

FINANCE WAYS & MEANS COMMITTEE
Meeting Agenda – Thursday, February 25, 2016 – 9:00 a.m.
Supervisors Large Conference Room

9:00 a.m. Call meeting to order

- Approval of Minutes – January 28, 2016

9:05 a.m. Discussion:

- PILOT with Kipp Hicks
- FREE Center
- Land Bank

9:30 a.m. County Treasurer – Cindy Edick

- Treasurer's Reports

9:45 a.m. Resolutions:

1. Authorizing the Chairman to Execute Contract Modification and Modifying the 2016 Adopted County Budget. (Mental Health Contractors)
2. Authorizing the Chairman to Execute Contract Modification and Modifying the 2016 Adopted County Budget. (Liberty Resources)
3. Authorizing the Modification of the 2016 Adopted County Budget. (Bundle)
4. Authorizing the Chairman to Enter into an Agreement and Modifying the 2016 Adopted County Budget.

Preferred Agenda Vote

Any other business

Next Meeting

Adjourn

MINUTES
FINANCE WAYS & MEANS COMMITTEE
January 28, 2016

Present:

Committee: J. Reinhardt, R. Bargabos, C. Moses, J. Pinard, J. Salka

County Staff: S. English, S. Makarchuk, R. Marsala, M. Scimone

Other Attendees: R. Seibert, Rome Sentinel; D. Spara, EFPR Group

A quorum being present, J. Pinard called the meeting to order at 9:03 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the October 1, 2015; October 29, 2015; November 17, 2015; December 8, 2015; and December 22, 2015 meetings. Second by J. Salka. Motion unanimously approved.

II. County Treasurer

S. Makarchuk reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, and Actual Medical and Prescription Claims Payments.

III. EFPR Group Presentation

David Spara, Director from EFPR Group, CPA's, the County's outside financial auditing firm, presented a summary of auditors' results, auditors' report and financial statement highlights for the fiscal year ending December 31, 2014. Mr. Spara noted the auditing firm gave the County an unmodified opinion. Discussion also included a five-year history of general fund revenues, expenditures and fund balance, as well as the landfill closure/post closure liability.

IV. Resolutions

1. Authorizing the Chairman to Enter into a Grant Agreement and Modifying the 2016 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
2. Authorizing the Chairman to Enter into an Agreement with Jack Venesky, CPA, and Modifying the 2016 Adopted County Budget – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing Leadership Enhancement Training and Modifying the 2016 Adopted County Budget – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
4. Authorizing the Chairman to Enter into an Agreement with Finger Lakes Technology Group for Hardware Maintenance and Software Licenses for the Madison County Phone System and Modifying the 2016 Adopted County Budget – Motion made by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement with NYS Division of Homeland Security and Emergency Services Office of Interoperability and Emergency Communications and Modifying the 2016 Adopted County Budget – Motion by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.

6. Authorizing the Chairman to Enter into an Agreement with NYS Division of Homeland Security and Emergency Services for Tactical Team Targeted Grant and Modifying the 2016 Adopted County Budget – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
7. Authorizing the Modification of the 2015 Adopted County Budget (Veterans) – Motion made by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
8. Authorizing Expansion of the Landfill in and for Madison County, New York, at a Total Maximum Estimated Cost of \$5,550,000 and Authorizing the Issuance of \$5,550,000 Bonds to Pay Costs Thereof – Motion by J. Pinard to approve the resolution; second by C. Moses. Following discussion, motion by J. Pinard to amend the resolution as follows: “A Resolution Authorizing Expansion of the Landfill in and for the County of Madison, New York, at a Total Maximum Estimated Cost of \$5,550,000 and Authorizing the Issuance of up to \$5,550,000 Bonds to Pay Costs Thereof;” second by C. Moses. Motion unanimously approved. Motion by J. Pinard to approve the resolution as amended; second by C. Moses. Motion unanimously approved.
9. Authorizing Expansion of the Landfill in and for the County of Madison, New York, at a Total Maximum Estimated Cost of \$5,550,000 and Authorizing the Issuance of up to \$4,250,000 Bonds to Pay Costs Thereof. This motion was not entertained as it was an alternative resolution to Resolution No. 8, which was unanimously approved.
10. Authorizing the Chairman to Enter into an Agreement with Fiscal Advisors & Marketing Inc. – Motion by C. Moses to approve the resolution; second by R. Bargabos. Following discussion, motion by C. Moses to amend the resolution to include the approximate cost of services of \$16,500 in connection with the issuance of bond anticipation notes and bonds; second by R. Bargabos. Motion unanimously approved. Motion by C. Moses to approve the resolution as amended; second by R. Bargabos. Motion unanimously approved.
11. Approval of Application for Refund and Credit of Real Property Taxes Under Section 556 of the Real Property Tax Law (Marshall) – Motion made by R. Bargabos to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
12. Approval of Application for Credit Under Section 550 of the Real Property Tax Law (Dailey) – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
13. Authorizing the Chairman to Sign Contracts with Not-For-Profit Organizations for 2016 – Motion made by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
14. Authorizing the Modification of the 2016 Adopted County Budget (Bundled Modifications 1-8) – Motion made by C. Moses; second by R. Bargabos. Motion unanimously approved.

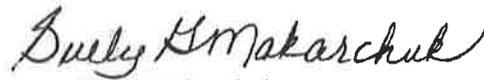
V. Other Business

The Sheriff's Department has requested to increase their credit card limit from \$5,000 to \$10,000. The Finance, Ways and Means Committee was of the consensus that the limit can be increased from \$5,000 to \$10,000, but referred the request to the committee with the authority to do this, which is the Government Operations Committee.

The Committee discussed the Free Center's request for funding, and referred the matter to the Planning Committee, as \$5,000 has been put in the 2015 County Budget but the Planning Committee is the committee that would authorize the expenditure.

- VI. Preferred Agenda – Motion by C. Moses to include Resolutions Nos. 1-7 as the Finance, Ways and Means Preferred Agenda; second by R. Bargabos. Motion unanimously approved.
- VII. Adjournment
 - 1. The next meeting is scheduled for Thursday, February 25, 2016, at 9:00 a.m.
 - 2. Motion by C. Moses to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 10:38 a.m.

Respectfully submitted,



Sally G. Makarchuk
Madison County Deputy Treasurer

**Madison County
Analysis of
Sales Tax Receipts**

Actual Sales Tax Receipts

<u>Distribution Date</u>	<u>2015</u>	<u>2016</u>	<u>(Decrease)</u>	<u>%</u>
February 5	\$1,434,464	\$1,387,553	(\$46,911)	(3.27)%
February 16	436,487	355,799	(80,688)	(18.49)%
Total	<u>\$1,870,951</u>	<u>\$1,745,368</u>	<u>(\$127,599)</u>	<u>(6.82)%</u>

**Madison County
Analysis of
Off Track Betting Revenue**

Annual Revenue

2004	\$194,834	2010	\$143,045
2005	\$250,843	2011	\$ 79,383
2006	\$228,748	2012	\$ 76,249
2007	\$176,283	2013	\$ 66,954
2008	\$149,406	2014	\$ 60,904
2009	\$119,427	2015	\$ 76,408

Year-to-Date Revenue Comparison

<u>thru</u> <u>2/20/15</u>	<u>thru</u> <u>2/20/16</u>	<u>(Decrease)</u>	<u>Percent</u>
<u>\$3,257</u>	<u>\$3,172</u>	<u>(\$85)</u>	<u>(2.61)%</u>

**OTB History
1982 - 2016
as of February 20, 2016**

Source of Funds

Capital District OTB	\$7,557,669
Interest Income thru May 2009	<u>362,433</u>
Total Source of Funds	<u>\$7,920,102</u>

Use of Funds

Contribution to Correctional Facility Capital Project 1987	\$850,000
Transfer to Debt Service to Reduce Annual Tax Levy for Debt Expense - Corr. Fac.	6,263,947
Transfer to Public Safety Comm. Upgrade Reserve	<u>806,155</u>
Total Use of Funds	<u>\$7,920,102</u>

Madison County
Actual Medical and Prescription Claims Payments
Fiscal Years 2015 vs. 2016

<u>Medical Claims (Cash Basis)</u>	2015	2016	Increase	%
Week ending 12/31	\$ 124,611	\$ 149,757	\$ 25,146	20.18%
Week ending 1/8	31,388	72,213	40,825	130.07%
Week ending 1/15	-	86,491	86,491	#DIV/0!
Week ending 1/22	-	53,485	53,485	#DIV/0!
Week ending 1/29	-	77,970	77,970	#DIV/0!
Week ending 2/5	28,559	90,076	61,517	215.40%
Week ending 2/12	26,132	43,294	17,162	65.67%
Total	<u>\$ 210,690</u>	<u>\$ 573,286</u>	<u>\$ 362,596</u>	<u>172.10%</u>

<u>ProAct Prescription Claims</u>	2015	2016	Increase/ (Decrease)	%
1/1-1/15	\$ 40,373	\$ 43,489	\$ 3,116	7.72%
1/16-1/31	56,976	51,566	(5,410)	-9.50%
Total	<u>\$ 97,349</u>	<u>\$ 95,055</u>	<u>\$ (2,294)</u>	<u>-2.36%</u>

<u>CanRx Prescription Claims</u>	2015	2016	(Decrease)	%
January	\$ 1,182	\$ 1,093	\$ (89)	-7.53%
Total	<u>\$ 1,182</u>	<u>\$ 1,093</u>	<u>\$ (89)</u>	<u>-7.53%</u>

RESOLUTION NO. 1

**AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACT MODIFICATION AND MODIFYING THE
2016 ADOPTED COUNTY BUDGET**

WHEREAS, the Approved Contract Agencies' Contracts dated 12/22/15 must include the following Budget Modifications to allow the accurate amounts to be allocated to their respective Revenue and Expense lines in the 2016 Adopted County Budgets.

NOW, THEREFORE, BE IT RESOLVED that the 2016 Adopted County Budgets be modified as follows:

4250 Mental Health - MCCASA

Revenue

A425040 434901 SA MCCASA

A425040 444880 FA MCCASA

From

To

\$ 0

\$ 5,610

\$293,445

\$288,288

Totals

\$293,445

\$293,898

Control Total

\$ 453

Expense

A425040 542710 Council on Alcohol/Drug Abuse

\$293,445

\$293,898

Control Total

\$ 453

4251 Mental Health – OCM BOCES

Revenue

A425140 434900 SA OCM BOCES

From

To

\$ 61,075

\$ 61,114

Control Total

\$ 39

Expense

A425140 542711 OCM BOCES

\$ 61,075

\$ 61,114

Control Total

\$ 39

4316 Mental Health - Liberty Resources

Revenue

A431640 434908 SA Liberty Res Halfway House

From

To

\$303,598

\$307,423

Control Total

\$ 3,825

Expense

A431640 542760 Liberty Res Halfway House

\$303,598

\$307,423

Control Total

\$ 3,825

<u>4316 Mental Health - Liberty Resources</u>	<u>From</u>	<u>To</u>
<u>Revenue</u>		
A431640 434907 SA MH Liberty Resources	\$103,461	\$103,499
A431640 434909 SA Integrated Employment	\$ 20,369	\$ 21,028
A431640 434910 SA Liberty Sup Housing	<u>\$ 38,660</u>	<u>\$ 54,124</u>
Totals	<u>\$162,490</u>	<u>\$178,651</u>
Control Total		<u>\$ 16,161</u>
<u>Expense</u>		
A431640 542740 CSS Liberty Resources	\$103,461	\$103,499
A431640 542720 Integrated Supported Employment	\$ 20,369	\$ 21,028
A431640 542790 Supported Housing	<u>\$ 38,660</u>	<u>\$ 54,124</u>
Totals	<u>\$162,490</u>	<u>\$178,651</u>
Control Total		<u>\$ 16,161</u>

<u>4330 Mental Health – ARC Programs</u>	<u>From</u>	<u>To</u>
<u>Revenue</u>		
A433040 434921 SA OMH Int. Sup Employ	<u>\$ 43,036</u>	<u>\$ 43,220</u>
Control Total		<u>\$ 184</u>
<u>Expense</u>		
A433040 542708 Integrated Supported Employment	<u>\$ 43,036</u>	<u>\$ 43,220</u>
Control Total		<u>\$ 184</u>

BE IT FURTHER RESOLVED, that the Chairman of the Board be hereby authorized to execute a modification agreement, a copy of which is on file with the Clerk of this Board, for the period January 1, 2016 through December 31, 2016 with Madison County Council on Alcoholism and Substance Abuse, Inc., Onondaga-Cortland-Madison Board of Cooperative Educational Services, Liberty Resources, Inc. and Madison-Cortland ARC, Inc..

Dated: March 8, 2016

Alexander Stepanski, Chairman
Health and Human Services Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 2

**AUTHORIZING THE CHAIRMAN TO EXECUTE A CONTRACT MODIFICATION AND
MODIFYING THE 2016 ADOPTED COUNTY BUDGET**

WHEREAS, Madison County entered into an agreement with Liberty Resources, Inc. by Resolution 588-15;

WHEREAS, Madison County is modifying the current agreement to include Children's Intensive and Supportive Case Management;

WHEREAS, State Aid from the Office of Mental Health is provided for the operation of the program (\$40,400 for Case Management Service Dollars & \$51,592 for Case Management);

NOW, THEREFORE, BE IT RESOLVED that the 2016 Adopted County Budget be modified as follows:

General Fund

4316 Mental Health Liberty Resources
Expense

	<u>From</u>	<u>To</u>
A431640 542780 LR Child/Youth Case Management	\$-0-	<u>\$91,992</u>
Control Total		<u>\$91,992</u>

Revenue

A431640 434924 State Aid LR C/Y Case Management	\$-0-	<u>\$91,992</u>
Control Total		<u>\$91,992</u>

BE IT FURTHER RESOLVED, that the Chairman of the Board be hereby authorized to execute a modification agreement, a copy of which is on file with the Clerk of this Board, for the period January 1, 2016 through December 31, 2016 with Liberty Resources Inc.

Dated: March 8, 2016

Alexander Stepanski, Chairman
Health and Human Services Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 3

AUTHORIZING THE MODIFICATION OF THE 2016 ADOPTED COUNTY BUDGET

RESOLVED, that the 2016 Madison County Adopted Budget be modified as follows:

Modification No. 1

General Fund

6010 Social Services Administration

Revenue

		<u>From</u>	<u>To</u>
A601060 446100	FA Social Services Admin	\$2,457,444	\$2,461,944
	Control Total		<u>\$ 4,500</u>

Expense

A601060 541071	TANF Domestic Violence OCFS	\$ 20,499	\$ 24,999
	Control Total		<u>\$ 4,500</u>

Modification No. 2

General Fund

8020 Planning

Expense

		<u>From</u>	<u>To</u>
A802080 544010	Municipal Utility Expenses	\$ -0-	\$ 45,000

Contingent Fund

Expense

A199010 544440	Contingent	<u>1,474,586</u>	<u>1,429,586</u>
	Control Totals	<u>\$1,474,586</u>	<u>\$1,474,586</u>

Modification No. 3

Enterprise Environmental Landfill Fund

8164 Environmental Control (Landfill)

Expense

		<u>From</u>	<u>To</u>
EE816480 542175	Professional Legal Counsel	\$ 60,000	\$ 114,831
EE816480 542140	Miscellaneous Engineering	<u>50,000</u>	<u>72,877</u>

Totals		\$ <u>110,000</u>	\$ <u>187,708</u>
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Control Total			\$ <u>77,708</u>
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EE300599 Budgetary Fund Balance Unreserved		\$ <u>414,250</u>	\$ <u>491,958</u>
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Control Total			\$ <u>77,708</u>
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Dated: March 8, 2016

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 4

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT AND
MODIFYING THE 2016 ADOPTED COUNTY BUDGET**

WHEREAS, the County desires the creation of a panoramic mural in the Board of Supervisors Chambers; and

WHEREAS, the mural would fill a 40' x 5.5' wall within the Chambers and represent the fifteen towns and City of Oneida within Madison County that the public, County staff and officials can enjoy for generations to come; and

WHEREAS, OnSight Murals has provided samples of their projects along with a sketch and specifications for the County's proposed mural; and

WHEREAS, the Buildings and Grounds Committee recommends entering into an agreement with OnSight Murals to proceed with the mural project; and

WHEREAS, the term of this contract shall be from March 8, 2016 through May 31, 2016 for a total cost of \$35,000 for materials, labor, installation and artist fee;

NOW, THEREFORE, BE IT RESOLVED that the 2016 Adopted County Budget be modified as follows:

General Fund

**1620 County Buildings
Expense**

	<u>From</u>	<u>To</u>
A162010 525100 Mural Expense	\$-0-	\$35,000

Contingent Fund

Expense

A199010 544440 Contingent	<u>1,429,586</u>	<u>1,394,586</u>
Control Totals	<u>\$1,429,586</u>	<u>\$1,429,586</u>

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and hereby is authorized to enter into an agreement for professional services with OnSight Murals in the form that is on file with the Clerk of the Board of Supervisors.

Dated: March 8, 2016

Ronald Bono, Chairman
Highway, Buildings and Grounds Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee