

CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS
Committee Meeting
May 21, 2015
Large Conference Room

8:45 a.m.: Call to order

Approval of minutes of May 12, 2015

8:45 a.m. District Attorney William Gabor

A. Resolutions:

1. Authorizing Chairman to enter into an agreement (Aid to Prosecution Grant)
2. Acceptance and allocation of the 2015-2016 New York State Aid to Prosecution Grant for employees in the District Attorney's Office

8:55 a.m. Emergency Management Director Ted Halpin

A. Resolution:

1. Authorizing the Chairman to apply for a grant from the New York State Division of Homeland Security and Emergency Services - Office of Fire Prevention and Control
2. Authorizing the Chairman to modify an agreement - Safety First Training

9:05 a.m. E911 Director Paul Hartnett

A. Report/agenda (attached)

B. Resolution:

1. Authorizing the Chairman to enter into an agreement with Kinsley Power Systems

9:15 a.m. Sheriff Allen Riley

A. Resolutions:

1. Authorizing Chairman to Apply for a Bulletproof Vest Partnership Program from the US Department of Justice
2. Authorizing Chairman to Enter into an Agreement with the Town of Madison
3. Authorizing Chairman to Enter into an Agreement with K&A Radiologic Technology Services, Inc. and POMCO
4. Authorizing Chairman to Enter into an Agreement and a Payment Processing Addendum with Swanson Services Corporation

B. Authorizing modification of the 2015 adopted County budget - Personal Service to Training Account

9:30 a.m. Other Committee Business

Next meeting: June 18, 2015, 8:45 a.m. in the Supervisors Large Conference Room.

Adjournment

Criminal Justice, Public Safety and Emergency Communications Committee

*Special Meeting Minutes
May 12, 2015*

PRESENT: Vice Chairman Lewis Carinci
Supervisor Richard Bargabos
Supervisor David Jones

ALSO: Undersheriff John Ball
E911 Director Paul Hartnett

The meeting was called to order by Committee Vice Chairman Daniel S. Degear at 1:04 p.m. in the Chambers.

Minutes:

The minutes of the April 23, 2015 regular meeting were unanimously approved on the motion of Supervisor Bargabos and second of Supervisor Jones.

Resolutions:

Authorizing the Chairman to amend an agreement with LaBella Associates, D.P.C.

The Committee unanimously approved the resolution on the motion of Jones and second of Bargabos.

Authorizing the Chairman to enter into an agreement with Lawn Medic for commercial lawn care services

The Committee unanimously approved the resolution on the motion of Bargabos and second of Jones.

Authorizing the Chairman to enter into an agreement with Upstate Temperature Control

The Committee unanimously approved the resolution on the motion of Bargabos and second of Jones.

Authorizing the Chairman to enter into lease agreement with Verizon Wireless

The Committee unanimously approved the resolution on the motion of Jones and second of Bargabos.

Authorizing the Chairman to modify the lease agreement with Verizon Wireless that was outlined in Resolution 484-14

The Committee unanimously approved the resolution on the motion of Jones and second of Bargabos.

Adjournment:

The Committee adjourned at 1:12 p.m. on the motion of Jones and second of Bargabos.

Next Meeting Date:

Thursday, May 21, 2015 at 8:45 a.m. in the Supervisors' Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Daniel S. Degear.

RESOLUTION NO. DA-1

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
(Aid to Prosecution Grant)**

WHEREAS, the Madison County District Attorney's Office has been awarded grant funds from New York State through the NYS Division of Criminal Justice Services; and

WHEREAS, the State grant award is identified as follows:

Awarding Agency:	NYS Division of Criminal Justice Services
Program Name:	Aid to Prosecution Program
Award Year:	04/01/15 – 09/30/16
Contract Number:	AP15-1026-D00
DCJS Number:	AP15444389 /AP16444389
Total Grant Amount:	(AP15) \$ 29,200.00 (AP16) \$ 14,600.00

WHEREAS, the initial budget for this grant was established in the 2015/2016 budget,

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors be and hereby is authorized to enter into an agreement to accept the Aid to Prosecution grant as is on file with the Clerk to the Board

Dated: June 9, 2015

Daniel Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. DA-2

ACCEPTANCE AND ALLOCATION OF THE 2015-2016 NEW YORK STATE AID TO PROSECUTION GRANT FOR EMPLOYEES IN THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, the County has been awarded an Aid to Prosecution grant funding by the New York State Division of Criminal Justice Services; and

WHEREAS, the District Attorney has requested to accept and allocate the grant funding to contribute to the salary of the Chief Assistant District Attorney in the office who performs duties including and primarily violent felony prosecutions; and

WHEREAS, the Board previously approved stipends for the New York State fiscal year of 2015-2016 to be established at the discretion of the Madison County District Attorney; and

WHEREAS, the recommendation of the District Attorney for the allocation of the NYS Aid to Prosecution Grant have been reviewed and positively endorsed by the Criminal Justice, Public Safety and Telecommunications Committee; and

WHEREAS, this request has been reviewed and approved by the Government Operations Committee,

WHEREAS, the allocation of the 2015-2016 NYS Aid to Prosecution Grant be and hereby is established to contribute to the salary of District Attorney employees as follows:

Chief Assistant District Attorney	\$43,800.00
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BE IT FURTHER RESOLVED that said allocation will be reevaluated subject to continued Aid to Prosecution grant funding in the next State budget.

BE IT FURTHER RESOLVED that such acceptance is conditioned on the approval by this Board and acceptance into the Aid to Prosecution Grant Program.

Dated: June 9, 2015

Daniel Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. EM-1

**AUTHORIZING THE CHAIRMAN TO APPLY FOR A GRANT FROM THE
NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY
SERVICES – OFFICE OF FIRE PREVENTION AND CONTROL**

WHEREAS, the County of Madison has recognized the need to ensure the safety and security of its citizens; and

WHEREAS, the County of Madison is eligible to apply for a grant from the New York State Division of Homeland Security and Emergency Services – Office of Fire Prevention and Control, to support the recruitment and retention of volunteer fire and EMS personnel; and

WHEREAS, the award under this program is set at up to \$25,000.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison for a grant from the New York State Division of Homeland Security and Emergency Services – Office of Fire Prevention and Control as is on file with the Clerk of the Board.

DATED: June 9, 2015

Daniel Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

911 - Madison County Criminal Justice, Public Safety and Emergency Communications Committee

5/21/15

Operational / Administrative –

- April 27th attended Director Emergency Management Services “Mass Notification Meeting”.
- April 27th T-Mobile successful in 911 texting to County’s 911 Center.
- April 28th Assistant Director attended Mid-State EMS Regional Emergency Medical Services Council meeting in Utica.
- April 30th attended Broadband meeting in the City of Oneida, countywide effort in obtaining Broadband access (**see attached**). Discuss fiber connection for radio towers with Finger Lakes Technologies Group Account Manager Brian Osgood.
- May 5th attended meeting with NYS DHSES to discuss status of all county grants; 911, Emergency Management and Sheriff’s Office.
- May 12th meeting with Motorola and Fire Coordinator on the reprogramming of portable/mobile radios for Fire Departments and EMS.
- May 15th submitted Round 4 Statewide Interoperable Communications Grant (Round 4 SICG).
- May 15th attended Central New York Interoperable Communications Consortium (CNYICC) with NYS DHSES at Oswego County 911 Center.
- May 20th attend monthly Police Chief’s meeting.
- Resolution for generator preventative maintenance at Public Safety Tower Sites (**see resolution**).

MADISON COUNTY

EMERGENCY COMMUNICATIONS

Paul Hartnett, Director

Melissa Hannan, Assistant Director

Public Safety Building, 138 North Court Street, PO Box 577
Wampsville, New York 13163



(315) 366-2280
(315) 366-2593 (fax)

May 18, 2015

Chief Fred Corey
Chittenango Police Department
222 Genesee St
Chittenango, NY 13037

Dear Chief Corey:

I am in receipt of your e-mail titled "Looking for some guidance" dated Tuesday May 5th to the Madison County Administrator Mr. Mark Scimone; more specifically your request to Onondaga County dated February 9th to have the ability to monitor and communicate on MRD channels 1 through 6.

Since your initial request I have been in contact with Commissioner William Bleyle regarding your request and have discussed this request with the Central New York Interoperable Communications Consortium (CNYICC). Many facets of such request have to be taken into consideration; these include technology, standard operating procedures, and governance.

From the technology side, the Onondaga County MRD talk groups are currently not set up to roam into the Madison County Zone. This means that you would not be able to scan Onondaga talk groups when your radio is affiliated with the Madison Zone tower. It also means that when your radio is associated with an Onondaga Zone tower you would not hear Madison County talk groups that are not set up to roam on the Onondaga Zone. The risk here is that critical transmissions may not be heard.

Standard operating procedures and governance have been set forth "Regional Law" for the purposes that you have outlined. The Regional Law talk group is set up to allow seamless roaming through each zone of the CNYICC trunked mobile radio network and short-term interoperability between counties. Should more long-term interoperability be needed for specific events, both Madison and Onondaga County 911 Centers can coordinate a regional "Events" talk group as needed. These regional Events talk groups are also set up to roam regionally.

Respectfully yours,

A handwritten signature in black ink, appearing to be "T. Scimone".

Cc: County Administrator

RESOLUTION NO. E911-1

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN
AGREEMENT WITH KINSLEY POWER SYSTEMS**

WHEREAS, the County has installed generators at fourteen (14) Tower sites around the County to supply power in the event that power is lost; and

WHEREAS, the County needs to enter into a mechanical service agreement for the preventative maintenance for these fourteen (14) generators throughout the County to keep them in reliable and efficient working condition; and

WHEREAS, the maintenance agreement is for one year in the amount of \$7,530 to inspect, check and service at all fourteen (14) sites; and

WHEREAS, this expenditure is included in the 2015 adopted Madison County budget; and

WHEREAS, the Criminal Justice, Public Safety and Telecommunications Committee has reviewed and approve of this maintenance agreement;

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors Chairman be and hereby is authorized to enter into a maintenance agreement with Kinsley Power Systems, a copy of which is on file with the Clerk of the Board.

DATED: June 9, 2015

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

KINSLEY POWER SYSTEMS

The Power Solutions Company

www.KinsleyPower.com

Sales, Service, Parts & Rentals

PREVENTATIVE MAINTENANCE AGREEMENT

Customer Name: Madison County EM Proposal Date: January 1, 2015
Billing Address: 138 North Court St Generator Address: _____
PO Box 577 _____
Wampsville, NY 13163 _____
Contact Name: Paul Hartnett E-Mail Address: _____
Telephone: 315 366 2757 Fax: _____

EQUIPMENT INFORMATION

GENERATOR:

Manufacturer: Kohler
See page 2
For breakdown

TRANSFER SWITCH:

Manufacturer: Included
Model: _____
Serial #: _____

PREVENTATIVE MAINTENANCE

Minor PM's =
\$5,250
annually

Major PM's =
\$7,530
annually

SALES TAX NOT INCLUDED

This Preventative Maintenance Agreement is entered into by Kinsley Power Systems, and the generator set owner as signed for the purpose of maintaining their equipment in the best possible operating conditions in order to minimize the necessity of emergency service. This agreement does not relieve the owner of periodical checks and testing as outlined in the manufacturer's service manual. While periodic service should result in maximum availability of generating equipment, Kinsley Power Systems, makes no warranties or guarantees as to availability and disclaims any responsibility for consequential damages.

Services to be performed are specified on the attached sheets and constitute the extent of this agreement. The generator set owner will be furnished with an inspection report denoting conditions found and further service required, if any. **No services, parts or materials are covered under this agreement unless specifically referred to herein**, nor does this agreement include expenses to repair damage caused by abuse, accident, theft, acts of a third party, forces of nature or altering the equipment. **Services requested but not covered under agreement will be billed at our factory registered rates for labor, travel, or parts.**

CONTRACT:

This agreement will be automatically renewed every year until canceled in writing with 30 days prior written notice by either party. Kinsley Power reserves the right to review the service contract pricing annually, using the Consumer Price Index as a guideline for any adjustments. It is mutually understood that this proposal sets forth our entire agreement.

IN THE EVENT OF SERVICING THE GENERATOR, IF WE FIND THAT THERE IS A CHANCE THAT THE UNIT WILL BE INOPERABLE DUE TO ONE OF THE FOLLOWING FACTORS: DEAD BATTERY, INOPERABLE BLOCK HEATER, INOPERABLE BATTERY CHARGER, OR WORN BELTS AND HOSES, DO YOU GIVE US PERMISSION TO CHANGE AT TIME OF SERVICE IF NO ONE IS AVAILABLE TO AUTHORIZE THE ABOVE MENTIONED REPAIRS AT TIME OF SERVICE?

YES NO
YES NO

IS AN APPOINTMENT REQUIRED PRIOR TO SERVICE? PLEASE CHECK ONE

We the undersigned agree to the above conditions and request the service agreement as outlined.

CUSTOMER:

KINSLEY POWER SYSTEMS:

KINSLEY POWER SYSTEMS

The Power Solutions Company

www.KinsleyPower.com

Sales, Service, Parts & Rentals

	Site Number	Generator Model	Annual Level 1	Annual Level 2
Madison County Site	2	125REOZJD	\$375.00	\$575.00
Madison County Site	13	50REOZJC	\$375.00	\$535.00
Madison County Site	7	50REOZJC	\$375.00	\$535.00
Madison County Site	8	50REOZJC	\$375.00	\$535.00
Madison County Site	11	50REOZJC	\$375.00	\$535.00
Madison County Site	15	50REOZJC	\$375.00	\$535.00
Madison County Site	4	50REOZJC	\$375.00	\$535.00
Madison County Site	5	50REOZJC	\$375.00	\$535.00
Madison County Site	1	50REOZJC	\$375.00	\$535.00
Madison County Site	10	50REOZJC	\$375.00	\$535.00
Madison County Site	9	50REOZJC	\$375.00	\$535.00
Madison County Site	14	50REOZJC	\$375.00	\$535.00
Madison County Site	12	50REOZJC	\$375.00	\$535.00
Madison County Site	3	50REOZJC	\$375.00	\$535.00

Major PM - all services are performed once per year (for Madison County, Oct 2013)

- Change Oil & Oil Filter
- Change Air Filter as Needed
- Change Fuel Filter & Fuel Separator
- Perform Antifreeze Analysis - Test for freeze point, nitrate levels & corrosion inhibitor levels using a visual color test procedure
- Check lubricating oil. Add as required.
- Check radiator/cooling system. Add as required.
- Check fuel sediment bowl. Clean as required.
- Check air cleaner and crankcase breather.
- Check warning lights.
- Check fuel lines and hoses for pliability and leaks.
- Check fan and governor belts for wear and tension.
- Check engine block heater and thermostat.
- Check, clean and service battery.
- Check battery charger. Adjust if necessary.
- Check instruments.
- Run under load when possible (authorization required)
- Inspect Automatic Transfer Switch and Generator Components
- Perform Generator End Performance Measurement and Analysis
- Inspect Air Filter, Fuel Filter, Fuel System Lines & Gauge, Fuel Separator
- Inspect Lubrication System, Oil, Air Filter, Fuel Filter, Fuel System Lines & Gauge, Fuel Separator
- Inspect Ignition System - Spark Plugs, Points, Distributor Cap, Rotor Annually (Liquid Propane/Natural Gas Generators Only).
- Perform Generator, Generator End, ATS and Components Safety Check
- Perform Electrical Frequency Analysis and Adjustment (as needed)
- Inspect Cooling System Belts, Hoses, Radiator & Radiator Cap.
- Inspect Air Intake Filter and Hoses
- Inspect Battery Charger & Starting Battery, Clean Connections and Apply Corrosive Protection

Minor PM - all services are performed once per year (for Madison County, April 2013)

- Check lubricating oil. Add as required.
- Check radiator/cooling system. Add as required.
- Check fuel sediment bowl. Clean as required.
- Check air cleaner and crankcase breather.
- Check warning lights.
- Check fuel lines and hoses for pliability and leaks.
- Check fan and governor belts for wear and tension.
- Check engine block heater and thermostat.
- Check, clean and service battery.
- Check battery charger. Adjust if necessary.
- Check instruments.
- Run under load when possible (authorization required)
- Inspect Automatic Transfer Switch and Generator Components
- Perform Generator End Performance Measurement and Analysis
- Inspect Air Filter, Fuel Filter, Fuel System Lines & Gauge, Fuel Separator
- Inspect Lubrication System, Oil, Air Filter, Fuel Filter, Fuel System Lines & Gauge, Fuel Separator
- Inspect Ignition System - Spark Plugs, Points, Distributor Cap, Rotor Annually (Liquid Propane/Natural Gas Generators Only).
- Perform Generator, Generator End, ATS and Components Safety Check
- Perform Electrical Frequency Analysis and Adjustment (as needed)
- Inspect Cooling System Belts, Hoses, Radiator & Radiator Cap.
- Inspect Air Intake Filter and Hoses
- Inspect Battery Charger & Starting Battery, Clean Connections and Apply Corrosive Protection

RESOLUTION NO. SO-1

AUTHORIZING THE CHAIRMAN TO APPLY FOR A BULLETPROOF VEST PARTNERSHIP PROGRAM FROM THE US DEPARTMENT OF JUSTICE

WHEREAS, the US Department of Justice has a Bulletproof Vest Partnership (FY2015 BVP) Program that reimburses body armor purchases that have a written mandatory wear policy for uniformed patrol officers; and

WHEREAS, the FY2015 BVP funds may only be used towards the purchase of vests ordered on or after April 1, 2015; and

WHEREAS, each vest purchased with FY2015 funds must meet National Institute of Justice Standards on the date it was ordered; and

WHEREAS, vests must be received and the request for payment submitted to the BVP system by August 31, 2017; and

WHEREAS, bulletproof vests expire after five (5) years and the application is being made for \$30,000.00 for the next two years; and

WHEREAS, as the US Department of Justice has a maximum allowable funding of 50% for BVP, the NYS Division of Criminal Justice Services will refund the remainder 50% of new vests for uniformed patrol officers; and

WHEREAS, the County will fund the remaining 50% of replacement vests purchased over the grant period; and

WHEREAS, this application has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison with the US Department of Justice, in the form as is on file with the Clerk of the Board.

DATED: June 9, 2015

Daniel S. Degear, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. SO-2

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH THE TOWN OF MADISON**

WHEREAS, The Town of Madison has requested of the Madison County Sheriff specialized law enforcement services, consisting of marine patrol on Lake Moraine in excess of that usually and normally furnished by the Sheriff to the town; and

WHEREAS, the Sheriff is willing to provide such coverage up to six (6) hours per month; and

WHEREAS, the Town of Madison will reimburse the Sheriff at a rate of \$85.00 per hour; and

WHEREAS, the agreement with the Town of Madison for the provision of Specialized Law Enforcement Services as marine patrol of Lake Moraine will be for a term of one year commencing June 1, 2015 and ending on May 31, 2016 and shall be renewed automatically for successive terms of one (1) year; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to renew an agreement on behalf of the County of Madison with the Town of Madison, in the form as is on file with the Clerk of this Board.

Dated: June 9, 2015

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. 50-3

**AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT WITH K&A
RADIOLOGIC TECHNOLOGY SERVICES, INC. and POMCO**

WHEREAS, the Sheriff of Madison County seeks to continue to cut costs and maintain the efficiency in the provision of hospital/facility, physician, dental and vision services expenses of inmates through a third party administrator, POMCO; and

WHEREAS, K&A Radiologic Technology Services shall furnish Madison County Jail with portable services to include x-ray, ultrasound, echocardiograms, EKG and Holter monitoring; and

WHEREAS, K&A will bill POMCO directly on behalf of the Madison County Jail for all services performed and agreed upon; and

WHEREAS, the term of this agreement shall become effective as of June 1, 2015 for one (1) year, and shall be automatically renewed on a yearly basis, unless sooner terminated; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with K&A Radiologic Technology Services, Inc. and POMCO in the form as is on file with the Clerk of the Board.

DATED: June 9, 2015

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. 50-4

AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT AND A PAYMENT PROCESSING ADDENDUM WITH SWANSON SERVICES CORPORATION

WHEREAS, it is necessary to provide commissary services to inmates at the Madison County Jail in the regular course of their incarceration; and

WHEREAS, the Sheriff of Madison County seeks to continue to cut costs and maintain the efficiency in the provision of commissary services to the inmates under his care through the continued use of a single contracted provider of commissary services that meets the needs to the Madison County Jail and to allow for the best pricing for this service, Madison County has been authorized to use the competitively bid process of Onondaga County with this vendor; and

WHEREAS, Swanson Services Corporation does possess the special skills and training required to perform the necessary services and provide the required services pursuant to the terms of the contract; and

WHEREAS, pursuant to the addendum, Swanson Services Corporation will provide cash handling services and payment processing services for payments made for the benefit of the inmates at the Madison County Jail through kiosks, online websites and/or mobile sites or applications operated by Swanson; and

WHEREAS, the services from the payment processing shall be provided by Swanson at no cost to Madison County. Swanson shall charge persons initiating a transaction a service fee in accordance with its rate schedule; and

WHEREAS, the term of this agreement and addendum shall become effective as of June 1, 2015, and shall remain in force for three (3) years and thereafter shall automatically renew for consecutive one (1) year terms, unless sooner terminated; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Swanson Services Corporation, in the form as is on file with the Clerk of the Board.

DATED: June 9, 2015

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee