AGENDA

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, May 18, 2015; 10:30 a.m.
Atrium Conference Room

I. Call Meeting to Order, 10:30
- A) Approve Minutes
  - 1) May 12, 2015

II. Veterans Agency, 10:30 – 10:35
- A) Monthly Stats & Activity Report

III. Social Services, 10:35 – 10:45
- A) Expenditure and Caseload Report

IV. Mental Health, 10:45 – 10:55
- A) Final Fiscal Report – December 2014
- B) Resolutions:
  - 1) Authorizing the Chairman to enter into an agreement for Mental Health consultation services
  - 2) Authorizing the Chairman to execute contract modifications and modifying the 2015 adopted County budget

V. Public Health, 10:55 -11:00
- A) Resolutions:
  - 1) Authorizing 2015 budget modification for the Federal & State Grant Immunization Action Plan

VII. Other Business

Next meeting: Monday, June 22, 2015, 10:30 a.m. – Supervisors Large Conference Room.

Adjournment

HEALTH AND HUMAN SERVICES COMMITTEE

SPECIAL MEETING
Tuesday, May 12, 2015
Atrium Conference Room

Committee Members Present
Alex Stepanski, Chairman, Town of Stockbridge
Lewis Carinci, Vice Chairman, City of Oneida
James Goldstein, Town of Lebanon
Joseph John Pinard, Town of Lenox
Paul Walrod, Town of Georgetown

Others Present
Michael Fitzgerald, Commissioner, Social Services
Eric Faisst, Director, Public Health
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order
Chairman Alex Stepanski called the meeting to order at 1:30 p.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes
The Health and Human Services Committee reviewed the April 27, 2015 meeting minutes. A motion to approve the minutes as written was made by Carinci, seconded by Walrod and carried unanimously.

Resolution
Commissioner Fitzgerald presented the following resolutions to the Committee:

> **Authorizing the modification of the 2015 adopted County budget**
> A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Motion to Adjourn
There being no further business to discuss, a motion to adjourn the meeting was made by Walrod at 1:32 p.m., seconded by Pinard and carried.

Next meeting: Monday, May 18, 2015 at 10:30 p.m. in the Atrium conference room.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.

UNRECONCILED	APRIL 2015 NET EXPENDITURES	YTD NET EXPENDITURES	BUDGET EXPENSE AMOUNT	PERCENTAGE SPENT/RECEIVED
GEN ADM - SALARIES	$ 371,060.81	$ 1,507,151.71	$ 5,111,690	29.48%
GEN ADM - EQUIPMENT	$ 2,083.33	$ 10,416.65	$ 251,065	4.15%
GEN ADM - CONTRACTUAL	$ 152,336.17	$ 401,753.78	$ 1,558,431	25.78%
GEN ADM - FRINGE BENEFITS	$ 160,067.24	$ 851,012.32	$ 2,968,040	28.67%
GEN ADM - MLR	$ 15,200.00	$ 60,800.00	$ 182,400.00	33.33%
GEN ADM - A-87	$ 51,000.00	$ 204,000.00	$ 612,000.00	33.33%
REIMB SCH SERV COOR	$ -	$ (9,589.21)	$ (9,398.00)	102.03%
INTERFUND-LANDFILL WORK CREW	$ -	$ -	$ (33,572.00)	0.00%
CHILD SUPPORT PROCESSING	$ -	$ -	$ (600.00)	0.00%
INCENTIVES	$ (3,057.71)	$ (12,201.55)	$ (35,779.00)	34.10%
	$ -	$ -		
CCBG	$ 32,543.65	$ 126,408.02	$ 499,375.00	25.31%
CCBG - 75%	$ 4,046.39	$ 19,127.08	$ 97,534.00	19.61%
TITLE XX	$ 33,772.82	$ 90,346.69	$ 306,675.00	29.46%
DOMESTIC VIOLENCE	$ 14,543.58	$ 58,174.32	$ 174,523.00	33.33%
FAMILY UNIFICATION	$ 26,491.92	$ 105,547.90	$ 391,691.00	26.95%
STSJP	$ -	$ -	$ 13,214.00	0.00%
DCJS	$ 9,681.56	$ 35,821.47	$ 118,922.00	30.12%
MMIS	$ 821,920.00	$ 3,456,596.00	$ 11,126,596.00	31.07%
MA	$ (14,516.50)	$ (96,891.04)	$ (170,000.00)	56.99%
FAMILY ASSISTANCE	$ 85,357.64	$ 395,388.09	$ 1,346,000.00	29.38%
FAMILY ASSISTANCE - DISREGARDS	$ 772.96	$ 1,344.69	$ -	#DIV/0!
EAF-FOSTER CARE	$ 25,981.02	$ 109,337.05	$ 420,166.00	26.02%
EAF-SERVICES	$ 17,474.14	$ 80,441.28	$ 158,687.00	50.69%
EAF	$ 6,598.71	$ 18,713.02	$ 160,000.00	11.70%
EAF JD/PINS	$ 21,435.62	$ 161,915.49	$ 371,029.00	43.64%
TANF NONSEC DET PREV	$ -	$ -	$ 2,500.00	0.00%
FOSTER CARE	$ 148,481.30	$ 649,795.04	$ 2,071,628.00	31.37%
FOSTER CARE - IND LVG	$ 3,857.07	$ 4,464.22	$ 16,267.00	27.44%
JD/PINS	$ 131,366.42	$ 450,019.25	$ 1,460,872.00	30.80%
DFY-14	$ 13,701.05	$ 30,975.18	$ 90,055.00	34.40%
JD - IND LVG	$ 378.06	$ 1,087.38	$ 4,539.00	23.96%
SAFETY NET	$ 136,566.02	$ 391,183.66	$ 1,166,000.00	33.55%
HEAP - PA	$ -	$ (12,943.48)	$ -	#DIV/0!
HEAP -NPA	$ (3,265.04)	$ (14,068.24)	$ -	#DIV/0!
	$ -			
HEAP - EMERGENCY	$ (361.19)	$ (1,199.02)	$ -	#DIV/0!
EAA	$ 4,058.07	$ 11,293.32	$ 35,000.00	32.27%
BURIALS	$ 10,448.00	$ 36,150.36	$ 174,000.00	20.78%
TOTAL	$ 2,280,023.11	$ 9,122,371.43	$ 30,639,550.00	29.77%

SNAP - PA	$ 62,433.00	$ 243,199.00	$ 725,004.00	33.54%
SNAP - NPA	$ 979,865.00	$ 3,946,668.00	$ 12,404,532.00	31.82%

CHILD SUPPORT - CURRENT ASSISTANCE	$ 13,392.74	$ 62,612.17	$ 203,196.00	30.81%
CHILD SUPPORT - FORMER ASSISTANCE	$ 74,737.27	$ 316,549.09	$ 887,424.00	35.67%
CHILD SUPPORT - NEVER ASSISTANCE	$ 371,307.51	$ 1,531,419.28	$ 4,648,932.00	32.94%

BUDGET	$ 30,663,636.00
MLR	$ 182,400.00
A-87	$ 612,000.00
TOTAL	$ 31,458,036.00
LESS REFUNDS	$ 818,486.00
TOTAL	$ 30,639,550.00

	CASELOAD APRIL 2014		CASELOAD MARCH 2015		CASELOAD APRIL 2015
SUMMARY OF CASES					
MA & MPE	4,808		4,649		4,606
FAMILY HEALTH PLUS	592		0		0
SSI	1,543		1,496		1,497
TOTAL MEDICIAD CASES	6,943		6,145		6,103
FAMILY ASSISTANCE	181		186		194
EMERGENCY AID TO FAMILIES	10		2		9
SAFTEY NET	177		195		194
EMERGENCY AID TO ADULTS	1		1		1
TOTAL PUBLIC ASSISTANCE CASES	369		384		398
SNAP - PA	199		193		211
SNAP - NPA	4,264		4,157		4,170
TOTAL SNAP CASES	4,463		4,350		4,381
BURIALS	4		6		4
CHILD SUPPORT - CURRENT ASSISTANCE	425		424		425
CHILD SUPPORT - FORMER ASSISTANCE	972		997		990
CHILD SUPPORT - NEVER ASSISTANCE	1,696		1,630		1,621
CHILD SUPPORT - TOTAL	3,093		3,051		3,036
SUMMARY OF CHILDREN					
CCBG - 100%	81		100		94
CCBG - 75%	12		14		11
TOTAL	93		114		105
EAF-FOSTER CARE - FOSTER HOMES	9		10		9
EAF- FOSTER CARE - HIGHER LEVEL	11		5		5
EAF JD/PINS - FOSTER HOMES	0		0		0
EAF JD/PINS - HIGHER LEVEL	1		3		3
FOSTER CARE - FOSTER HOMES	22		17		16
FOSTER CARE - HIGHER LEVEL	10		6		6
FOSTER CARE - JD/PINS	0		0		0
FOSTER CARE - ADOPTION	82		91		90
JD/PINS - FOSTER HOMES	0		0		0
JD/PINS - HIGHER LEVEL	9		11		13
DFY	2		2		2
CHILDREN NOT IN FOSTER CARE	386		346		350
TOTAL NUMBER OF CHILDREN SERVED	532		491		494
CPS REFERRALS	65		93		79
FAR REFERRALS	37		44		41

2015 EXPENDITURE & REFUND SUMMARY - APRIL 2015

*FOOD STAMP CASELOAD CHANGED TO REFLECT FICS REPORT INSTEAD OF CASELOAD STAT REPORT

MENTAL HEALTH DEPARTMENT FINAL FISCAL REPORT - DECEMBER 2014

	REVENUE	2014 Y-T-D BUDGET	2014 Y-T-D ACTUAL	2013 Y-T-D ACTUAL	2014 ANNUAL BUDGET	Y-T-D % REC'D /USED
1	MENTAL HEALTH FEES	3,245,845	2,679,154	2,104,652	3,245,845	83%
2	MEDICAID REIMB PRECRIPTIONS	37,800	24,417	15,962	37,800	65%
3	BOCES	-	-	5,040	-	N/A
4	HEADSTART	-	-	5,355	-	N/A
5	CHITTENANGO	14,420	5,645	11,330	14,420	39%
6	INTERFUND REV - POLYGRAPH	9,000	6,750	5,750	9,000	75%
7	PRIOR YEAR REFUND	-	1,620	120	-	N/A
8	OPW	46,718	46,718	44,786	46,718	100%
9	OASAS	13,769	13,769	13,769	13,769	100%
10	OMH	22,408	22,408	-	22,408	100%
11	FEDERAL MEDICAID SALARY	271,027	108,632	281,894	271,027	40%
	TOTAL	**3,660,987**	**2,909,113**	**2,488,658**	**3,660,987**	**79%**

	EXPENDITURES					
12	PERSONAL SERVICES	1,643,312	1,420,392	1,720,915	1,643,312	86%
13	DUES	2,690	2,756	2,690	2,690	102%
14	BOOKS & PERIODICALS	1,525	975	1,521	1,525	64%
15	EQUIPMENT	2,288	791	730	2,288	35%
16	SOFTWARE	52,500	50,768	49,224	52,500	97%
17	ONBASE SOFTWARE MAINTEN	-	-	5,587	-	N/A
18	BOARD EXPENSE	3,500	1,132	1,284	3,500	32%
19	*MAINTENANCE IN LIEU OF RENT	53,100	43,119	36,085	53,100	81%
20	COPS RECOVERY	-	-	341,538	-	N/A
21	TRAVEL	1,540	789	1,341	1,540	51%
22	CONFERENCE	1,600	348	557	1,600	22%
23	TRAINING	2,700	2,094	750	2,700	78%
24	ADVERTISING	1,250	264	-	1,250	21%
25	MISC. CONSULTING SERVICE	15,000	10,459	7,682	15,000	70%
26	CORPORATE COMPLIANCE	-	-	440	-	N/A
27	SOFTWARE MAINTENANCE	26,928	20,304	18,714	20,335	75%
28	AUDITING FEE	5,100	5,000	5,000	5,100	98%
29	TRANSCRIPTION	22,075	22,024	22,021	22,075	100%
30	MEDICAL & PSYCHIATRIC	640,690	600,873	514,695	640,690	94%
31	STATE CRISIS LINE	3,350	3,179	4,312	3,350	95%
32	PSYCHOLOGICAL TESTING	500	-	880	500	0%
33	GROUP THERAPY SUPPLIES	1,500	667	177	1,500	44%
34	EDUCATIONAL SUPPLIES	500	177	-	500	35%
35	PROFESSIONAL LIABILITY INSURANCE	5,842	11,855	8,915	5,842	203%
36	PRESCRIPTIONS	1,500	234	359	1,500	16%
37	MEDICAID REIMB PRECRIPTIONS	37,800	33,129	18,347	37,800	88%
38	EXAMINATIONS	3,500	2,435	360	3,500	70%
39	POLYGRAPH TESTING	9,000	6,750	5,750	9,000	75%
40	CLERICAL & OFFICE ASSISTANCE	2,600	-	-	2,600	0%
41	OTHER CLIENT TRANSPORTATION	2,000	919	489	2,000	46%
42	EQUIPMENT REPAIR	730	-	-	730	0%
43	PHOTO COPY USAGE/LEASE	6,272	7,526	4,778	6,272	120%
44	CENTRAL POSTAGE	4,045	4,215	5,692	4,045	104%
45	CENTRAL PRINTING	13,655	8,632	11,117	13,655	63%
46	OFFICE SUPPLY	7,780	4,772	4,376	7,780	61%
47	CENTRAL TELEPHONE	6,615	8,119	9,578	6,615	123%
48	CELL PHONES/PAGERS	1,500	372	510	1,500	25%
49	CENTRAL GARAGE	-			-	N/A
50	*CENTRAL SECURITY	23,460	20,997	15,283	23,460	90%
51	*SPECIAL SECURITY DETAIL	14,045	13,165	9,022	14,045	94%
52	FRINGE BENEFITS	442,897	407,267	462,105	442,897	92%
53	HEALTH INSURANCE	445,694	412,629	346,839	445,694	93%
54	**TOTAL**	**3,503,990**	**3,129,127**	**3,639,663**	**3,503,990**	**89%**
55	**SURPLUS/DEFICIT**	**156,997**	**(220,014)**	**(1,151,005)**	**156,997**	**-140%**
56	**COUNTY SHARE**	**-**	**220,014**	**1,151,005**	**-**	**N/A**

***EFFECTED BY THE ADAPT PROGRAM**

RESOLUTION # MH - 1

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT FOR MENTAL HEALTH CONSULTATION SERVICES

WHEREAS, the County Mental Health Department is required to provide mental health consultation for certain of its clients; and

WHEREAS, from time to time, these services need to be provided on a part-time contractual basis; and

WHEREAS, the 2015 Mental Health budget provides funds for the provision of mental health consultation services;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman be hereby authorized to enter into an agreement, a copy of which is on file with the Clerk of the Board of Supervisors, with Abbe Cotter, LCSW-R, for the provision mental health consultation to the Mental Health Department at an hourly rate of $40.00 for services, said rate to be effective June 1, 2015 through December 31, 2015.

Dated: June 9, 2015

Alexander Stepanski Chairman
Health and Human Services Committee

RESOLUTION NO. MH - 2

AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACT MODIFICATIONS AND MODIFYING THE 2015 ADOPTED COUNTY BUDGET

WHEREAS, the Office of Alcohol and Substance Abuse has approved additional funding for Liberty Resources, Inc., for adjustments to the Federal Supplemental Nutrition Assistance Program (SNAP); and

WHEREAS, these additional funds result in 100% State Aid for 2015 to Liberty Resources, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the 2015 Adopted County Budget be modified as follows:

4316 Mental Health - Liberty Resources	From	To
Revenue		
A431640 434908 SA Liberty Res Halfway House	$295,662	$310,127
A431640 434911 SA Liberty Res Perm Sprtv Hsng	62,600	69,339
Totals	$358,262	$379,466
Control Total		$21,204
Expense		
A431640 542760 Liberty Resources Halfway House	$295,662	$310,127
A431640 542770 Perm Supported Hsng Liberty RS	62,600	69,339
Totals	$358,262	$379,466
Control Total		$21,204

BE IT FURTHER RESOLVED, that the Chairman of the Board be hereby authorized to execute a modification agreement, copy of which is on file with the Clerk of this Board, for the period January 1, 2015 through December 31, 2015 with Liberty Resources, Inc.

Dated: June 9, 2015

Alexander Stepanski, Chairman
Health and Human Services Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. PH - 1

AUTHORIZING 2015 BUDGET MODIFICATION FOR THE FEDERAL & STATE GRANT IMMUNIZATION ACTION PLAN

WHEREAS, the Madison County Public Health Department has been administering the Immunization Action Plan through federal and state funding provided by the New York State Department of Health; and

WHEREAS, a contract was established in 2013, for a five year term beginning April 1, 2013 through March 31, 2018; and

WHEREAS, Madison County has been awarded $36,721 to cover year 3 of the contract for the period of April 1, 2015 through March 31, 2016; and

WHEREAS, this grant is identified as follows:

Awarding Agency:	US Department of Health & Human Services Center for Disease Control & Prevention
Pass-through Agency:	NYS Department of Health
Catalog #:	93.268
Program Name:	Immunization Action Plan
Grant Extension:	04/01/15-03/31/16
Contract:	C-028300
Federal Funds:	40%
Total Grant Award:	$36,721

WHEREAS, the Immunization Action Plan and budget has been approved by the State; and

NOW, THEREFORE BE IT RESOLVED, that the 2015 County budget be modified as follows:

General Fund	From	To
4012 Public Health Preventive		
Expense		
541031 Immunization Grant Expense	$2,262	$10,525
Control Total		$ 8,263
Revenue		
434010 St. Aid PH Immun Grant	$20,080	$25,038
444011 Fed. Aid PH Immun Grant	$13,387	$16,692
Total	$33,467	$41,730
Control Total		$ 8,263

DATED: June 9, 2015

Alexander Stepanski, Chairman
Health and Human Services

John A. Reinhardt, Chairman
Finance Ways and Means Committee