

## AGENDA

### HEALTH AND HUMAN SERVICES COMMITTEE

Monday, July 25, 2016

Supervisors Large Conference Room

- 10:30 a.m. Call Meeting to Order  
A) Approve Minutes – June 27, 2016
- 10:30 a.m. Veterans Agency  
A) Monthly Stats and Activities Report
- 10:35 a.m. Social Services  
A) Expenditure and Refund Summary  
B) Resolution:  
    1) AAE Investment dba Almazar Consulting - Training
- 10:40 a.m. Public Health  
A) Resolution:  
    1) Authorizing Attendance at an Out-Of-State Conference (Public Health)
- 10:45 a.m. Other Business  
A) Preferred Agenda

Next meeting: Monday, August 22, 2016 at 10:30 a.m.

Adjournment

## HEALTH AND HUMAN SERVICES COMMITTEE

Monday, July 27, 2016

Supervisors Large Conference Room

### Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge  
James Goldstein, Vice Chairman, Town of Lebanon  
Lewis Carinci, City of Oneida  
Joseph John Pinard, Town of Lenox

### Others Present

Mark Scimone, County Administrator  
John Becker, Chairman, Board of Supervisors  
Michael Fitzgerald, Commissioner, Social Services  
Ted Halpin, Director, Emergency Management  
Teisha Cook, Director, Mental Health Services  
Kelly Golley, Director of Administrative Services, Public Health Services  
Andy Ali, Chairman, Community Services Board  
Christine Coe, Executive Assistant to the County Administrator

### Absent

Eve Ann Shwartz, Town of Hamilton

### Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

### Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of April 23, 2016 and June 14, 2016. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

### Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload summary for May 2016 and reported that they remain well within their budget, although they are keeping an eye on increased burial costs. SNAP/Food Stamp clients are down due to the new work requirements for able-bodied adults without dependents. However, as of July 1<sup>st</sup>, new SNAP standards will increase the number of eligible clients by roughly 500 with no additional State funding. Suggestions have been made to the State regarding workload relief.

Marcie Soule provided a report to the Committee on the Youth Mental Health First Aide Instruction certification training that she attended on May 23 through May 27, 2016 in Rhode Island.

A July 12<sup>th</sup> Public Hearing will be held to adopt a local law superseding Public Officers Law Section 3(1) as to the residency of a certain Public Officer of Madison County. The local law will remove the residency requirement for the Deputy Commissioner for Financial Assistance. Due to the expertise and years of experience of Patricia Platt, Fitzgerald believes the exemption is warranted and appreciates the Committee and Board's support and consideration. Rather than filling Platt's current vacancy, a lesser title will eventually be created.

Fitzgerald reported that a hearing is scheduled for tomorrow with the foster family that wrote a letter to the Board of Supervisors.

Fitzgerald presented the following resolutions to the Committee:

**Fixing Foster Boarding Home Rates**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

**Authorizing the modification of the 2016 adopted County budget (special security expense)**

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

**Mental Health**

Director Teisha Cook presented the following resolution to the Committee:

**Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (Peer Recovery Center)**

A motion was made by Carinci to approve the resolution, seconded by Pinard and carried unanimously.

**Executive Session**

A motion was made by Vice Chairman Goldstein to enter into executive session at 10:50 a.m. to discuss proposed, pending or current litigation. Chairman Stepanski seconded the motion and it was unanimously carried.

A motion was made by Vice Chairman Goldstein to exit executive session at 11:02 a.m. Supervisor Pinard seconded the motion and it was carried unanimously.

A NYSAC resolution authorizing the adoption of the “Think Differently” Initiative that promotes awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and with special needs was shared with the Committee. A motion was made by Vice Chairman Goldstein to show support of this initiative by submitting a resolution authorizing the Chairman to adopt the “Think Differently” Initiative. Supervisor Carinci seconded the motion and it was unanimously carried.

**Public Health**

Assistant Director Kelley Golley presented the following resolutions to the Committee:

**Authorizing the modification of the 2016 adopted County budget (COLA grant awards)**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

**Authorizing the modification of the 2016 adopted County budget (security alarm system)**

A motion was made by Pinard to approve the resolution, seconded by Goldstein and carried unanimously.

**Authorizing the modification of the 2016 adopted County budget (tobacco settlement)**

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

**Modifying contract with Lanpher Transport for Preschool Children Transportation**

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

**Authorizing attendance at an out-of-state conference (NACCHO)**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

**Modifying contract with Wanderers' Rest Human Association for Emergency Animal Planning**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried. Carinci abstained.

**Other Committee Business**

Emergency Management Director Ted Halpin briefed the Committee on the Fitch and Associates Final Countywide EMS Study. Mike Ward, Fitch and Associates lead on the project, will be addressing the Committee of the Whole on the Study on July 12th. That same evening Mr. Ward will be delivering his findings to the first responders, other public officials, and the public at the Student Activities Auditorium on the SUNY Morrisville Campus. A working group will be assembled to identify the next steps based on the study's findings.

Halpin reported that Emergency Management is in the process of applying for a DASNY Grant related to the NY Rising storm recovery mitigation funds.

In his State of the County Address for 2012, Board Chairman John Becker had stated that the County would be consolidating some department with the goal of having 15 department heads when complete. Becker provided a list of department consolidations that have occurred since 2011:

- Grants Coordinator – merged under Planning
- Weights and Measures – merged under Public Health
- Central Services – merged under Building Maintenance
- Stop DWI – merged under Sheriff's Office
- Historian – merged under County Clerk
- Employment and Training – merged under Planning
- RPTS – merged under Treasurer

**Preferred Agenda**

The Committee unanimously agreed to include all resolutions in their July 12<sup>th</sup> Preferred Agenda on a motion of Carinci and second of Pinard.

**Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Stepanski at 11:24 a.m., seconded by Carinci and carried.

**Next meeting:** Monday, July 25, 2016 at 10:30 a.m.

*Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.*

Unreconciled	Net Budget Amount	Net Expenditures Jun-16	YTD Net Expenditures	Percentage Spent	Jun-15 Clients Served	May-16 Clients Served	Jun-16 Clients Served
Gen Administration	\$ 9,561,469.00	\$ 854,246.76	\$ 4,406,462.10	46.09%			
Salaries	\$ 5,290,582.00	\$ 407,946.77	\$ 2,572,238.50	48.62%			
Equipment	\$ 98,463.00	\$ -	\$ 76,927.77	78.13%			
Operating Costs	\$ 1,408,464.00	\$ 90,069.49	\$ 456,832.49	32.43%			
Fringe Benefits	\$ 2,839,710.00	\$ 359,138.49	\$ 1,328,097.91	46.77%			
Incentives/Other Adm Refunds	\$ (75,750.00)	\$ (2,907.99)	\$ (27,634.57)	36.48%			
<b>MMIS-Medical Assistance</b>	<b>\$ 10,910,596.00</b>	<b>\$ 836,834.57</b>	<b>\$ 5,337,652.31</b>	<b>48.92%</b>	<b>9,405</b>	<b>8,310</b>	<b>8,215</b>
MMIS	\$ 11,026,596.00	\$ 837,724.00	\$ 5,393,843.00	48.92%	9,405	8,310	8,215
Medical Assistance	\$ (116,000.00)	\$ (889.43)	\$ (56,190.69)	48.44%	NA	NA	NA
Health Exchange							
<b>Public Assistance</b>	<b>\$ 2,990,005.00</b>	<b>\$ 201,904.93</b>	<b>\$ 1,078,841.25</b>	<b>36.08%</b>	<b>691</b>	<b>624</b>	<b>629</b>
Family Assistance	\$ 1,305,000.00	\$ 85,611.56	\$ 474,789.82	36.38%	373	326	328
Emergency Assistance to Families	\$ 135,000.00	\$ 4,444.59	\$ 16,209.89	12.01%	36	22	23
Safety Net	\$ 1,341,000.00	\$ 96,540.74	\$ 507,413.75	37.84%	273	263	265
HEAP (PA-NPA-EMG)	\$ -	\$ (2,338.21)	\$ (35,557.93)	#DIV/0!	0	0	0
Emergency Aid to Adults	\$ 35,000.00	\$ 1,521.18	\$ 3,540.29	10.12%	4	5	5
Burials	\$ 174,005.00	\$ 16,125.07	\$ 112,445.43	64.62%	5	8	8
<b>Children Services</b>	<b>\$ 4,679,345.00</b>	<b>\$ 408,448.75</b>	<b>\$ 2,229,186.06</b>	<b>47.64%</b>	<b>434</b>	<b>533</b>	<b>540</b>
EAF-Foster Care	\$ 346,919.00	\$ 28,116.28	\$ 169,195.10	48.77%	5	12	13
EAF-JD/PINS	\$ 463,746.00	\$ 57,124.20	\$ 261,363.09	56.36%	0	4	4
Foster Care	\$ 1,173,090.00	\$ 84,175.00	\$ 490,014.80	41.77%	18	25	25
Adoptions	\$ 913,131.00	\$ 81,683.47	\$ 481,172.18	52.69%	89	89	90
JD	\$ 1,671,432.00	\$ 150,306.64	\$ 757,115.18	45.30%	0	10	10
JD-Non-Secure Detention	\$ 92,644.00	\$ 5,883.70	\$ 60,530.63	65.34%	0	4	2
Foster Care Ind Lvg - JD/PINS Ind Lvg	\$ 18,383.00	\$ 1,159.46	\$ 9,795.08	53.28%			
Children Not in Foster Care					322	389	396
CPS Referrals					94	105	97
FAR Referrals					52	44	39
<b>Purchase of Service</b>	<b>\$ 1,166,212.00</b>	<b>\$ 92,103.45</b>	<b>\$ 574,132.23</b>	<b>49.23%</b>			
Title XX	\$ 281,746.00	\$ 21,830.54	\$ 157,639.88	55.95%			
Domestic Violence	\$ 174,523.00	\$ 14,543.58	\$ 87,261.52	50.00%			
Family Unification	\$ 356,082.00	\$ 45,646.85	\$ 236,234.69	66.34%			
STSJP	\$ 132,135.00	\$ -	\$ -	0.00%			
DCJS	\$ -	\$ -	\$ 30,214.14	#DIV/0!			
EAF-Services	\$ 219,226.00	\$ 10,082.48	\$ 62,782.00	28.64%			
TANF - Preventive	\$ 2,500.00	\$ -	\$ -	0.00%			
<b>Block Grant Day Care</b>	<b>\$ 583,998.00</b>	<b>\$ 37,820.53</b>	<b>\$ 248,485.33</b>	<b>42.55%</b>	<b>139</b>	<b>109</b>	<b>111</b>
Day Care - 100%	\$ 541,338.00	\$ 36,219.47	\$ 239,661.75	44.27%	120	102	103
Day Care - 75%	\$ 42,660.00	\$ 1,601.06	\$ 8,823.58	20.68%	19	7	8
<b>Total</b>	<b>\$ 29,891,625.00</b>	<b>\$ 2,431,358.99</b>	<b>\$ 13,874,759.28</b>	<b>46.42%</b>			
<b>SNAP</b>	<b>\$ 13,129,536.00</b>	<b>\$ 891,741.00</b>	<b>\$ 5,604,945.00</b>	<b>42.69%</b>	<b>8,679</b>	<b>7,747</b>	<b>7,858</b>
SNAP -PA	\$ 725,004.00	\$ 53,998.00	\$ 330,734.00	45.62%	409	356	352
SNAP-NPA	\$ 12,404,532.00	\$ 837,743.00	\$ 5,274,211.00	42.52%	8,270	7,391	7,506
<b>CHILD SUPPORT</b>	<b>\$ 5,739,552.00</b>	<b>\$ 444,433.67</b>	<b>\$ 3,200,111.91</b>	<b>55.76%</b>	<b>3,020</b>	<b>2,941</b>	<b>2,930</b>
Child Support - Current Assistance	\$ 203,196.00	\$ 15,190.61	\$ 93,689.61	46.11%	435	384	388
Child Support - Former Assistance	\$ 887,424.00	\$ 68,740.71	\$ 383,027.84	43.16%	971	970	959
Child Support - Never Assistance	\$ 4,648,932.00	\$ 360,502.35	\$ 2,723,394.46	58.58%	1,614	1,587	1,583

RESOLUTION NO. SS-1

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT  
WITH AAE INVESTMENT dba ALMAZAR CONSULTING**

**WHEREAS**, the Department of Social Services is facilitating training for department staff on providing Trauma Informed Care on September 6, 2016; and

**WHEREAS**, this training is being sponsored by a communitywide collaborative of the following agencies: Oneida City School District, Madison County Children's Advocacy Center, Liberty Resources, Community Action Partnership, BRiDGES, Colgate University and DSS; each of which are providing various resources for the event; and

**WHEREAS**, the Department of Social Services will retain Almazar Consulting to conduct said training; and

**WHEREAS**, previous training by Almazar Consulting received great reviews by attending Social Services staff; and

**WHEREAS**, the cost to the department of said training is \$2,000 to train at least 35 staff members; and

**WHEREAS**, funds for this program are appropriated in the 2016 departmental budget and are reimbursed through the use of training funds with an approximate reimbursement rate of 65 percent; and

**WHEREAS**, this agreement has been reviewed and approved by the Health and Human Services Committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with AAE Investment dba Almazar Consulting in the form as is on file with the Clerk of the Board.

DATED: August 9, 2016

---

Alexander R. Stepanski, Chairman  
Health and Human Services Committee

RESOLUTION NO. PH-1

**AUTHORIZING ATTENDANCE AT AN OUT-OF-STATE CONFERENCE  
(Public Health)**

**WHEREAS**, the CDC Individual Water Grant is holding a Grantee meeting in Atlanta, GA from September 20-23, 2016 and all Grantees are required to attend; and

**WHEREAS**, Eric Faisst, Public Health Director requested that Geoffrey Snyder, Environmental Health Director and Michael Young, Environmental Health Specialist attend said conference to fulfill this grant requirement for the Individual Water System project; and

**WHEREAS**, all expenses will be fully funded by the CDC Individual Water Supply Grant; and

**WHEREAS**, this request has been reviewed and approved by the Health and Human Services Committee and the Government Operations Committee,

**NOW, THEREFORE BE IT RESOLVED** that Geoffrey Snyder and Michael Young be and hereby are authorized to attend said conference.

DATED: August 9, 2016

---

Daniel S. Degear, Chairman  
Government Operations Committee