

FINANCE WAYS & MEANS COMMITTEE
Meeting Agenda – Tuesday, December 8, 2015 @ 10:00 a.m.
Supervisors Large Conference Room

10:00 a.m. Call meeting to order

10:05 a.m. County Clerk, Denise Roe – Discussion on envelope depository for DMV work

10:10 a.m. County Treasurer, Cindy Edick

- 2016 Budget Review

10:15 a.m. Resolutions:

1. Levying Unpaid Water Rents for the Madison County Sewer District.
2. Levying Unpaid Water Rents for the Village of DeRuyter.
3. Authorizing Participation in a Federal Grant and Modifying the 2015 County Budget. (Rural Traffic Enforcement)
4. Authorizing Modification of the 2015 Adopted County Budget. (Car Seat Program)
5. Transferring Monies from the Public Safety Communication Upgrade Project Capital Reserve Fund to the Debt Service Fund.
6. Appointing a Budget Officer and a Deputy Budget Officer.
7. Authorizing the Modification of the 2015 Adopted County Budget. (Bundle)

Any other business

Next Meeting

Adjourn

RESOLUTION NO. 1

LEVYING UNPAID WATER RENTS FOR THE MADISON COUNTY SEWER DISTRICT

WHEREAS, the Supervisor for the Town of Cazenovia and Chairman of the Madison County Sewer District, has filed with this Board a statement showing delinquent water bills in the Madison County Sewer District, as attached;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and they hereby are levied against the property liable therefore and are hereby directed to be included in the 2016 tax levy of said Madison County Sewer District, and that said amount when paid shall be turned over by the collector to the Supervisor of the Town of Cazenovia.

Dated: December 8, 2015

**John A. Reinhardt, Chairman
Finance, Ways & Means Committee**

RESOLUTION NO. 2

LEVYING UNPAID WATER RENTS FOR THE VILLAGE OF DERUYTER

WHEREAS, the Secretary of the DeRuyter Water District has filed with this Board a statement showing unpaid water bills in the Village of DeRuyter;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and there hereby are levied against the property liable therefore and are hereby directed to be included in the 2016 tax levy of said Village of DeRuyter and that when paid shall be turned over to the Supervisor of the Town of DeRuyter.

Dated: December 8, 2015

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 3

AUTHORIZING PARTICIPATION IN A FEDERAL GRANT AND MODIFYING THE 2015 COUNTY BUDGET

WHEREAS, Madison County has received a Federal Grant through the New York State Sheriff's Association; and

WHEREAS, the Federal awards grant is identified as follows; and

Awarding Agency: National Highway Safety Administration
Pass-through Agency: New York State Sheriff's Association
Catalog #: 20.600
Program Name: Rural Traffic Enforcement Initiative (RTEI)
Award Year: October 1, 2015 through September 30, 2016
Federal Funds Percentage: 100%
Total Grant Amount: \$12,150.00; and

WHEREAS, the funding agencies have approved the following budget for this project during the project year 10/1/2015 – 9/30/2016

General Fund

<u>Department 3113 - Sheriff - "RTEI" Federal Grant</u>		<u>FROM</u>	<u>TO</u>
<u>Revenue</u>			
A311330 443892	Fed Aid "RTEI" Grant 2015-16	<u>\$ 0.00</u>	<u>\$12,150.00</u>
	Control Total		<u>\$12,150.00</u>
<u>Expense</u>			
A311330 512000	Personal Services	\$6,949.00	\$15,699.00
A311330 529330	MISC. Equipment Fed Aid "LIDAR:	<u>\$ 0.00</u>	<u>\$ 3,400.00</u>
		\$6,949.00	\$19,099.00
	Control Total		<u>\$12,150.00</u>

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and

BE IT FURTHER RESOLVED, that the adopted 2015 County Budget be modified in accordance with this grant.

Dated: December 8, 2015

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee

RESOLUTION NO. 4

AUTHORIZING MODIFICATION OF THE 2015 ADOPTED COUNTY BUDGET

WHEREAS, Madison County Public Health Department operates a Child Safety Seat Program; and

WHEREAS, the State of New York Governor's Traffic Safety Committee has funding available and has issued an approval letter as notice to initiate project activity and no contract is required:

Awarding Agency: National Traffic Safety Admin US DOT
Pass-through Agency: State of NY Governor Traffic Safety Committee
Catalog #: 20.600
Program Name: Child Passenger Safety Program
Grant Project#: CPS-2016-Madison Co DOH-00118-(027)
Federal Funds: 100%
Contract Period: October 1, 2015-September 30, 2016
Total Grant Award: \$6,500

WHEREAS, the Board of Health and the Health and Human Services Committee have both reviewed the success of the program and feel it expeditious to continue to be involved in this endeavor;

NOW, THEREFORE BE IT RESOLVED, that the 2015 Adopted County Budget be modified as follows:

<u>General Fund</u>			
<u>Public Health Department</u>			
<u>4012 Public Health Prevent</u>			
<u>Expense</u>		<u>From</u>	<u>To</u>
A401240.541063	Child Safety Seat Program	\$7,855	\$14,355
	Control Total		<u>\$ 6,500</u>
<u>Revenue</u>			
A401240.444013	Fed Aid Child Safety Seat Grant	\$6,455	\$12,955
	Control Total		<u>\$ 6,500</u>

Dated: December 8, 2015

Alexander Stepanski, Chairman
Health & Human Services Committee

John A. Reinhardt, Chairman
Finance Ways & Means Committee

RESOLUTION NO. 5

TRANSFERRING MONIES FROM THE PUBLIC SAFETY COMMUNICATION UPGRADE PROJECT CAPITAL RESERVE FUND TO THE DEBT SERVICE FUND

WHEREAS, by Resolution No. 256-09, dated June 9, 2009, the Madison County Board of Supervisors established a Capital Reserve Fund for a Public Safety Communication Upgrade Project; and

WHEREAS, the Public Safety Communication Upgrade Capital Reserve Fund was established to finance the capital improvements associated with this project at a maximum estimated cost of \$19,500,000; and

WHEREAS, the Public Safety Communication Upgrade Project is complete; and

WHEREAS, there exists an unexpended balance remaining in the Public Safety Communication Upgrade Capital Reserve Fund of approximately \$42,000; and

WHEREAS, Article 2, Section 9-a of the General Municipal Law provides that unexpended balances remaining in a capital reserve fund may be appropriated for the payment of indebtedness; and

WHEREAS, it is the desire of this Board of Supervisors to transfer the unexpended balance of the Public Safety Communication Upgrade Project Capital Reserve Fund to the Debt Service Fund; and

WHEREAS, any and all revenue derived from the County's participation in off-track betting, as a corporate member of the Capital District Off-Track Betting Corporation, has been allocated to the Public Safety Communication Upgrade Capital Reserve Fund since its inception in 2009; and

WHEREAS, the County continues to be a participant in off-track betting, and therefore continues to receive revenue from the Capital District OTB; and

WHEREAS, it is the desire of this Board of Supervisors to utilize future off-track betting revenue for the payment of indebtedness.

NOW, THEREFORE, BE IT RESOLVED that the Madison County Treasurer is hereby directed to transfer the unexpended balance of monies from the Public Safety Communication Upgrade Capital Reserve Fund to the Debt Service Fund; and

BE IT FURTHER RESOLVED that future revenue derived from off-track betting is hereby allocated to the Debt Service Fund.

Dated: December 8, 2015

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 6

APPOINTING A BUDGET OFFICER AND A DEPUTY BUDGET OFFICER

WHEREAS, by Resolution No. 433-11, Cindy Edick, County Treasurer was appointed as Budget Officer commencing January 1, 2012; and

WHEREAS, Mark Scimone was appointed as Deputy Budget Officer commencing January 1, 2012; and

WHEREAS, the Finance, Ways and Means and Government Operations Committees recommend that Cindy J. Edick, County Treasurer be appointed as Budget Officer and that Mark A. Scimone, County Administrator be appointed Deputy Budget Officer for the 2016 calendar year,

NOW, THEREFORE, BE IT RESOLVED that Cindy J. Edick be and hereby is appointed Budget Officer and shall maintain the 2015 stipend of \$10,000, paid on a biweekly basis effective January 1, 2016,

BE IT FURTHER RESOLVED that Mark A. Scimone be and hereby is appointed Deputy Budget Officer effective January 1, 2015, again at no additional compensation.

Dated: December 8, 2015

Daniel S. Degear, Chairman
Government Operations Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 7

AUTHORIZING THE MODIFICATION OF THE 2015 ADOPTED COUNTY BUDGET

RESOLVED, that the 2015 Adopted County budget be modified as follows:

Modification No. 1

General Fund

1355-Real Property

<u>Expense</u>		<u>From</u>	<u>To</u>
A135510 540103	Computer Software Maintenance	\$19,700	\$28,700
A135510 542003	County Director Services	<u>\$15,000</u>	<u>\$ 6,000</u>
	Total:	\$34,700	\$34,700
	Control Total:		<u>\$ 0</u>

Modification No. 2

General Fund

1680 Information Technology

<u>Expense</u>		<u>From</u>	<u>To</u>
A168010 540510	Disaster Recovery	\$45,000	\$36,000
A168010 541610	Telephone Maintenance	<u>\$16,671</u>	<u>\$25,671</u>
	Control Total	<u>\$61,671</u>	<u>\$61,671</u>

Modification No. 3

General Fund

3114 Grant-Multidisciplinary Teams

<u>Expense</u>		<u>From</u>	<u>To</u>
A311430 512000	Personal Services Grants	\$64,817	\$120,917
A311430 542340	Contracted Services	89,567	97,677
A311430 581001	Allocation of Fringe Benefits	43,007	81,007
	Totals	<u>\$197,391</u>	<u>\$299,601</u>
	Control Total		<u>\$102,210</u>

Revenue

A311430 428036	Interfund Revenue-DSS	<u>\$-0-</u>	<u>\$102,210</u>
	Control Total		<u>\$102,210</u>

Modification No. 4

Public Health Department

<u>Expense</u>		<u>From</u>	<u>To</u>
A401040.549215	RHC/USAC Consultant Exp	\$ 0	\$1,495
	Control Total		<u>\$1,495</u>

Revenue

A401040.427020	RHC/USAC Telecom Refund	\$ 0	
	Control Total		<u>\$1,495</u>

Modification No. 5**Public Health Department**

		<u>From</u>	<u>To</u>
<u>Expense</u>			
A401240.545110	Adult Vaccine	\$ 55,131	\$ 60,131
A401040.547190	Interpretation Services	1,500	2,500
A401040.549110	Office Supplies and Expense	6,754	13,754
	Control Total	<u>\$ 63,385</u>	<u>\$ 76,385</u>

Revenue

A401240.434015	SA Base Grant Prevent	\$297,819	\$302,819
A401040.434011	SA PH Admin	448,530	456,530
	Control Total	<u>\$746,349</u>	<u>\$759,349</u>

Modification No. 6General Fund6070 Services for Recipients

		<u>From</u>	<u>To</u>
<u>Expense</u>			
A607060 541145	Purchase of Svcs Home Health	\$306,675	\$251,675

6109 TANF Aid to Dependent Children

<u>Expense</u>			
A610960 541085	EAF Services	\$158,687	\$213,687
	Control Totals	<u>\$465,362</u>	<u>\$465,362</u>

General Fund6070 Services for Recipients

<u>Revenue</u>			
A607060 436700	Purchase of Services	\$345,741	\$311,641

6109 TANF Aid to Dependent Children

<u>Revenue</u>			
A610960 436090	SA TANF	\$ 73,577	\$107,677
	Control Totals	<u>\$419,318</u>	<u>\$419,318</u>

Modification No. 7General Fund6070 Services for Recipients

		<u>From</u>	<u>To</u>
<u>Expense</u>			
A607060 541101	DCJS Grant Expense	\$118,922	\$ 39,936
A607060 541107	STSJP Contracts	\$ 13,214	\$ 92,200

6100 Medicaid

<u>Expense</u>			
A610060 541082	Medicaid Expense	\$11,126,596	\$11,096,581
	Totals	<u>\$11,258,732</u>	<u>\$11,228,717</u>
	Control Total		<u>(\$ 30,015)</u>

General Fund6070 Services for RecipientsRevenue

A607060 436704	SA DCJS Grant	\$ 118,922	\$ 39,936
A607060 436703	SA STSJP Contracts	\$ 8,193	\$ 57,164
	Totals	\$ 127,115	\$ 97,100
	Control Total		<u>(\$ 30,015)</u>

Modification No. 8

General Fund

6119 Child Care

Expense

		<u>From</u>	<u>To</u>
A611960 541115	Child Care Indep Living Pro	\$ 16,267	\$ 12,806

6123 Juvenile Delinquency

Expense

A612360 541091	JD Independent Living Prog	\$ 4,539	\$ 8,000
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	Control Totals	<u>\$ 20,806</u>	<u>\$ 20,806</u>
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Modification No. 9

General Fund

7987 Other Culture and Recreation

Expense

		<u>From</u>	<u>To</u>
A798770 542763	Fenner Renewable Energy Education Center	\$ -0-	\$ 5,000

1990 Contingent Fund

Expense

A199010 544440	Contingent Fund	<u>1,491,606</u>	<u>1,486,606</u>
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	Control Totals	<u>\$1,491,606</u>	<u>\$1,491,606</u>
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Modification No. 10

Capital Projects Fund

1624 COB Renovations

Expense

		<u>From</u>	<u>To</u>
H162410 529430	Architectural Expense	\$ 5,000	\$ 8,000

	Control Total		\$ <u>3,000</u>
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Revenue

H162410 450312	Contribution from General Fund	<u>\$537,045</u>	<u>\$540,045</u>
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	Control Total		\$ <u>3,000</u>
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General Fund

9950 Transfer to Capital Projects Fund

Expense

A995099 594203	Transfer to Capital Projects Fund	\$537,045	\$540,045
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1620 County Buildings

Expense

A162010 529042	DSS Driveway Exp & Lighting	<u>93,000</u>	<u>90,000</u>
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Control Totals	<u>\$630,045</u>	<u>\$630,045</u>
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Modification No. 11

General Fund

3020 Communications Center

Expense

	<u>From</u>	<u>To</u>
A302030 541993 PSAP Phone Connection-Backup	\$-0-	\$160,933

1990 Contingent Fund

Expense

A199010 544440 Contingent Fund	<u>1,486,606</u>	<u>1,325,673</u>
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Control Total	<u>\$1,486,606</u>	<u>\$1,486,606</u>
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Dated: December 8, 2015

John A. Reinhardt, Chairman
Finance, Ways and Means Committee