

CRIMINAL JUSTICE, PUBLIC SAFETY AND EMERGENCY COMMUNICATIONS
Committee Meeting
June 29, 2016
Large Conference Room

8:45 a.m. Call to order

Approval of minutes of May 19, 2016 and June 14, 2016

8:45 a.m. Public Defenders - Paul Hadley

A. Assigned Council Eligibility

8:50 a.m. District Attorney

B. Department Update

8:55 a.m. E911

A. Report/Agenda (attached)

9:00 a.m. Emergency Management

A. Resolutions:

1. Authorizing the modification of the 2016 adopted County budget (Tech Rescue Grant)
2. Authorizing the Chairman to enter into an agreement with ESi Acquisition, Inc. for WebEOC Services
3. Authorizing attendance at an out-of-state-conference

9:10 a.m. Sheriff

A. Resolutions:

1. Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2016 County Budget
2. Authorizing Chairman to Enter in to Agreement with NYS Division of Homeland Security and Emergency Services - FY2016 SLETPP
3. Authorizing the Chairman to Enter into an Agreement with Time Warner Cable for Internet Service - Munnsville Field Office
4. Authorizing the Chairman to Enter into an Agreement with Time Warner Cable for Cable TV for the Benefit of the Inmates

B. Kenwood Community Properties - Rent is due for June, etc.

9:20 a.m. Other Committee Business

A. Preferred Agenda

Next meeting: July 21, 2016, 8:45 a.m. in the Supervisors Large Conference Room.

Adjournment

Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes
May 19, 2016

PRESENT: Chairman Roger Bradstreet
Vice Chairman Daniel Degear
Supervisor Joseph Magliocca

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
Probation Director Joanne Miller
Emergency Management Director Ted Halpin
E911 Director Paul Hartnett
Sheriff Allen Riley
Undersheriff John Ball

ABSENT: Supervisor Richard Bargabos
Supervisor Darrin Ball

The meeting was called to order by Committee Chairman Roger Bradstreet at 8:45 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the April 21 and May 10, 2016 meetings were unanimously approved on the motion of Vice Chairman Daniel Degear and second of Supervisor Joseph Magliocca.

District Attorney's Office:

District Attorney William Gabor reported that there was a plea deal in the City of Oneida murder case for murder in the 2nd degree which brings 24 to life in State prison. It would run concurrent with Onondaga County's related carjacking case. Gabor stated that Probation was very helpful in expediting the sentencing process which is scheduled for next month.

In regards to the unfunded State mandate that increases the DA's salary, Gabor noted that the State currently pays \$72,000 of the DA's salary, and the DA's Office has called for the State to pick up the new mandated increase.

Probation:

Director Joanne Miller presented the following resolutions to the Committee:

Authorizing an agreement with NYS Division of Criminal Justice Services

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing the Chairman to renew an agreement with Automon, LLC.

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Miller stated that her office will be fully staffed in June after having several recent vacancies.

The policy to arm probation officers has been drafted and is currently being reviewed by the union. It will then be reviewed by the County Attorney. In regards to psychological evaluations, the testing company is reluctant to do the test for the purpose of evaluating arming officers already employed by the

department. He stated that their exams are for hiring purposes and conducting the evaluations after spending time in the field can alter perceptions and the results of the exam. The testing company will consult with their lead psychologist and get back to Miller.

Emergency Management:

Director Ted Halpin presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement for the Dormitory Authority State of New York and modifying the 2016 County budget

Discussion: Madison County has been awarded a State and Municipal Facilities Program (SAM) grant in the amount of \$800,000 for countywide steambank stabilization, restoration and culvert improvements with DASNY (Dormitory Authority of the State of New York) administering this grant.

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing the modification of the 2016 adopted County budget (HazMat equipment calibration/maintenance)

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Magliocca.

Funds from the NYS Office of Homeland Security Volunteer Firefighter Recruitment grant will be used to hire a part-time temporary Recruitment Officer. Applications for five qualified applicants will be reviewed today and a decision will be made soon as the grant expires in November.

E-911/Communications:

Director Paul Hartnett presenting the following resolution to the Committee:

Authorizing the Chairman to contract with Airbus DS Communications, Inc. for an upgrade to the 911 Center's 911 phone system

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

On May 18th, Hartnett, Scimone, and Degear met with Katie Hohman of NYSAC and Marco Morales from Crowne Castle to discuss the marketing of Madison County's radio towers and the benefits for the county. NYSAC worked with Onondaga County to issue an RFP seeking companies wishing to develop a public private partnership with counties to generate revenue from leasing or licensing space on county assets that may be of value in the cellular communication marketplace. In response to the RFP, Crown Castle USA was chosen, and NYSAC and Onondaga County have been working with them to develop model agreements that would allow counties to explore how to maximize the value of these county and municipally-owned vertical assets. Madison County can piggyback off Onondaga County's contract, which would authorize Crown Castle to use their networking and expertise to market our towers to companies looking to expand cellular coverage in our communities and manage the leases. Some details are still need to be worked out, including the possibility of installing fiber between our towers to make them more robust.

Hartnett received notification that several police chiefs were dissatisfied with the Records Management System (RMS). Currently, only Cazenovia and Canastota are using RMS, and Cazenovia Police Chief Hayes informed the Sheriff's Office that Cazenovia is dropping it. Sheriff Riley stated that his office went back to using the State Justice System (SJS) after numerous interface, redundancy, and vendor issues that were taking up inordinate amounts of time. The goal was to get all County law enforcement agencies on the same system in order to share information. The RMS System is costing Madison County \$4,856 per month, which we should be able to recoup or invest in our CAD system maintenance. Scimone will reach out to Chief Hayes to determine why they are dropping RMS. Hartnett will reach out to Oneida County to see how RMS is working for them and look at options for moving forward to share with the Committee.

Sheriff's Office:

Sheriff Allen Riley presented the following resolutions to the Committee:

Authorizing the Chairman to enter an agreement (Linstar Printer)

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing the Chairman to apply for Bulletproof Vest Partnership Program for the US Department of Justice

The Committee unanimously approved the resolution on the motion of Magliocca and second of Degear.

Authorizing the Chairman to apply for a grant from the US Department of Justice, Community Oriented Policing Services – COPS Hiring Program 2016

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Degear.

Authorizing the Chairman to execute an agreement with the NYS Canal Corporation and modify the 2016 County budget

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing the Chairman to enter into an agreement (grant program for creation of multi-county Special Operations Unit Team)

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Sheriff Riley reported that he met with the State Commission of Corrections, and they need to approve where inmates can be held during the temporary courthouse relocation to the Kenwood building in Sherrill. Riley will be meeting with Kipp Hicks to ensure space is available that is appropriate once the court space has been identified.

Other Committee Business:

Appointing a member to the Madison County Traffic Safety Board

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's June 14th Preferred Agenda on a motion of Degear and second of Magliocca.

Adjournment:

The Committee adjourned at 9:53 a.m. on the motion of Degear and second of Magliocca.

Next Meeting Date:

Thursday, June 23, 2016 at 8:45 a.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet.

Criminal Justice, Public Safety and Emergency Communications Committee

Special Meeting Minutes

June 14, 2016

PRESENT: Chairman Roger Bradstreet
Vice Chairman Daniel Degear
Supervisor Darrin Ball
Supervisor Joseph Magliocca

OTHERS: Sheriff Allen Riley
IT Director Paul Lutwak
Supervisor Alexander Stepanski

ABSENT: Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Roger Bradstreet at 12:45 p.m. in the Supervisors large conference room.

Resolution:

Authorizing the Chairman to enter into agreement with Time Warner Cable for high speed internet service for property at 6802 Buyea Road, Canastota, NY

Discussion: Supervisor Stepanski expressed his concern with entering an agreement with Time Warner due to the recent investigation that found that Time Warner Cable gave customers far slower Internet speeds than advertised. IT Director Paul Lutwak stated that Time Warner has had a monopoly in Madison County and hopefully there will be upgrades with Charter Communications recent acquisition of Time Warner. Lutwak stated that he sees no problem with going forward with the contract.

The Committee unanimously approved the resolution on the motion of Vice Chairman Degear and second of Chairman Bradstreet.

Adjournment:

The Committee adjourned at 12:50 p.m. on the motion of Degear and second of Bradstreet.

Next Meeting Date: Wednesday, June 29, 2016

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet.

911 - Madison County Criminal Justice, Public Safety and Emergency Communications Committee

6/29/16

Operational / Administrative –

- Jun 2nd participated in County Active Shooter workshop.
- Jun 8th NY Alert training / testing at the 911 Center.
- Jun 13th NYS Police Troop D microwave connection successfully tested by Alcatel Lucent Nokia and Skywave Communications.
- Jun 23rd participated in Dam Safety Planning at County EOC with NYS Office of Emergency Management.

Discussion –

- Current status of RMS System (follow-up from May 19th meeting).
- Update on Resolution for upgrade to 911 Phone System.

RESOLUTION NO. EM-1

AUTHORIZING THE MODIFICATION OF THE 2016 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2016 Adopted County Budget be modified as follows:

General Fund

3645 Homeland Security

Expense

	<u>From</u>	<u>To</u>
A364530 544216 DHSES Tech Rescue Grant	\$62,250	\$-0-
A364530 544222 Tech Rescue-Equipment	-0-	56,450
A364530 544223 Tech Rescue Other-Training	-0-	<u>7,800</u>
Control Total	<u>\$62,250</u>	<u>\$62,250</u>

Dated: July 12, 2016

Roger D. Bradstreet, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. EM-2

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH ESI ACQUISITION, INC. FOR WEBEOC SERVICES

WHEREAS, the County of Madison has recognized the need to ensure the safety and security of its citizens; and

WHEREAS, the WebEOC communications program will allow the Emergency Management Office to develop and maintain a common operating picture and situational awareness during disaster operations; and

WHEREAS, the cost of this service is \$21,240 and is fully funded by a grant from the NYS Office of Homeland Security and Emergency Services; and

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to apply on behalf of the County of Madison to enter into a one year agreement with ESI Acquisition, Inc., a copy of which is on file with the Clerk of the Board.

DATED: July 12, 2016

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. EM-3

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE
(Emergency Management)**

WHEREAS, the Vermont Vigilant Guard National Level Disaster Exercise will be held July 28-31, 2016 in Burlington, VT; and

WHEREAS, direct participation in this full scale exercise will provide invaluable experience to the Office of Emergency Management; and

WHEREAS, Ted Halpin, Director of Emergency Management Services has been invited to be an evaluator for this exercise; and

WHEREAS, there is \$100.00 of cost associated with this travel; and

WHEREAS, this request has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee, and the Government Operations Committee;

NOW, THEREFORE BE IT RESOLVED that Ted Halpin be and hereby is authorized to attend said exercise at a cost not to exceed \$100.00.

Dated: July 12, 2016

Daniel S. Degear, Chairman
Government Operations Committee

REQUEST FOR OUT-OF-STATE CONFERENCE AND TRAVEL FORM

TO BE COMPLETED BY EMPLOYEE: (Please Print)

NAME: Ted Halpin

TITLE: Emergency Manager

DEPARTMENT: Emergency Management

CONFERENCE NAME: Vermont Vigilant Guard Exercise

LOCATION OF CONFERENCE: Burlington, VT

TIME AND DATE OF CONFERENCE: 28-31 JUL 2016

PURPOSE OF CONFERENCE: Evaluator at a national level catastrophic full-scale disaster exercise

MODE OF TRAVEL: Ground

ESTIMATED COST:	Transportation	\$ <u>100</u>
	Lodging	\$ <u>0</u>
	Meals	\$ <u>0</u>
	Registration	\$ <u>0</u>
	TOTAL	\$ <u>100</u>

Signature Date

TO BE COMPLETED BY DEPARTMENT HEAD:

Budget Code A341030 541030

Reimbursement Source(s) and Rate(s) _____

I approve the attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY LEGISLATIVE COMMITTEE:

The above employee is approved for attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY GOVERNMENT OPERATIONS COMMITTEE:

The above employee is approved for attendance at the aforementioned conference.

Signature Date

TO BE COMPLETED BY THE CLERK TO THE BOARD OF SUPERVISORS:

The above employee is approved for attendance at the aforementioned out of state conference.

Date of Board Meeting: _____

Resolution Number: _____

Signature Date

RESOLUTION NO. So-1

AUTHORIZING PARTICIPATION IN A FEDERAL TRAFFIC SAFETY GRANT AND MODIFYING THE 2016 COUNTY BUDGET

WHEREAS, Madison County has been awarded a Federal Traffic Safety Grant through the New York State Governor's Traffic Safety Committee; and

WHEREAS, the Federal awards grant is identified as follows;

- Awarding Agency: National Highway Safety Administration
- Pass-through Agency: New York State Governor's Traffic Safety Committee
- CFDA #: 20.600
- Program Name: Madison County Traffic Safety Plan
- Award Year: October 1, 2016 through September 30, 2017
- Federal Funds: 100%
- Total Grant Amount: \$25,513.00, and

WHEREAS, the funding agencies have approved the following budget for this project during the project year 10/1/16 – 9/30/17

**General Fund
3111 Sheriff Department-Traffic Safety Coord Grant**

<u>Expense</u>		<u>From</u>	<u>To</u>
A311130 512000	Personal Services Grants	\$ 8,750	\$ 28,911
A311130 541016	Commodities 2016-17	-0-	3,000
A311130 541020	Travel Exp (Conference/& Seminar)	-0-	750
A311130 581001	Allocation of Fringe Benefits	<u>-0-</u>	<u>1,602</u>
Control Total			\$25,513

<u>Revenue</u>			
A311130 443897	FA Distracted Driving 2016-17	<u>-0-</u>	<u>\$ 25,513</u>
Control Total			\$25,513

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and,

BE IT FURTHER RESOLVED, that the adopted 2016 County Budget be modified in accordance with this grant.

Dated: July 12, 2016

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee

RESOLUTION NO. So-2

AUTHORIZING THE CHAIRMAN TO ENTER IN TO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES – FY2016 STATE HOMELAND SECURITY PROGRAM (SLETPP) AND MODIFYING THE 2016 COUNTY BUDGET

WHEREAS, Madison County has been awarded a grant for \$31,250 by the New York State Division of Homeland Security and Emergency Services (NYS DHSES) – FY2016 State Homeland Security Program (SLETPP), and

WHEREAS, these funds will provide 100% state reimbursement of eligible costs in the effort to support Madison County; and this grant program is described as follows:

Awarding Agency: New York State Division of Homeland Security and Emergency Services
 Project ID #: LE16-1013-D00
 DHSES #: WM16971452
 Program Name: FY16 State Law Enforcement Terrorism Prevention Program
 Grant Period: 09/01/2016 – 08/31/2019
 Contract #: T971462
 State Funds: 100%
 Grant Total: \$31,250

NOW THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be authorized to enter into an agreement with the NYS Division of Homeland Security and Emergency Services a copy of which is on file with the Clerk of the Board, and

BE IT FURTHER RESOLVED, that the 2016 Adopted County Budget be modified as follows:

General Fund

3645-Homeland Security

Expense

	<u>From</u>	<u>To</u>
A364530 512000 Personal Services Sheriff – SLETPP	\$10,225	\$ 11,725
A364530 542016 Consultant – SLETPP Grant	- 0-	1,000
A364530 541020 Travel Costs SLETPP 16 -Training	-0-	650
A364530 540716 Equipment SLETPP 16	-0-	8,950
A364530 544116 All Other/Misc. Equipment & Fees	-0-	19,150

Control Total \$31,250

Revenue:

A364530 443916 Fed Aid – 2016 SLETPP	\$ -0-	<u>\$31,250</u>
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Control Total \$31,250

Dated: July 12, 2016

 Roger D. Bradstreet, Sr., Chairman
 Criminal Justice, Public Safety and
 Emergency Communications Committee

 John A. Reinhardt, Chairman
 Finance Ways and Means Committee

RESOLUTION NO. 80-3

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
TIME WARNER CABLE FOR INTERNET SERVICE**

WHEREAS, Madison County requires Internet service in order for remote locations to access county applications; and

WHEREAS, the Sheriff maintains a field office in Munnsville; and

WHEREAS, the current internet service level will no longer be offered and a new plan will need to be initiated; and

WHEREAS, the service is available from Time Warner Cable, a New York State Contract vendor at a cost of \$124.99 per month, a \$50.00 per month increase over current pricing, with a one-time set up fee of \$50.00, for a term of three (3) years from the date of execution of the agreement;

NOW, THEREFORE, BE IT RESOLVED, that Chairman of the Board of Supervisors be, and hereby is, authorized to enter into this agreement with Time Warner Cable of Syracuse, New York for service, a copy of which is on file with the Clerk to the Board of Supervisors.

Dated: July 12, 2016

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. SO-4

AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT

WHEREAS, the Madison County Sheriff's Office requires cable TV for the benefit of the inmates; and

WHEREAS, this service is available from Time Warner Cable, a New York State Contract vendor at a cost of \$6.31 each for 26 outlets at \$164.06 per month;

WHEREAS, this service will be paid for through the inmate commissary account which will be no direct cost to the County; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to enter into agreement with Time Warner Cable of Syracuse, New York for service, a copy of which is on file with the Clerk of the Board of Supervisors.

DATED: July 12, 2016

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee