

**FINANCE WAYS & MEANS COMMITTEE**  
**Meeting Agenda – Thursday, August 28, 2014 @ 9:00 a.m.**  
**(Supervisors Large Conference Room)**

9:00 a.m. Call meeting to order

9:05 a.m. Approval of Minutes:

- July 31, 2014
- August 12, 2014

9:10 a.m. Carol Brophy, Real Property Tax Director

- 2015 Real Property Tax Services Budget

9:20 a.m. Denise Roe, County Clerk

- 2015 County Clerk and Historian Budgets

9:30 a.m. Cindy Edick, County Treasurer

- Treasurer's Reports (1-3)
- 2015 County Treasurer's Budget

9:50 a.m. Resolutions:

1. Authorizing the Chairman to Enter into an Agreement and Modifying the 2014 County Budget. (PAG Phone Services) **(Draft)**
2. Authorizing Acceptance of Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office.
3. Acknowledging Introduction of Proposed Local Law No. 2 for the year 2014 and Calling for a Public Hearing. (Tax Cap Override)
4. Adopting Local Law No. 2 for the year 2014. (Tax Cap Override)
5. Authorizing Chairman to Enter into an Agreement. (Office Equipment Source Inc. – Xerox machine)
6. Authorizing the Modification of the 2014 Adopted County Budget. (Bundle Mods. 1-8)
7. Authorizing the Modification of the 2014 Adopted County Budget for Aerial Application of Mosquito Adulticide.
8. Establishing the Office of Emergency Management, Creating a Director of Emergency Management Position and Modifying the 2014 County Budget. **(Draft)**

Any other business

Next Meeting

Adjourn

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**July 31, 2014**

**Present:**

Committee: J. Reinhardt, R. Bargabos, J. Pinard, J. Salka  
Supervisors: J. Becker, R. Bono, R. Bradstreet, D. Degear, D. Jones  
County Staff: J. Campanie, C. Coe, C. Edick, S. Prievo, M. Scimone, S. Trexler,  
T. Wayland-Smith, E. Zehr  
Absent: D. Ball

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by R. Bargabos approve the minutes of the June 26, 2014 meeting; second by J. Pinard.  
Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, Actual Medical and Prescription Claims Payments, and year-to-date Contingent Fund activity.

III. Resolutions

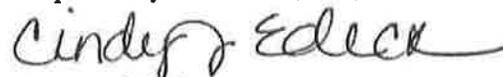
1. Authorizing the Modification of the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
3. Authorizing the Modification of the 2014 Adopted County Budget for a Public Health Preparedness Grant – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2014 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
5. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing the Chairman to Enter into an Agreement with the NYS Division of Criminal Justice Services and modifying the 2014 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
7. Authorizing the Modification of the 2014 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

8. Authorizing Chairman to Execute an Agreement with the New York State Canal Corporation and Modifying the 2014 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
9. Authorizing the Chairman to Enter into an Agreement with GHD for Property Evaluation Services – Neal – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
10. Authorizing the Cancellation of a 2012 Town and County Tax including the 2011-12 School Relevy – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
11. Authorizing the Chairman to Execute an Agreement with the Town of Hamilton for Tax Collection – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
12. Authorizing the Modification of the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
13. Appointing a Director of Real Property Tax Services II and Modifying the 2014 Adopted Budget – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved.
14. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved.
15. Establishing the Salary for a Highway Operations Manager Position and Authorizing the Modification of the 2014 County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
16. Authorizing the Chairman to Accept a \$4 Million Dollar Grant from Empire State Development for Water and Sewer Infrastructure Serving the ARE Park – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
17. Authorizing the Chairman to Enter into Contracts for Engineering and Legal Services in Connection with the Financing for the Sewer Line Serving the County Landfill and ARE Park – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
18. Authorizing the 2014-2015 School District Municipal Grants – Following discussion, no action was taken.

#### IV. Adjournment

1. The next meeting is scheduled for Thursday, August 28, at 9:00 a.m.
2. Motion by J. Pinard to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 10:25 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

**MINUTES  
FINANCE, WAYS AND MEANS COMMITTEE  
August 12, 2014**

Present:  
Committee: J. Reinhardt, R. Bargabos, J. Pinard, J. Salka  
County Staff: J. Campanie, Edick, M. Scimone  
Absent: D. Ball

A quorum being present, J. Reinhardt called the meeting to order at 1:10 p.m.

I. Resolutions

1. Authorizing the Modification of 2014 County Budget – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
2. Authorizing 2014-2015 School District Municipal Grants – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

II. Adjournment

1. The next meeting is scheduled for Thursday, August 28, at 9:00 a.m.
2. Motion by J. Pinard to adjourn the meeting; second by J. Salka. Motion unanimously approved. Meeting adjourned at 1:14 p.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

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**Madison County  
Analysis of  
Sales Tax Receipts**

**Actual Sales Tax Receipts**

<b><u>Distribution Date</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>Increase/ (Decrease)</u></b>	<b><u>%</u></b>
February 6	\$1,324,232	\$1,324,359	\$127	0.01%
February 13	\$318,293	\$346,011	27,718	8.71%
March 6	1,148,537	1,158,278	9,741	0.85%
March 13	327,408	270,812	(56,596)	(17.29)%
April 7	1,474,470	1,484,898	10,428	0.71%
April 14	1,182,248	1,157,711	(24,537)	(2.08)%
May 6	1,441,637	1,477,216	35,579	2.47%
May 13	317,911	340,797	22,886	7.20%
June 6	1,421,944	1,467,725	45,781	3.22%
June 13	349,864	349,762	(102)	(0.03)%
June 30	763,000	771,000	8,000	1.05%
July 1	925,792	940,124	14,332	1.55%
July 14	1,061,141	1,071,907	10,766	1.01%
August 6	1,536,178	1,579,237	43,059	2.80%
August 13	<u>335,237</u>	<u>383,789</u>	<u>48,552</u>	<u>14.48%</u>
Total	<u>\$13,927,892</u>	<u>\$14,123,626</u>	<u>\$195,734</u>	<u>1.41%</u>

**Note:**

2013 Actual \$25,136,379

2014 Budget \$25,000,000

**Madison County  
Analysis of  
Off Track Betting Revenue**

**Annual Revenue**

2002	\$363,244	2008	\$149,406
2003	\$307,643	2009	\$119,427
2004	\$194,834	2010	\$143,045
2005	\$250,843	2011	\$79,383
2006	\$228,748	2012	\$76,249
2007	\$176,283	2013	\$66,954

**Year-to-Date Revenue Comparison**

<u>thru</u>	<u>thru</u>	<u>(Decrease)</u>	<u>Percent</u>
<u>8/25/13</u>	<u>8/25/14</u>	<u>(\$6,019)</u>	<u>(13.72)%</u>
<u>\$43,879</u>	<u>\$37,860</u>		

**OTB History  
1982 - 2014  
as of August 25, 2014**

**Source of Funds**

Capital District OTB	\$7,455,045
Interest Income thru May 2009	<u>362,433</u>
Total Source of Funds	<u>\$7,817,478</u>

**Use of Funds**

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Contribution to Correctional Facility Capital Project 1987	\$850,000
Transfer to Debt Service to Reduce Annual Tax Levy for Debt Expense - Corr. Fac.	6,263,947
Transfer to Public Safety Comm. Upgrade Reserve	<u>703,531</u>
Total Use of Funds	<u>\$7,817,478</u>

**Madison County**  
**Actual Medical and Prescription Claims Payments**  
**Fiscal Years 2013 vs. 2014**

<u>Medical Claims (Cash Basis)</u>	<u>2013</u>	<u>2014</u>	<u>Increase/ (Decrease)</u>	<u>%</u>
Week ending 1/3	\$ 90,037	\$ 129,230	\$ 39,193	43.53%
Week ending 1/10	153,583	84,231	(69,352)	-45.16%
Week ending 1/17	129,243	82,044	(47,199)	-36.52%
Week ending 1/24	61,186	85,741	24,555	40.13%
Week ending 1/31	101,421	73,678	(27,743)	-27.35%
Week ending 2/7	77,542	90,215	12,673	16.34%
Week ending 2/14	163,489	215,443	51,954	31.78%
Week ending 2/21	67,598	67,328	(270)	-0.40%
Week ending 2/28	74,766	193,627	118,861	158.98%
Week ending 3/7	142,682	125,204	(17,478)	-12.25%
Week ending 3/14	134,881	113,573	(21,308)	-15.80%
Week ending 3/24	164,597	119,690	(44,907)	-27.28%
Week ending 3/28	164,395	78,694	(85,701)	-52.13%
Week ending 4/4	114,216	57,762	(56,454)	-49.43%
Week ending 4/11	237,433	165,506	(71,927)	-30.29%
Week ending 4/18	131,350	171,921	40,571	30.89%
Week ending 4/25	138,636	47,811	(90,825)	-65.51%
Week ending 5/2	59,984	150,621	90,637	151.10%
Week ending 5/9	95,120	102,242	7,122	7.49%
Week ending 5/16	143,008	144,282	1,274	0.89%
Week ending 5/23	99,389	120,888	21,499	21.63%
Week ending 5/30	94,170	88,712	(5,458)	-5.80%
Week ending 6/6	89,995	62,467	(27,528)	-30.59%
Week ending 6/13	109,720	160,138	50,418	45.95%
Week ending 6/20	103,734	187,061	83,327	80.33%
Week ending 6/27	92,359	141,086	48,727	52.76%
Week ending 7/4	109,462	74,886	(34,576)	-31.59%
Week ending 7/11	27,993	58,897	30,904	110.40%
Week ending 7/18	132,857	164,759	31,902	24.01%
Week ending 7/25	88,741	96,057	7,316	8.24%
Week ending 8/16	92,580	71,054	(21,526)	-23.25%
Week ending 8/8	60,980	78,342	17,362	28.47%
Week ending 8/15	128,993	138,659	9,666	7.49%
Week ending 8/22	53,038	90,843	37,805	71.28%
<b>Total</b>	<b>\$ 3,729,178</b>	<b>\$ 3,832,692</b>	<b>\$ 103,514</b>	<b>2.78%</b>

<b>ProAct Prescription Claims</b>	<b>2013</b>	<b>2014</b>	<b>Increase/ (Decrease)</b>	<b>%</b>
1/1-1/15	\$ 69,155	\$ 85,470	\$ 16,315	23.59%
1/16-1/31	89,676	86,270	(3,406)	-3.80%
2/1-2/15	73,530	84,877	11,347	15.43%
2/16-2/28	83,045	71,466	(11,579)	-13.94%
3/1-3/15	80,336	72,291	(8,045)	-10.01%
3/16-3/31	69,560	87,175	17,615	25.32%
4/1-4/15	85,513	85,106	(407)	-0.48%
4/16-4/30	86,071	93,687	7,616	8.85%
5/1-5/15	82,382	88,798	6,416	7.79%
5/16-5/31	101,246	84,814	(16,432)	-16.23%
6/1-6/15	75,846	73,621	(2,225)	-2.93%
6/16-6/30	77,360	107,337	29,977	38.75%
7/1-7/15	64,578	83,048	18,470	28.60%
7/16-7/31	88,598	84,635	(3,963)	-4.47%
8/1-8/15	82,493	91,254	8,761	10.62%
<b>Total</b>	<b>\$ 1,209,389</b>	<b>\$ 1,279,849</b>	<b>\$ 70,460</b>	<b>5.83%</b>

<b>CanaRx Prescription Claims</b>	<b>2013</b>	<b>2014</b>	<b>Increase/ (Decrease)</b>	<b>%</b>
January	\$ 2,207	\$ 2,243	\$ 36	1.63%
February	2,223	1,016	(1,207)	-54.30%
March	1,434	2,961	1,527	106.49%
April	2,737	4,505	1,768	64.60%
May	2,206	1,359	(847)	-38.40%
June	1,293	2,234	941	72.78%
July	4,447	2,604	(1,843)	-41.44%
<b>Total</b>	<b>\$ 16,547</b>	<b>\$ 16,922</b>	<b>\$ 375</b>	<b>2.27%</b>



Account	Budget Account	2012		2013		2014		2015			
		Adopted	Modified	Adopted	Modified	Adopted	Modified	Revenue	Remaining Revenue	Anticipated Revenue	2015 Departmental Request
A1288-10	Report Processing Services	26,200.00	26,200.00	27,000.00	27,000.00	29,000.00	29,000.00	5,470.07	23,529.93	0.00	29,000.00
	1 Subtotals:	26,200.00	26,200.00	27,000.00	27,000.00	29,000.00	29,000.00	5,470.07	23,529.93	0.00	29,000.00
A2210-2010	Digital Processing Fees	7,000.00	7,000.00	6,000.00	6,000.00	6,000.00	6,000.00	1,248.01	4,751.99	0.00	5,000.00
A2210-2020	InterGovernmental Assessing St	4,600.00	4,600.00	4,600.00	4,600.00	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
A2210-2030	InterGovernmental Assessment Fee	500.00	500.00	300.00	300.00	300.00	300.00	127.00	173.00	0.00	200.00
	2 Subtotals:	12,100.00	12,100.00	10,900.00	10,900.00	7,300.00	7,300.00	1,375.01	5,924.99	0.00	5,200.00
A2855-1010	Sale of Tax & Survey Maps	9,000.00	9,000.00	9,000.00	9,000.00	8,000.00	8,000.00	2,777.00	5,223.00	0.00	7,000.00
	.1 Subtotals:	9,000.00	9,000.00	9,000.00	9,000.00	8,000.00	8,000.00	2,777.00	5,223.00	0.00	7,000.00
A2801-1310	Interfund Revenue-Assessment S	500.00	500.00	300.00	300.00	100.00	100.00	0.00	100.00	0.00	0.00
Grand Totals:		47,800.00	47,800.00	47,200.00	47,200.00	44,400.00	44,400.00	9,622.08	34,777.92	0.00	41,200.00



Appropriations		Departmental											
Account	Budget Account	Description	2013		2013		2013		2014		2014		2015
			Adopted	Modified	Orders and Expenditures	Adopted	Modified as of 8/13/2014	Orders and Expenditures as of 8/13/2014	Unencumbered Balance as of 8/13/2014	Departmental Request			
A1410.4201		Records Disposal Expense	460.00	460.00	128.70	387.00	387.00	387.00	129.15	257.85	317.00		
A1410.4293		Books, Elec. Media, Journal & Ja	2,091.00	2,091.00	1,146.62	1,546.00	1,546.00	1,546.00	559.70	986.30	1,440.00		
A1410.4712		Computerized Indexing	64,506.00	64,166.00	61,230.00	70,956.00	70,956.00	70,956.00	38,149.20	32,806.80	70,956.00		
A1410.4741		Repairs/Digitization to Dockets, B	8,400.00	14,130.00	13,918.80	8,400.00	8,450.00	8,450.00	18.33	8,431.67	153,018.00		
A1410.488		Office Equipment Maintenance &	896.00	896.00	0.00	1,696.00	1,696.00	1,696.00	0.00	1,696.00	1,696.00		
A1410.489		Photo Copy Usage/Lease Expts	2,298.00	2,638.00	2,637.20	2,298.00	2,298.00	2,298.00	1,356.76	941.24	2,298.00		
A1410.490		Central Postage Expense	5,845.00	5,874.00	5,873.25	5,845.00	5,845.00	5,845.00	3,047.14	2,797.86	5,845.00		
A1410.491		Central Printing & Supply	3,880.00	3,880.00	3,669.43	3,880.00	3,880.00	3,880.00	1,674.37	2,205.63	3,880.00		
A1410.4911		Office Supply & Expense (Outsid	4,189.00	4,189.00	3,544.88	3,576.00	3,576.00	3,576.00	2,753.36	822.64	3,979.00		
A1410.492		Central Telephone Expense	3,175.00	3,175.00	3,042.79	3,175.00	3,175.00	3,175.00	1,556.44	1,618.56	3,175.00		
A1410.4924		Dedicated Internet Line	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
A1410.494		Central Security Expense	10,722.00	10,722.00	10,433.44	10,924.00	10,924.00	10,924.00	5,359.68	5,564.32	11,465.00		
		<b>4 Subtotals:</b>	<b>113,055.00</b>	<b>118,814.00</b>	<b>110,356.86</b>	<b>123,260.00</b>	<b>124,510.00</b>	<b>124,510.00</b>	<b>62,209.78</b>	<b>62,300.22</b>	<b>275,010.00</b>		
A1410.811		Employee Health Insurance	211,142.00	188,854.00	188,853.88	214,966.00	214,966.00	214,966.00	136,460.22	78,505.78	225,633.00		
A1410.8110		State Retirement Expense	126,255.00	126,255.00	115,548.51	128,307.00	128,307.00	128,307.00	58,949.59	69,357.41	123,175.00		
A1410.8130		Social Security Expense	47,622.00	48,760.00	46,871.36	49,973.00	50,211.00	50,211.00	26,630.04	23,580.96	51,563.14		
A1410.8140		Workers Compensation Expense	2,002.00	2,002.00	1,714.35	1,675.00	1,675.00	1,675.00	863.92	811.08	1,782.00		
A1410.8150		Unemployment Benefits Expense	0.00	0.00	0.00	0.00	0.00	0.00	933.04	(933.04)	0.00		
A1410.8155		Disability Expense	0.00	1,443.00	1,443.00	302.00	302.00	302.00	155.40	146.60	746.00		
		<b>8 Subtotals:</b>	<b>387,021.00</b>	<b>367,314.00</b>	<b>354,431.10</b>	<b>395,223.00</b>	<b>395,461.00</b>	<b>395,461.00</b>	<b>223,992.21</b>	<b>146.60</b>	<b>402,899.14</b>		
		<b>Grand Totals:</b>	<b>1,122,584.00</b>	<b>1,108,636.00</b>	<b>1,093,751.74</b>	<b>1,171,727.00</b>	<b>1,142,479.00</b>	<b>1,142,479.00</b>	<b>670,610.57</b>	<b>471,868.43</b>	<b>1,351,937.14</b>		
		Less Revenues	1,757,881.00	1,763,611.00	1,636,116.67	1,763,919.00	1,763,919.00	1,763,919.00	923,093.35	840,825.65	1,626,333.00		
		<b>Net Cost</b>	<b>(635,297.00)</b>	<b>(654,975.00)</b>	<b>(542,364.93)</b>	<b>(592,192.00)</b>	<b>(621,440.00)</b>	<b>(621,440.00)</b>	<b>(252,482.78)</b>	<b>(368,957.22)</b>	<b>(274,395.86)</b>		

Appropriations		Departmental							2015
Account	Budget Account	2013	2013	2013	2014	Modified	Orders and	Unencumbered	2015
	Description	Adopted	Modified	Orders and Expenditures	Adopted	as of 8/6/2014	Expenditures as of 8/6/2014	Balance as of 8/6/2014	Departmental Request
A7510.1	Personal Services	18,924.00	18,924.00	19,491.94	19,492.00	18,924.00	11,582.85	7,341.15	19,492.00
A7510.1	1010 County Historian	18,924.00	18,924.00		19,492.00	18,924.00			0.00
A7510.1	1990 Prov for Negotiated Salar	0.00	0.00		0.00	0.00			0.00
	.1 Subtotals:	18,924.00	18,924.00	19,491.94	19,492.00	18,924.00	11,582.85	7,341.15	19,492.00
A7510.4005	Books Periodicals & Photos	300.00	300.00	0.00	300.00	300.00	0.00	300.00	300.00
A7510.40101	Computer Equipment	780.00	780.00	449.99	990.00	990.00	662.00	328.00	990.00
A7510.41	Travel Expense (Mileage)	1,200.00	1,200.00	169.72	900.00	900.00	340.00	560.00	900.00
A7510.4102	Archives Project	1,500.00	1,500.00	721.93	1,250.00	1,250.00	328.60	921.40	1,250.00
A7510.4106	Portrait Conservation	3,500.00	1,284.00	0.00	2,100.00	2,100.00	0.00	2,100.00	2,100.00
A7510.4130	Advertising Expense	400.00	400.00	0.00	375.00	375.00	0.00	375.00	300.00
A7510.42742	County Historian Expense	500.00	500.00	155.36	500.00	1,000.00	220.89	779.11	1,000.00
A7510.42743	Madison County Historical Societ	25,750.00	25,750.00	25,750.00	25,750.00	25,750.00	25,750.00	0.00	25,750.00
A7510.490	Central Postage Expense	100.00	100.00	20.95	75.00	75.00	16.32	58.68	75.00
A7510.491	Central Printing & Supply	350.00	350.00	28.69	225.00	225.00	0.00	225.00	225.00
A7510.4911	Office Supply & Expense (Outsid	110.00	110.00	0.00	100.00	100.00	25.99	74.01	100.00
A7510.492	Central Telephone Expense	150.00	160.00	159.80	150.00	150.00	60.99	89.01	150.00
A7510.493	Central Garage Expense	275.00	0.00	0.00	150.00	150.00	0.00	150.00	150.00
	.4 Subtotals:	34,915.00	32,434.00	27,456.44	32,865.00	33,365.00	27,404.79	5,960.21	33,290.00
A7510.811	Employee Health Insurance	14,660.00	14,660.00	14,660.04	18,399.00	18,399.00	12,266.08	6,132.92	20,239.00
A7510.8110	State Retirement Expense	3,241.00	3,241.00	3,010.66	2,998.00	2,998.00	1,561.93	1,436.07	3,011.00
A7510.8130	Social Security Expense	1,448.00	1,491.00	1,491.10	1,491.00	1,536.00	886.05	649.95	1,491.14
A7510.8140	Workers Compensation Expense	66.00	66.00	55.67	55.00	55.00	27.25	27.75	56.00
A7510.8155	Disability Expense	0.00	9.00	8.55	17.00	17.00	8.40	8.60	40.00
	.8 Subtotals:	19,415.00	19,467.00	19,226.02	22,960.00	23,005.00	14,749.71	8.60	24,837.14
	Grand Totals:	73,254.00	70,825.00	66,174.40	75,317.00	75,294.00	53,737.35	21,556.65	77,619.14
	Less Revenues	0.00	0.00	0.00	0.00	500.00	500.00	0.00	500.00
	Net Cost	73,254.00	70,825.00	66,174.40	75,317.00	74,794.00	53,237.35	21,556.65	77,119.14

## **Madison County Clerk's Office 2015 Budget Rationale for Changes**

Extreme care has been taken to keep the budget to its lowest level and retain vital services as well as return monies in excess to the county. We continue again with a marked increase in research-based requests for information and court activity. DMV activity and dealer transactions have increased. Following are updates and concerns:

1. **Security/storage for documents:** Still of concern are the effects of dampness and temperature fluctuations for permanent archival records. We are thankful for the new storage area in the basement of the DSS building, and have started the transfer of records and the initial purchase of shelving. We are very close to initiating e-recording for land records, working on final contractual legal details with a third party submitter.
2. **Digitization of books containing active indexes and documents** in need of repair/replacement is a better investment rather than repeatedly repairing or replacing them. Efficiencies are increased as well with the digitization of our earliest land records. Every year we have digitized index/deed books and repaired books in-house to span repair/replacement over years to spread costs. This year our wish list items are the digitization of all deed/index books as well as the remaining shelving for the DSS storage area. Not only will this free space up in our office, it has proven to increase revenues and subscribers for the website subscriptions.

We continue to digitize and shred unbound documents such as federal tax liens, DBAs, and incorporations. Digitization and shredding is (by far) less expensive than building new housing to hold records and increases efficiencies.

3. **The archival document project** continues. Our database is constantly expanded to facilitate document identification, location and retrieval. Kevin Orr continually adds more information and documents to share Madison County documents and history to facilitate community education and support and pride. It continues to generate research visitation from across the globe. We are the first county in the state to partner with BOCES, bringing in educators to use our historical primary source documents. As part of a LGRMIF grant, they are creating lesson plans for teachers to use in new Common Core. (See attached bookmark). Our presentation in Albany was so popular, it was given twice in order to accommodate the number of teachers signed up.
4. **DMV/ Dealer activity.** Dealer activity has remained strong. We are in the downswing of the eight year cycle for renewal registrations and licenses, and our retention percentage of online business was cut by DMV. Please see DMV Retention figures for 2013 revenue share for comparable counties. Average retention for the 10 counties was \$581,999.20. Madison County returned \$894,807, \$312,807.80 ABOVE average.

Following are listed accounts that have experienced a change from the 2014 budget:

**Increased County Clerk Salaries**

From a 2013 survey of County Clerks considering counties of like population (10,000 above or below Madison County's) and County Clerk duties of those that also manage a DMV, the **average** wage of a county clerk is \$67,817.50. Presently the Madison County Clerk's remuneration was **reduced to \$58,130**. This falls **\$9,688 below average** salary for our size county with a DMV. The County Clerk oversees 19 positions during the year plus another department (Historian). The County Clerk is the administrator for the recording division, the motor vehicle department, records management officer and historian. The office is one of the few departments that return revenue for their services to our county budget with the highest retentions for comparable counties. Therefore, the Madison County Clerk respectfully requests compensation in line with the other County Clerks' salaries. (deputies also).

**.4 Expenses**

**Amount of Change**

**A1410.40101-Computer Equipment**

\$ 184

IT has notified us to upgrade one workstation that is more than five years old. The amount budgeted includes the cost of the hardware, licenses and monitor.

**A1410.405-Records Room Construction**

(\$1,500)

**A1410.407-Shelving for DSS Records Room**

\$5,858

The \$9,358 is a wish list item to obtain the remainder of shelving for DSS records room instead of the installment of \$3,500 spreading costs over 3 years.

**A1410.41, Travel; Records Disposal; A1410.4293-Books, Journals, Jackets**

(\$ 206)

Conferences this year are expected to be closer to home; digital savings

**A1410.4741-Digitization**

\$145,018

Our other wish list item is complete digitization of deeds/indexes back to 1806. Not only does this free space up in our office, it has proven to increase revenues and subscribers for the website subscriptions.

**We would normally make this account \$8,400, as that is revenue projected from the website subscriptions, so that would be no increase in request.**

**A1410.4911-Outside Office Supply**

\$ 403

**A1410. --Fingerprinting (\$400) & Legal Notice Publications (\$100)**

\$ 500

DMV requires all DMV reps that handle Enhanced Driver's Licenses be fingerprinted. They no longer accept hard fingerprints, we are investigating the new process and are estimating \$400. Department of State requires County Clerk to publish legal notices about audits. We are estimating \$100.

**A1410.494-Central Security Expense**

\$ 541



Appropriations		Departmental									
Account	Budget Account	Description	2013		2013		2014		2014		2015
			Adopted	Modified	Orders and Expenditures	Adopted	Modified as of 8/25/2014	Orders and Expenditures as of 8/25/2014	Unencumbered Balance as of 8/25/2014	Departmental Request	
A1325.1	Personal Services	572,605.00	572,605.00	582,233.84	594,089.00	594,089.00	363,891.43	230,197.57	605,403.00	79,593.00	
A1325.1	1000 County Treasurer	75,024.00	75,024.00		77,275.00	77,275.00				79,593.00	
A1325.1	1005 Deputy County Treasurer	48,667.00	48,667.00		50,117.00	50,117.00				51,621.00	
A1325.1	1010 Deputy County Treasurer	48,569.00	48,569.00		50,026.00	50,026.00				51,527.00	
A1325.1	1025 Accountant	38,084.00	38,084.00		40,814.00	40,814.00				41,223.00	
A1325.1	1026 Accountant	42,243.00	42,243.00		43,329.00	43,329.00				43,758.00	
A1325.1	1027 Accountant	41,813.00	41,813.00		43,329.00	43,329.00				43,758.00	
A1325.1	1030 Junior Accountant	38,720.00	38,720.00		40,112.00	40,112.00				40,521.00	
A1325.1	1035 Office Assistant II	33,161.00	33,161.00		34,359.00	34,359.00				34,710.00	
A1325.1	1040 Office Assistant II	32,828.00	32,828.00		34,028.00	34,028.00				34,359.00	
A1325.1	1041 Real Property Info Spc	32,769.00	32,769.00		33,950.00	33,950.00				34,281.00	
A1325.1	1045 Payroll Manager	35,482.00	35,482.00		36,546.00	36,546.00				37,642.00	
A1325.1	1050 Payroll Specialist	30,653.00	30,653.00		31,573.00	31,573.00				32,520.00	
A1325.1	1051 Payroll Specialist	30,653.00	30,653.00		31,573.00	31,573.00				32,520.00	
A1325.1	1055 Office Assistant II	30,949.00	30,949.00		32,058.00	32,058.00				32,370.00	
A1325.1	1085 Overtime Compensation	10,000.00	10,000.00		10,000.00	10,000.00				10,000.00	
A1325.1	1090 Accrued Benefit Buyback	3,000.00	3,000.00		5,000.00	5,000.00				5,000.00	
A1325.1	1095 Termination Benefits	0.00	0.00		0.00	0.00				0.00	
	Subtotals:	572,605.00	572,605.00	582,233.84	594,089.00	594,089.00	363,891.43	230,197.57	605,403.00	0.00	
A1325.2105	Financial Management System	0.00	0.00	0.00	267,376.00	267,376.00	182,445.50	84,930.50	218,776.00	0.00	
A1325.2110	Payroll Software Upgrade	0.00	75,000.00	48,000.00	0.00	27,000.00	27,000.00	0.00	0.00	0.00	
A1325.2115	KRONOS Time and Attendance S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Subtotals:	0.00	75,000.00	48,000.00	267,376.00	294,376.00	209,445.50	84,930.50	218,776.00	0.00	
A1325.4005	Books and Periodicals	1,900.00	1,900.00	1,901.05	1,900.00	1,900.00	1,404.00	496.00	2,250.00	0.00	
A1325.40101	Computer Equipment	3,100.00	3,423.00	3,423.00	5,167.00	3,167.00	327.64	2,839.36	0.00	0.00	
A1325.40102	Tax Collection Software/Hosting f	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
A1325.40103	College Chargeback Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
A1325.405	Depository Safe	0.00	0.00	0.00	0.00	0.00	552.00	(552.00)	0.00	0.00	
A1325.4071	GASB #45 Actuarial Svcs	3,000.00	3,000.00	3,000.00	11,400.00	11,400.00	8,550.00	2,850.00	3,000.00	0.00	
A1325.408	Federal Employment Tax Adjustm	0.00	4,954.00	4,953.38	0.00	0.00	0.00	0.00	0.00	0.00	
A1325.409	Section 125 Administration Exper	4,600.00	4,600.00	3,928.20	4,500.00	4,500.00	1,996.90	2,503.10	4,000.00	0.00	
A1325.41	Travel Expense (Mileage)	950.00	950.00	781.96	850.00	850.00	0.00	850.00	0.00	0.00	

Account	Budget Account	Description	2013		2013		2013		2014		2014		2015
			Adopted	Modified	Orders and Expenditures	Adopted	Modified as of 8/25/2014	Orders and Expenditures as of 8/25/2014	Unencumbered Balance as of 8/25/2014	Departmental Request			
A1325.4110		Training & Staff Development	600.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	
A1325.4202		Single Audit Expense	56,000.00	56,000.00	48,201.97	56,000.00	23,798.03	32,201.97	56,000.00	56,000.00	56,000.00	56,000.00	
A1325.4203		Auditing Expense (Deferred Com	4,300.00	4,300.00	4,300.00	4,300.00	0.00	4,300.00	4,300.00	4,300.00	4,300.00	4,300.00	
A1325.4206		Computer Software & Maintenan	36,350.00	36,350.00	36,155.04	36,680.00	31,621.00	7,059.00	37,780.00	37,780.00	37,780.00	37,780.00	
A1325.4207		County Cost Allocation	6,000.00	6,000.00	6,000.00	6,000.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	
A1325.4291		Computerized Accounting Forms	4,250.00	4,250.00	2,716.34	4,000.00	0.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	
A1325.4710		Lien Holder Search	40,000.00	33,166.00	33,142.50	37,500.00	6,585.00	30,915.00	37,500.00	37,500.00	37,500.00	37,500.00	
A1325.4715		KRONOS Maintenance Contract	10,500.00	10,500.00	10,331.20	10,900.00	10,744.47	155.53	11,175.00	11,175.00	11,175.00	11,175.00	
A1325.488		Office Equipment Maintenance &	750.00	750.00	461.00	500.00	0.00	500.00	500.00	500.00	500.00	500.00	
A1325.490		Central Postage Expense	17,500.00	18,347.00	18,346.94	18,250.00	16,320.67	1,929.33	20,000.00	20,000.00	20,000.00	20,000.00	
A1325.491		Central Printing & Supply	11,000.00	10,321.00	10,098.75	12,000.00	2,518.93	9,481.07	10,500.00	10,500.00	10,500.00	10,500.00	
A1325.4911		Office Supply & Expense (Outsid	11,500.00	11,500.00	7,954.55	10,000.00	3,151.74	6,848.26	8,500.00	8,500.00	8,500.00	8,500.00	
A1325.492		Central Telephone Expense	1,800.00	1,919.00	1,918.66	1,950.00	978.41	971.59	1,950.00	1,950.00	1,950.00	1,950.00	
A1325.494		Central Security Expense	4,874.00	4,874.00	4,722.54	4,945.00	2,873.99	2,071.01	5,190.00	5,190.00	5,190.00	5,190.00	
A1325.4997		Krechecks Departmental Billing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
A1325.4998		Security Departmental Billing	0.00	0.00	0.00	0.00	16.22	(16.22)	0.00	0.00	0.00	0.00	
		4 Subtotals:	218,974.00	217,704.00	202,337.08	226,842.00	111,439.00	115,403.00	213,145.00	213,145.00	213,145.00	213,145.00	
A1325.811		Employee Health Insurance	157,430.00	162,163.00	162,162.63	194,172.00	135,937.52	58,234.48	224,297.00	224,297.00	224,297.00	224,297.00	
A1325.8110		State Retirement Expense	116,440.00	116,440.00	104,129.97	108,255.00	53,925.75	54,329.25	103,925.00	103,925.00	103,925.00	103,925.00	
A1325.8130		Social Security Expense	43,804.00	44,258.00	42,145.14	45,448.00	27,681.86	18,402.14	46,314.00	46,314.00	46,314.00	46,314.00	
A1325.8140		Workers Compensation Expense	1,925.00	1,840.00	1,657.49	1,604.00	805.16	798.84	1,661.00	1,661.00	1,661.00	1,661.00	
A1325.8155		Disability Expense	0.00	120.00	119.83	235.00	117.60	117.40	564.00	564.00	564.00	564.00	
		8 Subtotals:	319,599.00	324,821.00	310,215.06	349,714.00	218,467.89	117.40	376,761.00	376,761.00	376,761.00	376,761.00	
		Grand Totals:	1,111,178.00	1,190,130.00	1,142,755.98	1,438,021.00	903,243.82	562,413.18	1,414,085.00	1,414,085.00	1,414,085.00	1,414,085.00	
		Less Revenues	1,559,014.00	1,559,014.00	1,621,444.22	1,577,889.00	1,243,509.89	334,379.11	1,617,204.00	1,617,204.00	1,617,204.00	1,617,204.00	
		Net Cost	(447,836.00)	(368,884.00)	(478,658.24)	(139,868.00)	(340,266.07)	228,034.07	(203,119.00)	(203,119.00)	(203,119.00)	(203,119.00)	

RESOLUTION NO. 1

DRAFT

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT AND MODIFYING THE 2014 COUNTY BUDGET

WHEREAS, the Madison County phone system was first installed in 1978, was last upgraded in 2001 and the support for Madison County's current telephone system is at end of life; and

WHEREAS, Peter Gray (PAG Services, Inc.) conducted an analysis of our current phone system and IT infrastructure, developed and sent out a RFP in which the County had multiple proposals to either upgrade our existing system or replace with a new Voice over Internet Protocol (VoIP) phone system; and

WHEREAS, upgrading the existing system would not allow for full VoIP capabilities including 911 locator information for county phones, which has been deemed a critical need to increase campus wide safety and security; and

WHEREAS, Finger Lakes Technology Group had the best proposal integrating Cisco switches and phones; and

WHEREAS, the County Information Technology Department currently utilizes Cisco switches and personnel is trained in the maintenance and operation of said switches; and

WHEREAS, Madison County towns, villages and City of Oneida will have the ability to utilize the new phone system as a shared services measure; and

WHEREAS, the Government Operations Committee recommends entering into an agreement with Finger Lakes Technology Group to provide a new phone system and switches; and

WHEREAS, the total cost for this project shall not exceed X with an annual maintenance cost of X (which is \_\_\_\_\_ less expensive than our current maintenance cost);

NOW, THEREFORE BE IT RESOLVED, that the Chairman be and hereby is authorized to execute an Agreement with Finger Lakes Technology Group, on behalf of Madison County, in the form as is on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that the 2014 Adopted County Budget be modified as follows:

<b>General Fund</b>		
<b>1680 Information Technology</b>	<u>From</u>	<u>To</u>
<u>Expense</u>		
A1680.2410 Telephone System	\$27,000	\$xxx,xxx
Control Total		\$xxx,xxx
<b>Fund Balance</b>		
A599 Appropriated Fund Balance	8,893,355	x,xxx,xxx
Control Total		\$xxx,xxx

Dated: September 9, 2014

\_\_\_\_\_  
Daniel S. Degear, Chairman  
Government Operations Committee

\_\_\_\_\_  
John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 2**

**AUTHORIZING ACCEPTANCE OF GRANT AWARD  
FROM NYS OFFICE OF CHILDREN AND FAMILY SERVICES  
TO MADISON COUNTY SHERIFF'S OFFICE**

**WHEREAS**, the Madison County Sheriff's Office was awarded a Child Fatality Review Team Grant from the New York State Office of Children and Family Services in the amount of \$34,301 for an initial contract period of August 1, 2013 to July 31, 2014 to support a Child Fatality Review Team in Madison County; and

**WHEREAS**, an additional award of \$34,301 has been granted for the second year of this contract/program which year runs from August 1, 2014 to July 31, 2015; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board of Supervisors be and hereby is authorized to accept the \$34,301 from the NYS Office of Children and Family Services for the 2014-2015 contract year;

**AND BE IT FURTHER RESOLVED**, that the 2014 adopted County Budget be modified as follows:

**Grant-Child Fatality Review Team**

		<u>From</u>	<u>To</u>
Revenue			
A3389.5520	St Aid-Child Fatality Review Team	<u>\$34,301</u>	<u>\$68,602</u>
	Control Total		<u>\$34,301</u>
<u>Expense</u>			
A3116. 1	Personal Services	\$ 3,000	\$10,000
A3116.4234	Contracted/Consultant Services		
	– Multidisciplinary Grant	\$15,160	\$24,920
A3116.41	Travel Expense (Mileage)	\$ 5,143	\$12,849
A3116.4911	Office Supplies (outside)	\$ 4,886	\$ 5,736
A3116.4100	Other Expense	\$ 5,013	\$11,998
A3116.810	Allocation of Fringe Benefits	<u>\$ 1,099</u>	<u>\$ 3,099</u>
		\$34,301	\$68,602
	Control Total		<u>\$34,301</u>

Dated: September 9, 2014

\_\_\_\_\_  
Roger D. Bradstreet, Sr., Chairman  
Criminal Justice, Public Safety and  
Emergency Communications Committee

\_\_\_\_\_  
John Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 3**

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 2 FOR THE YEAR  
2014 AND CALLING FOR A PUBLIC HEARING**

**WHEREAS**, Supervisor Reinhardt has duly introduced proposed Local Law No. 2 for the year 2014, entitled "A LOCAL LAW OVERRIDING TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c"; and

**WHEREAS**, a copy of said proposed local law has been furnished to each Supervisor;

**NOW, THEREFORE BE IT RESOLVED**, that a public hearing be held on the proposed local law in the chambers of the Board of Supervisors at the Madison County Office Building on Tuesday, October 14, 2014 at 2:15 p.m.; and

**BE IT FURTHER RESOVLED**, that the Clerk of the Board duly publish a notice of said hearing in the official newspapers of the County at least five days prior to the scheduled hearing date.

Dated: September 9, 2014

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

## COUNTY OF MADISON

### A LOCAL LAW OVERRIDING TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

Be it enacted by the Madison County Board of Supervisors as follows:

**Section 1. Title:** This law shall be known as "A Local Law Overriding Tax Levy Limit Established in General Municipal Law §3-c"

**Section 2. Legislative Findings and Purpose:**

General Municipal Law §3-c "Limit upon real property tax levies by local governments" requires 60% approval from the County Legislative Body in order to increase the county tax levy from the previous year above two (2) percent or above the rate of inflation, whichever is less. This year the projection is 1.562 percent due to lower inflation numbers.

Due to the cost of State mandated programs and services the Madison County Board of Supervisors has been forced to authorize the override of the State imposed tax cap in order to have sufficient funds to protect the wellbeing of the citizens of Madison County and provide essential local public health, safety, and infrastructure programs and services.

Mandated State programs and services include but are not limited to Medicaid, Public Assistance, Child Welfare, Pre-School Special Education, Indigent Defense, Early Intervention, Youth Detention and Pension costs. These State mandated programs and services require more than Thirty Million County dollars and exceeds the total prior year's County real property tax levy.

These State mandates must be paid first before local taxes may be used for County purposes.

Madison County can effectively implement a property tax cap only if there is a meaningful action by the State of New York to control the cost of State Mandated Programs and Services and provide mandate relief.

The purpose of this local law is to comply with the requirements of General Municipal Law §3-c prior to adopting the 2015 County Budget.

**Section 3. Tax Levy Limit Override**

The Board of Supervisors of the County of Madison is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2015 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

**Section 4. Severability:**

If any section, subsection, sentence, clause, phrase or other portion of this local law is for any reason declared unconstitutional, or invalid, or in whole or in part by any court of competent jurisdiction, such portion shall be deemed severable and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law which shall remain in full force and effect.

**Section 5. Effective Date:**

This Local Law shall take effect immediately upon filing with the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**RESOLUTION NO. 4**

**ADOPTING LOCAL LAW NO. 2 FOR THE YEAR 2014**

**WHEREAS**, there has been duly introduced Local Law No. 2 for the year 2014 entitled "A LOCAL LAW OVERRIDING TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c; and

**WHEREAS**, a public hearing on said local law was duly held by the Board of Supervisors of the County of Madison on October 14, 2014;

**NOW, THEREFORE BE IT RESOLVED**, that Local Law No. 2 for the year 2014 be and the same is hereby adopted.

Dated: October 14, 2014

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 5**

**AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT**

**WHEREAS**, it is necessary for the Real Property Tax Department to enter into a maintenance agreement with Office Equipment Source, Inc. for the routine cleaning and maintenance of the Xerox 6204; and

**WHEREAS**, the Xerox 6204 is used for reproduction of GIS/Tax Maps, filed survey and subdivision maps and other digital products on a daily basis and needs to be in top working condition; and

**WHEREAS**, the Finance, Ways and Means Committee have reviewed and approve of this maintenance agreement; and

**WHEREAS**, the maintenance agreement is for one (1) year, commencing on October 1, 2014 and expiring on September 30, 2015, with a base charge of \$1,112.00, to be billed quarterly, and which includes toner and 3,000 "meter clicks" with a service overage rate of \$.047 per click,

**NOW, THEREFORE BE IT RESOLVED**, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to enter into this agreement with Office Equipment Source, Inc., a copy of which is on file with the Clerk of the Board.

Dated: September 9, 2014

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John A. Reinhardt, Chairman  
Finance, Ways & Means Committee

**RESOLUTION NO. 6**

**AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET**

**RESOLVED**, that the 2014 adopted county budget be modified as follows:

**Modification No. 1**

**General Fund**

**1620 County Buildings**

**Expense**

	<u>From</u>	<u>To</u>
A1620.4035 Elevator Upgrades	\$-0-	\$52,550
A1620.487 Maintenance of Parking Lots	-0-	3,350

**1990 Contingent Fund**

**Expense**

A1990.4444 Contingent Fund	<u>346,229</u>	<u>290,329</u>
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Control Totals	<u>\$346,229</u>	<u>\$346,229</u>
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**Modification No. 2**

**General Fund**

**1620 County Buildings**

**Expense**

	<u>From</u>	<u>To</u>
A1620.401 Snow Removal	\$10,000	\$13,555

**1990 Contingent Fund**

**Expense**

A1990.4444 Contingent Fund	<u>290,329</u>	<u>286,774</u>
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Control Totals	<u>\$300,329</u>	<u>\$300,329</u>
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**Modification No. 3**

**General Fund**

**4308 Mental Health- Clinic Program**

**Revenue**

	<u>From</u>	<u>To</u>
A1620.12 Mental Health Fees	\$3,268,173	\$3,245,845
A3490.2048 State Aid - OMH	0	22,328

**4310 Mental Health- Administration**

**Revenue**

	<u>From</u>	<u>To</u>
A3490.2088 St. Aid OPWD	\$ 44,786	\$ 46,718
A4488.4010 Fed Aid – Medicaid Adm	110,644	108,632
A3490.2000 St. Aid OMH	0	80

Control Totals	<u>\$3,423,603</u>	<u>\$3,423,603</u>
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**Modification No. 4**

**County Road Fund**

**5110 Maintenance of Roads & Bridges**

**Expense**

	<u>From</u>	<u>To</u>
D5110.4730 Contract Surface Treatment	\$ 550,000	\$ 516,000

**5112 Construction Projects**Expense

D5112.4734 Asphalt Paving	<u>72,000</u>	<u>106,000</u>
Control Totals	<u>\$ 622,000</u>	<u>\$ 622,000</u>

**Modification No. 5****General Fund****9901 Contribution to Other Funds**Expense

	<u>From</u>	<u>To</u>
A9901.94 Contribution to County Road Fund	<u>\$7,557,467</u>	<u>\$10,557,467</u>
Control Total		<u>\$ 3,000,000</u>

**Fund Balance**

A599 Appropriated Fund Balance	<u>\$5,615,397</u>	<u>\$ 8,615,397</u>
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Control Total		<u>\$ 3,000,000</u>
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**Modification No. 6****General Fund****9901 Contribution to Other Funds**Expense

	<u>From</u>	<u>To</u>
A9901.9450 Transfer to Enterprise Landfill Fund	<u>\$ -0-</u>	<u>\$ 200,000</u>
Control Total		<u>\$ 200,000</u>

**Fund Balance**

A599 Appropriated Fund Balance	<u>\$8,615,397</u>	<u>\$8,815,397</u>
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Control Total		<u>\$ 200,000</u>
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**Enterprise Environmental Landfill Fund****8164 Environmental Control (Landfill)**Expense

	<u>From</u>	<u>To</u>
EE8164.4208 Professional Legal Counsel	<u>\$ 50,000</u>	<u>\$ 150,000</u>
EE8164.4214 Misc. Engineering	<u>75,000</u>	<u>175,000</u>

Totals	<u>\$ 125,000</u>	<u>\$ 325,000</u>
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Control Total		<u>\$ 200,000</u>
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Revenue

EE5031.10 Transfer from General Fund	<u>\$ -0-</u>	<u>\$ 200,000</u>
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Control Total		<u>\$ 200,000</u>
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**Modification No. 7**

**Enterprise Environmental Landfill Fund**

**8164 Environmental Control (Landfill)**

**Expense**

EE8164.4726 Deputy Sheriff's Service Contract

EE8164.4045 Recycling Expense

Control Total

	<u>From</u>	<u>To</u>
	\$ 33,000	\$ 13,000
	<u>60,000</u>	<u>80,000</u>
	\$ <u>93,000</u>	\$ <u>93,000</u>

**Modification No. 8**

**General Fund**

**1680 Information Technology**

**Expense**

A1680.2115 Countywide Software Expense

Control Totals

	<u>From</u>	<u>To</u>
	\$ -0-	\$ <u>77,958</u>
		\$ <u>77,958</u>

**Fund Balance**

A599 Appropriated Fund Balance

Control Totals

	<u>8,815,397</u>	<u>8,893,355</u>
		\$ <u>77,958</u>

Dated: September 9, 2014

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 7**

**AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET FOR  
AERIAL APPLICATION OF MOSQUITO ADULTICIDE**

**WHEREAS**, New York State Department of Health has declared an Imminent Threat to Public Health for Mosquito-Borne Disease in Madison County on August 1, 2014;

**WHEREAS**, the County is working with Clark Environmental Mosquito Management to provide aerial spraying at a cost of \$39,550; and

**WHEREAS**, the Health Department staff has not used the Tuition funds budgeted and the remainder of the transfer will come from Contingency funds; and

**WHEREAS**, the cost of this expense will be reimbursed by State Aid @ fifty percent of the expense via the State Aid claiming process; and

**WHEREAS**, the Board of Health and Health and Human Service Committee believes it is appropriate and in the best interest of Madison County to modify the budget to allow funding for this public health threat;

**NOW, THEREFORE BE IT RESOLVED**, that the 2014 Adopted County Budget be modified as follows:

**General Fund**

**4010 Public Health Administration**

**Expense**

	<u>From</u>	<u>To</u>
A4010.4111 Tuition Reimbursement	\$ 6,000	\$ 0

**4090 Public Health Environmental**

**Expense**

A4090.41025 Mosquito Spraying	\$ 0	\$ 39,550
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**1990 Contingent Fund**

**Expense**

A1990.4444 Contingent Fund	<u>\$286,774</u>	<u>\$272,999</u>
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Totals	<u>\$292,774</u>	<u>\$312,549</u>
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Control Total		<u>\$ 19,775</u>
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**Public Health Environmental**

**Revenue**

A3401.6910 State Aid Base Grant	<u>\$180,390</u>	<u>\$200,165</u>
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Control Total		<u>\$ 19,775</u>
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Dated: September 9, 2014

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Alexander Stepanski, Chairman  
Health and Human Services Committee

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 8**

**ESTABLISHING THE OFFICE OF EMERGENCY MANAGEMENT AND  
CREATING A DIRECTOR OF EMERGENCY MANAGEMENT POSITION  
AND MODIFYING THE 2014 ADOPTED BUDGET**

**WHEREAS**, the Madison County Board of Supervisors recognizes the importance of effective and efficient preparation, response, recovery and mitigation of emergency situations to best protect lives and property throughout Madison County; and

**WHEREAS**, in order to accomplish this, the Board has determined the need to expand emergency services for the residents of Madison County; and

**WHEREAS**, the existing Department of Emergency Preparedness is staffed by a single incumbent, Fire Coordinator/Emergency Preparedness Director; and

**WHEREAS**, the Board of Supervisors desires to change the name of said department to the Office of Emergency Management and create a Director of Emergency Management Services position; and

**WHEREAS**, this request has been reviewed and approved in accordance with the vacancy review procedure by the Administration and Oversight Committee, the Criminal Justice, Public Safety and Emergency Communications Committee and the Government Operations Committee,

**NOW, THEREFORE BE IT RESOLVED** that the Department of Emergency Preparedness be and hereby is changed to the Office of Emergency Management effective immediately; and

**BE IT FURTHER RESOLVED** that the new Director of Director of Emergency Management position be and hereby is created effective immediately; and

**BE IT FURTHER RESOLVED** that the title of Director Emergency Management be and hereby is allocated to Grade N of the Management Salary Plan; and

**WHEREAS**, the Government Operations Committee recommends a 2014 salary of \$xxxxxx be established; and

**BE IT FURTHER RESOLVED** that the 2014 Adopted County budget be modified as follows:

**General Fund**

**3410 Fire Control/Emergency Preparedness**  
**Expense**

From

To

A3410.1 Personal Services	\$60,167	\$80,167
A3410.8110 State Retirement Expense	10,165	14,225
A3410.8130 Social Security Expense	4,603	6,133

**9010 Retirement Expense**

Expense

A9010.8010 Retirement Expense	\$3,841,719	\$3,845,779
A9010.8020 Allocation Retirement Expense	(3,841,719)	(3,845,779)

**9030 Social Security & Medicare Expense**

Expense

A9030.8200 Social Security Expense	\$1,541,612	\$1,543,142
A9030.8210 Allocation FICA Expense	(1,541,612)	(1,543,142)

**1990 Contingent Fund**

Expense

A1990.4444 Contingent Fund	<u>\$272,999</u>	<u>\$247,409</u>
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Control Totals	<u>\$347,934</u>	<u>\$347,934</u>
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Dated: September 9, 2014

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Daniel S. Degear, Chairman  
Government Operations Committee

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Scott Henderson, Chairman  
Administration and Oversight

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee