FINANCE WAYS & MEANS COMMITTEE
Meeting Agenda – Thursday, May 29, 2014 @ 9:00 a.m.
(Supervisors Large Conference Room)

9:00 a.m. Call meeting to order

9:05 a.m. Approval of minutes:

- May 1, 2014
- May 13, 2014

9:10 a.m. Cindy Edick, County Treasurer

- Treasurer's Reports (1 – 3)
- Discussion – Town of Hamilton Collection 2015

9:30 a.m. Resolutions:

1. Authorizing the Modification of the 2014 Adopted County Budget. (Sheriff's)
2. Establishing the Salary of the Purchasing Agent and Modifying the 2014 Adopted Budget.
3. Authorizing the Modification of the 2014 County Budget. (Bundle)
4. Authorizing the Modification of the 2014 Adopted County Budget. (Highway)
5. Authorizing the Chairman to Execute an Agreement for Lien and Title Search Services.
6. Approval of Application for Refund and Credit of Real Property Taxes Under Section 556 of the Real Property Tax Law.

Any other business

Next meeting

Adjourn

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
May 1, 2014

Present:
Committee: J. Reinhardt, D. Ball, R. Bargabos, J. Pinard, J. Salka
County Staff: C. Edick, D. Roe, M. Scimone, S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by J. Salka to approve the minutes of the March 27 and April 8, 2014 meetings; second by J. Pinard. Motion was unanimously approved.

II. North Court Street Bridge Project

There was a discussion concerning the North Court Street Bridge project. It was noted that CSX Railroad's requirements have added about $400,000 to the estimated cost of the project. This additional cost was unforeseen by the County, and has not been budgeted. It was determined that CSX should pay the excess – not the County taxpayers. It was also noted that if the project has not been started by September, then the New York State Department of Transportation will close the bridge. M. Scimone said he would provide the Committee with the Highway Superintendent's estimated timeline for the project. It is expected that traffic would have to be detoured for about 10-12 weeks, and there are concerns about the extra traffic through the Village of Canastota.

III. County Treasurer

C. Edick reviewed selected 2014 revenue and expense data. She also reviewed 2014 Contingent Fund activity to date.

Edick distributed a General Fund financial summary for the fiscal year ended 2013. She also distributed a worksheet showing General Fund unexpended surplus funds as of December 31, 2013, represented as a percentage of 2014 appropriations, as required by the County's Fund Balance Policy.

Edick noted that the Treasurer's Office received over $111,000 in real property tax payments via debit card, credit card, and electronic check payments from January through April 2014. Most of these payments were for 2014 town and county taxes in the Town of Hamilton. Supervisor Shwartz has expressed interest in having the County collect the 2015 town and county taxes for the Town of Hamilton again next year.

Although a resolution authorizing the Chairman to enter into an agreement with Bank of Montreal for a purchase card program was approved at the March 27, 2014 Finance, Ways and Means Committee meeting, it was not included in the April 8, 2014 Board of Supervisors agenda. It was noted that the Committee did not need to take any further action, but the resolution will be presented at the May 13, 2014 Board of Supervisors meeting.

IV. County Clerk

D. Roe explained the requested budget modification for the Historian department. Roe said following consultation with the County Attorney, it was decided that the County could accept an honorarium that was offered to the Historian, to be used for reference books, webinars, and the like. Roe also provided an update on their storage project at the Social Services Building.

V. Resolutions

1. Authorizing the Chairman to Enter into an Agreement for Auctioneer Services – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.

2. Authorizing the Chairman to Enter into an Agreement with Smartwatt Energy Inc. and Modifying the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.

3. Approval - Mortgage Tax Report – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.

4. Approval of Application for Refund and Credit of Real Property Taxes Under Section 556 of the Real Property Tax Law – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.

5. Authorizing the Modification of the 2013 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

6. Authorizing the Chairman to Enter into an Agreement regarding Professional Services for a New Telephone System and Modifying the 2014 Adopted Budget – Motion by R. Bargabos to approve the resolution with the funding to come from the Contingent Fund rather than the Fund balance; second by J. Salka. Following discussion, motion unanimously approved with the exception of D. Ball and J. Pinard, who voted no.

7. Authorizing the Chairman to Enter into an Agreement with Time Warner Cable for High Speed Internet Service and Modifying the 2014 Adopted Budget – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.

8. Authorizing the Modification of the 2014 Adopted County Budget – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.

VI. Other Business

There was a discussion regarding the $11 million Settlement Agreement payment received in April 2014. Following discussion, it was decided that M. Scimone would draft a letter to obtain suggestions from the various Committees and departments. It was noted that these should be non-recurring items, such as one-time capital expenditures. Once received, the suggestions would be prioritized and considered by the Finance, Ways and Means Committee for recommendation to the full Board of Supervisors. C. Edick will also evaluate the reserves available for County use and provide an update at the next meeting.

VII. Adjournment

1. The next meeting is scheduled for Thursday, May 29, at 9:00 a.m.

2. Motion by D. Ball to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 10:42 a.m.

Respectfully submitted,

Cindy J. Edick

Cindy J. Edick
Madison County Treasurer

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
May 13, 2014

Present:

Committee:	J. Reinhardt, J. Pinard, J. Salka
Supervisors:	J. Becker, D. Degear
County Staff:	J. Campanie, C. Edick, M. Scimone
Absent:	D. Ball, R. Bargabos

A quorum being present, J. Reinhardt called the meeting to order at 9:33 a.m.

I. Capital District Off-Track Betting

J. Signor, T. Grenci and J. Gladney of Capital District Off-Track Betting (OTB) were present for discussion. Signor, President and Chief Executive Officer for the Capital District OTB, explained why revenue has continued to decline. He said the decrease in revenue is due in part to competition with on-line, out-of-state gaming. He said many racetracks now also have internet betting sites. Signor said out-of-state internet sites are now supposed to assess a surcharge, but a loophole in the law has resulted in the largest site avoiding having to pay the surcharge.

Signor attributed part of the decrease in revenue to hold harmless legislation that requires the District to pay a sizable amount to harness tracks. This legislation pertains to allowing thoroughbred racing at night, and not just harness racing. Signor said the State is considering enacting legislation to change this law so the Capital District OTB would not have to continue paying the harness tracks.

Signor also gave an update on the casino project in Albany. He said they have a location just off of the Thruway, and they have found an operator. The name of the operator is not public information yet. Signor said Capital District OTB put an option on the property and the operator will pay for the ground lease. He said he expected to receive about $1 million the first year and up to $3 or $4 million in future years. He said this could double or even triple the County's OTB revenue. However, they are still awaiting approval from the Mayor and the City Counsel.

II. Adjournment

1. Motion by J. Salka to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Cindy J. Edick

Cindy J. Edick
Madison County Treasurer

Madison County
Analysis of
Sales Tax Receipts

Actual Sales Tax Receipts

Month Received	2013	2014	Increase/ (Decrease)	%
February	$1,642,525	$1,670,370	$27,845	1.70%
March	1,475,945	1,429,090	(46,855)	(3.17)%
April	2,656,718	2,642,609	(14,109)	(0.53)%
May	1,759,548	1,818,013	58,465	3.32%
Total	$7,534,736	$7,560,082	$25,346	0.34%

Madison County
Analysis of
Off Track Betting Revenue

Annual Revenue

2002	$363,244	2008	$149,406
2003	$307,643	2009	$119,427
2004	$194,834	2010	$143,045
2005	$250,843	2011	$79,383
2006	$228,748	2012	$76,249
2007	$176,283	2013	$66,954

Year-to-Date Revenue Comparison

thru 5/23/13	thru 5/23/14	(Decrease)	Percent
$24,728	$19,465	($5,263)	(21.28)%

OTB History
1982 - 2014
as of May 23, 2014

Source of Funds	
Capital District OTB	$7,436,650
Interest Income thru May 2009	362,433
Total Source of Funds	$7,799,083
Use of Funds	
Contribution to Correctional Facility Capital Project 1987	$850,000
Transfer to Debt Service to Reduce Annual Tax Levy for Debt Expense - Corr. Fac.	6,263,947
Transfer to Public Safety Comm. Upgrade Reserve	685,136
Total Use of Funds	$7,799,083

Madison County
Actual Medical and Prescription Claims Payments
Fiscal Years 2013 vs. 2014

Medical Claims (Cash Basis)	2013	2014	Increase/ (Decrease)	%
Week ending 1/3	$ 90,037	$ 129,230	$ 39,193	43.53%
Week ending 1/10	153,583	84,231	(69,352)	-45.16%
Week ending 1/17	129,243	82,044	(47,199)	-36.52%
Week ending 1/24	61,186	85,741	24,555	40.13%
Week ending 1/31	101,421	73,678	(27,743)	-27.35%
Week ending 2/7	77,542	90,215	12,673	16.34%
Week ending 2/114	163,489	215,443	51,954	31.78%
Week ending 2/21	67,598	67,328	(270)	-0.40%
Week ending 2/28	74,766	193,627	118,861	158.98%
Week ending 3/7	142,682	125,204	(17,478)	-12.25%
Week ending 3/14	134,881	113,573	(21,308)	-15.80%
Week ending 3/24	164,597	119,690	(44,907)	-27.28%
Week ending 3/28	164,395	78,694	(85,701)	-52.13%
Week ending 4/4	114,216	57,762	(56,454)	-49.43%
Week ending 4/11	237,433	165,506	(71,927)	-30.29%
Week ending 4/18	131,350	171,921	40,571	30.89%
Week ending 4/25	138,636	47,811	(90,825)	-65.51%
Week ending 5/24	59,984	150,621	90,637	151.10%
Week ending 5/9	95,120	102,242	7,122	7.49%
Week ending 5/16	143,008	144,282	1,274	0.89%
Total	$ 2,445,167	$ 2,298,843	$ (146,324)	-5.98%

ProAct Prescription Claims	2013	2014	Increase/ (Decrease)	%
1/1-1/15	$ 69,155	$ 85,470	$ 16,315	23.59%
1/16-1/31	89,676	86,270	(3,406)	-3.80%
2/1-2/15	73,530	84,877	11,347	15.43%
2/16-2/28	83,045	71,466	(11,579)	-13.94%
3/1-3/15	80,336	72,291	(8,045)	-10.01%
3/16-3/31	69,560	87,175	17,615	25.32%
4/1-4/15	85,513	85,106	(407)	-0.48%
4/16-4/30	86,071	93,687	7,616	8.85%
5/1-5/15	82,382	88,750	6,368	7.73%
Total	$ 719,268	$ 755,092	$ 35,824	4.98%

CanaRx Prescription Claims	2013	2014	Increase/ (Decrease)	%
January	$ 2,207	$ 2,243	$ 36	1.63%
February	2,223	1,016	(1,207)	-54.30%
March	1,434	2,961	1,527	106.49%
April	2,737	4,505	1,768	64.60%
Total	$ 8,601	$ 10,725	$ 2,124	24.69%

RESOLUTION NO. 1

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

WHEREAS, in fiscal year 2013 the Madison County Sheriff's Office ordered ammunition and repair parts for its road patrol and correctional facility; and

WHEREAS, due to delays in the availability of said ammunition and repair parts, they had not been received prior to the closing of the County's fiscal year 2013; and

WHEREAS, the ammunition and repair parts are still needed and have now become available, but the 2013 purchase order has expired, necessitating a modification to the 2014 County Budget in order to account for these purchases.

NOW, THEREFORE, BE IT RESOLVED that the 2014 Adopted County budget be modified as follows:

General Fund		
3110 Sheriff Department	From	To
Expense		
A3110.44231 Ammunition & Targets	$10,000	$15,960
A3110.4835 Repairs-Patrol Equipment	3,000	5,555
3150 Sheriff-Correctional Facility		
Expense		
A3150.44231 Ammunition & Targets	10,000	19,158
1990 Contingent Fund		
Expense		
A1990.4444 Contingent Fund	474,802	457,129
Control Total	$497,802	$497,802

Dated: June 10, 2014

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 2

ESTABLISHING THE SALARY OF THE PURCHASING AGENT AND MODIFYING THE 2014 ADOPTED BUDGET

WHEREAS, Board of Supervisors Resolution No. 44-14 abolished a Confidential Secretary to the Clerk to the Board position and created a Purchasing Agent position in the Office of the County Administrator; and

WHEREAS, the Government Operations Committee recommends a 2014 salary be established of $57,000; and

NOW, THEREFORE BE IT RESOLVED that the County Administrator be and hereby is authorized to fill the Purchasing Agent position at the 2014 salary of $57,000 effective immediately,

BE IT FURTHER RESOLVED that the County Administrator be and hereby is authorized to fill the position in accordance with Civil Service Law and Rule and County policies and procedures effective immediately,

BE IT FURTHER RESOLVED that the 2014 Adopted County budget be modified as follows:

General Fund		
1345 Purchasing	From	To
Expense		
A1345.1 Personal Services	$-0-	$28,609
A1345.8110 Retirement Expense	-0-	5,750
A1345.8130 Social Security Expense	-0-	2,189
1040 Clerk of Legislative Board		
Expense		
A1040.1 Personal Services	$122,920	$112,738
A1040.8130 Social Security Expense	9,403	8,624
9010 Retirement Expense		
Expense		
A9010.8010 Retirement Expense	$3,831,623	$3,837,373
A9010.8020 Allocation Retirement Expense	(3,831,623)	(3,837,373)
9030 Social Security & Medicare Expense		
Expense		
A9030.8200 Social Security Expense	$1,541,902	$1,543,312
A9030.8210 Allocation FICA Expense	(1,541,902)	(1,543,312)
1990 Contingent Fund		
Expense		
A1990.4444 Contingent Fund	$457,129	$431,542
Control Totals	$589,452	$589,452

Dated: June 10, 2014

Daniel S. Degear, Chairman
Government Operations Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 3

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

RESOLVED, that the 2014 Adopted County Budget be modified as follows:

Modification No. 1
General Fund

1167 District Attorney-Aid to Prosecution	From	To
Expense		
A1167.1 Personal Services	$8,760	$37,960
Control Total		$29,200
Revenue		
A3032 St. Aid DA Aid to Prosecution Grant	$8,760	$37,960
Control Total		$29,200

Modification No. 2
General Fund

1620 County Buildings	From	To
Expense		
A1620.4021 Emergency Repairs	$18,797	$28,797
1990 Contingent Fund		
Expense		
A1990.4444 Contingent Fund	$431,542	$421,542
Control Total	$450,339	$450,339

Modification No. 3
General Fund
3110 Sheriff Department

		From	To
Expense			
A3110.4261	Community Overdose Prevention Program	$ 0	$ 3,540
Revenue			
A3389.3520	St Aid Community Overdose Prevention Program	$ 0	$ 3,540

Dated: June 10, 2014

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 4

AUTHORIZING THE MODIFICATION OF THE 2014 COUNTY BUDGET

BE IT RESOLVED, that the 2014 Adopted County Budget be modified as follows:

	From	To
County Road Fund		
5110 Maintenance of Roads and Bridges		
Expense		
D5110.91 Transfer to Capital Projects Fund	$220,000	$1,120,000
5112 Construction Projects		
Expense		
D5112.4733 Contract Paving	350,000	305,130
D5112.4735 In-Place Recycling	430,000	374,870
Totals	$1,000,000	$1,800,000
Control Total		$800,000
5110 Maintenance of Roads and Bridges		
Revenue		
D4960 Fed Aid Emergency Asst Storm Damage	$ -0-	$300,000
5113 Consolidated Highway Program		
Revenue		
D3501 Consolidated Highway Aid	2,828,769	3,028,769
Fund Balance		
D599 Appropriated Fund Balance	850,000	1,150,000
Totals	$3,678,769	$4,478,769
Control Total		$800,000
Capital Projects Fund		
5197 Highway Road and Bridge Capital Projects		
Revenue		
H5031.30 Transfer from County Road Fund	$603,240	$1,503,240
Control Total		$900,000
Expense		
H5197.2903 North Court Street Over CSX	$432,046	$1,332,046
Control Total		$900,000

Dated: June 10, 2014

Ron Bono, Chairman
Highway, Buildings & Grounds Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 5

AUTHORIZING THE CHAIRMAN TO EXECUTE AN AGREEMENT FOR LIEN AND TITLE SEARCH SERVICES

WHEREAS, Madison County Treasurer is required, in connection with Article 11 of the New York State Real Property Tax Law In Rem Foreclosure Proceeding, to serve Petitions and Notices of Foreclosure to lien holders of record; and

WHEREAS, there are approximately 553 parcels that are currently in the foreclosure process; and

WHEREAS, Allied American Abstract Corporation and Leatherstocking Abstract & Title Corporation have submitted a contract for performing the required services of providing lien searches, bankruptcy searches and updating lien searches prior to Madison County taking title;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board be authorized to execute an agreement with Allied American Abstract Corporation and Leatherstocking Abstract & Title Corporation, as is on file with the Clerk of the Board of Supervisors.

Dated: June 9, 2014

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John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 6

APPROVAL OF APPLICATION FOR REFUND AND CREDIT OF REAL PROPERTY TAXES UNDER SECTION 556 OF THE REAL PROPERTY TAX LAW

WHEREAS, Town and County taxes were paid on January 31, 2014 in the amount of $1,561.44 to the Town of Lincoln for property owned by Dennis and Nancy DeForge and also known as tax map number 60.-1-26.11; and

WHEREAS, the owner applied for the Agricultural Land exemption and was approved by the local assessor to receive the exemption in the amount of 16,096 for taxable status date March 1, 2013, but in error this was not reflected on the July 1, 2013 Final Assessment Roll; and

WHEREAS, the correct amount for the 2014 Town and County taxes should be $1,372.19; and

WHEREAS, under Section 550;2(c) of the New York State Real Property Tax Law this is a "clerical error", an incorrect entry due to failure of the assessor to act on a partial exemption;

NOW, THEREFORE, BE IT RESOLVED that the Madison County Treasurer be and is hereby directed to refund the 2014 Town and County taxes in the amount of $189.25 due to this error.

June 10, 2014

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John A. Reinhardt, Chairman
Finance, Ways and Means Committee