

**FINANCE WAYS & MEANS COMMITTEE**  
**Meeting Agenda – Thursday, May 28, 2015 – 9:00 a.m.**  
**Supervisors Large Conference Room**

9:00 a.m. Call meeting to order

9:05 a.m. Approval of Minutes

- April 30, 2015

9:10 a.m. Denise Roe, County Clerk – Discussion on Resolution No. 3 (DCJS -DMV)

9:20 a.m. Cindy Edick, County Treasurer

- Treasurer's Reports

9:40 a.m. Resolutions:

1. Authorizing 2015 Budget Modification for the Federal & State Grant Immunization Plan.
2. Authorizing the Chairman to Execute Contract Modifications and Modifying the 2015 Adopted County Budget.
3. Authorizing the Chairman to Enter into Agreement with the New York State Division of Criminal Justice Services. (DCJS - DMV)
4. Authorizing the Chairman to Execute an Agreement for Lien and Title Search Services
5. Authorizing the Cancellation of 2013, 2014 and 2015 Town and County Taxes Including School, Relevies for a Parcel of Land in the Town of Sullivan.
6. Authorizing the Modification of the 2015 Adopted County Budget. (Bundle)
7. Authorizing the Modification of the 2015 Adopted County Budget. (Co. Bldgs.)

Any other business

Next Meeting

Adjourn

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**April 30, 2015**

Present:

Committee: D. Ball, R. Bargabos, J. Pinard

County Staff: C. Edick, S. Makarchuk, R. Marsala, M. Scimone, S. Trexler

Absent: J. Reinhardt, J. Salka

A quorum being present, J. Pinard called the meeting to order at 9:01 a.m.

I. Approval of Minutes

Motion by R. Bargabos to approve the minutes of the April 2, 2015 meeting; second by D. Ball. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, and Actual Medical and Prescription Claim Payments. Edick also reviewed a spreadsheet detailing 2015 Contingent Fund activity.

III. Resolutions

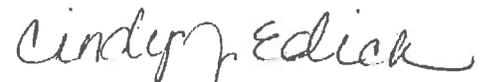
1. A Resolution Authorizing the Issuance of an Additional \$1,300,000 Bonds of the County of Madison, New York, to Pay the Cost of the Construction of a Water Distribution System to the ARE Park at the Landfill Site and for said County – Following discussion, motion by D. Ball to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the County Administrator to Submit a Government Efficiency Plan – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
3. Authorizing the Chairman to Enter into an Agreement with the Canastota Public Library and to Modify the 2015 Adopted County Budget – Motion by D. Ball to approve the resolution; second by R. Bargabos. Motion unanimously approved.
4. Authorizing the Chairman to Enter into an Agreement for Asbestos Abatement Services – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement for Project Monitoring Services - Motion by D. Ball to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing Payments to City of Oneida and Town of Lenox for OIN Lands and Modifying the 2015 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.

7. Approval – Mortgage Tax Report – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
8. Authorizing the Clerk of the Board to Sign the Home Rule Requesting the State Enact Legislation Extending the Additional 1% Sales and Compensating Use Tax – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
9. Approval of Application for Credit under Section 404 of the Real Property Tax Law – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
10. Approval of Application for Refund and Credit under Section 553 of the Real Property Tax Law – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
11. Authorizing the Modification of the 2015 Adopted County Budget – Motion by D. Ball to approve the resolution; second by R. Bargabos. Motion unanimously approved.
12. Creating a Full-Time Position in the Treasurer’s Office – Following discussion, motion by D. Ball to approve the resolution; second by R. Bargabos. Motion unanimously approved.
13. Authorizing the Modification of the 2015 Adopted Budget – Motion by D. Ball to approve the resolution; second by R. Bargabos. Motion unanimously approved.

IV. Adjournment

1. The next meeting is scheduled for Thursday, May 28, 2015, at 9:00 a.m.
2. Motion by D. Ball to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 10:04 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

**Madison County  
Analysis of  
Sales Tax Receipts**

**Actual Sales Tax Receipts**

<b><u>Distribution Date</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>Increase/ (Decrease)</u></b>	<b><u>%</u></b>
February 6	\$1,324,359	\$1,434,464	\$110,105	8.31%
February 13	\$346,011	\$436,487	90,476	26.15%
March 6	1,158,278	1,181,579	23,301	2.01%
March 13	270,812	316,093	45,281	16.72%
April 6	1,484,898	1,505,818	20,920	1.41%
April 13	1,157,711	882,500	(275,211)	(23.77)%
May 6	1,477,216	1,459,979	(17,237)	(1.17)%
May 13	340,797	353,036	12,239	3.59%
Total	<u>\$7,560,082</u>	<u>\$7,569,956</u>	<u>\$9,874</u>	<u>0.13%</u>

**Madison County  
Analysis of  
Off Track Betting Revenue**

**Annual Revenue**

2003	\$307,643	2009	\$119,427
2004	\$194,834	2010	\$143,045
2005	\$250,843	2011	\$ 79,383
2006	\$228,748	2012	\$ 76,249
2007	\$176,283	2013	\$ 66,954
2008	\$149,406	2014	\$ 60,904

**Year-to-Date Revenue Comparison**

<u>thru</u> <u>5/23/14</u>	<u>thru</u> <u>5/23/15</u>	<u>(Decrease)</u>	<u>Percent</u>
<u>\$19,465</u>	<u>\$17,623</u>	<u>(\$1,842)</u>	<u>(9.46)%</u>

**OTB History  
1982 - 2015  
as of May 23, 2015**

**Source of Funds**

Capital District OTB	\$7,495,712
Interest Income thru May 2009	<u>362,433</u>
Total Source of Funds	<u>\$7,858,145</u>

**Use of Funds**

Contribution to Correctional Facility Capital Project 1987	\$850,000
Transfer to Debt Service to Reduce Annual Tax Levy for Debt Expense - Corr. Fac.	6,263,947
Transfer to Public Safety Comm. Upgrade Reserve	<u>744,198</u>
Total Use of Funds	<u>\$7,858,145</u>

**Madison County**  
**Actual Medical and Prescription Claims Payments**  
**Fiscal Years 2014 vs. 2015**

<b>Medical Claims (Cash Basis)</b>	<b>2014</b>	<b>2015</b>	<b>Increase/ (Decrease)</b>	<b>%</b>
Week ending 1/2	\$ 129,230	\$ 124,611	\$ (4,619)	-3.57%
Week ending 1/9	84,231	31,388	(52,843)	-62.74%
Week ending 1/16	82,044	-	(82,044)	-100.00%
Week ending 1/23	85,741	-	(85,741)	-100.00%
Week ending 1/30	73,678	-	(73,678)	-100.00%
Week ending 2/6	90,215	28,559	(61,656)	-68.34%
Week ending 2/13	215,443	26,132	(189,311)	-87.87%
Week ending 2/20	67,328	16,265	(51,063)	-75.84%
Week ending 2/27	193,627	42,978	(150,649)	-77.80%
Week ending 3/6	125,204	54,850	(70,354)	-56.19%
Week ending 3/13	113,573	27,484	(86,089)	-75.80%
Week ending 3/20	119,690	-	(119,690)	-100.00%
Week ending 3/27	78,694	271,283	192,589	244.73%
Week ending 4/3	57,762	72,639	14,877	25.76%
Week ending 4/10	165,506	30,892	(134,614)	-81.33%
Week ending 4/17	171,921	267,891	95,970	55.82%
Week ending 4/24	47,811	91,622	43,811	91.63%
Week ending 5/1	150,621	56,081	(94,540)	-62.77%
Week ending 5/8	102,242	117,034	14,792	14.47%
Week ending 5/15	144,282	184,071	39,789	27.58%
Week ending 5/22	120,888	328,642	207,754	171.86%
<b>Total</b>	<b>\$ 2,419,731</b>	<b>\$ 1,772,422</b>	<b>\$ (647,309)</b>	<b>-26.75%</b>

<b>ProAct Prescription Claims</b>	<b>2014</b>	<b>2015</b>	<b>(Decrease)</b>	<b>%</b>
1/1-1/15	\$ 85,470	\$ 40,373	\$ (45,097)	-52.76%
1/16-1/31	86,270	56,976	(29,294)	-33.96%
2/1-2/15	84,877	50,764	(34,113)	-40.19%
2/16-2/28	71,466	43,978	(27,488)	-38.46%
3/1-3/15	72,291	41,935	(30,356)	-41.99%
3/16-3/31	87,175	55,623	(31,552)	-36.19%
4/1-4/15	85,106	47,160	(37,946)	-44.59%
4/16-4/30	93,687	59,489	(34,198)	-36.50%
5/1-5/15	88,798	59,935	(28,863)	-32.50%
<b>Total</b>	<b>\$ 755,140</b>	<b>\$ 456,233</b>	<b>\$ (298,907)</b>	<b>-39.58%</b>

<b>CanaRx Prescription Claims</b>	<b>2014</b>	<b>2015</b>	<b>(Decrease)</b>	<b>%</b>
January	\$ 2,243	\$ 1,182	\$ (1,061)	-47.30%
February	1,016	693	(323)	-31.79%
March	2,961	814	(2,147)	-72.51%
April	4,505	1,008	(3,497)	-77.62%
<b>Total</b>	<b>\$ 10,725</b>	<b>\$ 3,697</b>	<b>\$ (7,028)</b>	<b>-65.53%</b>

**RESOLUTION NO. 1**

**AUTHORIZING 2015 BUDGET MODIFICATION FOR THE  
FEDERAL & STATE GRANT IMMUNIZATION ACTION PLAN**

**WHEREAS**, the Madison County Public Health Department has been administering the Immunization Action Plan through federal and state funding provided by the New York State Department of Health; and

**WHEREAS**, a contract was established in 2013, for a five year term beginning April 1, 2013 through March 31, 2018; and

**WHEREAS**, Madison County has been awarded \$36,721 to cover year 3 of the contract for the period of April 1, 2015 through March 31, 2016; and

**WHEREAS**, this grant is identified as follows:

Awarding Agency:	US Department of Health & Human Services Center for Disease Control & Prevention
Pass-through Agency:	NYS Department of Health
Catalog #:	93.268
Program Name:	Immunization Action Plan
Grant Extension:	04/01/15-03/31/16
Contract:	C-028300
Federal Funds:	40%
Total Grant Award:	\$36,721

**WHEREAS**, the Immunization Action Plan and budget has been approved by the State;

**NOW, THEREFORE BE IT RESOLVED**, that the 2015 County budget be modified as follows:

<b>General Fund</b>	<u>From</u>	<u>To</u>
<b><u>4012 Public Health Preventive</u></b>		
<b><u>Expense</u></b>		
541031 Immunization Grant Expense	\$ 2,262	<u>\$10,525</u>
Control Total		<u>\$ 8,263</u>
<b><u>Revenue</u></b>		
434010 St. Aid PH Immun Grant	\$20,080	\$25,038
444011 Fed. Aid PH Immun Grant	<u>\$13,387</u>	<u>\$16,692</u>
Total	\$33,467	<u>\$41,730</u>
Control Total		<u>\$ 8,263</u>

Dated: June 9, 2015

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Alexander Stepanski, Chairman  
Health and Human Services Committee

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John A. Reinhardt, Chairman  
Finance Ways and Means Committee

**RESOLUTION NO. 2**

**AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACT MODIFICATIONS  
AND MODIFYING THE 2015 ADOPTED COUNTY BUDGET**

**WHEREAS**, the Office of Alcohol and Substance Abuse has approved additional funding for Liberty Resources, Inc., for adjustments to the Federal Supplemental Nutrition Assistance Program (SNAP); and

**WHEREAS**, these additional funds result in 100% State Aid for 2015 to Liberty Resources, Inc.;

**NOW, THEREFORE, BE IT RESOLVED** that the 2015 Adopted County Budget be modified as follows:

<b><u>4316 Mental Health - Liberty Resources</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b><u>Revenue</u></b>		
A431640 434908 SA Liberty Res Halfway House	\$295,662	\$310,127
A431640 434911 SA Liberty Res Perm Sprtv Hsng	<u>62,600</u>	<u>69,339</u>
Totals	<u>\$358,262</u>	<u>\$379,466</u>
Control Total		<u>\$21,204</u>
<b><u>Expense</u></b>		
A431640 542760 Liberty Resources Halfway House	\$295,662	\$310,127
A431640 542770 Perm Supported Hsng Liberty RS	<u>62,600</u>	<u>69,339</u>
Totals	<u>\$358,262</u>	<u>\$379,466</u>
Control Total		<u>\$21,204</u>

**BE IT FURTHER RESOLVED**, that the Chairman of the Board be hereby authorized to execute a modification agreement, copy of which is on file with the Clerk of this Board, for the period January 1, 2015 through December 31, 2015 with Liberty Resources, Inc.

Dated: June 9, 2015

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Alexander Stepanski, Chairman  
Health and Human Services Committee

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John A. Reinhardt, Chairman  
Finance, Ways & Means Committee

**RESOLUTION NO. 3**

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AGREEMENT  
WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE  
SERVICES (DCJS)**

**WHEREAS**, the Madison County Clerk's Office oversees the Madison County DMV, and

**WHEREAS**, new Federal Motor Carrier Safety Administration regulations take place July 8, 2015 governing Commercial Driver's Licenses, and

**WHEREAS**, the Madison County DMV processes these permits and licenses and facilitates examinations under these regulations; and

**WHEREAS**, new regulations require fingerprinting and background checks for those who come in contact with these licensing procedures, and

**WHEREAS**, using federal grant funding, New York State DMV has arranged for fingerprinting and background checks through the New York State Division of Criminal Justice Services and Morpho Trust at no cost to the County DMVs if completed before June 30, 2015, and

**WHEREAS**, the Madison County Clerk's Office has been authorized to submit civil fingerprints and fees in connection with CDL license related purposes related to the CMVSE Act. To do so, a Use & Dissemination Agreement must be executed and submitted to DCJS;

**NOW, THEREFORE, BE IT RESOLVED**, that the Madison County Board of Supervisors authorizes the Chairman to enter into said agreement with DCJS, copies of which are on file with the Clerk of the Board.

Dated: June 9, 2015

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John A. Reinhardt, Chairman  
Finance Ways & Means Committee

**RESOLUTION NO. 4**

**AUTHORIZING THE CHAIRMAN TO  
EXECUTE AN AGREEMENT FOR LIEN AND  
TITLE SEARCH SERVICES**

**WHEREAS**, Madison County Treasurer is required, in connection with Article 11 of the New York State Real Property Tax Law In Rem Foreclosure Proceeding, to serve Petitions and Notices of Foreclosure to lien holders of record; and

**WHEREAS**, there are approximately 580 parcels that are currently in the foreclosure process due to delinquent 2014 Town & County real property taxes; and

**WHEREAS**, the County issued a request for proposals to provide lien searches, bankruptcy searches and to update lien searches prior to the County foreclosing on such parcels; and

**WHEREAS**, the most favorable bids were submitted by Allied American Abstract Corporation and Leatherstocking Abstract Corporation, at a cost of \$75.00 per completed lien search and \$5.00 per bankruptcy search; and

**WHEREAS**, these corporations have successfully provided the required services in the prior year, and have proposed no increase in fees;

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Board be authorized to execute an agreement with Allied American Abstract Corporation and Leatherstocking Abstract Corporation, as is on file with the Clerk of the Board of Supervisors.

Dated: June 9, 2015

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

**RESOLUTION NO. 5**

**AUTHORIZING THE CANCELLATION OF  
2013, 2014 AND 2015 TOWN AND COUNTY TAXES  
INCLUDING SCHOOL RELEVIES FOR A PARCEL  
OF LAND IN THE TOWN OF SULLIVAN**

**WHEREAS**, the Madison County Treasurer's Office has researched a parcel identified by tax map #24.-1-57.212 located in the Town of Sullivan; and

**WHEREAS**, the parcel was split due to a deed being filed by M&T Bank; and

**WHEREAS**, upon researching the deed and having numerous conversations with the taxpayer, it was discovered that M&T Bank should not have filed the deed because they had never owned any of the parcel; and

**WHEREAS**, the parcel is currently tax mapped correctly for the 2015 roll; and

**WHEREAS**, the Madison County Treasurer's Office has no legal avenue to enforce the delinquent taxes since the parcel should have never been split;

**NOW, THEREFORE, BE IT RESOLVED**, that the Madison County Treasurer be and is hereby directed to cancel the 2013, 2014 and 2015 and their corresponding school relevies, including interest and penalties, totaling \$1,054.14.

Dated: June 9, 2015

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John A Reinhardt, Chairman  
Finance, Ways and Means Committee

RESOLUTION NO. 6

AUTHORIZING THE MODIFICATION OF THE 2015 ADOPTED COUNTY BUDGET

RESOLVED, that the 2015 Adopted County Budget be modified as follows:

**Modification No. 1**

**General Fund**

**1010 Legislative Board**

Expense

	<u>From</u>	<u>To</u>
A101010 513000 Personal Services	\$-0-	\$5,400
A101010 582100 Social Security Expense	35,900	36,313

**1680 Information Technology**

Expense

A168010 511000 Personal Services	\$461,749	\$456,349
A168010 582100 Social Security Expense	<u>35,707</u>	<u>35,294</u>

Control Totals	<u>\$533,356</u>	<u>\$533,356</u>
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**Modification No. 2**

**General Fund**

**1680 Information Technology**

Expense

	<u>From</u>	<u>To</u>
A168010 529060 Telephone System	\$-0-	<u>\$125,720</u>

Control Total		<u>\$125,720</u>
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<b>A300599 Budgetary Fund Balance Unreserved</b>	<u>\$4,135,682</u>	<u>\$4,261,402</u>
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Control Totals		<u>\$125,720</u>
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**Modification No. 3**

**General Fund**

**3110 Sheriff Department**

Expense

	<u>From</u>	<u>To</u>
A311030 511000 Personal Services	\$2,416,135	\$2,412,596
A311030 541030 Training & Staff Development	33,676	37,486
A311030 582100 Social Security Expense	184,835	184,564

**9030 Social Security & Medicare Expense**

Expense

A903090 582100 Social Security Expense	1,560,176	1,559,905
A903090 581301 Allocation Social Security	<u>(1,560,176)</u>	<u>(1,559,905)</u>

Control Totals	<u>\$2,634,646</u>	<u>\$2,634,646</u>
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**Modification No. 4**

**County Road Fund**

**5112 Construction Projects**

	<u>From</u>	<u>To</u>
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<b><u>Expense</u></b>		
D511250 545061 New Boston Rd Culvert	\$ 175,000	\$110,000
D511250 547340 Asphalt Paving	<u>100,000</u>	<u>165,000</u>
Control Total	<u>\$ 275,000</u>	<u>\$275,000</u>

**Modification No. 5**

**County Road Fund**

**5110 Maintenance of Roads & Bridges**

**Expense**

	<u>From</u>	<u>To</u>
D511050 546007 Miscellaneous Materials	\$ <u>30,000</u>	<u>\$37,295</u>
Control Total		<u>\$7,295</u>

**5010 County Highway Administration**

**Revenue**

D501050 450312 Contribution from General Fund	<u>\$7,408,802</u>	<u>\$7,416,097</u>
Control Total		<u>\$7,295</u>

**General Fund**

**1990 Contingent Fund**

**Expense**

A199010 544440 Contingent Fund	\$1,899,305	\$1,892,010
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**9901 Contribution to Other Funds**

**Expense**

A990199 594050 Contribution to County Road	<u>\$7,408,802</u>	<u>\$7,416,097</u>
Control Totals	<u>\$9,308,107</u>	<u>\$9,308,107</u>

Dated: June 9, 2015

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee

RESOLUTION NO. 7

AUTHORIZING THE MODIFICATION OF THE 2015 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2015 Adopted County budget be modified as follows:

**General Fund**

**1620 County Buildings**

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A162010 527030 Parking Lot Paving	\$-0-	\$213,400
A162010 527031 Parking Lot Sealing	-0-	19,580
A162010 527032 Parking Lot Striping	-0-	7,150
A162010 527033 Sidewalks	-0-	213,785
A162010 527034 Curbing	-0-	60,500
A162010 529003 DSS Bldg Renovation (WIA)	-0-	634,491
A162010 529006 Prof Svcs-COB Renovation	-0-	45,000
A162010 529042 DSS Driveway Expansion & Lighting	-0-	93,000
A162010 529043 Squad Room Building Expense	-0-	13,145

**1010 Legislative Board**

<u>Expense</u>		
A101010 541124 DOJ Compliance Expense	-0-	100,000

**6010 Social Services Administration**

<u>Expense</u>		
A601060 527060 Driveway Expansion & Lighting	50,000	-0-

**1990 Contingent Fund**

<u>Expense</u>		
A199010 544440 Contingent Fund	<u>1,892,010</u>	<u>1,778,865</u>

Totals \$1,942,010 \$3,178,916

Control Total \$1,236,906

**A599 Appropriated Fund Balance** \$4,261,402 \$5,498,308

Control Total \$1,236,906

Dated: June 9, 2015

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Ronald Bono, Chairman  
Highway, Buildings & Grounds Committee

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Daniel S. Degear, Chairman  
Government Operations Committee

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John A. Reinhardt, Chairman  
Finance, Ways and Means Committee