SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

December 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 11/17/16
Public Utility Service – 10/20/16
Highway, Buildings, and Grounds – 11/10/16
Government Operations – 10/27/16, 11/10/16, 11/17/16
Finance, Ways and Means – 10/27/16, 11/17/16
Administration and Oversight – 10/19/16
Criminal Justice, Public Safety and Emergency Communications – 11/16/16
Solid Waste and Recycling – 11/29/16
Health and Human Services – 11/28/16

Compiled: December 2, 2016
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Highway, Buildings and Grounds Committee

Minutes, Oct. 19, 2016, Regular Meeting

PRESENT: Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Roger D. Bradstreet and William Zupan

ALSO: County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman

ABSENT: Supervisor Scott Henderson

Chairman Ronald Bono called the meeting to order at 2:01 p.m. in the Supervisors Large Conference Room.

BUILDINGS AND GROUNDS

Minutes: The Committee unanimously approved the minutes of the Sept. 28, 2016, regular meeting on the motion of Supervisor Roger D. Bradstreet and second of Supervisor William Zupan.

Squad Room: There was discussion about the progress of the squad room; it is anticipated the Sheriff's Office can begin occupation around December 1, 2016.

Court House: County Administrator Mark Scimone reported a kick-off meeting was held with all affected parties; more information to follow.

County Office Building: Building Maintenance Supervisor Kevin F. Loveless said IT Director Paul Lutwak wants to wait for the building damper work to be done before completing the alarm system work, but Loveless wants to finish the work and dismiss Ridley Electric and close out the project. He said LaBella came in and examined everything, and it is the rubber dampers that allow the doors to blow open.

Scimone said if Loveless doesn't hear back from LaBella to let him know, and he will follow up with Mark Kukuvka.

Loveless reported the Elections commissioners' offices may still need window treatments because of lighting variations.

Court House: Bono said returning to the Court House project, he just got prints and sees the Department of Justice also is working on input for the Kenwood building temporary housing construction.

Squad Room: Loveless reported Sentry Alarms is at the patrol building today doing terminations and testing.

DSS/ADA Access: Loveless reported there have been several complaints about the difficulty entering and exiting the Human Services Building client entrance. He said the idea had been bounced around to ask Scott at the Highway Department whether he could do it because he is such a good mason. Highway Superintendent Joseph Wisinski suggested maybe Friday afternoon. Loveless said that would probably work, and both the north- and west-side entrances need to be addressed.

SmartWatt: Loveless reported the SmartWatt project is going very well. He said the work is almost done, with the exception of a few heat pumps in the mail and converting the ceilings. That is going to require additional time and material; they got a quote and it was too much. They have some contingency to cover labor, but not enough. Loveless said the whole increase would be about $13,000 to $14,000. He said there still are ceiling tiles in the Human Services Building, even after using a good portion of the supply to install ceilings in the squad room.

SmartWatt would like to use the county seal on promotional materials, and Loveless said he would check with the Committee. It was the consensus of the Committee that that would be okay.

PSB Ramp: Loveless said contractors would be pouring the ramp portion of concrete Tuesday. The door frame, which was discussed in detail during the pre-construction walk-through, was not included in the bid specs and, therefore, is not included in the cost of the project.

ADA Corrections: Nothing more has been completed. Loveless said Eric Faisst wants a report of what's been done. There is very little left to be done – maybe 5 to 10 percent of the list.

PSB Feasibility Study: Scimone reported that the sheriff is anxious to better utilize his space after staff moves into the new squad room building. Two staff members have already been moved to the Veterans Memorial Building. He said the sheriff is pursuing a feasibility study to evaluate the space and assess for hazardous materials. Construction wouldn't likely begin until 2018.

Vets Elevator: Loveless reported the Veterans Memorial Building elevator project will be delayed until after the first of the year because Otis is finishing a large-scale job for the casino in Tyre. He said Otis sent an invoice for a 25-percent deposit; he informed them we do not pay deposits, but that if they get the material on site, we'd consider it.

State Inspection: The state inspector came for his annual walk-through; no findings were made that weren't corrected before he left the campus.

Environmental Insurance Proposal: Scimone said the county has never had environmental insurance, but he can't say it isn't needed. He said the policy will

cover pre-existing conditions in buildings. It was the consensus of the Committee that Scimone consult John Bailey to discuss existing coverage and liability before jumping into anything.

Budget Mod: The Committee unanimously approved a budget modification moving money from an unexpended architectural/engineering line to the Sheriff's study space line and the Human Services Building entranceway repairs on the motion of Zupan and second of Bradstreet.

Budget Mod: The Committee unanimously approved a budget modification moving money from the County Office Building renovation contingency to a newly created line for carpeting the Board of Supervisors and County Attorney's Office areas on the motion of Bradstreet and second of Committee Vice Chairman Alexander Stepanski.

HIGHWAY

Road Striping: Wisinski said he did a survey of all counties and averaged costs of line striping from around the state. All Madison County roads are striped annually. Wisinski said the county will save $28,000 a year doing their own striping. In addition, he said the quality the county gets out of its own crews is far superior to the finished work product of contractors.

Budget Modification – Contract Paving: The Committee unanimously approved this budget modification on the motion of Zupan and second of Stepanski.

Resolution – Mowing/striping Town of Cazenovia: The Committee unanimously approved this budget modification on the motion of Bradstreet and second of Stepanski.

Resolution – Modifying snow/ice agreement: The Committee unanimously approved this resolution on the motion of Bradstreet and second of Stepanski.

Highway Highlights: Wisinski presented highlights of work from the previous month.

Preferred Agenda: No items were approved for inclusion in the preferred agenda.

Next Meeting: Nov. 10, 2016, 11 a.m., Supervisors Large Conference Room.

Adjournment: The meeting was adjourned at 3:41 p.m. on the motion of Zupan and second of Bono.

Respectfully submitted October 27, 2016, by Martha E. Conway for Chairman Ronald Bono.

Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes
October 20, 2016

PRESENT: Chairman Roger D. Bradstreet
Vice Chairman Daniel Degear
Supervisor Joseph Magliocca

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
E911 Director Paul Hartnett
Emergency Management Director Ted Halpin
Sheriff Allen Riley

ABSENT: Supervisor Richard Bargabos
Supervisor Darrin Ball

The meeting was called to order by Vice Chairman Daniel Degear at 8:47 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the September 22, 2016 meeting were unanimously approved on the motion of Supervisor Joseph Magliocca and second of Supervisor Roger Bradstreet.

District Attorney's Office:

District Attorney Gabor stated that his office is running well with the exception of one personnel issue. His office has lost several good, qualified employees to other departments and may be losing another to the Oneida City Courts. These employees were hired under Grade 4 titles and, after being trained, are qualified as paralegals (Grade 5) when they leave. Gabor would like to be able to hire these vacancies as Grade 5, and will work with Personnel to consider revising the job description.

A difficult, high-profile murder case is pending with two defendants. They are in the early stages of the investigations.

Emergency Management:

Director Ted Halpin reported that a Governor's Citizen's Preparedness program was co-hosted by his office and the National Guard on October 12th. One hundred and twenty local residents spent their evening at the Kallet Civic Center learning strategies and simple measures that can help prepare them for before, during and after disasters. Every family that registered for and attended the event received a disaster preparedness kit that was stocked with survival items.

In preparation for a table top exercise, HP Hood provided a tour of their facility to representatives from the Emergency Management Office, Sheriff's Office, Oneida Police Department, Oneida City School, and Oneida Hospital.

Halpin is completing the DASNY request for information for the Rising Waters Project. This is stage two of the grant application which would provide $800,000 for countywide streambank stabilizations, restoration and culvert improvements.

Halpin attended an Oneida City Council meeting to introduce himself and inform them what the Office of Emergency Management is all about. Chairman Bradstreet stated that Emergency Management is doing a great of reaching out to agencies and municipalities.

E-911/Communications:

Director Paul Hartnett reported that the 911 Phone Request for Proposals have been received and the Review Committee will be meeting with the respondents, and Airbus will be providing a demonstration of their system.

Three 911 Dispatchers will be presented with the 2016 American Red Cross "Lifeline Award" at a ceremony scheduled for December 7th at the OnCenter. Vice Chairman Degear stated that, following the ceremony, the dispatcher should be recognized for going above the call of duty at the December 20th Board Meeting.

A motion to recognize 911 Dispatchers Bianco, Molinari and Thornton for going above the call of duty and receiving the ARC "Lifeline Award" was made by Bradstreet and seconded by Magliocca.

Hartnett distributed an October 17, 2016 Post-Standard article titled "NY diverts fees meant for 911 systems". States for years have imposed surcharges on cellphone bills that are supposed to raise money for local 911 systems; however, over the past five years, New York has diverted an estimated $400 million (42%) to its general fund. Hartnett stated that counties have to compete for the funds that should come to them originally.

County Administrator Scimone and Hartnett will be joining a conference call for all county officials on Tuesday, October 25th regarding NYSAC's Vertical Asset Program.

Hartnett is working with IT Director Paul Lutwak to address phone and broadband issues in Madison County. Lutwak is building a database of addresses in Madison County to include in the application for Phase 2 of the New NY Broadband Program.

Sheriff's Office:

Sheriff Allen Riley presented the following resolutions to the Committee:

Authorizing Chairman to Apply for a Grant from NY DCJS – SFY 2016-17 Police Protective Equipment Program (PPEP)

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing Chairman to Enter into Agreement with the NYS STOP DWI Foundation & Modifying the 2016 County Budget

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing Modification of the 2016 Adopted County Budget – SCAAP

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing Modification of the 2016 Adopted County Budget – Jail Space Study/DSS Entryway Repairs

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing Modification of the Adopted County Budget – MDT Grant

The Committee unanimously approved the resolution on the motion of Magliocca and second of Degear.

Authorizing Acceptance of a Grant Award from National Children's Alliance to Madison County Child Advocacy Center

The Committee unanimously approved the resolution on the motion of Bradstreet and second of Magliocca.

Authorizing the Chairman to Enter into an Agreement with the Homeland Security Investigations "HSI"
The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing the Chairman to Enter into an Agreement with the United States Department of Justice, Drug Enforcement Administration "DEA"
The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Sheriff Riley reported that they have five openings is the Sheriff's Office. It has been difficult to recruit and retain employees without the PBA contract being settled.

Other Business:
Not-for-Profit Funding Requests
County Administrator Scimone stated that the Treasurer's Office would like the Committee's feedback regarding 2017 not-for-profit funding requests. Mercy Flight Central is requesting $5,000. It was the consensus to deny the request for 2017. They will reconsider the request in 2018.

Preferred Agenda:
The Committee unanimously approved including all resolutions in the Committee's November 10th Preferred Agenda on a motion of Magliocca and second of Bargabos.

Adjournment:
The Committee adjourned at 9:51 a.m. on the motion of Degear and second of Bradstreet.

Next Meeting Date:
Thursday, November 16, 2016 at 2:00 p.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on November 16, 2016.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

October 20, 2016 – 10:00 A.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Degear	X			
Jones	X			
Magliocca	X			
Moses	X			

PRESENT:
Committee: **John Salka,** Dan Degear, Dave Jones, Joe Magliocca, and Cliff Moses,
Supervisors: John Becker, Roger Bradstreet, Eve Ann Shwartz
County Staff: Cindy Edick, Jenn Farwell, Kipp Hicks, Scott Ingmire, Tom Reichel, Mark Scimone, Tina Wayland-Smith (10:53) and Gwen Williamson.
Additional: Mary Beth McEwen and Bonnie Slocum.

Meeting called to order at 10:00A.M. by Salka.

A-1: The September 22, 2016 minutes were unanimously approved on a **MOTION** by Becker and seconded by Jones at 10:01 A.M. 6/0/0

The Committee entered into executive session on a **MOTION** by Becker and seconded by Jones at 10:02 A.M. with designation stated as "Contract & Personnel" 6/0/0 (attended by Committee, listed Supervisors and Scott Ingmire).

The Committee came out of executive session at 10:38 A.M. on a **MOTION** by Moses and seconded by Salka.

A-2: There was no Cornell Cooperative Extension Update at this time.

A-3: Cindy Edick presented the Sales Tax Update. Following a significant increase in the first distribution for October, there was a large decrease in the second distribution. The overall yearly total is still okay with a slight increase over 2015 of .82%.

A-4: Discussion ensued regarding the upcoming budget for Not-for-Profit entities. There was no committee to review the requests so the budget is currently based on what happened in 2016 and the board can make adjustments if necessary. The tentative budget meeting is November 10th with modifications at the next meeting and adoption on December 6th. There was discussion about why the Children's Camp did not receive the requested $10,000.00 last year. Salka noted that without the 501C3 designation a check could not be cut. Magliocca remembered that the County made a legal determination that they were not eligible. Scimone suggested Tina Wayland-Smith be contacted to see if she could join us in this meeting. It was suggested that money for the Children's Camp be classified under "gift of public funds" this year. The process would require Cindy Urtz to prepare a resolution which would distribute half of the funding in February and half in July. Becker made the **MOTION** and Moses seconded to move this forward pending legal counsel. Motion passed unanimously. 6/0/0

Shwartz asked about the justification for adding the Great Swamp Conservancy and was told that it was the museum component that makes them eligible.

A-5: Scott Ingmire gave a brief update on the current efforts for coordinated services that are taking place through the Madison Transit Program. Bonnie Slocum from Madison County Rural Health Council presented the Mobility Management Report. Bonnie said that there is quite a variety of transportation options available community or even district wide that run independently of each other. It is difficult for anyone to be aware of every option that is available. Mobility Management would be the one place to go to find many providers for one purpose, in this case a

coordinated transportation system. Bonnie noted that they are not asking for money, in fact, they have approximately $82,000.00 to bring to the project. The KFH Group is the entity that does the comprehensive assessment of mobility management in NY, and they are willing to meet with the Transportation Committee to help put a plan together. They would do the assessment, prepare recommendations, observe best practices and explore Madison County specific needs. They would then report back to the Planning Committee. Bonnie said that 3 counties (Jefferson, St. Lawrence and Lewis) have a great volunteer model for reference.

Tina Wayland-Smith in at 10:53 A.M.

The Committee entered into executive session on a **MOTION** by Moses and seconded by Jones at 10:56 A.M. with designation stated as "Advice of Counsel" 5/0/0

The Committee came out of executive session at 11:06 A.M. on a **MOTION** by Jones and seconded by Magliocca.

A-6: Tom Reichel presented the Career Center Update. Tom reported that traffic is a little down but could be attributed to seasonal employment. The numbers are steady and consistent for this time of year. Tom noted that the new location is being well utilized by employers. He said that there are jobs available but people need to be persistent to land them.

A-7: Scott Ingmire presented the Tourism Update as submitted via email from Scott Flaherty. The report states that "According to data from *Tourism Economics*, visitors spent an estimated $84.5 million in Madison County in 2015. This tourism-related revenue generated local property, sales and occupancy taxes totaling more than $5.8 million, which saved the average Madison County household $389 and sustained more than 2,000 jobs in the county."

The email summarizes the discussion Flaherty had with NYS Hospitality & Tourism Association (NYSHTA) President, Mark Dorr regarding Air BnB. The overall message is that NYS Law considers third party collection and remittance of Air BnB taxes as illegal, and NYSHTA does not recommend entering into agreements for this purpose. NYSHTA also plans to submit statewide legislation on this issue.

Lastly the report states that the files he could find regarding the Bicentennial barns were given to Scott Ingmire. Flaherty notes that barn owners agreed to preserve the painted logos through 2007. The report reviews the initial cost agreement with Scott Hagan.

Discussion ensued regarding the possible restoration of the paintings. Degear recommended looking into replacing them with large vinyl renditions on panels, instead of having to do structural repairs to barns prior to having the logos restored. Salka asked Ingmire to look into getting prices for vinyl options. It was suggested that budgeting for the panels could be done over time, perhaps over a three or more year time span.

A-8: Kipp Hicks presented the IDA Update. The necessary approvals have been received and the Phase I Environmental Review is due back tomorrow. The necessary approvals are complete for the revolving loan fund. Two current projects are the Carriage House Apartment rehab for senior/low income housing, and Farm-it-Out Produce through Madison Cortland ARC, which may be looking at the ARE Park as a possible site. Madison County is still one of the 3 sites being considered for the greenhouse facility. The Elm Street development continues. Kipp shared the list of 37 projects recommended by Central New York Regional Planning; each one seeking $25M in state funding.

A-2: The CCE update was presented by Mary Beth McEwen .The first item of discussion was regarding the CCE Oneida County BOD decision to pursue its own executive director. The position for a "joint" director had been posted, resumes collected and Cornell had prescreened them. It was asked if Madison County can now use the same applicants for our search, and Mary Beth will ask at the upcoming meeting. Mary Beth believes that it may not be a conflict based on the fact that each county has different needs and is moving in different directions. Mark Scimone asked how long before someone can be hired. The response was that it could take up to a year but much of the work has already been accomplished, and we already have the template. Becker expressed that he is upset with Cornell for pulling programs like the Head Start program. Mary Beth noted that Cornell has also brought many programs to the county, and she went on to list many of them. Mary Beth outlined the budgets that she and Donna (Finance Manager) has developed for both counties. *(There is an extensive email from Mary Beth that explains the budget*

details of this issue and it is attached because she referred to it and agreed to send it right out following the meeting) Mary Beth noted that the new Head Start program is NOT up and running yet as they are waiting for federal licenses. Degear asked who owns the buses and Mary Beth replied that they are owned by Mohawk Valley CAP.

A-9: Jenn Farwell presented the AED update. AED is working on getting the Federal Reporting done. The annual Report is being done in-house. They are busier than normal and with Katherine gone they are reorganizing who does the programming, although programming is all set through the end of this year. Jenn did a review of upcoming programs. She highlighted some future projects including: Ag. Zone vs. Ag. District, Outreach for Ag.Districts, an online course for aspiring farmers, Farm 2 School, and Winter Farmer's Markets. Jenn followed up on March meeting minutes: the title listed should be "Small Farm & Homestead Fair". Jenn noted that the Building a Mission Diversity program will be cancelled.

Shwartz asked where the direction comes from for programs. Jenn's office sets the AED related ones, and the ideas for programming come from community requests. Jenn said they are still in the process of strategic planning, which is an ongoing process, but right now they are striving for ¼ AED and ¾ programming.

Mary Beth noted that the Madison County Board of Directors meets next week and will decide on how to go forward. She said that they may set an end date.

A-10: The Committee approved a resolution determining SEQR status and making a negative declaration of the proposed renovations to the Madison County Courthouse to enhance ADA compliance and general functionality, and related construction activities is an unlisted action pursuant to the State Environmental Quality Review Act, on a **MOTION** by Degear and seconded by Jones at 11:49 A.M. 3/0/0 (Degear, Jones and Magliocca)

A-11: The Committee approved a resolution extending the contract with Madison County Tourism, Inc., on a **MOTION** by Degear and seconded by Jones at 11:49 A.M. 3/0/0

A-12: The Committee approved a resolution authorizing a contract with New York State for the Old Erie Canal Local Waterfront Revitalization Program on a **MOTION** by Degear and seconded by Jones at 11:51 A.M. 3/0/0

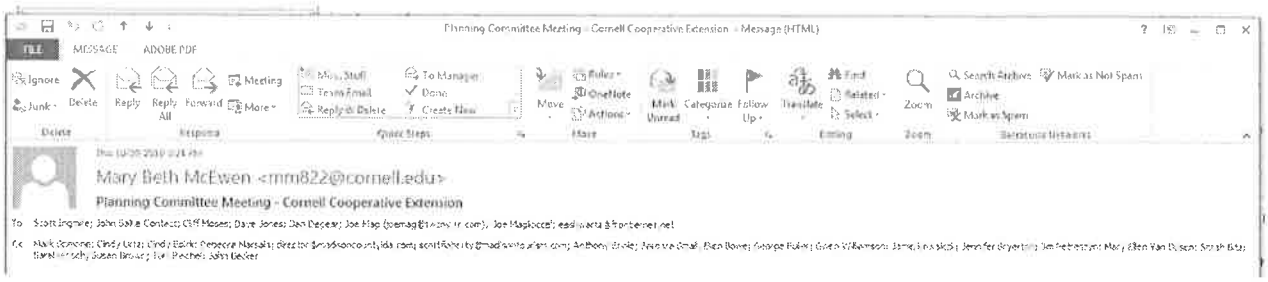
A-13: Degear made a **MOTION** and Magliocca seconded to include resolutions from agenda items 11 and 12 in the preferred agenda and leave the SEQR resolution separate at 11:53 A.M. 3/0/0

A-14: Scott Ingmire reminded the Committee of the upcoming Planning and Zoning Institute on November 1, 2016 at the Cazenovia Hampton Inn.

A-15: Scott Ingmire acknowledged that Jamie Kowalczk is being given an award today for "Tour the Towpath" on behalf of the Old Erie Canal Working Group.
A-16: The next scheduled Planning Committee meeting will be on November 17th, tentatively set at 1:00 P.M.

A-17: The meeting was adjourned on a **MOTION** by Degear and seconded by Jones at 11:57 A.M. 3/0/0

Respectfully submitted: Gwendalyn Williamson



Good Afternoon,

To follow-up/reiterate information from the planning committee meeting this morning, I want to provide some insight into the CCE Oneida County BOD decision that they pursue their own executive director and provide some preliminary information about the CCE Madison County amended budget.

Looking at everything as objectively as possible, I do believe that having an Executive Director in each county will allow both Associations to flourish and continue to meet the needs of constituents.

When the partnership between counties began, it began as a crisis intervention but with a future vision of regionalization that would be beneficial to both Associations through the sharing of staff expertise and leadership and through using the partnership and demographics to build funding and programming within both counties. Due to unfortunate circumstances, this vision never materialized. After the financial crisis was mitigated, and staff and programming were restructured, the Association moved right into the initial process to keep the Head Start grant. We thought that was resolved when the previous Director of Extension, recognized the connection to the mission of Extension and wrote the letter indicating as much. But, then she left and the conversation and meetings around that began again, and unfortunately ended with CCE being required to relinquish the grant. During this time, we continued to try to build programming and strengthen the connection between counties. (We were successful with this, increasing programming from 10 programs in 2010-2011 to 196 programs in 2014-2015.) In addition to the loss of Head Start and everything associated with that, Madison County faced issues including, but not limited to, the loss of the RSVP program, ED resignation and some significant HR challenges. All of these events have been prohibitive to fulfilling that original vision. Again, programming has grown, which is very positive, but the stages of both Associations within organizational lifecycles remain very different. That's the growth that hasn't occurred as quickly as we all envisioned when entering into this relationship. Because of that, Madison County still needs to focus on rebuilding while Oneida County is focused on growth. Two vastly different focuses although both vitally important to the respective organizations. A few weeks ago it was suggested that an ED continue to be shared, but at a much different ratio then the current 50%-50% split between organizations, with percentages of 10-20% being talked about. 10 or 20 % of and ED's time will not provide the attention to regrowth that Madison County needs and is not even remotely realistic. The question then becomes, what is the opportunity cost to both Associations if we move forward with that model. It could be very high for both Associations.

There are staffing issues In Madison County but these can be dealt with. Regardless of the size of staff, there are always going to be issues. However, HR issues do take time and again the 10 to 20 % is not enough to resolve issues within the county. Even with someone like a program director in-house full-time, the ED is ultimately responsible for the overall Association and will still have to be involved.

Donna (Finance Manager) and I have developed 2017 budgets for both Associations. Madison County can afford to stand alone and continue to offer exceptional programming to Madison County.

The County appropriation request remains the same as the original budget submitted in September at $425,130.00. ($329,248 – general & $95,882 – AED) This does reflect a 3% increase from 2016 appropriated amount.

This will fund the following positions:

- Executive Director (1 FTE)
- Ag Resource Educator / Farm Business Manager (1 FTE)

- AED Resource Educator (1 FTE)
- (2) 4H Subject Educators (2 FTE's)
- Ag Subject Educator (1 FTE)
- (2) P/T Administrative Assistants ((2) .50 FTE's)
- Minimal hours for cleaning & custodial services
- HOPS - Resource Educator & Programming Assistant – These positions are not funded by County Appropriation (2 FTE's)

A second budget will be submitted with a request for an additional $50,000.00 bringing the amount requested to $475,130 which will cover unemployment costs associated with the forced relinquishment of Head Start. CCE of Madison County employed 60+ people in Madison County for 35 years which returned untold dollars to Madison County. The additional $50,000.00 would allow an additional Resource Educator position to be funded at Cooperative Extension.

I also want to address the rumor that seems to continue to circulate that Madison County "bleeds" money to Oneida County. This is a misconception that could not be further from the truth. I asked our Finance Manager to put together a brief spreadsheet of money paid to CCE Oneida County for contracted services.

To explain the staffing, Madison County pays for:

- 50% of a shared Executive Director
- 50% of a Finance Manager
- 50% of a Finance Assistant
- Agronomy Services (Jeff Miller) – hourly reimbursement - tracked by actual time spent
- Farm Business Manager / Program Development Director (Bonnie Collins) – Bonnie is actually a .50 employee of Madison County, the cost of her position is included in the spreadsheet but she is directly on payroll in Madison County.

	A	B	C	D	E	F	G	H	I	J
1	**JANUARY - SEPTEMBER 2016**		**ASSOC.**	**AG**	**AED**	**4-H**	**HOPS**		**Totals**	
2										
3	Executive Director		6,071.25	5,265.15	4,779.01	5,964.65	3,359.29		25,439.35	
4										
5	Finance Manager & Assistant		3,818.04	6,767.40	2,781.78	4,249.43	2,743.21		20,359.86	
6										
7	AG Staff - Jeff & Bonnie			34,794.41					34,794.41	
8										
9										
10	**Totals**		**9,889.29**	**46,826.96**	**7,560.79**	**10,214.08**	**6,102.50**		**80,593.62**	
11										

This shows the amounts allocated to each department to fund the shared position. However, there are additional details that need to be explained. That $80,593.62 includes Bonnie's salary even though she is a Madison County employee. That would deduct approximately $25,000.00 from that amount. All of that $25,000.00 is paid by State 224 funding not County Appropriation. So, deducting that amount brings that amount down to $55,593.62 funded by County Appropriation. Although the allocation shows that AED is paying $8,008.22 for the contracted services, this is more than offset by the $18,830.00 of State Lever / State 224 funding that is used to pay the AED Resource Educator salary.

I know that this does get confusing because of the allocation method, State 224 funds and Smith Lever funding. State 224 and Smith Lever are matching state and federal funds received through Cornell University that are calculated based on county appropriation dollars.
Head Start funding paid an additional $28,539.37 towards the Executive Director, Finance Manager and Finance Assistant. With the relinquishment of Head Start, Finance Manager time can be reduced and the Finance Assistant position can be eliminated. I am recommending to the Board of Directors that they "buy" fiscal services from the Small Business Network (SBN). $19,000.00 is budgeted for these services in the 2017 budget. This is cost effective for the Association yet provides a competent Finance Manager who is familiar with CCE and the accounting software, and policies / practices.

The CCE Madison County Board will meet on October 26th to create a transition plan after which new budgets will be submitted to the County.

Please e-mail or call me if you have any additional questions or if you need further clarification. i would be happy to speak with anyone of you.

Have a great evening,
Mary Beth

Mary Beth McEwen, PHR, MBA
Interim Executive Director
Cell: 315-571-8045 Oneida: 315-736-3394 Madison: 315-684-3001
e-mail mm822@cornell.edu
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Cornell University
Cooperative Extension
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Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting: 10/20/2016	
John Salka	[signature]
Dan Degear	[signature]
Dave Jones	[signature]
Joe Magliocca	[signature]
Cliff Moses	[signature]

Others Present:

NAME AND AFFILIATION

[illegible] - Planning

[illegible]

TOM REICHEL

Bonnie Slocum MCEHC

JENN FARWELL - AED

[illegible] - CCE

[illegible]

[illegible]

Scott, Tremire

[illegible]

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, October 24, 2016
Supervisors Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice Chairman, Town of Lebanon
Lewis Carinci, City of Oneida
Joseph John Pinard, Town of Lenox
Eve Ann Shwartz, Town of Hamilton

Others Present

Mark Scimone, County Administrator
Joanne Eddy, Director, Youth Bureau
Michael Fitzgerald, Commissioner, Social Services
Cheryl Whitmeyer, Assistant Director of Administrative Services, Mental Health
Eric Faisst, Director, Public Health Services
Travis Hall, Clinical Psychologist, Community Memorial Hospital
Antara Mitra, Executive Director, Community Action Partnership
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Supervisor Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of September 26, 2016. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

Youth Bureau

Director Joanne Eddy provided the Committee with program updates. The Youth Bureau and Catholic Charities are hosting events on November 3rd titled *Look Beneath the Surface: From Victim to Survivor* and *Nobody's Girl – A Memoir of Lost Innocence, Modern Day Slavery and Transformation"* by Barbara Amaya, a survivor, advocate and award winning author. Detailed flyers will be forwarded to the Committee.

Exploring County Government students would like to interview supervisors prior to the November 17th morning Annual Session. Christine is collecting a list of volunteers to be interviewed.

Eddy will be attending the NYS Youth Bureau's Annual Youth Development Conference in Lake Placid on October 25th and October 26th for training and networking.

Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload summary for September 2016. Fitzgerald reported that most expenses and caseloads are within the 75% range. Independent living expenses are up and funds are being moved to cover. SNAP caseloads continue to decline due to work requirements. The regular season for the Home Energy Assistance Program (HEAP) begins on November 14th and applications have gone out.

Fitzgerald presented the following resolution to the Committee:

Authorizing the Chairman to renew an agreement with Community Action Program, Inc. (FFFS)
A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the Chairman to renew an agreement with Community Action Program (home based, case management preventive services)
A motion was made by Pinard to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the Chairman to enter an agreement with Dr. Jennifer C. Genovese
A motion was made by Pinard to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the Chairman to renew an agreement with Dr. Scott Petosa of K.A.G. Consulting
A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the Chairman to renew an agreement with Liberty Resources, Inc. (non-residential services to victims of domestic violence)
A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the Chairman to renew an agreement with Liberty Resources, Inc. (TANF)
A motion was made by Goldstein to approve the resolution, seconded by Shwartz and carried unanimously.

Authorizing the Chairman to renew an agreement with Liberty Resources, Inc. (JD/PINS)
A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

Authorizing the Chairman to renew an agreement with Berkshire Farm Center and Services for Youth
A motion was made by Shwartz to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew an agreement with Elmcrest Children's Center
A motion was made by Goldstein to approve the resolution, seconded by Shwartz and carried unanimously.

Authorizing the modification of the 2016 adopted budget (JD Independent Living Program)
A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Mental Health

Assistant Director Cheryl Whitmeyer of Administrative Services presented the following resolution to the Committee:

Authorizing the Chairman to enter into an agreement with Overcoming the Darkness, LLC

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Appoint a member to Madison County Board of Health

Discussion: Travis Hall, Ph. D. was introduced to the Committee. Hall is a Clinical Phycologist at Community Memorial Hospital who focuses on non-traditional behavioral and mental health therapy. He coordinates with other agencies and services to come up with creative solutions to meet patient needs. Referrals are the biggest struggle, which he is working to address through primary care physicians.

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Modifying the 2016 adopted County budget for Public Health Preparedness Grant

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Other Business

Not-for Profit Funding Requests

County Administrator Scimone stated that the Treasurer's Office asked for Committee feedback regarding 2017 not-for-profit funding requests. No increases were requested for the not-for-profits under Health and Human Services Committee and will go to the Committee of the Whole for discussion and consideration.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their Preferred Agenda with the exception of the Public Health budget modification on a motion of Shwartz and second of Pinard.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Pinard at 11:21 a.m., seconded by Shwartz and carried.

Next meeting: Monday, November 28, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on November 28, 2016.

MADISON COUNTY BOARD OF HEALTH
Monday, October 25, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT
John Endres, President (absent)
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative (excused)
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative (absent)
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT
Eric Faisst, Director of Public Health
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs (excused)
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary

Wendy Cary called the meeting to order at 6:32 p.m. The Board reviewed the September minutes. Motion to approve the minutes was made by Sam Barr, seconded by Jennifer Meyers, and approved by all.

Record of Claims

The record of claims was distributed for review and discussion. Motion to approve the record of claims was made by Jennifer Meyers, seconded by Sam Barr, and approved by all.

Strategic Items

Healthy Weight Update

No update.

Breastfeeding/Prenatal Care

No update.

Individual Water System Report

Individual water testing report was included with other reports provided to the Board of Health. Discussed USAF radar testing site located in Stockbridge becoming water supply system, and the Environmental Division is working with them.

Reports

County

Alex reported that the Health and Human Services Committee has approved the new Board of Health member, Travis Hall. This resolution will be placed before the Board of Supervisors for their approval at their next meeting on November 8th. Travis has informed Eric that he can begin serving on the Board in January of 2017.

Director

The 2017 budget has been submitted.

Interviews are scheduled to fill Cheryl's position. None of the candidates have a nursing background, so a nursing supervisor position would have to be created. This would involve revising the budget.

Eric reported that he's involved with the day-to-day business of the Prevent division. Last week, he attended an epidemiology conference in Saratoga Springs. The paperwork for filling the Health Statistician position was submitted to Personnel.

ADA reports are due and Eric continues to spend his time working on these, as well as compliance issues.

City of Oneida

Nothing to report.

Medical Director Report

A QA meeting will be held on October 27th. An advisory was received about a Legionnaire's outbreak in Lockport. A medication error occurred when a pediatric vaccine was given instead of an adult vaccine. This was corrected at no harm or charge to the client.

At this time, flu is occurring normally and is considered sporadic by NYS DOH. There is a lot of sickness in the schools, but this is being attributed more to viruses, strep, fevers and rashes.

A TB case was discussed, along with the slow progress made with communication, due to the need of an interpreter.

Old Business

None.

New Business

None.

Miscellaneous

CDC recommends schools help to arrange dental sealants for kids. The need for a dental hygienist position was discussed. Sam Barr will speak with his contacts at the SUNY Canton Dental Hygiene Program, in Rome, NY, for more information.

The Board of Health meeting adjourned at 7:00 p.m. The next meeting will be held on November 28, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers

Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
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Solid Waste and Recycling Committee Meeting
October 25, 2016

Approved the SW Minutes for 09/27/16 & Oct. 11, 2016

The Solid Waste and Recycling Committee meeting was called to order at 9:08 a.m. by Chairman James Goldstein. The meeting was held in the Supervisors Conference room on the second floor of the County Office Bldg. in the Wampsville.

Those in attendance were Solid Waste Director James A. Zecca and Solid Waste Committee members Richard Bargabos, Eve Anne Shwartz, Darrin Ball and Scott Henderson on skype. Also present were: Bill Buchan, Dept. of Solid Waste Attorney, Russ Hammond, Operations Manager, Kipp Hicks, Director of the Industrial Development Agency (IDA), Bill Buchan, Attorney for the Dept. of Solid Waste, John Condino of Barton and Loguidice, Russ Hammond, Operations Manager, Sharon Driscoll, Media Director and Mary Bartlett, Recycling Coordinator, Matt Tynan, Enforcement Officer, Mark Scimone, County Administrator, Matt Tynan, Enforcement Officer, and Ted Halpin Director of Emergency Management.

Approve SW and Recycling Committee Minutes for September, 2016 and October 11, 2016

Motion by Eve Anne Shwartz to approve the Solid Waste minutes from September 27, 2016 and October 11, 2016 -- along with a change on page 3 of the August 27, 2016 minutes from DEC to EFC seconded by R. Bargabos and approved.

Changes to Local Law #3

B. Buchan gave an update of the changes to Local law No. 3. He explained that he has include the definition regarding what is permissible as set forth in the regulations from New York state (see modification). He explained that he had removed the compost tables and reprinted state regulations and the state's definition of a farm dump. Buchan said for avoidance of doubt our exemption mirrors that of the states.

Attorney Buchan has added a criminal component – a misdemeanor – and added a grand jury type of oversight. The person being charged with illegal dumping can ask for hearing in front of solid waste hearing board. If the board decides there is not enough evidence to move on under RN 3, they have the right to settle; may prove landowner was not responsible for the illegal dumping.

The Hearing Officer can charge the person accused of illegal dumping if he feels there is probable cause.

Chairman Goldstein asked, if there is a question should it go to the District Attorney or go before the Hearing Board? It was explained that criminal charges are stayed while the charges are being discussed by the hearing board.

Attorney Buchan said he had not forwarded revisions made to Local Law No. 3 to the DA yet, but plans to do that and then conference with the committee on the outcome of that discussion.

"When we meet with the DA he (the DA) said if you put significant jeopardy in your law you give us the ability to prosecute. The DA indicated that if the Dept. of Solid Waste gives the DA's office enough evidence to support criminal charge, then the DA's office can act," explained Buchan.

Matt Tynan noted that the DA is supportive of the changes made to Local Law No. 3. "And the way it is written gives board checks and balance on me."

R. Bargabos told the committee and Attorney Buchan that he likes the way the revised Local Law is worded. "We have a number of different standards we can charge, act on."

Attorney Buchan asked for permission from the committee to take the revised language to the DA for review and comment and to make sure the DA is onboard with the changes. The committee agreed.

Sewer, Water and Landfill Expansion Project –

R. Hammond reported that the cell expansion is completed. "We purchased 4,000 tons of stone to complete cells 8 and 9 and roadwork. The side slopes are completed and seeded. Hammond said we built a road up to the new cells and the County Highway Dept. will pave the road next week.

Director Zecca reported that the communication systems are not working. He talked with the IT Dept. and Mark Scimone. He said the IT director came up with solution. Use the 911 tower to get signal to the landfill and fiber optics to other buildings at a cost of $25,000. "We can add that cost to the sewer project as it is zero interest for 30 years."

SCATA connection – landfill needs to talk to treatment plant and pump stations

Security issues will be handled by new security cameras at the landfill and the Child Advocacy center, as they are having the same problems with the communication system. They will be able to use the new connection also.

D. Ball noted that the landfill has had connectivity issues throughout the years. It seems we are always having problems with Time Warner.

Buchan reported that this is a two-step process and $25,000 would take care of county's communication needs. However, if the solar panel people put in a fiber optics communications system that would establish the necessary communications bundle and light up the ARE park.

M. Scimone talked about a comprehensive plan for the entire county: a hybrid solution for all.

R. Bargabos suggested the County move forward with the Motorola project but this would have to go to Government Operations and then to the full board. Director Zecca said a change order would be necessary.

The committee was instructed to contact Director Paul Lutwak who should cover this expense through his IT budget.

R. Bargabos complimented the County for getting so much work done. There have been a lot of issues. "Kudos also to B&L and R. Hammond for getting everything finished and moving along smoothly," said Bargabos.

J. Condino reported that B&L is trying to maximize the sewer loan. We will try to incorporate a storage building, and security cameras and fiber optics so that the landfill can talk to the treatment plant and the pump station and other communication issues get straightened out. However, if the solar people put in fiber optics they would put in a bundle and lights. He said, "We need to get this done. There is no resolution yet."

Director Zecca said, "We don't need a resolution as the committee approved this last month."

R. Hammond reported that the sewer line is working like a dream. "We have not heard from the City of Oneida. Now we can do recirculation of leachate."

The water project is going well. The big "tower" pedestal is nearly complete. Director Zecca said, "We would like to put a wrap type American Flags on each side of the water tank. I would like to get quotes and then come back to committee. "He was told to move forward with this plan.

J. Condino reported that OCWA has finalized the first draft of the agreement to take over the new water line. This draft agreement was presented for review to the OCWA board and will be presented to the Solid Waste Committee next month. OCWA plans to take over operation of the entire water system from Canastota to the Buyea Rd. Landfill.

R. Bargabos noted that this project enhances OCWA's entire system.

Director Zecca noted that currently there is no National Grid power to any of the sites or pump stations. J. Condino will have more information on this next week.

J. Condino presented an update of the ARE Park map. The Fire Training center will be to the south of the Lincoln Highway Garage in Lincoln. The grading on this site has been done. The water infrastructure will be installed soon and the existing pond will become larger.

Landfill Shredder Bids:

The Landfill shredder bids have been reviewed and hard copies of the field test results and comparisons were presented to the Committee for their review. Director Zecca told the committee that he would like to purchase the Terminator. We have checked references.

> **Motion** by Eve Ann Shwartz to authorize the purchase of a 2016 Komptech Terminator 6000 diesel track mounted shredder for a total amount of $740,000 for the Dept. of Solid Waste to be used at the landfill for the purpose of shredding municipal solid wastes, construction and demolition debris, tires and other solid waste streams; further bids were received from four suppliers with only one meeting all of the bid specifications (see memorandum dated October 20, 2016) referring to bid comparisons seconded by R. Bargabos and approved unanimously.
>
> **Note:** Upon reviewing the bids and the Department's analysis of the safety, capital cost, operating and maintenance cost over the life cycle of each machine as set forth in a Department Memorandum on file with the County Purchasing Director as well as the Department's recommendation regarding which machine provides the best value to the County, the committee determined that the bid by Simplicity Engineering (N.E.), Inc. for a 2016 Komptech Terminator 6000 diesel Shredder is the best value and is the only responsible bid meeting all of the bid specifications.

Styrofoam densifier bid

> **Motion** by D. Ball approving the purchase of an FD-2000 cold compaction densifier capable of processing up to 200 lbs. of EPS per hour at a total cost of $42,925.00 seconded by Eve Ann Shwartz and approved.
>
> **Note:** the FD-2000 meets all needs and specifications and will be installed. The training will be provided along with a three year warrantee.

Tipping Fee Increase (Resolution)

> **Motion** by D. Ball to approve a rate modification to the waste disposal rate for commercial permit holders i.e. the 2017 Contract Rate will be $74 per ton. The Non-Contracted commercial permit holder rate will be $99 per ton and the Day-Use permit rate will be $93.00 per ton, effective January 1, 2017 seconded by Eve Ann Shwartz and approved.
>
> **Note:** This is an increase of $2 respectively for contracted and non-contracted commercial haulers and $2.50 for Day Use.

Miscellaneous Business

Landfill Environmental Liability Ins. Quotes

The committee was presented with a summary of coverage offered by Berkley Specialty for evaluation of premises environmental liability insurance. Director Zecca said he was not interested.

"We do not have pollution on underground tanks," said Director Zecca. "If we have a leak we do all repairs in-house. We have never had an insurance rider on pollution. We are self-insured for both buildings and grounds."

The County wide option for premises environmental liability insurance was denied by the Buildings and Grounds committee.

According to Attorney B. Buchan, "Overall the County has done a very good job of managing environmental risk."

Eve Ann Shwartz suggested that the department take ½ of suggested premium and put it aside for pollution liability.

Mark Scimone told the committee he would take that idea to the Government Operations Committee (risk retention coverage set up)."

Cover material –

> **Motion** by Eve Ann Schwartz authorizing the Chairman to contract with Creek Flat Construction, LLC to transfer and deliver the Madison County Dept. of Solid Waste ACM (Petroleum Contaminated Soil), subject to the delivery limitations set forth in Paragraph 4 and Paragraph 7. Creek Flat Construction will pay the County $18.00 per ton seconded by R. Bargabos; Darrin Ball abstained as he has a conflict, approved.

Organics diversion regulations –

Director Zecca reported that he recently attended a regional DEC meeting where organics was a hot button issue.

J Goldstein asked why the state does not put some money behind this initiative. Director Zecca said we are trying to be pro-active.

Director Zecca reported that, it looks like one way or the other the state will push for organics diversion. The discussion yesterday seemed to be promoting upgrades and building more digester space. "What about solid waste facilities? We have the infrastructures all set up and we have connections to the power grid. Rome was planning on doing this but dropped the project.

Bill Buchan worked on project in Skaneateles. There were $20 million of upgrades with an energy performance contract. This project was put out to bid. The contractor comes in and gives proposal and revenues long term. They went to bond – all increased revenue pays back bonds. This is generally used by schools.

All of this organic waste that would produce gas and energy –

Whereas at the solid waste facility we have massive amount of leachate and we can dilute it.

What is cost and how much stuff do we have? HP Hood: they want to increase the amount of milk they produce as well as the facility in Vernon.

Chad Hutton said, why don't we give you a proposal to see how much waste is available. This would be a pre-feasibility study to see how much money and product are available.

Say they do study and there is enough revenue 120 use –long term – all large generators of organics –

This would be in addition to the gas generated from our landfill – if we can generate more gas it will benefit the Dept. of Solid Waste as well as Waste Management.

Will not interfere with any flow control (liquid) in some cases it will reduce waste coming into our landfill.

Director Zecca said phase 2 will include residential. This is phase 1 – large commercial operations.

R. Bargabos noted that, "our landfill is a digester!"

Within 15 days all soluble material will be digested. The digester will not digest piece of steak. There are short term digester and long term digester.

Director Zecca reported that the Department processes 2,000 tons per week. This program will affect us with colleges and 2 hospitals.

We want the folks to make a presentation to entire committee. This would be a natural fit to our ARE park and landfill and will give us a chance to pick up extra waste streams.

We need to get a proposal prepared for the next solid waste committee meeting.

Safe Pill Collection

Recycling Coordinator Mary Bartlett reported that on October 12, 2016 the Dept. of Solid Waste took in 173 pounds of medication and 3.04 pounds of narcotics. The shredding event took in 4,420 pounds of shredding.

Next meeting:

The next meeting of the Solid Waste and Recycling Committee will be at 9 a.m. Tuesday, November 29 in the Supervisors Conference Room on the second floor of the County Office Bldg. in Wampsville.

Adjourn:

Motion by D. Ball to adjourn the Solid Waste and Recycling meeting as there was no further business to conduct seconded by R. Bargabos.

Respectfully submitted by Sharon A. Driscoll for James A. Zecca