

RESOLUTION NO. 1

**REVISING THE COUNTY'S MANAGEMENT SALARY PLAN
AND ADOPTING A NEW APPENDIX A AND APPENDIX B**

WHEREAS, the current Management Salary Plan was originally adopted by the Board of Supervisors by Resolution No. 163 of 1989, and has been periodically revised by Board resolutions since its adoption; and

WHEREAS, the Madison County Board of Supervisors by Resolution No. 173 of 2014 authorized Public Sector HR Consultants L.L.C to conduct a compensation study of the Management Salary Plan; and

WHEREAS, the Government Operations Committee reviewed the recommendations of said consultant, and after extensive review, recommend the following changes to the Management Salary Plan to the Board of Supervisors for adoption effective January 1, 2015,

NOW, THEREFORE, BE IT RESOLVED that the County's Management Salary Plan be amended as attached; and

BE IT FURTHER RESOLVED that the grades and salary ranges in Appendix A and Appendix B of the current plan are hereby abolished effective January 1, 2015; and

BE IT FURTHER RESOLVED that the new Appendix A – Position/Grade Analysis and Appendix B – Salary Schedule are hereby adopted effective January 1, 2015.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

**MADISON COUNTY
MANAGEMENT SALARY PLAN**

I. INTRODUCTION

The Madison County Management Salary Plan has been designed to achieve the following major objectives:

1. To provide a system to establish salaries for the County's managerial and confidential employees in a consistent and fair manner, free from favoritism, partiality, or discrimination for improper reasons.
2. To insure equal salary levels for comparable work as determined by an objective point-factor analysis of each job title and prevailing levels of pay for all job titles within the area labor market, as appropriate.
3. To attract and retain competent managerial personnel.
4. To allow the County to achieve maximum return for its salary expenditures through the efficient use of public funds.

II. KEY ELEMENTS OF THE SALARY PLAN

The salary plan for management job titles consists of thirteen salary grades. Grade allocations for these titles are found in Appendix A. Each job title is assigned to a salary grade based upon labor market data and the relative worth of the position as determined by an objective point-factor analysis.

Hiring salary ranges are listed in Appendix B. Each salary range includes sixteen (16) steps.

The minimum hiring salary (step A) represents the lowest salary the County would pay to a candidate qualified to hold the job in question.

The maximum hiring salary (step F) represents the highest salary the County is willing to pay to a candidate qualified to hold the job in question.

After hire, an employee will receive increases in accordance with the plan. Any new salary after hire is not intended to be placed at any particular step in their grade or fall within a specific range. There can be a wide dispersion of actual salaries within a specific grade.

III. PRIMARY ADMINISTRATIVE RESPONSIBILITIES

Budget Officer and Finance, Ways and Means Committee

1. Recommends the total salary appropriations during the preparation of the tentative budget for the County.

Department of Personnel/Civil Service

1. Prepares salary comparability data for the Government Operations Committee as required or requested.
2. Coordinates flow of salary program.
3. Ensures consistency and control of program are maintained.
4. Recommend revisions to the salary grade plan as economic conditions in the community change.
5. Evaluate program effectiveness.

County Administrator

(Legislative Committees in the absence of a County Administrator)

1. Meet with Department Heads by March 31 each year to discuss and submit performance appraisals for the purpose of the salary increase.
2. Review and submit the performance appraisals of Department Heads by March 31 each year for the purpose of salary increases.

Government Operations Committee

1. Reviews salary recommendations of the County Administrator/legislative committees.
2. Makes final salary recommendations for submission to the full Board of Supervisors, after consultation with the Finance, Ways and Means Committee regarding salary recommendations.
3. Notifies department heads and legislative committees of final salary recommendations that will be submitted to the Board.
4. Reviews the salary plan at least annually and makes recommendations for necessary revisions to the full Board, after consultation with Finance, Ways and Means Committee regarding the specific recommended revisions.

Chairperson of the Board

1. Ensures the timely facilitation of the process outlined above in accordance with the duties assigned to the Chairperson of the Board in Rule 30 of the Rules of the Board of Supervisors.
2. As necessary, appoints a Management Salary Task Force, or the like to assist in the evaluation of the program.

Board of Supervisors

1. Acts upon the final salary recommendations of the Government Operations Committee after that committee's consultation with the Finance, Ways and Means Committee.
2. Revises the salary plan as conditions warrant upon the recommendation of the Government Operations and Finance, Ways and Means Committees.

IV. PROCEDURE AND TIMETABLE FOR ANNUAL SALARY INCREASES

1. At a committee meeting each August, the County Administrator/Administrative Assistant to the Chairman of the Board, Budget Officer, Finance, Ways and Means Committee, the Personnel Officer and the Government Operations Committee will meet to discuss overall salary expenditure guidelines with respect to the County's annual operating budget for the following year.
2. At a committee meeting in August, the Government Operations Committee in consultation with the Finance, Ways and Means Committee will recommend the salary increase.
3. The Personnel Department will develop the management salary resolution and local law for review by the Government Operations Committee during annual session.
4. The Government Operations Committee will introduce the management salary resolution and local law during annual session for action by the full Board to be effective on January 1 of the following calendar year.
5. Each year, the Government Operations Committee will recommend increasing the schedule of salaries in Appendix B.

6. The Department of Personnel/Civil Service will conduct salary surveys and provide assistance to the Board of Supervisors throughout the annual salary process as required.

V. ADMINISTRATIVE GUIDELINES

1. The salary grade plan for managerial and confidential positions is set forth in Appendix A included herein.
2. The Department of Personnel/Civil Service will be responsible for recommending salary grade allocations to the Government Operations Committee for recommendation to the Board of Supervisors based on labor market data, point factor evaluations, and other economic indicators, where applicable.
3. Promoted and new managerial and confidential employees will normally be paid a starting salary between step "A" and step "F" of the applicable salary range. The Personnel Officer will recommend a salary to the Government Operations Committee. A promoted employee shall receive an increase of at least five percent (5%) above their projected annual salary in their former title. For new Department Head employees, the County Administrator/Administrative Assistant to the Chairman and the Personnel Officer will recommend a salary to the Government Operations Committee.
4. The Department of Personnel/Civil Service will make salary recommendations for consideration of the Government Operations Committee for recommendation to the Board of Supervisors with respect to the treatment of organizational promotions, reclassifications, reallocations, and identified salary inequities. Either individual Department Heads or their legislative committee may present such issues to the Department of Personnel/Civil Service for review and recommendation.
5. Reallocation (i.e., the movement of a position from one pay grade to another with no job title change) will be considered only in situations where the nature of the position has been changed significantly or when the comparable external job market has experienced a period of rapid salary growth.
6. In accordance with New York State Election Law Section 3-208, each Election Commissioner in the county shall receive an equal, annual salary fixed by the Board of Supervisors.

APPENDIX A
Position/Grade Analysis
By Title

Grade 3	Administrative Assistant to the County Attorney Administrative Assistant to the District Attorney Senior Election Clerk
Grade 4	Confidential Secretary to Board of Supervisors Confidential Secretary to Commissioner, Social Services Confidential Secretary to County Attorney Confidential Secretary to District Attorney Confidential Secretary to Mental Health Director Confidential Secretary to Public Health Director Confidential Secretary to Sheriff Payroll Specialist Personnel Associate
Grade 5	County Fire Coordinator County Historian Criminal Investigator Deputy Elections Commissioner Director of Weights and Measures Executive Assistant to the County Administrator Records Management Coordinator Recycling Coordinator Supervisor of Central Services Traffic Safety Coordinator
Grade 6	Assistant Director of Administrative Services Deputy County Clerk Director Veterans Service Agency Labor Relations Technician Municipal Personnel Technician II Payroll Manager
Grade 7	Assistant E911 Director Assistant Director of Environmental Health Corrections Lieutenant County Fire Coordinator/Director of Emergency Preparedness County Youth Bureau Director Director of Financial Assistance Elections Commissioner Highway Operations Manager Landfill Operations Manager
Grade 8	2 nd Assistant County Attorney 4 th Assistant District Attorney 5 th Assistant District Attorney Assistant Director of Planning Assistant District Attorney – Fraud Prevention (PT)

	Building Maintenance Supervisor Child Advocacy Center Director Clerk to the Board of Supervisors Corrections Captain Deputy County Treasurer Deputy Director for Administrative Services Director of Administrative Services Director of Children with Special Needs Program Purchasing Agent Social Services Attorney II Workforce Development Supervisor
Grade 9	2 nd Assistant District Attorney Assistant District Attorney – DWI County Clerk Deputy Commissioner for Administrative Services Deputy Commissioner for Family Services Deputy Commissioner for Financial Assistance Deputy County Highway Superintendent Deputy Sheriff Captain Director Community Health Services Director of Emergency Management Services Director of Environmental Health Director of Labor Relations Director Real Property Tax Services E911 Director
Grade 10	1 st Assistant County Attorney County Planning Director Director of Solid Waste Management Personnel Officer Probation Director II Supervising Social Services Attorney Undersheriff
Grade 11	1 st Assistant District Attorney Commissioner of Social Services County Highway Superintendent County Sheriff County Treasurer Director of Community Mental Health Services Public Health Director
Grade 12	County Attorney
Grade 13	County Administrator

APPENDIX B																																
GRADE	A		B		C		D		E		F		G		H		I		J		K		L		M		N		O		P	
	MINIMUM HIRE RATE	1 YR ANNIV	2 YR ANNIV	3 YR ANNIV	4 YR ANNIV	MIDPOINT 5-7 YRS	YEARS 8-9	YEARS 10-11	YEARS 12-13	YEARS 14-15	YEARS 16-17	YEARS 18-20	YEARS 21-23	YEARS 24-26	YEARS 26-29	MAX 30+																
3	\$27,658	\$28,565	\$29,501	\$30,469	\$31,467	\$32,498	\$32,982	\$33,466	\$33,951	\$34,435	\$34,919	\$35,403	\$35,887	\$36,371	\$36,855	\$37,339																
4	\$31,807	\$32,849	\$33,926	\$35,038	\$36,187	\$37,374	\$37,930	\$38,486	\$39,043	\$39,599	\$40,155	\$40,712	\$41,268	\$41,824	\$42,380	\$42,940																
5	\$36,578	\$37,778	\$39,016	\$40,295	\$41,616	\$42,979	\$43,619	\$44,259	\$44,899	\$45,538	\$46,178	\$46,818	\$47,457	\$48,097	\$48,737	\$49,380																
6	\$42,065	\$43,444	\$44,868	\$46,339	\$47,858	\$49,426	\$50,163	\$50,899	\$51,635	\$52,371	\$53,108	\$53,844	\$54,580	\$55,317	\$56,053	\$56,787																
7	\$47,113	\$48,657	\$50,252	\$51,899	\$53,601	\$55,357	\$56,182	\$57,007	\$57,832	\$58,656	\$59,481	\$60,306	\$61,131	\$61,956	\$62,780	\$63,602																
8	\$52,766	\$54,496	\$56,282	\$58,127	\$60,032	\$62,000	\$62,924	\$63,847	\$64,771	\$65,694	\$66,618	\$67,541	\$68,464	\$69,388	\$70,311	\$71,235																
9	\$59,098	\$61,035	\$63,036	\$65,103	\$67,237	\$69,441	\$70,475	\$71,509	\$72,544	\$73,578	\$74,612	\$75,646	\$76,681	\$77,715	\$78,749	\$79,783																
10	\$66,189	\$68,359	\$70,600	\$72,915	\$75,305	\$77,773	\$78,931	\$80,090	\$81,248	\$82,406	\$83,565	\$84,723	\$85,882	\$87,040	\$88,198	\$89,357																
11	\$74,132	\$76,562	\$79,072	\$81,664	\$84,342	\$87,106	\$88,404	\$89,701	\$90,999	\$92,297	\$93,595	\$94,892	\$96,190	\$97,488	\$98,785	\$100,079																
12	\$83,029	\$85,571	\$88,562	\$91,465	\$94,463	\$97,559	\$99,012	\$100,465	\$101,919	\$103,372	\$104,825	\$106,279	\$107,732	\$109,185	\$110,638	\$112,089																
13	\$92,992	\$96,041	\$99,189	\$102,441	\$105,799	\$109,265	\$110,893	\$112,520	\$114,147	\$115,774	\$117,401	\$119,029	\$120,656	\$122,283	\$123,910	\$125,539																

Structure represents 2 years at Steps G through K and 3 years at Steps L through O

RESOLUTION NO. 2

**ESTABLISHING THE SALARIES OF COUNTY OFFICERS AND
MANAGERIAL/CONFIDENTIAL EMPLOYEES FOR 2015**

RESOLVED, that commencing January 1, 2015, the following salaries shall be paid to County officers and managerial/confidential employees in biweekly payments by the County Treasurer.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

<u>TITLE</u>	<u>2015 Salary</u>
Coroner	\$4,350
Deputy Coroner	\$4,350
Deputy Coroner	\$6,400
Deputy Coroner	\$6,600
Recycling Coordinator	\$17,103
County Historian	\$22,195
Supervisor of Central Services	\$26,468
Clerk to the Board of Supervisors	\$30,000
Recycling Coordinator	\$30,620
Administrative Assistant to the County Attorney	\$31,467
Confidential Secretary to the Public Health Director	\$33,073
Administrative Assistant to the District Attorney	\$34,337
Fourth Assistant District Attorney	\$35,529
Fifth Assistant District Attorney	\$36,019
Payroll Specialist	\$36,187
Deputy Elections Commissioner	\$36,578
Confidential Secretary to the Director of Community Mental Health Services	\$37,374
Personnel Associate	\$37,374
Personnel Associate	\$37,374
Payroll Specialist	\$37,374
Confidential Secretary to County Attorney	\$38,138
Deputy Elections Commissioner	\$39,016
Confidential Secretary to Commissioner of Social Services	\$39,599
Confidential Secretary to Board of Supervisors	\$40,712
Confidential Secretary to Sheriff	\$41,620
Executive Assistant to the County Administrator	\$41,819
Records Management Coordinator	\$42,979
Director of Weights and Measures	\$43,115
Deputy County Clerk	\$46,533

Assistant Director of Administrative Services	\$46,533
Confidential Secretary to District Attorney	\$47,842
Payroll Manager	\$47,858
Personnel Technician II	\$49,426
Deputy County Clerk	\$50,163
Assistant Director of Administrative Services	\$50,163
Labor Relations Technician	\$51,954
Director of Veterans Service Agency	\$53,108
Landfill Operations Manager	\$53,601
2nd Assistant County Attorney	\$53,680
Director of Financial Assistance	\$53,744
Assistant District Attorney - DWI Program	\$53,789
Director of Financial Assistance	\$55,357
Assistant Director of Environmental Health	\$55,357
Corrections Lieutenant	\$55,357
Assistant E911 Director	\$55,857
Deputy County Treasurer	\$56,282
Assistant Director of Planning	\$56,282
Workforce Development Supervisor	\$56,391
Fire Coord/Emergency Preparedness Director	\$56,613
Corrections Lieutenant	\$57,007
Purchasing Agent	\$57,969
First Assistant County Attorney	\$58,027
Highway Operations Manager	\$58,693
Director of Children With Special Needs Program	\$60,032
Corrections Captain	\$60,032
Youth Bureau Director	\$60,306
Child Advocacy Center Director	\$62,000
Social Services Attorney II	\$62,924
Deputy County Treasurer	\$62,924

Director of Administrative Services	\$63,847
Director of Administrative Services	\$64,771
Director of Administrative Services	\$65,099
Deputy Sheriff Captain	\$65,342
Deputy Director for Administrative Services	\$66,236
Director of Labor Relations	\$67,237
Second Assistant District Attorney	\$69,441
Deputy Commissioner for Financial Assistance	\$69,441
Deputy County Highway Superintendent	\$69,441
Director of Community Health Services	\$69,441
Building Maintenance Supervisor	\$70,268
Deputy Commissioner for Family Services	\$71,509
Probation Director II	\$72,967
Deputy Commissioner for Administrative Services	\$73,578
E911 Director	\$74,612
Undersheriff	\$75,476
Director of Environmental Health	\$75,646
Planning Director	\$78,201
Director of Community Mental Health Services	\$78,689
Supervising Social Services Attorney	\$81,248
Director of Solid Waste Management	\$87,040
First Assistant District Attorney	\$91,413
County Administrator	\$109,989
County Attorney	\$139,540

RESOLUTION NO. 3

**ACKNOWLEDGING INTRODUCTION OF PROPOSED LOCAL LAW NO. 4
FOR THE YEAR 2014 AND CALLING FOR A PUBLIC HEARING**

WHEREAS, Supervisor Degear has duly authorized proposed Local Law No. 4 for the year 2014, fixing the salaries of certain County Officials for the year 2015; and

WHEREAS, a copy of said proposed local law has been furnished to each Supervisor;

NOW, THEREFORE BE IT RESOLVED, that a public hearing be held on the proposed local law in the Chambers of the Board of Supervisors at the Madison County Office Building on January 6, 2015 at 2:15 p.m., or as soon as possible thereafter; and

BE IT FURTHER RESOLVED, that the Clerk of the Board duly publish a notice of this hearing in the official newspapers of the County at least five days prior to the scheduled hearing.

DATED: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

**LOCAL LAW FIXING THE SALARIES OF
CERTAIN COUNTY OFFICIALS FOR 2015**

Be it enacted by the Board of Supervisors of the County of Madison as follows:

Section 1. The annual salaries of the following County officials are fixed as follows commencing January 1, 2015:

	<u>1/1/2015</u>
Madison County Commissioner of Social Services	\$89,701
Madison County Public Health Director	\$89,606
Madison County Treasurer	\$88,404
Madison County Sheriff	\$88,404
Madison County Highway Superintendent	\$87,106
Madison County Personnel Officer	\$77,773
Madison County Real Property Tax Services Director	\$64,580
Madison County Clerk	\$61,035
Madison County Election Commissioner	\$57,007
Madison County Election Commissioner	\$57,007

Section 2. This local law is adopted subject to permissive referendum as provided in Section 24 of Municipal Home Rule Law.

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. 4

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
WITH THOMSON REUTERS (GRC) INC.**

WHEREAS, the County requires that employees participate in certain training programs; and

WHEREAS, the need for live, in-person, training has been diminished with technological advancements; and

WHEREAS, non-discrimination, workplace violence prevention, employee safety and various other training programs can be completed in a manner that is more efficient for County employees; and

WHEREAS, Thomson Reuters (Grc) Inc. will provide a web-based platform for County employees to complete training requirements; and

WHEREAS, Thomson Reuters (Grc) Inc. has provided a rate of \$9,000 for 500 employee subscriptions and each additional subscription in excess of 500 charged at an annual rate of \$18 per subscription; and

WHEREAS, a one-time only fee of \$535 for implementation services is an additional expense associated with this contract,

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board be, and hereby is, authorized to execute the agreement with Thomson Reuters (Grc) Inc., as is on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. 5

**ENDING THE PAYMENT OF STIPENDS FOR CERTAIN
MANAGEMENT EMPLOYEES**

WHEREAS, certain Management employees receive stipends funded by grant awards; and

WHEREAS, the grants funding the stipends listed below do not run on a calendar year:

First Assistant District Attorney – Aid to Prosecution Stipend -	\$16,175
Second Assistant District Attorney – Aid to Prosecution Stipend -	\$ 6,600
Fourth Assistant District Attorney – Aid to Prosecution Stipend -	\$ 2,475
Confidential Secretary to the DA – Aid to Prosecution Stipend -	\$ 3,950
Child Advocacy Center Director – Child Fatality Review Team Stipend -	\$ 3,000

WHEREAS, in accordance with the recommendation of Public Sector HR Consultants, LLC, who recently conducted a management salary study for the County, the Government Operations Committee recommends that these monies be added to the employee's base salary effective January 1, 2015 and no longer be paid as stipends,

NOW, THEREFORE BE IT RESOLVED that the bi-weekly payment of the stipends for the First Assistant District Attorney, Second Assistant District Attorney, Fourth Assistant District Attorney, Confidential Secretary to the District Attorney and the Child Advocacy Center Director be abolished effective December 31, 2014.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. 6

**AUTHORIZING THE RENEWAL OF AN
AGREEMENT WITH LIFETIME BENEFIT SOLUTIONS
FOR DENTAL ADMINISTRATION SERVICES**

WHEREAS, the County provides dental insurance for its eligible employees and their eligible dependents; and

WHEREAS, the employee dental program is a self-funded program; and

WHEREAS, Lifetime Benefit Solutions has effectively provided the County with administrative services for the dental plan for fiscal years 2007 through 2014 at a cost of \$2.50 per subscriber per month; and

WHEREAS, Lifetime Benefit Solutions has proposed to provide these services at a cost of \$2.50 per subscriber per month from January 1, 2015 through June 30, 2015, with an increase to \$2.62 per subscriber per month from July 1, 2015 through December 31, 2015; and

WHEREAS, based on the approximately 425 subscribers currently enrolled in the dental plan, it is estimated the increase in administrative fees will amount to \$306 in 2015.

NOW, THEREFORE, BE IT RESOLVED that the County's agreement with Lifetime Benefit Solutions be, and hereby is, renewed for the period of January 1, 2015 through December 31, 2015.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. 7

RENEWING A STIPEND FOR THE COUNTY ADMINISTRATOR

WHEREAS, the County Administrator was assigned administrative oversight for the Information Technology Department and direct supervision of its staff by Board of Supervisor Resolution No. 156 of 2011; and

WHEREAS, the Government Operations Committee recommends that a stipend be provided to the County Administrator for these duties and responsibilities; and

WHEREAS, said stipend shall cease upon the appointment of an Information Technology Director,

NOW THEREFORE BE IT RESOLVED, that Mark Scimone, County Administrator shall receive a 2015 stipend of \$5,000 for these additional duties, paid on a biweekly basis effective January 1, 2015.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. 8

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT

WHEREAS, Madison County is frequently impacted by New York State and Federal mandates through legislation, regulations and executive decisions; and

WHEREAS, Madison County is highly dependent on and impacted by budget actions at the State and Federal level; and

WHEREAS, the County is committed to assessing these impacts in a proactive way; and

WHEREAS, the County is not able to continuously monitor proposed legislation and measures affecting the County budget that may be considered by State and Federal officials or agencies; and

WHEREAS, the County currently has a contract with Ryan Moses of Park Strategies, to provide legislative consulting services; and

WHEREAS, Park Strategies of New York, New York maintains offices and staff resources within Albany, NY and Washington, DC that are engaged, full-time, in monitoring legislative and regulatory matters being contemplated by legislative and executive agencies; and

WHEREAS, Park Strategies possesses special consultant expertise in analyzing the full impact of and addressing these legislative, budgetary and regulatory matters and addressing them in their formative stage; and

WHEREAS, after review, the Government Operations Committee recommends that the County enter into an agreement with Park Strategies to provide legislative consulting services in which Ryan Moses will be the lead contact; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and hereby is authorized to enter into an agreement effective January 1, 2015 – December 31, 2015, at a fee not to exceed \$60,000 for the year, as evidenced in the form as is on file with the Clerk to the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. 9

**INCREASING PER VISIT RATE FOR
TEACHERS OF THE SPEECH AND HEARING IMPAIRED**

WHEREAS, the Public Health Department employs Teachers of Speech and Hearing Impaired to provide services for the County's Preschool and Early Intervention Programs; and

WHEREAS, the current pay rate of \$40/visit has not increased since 1999; and

WHEREAS, the responsibilities of these positions continue to increase due to State requirements; and

WHEREAS, the Public Health Director has recommended that the current pay rate of \$40/visit be increased to \$45/visit in order to maximize recruitment and retention efforts; and

WHEREAS, the Health and Human Services Committee and the Government Operations Committee have reviewed and recommend said increase,

NOW, THEREFORE BE IT RESOLVED, that the rate of pay for Teachers of Speech and Hearing Impaired be increased to \$45/visit effective January 1, 2015.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operation Committee

RESOLUTION NO. 10

**AUTHORIZING CHAIRMAN TO MODIFY AN
AGREEMENT WITH TYLER TECHNOLOGIES**

WHEREAS, Madison County entered into an agreement with Tyler Technologies to utilize a cloud hosted Enterprise Resource Planning (ERP) System; and

WHEREAS, the cloud hosted solution has not met the needs of the County due to issues connecting with computers on the State network and unanticipated maintenance issues that the County Information Technology staff have had to continuously troubleshoot and rectify; and

WHEREAS, the Information Technology Department recommends hosting the ERP software onsite and anticipates saving staff resources by making this change; and

WHEREAS, the onsite hosted system will be backed up offsite, out-of-county, through our disaster recovery initiative to be implemented early next year; and

WHEREAS, the agreement with Tyler Technologies for the cloud based system was for a period of seven (7) years; the first year estimated cost was \$267,376, and the estimated annual cost for the next six (6) years was \$218,496 per year which would need to be renewed going forward at approximately the same rate or higher as long as we were utilizing the software; and

WHEREAS, the modified agreement with Tyler Technologies, which includes a County hosted solution, will have an initial annual cost of \$398,842 with an estimated annual maintenance cost of \$78,311; and

WHEREAS, the County will also receive a one-time credit in 2015 of \$62,803 for licenses already purchased; and

WHEREAS, this change will result in significant long term savings for the County since the difference of the annual maintenance costs will be approximately \$140,185, and

WHEREAS, by year seven the cumulative savings will be approximately \$505,071; and

WHEREAS, funds to modify this agreement are included in the 2015 adopted budget; and

WHEREAS, the term of this agreement shall be for one year commencing January 1, 2015; and

WHEREAS, the modified agreement with Tyler Technologies has been reviewed and approved by the Government Operations Committee and the Finance, Ways and Means Committee.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be, and hereby is, authorized to modify the agreement with Tyler Technologies for a self-hosted ERP System, as is on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 11

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AGREEMENTS
WITH PUBLIC HEALTH DEPARTMENT CONTRACTORS**

WHEREAS, the Public Health Department operates a Maternal Child Health Services Program, a Diagnostic and Treatment Center, Lead Poisoning Prevent Program, Preschool Program and the Environmental Health Program; and

WHEREAS, due to the variety of these programs, a number of specialized services are provided to County residents; and

WHEREAS, both the Board of Health and the Public Health Services Committee feel it most expeditious to enter into agreements with independent contractors for these services; and

WHEREAS, the cost of said services is reimbursed through patient billing and/or Article 6 funding:

INDIVIDUAL CONTRACTORS

	<u>2014</u>	<u>2015</u>
Infectious Disease Associates	125.00/hour	125.00/hour
Seelan Newton, Medical Consultant	125.00/hour	125.00/hour

AGENCY AGREEMENTS

	<u>2014</u>	<u>2015</u>
Planned Parenthood		
STD Diagnosis and Treatment	150.00/Client	150.00/Client
HIV/HCV Testing	25.00/client	25.00/client
Immunizations max. 2	25.00/visit	25.00/vaccine
Oneida Healthcare	various labs on Schedule A – 40% discount	
O'Brien & Gere		
Principal Engineer	160.00/hour	160.00/Hour
Senior Engineer	100.00/hour	100.00/Hour
Engineer	85.00/hour	85.00/Hour
CHA Consulting		
Principal Engineer	180.00/hour	180.00/hour
Senior Engineer	120.00/hour	120.00/hour
Engineer	100.00/hour	100.00/hour
MRB Group		
Vice President		\$135/hour
Project Manager		\$135/hour
Civil Engineer II		\$ 95/hour
Civil Engineer III		\$105/hour
Administrative Assistant		\$ 55/hour
A&P Water Testing		
Total Coliform Analysis	22.00/Sample	22.00/sample
Life Science Laboratories		
Trihalomethanes	\$ 40/sample	\$ 40/sample
HAA5	\$100/sample	\$100/sample
Nitrate	\$ 15/sample	\$ 15/sample
Total coliform	\$ 20/sample	\$ 20/sample

	<u>2014</u>	<u>2015</u>
McGuinness and Associates	550.00/month 100.00/hour	550.00/month 100.00/hour
EcoSpect		
Certified Lead Assessor With XRF per dwelling unit	525.00/unit	525.00/unit
Per dwelling(multiple dwellings per day)	410.00/unit	410.00/unit
Supply EPA Certified Lead Inspector with XRF	100.00/hour	100.00/hour
Schneider Laboratories Global		
Lead Analysis of dust and soil		
24 hours	5.10/sample	5.10/sample
48 hours	4.85/sample	4.85/sample
72 hours	4.80/sample	4.80/sample

Rabies Program

Cazenovia Animal Hospital
Chittenango Animal Hospital
Hamilton Animal Hospital
Oneida Animal Hospital
Upstate Animal Hospital
Village Veterinary Hospital

	<u>2014</u>	<u>2015</u>
Euthanasia of a domestic animal (dog, cat, ferret)	\$25.00	\$25.00
Euthanasia of a large farm animal	\$55.00	\$55.00
Euthanasia of a wild animal (rabies vector species, excluding bats)	\$40.00	\$40.00
Specimen preparation, domestic animal (dog, cat, ferret)	\$45.00	\$45.00
Specimen preparation, large farm animal	\$75.00	\$75.00
Specimen preparation, wild animal (excluding bats)	\$45.00	\$45.00
Specimen packaging & submittal forms	\$15.00	\$15.00
Disposal of remains, cremation of animal body < 49 lbs.	\$45.00	\$45.00
Disposal of remains, cremation of animal body ≥ 50 lbs.	\$65.00	\$65.00

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into agreements with all contractors effective January 1, 2015 through December 31, 2015, as is on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into agreements with providers of specialized services, as needed, according to the Public Health Director, with the approval of the Public Health Services Committee, as long as the contract for similar services is unchanged.

Dated: December 22, 2014

Alexander Stepanski, Chairman
Health & Human Services Committee

RESOLUTION NO. 12

AUTHORIZING AGREEMENT EXTENSION FOR DOG SHELTER SERVICES

WHEREAS, the Health and Human Services Committee has made the recommendation for the County to renew its agreement with Wanderer's Rest Humane Association for dog shelter and population control services; and

WHEREAS, Wanderer's Rest Humane Association possesses the facilities necessary for meeting the sheltering need's of those municipalities in Madison County responsible for such provisions as mandated by Article 7 of New York State Agriculture and Markets Law; and

WHEREAS, Wanderer's Rest Humane Association further possesses the special skills, experience and capability to implement and provide low-cost spay-neuter services, and the outreach and promotion of such services that constitute an Animal Population Control Program as described by the aforementioned Article 7 of NYS Agriculture and Market's Law; and

WHEREAS, the agreement will cover the period of January 1, 2015 through December 31, 2015 in the amount of \$ 95,920.00;

NOW, THEREFORE BE IT RESOLVED, that The Chairman of The Board of Supervisors be and is hereby authorized to sign said agreement with Wanderer's Rest Humane Association, a copy of which is on file with The Clerk of The Board of Supervisors.

Dated: December 22, 2014

Alexander Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. 13

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

WHEREAS, Madison County Public Health Department accepted the grant renewal of the Children with Special Health Care Needs budget and work plan for the period of October 1, 2014 –September 30, 2015 by Resolution # 434-14 on December 5, 2014; and

WHEREAS, the New York State Department of Health has awarded a cost of living adjustment (COLA) of \$793 to be expended between April 1, 2014 and March 31, 2015; and

WHEREAS, these funds will be used for expenditures associated with the recruitment and retention of staff or other critical non-personal service costs as well as non-personal services to accomplish the goals of the grant; and

WHEREAS, the Health and Human Services Committee supports the Health Department's involvement in this initiative;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors hereby approves this resolution; and

BE IT FURTHER RESOLVED, that the 2014 Adopted County Budget be modified as follows:

Public Health Department

A2961 Early Intervention

Expense

	<u>From</u>	<u>To</u>
A2961.4103 CSHCN Grant Expense	\$ 4,613	<u>\$5406</u>
Control Total		<u>\$ 793</u>

Revenue

A4489.1020 Federal Grant CSHCN Grant	<u>\$24,353</u>	<u>\$25,146</u>
Control Total		<u>\$ 793</u>

Dated: December 22, 2014

Alexander Stepanski, Chairman
Health and Human Services Committee

John A. Reinhardt, Chairman
Finance Ways and Means Committee

RESOLUTION NO. 14

AUTHORIZING THE CHAIRMAN TO RENEW A SOFTWARE MAINTENANCE AGREEMENT WITH INFORMATION MANAGEMENT ASSOCIATES, INC.

WHEREAS, it is necessary to renew a software maintenance agreement with Information Management Associates, Inc., for the care and annual upgrade of the information software that is used by the Mental Health Department; and

WHEREAS, the maintenance agreement is for the year 2015 in the amount not to exceed \$55,870 (including software licensures (40); IMA Rx – electronic prescription services(5); Wiley books (40) and associated fees) and represents a 5% increase from the 2014 contract period; and

WHEREAS, this agreement has been reviewed and approved by the Health and Human Services Committee;

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Information Management Associates, Inc., in the form as is on file with the Clerk of the Board.

Dated: December 22, 2014

Alexander Stepanski, Chairman
Health and Human Services Committee

RESOLUTION NO. 15

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
FOR MENTAL HEALTH CONSULTATION SERVICES**

WHEREAS, the County Mental Health Department is required to provide mental health consultation for certain of its clients; and

WHEREAS, from time to time, these services need to be provided on a part-time contractual basis; and

WHEREAS, the 2015 Mental Health budget provides funds for the provision of mental health consultation services;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman be hereby authorized to enter into an agreement, a copy of which is on file with the Clerk of the Board of Supervisors, with Eleanor M. Byrne, LMSW, for the provision mental health consultation to the Mental Health Department at an hourly rate of \$40.00 for services, said rate to be effective January 1, 2015 through December 31, 2015.

Dated: December 22, 2014

Alexander Stepanski Chairman
Health and Human Services Committee

RESOLUTION NO. 16

APPOINTING MEMBERS OF THE COMMUNITY SERVICES BOARD

WHEREAS, the Madison County Board of Supervisors must approve the appointment of the members of the Community Services Board which oversees the Madison County Mental Health Department and related outside agencies; and

WHEREAS, there are two vacancies on the board; and

WHEREAS, the Membership Committee has favorably reviewed applications for membership from qualified individuals and has voted in favor of their appointments; and

WHEREAS, the Health & Human Services Committee has reviewed these applications and has recommended they be appointed by the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED, that the following individuals shall be appointed to the Community Services Board:

<u>Name</u>	<u>Address</u>	<u>Term</u>
Robert J. Kohlbrenner, Ph.D.	2413 Black Point Rd., Canastota, NY 13032	1/1/15 - 12/31/18
Melinda Hathaway, LCSW-R	2165 Crumb Hill Rd., DeRuyter, NY 13052	1/1/15 - 12/31/16

Dated: December 22, 2014

Alexander Stepanski, Chairman
Health & Human Services Committee

RESOLUTION NO. 17

**APPOINTING MEMBERS TO
THE MADISON COUNTY YOUTH BOARD**

WHEREAS, the Madison County Board of Supervisors must approve the appointment of members to the Madison County Youth Board, which acts as a community advisory board to the Madison County Youth Bureau; and

WHEREAS, the following individuals have been recommended by the membership of the Madison County Youth Board for appointment to the Youth Board and have been approved by the Health and Human Services Committee;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors do hereby appoint **Donna Cashman**, 1427 Salt Springs Rd, Chittenango; **Bobbi Jo Hannan**, Box 1466, Cazenovia College, Cazenovia; **Carol Musacchio**, 3544 Carter Road, Canastota; **JoAnn Perkins**, 7591 Bridgeport Kirkville Rd., Kirkville; **Sharon Taylor**, 246 East Grove Street, Oneida and **Cole Jackson**, 8746 Bridgeport Kirkville Rd, Kirkville to the Madison County Youth Board for a term commencing on January 1, 2015 and expiring on December 31, 2016.

Dated: December 22, 2014

Alexander Stepanski, Chairman
Health & Human Services Committee

RESOLUTION NO. 18

**AUTHORIZING THE CHAIRMAN TO AMEND AGREEMENT
WITH ONONDAGA COUNTY FOR AUTOPSY SERVICES**

WHEREAS, the Madison County Coroner's office must contract out for autopsy services; and

WHEREAS, the Onondaga County Medical Examiner's Office can provide the services needed; and

WHEREAS, the Onondaga County Medical Examiner's Office will provide 70 autopsies for Eighty Thousand Dollars (\$80,000), additional autopsies will be performed pursuant to the contract; and

WHEREAS, the term of this contract will be from January 1, 2015 through December 31, 2015;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to sign the amendment to the 2013 agreement with Onondaga County to provide autopsy services as is on file with the Clerk of the Board of Supervisors.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Telecommunications Committee

RESOLUTION NO. 19

APPOINTING A DEPUTY COORDINATOR

WHEREAS, the Madison County Board of Supervisors must approve the appointment of Deputy Fire Coordinators to work under the direction and control of the County Fire Coordinator/ Emergency Manager, and

WHEREAS, there is currently a vacant position in the ranks of Deputy Fire Coordinators, and

WHEREAS, Deputy Chief Timothy Cowan has the demonstrated skills, experience and training necessary to perform the duties of a Deputy Coordinator, and

WHEREAS, the Fire Department Chiefs in Madison County's First Battalion have recommended Chief Cowan's appointment following a thorough search and vetting process;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors do hereby appoint Timothy Cowan, as a Deputy Fire Coordinator for a term commencing on December 22, 2014 subject to annual re-appointment by the Board of Supervisors.

Dated: December 22, 2014

Daniel Degear, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

RESOLUTION NO. 20

**AUTHORIZING AGREEMENT WITH MADISON LEGAL DEFENSE BUREAU, INC.
TO REPRESENT INDIGENT CRIMINAL DEFENDANTS**

WHEREAS, Section 722 of the County Law requires every county to place in operation a plan to provide legal counsel to persons charged with a crime who are financially unable to obtain counsel, and

WHEREAS, the Criminal Justice, Public Safety and Telecommunications Committee received and reviewed a proposal to provide legal services to indigent criminal defendants in Madison County through Madison Legal Defense Bureau, Inc., and

WHEREAS, the public interest will be well served by the execution of a contract to implement the continuous provision of legal services to indigent defendants;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board is authorized to enter into contract with the Madison Legal Defense Bureau, Inc., a New York State Not-for-Profit Corporation, to provide legal services for indigent criminal defendants in Madison County at the rate of \$37,775.33 per month in accordance with the contract with such Not-for-Profit Corporation, a copy of which is on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and Emergency
Communications Committee

RESOLUTION NO. 21

**AUTHORIZING CHAIRMAN TO ENTER INTO AN AGREEMENT WITH
SHARON HOFF, REGISTERED DIETICIAN**

WHEREAS, Sharon Hoff, Registered Dietician, has been providing services to the Madison County Jail as requested by the Sheriff; and

WHEREAS, the agreement is in the amount of \$40.00 per hour and represents no increase from the previous year; and

WHEREAS, the term of this agreement shall begin on January 1, 2015 and end December 31, 2015; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with Sharon Hoff, Registered Dietician, in the form as is on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. 22

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
FOR JAIL PHYSICIAN SERVICES**

WHEREAS, the Madison County Sheriff must provide medical services to the inmates of the Madison County Public Safety Building; and

WHEREAS, Dr. Imtiaz R. Samad, M.D. represents that he has the skills, expertise, education, training and licensing required to perform the required medical services; and

WHEREAS, the term of this agreement shall be from January 1, 2015 until December 31, 2015; and

WHEREAS, the County will compensate Dr. Samad at a monthly rate of Four Thousand Three Hundred Fifty Five and 75/100 dollars (\$4,355.75), the total amount of compensation will not exceed Fifty Two Thousand Two Hundred Sixty Nine Dollars (\$52,269), this represents 3% increase of the budgeted amount from the previous year; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to enter into an agreement on behalf of the County of Madison with Dr. Imtiaz R. Samad, M.D., in the form as is on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications Committee

RESOLUTION NO. 23

AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENT

WHEREAS, the Sheriff's Office owns a licensed version of software from SoftCode, Inc. for the daily activities of the Civil Office; and

WHEREAS, SoftCode, Inc. has been bought out by Tyler Technologies, Inc.; and

WHEREAS, the software is highly sophisticated and utilized throughout the State. Tyler Technologies, Inc. has agreed to maintain the software and provide customer support; and

WHEREAS, all maintenance fees will be due within 30 days of receiving a properly submitted invoice. The annual maintenance fee for this agreement will be One Thousand Dollars (\$1,000) per license and the County has two software licenses and there isn't any increase from the previous year; and

WHEREAS, the term of this agreement shall begin on January 1, 2015 and end December 31, 2015, however the term shall automatically extend for an additional year unless terminated by either party on a 90 days' notice; and

WHEREAS, this agreement has been reviewed and approved by the Criminal Justice, Public Safety and Emergency Communications Committee; and

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and he is hereby authorized to enter into agreement on behalf of the County of Madison with the Tyler Technologies, Inc., in the form as is on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety, and
Emergency Communications Committee

RESOLUTION NO. 24

**AUTHORIZING THE CHAIRMAN TO RENEW SERVICE CONTRACTS FOR
MAINTENANCE OF THE E-911 CENTER PHONE SYSTEM / JAIL RADIO SYSTEM
WITH MOTOROLA SOLUTIONS, INC.**

WHEREAS, Madison County and Motorola Communications and Electronics, Inc. are parties to service agreements, which cover the E-911 Phone System, Radio Consoles, and the Jail Radio System; and

WHEREAS, these agreements are general service agreements for the upkeep and maintenance of these vital Public Safety Networks for the period of 01/01/14 to 12/31/14; and

WHEREAS, these agreements represent no increase in charges from the previous year; and

WHEREAS, these agreements are broken down as follows:

E-911 Phone System	\$42,441.24
Jail Radio System	\$5,189.04

WHEREAS, these agreements are for a total amount of \$47,630.28 has been reviewed and approved by the Criminal Justice, Public Safety & Telecommunications Committee Members and Chairman; and

NOW, THEREFORE BE IT RESOLVED, that the County accept these Service Agreements submitted by:

**MOTOROLA COMMUNICATIONS & ELECTRONICS, INC.
1307 East Algonquin Road
SCHAUMBURG, IL 60196**

**Total Amount: \$47,630.28/Twelve (12) months
01/01/15 to 12/31/15**

BE IT FURTHER RESOLVED, That the Chairman of the Board of Supervisors be and is hereby authorized to execute the renewal of the Maintenance Agreements with the Contractor named herein, on the terms as are on file with the Clerk of the Board.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications
Committee

RESOLUTION NO. 25

**AUTHORIZING THE CHAIRMAN TO ENTER INTO LEASE AGREEMENT WITH
VERIZON WIRELESS**

WHEREAS, the County is actively marketing tower space on its Public Safety Communication towers with wireless carriers to improve cellphone coverage for County Residents and;

WHEREAS, as part of this effort Verizon Wireless will locate their equipment on the County's Communication Tower located at Irish Ridge Road in the Town of Fenner, as shown on the Tax Map of the Town of Fenner as a 1.00 acre parcel with Tax Map Number 77.-2-49.12 and;

WHEREAS, the benefits to each respective entity will result in operational cost savings and improved communications; and

WHEREAS, the Chairman of the Board is authorized to execute a Lease Agreement with Verizon Wireless, with its principal offices at One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920 commencing on the signing of the lease; and

WHEREAS, Verizon Wireless has agreed to pay the county \$22,935.47 with a 3% annual increase;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute said lease with Verizon Wireless on the terms as are on file with the Clerk of the Board

Dated: December 22, 2014

Daniel S. Degear, Chairman
Criminal Justice, Public Safety and
Emergency Communications

RESOLUTION NO. 26

**REAPPOINTING MEMBERS TO THE MADISON COUNTY EMPIRE ZONE
ADMINISTRATIVE BOARD**

BE IT RESOLVED, that Steven Tornabene, of 3961 Douglas Heights Drive, Canastota, NY 13032, be reappointed to the Madison County Empire Zone Administrative Board as representative of business, and William Baldwin, Vice-President of Oneida Savings Bank at 519 Genesee Street, Chittenango, NY 13037 be reappointed to the Madison County Empire Zone Administrative Board as financial institution representative; both for three-year terms commencing on January 1, 2015 and ending on December 31, 2018.

Dated: December 22, 2014

Cliff Moses, Vice Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. 27

REAPPOINTING MEMBERS TO THE MADISON COUNTY PARKS COMMISSION

BE IT RESOLVED, that the following four members of the Madison County Parks Commission be reappointed for a term of two (2) years, commencing on January 1, 2015 and expiring on December 31, 2016:

Robert Stokes of 8503 N. Main St, Canastota, NY 13032 (Town of Lenox)

Nell Ziegler, Po Box 94, DeRuyter, NY 13052 (Town of DeRuyter)

Russell Cary of RD#3 Mile Strip Rd., Canastota, NY 13032 (Town of Fenner)

Darrin Ball of 6681 Tuttle Rd., Canastota, NY 13032 (Town of Lincoln).

Dated: December 22, 2014

Cliff Moses, Vice Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. 28

**REAPPOINTING MEMBERS TO THE CENTRAL NEW YORK REGIONAL
PLANNING AND DEVELOPMENT BOARD**

WHEREAS, the Central New York Regional Planning and Development Board is a five county organization established in 1966 to provide local and regional planning and development assistance to its member counties; and

WHEREAS, the Planning, Economic Development, Environmental and Intergovernmental Affairs Committee has recommended the reappointment of the following members to that Board;

THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors does hereby reappoint the following Madison County residents to the Central New York Regional Planning and Development Board for a one year term of office, commencing on January 1, 2015 and expiring on December 31, 2015:

Cliff Moses - 5056 State Rt. 20, Morrisville	Local Elected Official
Larry Baker – 14665 Fancher Ave, Hamilton	At Large Representative
Mary Ann Messinger – 8971 Petrie Rd, Bridgeport	At Large Representative

Dated: December 22, 2014

Cliff Moses, Vice Chairman
Planning, Economic Development,
Environmental And Intergovernmental
Affairs Committee

RESOLUTION NO. 29

**REAPPOINTING MEMBERS TO THE MADISON COUNTY AGRICULTURAL
AND FARMLAND PROTECTION BOARD**

BE IT RESOLVED, that Steve Durfee of 1459 Tuscarora Road, Chittenango, NY 13037; Matthew Critz of 3232 Rippleton Road, Cazenovia, NY; and Bee Tolman of 5157 Ridge Road, Cazenovia, NY, 13035 be reappointed as farm members to the Madison County Agricultural and Farmland Protection Board for a four-year term commencing on January 1, 2014 and expiring on December 31, 2018.

Dated: December 22, 2014

Cliff Moses, Vice Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. 30

EXTENDING CONTRACT WITH MADISON COUNTY COMMUNITY ACTION PARTNERSHIP FOR PROGRAM IMPLEMENTATION SERVICES FOR MADISON COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, Madison County received community development grants from the U.S. Department of Housing and Urban Development and New York State under the Small Cities Community Development Block Program for a "Direct Home Ownership Assistance Program;" and

WHEREAS, Madison County contracts with the Madison County Community Action Partnership to implement and assist in the administration of the County's Direct Home Ownership Assistance Program; and

WHEREAS, the Community Action Program proposes extending their program implementation and administrative services through February 28, 2015; and

WHEREAS, these program services are paid for out of the grants;

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a contract extension with the Madison County Community Action Program, a copy of which is on file with the Clerk of this Board.

Dated: December 22, 2015

Cliff Moses, Vice Chairman
Planning, Economic Development,
Environmental and Intergovernmental
Affairs Committee

RESOLUTION NO. 31

**RATIFYING AND ACCEPTING BID RECEIVED AT PUBLIC AUCTION AND DIRECTING
THE CONVEYANCE OF COUNTY OWNED PREMISES**

WHEREAS, Madison County has heretofore acquired a Tax Sale Title to the hereinafter described parcel of land; and

WHEREAS, Section 215 of the County Law authorizes the County to sell all its rights, titles, and interest in land it owns; and

WHEREAS, the County Treasurer and Planning, Economic Development and Environmental & Intergovernmental Affairs Committee have heretofore been authorized to offer for public sale County owned premises acquired for nonpayment of taxes, subject to the necessary ratification and acceptance of all sales made by the Madison County Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer be and is hereby directed to convey to the respective parties listed in the attached schedule, the parcel described therein for the enumerated consideration representing the highest bid received under the terms and conditions of the public auction.

<u>Sale Price</u>	<u>Parcel Details</u>	<u>County Title</u>
<u>New Owner</u>		<u>Deed Date</u>
<u>Address</u>		<u>INST # Page</u>
Sale Price: \$67,000	Prior Owner: Madison County	Madison
47 Utica Street LLC	Parcel ID: 253203;153.83-1-13	Book 1220
171 Route 5	Property Loc: 47 Utica St.	Page: 296
Weedsport, NY 13166	Assessed Value: 105,400	
	Acres: 0.27	

Dated: December 22, 2014

Cliff Moses, Vice Chairman
Planning, Economic Development, Environmental
& Intergovernmental Affairs Committee

RESOLUTION NO. 32

**GRANTING AN ENVIRONMENTAL EASEMENT
TO NYS DEC FOR 47 UTICA STREET**

WHEREAS, Madison County, a municipal corporation existing under the laws of the State of New York (the "County") owns property with an address of 47 Utica Street, Town of Hamilton, Madison County, State of New York known and designated as tax map parcel 153.83-1-13 ("the Premises"); and

WHEREAS, Madison County acquired 47 Utica Street for delinquent taxes for the year 1999 by a tax foreclosure deed that was recorded in the Madison County Clerk's Office at Liber 1220, Page 296; and

WHEREAS, the County entered into a State Assistance Contract (the "SAC"), Number C302761, concerning the Premises; and

WHEREAS, the SAC provides that the County will grant an Environmental Easement to the People of the State of New York acting through their Commissioner of the Department of Environmental Conservation, pursuant to Article 71, Title 36 of the Environmental Conservation Law.

NOW, THEREFORE, BE IT RESOLVED, that the County be and it hereby is authorized to grant an Environmental Easement in, over, under, and upon the Premises;

AND BE IT FURTHER RESOLVED, that the Chairman of the Board of Supervisors, John M. Becker, be and he is hereby authorized and empowered to execute and deliver the Environmental Easement and related documentation on behalf of the County with such modifications;

AND BE IT FURTHER RESOLVED, that John M. Becker, Chairman, be and he hereby is authorized, empowered and directed in the name and on behalf of the County to do or cause to be done all such acts and things and to negotiate, execute and deliver all such agreements, certificates, instruments or other documents as may be necessary of John M. Becker, Chairman, be desirable or proper to effectuate the purposes and intent of the foregoing resolutions.

Dated: December 22, 2014

Cliff Moses, Vice Chairman
Planning, Economic Development,
Environmental & Intergovernmental Affairs
Committee

RESOLUTION NO. 33

**AUTHORIZING CHAIRMAN TO RENEW AN
EQUIPMENT MAINTENANCE AGREEMENT WITH PITNEY BOWES**

WHEREAS, the County now owns a DI950 Folder/Inserter machine located in the Central Services Department; and

WHEREAS, it is necessary to renew the maintenance agreement at this time; and

WHEREAS, the equipment maintenance agreement shall run from January 1, 2015, to December 31, 2015; and

WHEREAS, the cost will be \$3,597.83, an increase of \$25.57 less than the current contract; and

WHEREAS, the County Buildings and Grounds Committee have reviewed and recommend that the Board of Supervisors approve of this equipment maintenance agreement program;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and hereby is authorized to renew the equipment maintenance agreement with Pitney Bowes effective January 1, 2015, a copy of which is on file with the Clerk of the Board of Supervisors.

Dated: December 22, 2014

Ronald Bono, Chairman
County Buildings & Grounds Committee

RESOLUTION NO. 34

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT
FOR DM1100 MAIL PROCESSOR SERVICE WITH PITNEY BOWES**

WHEREAS, the County Central Services Department owns a Pitney Bowes DM1100 Mail Processor; and

WHEREAS, it is necessary to begin a maintenance agreement for said equipment at this time; and

WHEREAS, the service agreement will run from January 1, 2015, through December 31, 2015; and

WHEREAS, the cost for said service agreement totals \$5,285.41 for the above-referenced period; and

WHEREAS, the County Highway, Buildings and Grounds Committee has reviewed and recommend that the Board of Supervisors approve of this agreement;

NOW, THEREFORE BE IT RESOLVED, that the Chairman of the Madison County Board of Supervisors be and is hereby authorized to enter into an agreement with Pitney Bowes effective January 1, 2015, a copy of which is on file with the Clerk of the Board of Supervisors.

Dated: December 22, 2014

Ronald Bono, Chairman
Highway, Buildings & Grounds Committee

RESOLUTION NO. 35

**AUTHORIZING THE CHAIRMAN TO RENEW
AN AGREEMENT WITH SYSTEMS EAST, INC.**

WHEREAS, the County utilizes several customized software applications developed and maintained by Systems East, Inc.; and

WHEREAS, Systems East, Inc. has submitted their proposal for 2015, at a cost of \$30,481.00, which reflects a decrease of \$13,403.00, or approximately 30.5% compared to the prior year; and

WHEREAS, the proposal provides for maintenance, supportive services and web hosting fees, if applicable, for the following software applications:

Delinquent tax collection system
Employee health insurance tracking system
Financial management system
Certificate of residency program

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Supervisors be, and hereby is, authorized to renew an agreement with Systems East, Inc., as is on file with the Clerk of the Board of Supervisors.

Dated: December 22, 2014

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 36

AUTHORIZING CHAIRMAN TO ENTER INTO AGREEMENTS WITH ABSTRACT COMPANIES FOR 2015

WHEREAS, abstract companies provide services of benefit to Madison County and its residents; and

WHEREAS, the Madison County Clerk's Office has provided space to abstracting companies over the years on an annual basis for a set fee; and

WHEREAS, the County Clerk and the following abstract companies have agreed to licensing agreements for the use of space in the County Clerk's Office at the following rates:

Allied American Abstract Corporation	Annual Fee \$2800.00
Stewart Title Insurance Co.	Annual Fee \$2800.00
Oneida Valley Abstract Corporation	Annual Fee \$2800.00
Leatherstocking Abstract & Title Corporation	Annual Fee \$2800.00; and

WHEREAS, the agreements are for the period January 1, 2015 through December 31, 2015;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors authorizes the Chairman of the Board to renew the license agreements, copies of which are on file with the Clerk to the Board, with the companies listed above.

Dated: December 22, 2014

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

RESOLUTION NO. 37

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

RESOLVED, that the 2014 adopted county budget be modified as follows:

Modification No. 1

General Fund

1010 Legislative Board

Expense

	<u>From</u>	<u>To</u>
A1010.4235 Management Salary Survey	\$42,750	\$43,937

1430 Personnel

Expense

A1430.4110 Training & Staff Development	\$12,000	\$10,813
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Control Total	<u>\$54,750</u>	<u>\$54,750</u>
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Modification No. 2

General Fund

1010 Legislative Board

Expense

	<u>From</u>	<u>To</u>
A1010.491 Central Print & Supply Expense	\$ 2,500	\$ 5,300

1325 County Treasurer

Expense

A1325.491 Central Print & Supply Expense	<u>12,000</u>	<u>9,200</u>
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Control Total	<u>\$14,500</u>	<u>\$14,500</u>
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Modification No. 3

County Road Fund

5010 County Highway Administration

Expense

	<u>From</u>	<u>To</u>
D5010.40101 Computer Equipment	\$13,000	\$12,500
D5010.489 Photo Copy Usage/Lease	1,300	1,350
D5010.490 Central Postage	800	850
D5010.492 Telephone	3,000	3,400

5199 County Road Employee Benefits

Expense

D5199.811 Employee Health Insurance	903,670	919,488
D5199.8110 State Retirement Expense	637,316	609,832
D5199.8150 Unemployment Benefits Expense	0	10,799
D5199.8155 Disability Expense	<u>1,092</u>	<u>1,959</u>

Control Totals	<u>\$1,560,178</u>	<u>\$1,560,178</u>
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Dated: December 22, 2014

John A. Reinhardt, Chairman
Finance, Ways & Means Committee

RESOLUTION NO. 38

AUTHORIZING THE COUNTY CHAIRMAN AND THE CLERK TO THE BOARD OF SUPERVISORS TO SIGN, SEAL AND DELIVER TAX WARRANTS FOR FISCAL YEAR 2015

WHEREAS, the Board of Supervisors adopted the Madison County Budget on December 5, 2014, which includes the assessment of taxes due and owing by each City and Town within Madison County for the 2015 fiscal year; and

WHEREAS, New York State Real Property Tax Law requires a Tax Warrant be issued regarding the assessment of taxes to each City and Town; and

WHEREAS, Tax Warrants, in accordance with New York State Real Property Tax Law, bearing the Seal of the Board and signed by the Chairman and the Clerk to the Board of Supervisors, shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2014, thereby levying the taxes for the 2015 fiscal year;

NOW, THEREFORE BE IT RESOLVED, that the Chairman and the Clerk to the Board of Supervisors are herein and hereby authorized and directed to sign and seal the Tax Warrants for the fiscal year 2015, effective on December 26, 2014; and

BE IT FURTHER RESOLVED, that the Tax Warrants shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2014.

Dated: December 22, 2014

**John A. Reinhardt, Chairman
Finance, Ways and Means Committee**

RESOLUTION NO. _____

**AUTHORIZING THE CHAIRMAN OF THE BOARD TO ENTER
INTO AN AGREEMENT WITH THE
MADISON COUNTY DEPUTY SHERIFF'S
POLICE BENEVOLENT ASSOCIATION
(PBA)**

WHEREAS, the Legislature of the State of New York enacted Article 14 of the Civil Service Law, which is known as the Taylor Law; and

WHEREAS, pursuant to Section 202 of the Civil Service Law, certain employees in the Sheriff's Office are represented by the Madison County Deputy Sheriff's Police Benevolent Association (PBA); and

WHEREAS, the Board of Supervisors has recognized said employees' organization for the purpose of negotiating collectively in accordance with Section 204 of the Civil Service Law; and

WHEREAS, the County and the PBA have reached an agreement that authorizes employees to utilize another health insurance option at their discretion; and

WHEREAS, the Government Operations Committee has reviewed and approved said agreement,

NOW, THEREFORE, BE IT RESOLVED, that the Madison County Board of Supervisors approves and authorizes the Chairman to execute a Memorandum of Agreement in the form as is on file with the Clerk of the Board.

DATED: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

RESOLUTION NO. _____

**AMENDING THE WAGE RATES AND FRINGE BENEFITS FOR
NON-REPRESENTED EMPLOYEES IN BLUE COLLAR UNIT JOB TITLES
POLICY AND PROCEDURES**

WHEREAS, as of December 31, 2014, New York State's minimum wage will increase from \$8.00/hour to \$8.75/hour; and

WHEREAS, the Wage Rates and Fringe Benefits for Non-Represented Employees in Blue Collar Unit Job Titles Policy outlines the terms and conditions of employment for part-time employees in blue collar unit titles (*working less than 50% of the normal work week*) and all temporary, seasonal or casual employees in blue collar unit titles; and

WHEREAS, Section 205 of the County Law authorizes the Board of Supervisors to fix the compensation of County employees; and

WHEREAS, as a result of New York State minimum wage increase, some of the hourly wage rates for non-represented employees in blue collar unit titles must be amended; and

WHEREAS, the Government Operations Committee has reviewed the amendments to the policy and recommends adoption by the Board of Supervisors;

NOW, THEREFORE BE IT RESOLVED, that the Madison County Board of Supervisors hereby adopts the Wage Rates and Fringe Benefits for Non-Represented Employees in Blue Collar Unit Job Titles Policy and Procedures as amended.

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

MADISON COUNTY POLICIES AND PROCEDURES

I. **SUBJECT:** WAGE RATES AND FRINGE BENEFITS FOR NON-REPRESENTED EMPLOYEES IN BLUE COLLAR UNIT JOB TITLES.

II. **ISSUED:** July 13, 1983
Revised: January 1, 1992
Revised: April 2, 1998
Revised: September 2, 2003
Revised: December 22, 2014

III. **HISTORY:** Article 1 of the current C.S.E.A. Blue Collar Unit Agreement states that "all temporary, seasonal, or casual employees shall be excluded from the bargaining unit. All employees who work less than fifty percent (50%) of the time prescribed as a normal payroll period shall be excluded from the bargaining unit."

Section 205 of the County Law authorizes the Board of Supervisors to fix the compensation of County employees.

~~Board of Supervisors Resolution No. 122-83 authorized the former County Officers and Personnel Committee (now the Government Operations Committee) to fix the compensation of the aforementioned non-represented employees.~~

IV. **POLICY:**

1. Non-represented employees in Blue Collar unit job titles shall be compensated in accordance with the attached schedule. These rates shall not be changed until further notice from the ~~Government Operations Committee~~ **Board of Supervisors**.
2. Non-represented employees, when authorized by their department head to use their own vehicles for the express purpose of conducting County business for job-related duties, shall be reimbursed at the current IRS rate. Properly receipted toll and parking expenses incurred while conducting County business will also be reimbursed.
3. Non-represented employees in temporary positions of 1 to 3 months, seasonal or casual employees, and those employees working less than 50% of the time prescribed as the normal payroll period are not eligible for any fringe benefits (health insurance, paid leave time, paid holidays, uniform allowance, disability insurance, etc.) except for shift differential (second shift - \$.30 per hour; third shift - \$.35 per hour) and those benefits specifically required by law.
4. Non-represented employees appointed on a temporary basis to permanent budget slots that are encumbered by permanent employees who have been promoted shall be eligible to participate in the County health insurance program at the health insurance premium contribution rates under the current contract between the County and CSEA.

5. Non-represented employees in temporary full-time positions of 4 to 12 months working at least 50% of the time prescribed as the normal payroll period are eligible for the following fringe benefits:

- (a) *HEALTH INSURANCE*

- (i) Traditional Health Plan:

- The County shall contribute fifty percent (50%) of the cost of employee health insurance coverage. The employee shall contribute one hundred percent (100%) of the cost of dependent coverage of said plan. The employee shall contribute one hundred percent (100%) of the cost of employee dental coverage. The employee shall contribute one hundred percent (100%) of the cost of dependent dental coverage.

- (ii) Health Maintenance Organization:

- The County will contribute the same percentage of the premium cost each month towards HMO coverage as towards the traditional health plan.

- (b) *PAID LEAVE TIME*: Employees are not eligible to receive paid vacation, personal, sick, holiday compensation or compensatory time.

- (c) Employees shall not receive uniform allowance or other benefits, except for shift differential (second shift - \$.30 per hour; third shift - \$.35 per hour) and those benefits specifically required by law.

6. All non-represented employees shall be eligible for overtime in accordance with the Fair Labor Standards Act when they work more than 40 hours in a normal workweek. They shall receive overtime pay only. They shall not be eligible to accrue compensatory time off.

Daniel S. Degear, Chairman
Government Operations Committee

**HOURLY WAGE RATES FOR NON-REPRESENTED EMPLOYEES
IN BLUE COLLAR UNIT TITLES**

I. BUILDING MAINTENANCE

Title: Cleaner
Hire Rate: ~~\$8.50~~ \$8.75
Job Rate: ~~\$9.05~~ \$8.80

II. HIGHWAY DEPARTMENT

Title: Groundskeeper
Hire Rate: \$10.25
Job Rate: \$10.75

Title: Laborer
Hire Rate: ~~\$8.50~~ \$8.75
Job Rate: ~~\$9.00~~ \$9.25

III. SHERIFF'S DEPARTMENT

Title: Cook
Hire Rate: \$8.75
Job Rate: \$9.28

IV. SOLID WASTE & SANITATION

Title: Solid Waste Operator
Hire Rate: \$10.30
Job Rate: \$10.82

Title: Groundskeeper
Hire Rate: \$10.25
Job Rate: \$10.75

Title: Solid Waste Aide/Groundskeeper
Hire Rate: \$9.25
Job Rate: \$9.76

Employees earn the job rate after one (1) continuous year of service.

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2014 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2014 Adopted County budget be modified as follows:

General Fund

1010 Legislative Board

Expense

A101010 541000 Travel Expense (Mileage)

From

To

\$20,000

\$21,259

1990 Contingent Fund

Expense

A199010 544440 Contingent Fund

171,985

170,726

Control Total

\$191,985

\$191,985

Dated: December 22, 2014

Daniel S. Degear, Chairman
Government Operations Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee

Project Action: Biosolids Disposal Agreement with City of Oneonta

42

RESOLUTION NO. _____

**ESTABLISHING MADISON COUNTY AS
LEAD AGENCY AND DETERMINING THAT THE PROPOSED CONTRACT IS AN UNLISTED ACTION AND
WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT**

WHEREAS, the County of Madison ("County") and the City of Oneonta ("City") are proposing to enter into an intermunicipal agreement pursuant to Article 5 of the General Municipal Law that will provide for the transportation and disposal of biosolids generated by the City in the County landfill (the "Project"); and

WHEREAS, on December 19, 2014 Madison County caused a letter and Part 1 of the Environmental Assessment Form to be sent to the City as the only other "involved agency" (as this quoted term is defined in the State Environmental Quality Review Act [SEQRA] Regulations found at 6 NYCRR Part 617), indicating Madison County's desire to serve as "lead agency" (as this quoted term is defined in the SEQRA Regulations) for a SEQRA coordinated review of the Project; and

WHEREAS, the SEQRA requires that certain procedures be followed and that certain determinations be made regarding such an activity; and

WHEREAS, the City as the only involved agency has agreed to Madison County serving as lead agency of the Project; and

WHEREAS, pursuant to the SEQRA Regulations, Madison County has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the EAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the EAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT RESOLVED, pursuant to and in accordance with the coordinated review requirements of SEQRA, Madison County hereby establishes itself as lead agency for the Project; and

RESOLVED, that based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the County's knowledge of the area surrounding the Project, the County makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration and in compliance with the requirements of SEQRA, Madison County, as lead agency, hereby directs the Director of the Madison County Department of Solid Waste, Sanitation and Recycling to prepare a Negative Declaration in accordance with 6 NYCRR § 617.12 and to file a copy of the Negative Declaration for the Project in accordance with the SEQRA Regulations; this Resolution shall take effect immediately.

Dated: December 22, 2014

James S. Goldstein, Chairman
Solid Waste/ Recycling Committee

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Madison County City of Oneonta intermunicipal agreement for biosolids transportation and disposal			
Name of Action or Project: Biosolids T&D contract			
Project Location (describe, and attach a location map): Madison County landfill and city sewage treatment plant			
Brief Description of Proposed Action: Transportation and disposal of biosolids generated by the City at the Madison County Landfill			
Name of Applicant or Sponsor: Madison County		Telephone: 315.361.8408	
		E-Mail: James.zecca@madisoncounty.ny.gov	
Address: PO Box 27			
City/PO: Wampsville		State: NY	Zip Code: 13063
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: City of Amsterdam			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		_____ acres	
b. Total acreage to be physically disturbed?		_____ acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) landfill <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ Disposal of biosolids in Madison County Landfill	NO	YES
_____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

No significant environmental impacts are known or anticipated in connection with the Project. The Project will provide secure landfill disposal of biosolids generated by the City and enhance the production of methane from the County landfill thus increase the production of energy from the County waste to energy facility.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Madison County	December 22, 2014
_____	_____
Name of Lead Agency	Date
James A. Zecca	Director Solid Waste and Sanitation
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

RESOLUTION NO. _____

**APPROVING AGREEMENT WITH CITY OF ONEONTA
FOR BIOSOLIDS DISPOSAL SERVICES**

WHEREAS, Madison County ("County") owns and operates solid waste landfills located in the Town of Lincoln that are permitted to accept and dispose of organic wastes including biosolids generated by wastewater treatment facilities and the County is actively seeking organics to enhance production of biogas feedstock for the landfill gas-to-energy project; and

WHEREAS, the City of Oneonta, New York (the "City") is the owner of a wastewater treatment facility that currently generates approximately 1,200 tons per year (TPY) of biosolids that requires secure landfill disposal; and

WHEREAS, the parties desire to enter into a three (3) year disposal agreement, with an option to renew for an additional two (2) year period whereby the County will provide transportation and disposal services to the City addressing all of its biosolids disposal requirements for a tipping fee of Forty Dollars per ton (\$40/Ton) and Twenty Seven Dollars per ton (\$27/Ton) for transportation; and

WHEREAS, the proposed agreement has the potential to generate up to \$240,000 in revenues for the landfill with the first year projected to bring in approximately Forty Eight Thousand Dollars per year (\$48,000); and

WHEREAS, the revenues from biosolids disposal during the initial term would be helpful to offset the debt service cost for installation of the sewer line serving the ARE Park and solid waste management complex as well as enhance revenues from the landfill gas-to-energy project.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby authorizes and directs the Chairman of the Board of Supervisors to execute the Agreement in substantially the same form as the copy now on file with the clerk; and it is

FURTHER RESOLVED, this resolution shall take effect immediately.

Dated: December 22, 2014

James S. Goldstein, Chairman
Solid Waste/Recycling Committee

Project Action: Biosolids Disposal Agreement with City of Amsterdam

44.

RESOLUTION NO. _____

**ESTABLISHING MADISON COUNTY AS
LEAD AGENCY AND DETERMINING THAT THE PROPOSED CONTRACT IS AN UNLISTED ACTION AND
WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT**

WHEREAS, the County of Madison ("County") and the City of Amsterdam ("City") are proposing to enter into an intermunicipal agreement pursuant to Article 5 of the General Municipal Law that will provide for the transportation and disposal of biosolids generated by the City in the County landfill (the "Project"); and

WHEREAS, on December 19, 2014 Madison County caused a letter and Part 1 of the Environmental Assessment Form to be sent to the City as the only other "involved agency" (as this quoted term is defined in the State Environmental Quality Review Act [SEQRA] Regulations found at 6 NYCRR Part 617), indicating Madison County's desire to serve as "lead agency" (as this quoted term is defined in the SEQRA Regulations) for a SEQRA coordinated review of the Project; and

WHEREAS, the SEQRA requires that certain procedures be followed and that certain determinations be made regarding such an activity; and

WHEREAS, the City as the only involved agency has agreed to Madison County serving as lead agency of the Project; and

WHEREAS, pursuant to the SEQRA Regulations, Madison County has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the EAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the EAF, together with other available supporting information, to identify the relevant areas of environmental concern:

NOW, THEREFORE, BE IT RESOLVED, pursuant to and in accordance with the coordinated review requirements of SEQRA, Madison County hereby establishes itself as lead agency for the Project; and

RESOLVED, that based upon an examination of the EAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the County's knowledge of the area surrounding the Project, the County makes the determination that the Project will not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement

BE IT FURTHER RESOLVED, that as a consequence of such findings and declaration and in compliance with the requirements of SEQRA, Madison County, as lead agency, hereby directs the Director of the Madison County Department of Solid Waste, Sanitation and Recycling to prepare a Negative Declaration in accordance with 6 NYCRR § 617.12 and to file a copy of the Negative Declaration for the Project in accordance with the SEQRA Regulations; this Resolution shall take effect immediately.

Dated: December 22, 2014

James S. Goldstein, Chairman
Solid Waste/Recycling Committee

617.20
Appendix B
Short Environmental Assessment Form.

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Madison County City of Amsterdam intermunicipal agreement for biosolids transportation and disposal			
Name of Action or Project: Biosolids T&D contract			
Project Location (describe, and attach a location map): Madison County landfill and city sewage treatment plant			
Brief Description of Proposed Action: Transportation and disposal of biosolids generated by the City at the Madison County Landfill			
Name of Applicant or Sponsor: Madison County		Telephone: 315.361.8408	
		E-Mail: James.zecca@madisoncounty.ny.gov	
Address: PO Box 27			
City/PO: Wampsville		State: NY	Zip Code: 13063
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: City of Amsterdam			NO <input type="checkbox"/> YES <input checked="" type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		_____ acres	
b. Total acreage to be physically disturbed?		_____ acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) landfill <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ Disposal of biosolids in Madison County Landfill _____	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

No significant environmental impacts are known or anticipated in connection with the Project. The Project will provide secure landfill disposal of biosolids generated by the City and enhance the production of methane from the County landfill thus increase the production of energy from the County waste to energy facility.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Madison County	December 22, 2014
_____ Name of Lead Agency	_____ Date
James A. Zecca	Director Solid Waste and Sanitation
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

RESOLUTION NO. _____

**APPROVING AGREEMENT WITH CITY OF AMSTERDAM
FOR BIOSOLIDS DISPOSAL SERVICES**

WHEREAS, Madison County ("County") owns and operates solid waste landfills located in the Town of Lincoln that are permitted to accept and dispose of organic wastes including biosolids generated by wastewater treatment facilities and the County is actively seeking organics to enhance production of biogas feedstock for the landfill gas-to-energy project; and

WHEREAS, the City of Amsterdam, New York (the "City") is the owner of a wastewater treatment facility that currently generates approximately 4,000 tons per year (TPY) of biosolids that requires secure landfill disposal and in the future may generate up to 5,500 TPY; and

WHEREAS, the parties desire to enter into a three (3) year disposal agreement, with an option to renew for an additional two (2) year period whereby the County will provide transportation and disposal services to the City addressing all of its biosolids disposal requirements for a tipping fee of Forty Dollars per ton (\$40/Ton) and Twenty Six Dollars per ton (\$26/Ton) for transportation; and

WHEREAS, the proposed agreement has the potential to generate up to \$1,100,000 in revenues for the landfill with the first year projected to bring in approximately Two Hundred Twenty Thousand Dollars per year (\$220,000); and

WHEREAS, the revenues from biosolids disposal during the initial term would be sufficient to offset the debt service cost for installation of the sewer line serving the ARE Park and solid waste management complex as well as enhance revenues from the landfill gas-to-energy project; and

WHEREAS, the contract provides that the City will have the option to take over the transportation portion of the contract upon notice to the County on or before April 1, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors hereby authorizes and directs the Chairman of the Board of Supervisors to execute the Agreement in substantially the same form as the copy now on file with the clerk; and it is

FURTHER RESOLVED, this resolution shall take effect immediately.

Dated: December 22, 2014

James S. Goldstein, Chairman
Solid Waste/Recycling Committee

RESOLUTION NO. _____

AUTHORIZING THE MODIFICATION OF THE 2015 ADOPTED COUNTY BUDGET

BE IT RESOLVED that the 2015 Adopted County budget be modified as follows:

Enterprise Environmental Landfill Fund

8164 Environmental Control (Landfill)

Expense

	<u>From</u>	<u>To</u>
EE816480 540462 Transportation of Biosolids	\$-0-	\$148,500
EE816480 549996 Reserve for Future Debt Service	<u>-0-</u>	<u>214,500</u>

Totals	<u>\$-0-</u>	<u>\$363,000</u>
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Control Total		<u>\$363,000</u>
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Revenue

EE816480 423761 Biosolids Disposal-Cities	<u>\$-0-</u>	<u>\$363,000</u>
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Control Total		<u>\$363,000</u>
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Dated: December 22, 2014

James S. Goldstein, Chairman
Solid Waste & Recycling Committee

John A. Reinhardt, Chairman
Finance, Ways and Means Committee