

FINANCE WAYS & MEANS COMMITTEE
Meeting Agenda – Friday, December 6, 2013 @ 9:00 a.m.
(Supervisors Large Conference Room)

9:00 a.m. Call meeting to order

9:05 a.m. Ken Kunkel – Madison County Clerk

- Follow up discussion – Banking and Storage

9:15 a.m. Cindy Edick – County Treasurer

9:30 a.m. Resolutions:

1. Appointing a Budget Officer and a Deputy Budget Officer.
2. Entering an Agreement with Health Research Inc. for Immunization Billing Grant and Modifying the 2013 County Budget.
3. Modifying the 2-13 Budget for Children with Special Health Care Needs Grant.
4. Authorizing Participation in a Federal Distracted Driving Grant and Modifying the 2013 County Budget.
5. Authorizing Chairman to Sign Contracts with Not-for-Profit Organizations for 2014.
6. Approval of Stipulation and Order for Refund of Real Property Taxes in Accordance with Section 727 of the Real Property Tax Law.
7. Authorizing the Modification of the 2014 Adopted County Budget.(Public Health)
8. Authorizing the Modification of the 2013 Adopted County Budget.
(Bundle Mods. 1-7)

Any other business

Next Meeting

Adjourn

RESOLUTION NO. _____

APPOINTING A BUDGET OFFICER AND A DEPUTY BUDGET OFFICER

WHEREAS, by Resolution No. 433-11, Cindy Edick, County Treasurer was appointed as Budget Officer commencing January 1, 2012; and

WHEREAS, Mark Scimone was appointed as Deputy Budget Officer commencing January 1, 2012; and

WHEREAS, the Finance, Ways and Means and Government Operations Committees recommend that Cindy J. Edick, County Treasurer be appointed as Budget Officer and that Mark A. Scimone, County Administrator be appointed Deputy Budget Officer for the 2014 calendar year,

NOW, THEREFORE, BE IT RESOLVED that Cindy J. Edick be and hereby is appointed Budget Officer and shall maintain the 2013 stipend of \$5,000, paid on a biweekly basis effective January 1, 2014,

BE IT FURTHER RESOLVED that Mark A. Scimone be and hereby is appointed Deputy Budget Officer effective January 1, 2014, again at no additional compensation.

DATED: December 6, 2013

Daniel S. Degear, Chairman
Government Operations Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

ENTERING AN AGREEMENT WITH HEALTH RESEARCH, INC. FOR IMMUNIZATION BILLING GRANT AND MODIFYING THE 2013 COUNTY BUDGET

WHEREAS, the Madison County Department of Health provides immunizations to residents and bills for these services and has applied and received notification from Health Research to award grant funds to Madison County; and

WHEREAS, the Health Research, Inc. will award Madison County \$20,100 from September 1, 2013 to August 31, 2014, and

Awarding Agency: Health Research Incorporated
 Funding Agency: Center Disease Control Prevention
 Catalog #: 93.539
 Programs Name: Local Health Department Immunization Billing Implementation
 HRI Grant #: 15-0642-01
 Grant Period: 9/1/13-08/31/14
 Federal Funds: 100%
 Grant total: \$20,100

WHEREAS, the Board of Health and Public Health Services Committee believes it is appropriate and in the best interest of Madison County to accept the grant funds, work with multiple counties and to improve efficiencies in the immunization billing process;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement with the Health Research, Inc. as is on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that the 2013 Adopted County Budget be modified as follows:

General Fund
Public Health Department
4012 Public Health Prevent

<u>Expense</u>	<u>From</u>	<u>To</u>
A4012.41032 Immunization Billing Grant Expense	\$0	\$20,100
Control Total		<u>\$20,100</u>
<u>Revenue</u>		
A4401.1060 Immunization Billing Grant	\$0	\$20,100
Control Totals		<u>\$20,100</u>

DATED: December 6, 2013

John Salka, Chairman
 Public Health Services Committee

John A. Reinhardt, Chairman
 Finance Ways & Means Committee

RESOLUTION NO. _____

MODIFYING THE 2013 BUDGET FOR CHILDREN WITH SPECIAL HEALTH CARE NEEDS GRANT

WHEREAS, Madison County Public Health Department, through the Preventive Health Programs, has administered Children with Special Health Care Needs Program(CSHCN), which is a program to assist families of children with special developmental needs by determining appropriate services for these children; and

WHEREAS, The New York State Department of Health has devoted much time to implement this program on the local level in an effort to assure continuity of care for all children who meet the criteria; and

WHEREAS, grant funds continue for the multi-year agreement that was approved by Resolution 511-11 as follows:

Awarding Agency:	U.S. Dept. of Education/U.S. Dept. of Health & Human Services
Pass-through Agency:	New York State Department of Health
Catalog #:	93.994
Program Name:	Children with Special Health Care Needs
Grant Extension:	October 1, 2013 – September 30, 2014
Contract #:	C-024625
Federal Funds:	100%
Grant Total:	\$19,359

WHEREAS, the Public Health Services Committee has reviewed this grant continuation;

NOW, THEREFORE BE IT RESOLVED, that the 2013 Adopted County Budget be modified as follows:

Public Health Department
A2961Public Health Early Intervention

<u>Expense</u>		<u>From</u>	<u>To</u>
A2961.4103	CSHCN Grant Expenses	<u>\$ 2,544</u>	<u>\$ 3,376</u>
	Control Total		<u>\$ 832</u>
<u>Revenue</u>			
A4489.1020	Federal Aid CSHCN Grant	<u>\$21,455</u>	<u>\$22,287</u>
	Control Total		<u>\$ 832</u>

DATED: December 6, 2013

John Salka, Chairman
Public Health Services Committee

John A. Reinhardt, Chairman
Finance Ways & Means Committee

RESOLUTION NO. _____

AUTHORIZING PARTICIPATION IN A FEDERAL DISTRACTED DRIVING GRANT AND MODIFYING THE 2013 COUNTY BUDGET

WHEREAS, Madison County has been awarded a Federal Distracted Driving Grant through the New York State Governor's Traffic Safety Committee; and

WHEREAS, the Federal awards grant is identified as follows;

Awarding Agency: National Highway Safety Administration
Pass-through Agency: NYS Governor's Traffic Safety Committee
Catalog of Federal Domestic Assistance: #20.600
Program Name: Distracted Driving and Slow Moving Vehicle
Award Year: October 1, 2013 through September 30, 2014
Federal Funds Percentage: 100%
Grant No.: HS1-2014-Madison Co SO -00053-(027)
Total Grant Amount: \$22,510.00, and

WHEREAS, the funding agencies have approved the following budget for this project during the project year 10/1/13 – 9/30/14

General Fund

3111 Sheriff Department-Traffic Safety Coord Grant

<u>Expense</u>	<u>From</u>	<u>To</u>
A3111.111 Personal Services Distracted Driving 2013-14	\$ 0	\$19,000
A3111.4100 Commodities 2013-14	0	1,250
A3111.41 Travel-Conference & Seminar Expense 2013-14	0	750
A3111.810 Allocation of Fringe Benefits	0	<u>1,510</u>
Control Total		<u>\$22,510</u>
<u>Revenue</u>		
A4389.3520 Federal Aid Distracted Driving – 2013-14	\$ 0	\$22,510
Control Total		<u>\$22,510</u>
Net Cost to the County		<u>\$ 0</u>

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board is hereby authorized to execute the necessary documents to finalize receipt of the grant; and,

BE IT FURTHER RESOLVED, that the adopted 2013 County Budget be modified in accordance with this grant.

Dated: December 6, 2013

Roger D. Bradstreet, Sr., Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING CHAIRMAN TO SIGN CONTRACTS WITH NOT-FOR-PROFIT ORGANIZATIONS FOR 2014

WHEREAS, Section 224 of the County Law authorizes the Board of Supervisors to contract with not-for-profit organizations, associations and agencies for the purposes enumerated in said section; and

WHEREAS, the Board of Supervisors in adopting the budget for the year 2014, pursuant to the provisions of Article 7 of the County Law has allocated to the following organizations the amount set forth opposite the name of said organization:

A6772	Program for the Aging	202,945.00
A6988	Community Action Program	45,063.00
A6989	Food Bank of CNY	10,000.00
A7410	Mid-York & Local Libraries	114,554.00
A7510	Madison County Historical Society	25,750.00
A7550	Madison County Fair	25,000.00
A7989	Madison County Children's Camp	10,000.00
A8025	CNY Regional Planning & Develop. Board	22,310.00
A8710	Affiliated Conservation Clubs	3,500.00
A8745	Soil & Water Conservation	154,500.00
A8750	Cooperative Extension	293,390.00

NOW, THEREFORE BE IT RESOLVED, that 50% of the monies hereinfere referred to be paid to each organization in February 2014 and the other 50% of the monies be paid in July 2014, after the previous years' report is filed; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and he hereby is empowered to enter into separate contracts with the organizations listed above.

DATED: December 23, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

**APPROVAL OF STIPULATION AND ORDER FOR REFUND
OF REAL PROPERTY TAXES IN ACCORDANCE
WITH SECTION 727 OF THE REAL PROPERTY TAX LAW**

WHEREAS, Barbara S Smith filed a lawsuit in the Madison County Supreme Court identified by Index No. 2012-1528, challenging the assessment on two parcels of land identified by MAP# 36.19-2-9 (4017 Douglas Heights Drive) in the Town of Lenox and MAP# 36.80-1-8 (3595 Seneca Turnpike) in the Village of Canastota; and

WHEREAS, the Madison County Treasurer has received a Consent Order and Stipulation signed by Acting Justice of the Supreme Court Honorable Donald F Cerio, Jr. on September 23, 2013, granting a reduction in assessment from \$112,200 to \$102,000 for 4017 Douglas Heights Drive and a reduction in assessment from \$88,400 to \$80,800 for 3595 Seneca Turnpike for the 2013 County and Town taxes; and

WHEREAS, both parcels are located within the Canastota School District and after review it was found that the 2012-13 Canastota school taxes were paid to the school tax collector and should be refunded by the Canastota School District; and

WHEREAS, MAP# 36.80-1-8 is located within the Village of Canastota and after review it was found that the 2013-14 Village taxes were paid to the Village tax collector and should be refunded by the Village of Canastota; and

NOW, THEREFORE, BE IT RESOLVED that the Madison County Treasurer be and is hereby directed to refund Barbara S Smith in the amount of \$91.85, for the 2013 Town and County tax bill for 4017 Douglas Heights Drive and \$74.54 for the 2013 town and County tax bill for 3595 Seneca Turnpike for a total of \$156.39, without interest since the taxes were paid on time to the collector, in accordance with the Stipulation and Order of the Madison County Supreme Court.

Dated: December 6, 2013

John A Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2014 Adopted County budget be modified as follows:

General Fund

4010 Public Health Administration

Expense

A4010.4105 Rural Health Counsel Expense

From

To

\$-0-

\$120,000

Control Total

\$120,000

Revenue

A3089.7025 St. Aid Local Gov't Efficiency Grant

\$-0-

\$120,000

Control Total

\$120,000

Dated: December 6, 2013

John Salka, Chairman
Public Health Services Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2013 ADOPTED COUNTY BUDGET

RESOLVED, that the 2013 Adopted County Budget be modified as follows:

Modification No. 1

General Fund

1110 Municipal Court

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A1110.4250 Transcript Services	\$ 80	\$ 170

1990 Contingent Fund

<u>Expense</u>		
A1990.4444 Contingent Fund	<u>76,371</u>	<u>76,281</u>

Control Total	<u>\$76,451</u>	<u>\$76,451</u>
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Modification No. 2

General Fund

1362 – Tax Advertising & Expense

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A1362.402 Miscellaneous Expense	\$ 535	\$ 545
A1362.4074 Parcel & Advertising Expense	0	6,900
A1362.4135 Contractors-County Owned Property	10,000	11,254
A1362.4136 Legal Expense – Utica Street	4,673	5,998
A1362.4750 Auctioneer Services-Buyer's Premium	<u>0</u>	<u>55,066</u>
Totals	\$ 15,208	\$ 79,763

Control Total		<u>\$ 64,555</u>
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Revenue

A2770.1020 Misc Rev-Parcel & Advertising Fee-Auctioneer	\$ 0	\$ 9,490
A2770.1030 Misc Rev-10% Buyer's Premium Auctioneer	<u>0</u>	<u>55,066</u>
Totals	\$ 0	\$ 64,555

Control Total		<u>\$ 64,555</u>
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Modification No. 3

General Fund

1420 County Attorney

	<u>From</u>	<u>To</u>
<u>Expense</u>		
A1420.4208 Professional Legal Counsel	\$184,138	\$186,671

Control Total		<u>\$ 2,533</u>
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Revenue

A2801.2820 Interfund Revenue-Corporate Compliance	\$ 9,138	11,671
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Control Total		<u>\$ 2,533</u>
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Modification No. 4**General Fund****1620 County Buildings**Expense

	<u>From</u>	<u>To</u>
A1620.2902 Architect Svs-Courthouse Project	\$ <u>5,000</u>	\$ <u>20,000</u>
Control Total		\$ <u>15,000</u>

Revenue

A880.1010 Appropriation of Bldg Improvement Rsv	\$ <u>20,000</u>	\$ <u>35,000</u>
Control Total		\$ <u>15,000</u>

Modification No. 5**General Fund****1620 County Buildings**Expense

	<u>From</u>	<u>To</u>
A1620.2913 COB Elevator/Generator Project	\$ 10,000	\$ 9,325

Expense

A1620.401 Snow Removal	\$ 14,000	\$ 9,000
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Expense

A1620.4016 Safety Program Expense	\$ 400	\$ 365
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Expense

A1620.44 Gas & Electric Expense	\$220,000	\$200,000
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Expense

A1620.4021 Emergency Repairs	\$ 5,000	\$ 10,000
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Expense

A1620.403 Misc. Building Expense & Repairs	\$ <u>27,283</u>	\$ <u>47,993</u>
Control Totals	<u>\$276,683</u>	<u>\$276,683</u>

Modification No. 6**General Fund****6055 Child Care Block Grant**Expense

	<u>From</u>	<u>To</u>
A6055.41077 Child Care Block Grant	<u>\$574,531</u>	<u>\$756,400</u>
Control Total		<u>\$181,869</u>

Revenue

A1855 Refunds of Day Care	\$ -0-	\$ 37,701
A3655 State Aid Day Care	<u>\$658,379</u>	<u>\$802,547</u>
Totals	<u>\$658,379</u>	<u>\$840,248</u>
Control Total		<u>\$181,869</u>

Modification No. 7
Road Machinery Fund
5130 Road Machinery Fund
Expense

	<u>From</u>	<u>To</u>
DM5130.4825 Painting of Equipment	\$ 10,000	\$ 3,000
DM5130.4820 Repair Parts	240,000	246,000
DM5130.4846 Safety Inspections/Requirements	<u>7,000</u>	<u>8,000</u>
Control Total	<u>\$257,000</u>	<u>\$257,000</u>

Dated: December 6, 2013

John A. Reinhardt, Chairman
Finance, Ways and Means Committee