brick smashes probation officers' car window

Staff reports 10:56 p.m. EDT September 28, 2013

The Rochester Police Department is searching for someone who threw a brick at the car window of two on-duty Monroe County Probation officers, according to Lt. Jeff Koehn.

Koehn said the officers had parked their unmarked county vehicle in the Sunuco gas station parking lot at 540 Portland Avenue when the suspect shattered the car's rear window with a piece of brick. There were no injuries.

RPD officers are still attempting to locate the suspect, who was able to run away and lose the police around Clifford Avenue, Koehn said. A motive for the act is still under investigation.

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### Additional Benefit:

Arming the probation department will reduce the burden on the Sheriff's Office to enter and execute probation warrants

### Additional Information:

- Of the 12 designated peace officers currently employed by the department, 11 would feel safer and would choose to carry a firearm if given the opportunity
  - Of the 11 officers wishing to carry, 8 have prior firearms experience (6 have personal pistol permits; 1 is in the process of obtaining such and has completed the firearms safety course; 1 is a former military police officer)
-

# CONSIDERATIONS:

## SAFETY & LIABILITY

## COST

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### Safety & Liability:

- Carrying a firearm would not be mandatory
  - Training –
    - All officers wishing to carry would need to complete the same 48 hour training course approved by the Municipal Police Training Council and the NYS Division of Criminal Justice Services as police officers and qualify at the range (training to be provided by the Sheriff's Office)
    - All officers wishing to carry would also be issued pepper spray as an intermediate restraint device and complete an 8-hour course in its use (training to be provided by the Sheriff's Office)
    - Annual requalification is required
  - All officers wishing to carry would undergo psychological exams
  - After completing these requirements, officers would be allowed to carry firearms only at the discretion of the director and that privilege would be revocable
  - All officers have been issued body armor
  - Officers who have been granted permission to carry firearms would be issued two lockers for safe storage of their firearm, one for use at work and the other for home use
-

<b>Cost:</b>	
<u>Initial:</u>	<p>Training \$7428.64</p> <p>Outfitting &amp; Equipment</p> <p>(Includes: Holster; Double Magazine Pouch; Pepper Spray; Pepper Spray Pouch; Handcuffs; Handcuff Case; Kevlar Gloves; Glock Model 21 firearm with 3 Magazines) (\$816.49 x 12 officers) \$9797.88</p> <p>Psychological Exams (\$130.00 x 12) \$1560.00</p> <p style="text-align: right;">Total Initial: <u>\$18,786.52</u></p>
<u>Annual:</u>	<p>Training - \$904.12</p> <p>Equipment (cleaning and maintenance) - \$317.64</p> <p>Equipment (replacement of ammo/pepper spray bi-annually - \$583.68/2 = \$291.84 per year; replacement of body armor every five years \$610.37 x 12 = \$7324.44/5 = \$1,464.88 per year) \$1756.72</p> <p style="text-align: right;">Total Annually: <u>\$2,978.48</u></p>
<p><b>***There would be a increase in liability insurance cost annually that I have not included as I am unsure of the exact rates. In other counties, it has averaged \$3000 per armed officer annually. Thus, if 12 officers were armed, the insurance cost would likely be in the range of \$36,000 annually.</b></p>	

**JEFFERSON COUNTY  
PROBATION DEPARTMENT**



**FIREARMS POLICY  
AND PROCEDURES**

**\*\*\*\*DRAFT\*\*\*\***

**MAY 2013**

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# **JEFFERSON COUNTY PROBATION DEPARTMENT**

## **FIREARMS POLICY AND PROCEDURE**

### **OBJECTIVES:**

- A. To establish policy and procedures for on duty use of firearms by probation officers.
- B. To assure the probation officers' maximum personal safety in the performance of his/her duties.

### **POLICY:**

#### **I. Statutory Authority to Carry Firearms**

Section 1.20(33), 2.10(24), 2.20 and 2.30 of the New York State Criminal Procedure Law and Articles 35 and 265.20 of the New York State Penal Law provide the mechanism for Probation Officers to carry firearms when engaged upon official matters and for self-defense, when acting pursuant to his/her special duties.

#### **II. Peace Officer Designation**

The employees permanently holding the following positions in this department are designated as Peace Officers:

Director of Probation  
Probation Supervisor  
Senior Probation Officer  
Probation Officer  
Probation Officer Trainee

For the purpose of this policy, the term "probation officer" refers to all of the titles designated as peace officers above.

### **III. Authorization**

#### **A. Authority to Carry Firearms**

The aforementioned peace officers may be granted the option to carry firearms on duty, subject to the approval of the Director of Probation.

#### **B. Authority to Purchase Firearms**

No employee of this department shall be permitted, solely under the authority of that employee's position, to purchase (on his or her badge) or to carry on the person any firearm on duty, except that firearm, ammunition, holster authorized by the department. The department assumes no control over pistol permits issued to members and weapons carried on the permit while off duty.

#### **C. Psychological Evaluations**

1. Psychological evaluations will be administered to each staff member requesting authorization to carry a firearm. Such evaluation will be conducted by individuals or facilities approved by the Director of Probation and will be at the county's expense. The evaluations will be conducted prior to firearms qualifications.
2. The results of the psychological evaluations will be maintained under strict confidentiality by the Probation Director.
3. Decisions based upon the results of the psychological evaluations will be made by the Director of Probation in accordance with the recommendation of the evaluating authority.
4. In no event shall an employee be permitted to carry a firearm on duty against the recommendation of the professional who conducts the evaluation.
5. At the discretion of the Director, an employee may be required to undergo additional psychological evaluations.

### **IV. Firearms Certification and Initial Training**

Authorized department designated peace officers will be required to participate in a course of training in the use of deadly physical force and firearms and other weapons. Such training and instructions must be approved by the Municipal Police Training Council (MPTC).

Upon successful completion of the appropriate firearms training and upon receipt of proof of such completion, the Director, at his/her discretion, will identify those employees who will be given the authority to carry firearms pursuant to their special duties as peace officers. The Director will provide this permission to carry a firearm, in writing, before the employee will be allowed to carry such a firearm.

## V. Firearms Requalification Training

At a minimum, all employees authorized to carry firearms must requalify on an annual basis in accordance with the rules and regulations promulgated by the New York State Office of Probation and Correctional Alternatives and the Municipal Police Training Council (MPTC). More frequent training and/or re-qualification may be provided or required.

Any employee failing to successfully requalify will not be authorized to carry a firearm, pursuant to that employee's special duties, until such time that the employee successfully requalifies. When informed by the Firearms Instructor that the officer has failed to requalify, the employee will surrender his/her weapon immediately to the Firearms Instructor.

The department will make every effort to ensure that any employee who fails to requalify will be given another opportunity. Additional attempts at requalification may be at the employee's expense. The employee will have two additional attempts to requalify. If the employee is still unsuccessful at requalifying after the third attempt, permission for the employee to carry a weapon will be automatically rescinded for a minimum period of six (6) months.

An employee may use his/her department issued firearm for practice purposes. It is the Officer's responsibility to maintain proficiency with the department issued firearm. However, the department will not issue ammunition for personal practice. Other than scheduled firearms training, if the employee chooses to practice, he or she must purchase their own ammunition, practice on his or her own time and at their own expense. The officer will not be reimbursed for ammunition or mileage. **Only factory loaded ammunition may be used, i.e., no reload or remanufactured ammunition is allowed.**

## VI. Safety for Firearms Classroom Training

The following firearm safety rules and any additional instructions given by the firearms instructors on the range or in the classroom will be observed by all firearm candidates:

1. The firearm should be carried on your person and loaded to and from the range.
2. All probation staff firearms are to be unloaded prior to entering the firearms classroom area.
3. Upon entering the classroom area, all probation staff firearms are to be in a clear, safe and empty condition, inspected by a second party, and holstered clear, safe and empty. This includes the Firearms Instructors and visiting staff.
4. An ammunition area will be established in the facility by the firearms instructor. This area will be away from the class instruction area. All ammunition will be stored in this area. No ammunition will be allowed in the class instruction area.

## **VII. Issuance of Firearms**

Qualified department personnel will be issued a specific firearm by the Firearms Instructor listed by serial number. Only specifically issued handguns will be allowed to be used in the official performance of department duties.

1. The specifically issued firearms are Jefferson County property and will be carried for on-duty use or while in transit.
2. Except for practice, off-duty carry of the department issued firearm is not allowed.
3. Employees of this department shall immediately report to the Director or any available Supervisor the loss or theft of this firearm.
4. Damage to any firearm or any functioning problems will be reported to a department armorer.

## **VIII. Authorized Firearms and Equipment**

Department employees are authorized to carry only firearms and equipment issued or previously approved by the department. Specifically, equipment will be only of the type and description as follows. All issued equipment is subject to inspection at any time by the Director, department Firearms Instructors or department armorer. No employee shall modify or cause to be modified any department issued firearm without prior permission of the Director.

### **A. Firearm**

The standard issue firearm of the department for on-duty use shall be a Glock model 23 (.40 S&W) or any other firearm authorized by the Director.

### **B. Ammunition**

The standard carry and training ammunition shall be designated by the Director.

At no time, even for practice purposes, shall reloaded or remanufactured ammunition be used. The use of such ammunition could void the warranty on the weapon.

The officer must also carry at least one department issued spare loaded magazine when carrying a firearm.

### **C. Aerosol Restraint**

Any staff person authorized to carry a department issued firearm must also carry Pepper Spray while carrying their firearm.

**D. Holster**

The standard issue holster is authorized for use with the issued firearm. Any other holster or modification to issued holster must have prior authorization for use by the Director of Probation. Additionally, prior to using any authorized holster, individuals must be trained in the use of the holster by a department Firearms Instructor.

**E. Badges**

Department badges, identification cards and badge cases will be provided to all peace officers. The issued badge is the only badge authorized for use. No other badge will be allowed. The issued badge must be carried at all times while on duty and at all times while carrying the department issued firearm.

**F. Handcuffs**

Probation officers authorized to carry a firearm must carry handcuffs. Handcuffs and cuff cases will be department issued or may be purchased at the Officer's expense. The type of handcuffs must be approved and authorized for on-duty carry by the Director. Handcuffs must be carried in a cuff case approved by the Director of Probation must have a cuff key. Probation officers carrying handcuffs must be trained in the appropriate use of the handcuffs by a qualified instructor.

**G. Body Armor**

Department issued body armor is provided to any Probation Officer requesting such protection. The wear and use of such protection is strongly encouraged for Probation Officers authorized to carry a firearm. Maintenance and care of the body armor is the responsibility of the Probation Officer.

**H. Any equipment believed to be lost stolen or damaged must be reported immediately to the Director or Supervisor.**

**IX. General Safety Rules**

**A. Safe Handling**

A probation officer is responsible for the safe handling and maintenance of the department issued firearm.

1. If the probation officer suspects that the firearm is not working properly, he/she is required to have it inspected by a department armorer. Under no circumstances should a probation officer go into the field with an inoperable or unloaded firearm.
2. It is the probation officer's responsibility to clean and otherwise maintain any authorized firearm he/she possesses for on-duty use as per manufacturer's and training instructions. The minimum requirement will be once per month and/or after each time it is fired. Care should be taken to ensure that there are no obstructions in the barrel of the firearm. Firearms are to be cleaned only in a safe or designated area, but cleaning is specifically prohibited in

office settings except as authorized. The firearm must be submitted annually or at any time upon demand of the Director or Firearms Instructor for inspection.

3. Never presume a firearm is unloaded, always treat all firearms as if they are loaded. Always personally inspect and verify that it is unloaded by removing the magazine, opening the slide and ejecting the chambered round, while the muzzle is pointing in a safe direction. Only then should a visible and physical inspection of the chamber and barrel occur.
4. Never use the firearm for any purpose other than which it was intended.
5. A department issued firearm may not be modified without prior written permission of the Director of Probation.

## **B. Safekeeping**

A probation officer is responsible for the security and safekeeping of the department issued firearm.

1. The probation officer should ensure that any authorized firearm in his/her possession is secure so that it is not lost, stolen or used by unauthorized persons. If a weapon is lost or stolen, the department will initiate a report to law enforcement agencies indicating the date of loss, description of weapon and serial number.
2. The firearm should not be left unattended in a public place, in a vehicle, in luggage or in any other unauthorized receptacle.
3. A firearm is never to be used for intimidation. When worn, a firearm must be in a proper holster. Every attempt must be made to conceal the weapon from view unless prior permission is granted by the Director. Concealed from view shall mean covered by an article of clothing such as a jacket, sweater, vest or similar apparel.
4. Care should be taken when handing a firearm to another. The probation officer presenting or receiving the firearm must make sure the firearm is made clear, safe and empty and rotated so that the butt-end may be grasped by the recipient.
5. Every probation officer has the responsibility to maintain professionalism when handling firearms or when in proximity to an officer authorized to carry. He/she must be mindful of the intended target and its surroundings. The best way to minimize the possibility of a mishap is for the probation officer to gain confidence and proficiency in the use of firearms by participation in the range program. Further, any unprofessional behavior when handling firearms will lead to disciplinary action in accordance with the collective bargaining agreement.

## **X. Procedures For Carry**

- A. A probation officer authorized to carry a firearm is required to carry it on duty unless receiving prior supervisory or administrative approval not to carry. The supervisor will notify the Director if he/she has given permission to an officer not to wear their weapon. While carrying this firearm, the probation officer must have his/her badge and identification on his/her person.
- B. In the event a firearm must be loaded or unloaded when in the office, a secure, designated area shall be used for this purpose. A firearm clearing station shall be maintained in this area and utilized during this procedure.
- C. When a firearm is worn on duty, it shall be carried on the probation officer's person and, whenever possible, in a concealed manner. The only exception to the requirement for concealed carry is if a probation officer is in his or her own office and no clients are present. Every attempt should be made to conceal the firearm when an officer walks outside his or her office and through the department.

Where a situation exists that a firearm is not being carried by the Officer, it must be secured in a designated area determined by the Director.

At the end of the work day, the firearm may be taken home or left at work at the Probation Officer's discretion.

**Firearms left at work must be stored in a designated locker, loaded and in the holster. Do not unload the weapon or remove the weapon from the holster.**

- D. When a probation officer is off duty and at home, the authorized firearm shall be stored and rendered inoperable by employing a safety locking device or securing such firearm in an enclosure constructed entirely of wood or metal which is locked and the conventional or intended means of disengaging the lock is not accessible to anyone other than the probation officer. The probation officer is not to loan the firearm or permit another person (this includes other probation officers) to take possession of it except when authorized in writing by the Director of Probation. The firearm may be surrendered to a Firearms Instructor or Director for the purpose of inspection or suspension of firearms privileges at any time.

The department will offer several appropriate options for home storage. Officers will select one of the approved options, the cost of which will be borne by the Officer. However, it is the individual officer's responsibility to safely store his/her weapon and maintain the skill of loading and unloading their weapon.

- E. A probation officer authorized to carry a firearm by the department shall be fit for duty and shall not be under the influence of alcoholic beverages, controlled substances and/or any type of medication having a significant physical or mental effect, which could have a negative influence upon the individual's functioning, while carrying the issued firearm.

**F. Requirement to Notify the Department of Condition Affecting the Ability to Carry a Firearm.**

1. Probation officers shall notify their immediate supervisor and Director of any impairment. Impairment is defined as any condition which can affect judgment, reaction time or motor skills as it may affect the ability to handle a firearm safely and proficiently.
2. In those instances where an officer believes and/or medical personnel indicate that a medication may affect judgment and/or reaction time, authorization to carry a firearm shall be automatically suspended. Authorization shall be reinstated upon the cessation of the medication and its effects or with a physician's ruling that the medication's potential effects would not be averse to handling a firearm safely and proficiently.
3. The Director may, at any time, require medical clearance from a physician prior to restoring the authority for an Officer to carry a firearm.

**G.** A probation officer who is armed shall immediately notify the Director if he/she is charged with a crime or if a temporary or permanent Order of Protection by any court is issued against him/her. The probation officer shall surrender their departmental issued firearm. Department firearm may be reissued at the discretion of the Director.

**H.** Under no circumstances is the department issued firearm to be used for secondary employment.

**XI. Procedures for Display or Use (Other Than Training or Practice Situations)**

**A.** A probation officer is to use his/her firearm only in defense of his/her own life, or the life of a third party, from imminent threat of deadly physical force pursuant to Article 35 of the New York State Penal Law and then only in the absence of recklessness.

**B.** No probation officer shall ever display a weapon, except in practice or tactical situations, unless he/she perceives that they are within the legal guidelines of New York State Penal Law Article 35 and the administrative guidelines of the Firearms Policy of the Jefferson County Probation Department. Display of a firearm is defined as unholstering a firearm or exposing a holstered firearm in a manner in which a reasonable person could perceive as a use of force or threat.

**C.** It is the responsibility of each officer to be aware of the requirements of Article 35 or the NYSPL and Section 140.25 of the NYSCPL as well as department policy. The officer must guide his/her actions based on these laws, policy and training.

**1. Use of Force**

Every reasonable means should be considered when making an arrest or preventing or terminating a felony or for the defense of oneself or another before a probation officer uses his/her firearm. In all cases, only the necessary amount of force which is consistent with the accomplishment of a lawful purpose is to be used.

The use of all other options, including Pepper Spray, shall be considered before the use of the firearm.

Officers are only justified in using physical force and/or deadly physical force when it is **reasonable** and **necessary** and then only the amount which is needed to accomplish the objective.

2. **Do Not Shoot If Innocent Persons Are Endangered**

A firearm will not be fired if the lives of innocent persons may be endangered.

3. **Do Not Fire Warning Shots**

The firing of warning shots is prohibited.

4. **Do Not Fire a Shot to Summon Assistance**

Discharging of a firearm to summon assistance is prohibited.

5. **Do Not Shoot At Or From a Moving Vehicle**

Discharging of a firearm at or from a moving vehicle is prohibited unless deadly physical force, other than the vehicle itself, is being used against you or an innocent third party.

6. **Shoot At Animals Only As a Last Resort**

The discharge of a firearm at dogs or other animals should be an action employed **ONLY** when no other means of bringing the animal under control exists. Officers have been issued Pepper Spray and this should always be a considered alternative.

- D. The law does not command that a probation officer use deadly physical force; it dictates that the minimum amount of force which is consistent with the accomplishment of a lawful purpose should be used. Deadly physical force should only be used if it is **reasonable** and becomes **necessary**.

XII. **Procedures Upon Display or Discharge of a Weapon**

- A. Upon any display (as defined under XI section B of this policy) of an authorized firearm by a probation officer authorized to carry a firearm (except in practice, sanctioned training, or a tactical situation), the probation officer must notify his/her Supervisor or the Director verbally within 24 hours or as

soon as practically possible. Depending on the circumstances, the Supervisor will notify the Director either immediately or the next business day. A written report regarding the incident will be required.

- B.** Upon any discharge of an authorized firearm by a probation officer authorized to carry a firearm, except in practice or sanctioned training, the probation officer must immediately notify his/her Supervisor or any available Supervisor if his immediate Supervisor is not available or the Director (if a Supervisor is not available) in a verbal manner. The Supervisor will immediately notify the Director of Probation. This will be followed up with a complete written report within 72 hours which will offer all details of the display, discharge and/or the use of deadly physical force utilizing the departmental "Use of Force" form.
- C.** If an unintentional discharge occurs on the practice range or the practice range property and no personal injury is involved, the Firearms Instructor will notify the Director immediately, if deemed necessary. If personal injury is involved, the police will be notified immediately. Local law enforcement authorities **must** be notified by the probation officer or other departmental authority in all other discharge situations and summoned to the scene immediately. The Jefferson County Sheriff's Department shall be requested to respond. The probation officer shall promptly identify themselves to the law enforcement authority and follow their directives. If outside Jefferson County, the agency that has primary jurisdiction shall be contacted. The probation officer or other departmental authority will request that the highest-ranking officer on duty be called to the scene of the incident.
- D.** Upon request, a probation officer involved in a firearm discharge incident shall immediately surrender his/her weapon, with expended shell casings (if found) and live rounds, to the Director or Supervisor. All firearm-related incidents, whether on duty or off duty and related to an authorized firearm, shall be investigated by the Director and/or his/her Supervisor.

### **XIII. Procedures for Disposition**

- A.** All firearms assigned to probation officers remain the property of the Jefferson County Probation Department and will be surrendered immediately by the probation officer upon order of the Director of Probation.
- B.** Loss or theft of a firearm shall be reported immediately by phone to the probation officer's immediate supervisor and followed up in writing the next business day to the Director of Probation and to the requisite law enforcement agency in whose jurisdiction same occurred. Upon notification, the supervisor will contact the Director to inform him/her of the loss/theft. Furthermore, same must also be duly reported to the Superintendent of State Police per the provisions of the NYS Penal Law, Section 400-12(C).
- C.** If an assigned firearm is lost, stolen or damaged and it is the determination of the Director that such loss was caused by carelessness or negligence, it is understood that the probation officer will pay the replacement cost of the

firearm within thirty (30) days. The circumstances surrounding the loss, theft, or damage may subject the employee to disciplinary action.

- D. A probation officer who goes on extended leave will be required to surrender his/her weapon. An officer suspended/dismissed from the department will surrender his/her assigned firearm immediately to the Director for safekeeping.

#### **XIV. Suspension of Firearm Privileges**

- A. The Director of Probation has the sole authority to exercise his/her discretion to suspend or revoke the firearm carrying privileges of a probation officer at any time with or without cause.

#### **XV. DISCLAIMER**

It should be understood that a policy cannot cover every contingency. If there is a situation that appears to need a solution different from the established policy, prior administrative approval is required.

#### **XVI. Amendments**

Amendments to this policy will be made by the Director of Probation in cooperation with the County Administrator's Office.

JEFFERSON COUNTY PROBATION DEPARTMENT

Rept# \_\_\_\_\_

USE OF FORCE FORM

DATE: \_\_\_\_\_ DAY OF WEEK: \_\_\_\_\_ TIME: \_\_\_\_\_

RELATED RPT#'s: \_\_\_\_\_

PRIMARY OFFICER INVOLVED: \_\_\_\_\_ BADGE #: \_\_\_\_\_

ON DUTY? Y / N OFF DUTY? Y / N

OTHER INVOLVED OFFICERS (AND THEIR DEPARTMENT):

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

OTHER OFFICERS PRESENT (BUT NOT INVOLVED IN USE OF FORCE), AND DEPT.:

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

OTHER PERSON(S) PRESENT (NAME, ADDRESS, PHONE):

\_\_\_\_\_  
\_\_\_\_\_

TYPE OF CONTACT: \_\_\_\_\_

LOCATION: \_\_\_\_\_

RECIPIENT(S) OF APPLIED FORCE: \_\_\_\_\_

WHY WAS FORCE NECESSARY/USED? \_\_\_\_\_  
\_\_\_\_\_

WHAT WAS NATURE AND EXTENT OF FORCE? \_\_\_\_\_

RECIPIENT(S) HANDCUFFED? BEFORE / DURING / AFTER INCIDENT

WERE RECIPIENT(S) INJURED? IF SO, DESCRIBE: \_\_\_\_\_

TREATED AT/BY: \_\_\_\_\_ DATE/TIME: \_\_\_\_\_

OFFICER(S) INJURED? IF SO, DESCRIBE: \_\_\_\_\_

TREATED AT/BY: \_\_\_\_\_ DATE/TIME: \_\_\_\_\_

INCIDENT REPORT FORM ( Y / N / N/A )

ILLNESS/INJURY REPORT ( Y / N / N/A )

NORMAL WORK ASSIGNMENT COMPLETED? \_\_\_\_\_

PREPARED BY: \_\_\_\_\_ # \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_ # \_\_\_\_\_

DATE/TIME: \_\_\_\_\_ / \_\_\_\_\_ DATE/TIME: \_\_\_\_\_ / \_\_\_\_\_

**\*\*ALL DEPARTMENT PERSONNEL PRESENT MUST EACH COMPLETE A FORM\*\***

# 911 - Madison County Criminal Justice, Public Safety and Emergency Communications Committee

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1/21/16

## ***Operational / Administrative –***

- Jan 4<sup>th</sup> attended Motorola MARVLIS training with County Highway, Sheriff Office personnel.
- Jan 5<sup>th</sup> met with County IT Director to discuss and review 911 systems, IT support and responsibilities. Reviewing method of 911 Trunks coming into the 911 Center for points of failure.
- Jan 6<sup>th</sup> attended "Active Shooter" meeting for County Complex.
- Jan 6<sup>th</sup> met with new County Fire Coordinator to discuss and review communication issues and 911 projects.
- Jan 11<sup>th</sup> attended County Broadband meeting (internet access for county residents). New York Broadband Program.
- Jan 12<sup>th</sup> met with Sherriff and NYS Police to discuss "Closest Car" policy for emergency calls in progress.
- Jan 13<sup>th</sup> met with Motorola engineering, project management and Alcatel-Lucent to discuss reengineering of microwave hop to Troop D for 911 Backup Center.
- Jan 15<sup>th</sup> attended Central New York Interoperable Communications Consortium (CNYICC) meeting in Cayuga County.
- Jan 19<sup>th</sup> met with Microwave Networks Inc. to discuss microwave system.

## ***Resolution –***

Accepting \$158,368.00 under the 2015-16 Public Safety Answering Points (PSAP) Operations Grant. Administered by NYS Division of Homeland Security and Emergency Services, Office of Interoperability and Emergency Communications. ***(See attached)***

**RESOLUTION NO. \_E911-1\_**

**AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES, OFFICE OF INTEROPERABILITY AND COMMUNICATIONS**

**WHEREAS**, the county has been awarded a State Grant through the New York State Division of Homeland Security and Emergency Services, Office of Interoperability and Communications (OIEC); and

**WHEREAS**, the State Grant is identified as follows:

Awarding Agency:	<b>U.S. Department of Justice</b>
Pass through Agency:	<b>NYS Office of Interoperability and Communications</b>
Program Name:	<b>2015-16 Public Safety Answering Points (PSAP) Operations Grant</b>
Award Year:	<b>2016</b>
State Funds Percentage:	<b>100%</b>
Total Grant Amount:	<b>\$158,368.00</b>

**WHEREAS**, the purpose of this grant is State support in the form of reimbursement for operating expenses in a PSAP, including personal service; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with the New York State Division of Homeland Security and Emergency Services, Office of Interoperability and Communications in the form as is on file with the Clerk of the Board.

<u>Expense</u>	<u>Amount</u>
A302030 512000 2015-16 Public Safety Answering Points ( PSAP) Operations Grant Personal Service	\$158,368.00

<u>Revenue</u>	<u>Amount</u>
A302030 433907 2015-16 Public Safety Answering Points (PSAP) Operations Grant Personal Service	\$158,368.00

DATED: February 9, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Telecommunications Committee

\_\_\_\_\_  
John A. Reinhardt, Chairman  
Finance Ways and Means Committee

**RESOLUTION NO. SO-1**  
**AUTHORIZING MODIFICATION OF**  
**2016 COUNTY BUDGET**

**RESOLVED**, that the adopted 2016 Madison County Budget be modified as follows:

**General Fund**  
**3150 Sheriff Department**

<u>Expense</u>		<u>From</u>	<u>To</u>
A315030.547165	Inmate Hair Cuts	\$ <u>0</u>	<u>\$2,000</u>
	Control Totals		<u>\$2,000</u>

<u>Revenue</u>			
A315030.427709	Inmate Commissary Account Rev	\$ <u>0</u>	<u>\$2,000</u>
	Control Totals		<u>\$2,000</u>

**Dated:** February 9, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

\_\_\_\_\_  
John A. Reinhardt, Chairman  
Finance Ways and Means

**RESOLUTION NO. \_\_SO-2\_\_**

**AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT WITH  
FES INSTALLATIONS, INC.**

**WHEREAS**, FES Installations, Inc. (FES) has submitted for approval an agreement with the County of Madison to provide a service for the purpose of maintaining the video security surveillance system equipment for the County; and

**WHEREAS**, FES will provide the services outlined in Appendix B, for the fee established in Appendix C attached hereto and made a part thereof; and

**WHEREAS**, the term of the contract is December 1, 2015 through December 2, 2016 unless terminated earlier; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

**NOW, THEREFORE BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is authorized to enter into an agreement on behalf of the County of Madison with FES Installations, Inc., in the form as is on file with the Clerk of the Board.

**DATED:** February 9, 2016

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Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. SO-3

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT  
WITH THE NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND MODIFYING THE 2016  
COUNTY BUDGET – TACTICAL TEAM TARGETED GRANT – 2015 SHSP GRANT PROGRAM**

**WHEREAS**, Madison County has been awarded a grant in the amount of \$100,000 by the New York State Division of Homeland Security and Emergency Services (DHSES), and

**WHEREAS**, these funds will provide 100% federal reimbursement of eligible costs incurred in the effort to support equipment needs associated with the Sheriff's Special Operations Unit team and the establishment of a tri-County tactical team for the Madison County Sheriff's Office, as well as to enhance a range of homeland security capabilities to address other hazards to Madison County; and this grant program is described as follows:

Awarding Agency: U.S. Department of Homeland Security  
Pass Thru. Agency: NYS Division of Homeland Security and Emergency Services  
Catalogue # CFDA# 97.067  
Program Name State Homeland Security Program (SHSP) WM2015 – Tactical Team Targeted Grant (SHSP)  
Grant Period: 12/7/2015 to 8/31/2018  
Contract # TT15-1035-E00 (DHSES #WM15152259)  
Federal Funds: 100%  
Grant Total: \$100,000

**NOW THEREFORE BE IT RESOLVED**, that the Chairman of the Board of Supervisors be authorized to enter into an agreement with the NYS Office of Homeland Security a copy of which is on file with the Clerk of the Board, and

**BE IT FURTHER RESOLVED**, that the 2016 Adopted County Budget be modified as follows:

**General Fund**

**3645-Homeland Security**

<b>Expense</b>		<b><u>From</u></b>	<b><u>To</u></b>
A364530 540773	Tactical Team Equipment	\$0	\$100,000
<b>Revenue</b>			
A364530 443073	Fed Aid-FY2015 Tactical Team Targeted Grant	\$0	\$100,000
	Control Total		<u>\$100,000</u>

**DATED:** February 9, 2016

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

\_\_\_\_\_  
John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

RESOLUTION NO. SO-4

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT  
WITH MADISON-ONEIDA BOCES**

**WHEREAS**, it is necessary and required to provide educational services and programs to inmates at the Madison County Jail in the regular course of their incarceration; and

**WHEREAS**, the Sheriff of Madison County seeks to continue to cut costs and enhance the efficiency in the provision of such services and programs by utilizing the expertise of Madison-Oneida BOCES; and

**WHEREAS**, Madison-Oneida BOCES possesses experienced personnel with special skills and training required to perform the necessary services pursuant to the terms of the contract by providing a staff person to the Madison County Jail; and

**WHEREAS**, the term of this contract shall be from March 1, 2016 through February 28, 2017. This contract may be terminated without cause by either party hereto at any time upon thirty (30) days written notice of the intention to so terminate. The County reserves the right to terminate this Agreement for cause at anytime; and

**WHEREAS**, the County hereby agrees to pay Madison-Oneida BOCES a monthly rate of Three Thousand Nine Hundred Ninety Five Dollars (\$3,995) in full and final satisfaction of all services and expenses. This represents 1.85% increase of the budgeted amount from the previous year. The total amount of compensation shall not exceed Forty Seven Thousand Nine Hundred Forty Dollars (\$47,940); and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

**NOW, THEREFORE BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Madison-Oneida BOCES, in the form as is on file with the Clerk of the Board.

**DATED:** February 9, 2016

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Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

**RESOLUTION NO. \_\_SO-5\_\_**

**AUTHORIZING CHAIRMAN TO ENTER INTO A BUSINESS  
ASSOCIATE AGREEMENT WITH AMERICAN MOBILE DENTAL**

**WHEREAS**, the Sheriff of Madison County is required by the New York State Commission of Correction to provide community-level dental care to inmates incarcerated in the Madison County Jail; and

**WHEREAS**, the Sheriff of Madison County finds it necessary on occasion for inmates housed at the Madison County Jail to receive professional dental work; and

**WHEREAS**, American Mobile Dental is willing to travel to the Madison County Public Safety Building to provide the needed dental treatment to the inmates housed at the Madison County Jail on a scheduled basis; and

**WHEREAS**, the fees for the procedures conducted by American Mobile Dental are pursuant to the Medicaid service rate schedule established by New York State; and

**WHEREAS**, the Madison County Sheriff's Office believes it would be beneficial to enter an agreement with American Mobile Dental for their services as it would eliminate the need to transport an inmate into the general public and the number of local dentists willing to provide services to inmates is scarce; and

**WHEREAS**, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Telecommunications Committee; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with American Mobile Dental, effective February 1, 2016, in the form as is on file with the Clerk of the Board.

**DATED:** February 9, 2016

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Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

RESOLUTION NO. SO-6

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE  
(Sheriff)**

**WHEREAS**, the 32nd Huntsville Symposium will be held April 4-7, 2016 in Huntsville, AL; and

**WHEREAS**, Michael Fitzgerald, Commissioner of Social Services has requested that Karen Bright, Case Supervisor, attend said conference; and

**WHEREAS**, her expenses are fully funded by the Child Fatality Review Team Grant received by the Sheriff's Office; and

**WHEREAS**, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications, Health and Human Services and the Government Operations Committee,

**NOW, THEREFORE BE IT RESOLVED** that Karen Bright be and hereby is authorized to attend said conference at no expense to the County.

Dated: February 9, 2016

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Daniel S. Degear, Chairman  
Government Operations Committee

**RESOLUTION NO. \_\_SO-7\_\_**

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE  
(Sheriff)**

**WHEREAS**, the 32nd Huntsville Symposium will be held April 4-7, 2016 in Huntsville, AL; and

**WHEREAS**, Michael Fitzgerald, Commissioner of Social Services has requested that Jessica Benedict, Caseworker, attend said conference; and

**WHEREAS**, her expenses are fully funded by the Multi-Disciplinary Team Grant received by the Sheriff's Office; and

**WHEREAS**, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications, Health and Human Services and the Government Operations Committee,

**NOW, THEREFORE BE IT RESOLVED** that Jessica Benedict be and hereby is authorized to attend said conference at no expense to the County.

Dated: February 9, 2016

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Daniel S. Degear, Chairman  
Government Operations Committee

**RESOLUTION NO. \_\_OCB-1\_\_**

**REAPPOINTING A SUPERVISOR TO THE JURY BOARD**

**WHEREAS**, Section 652 of the Judiciary Law states that there shall be established for each County, except Albany, Westchester, Suffolk and Nassau, a County Jury Board consisting of the Justice of the Supreme Court, the Senior County Judge and any member of the Board of Supervisors who shall be designated for that purpose by the Board of Supervisors; and

**WHEREAS**, Alexander Stepanski, Supervisor from the town of Stockbridge has served on this Board and wishes to be reappointed for a new term; and

**NOW, THEREFORE BE IT RESOLVED**, that Alex Stepanski, Supervisor from the town of Stockbridge, be and he hereby is reappointed to serve on the Jury Board for a one year term, commencing on January 1, 2016 and expiring on December 31, 2016.

Dated: February 9, 2016

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Roger D. Bradstreet, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

**RESOLUTION NO. \_\_OCB-2\_\_**

**REAPPOINTING MEMBER TO THE MADISON COUNTY  
TRAFFIC SAFETY BOARD**

**RESOLVED**, that Rob Young of Cazenovia, NY be and he is hereby reappointed to the Madison County Traffic Safety Board for a three (3) year term commencing on October 14, 2015 and expiring on October 13, 2018; and

Dated: February 9, 2016

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Roger D. Bradstreet, Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee