

FINANCE WAYS & MEANS COMMITTEE
Meeting Agenda – Thursday, October 31, 2013 @ 9:00 a.m.
(Supervisors Large Conference Room)

9:00 a.m. Call meeting to order

Approval of Minutes:

- September 27, 2013

9:05 a.m. County Treasurer, Cindy Edick

- Treasurer's Reports (1-4)
- Department Budget Amendments- Daily Journal Summary
- 2014 Budget
- ERP System Proposals

9:30 a.m. Discussion – Town of Lenox Property

10:00 a.m. **Resolutions for Nov. 12th:**

1. Accepting Tentative Budget as Filed by the Budget Officer.
2. Appointing a Committee to Review the 2014 Tentative Budget.
3. Authorizing Public Hearing on the Tentative Budget for Madison County Sewer District for 2014.
4. Authorizing Public Hearing on the Tentative Budget for Cowaselon Watershed District for 2014.
5. Authorizing Public Hearing on the Tentative County Budget for Fiscal Year 2014.
6. Levying Unpaid Water Rents for Erieville Water District.
7. Levying Unpaid Water and Sewer Rents for Lenox Water District.
8. Levying Unpaid Sewer Rents for Sullivan Water District.
9. Levying Unpaid Water Rents for the Hamlet of Georgetown.
10. Levying Unpaid Water Rents for New Woodstock Water District.
11. Levying Unpaid Water Rents for Wellington and Mt. Pleasant Water Districts in the Town of Cazenovia.
12. Authorizing Continued Participation in State Grant for "Multidisciplinary Teams, Child Advocacy Centers and Child Fatality Review Board.
13. Approval – Mortgage Tax Report.
14. Authorizing the Chairman to Execute an Agreement with the Town of Hamilton for Tax Collection.
15. Authorizing Modification of the 2013 Adopted County Budget. (Health)
16. Authorizing the Chairman to Renew an Agreement with Systems East.
17. Authorizing Chairman to Enter into an Agreement with JPMorgan Chase. (Draft)
18. Authorizing the Modification of the 2013 Adopted County Budget. (Bundle)
19. Levying Unpaid Code Violation Bills for the Town of Lenox.

Resolutions for Dec. 6th:

20. Levying Unpaid Village Taxes.
21. Levying Unpaid Central School District Taxes.
22. Adopting Budgets for the County of Madison for Fiscal Year 2014.

23. Appropriation for Conduct of County Government for Fiscal Year 2014.
24. Apportionment of County Taxes.

Resolutions for Dec. 23rd:

25. Authorizing the County Chairman and the Clerk to the Board of Supervisors to Sign, Seal and Deliver Tax Warrants for Fiscal Year 2014.
26. Authorizing Chairman to Enter into Agreements with Abstract Companies for 2014.

Any other business

Next Meeting

Adjourn

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
September 27, 2013

Present:

Committee:

J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors:

J. Becker, D. Degear, E. Shwartz

County Staff:

C. Brophy, C. Edick, P. Hartnett, S. Makarchuk, B. Marsala, D. Roe, M. Scimone,
S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by P. Suits to approve the minutes of the August 29, 2013 meeting; second by R. Bono.
Motion unanimously approved.

II. County Treasurer

1. C. Edick reviewed an Analysis of Sales Tax Receipts, Off-Track Betting Revenue, Local Vehicle Use Tax Revenue, and Medical and Prescription Claims Payments.
2. C. Edick reviewed a Budget Amendment report, listing departmental budget transfers posted from August 27 through September 23, 2013, that no longer require approval by the Board of Supervisors.
3. C. Edick presented a listing of Non-Profit Agency Funding, including the 2013 County appropriation and the 2014 agency budget requests, which totaled \$1,437,775. J. Reinhardt said he would like to see a reduction of \$300,000 in the 2014 budget, and suggested a recommendation be provided for further discussion at the October 2013 Finance, Ways & Means meeting.
4. There was continued discussion regarding the possibility of the County entering into a one-year agreement with the Town of Hamilton, on a test basis, for the collection of real property taxes. It was proposed that the Town would pay the \$2,000 software licensing fee, and there would be joint collection by the Town and County. The County would keep the notice fees, and any County costs would be reimbursed by the Town.

III. County Clerk

1. D. Roe discussed the possible need for a change in the County Clerk's daily banking procedures. At present, the County Clerk's Office is assisted by the Sheriff's Office in its daily banking, although there has recently been miscommunication between the Clerk and Sheriff's Office. A NYS DMV audit cited the Clerk's need for a courier. There was discussion about the use of a courier by the Treasurer's Office as well.
2. D. Roe discussed the limited storage space currently available for County Clerk/DMV documents. P. Suits brought up the possibility of relocating some County Office Building departments to the Veteran's Memorial Building to enable more storage space for the Clerk on the first floor. Roe will check on the amount of usable space and get back to the

IV. E911/CAD System

P. Hartnett discussed the need to replace the E911 Computer Aided Dispatch (CAD) System. The total net five-year cost of a new system as quoted by Tiburon is \$773,936.00. The possibility of bonding for this was discussed. The system is being reviewed for possible approval at the November Board of Supervisors' meeting as this would result in the best pricing for the County.

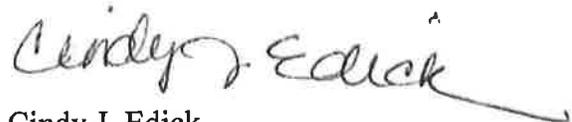
V. Resolutions

1. Approval of Application for Refund and Credit of Real Property Taxes under Section 556 of the Real Property Tax Law – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the Cancellation of a 2013 Town and County Tax – Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Adopting Local Law No. 6 for the Year 2013 (Tax cap Override) – Motion by P. Suits to approve the resolution; second by R. Bargabos. Following discussion, motion was approved with Bargabos, Reinhardt and Suits voting aye, and Becker and Cary voting no.
4. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement with PFM Financial Services – This resolution was pulled for further review as to how this will affect the County Credit Card Policy.

VI. Adjournment

1. The next regular meeting is scheduled for Thursday, October 31, 2013, at 9:00 a.m., or immediately following the Administration and Oversight Committee meeting if needed.
2. Motion by P. Suits to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 10:35 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

**Madison County
Analysis of
Sales Tax Receipts**

Actual Sales Tax Receipts

<u>Month Received</u>	<u>2012</u>	<u>2013</u>	<u>Increase/ (Decrease)</u>	<u>%</u>
February	\$1,568,169	\$1,642,525	\$74,356	4.74%
March	1,365,264	1,475,945	110,681	8.11%
April	2,501,039	2,656,719	155,680	6.22%
May	1,696,496	1,759,549	63,053	3.72%
June	2,401,933	2,534,808	132,875	5.53%
July	2,000,897	1,986,933	(13,964)	(0.70)%
August	1,736,328	1,871,415	135,087	7.78%
September	1,727,472	1,906,081	178,609	10.34%
October	<u>2,772,249</u>	<u>3,030,435</u>	<u>258,186</u>	<u>9.31%</u>
Total	<u>\$17,769,847</u>	<u>\$18,864,410</u>	<u>\$1,094,563</u>	<u>6.16%</u>

**Madison County
Analysis of
Off Track Betting Revenue**

Annual Revenue

2001	\$396,673	2007	\$176,283
2002	\$363,244	2008	\$149,406
2003	\$307,643	2009	\$119,427
2004	\$194,834	2010	\$143,045
2005	\$250,843	2011	\$79,383
2006	\$228,748	2012	\$76,249

Year-to-Date Revenue Comparison

<u>thru</u> <u>10/27/12</u>	<u>thru</u> <u>10/27/13</u>	<u>(Decrease)</u>	<u>Percent</u>
<u>\$60,178</u>	<u>\$55,681</u>	<u>(\$4,497)</u>	<u>(7.47)%</u>

**OTB History
1982 - 2013
as of October 27, 2013**

Source of Funds

Capital District OTB	\$7,405,912
Interest Income thru May 2009	362,433
Total Source of Funds	<u>\$7,768,345</u>

Use of Funds

Contribution to Correctional Facility Capital Project 1987	\$850,000
Transfer to Debt Service to Reduce Annual Tax Levy for Debt Expense - Corr. Fac.	6,263,947
Transfer to Public Safety Comm. Upgrade Reserve	654,398
Total Use of Funds	<u>\$7,768,345</u>

**County Road Fund
Analysis of
Local Vehicle Use Tax Revenue
as of October 27, 2013**

Actual Receipts 2013

3/12/13 Received for 1/13	\$ 27,411.67
3/18/13 Received for 2/13	32,210.00
5/1/13 Received for 3/13	39,460.00
5/17/13 Received for 4/13	45,315.00
6/24/13 Received for 5/13	42,415.00
7/24/13 Received for 6/13	37,379.17
8/20/13 Received for 7/13	41,185.00
9/20/13 Received for 8/13	39,330.00
Total Receipts	<u>\$304,705.84</u>

Less Deferred Revenue (152,352.92)

Total Actual Revenue \$ 152,352.92

Transfer From Deferred Revenue

1/13 Deferred Revenue from 1/12	\$ 13,765.00
2/13 Deferred Revenue from 2/12	17,002.50
3/13 Deferred Revenue from 3/12	19,700.00
4/13 Deferred Revenue from 4/12	20,387.50
5/13 Deferred Revenue from 5/12	20,697.50
6/13 Deferred Revenue from 6/12	19,370.00
7/13 Deferred Revenue from 7/12	18,947.50
8/13 Deferred Revenue from 8/12	19,091.67
	<u>19,091.67</u>

\$ 148,961.67

Subtotal 2013 Vehicle Use Tax and 2012 Deferred
Vehicle Tax Deferred Revenue \$ 301,314.59

Estimated Receipts & Deferred Revenue

Estimated Local Vehicle Use Tax thru 12/31/2013	\$ 58,000.00
Deferred Revenue from Fiscal Year 2012	57,505.84
	<u>57,505.84</u>

Subtotal Estimated Receipts and Deferred Revenue 115,505.84

Estimated Grand Total Fiscal Year 2013 \$ 416,820.43

Less 2013 Budget Estimate (415,000.00)

Estimated Surplus of Revenue Over 2013 Budget Estimate \$ 1,820.43

Madison County
Actual Medical and Prescription Claims Payments
Fiscal Years 2012 vs. 2013

<u>Medical Claims</u>	2012	2013	Increase/ (Decrease)	%
Week ending 1/4	\$ 65,429	\$ 90,037	\$ 24,608	37.61%
Week ending 1/11	46,094	153,583	107,489	233.20%
Week ending 1/18	102,253	129,243	26,990	26.40%
Week ending 1/25	61,416	61,186	(230)	-0.37%
Week ending 2/1	55,584	101,421	45,837	82.46%
Week ending 2/8	84,788	77,542	(7,246)	-8.55%
Week ending 2/15	94,384	163,489	69,105	73.22%
Week ending 2/22	88,794	67,598	(21,196)	-23.87%
Week ending 3/1	140,888	74,766	(66,122)	-46.93%
Week ending 3/8	104,958	142,682	37,724	35.94%
Week ending 3/15	116,219	134,881	18,662	16.06%
Week ending 3/22	180,443	164,597	(15,846)	-8.78%
Week ending 3/29	82,358	164,395	82,037	99.61%
Week ending 4/5	95,177	114,216	19,039	20.00%
Week ending 4/12	107,087	237,433	130,346	121.72%
Week ending 4/19	45,755	131,350	85,595	187.07%
Week ending 4/26	18,350	138,636	120,286	655.51%
Week ending 5/3	138,188	59,984	(78,204)	-56.59%
Week ending 5/10	149,668	95,120	(54,548)	-36.45%
Week ending 5/17	68,982	143,008	74,026	107.31%
Week ending 5/24	90,648	99,389	8,741	9.64%
Week ending 5/31	81,373	94,170	12,797	15.73%
Week ending 6/7	188,480	89,995	(98,485)	-52.25%
Week ending 6/14	144,171	109,720	(34,451)	-23.90%
Week ending 6/21	155,257	103,734	(51,523)	-33.19%
Week ending 6/28	95,615	92,359	(3,256)	-3.41%
Week ending 7/5	54,886	109,462	54,576	99.44%
Week ending 7/12	107,919	27,993	(79,926)	-74.06%
Week ending 7/19	111,548	132,857	21,309	19.10%
Week ending 7/26	87,674	88,741	1,067	1.22%
Week ending 8/2	89,597	92,580	2,983	3.33%
Week ending 8/9	122,411	60,980	(61,431)	-50.18%
Week ending 8/16	90,464	128,993	38,529	42.59%
Week ending 8/23	78,580	53,038	(25,542)	-32.50%
Week ending 8/30	45,407	47,403	1,996	4.40%
Week ending 9/6	196,837	44,215	(152,622)	-77.54%
Week ending 9/13	144,483	143,467	(1,016)	-0.70%
Week ending 9/20	136,159	159,579	23,420	17.20%
Week ending 9/27	134,452	88,045	(46,407)	-34.52%
Week ending 10/4	91,266	93,328	2,062	2.26%
Week ending 10/11	373,082	65,986	(307,096)	-82.31%
Week ending 10/18	101,988	131,104	29,116	28.55%
Sub Total	\$ 4,569,111	\$ 4,502,305	\$ (66,806)	-1.46%
Less Stop Loss Reimbursement	-	(155,066)	(155,066)	#DIV/0!
Net Claims Expense	<u>\$ 4,569,111</u>	<u>\$ 4,347,239</u>	<u>\$ (221,872)</u>	<u>-4.86%</u>

<u>ProAct Prescription Claims</u>	2012	2013	Increase/ (Decrease)	%
1/1-1/15	\$ 58,118	\$ 69,155	\$ 11,037	18.99%
1/16-1/31	71,581	89,676	18,095	25.28%
2/1-2/15	75,197	73,530	(1,667)	-2.22%
2/16-2/28	77,254	83,045	5,791	7.50%
3/1-3/15	79,252	80,336	1,084	1.37%
3/16-3/31	91,306	69,560	(21,746)	-23.82%
4/1-4/15	66,055	85,513	19,458	29.46%
4/16-4/30	74,497	86,071	11,574	15.54%
5/1-5/15	91,170	82,382	(8,788)	-9.64%
5/16-5/31	79,591	101,246	21,655	27.21%
6/1-6/15	75,558	75,846	288	0.38%
6/16-6/30	77,488	77,360	(128)	-0.17%
7/1-7/15	52,992	64,578	11,586	21.86%
7/16-7/31	79,511	88,598	9,087	11.43%
8/1-8/15	77,662	82,493	4,831	6.22%
8/16-8/31	80,363	90,261	9,898	12.32%
9/1-9/15	82,413	72,827	(9,586)	-11.63%
9/16-9/30	82,326	76,224	(6,102)	-7.41%
10/1-10/15	59,491	79,193	19,702	33.12%
Total	<u>\$ 1,431,825</u>	<u>\$ 1,527,894</u>	<u>\$ 96,069</u>	<u>6.71%</u>

<u>CanaRx Prescription Claims</u>	2012	2013	Increase/ (Decrease)	%
January	\$ 2,335	\$ 2,207	\$ (128)	-5.48%
February	3,773	2,223	(1,550)	-41.08%
March	3,289	1,434	(1,855)	-56.40%
April	2,925	2,737	(188)	-6.43%
May	2,956	2,206	(750)	-25.37%
June	3,274	1,293	(1,981)	-60.51%
July	2,882	4,447	1,565	54.30%
August	2,609	1,539	(1,070)	-41.01%
September	3,099	2,015	(1,084)	-34.98%
Total	<u>\$ 27,142</u>	<u>\$ 20,101</u>	<u>\$ (7,041)</u>	<u>-25.94%</u>

Daily Journal Summary

October 27, 2013

BUDGET AMENDMENTS

Posted date: 10/12/2013

Fund: A General Fund

Journal Source	Date Account	Resolution	Nature of Claim Description	Debit	Credit	Total Amount
840724 cindy	10/12/2013 A3021.4194 A3021.4195	10	BT DEPT Radio Maintenance & Parts CAD System Maintenance	\$5,000.00	\$5,000.00	\$5,000.00
840725 cindy	10/12/2013 A6010.40101 A6010.4911	10	BT DEPT Computer Equipment Office Supply & Expense (Outside)	\$1,048.00	\$1,048.00	\$1,048.00
840726 cindy	10/12/2013 A6010.40101 A6010.4911	10	BT DEPT Computer Equipment Office Supply & Expense (Outside)	\$922.00	\$922.00	\$922.00
840727 cindy	10/12/2013 A1355.411 A1355.488	10	BT DEPT Training and Staff Development Map Copier Expense	\$150.00	\$150.00	\$150.00
840728 cindy	10/12/2013 A3114.4004 A3114.41 A3114.4911	10	BT DEPT Equipment-Multidisciplinary Team Grant Travel Expense (Mileage) Office Supply & Expense (Outside)	\$3,250.00	\$3,000.00 \$250.00	\$3,250.00
840729 cindy	10/12/2013 A1640.4820 A1640.4835 A1640.4845	10	BT DEPT Repair Parts Tools & Repairs to Tools Outside Maintenance & Repairs	\$500.00 \$500.00	\$1,000.00	\$1,000.00
841559 cindy	10/27/2013 A3020.41 A3021.4195	10	BT DEPT Travel Expense (Mileage) CAD System Maintenance	\$3,000.00	\$3,000.00	\$3,000.00
841561 cindy	10/27/2013 A6010.40101 A6010.4911	10	BT DEPT Computer Equipment Office Supply & Expense (Outside)	\$481.00	\$481.00	\$481.00
841562 cindy	10/27/2013 A1362.4131 A1362.4132	10	BT DEPT Tax Advertising Expense Legal Expense - General	\$1,835.00	\$1,835.00	\$1,835.00
841563 cindy	10/27/2013 A1362.402 A1362.4131 A1362.4136 A1362.4941	10	BT DEPT Miscellaneous Expense Tax Advertising Expense Legal Expense - Utica Street Special Security Expense	\$1,465.00 \$824.00 \$1,384.00	\$3,673.00	\$3,673.00
841564 cindy	10/27/2013 A4012.456 A4012.459	10	BT DEPT Chest Clinic X-rays Communicable Disease Medication	\$100.00	\$100.00	\$100.00

End of report

Daily Journal Summary

October 27, 2013

BUDGET AMENDMENTS

Posted date: 10/12/2013

Finance: EE Enterprise - Environmental (

Journal Source	Date Account	Resolution	Nature of Claim Description	Debit	Credit	Total Amount
840722 cindy	10/12/2013 EE8164.4745 EE8164.4911	10	BT DEPT Paving Office Supply & Expense	\$2,376.00	\$2,376.00	\$2,376.00
840723 cindy	10/12/2013 EE8164.4206 EE8164.49995	10	BT DEPT Computer Software Maintenance Host Community Package	\$1,569.00	\$1,569.00	\$1,569.00
841558 cindy	10/27/2013 EE8164.4214 EE8165.43005	10	BT DEPT Miscellaneous Engineering Leachate Transportation Phase II Eastside	\$5,000.00	\$5,000.00	\$5,000.00
841560 cindy	10/27/2013 EE8164.40461 EE8164.4745	10	BT DEPT Leachate Disposal Paving	\$2,653.00	\$2,653.00	\$2,653.00

End of report

RESOLUTION NO. 1

**ACCEPTING TENTATIVE BUDGET AS FILED BY THE
BUDGET OFFICER**

WHEREAS, Cindy J. Edick, Madison County Budget Officer has on November 12, 2013, filed the fiscal year 2014 budget with the Clerk to the Board of Supervisors; and

WHEREAS, said 2014 tentative budget contains several amounts recommended for the conduct of fiscal year 2014 County Government;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors hereby acknowledge receipt of said budget; and

BE IT FURTHER RESOLVED, that in the event the Board of Supervisors fails to adopt by December 20, 2013, a budget for fiscal year 2014, the tentative budget with such changes, alterations, revisions, as shall have been made by resolutions of the Board of Supervisors, shall constitute the budget for fiscal year 2014 in accordance with Section 361 of the County Law.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 2

APPOINTING A COMMITTEE TO REVIEW THE 2014 TENTATIVE BUDGET

RESOLVED, that the Standing Finance, Ways and Means Committee of this Board, who were duly appointed by the Chairman and affirmed by the Board of Supervisors be and the same are hereby designated as the proper Committee to review the tentative budget for 2014, which said budget was filed with the Clerk to this Board on Tuesday, November 12, 2013.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 3

**AUTHORIZING PUBLIC HEARING ON THE TENTATIVE BUDGET
FOR MADISON COUNTY SEWER DISTRICT FOR 2014**

RESOLVED, that the public hearing on the tentative budget for the Madison County Sewer District will be held at 7:00 p.m. on Tuesday, November 19, 2013; and

BE IT FURTHER RESOLVED, that pursuant to Section 271 of the County Law providing for the cost of improvements which will benefit each lot or parcel of land; the assessment roll has been filed in the office of the Clerk to the Board of Supervisors and is available for public inspection.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 4

**AUTHORIZING PUBLIC HEARING ON THE TENTATIVE BUDGET FOR
COWASELON WATERSHED DISTRICT FOR 2014**

RESOLVED, that the public hearing on the tentative budget for the Cowaselon Watershed District will be held at 7:05 p.m. on Tuesday, November 19, 2013; and

BE IT FURTHER RESOLVED, that the annexed detailed statement of the estimated expenditures and revisions and the assessment roll heretofore submitted by the administrative agency heretofore appointed pursuant to Section 299-p of the County Law, which has been filed in the office of the Clerk to the Board of Supervisors and a summary of the entire budget is available for public inspection.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 5

**AUTHORIZING PUBLIC HEARING ON THE TENTATIVE COUNTY
BUDGET FOR FISCAL YEAR 2014**

RESOLVED, pursuant to the provisions set forth in Section 359 of the County Law, public hearings on the tentative budget for fiscal year 2013 will be held on Tuesday, November 19, 2013 at the following time and location:

7:10 p.m. Supervisors Chambers, Second floor, County Office Building #4,
North Court Street, Wampsville, New York

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways & Means Committee**

RESOLUTION NO. 6

LEVYING UNPAID WATER RENTS FOR ERIEVILLE WATER DISTRICT

WHEREAS, the Secretary of the Erieville Water District has filed with this Board a statement showing unpaid water bills in the Erieville Water District of the Town of Nelson;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and there hereby are levied against the property liable therefore and are hereby directed to be included in the 2014 tax levy of said Town of Nelson and that when paid shall be turned over to the Supervisor of the Town of Nelson.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways & Means Committee**

RESOLUTION NO. 7

LEVYING UNPAID WATER AND SEWER RENTS FOR LENOX WATER DISTRICT

WHEREAS, the Secretary of the Lenox Water District has filed with this Board a statement showing unpaid water bills in the Lenox Water District of the Town of Lenox, as attached:

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and they hereby are levied against the property liable therefore and are hereby directed to be included in the 2014 tax levy of said Town of Lenox and that when paid shall be turned over to the Supervisor of the Town of Lenox.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways & Means Committee**

RESOLUTION NO. 8

LEVYING UNPAID SEWER RENTS FOR SULLIVAN WATER DISTRICT

WHEREAS, the Secretary of the Sullivan Water District has filed with this Board a statement showing unpaid sewer bills in the Sullivan Water District of the Town of Sullivan, as attached:

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and they hereby are levied against the property liable therefore and are hereby directed to be included in the 2014 tax levy of said Town of Sullivan and that when paid shall be turned over to the Supervisor of the Town of Sullivan.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways & Means Committee**

RESOLUTION NO. 9

LEVYING UNPAID WATER RENTS FOR THE HAMLET OF GEORGETOWN

WHEREAS, the Supervisor from the Hamlet of Georgetown has filed with this Board a statement showing water bills in the Hamlet of Georgetown, as attached;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and they hereby are levied against the property liable therefore and are hereby directed to be included in the 2014 tax levy of said Hamlet of Georgetown and that said amount when paid shall be turned over by the collector to the Supervisor of the Hamlet of Georgetown.

DATED: November 12, 2013

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 10

LEVYING UNPAID WATER RENTS FOR NEW WOODSTOCK WATER DISTRICT

WHEREAS, the Secretary of the New Woodstock Water District has filed with this Board a statement showing unpaid water bills in the New Woodstock Water District in the Town of Cazenovia, as attached;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and they hereby are levied against the property liable therefore and are hereby directed to be included in the 2014 tax levy of said Town of Cazenovia and that when paid, shall be turned over to the Supervisor of the Town of Cazenovia.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 11

**LEVYING UNPAID WATER RENTS FOR WELLINGTON AND MT. PLEASANT
WATER DISTRICTS IN THE TOWN OF CAZENOVIA**

WHEREAS, the Secretary of the Wellington Water District and Mt. Pleasant Water District has filed with this Board a statement showing unpaid water bills for those districts in the Town of Cazenovia, as attached;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section 198 of the Town Law, said sums be and they hereby are levied against the property liable therefore and are hereby directed to be included in the 2014 tax levy of said Town of Cazenovia and that when paid, shall be turned over to the Supervisor of the Town of Cazenovia.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 12

**AUTHORIZING CONTINUED PARTICIPATION IN STATE GRANT FOR
“MULTIDISCIPLINARY TEAMS, CHILD ADVOCACY CENTERS AND CHILD FATALITY
REVIEW BOARDS”**

WHEREAS, Madison County has been the recipient of a state grant through the Office of Child and Family Services (“OCFS”) since February 1, 2003 for the creation and maintenance of a Multi-disciplinary Team/Children’s Advocacy Center program; and

WHEREAS, said grant was a straight, state-funded grant with no federal funds passing through; and

WHEREAS, the original grant period has been amended and extended continuously to the present time, the most recent grant period ending on September 30, 2013; and

WHEREAS, OCFS has awarded Madison County a further grant of \$127,085 for the twelve month contract period commencing on October 1, 2013, said monies to be used to cover program costs, including staff positions, operational expenses and training of team members;

NOW, THEREFORE BE IT RESOLVED that the adopted 2013 Madison County Budget be modified in accordance with this grant as follows:

General Fund

3114 Grant - Multidisciplinary Team

<u>Expense</u>	<u>From</u>	<u>To</u>
A3114. 1 Personal Services	\$78,720	\$129,439
A3114.4234 Contracted/Consultant Services – Multidisciplinary Grant	\$15,932	\$ 31,576
A3114.41 Travel Expense (Mileage)	15,424	26,738
A3114.4004 Equipment – Multidisciplinary Grant	7,723	9,783
A3114.4911 Office Supplies (outside)	2,478	4,378
A3114.4100 Other Expense	18,727	40,781
A3114.810 Allocation of Fringe Benefits	<u>39,865</u>	<u>63,259</u>
Total:	<u>\$178,869</u>	<u>\$305,954</u>
Control Total:		<u>\$127,085</u>

Revenue

A3389.5510 State Aid – Multidisciplinary Team	<u>\$87,073</u>	<u>\$214,158</u>
Control Total:		<u>\$127,085</u>

AND BE IT FURTHER RESOLVED that the Chairman of the Board be and hereby is authorized to accept the \$127,085 from the NYS Office of Children and Family Services and execute an agreement with the State of New York permitting the County’s continued participation in this grant.

Dated: November 12, 2013

Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 13

APPROVAL – MORTGAGE TAX REPORT

WHEREAS, this Board is in receipt of the Semi-Annual Mortgage Tax Report showing the amounts to be credited to each tax district of the County of the money collected during the preceding six months ending September 30, 2013;

NOW, THEREFORE BE IT RESOLVED, that pursuant to Section 261 of the Tax Law, this Board issue tax warrants for the payment of the respective tax districts of the amounts so credited, and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report:

Town of Brookfield	\$9,846.80
Town of Cazenovia	\$120,289.93
Village of Cazenovia	\$22,083.24
Town of DeRuyter	\$8,548.67
Village of DeRuyter	\$784.82
Town of Eaton	\$17,064.14
Village of Hamilton	\$3.05
Village of Morrisville	\$4,520.63
Town of Fenner	\$16,505.62
Town of Georgetown	\$2,871.65
Town of Hamilton	\$27,827.07
Village of Earlville	\$779.79
Village of Hamilton	\$16,026.42
Town of Lebanon	\$9,631.14
Town of Lenox	\$45,388.95
Village of Canastota	\$12,878.13
Village of Wampsville	\$2,709.85
Town of Lincoln	\$15,814.21
Town of Madison	\$25,093.27
Village of Hamilton	\$313.45
Village of Madison	\$903.56
Town of Nelson	\$23,514.35
Town of Smithfield	\$4,441.19
Town of Stockbridge	\$8,255.43
Village of Munnsville	\$859.42
Town of Sullivan	\$172,163.09
Village of Chittenango	\$26,684.87
City of Oneida	\$97,773.43
TOTAL	\$693,576.17

DATED: November 12, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 14

**AUTHORIZING THE CHAIRMAN TO EXECUTE AN AGREEMENT WITH THE
TOWN OF HAMILTON FOR TAX COLLECTION**

WHEREAS, the Town of Hamilton wishes to have the Madison County Treasurer collect real property taxes for the Town, jointly and concurrently with tax collecting officer as authorized by Real Property Tax Law §578 (2) (a) and §578 (2) (b); and

WHEREAS, the Madison County Treasurer has the ability and the expertise to collect said real property taxes on behalf of the Town; and

WHEREAS, the county taxpayers will benefit by an expansion of their options to pay their taxes; and

WHEREAS, both the Town and the Madison County Treasurer's office will achieve financial and labor savings by undertaking this shared tax collection service;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement with the Town of Hamilton in the form as is on file with the Clerk of the Board

Dated: November 12, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Comm.

RESOLUTION NO. 15

AUTHORIZING MODIFICATION OF THE 2013 ADOPTED COUNTY BUDGET

WHEREAS, Madison County Public Health Department operates a Child Safety Seat Program; and

WHEREAS, the State of New York Governor's Traffic Safety Committee has funding available and has issued an approval letter as notice to initiate project activity and no contract is required:

Awarding Agency: National Traffic Safety Admin US DOT
Pass-through Agency: State of NY Governor Traffic Safety Committee
Catalog #: 20.602
Program Name: Child Passenger Safety Program
Grant Project#: CPS-2014-Madison Co DOH-00091-(027)
Federal Funds: 100%
Contract Period: October 1, 2013-September 30, 2014
Total Grant Award: \$6,500

WHEREAS, the Board of Health and the Public Health Services Committee have both reviewed the success of the program and feel it expeditious to continue to be involved in this endeavor;

NOW, THEREFORE BE IT RESOLVED, that the 2013 Adopted County Budget be modified as follows:

General Fund

Public Health Department

4014 Public Health Promotion

<u>Expense</u>	<u>From</u>	<u>To</u>
A4014.41065 Child Safety Seat Program	\$8,247	\$14,747
Control Total		<u>\$ 6,500</u>

<u>Revenue</u>	<u>From</u>	<u>To</u>
A4401.1075 Fed Aid Child Safety Seat Grant	\$6,847	\$13,347
Control Total		<u>\$ 6,500</u>

DATED: November 12, 2013

John Salka, Chairman
Public Health Services Committee

John A. Reinhardt, Chairman
Finance Ways & Means Committee

RESOLUTION NO. 16

**AUTHORIZING THE CHAIRMAN TO RENEW
AN AGREEMENT WITH SYSTEMS EAST, INC.**

WHEREAS, the County utilizes several customized software applications developed and maintained by Systems East, Inc.; and

WHEREAS, Systems East, Inc. has submitted their proposal for 2014, at a cost of \$43,884.00, which reflects an increase of \$424.00, or approximately 1.0% compared to the prior year; and

WHEREAS, the proposal provides for maintenance, supportive services and web hosting fees, if applicable, for the following software applications:

Financial management system
Delinquent tax collection system
Payroll system
Employee health insurance tracking system
Certificate of residency program

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be, and hereby is, authorized to renew an agreement with Systems East, Inc., as is on file with the Clerk of the Board of Supervisors.

Dated: November 12, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

DRAFT

RESOLUTION NO. 17

AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT WITH JPMORGAN CHASE

WHEREAS, Madison County will begin offering a high deductible health plan for its Management and Confidential employees beginning January 1, 2014; and

WHEREAS, the high deductible health plan requires the selection of a financial institution to provide participants with health savings accounts; and

WHEREAS, following review of various health savings account offerings, the Health Plan Administrator has recommended the County enter into an agreement with JPMorgan Chase; and

WHEREAS, JPMorgan Chase offers a user-friendly website, tailored for health savings account customers, as well as a debit card option; and

WHEREAS, JPMorgan Chase has proposed a fee of \$3.50 per member per month, to be paid by the County.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be, and hereby is, authorized to enter into an agreement with JPMorgan Chase for employees' health savings accounts, as is on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED that the Madison County Treasurer be, and hereby is, authorized to fund the deductible via the employees' health savings accounts in accordance with the Management Compensation Plan.

Dated: November 12, 2013

Daniel Degear, Chairman
Government Operations Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 18

AUTHORIZING THE MODIFICATION OF THE 2013 ADOPTED COUNTY BUDGET

RESOLVED, that the 2013 Adopted County budget be modified as follows:

Modification No. 1

General Fund

1165 District Attorney

Expense

	<u>From</u>	<u>To</u>
A1165.1 Personal Services	\$526,454	\$531,118
A1165.4025 Stop-DWI Training & Assistance	6,000	-0-
A1165.8110 Retirement Expense	95,387	96,366
A1165.8130 Social Security Expense	<u>40,274</u>	<u>40,631</u>
Control Total	<u>\$668,115</u>	<u>\$668,115</u>

Modification No. 2

General Fund

1165 District Attorney

Expense

	<u>From</u>	<u>To</u>
A1165.40101 Computer Equipment	\$ 2,260	\$ 12,194

1990 Contingent Fund

Expense

A1990.4444 Contingent Fund	<u>\$425,328</u>	<u>\$421,374</u>
Totals	<u>\$427,588</u>	<u>\$433,568</u>
Control Total		<u>\$ 5,980</u>

1165 District Attorney

Revenue

	<u>From</u>	<u>To</u>
A880.4025 Appropriation of Reserves-Jeep	\$ -0-	<u>\$ 5,980</u>
Control Total		<u>\$ 5,980</u>

Modification No. 3

General Fund

1620 County Buildings

Expense

	<u>From</u>	<u>To</u>
A1620.2902 Architect Svs-Courthouse Project	\$ -0-	<u>\$5,000</u>
Control Total		<u>\$5,000</u>

Revenue

A880.1010 Appropriation of Bldg Improvement Rsv	<u>\$15,000</u>	<u>\$20,000</u>
Control Total		<u>\$5,000</u>

Modification No. 4**General Fund****3150 Sheriff-Correctional Facility**Expense

	<u>From</u>	<u>To</u>
A3150.2843 Livescan Hardware Upgrade	\$ 0	\$ 10,867
A3150.4051 Livescan Updates & Maintenance	10,300	5,300
A3150.406 Medical Files	1,000	0
A3150.4420 Food	140,000	137,633
A3150.44203 Housing Inmates Forensic Care	20,000	0
A3150.44204 Housing Inmates Other Facility	7,500	560
A3150.4508 Court Ordered Commitments	20,000	0
A3150.4510 Tuberculosis Program	2,000	1,000
A3150.452 Medical & Personal Care Expense	105,000	151,940
A3150.465 Psychological & Polygraph Testing	<u>2,500</u>	<u>1,000</u>
Control Total	<u>\$308,300</u>	<u>\$ 308,300</u>

3110 Sheriff DepartmentRevenue

A2705.1030 Gifts & Donations-Safe Child ID System	\$ -0-	\$ 1,000
Control Total		\$ 1,000

Expense

A3110.41018 Child ID Cards & Supplies	\$ 1,500	\$ 2,500
Control Total		\$ 1,000

Modification No. 5**General Fund****4308 Mental Health Clinic**Expense

	<u>From</u>	<u>To</u>
A4308.408 COPS Recovery Payment 2006-2008	\$ -0-	\$ 341,538

Contingent Fund

A1990.4444 Contingent Fund	\$421,374	\$ 79,836
Control Total	<u>\$421,374</u>	<u>\$ 421,374</u>

Modification No. 6**General Fund****6010 Social Services Administration**Expense

	<u>From</u>	<u>To</u>
A6010.2901 Building Renovation	\$ 8,000	\$ -0-
A6010.2903 Fire Alarm Panel Upgrade	-0-	15,465
A6010.44 Gas & Electric Expense	90,000	86,000

1990 Contingent FundExpense

A1990.4444 Contingent Fund	<u>79,836</u>	<u>76,371</u>
Control Totals	<u>\$177,836</u>	<u>\$177,836</u>

<u>Modification No. 7</u>		
<u>County Road Fund</u>		
	<u>From</u>	<u>To</u>
<u>5112 Construction Projects</u>		
<u>Expense</u>		
D5112.4733 Contract Paving	\$150,000	\$ 30,000

<u>5113 Consolidated Highway Program</u>		
<u>Expense</u>		
D5113.4733 Contract Paving	<u>1,276,346</u>	<u>1,396,346</u>
Control Total	<u>\$1,426,346</u>	<u>\$1,426,346</u>

<u>Modification No. 8</u>		
<u>County Road Fund</u>		
	<u>From</u>	<u>To</u>
<u>5112 Construction Projects</u>		
<u>Expense</u>		
D5112.45005 Lebanon Rd LEB-569	\$ 90,000	\$110,000

<u>5110 Maintenance of Road & Bridges</u>		
<u>Expense</u>		
D5110.91 Transfer to Capital Projects Fund	<u>432,046</u>	<u>412,046</u>
Control Total	<u>\$522,046</u>	<u>\$522,046</u>

<u>Capital Projects Fund</u>		
<u>5197 Highway Road and Bridge Capital Projects</u>		
<u>Expense</u>		
H5197.2902 Timmerman Rd/LIN-17	<u>\$184,443</u>	<u>\$164,443</u>
Control Total		<u>\$ 20,000</u>

<u>Revenue</u>		
H5031.30 Transfer from County Road Fund	<u>\$432,046</u>	<u>\$412,046</u>
Control Total		<u>\$ 20,000</u>

<u>Modification No. 9</u>		
<u>Road Machinery Fund</u>		
	<u>From</u>	<u>To</u>
<u>5130 Road Machinery Fund</u>		
<u>Expense</u>		
DM5130.2909 Hydraulic Loader	\$310,000	\$290,000
DM5130.4820 Repair Parts	<u>220,000</u>	<u>240,000</u>
Control Total	<u>\$530,000</u>	<u>\$530,000</u>

Dated: November 12, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 19

LEVYING UNPAID CODE VIOLATION BILLS FOR THE TOWN OF LENOX

WHEREAS, the Town of Lenox has filed with this Board a statement showing unpaid code violations in the Town of Lenox;

NOW, THEREFORE BE IT RESOLVED, that under and pursuant to the provisions of Section §64 (22) of the Town Law, said sum be and hereby is levied against the properties liable therefore and is hereby directed to be included in the 2014 tax levy of said Town of Lenox and that when paid shall be turned over to the Town of Lenox.

DATED: November 12, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 20
LEVYING UNPAID VILLAGE TAXES

WHEREAS, Subsection 1442 of the New York State Real Property Tax Law directs the County Treasurer to transmit to the Board of Supervisors a listing of unpaid Village Taxes returned to her and remaining unpaid for the purpose of re-levying the unpaid amounts with accrued interest and penalties to date upon the real property upon which the same were imposed;

NOW, THEREFORE BE IT RESOLVED, that the unpaid Village Taxes as listed on the attached Village Tax Report be levied onto the 2014 Town and County Tax Roll.

DATED: December 6, 2013

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 21

LEVYING UNPAID CENTRAL SCHOOL DISTRICT TAXES

WHEREAS, Subsection 1330 of the New York State Real Property Tax Law directs the County Treasurer to transmit to the Board of Supervisors a listing of unpaid Central School District Taxes returned to her and remaining unpaid for the purpose of re-levying the unpaid amounts with accrued interest and penalties to date upon the real property which the same were imposed;

NOW, THEREFORE BE IT RESOLVED, that the unpaid Central School District Taxes as listed on the attached unpaid Central School District Tax Report be levied onto the 2014 Town and County Tax Roll.

DATED: December 6, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 22

ADOPTING BUDGETS FOR THE COUNTY OF MADISON FOR FISCAL YEAR 2014

WHEREAS, tentative budgets for the year 2014 has been duly presented to the Board by the Budget Officer and public hearings have been duly advertised and held;

NOW, THEREFORE BE IT RESOLVED, pursuant to Section 261, Section 299-P and Section 360 of the County Law, said tentative budgets, as changed, altered and revised, be and the same is hereby adopted as the budget for Madison County for the year 2014, said budget being attached hereto and made a part of this resolution.

DATED: December 6, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 23

**APPROPRIATION FOR CONDUCT OF COUNTY GOVERNMENT
FOR FISCAL YEAR 2014**

WHEREAS, this Board by Resolution dated the 6th of December 2013, has adopted a budget for the fiscal year 2014;

NOW, THEREFORE BE IT RESOLVED, pursuant to Section 356 of the County Law, the several amounts specified in such budget in the column entitled "**ADOPTED**" be and hereby are appropriated for the objects and purposes specified effective January 1, 2014.

DATED: December 6, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 24

APPORTIONMENT OF COUNTY TAXES

WHEREAS, the Committee on Apportionment has apportioned the amount set forth in the budget for 2014, to be raised by tax on real property among the Towns and City of Oneida in proportion to the full value of real property liable to taxation in the various districts;

NOW, THEREFORE BE IT RESOLVED, that the attached amounts be and they hereby are levied against the real property of each Town and City of Oneida.

DATED: December 6, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 25

AUTHORIZING THE COUNTY CHAIRMAN AND THE CLERK TO THE BOARD OF SUPERVISORS TO SIGN, SEAL AND DELIVER TAX WARRANTS FOR FISCAL YEAR 2014

WHEREAS, the Board of Supervisors adopted the Madison County Budget on December 6, 2013, which includes the assessment of taxes due and owing by each City and Town within Madison County for the 2014 fiscal year; and

WHEREAS, New York State Real Property Tax Law requires a Tax Warrant be issued regarding the assessment of taxes to each City and Town; and

WHEREAS, Tax Warrants, in accordance with New York State Real Property Tax Law, bearing the Seal of the Board and signed by the Chairman and the Clerk to the Board of Supervisors, shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2013, thereby levying the taxes for the 2014 fiscal year;

NOW, THEREFORE BE IT RESOLVED, that the Chairman and the Clerk to the Board of Supervisors are herein and hereby authorized and directed to sign and seal the Tax Warrants for the fiscal year 2014; and

BE IT FURTHER RESOLVED, that the Tax Warrants shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2013.

DATED: December 23, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. 26

AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENTS WITH ABSTRACT COMPANIES FOR 2014

WHEREAS, abstract companies provide services of benefit to Madison County and its residents; and

WHEREAS, the Madison County Clerk's Office has provided space to abstracting companies over the years on an annual basis for a set fee; and

WHEREAS, the County Clerk and the following abstract companies have agreed to licensing agreements for the use of space in the County Clerk's Office at the following rates:

Allied American Abstract Corporation	Annual Fee \$2800.00
Stewart Title Insurance Co.	Annual Fee \$2800.00
Oneida Valley Abstract Corporation	Annual Fee \$2800.00
Leatherstocking Abstract & Title Corporation	Annual Fee \$2800.00; and

WHEREAS, the agreements are for the period January 1, 2014 through December 31, 2014;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors authorizes the Chairman of the Board to renew the license agreements, copies of which are on file with the Clerk to the Board, with the companies listed above.

DATED: December 23, 2013

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**