

SUPERVISORS NOTEBOOK

For the Month of

February 2014

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes
June 26, 2013

PRESENT: Priscilla Suits, Chairwoman
John Reinhardt, Vice Chairman
Supervisor James Rafte

ABSENT: Supervisor Scott Henderson
Supervisor Russell Cary

ALSO: County Attorney John Campanie, County Administrator Mark Scimone

The meeting was called to order at 8:35 a.m. in the Supervisors Large Conference Room.

MINUTES

Minutes for the May 14, 2013, and May 30, 2013, meetings were unanimously approved on the motion of Vice Chairman John A. Reinhardt and second of Supervisor James Rafte.

DISCUSSION

Final Review of Board Rules

Changes to rules 8, 14 and 24 were made with County Attorney John Campanie's suggestions per the request of the committee members. Committee discussed and made changes to Rule 6 in regards to the Government Operations Committee and Administration and Oversight Committee responsibilities. Final draft of Board Rules and draft with changes to be presented at next Board meeting.

The meeting was adjourned at 9:30 a.m. on the motion of Reinhardt and second of Rafte.

Respectfully submitted by Suzanne Odell.

Approved August 29, 2013.

Amended to reflect votes by Martha E. Conway Jan. 22, 2014.

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes July 9, 2013

PRESENT: Chairwoman Priscilla Suits, Chairwoman
Vice Chairman John A. Reinhardt
Supervisors Scott Henderson and Russell Cary

ABSENT: Supervisor James V. Rafte, Sr.

RESOLUTION

A resolution requesting the waiver of Rule Nos. 24 and 24-A was unanimously carried on the motion of Supervisor Scott Henderson and second of Vice Chairman John A. Reinhardt.

ADJOURNMENT

The meeting was adjourned at 11:25 a.m. on the motion of Henderson and second of Supervisor Russell Cary.

Respectfully submitted by Suzanne Odell.

Approved August 29, 2013.

Amended to reflect votes by Martha E. Conway Jan. 22, 2014.

ADMINISTRATION & OVERSIGHT COMMITTEE
August 29, 2013, Minutes

PRESENT: Chairwoman Priscilla Suits, Vice Chairman John A. Reinhardt, Supervisor Russell Cary

ABSENT: Supervisors Scott Henderson and James V. Rafte

The meeting was called to order at 8:10 a.m.

The minutes of the June 26 and July 9, 2013, meetings were unanimously approved on the motion of Vice Chairman John A. Reinhardt and second of Chairwoman Priscilla Suits.

Board of Elections - 2014 Budget Review

Discussion: As there will be two primaries in 2014, the Board of Elections needed to budget for work coverage and mailings for both.

Supervisor Russell Cary moved that the County write to the Governor and the Legislature to coordinate the state primary with the federal to alleviate costs to the local governments and to increase the probability of voter turnout. Vice Chairman John A. Reinhardt seconded the motion and the motion was unanimously carried.

Elections will draft a resolution for the board.

Resolutions

1. A resolution authorizing the Chairman of the Board to renew a contract for poll site usage (Cazenovia American Legion, Grace Lutheran Church, St. Agatha's Church Center, Canastota VFW, Fyler Community Hall, St. Paul's United Methodist Church, Kallet Civic Center, Bridgeport Fire House and Sullivan Free Library) was unanimously approved on the motion of Cary and second of Reinhardt.

Discussion - this is a yearly contract with the poll sites.

2. A resolution authorizing the Chairman of the Board to renew a contract for poll site usage (Lincoln Fire House) was unanimously approved on the motion of Cary and second of Reinhardt.

Discussion - this is a yearly contract with the poll site.

3. A resolution authorizing the Chairman of the Board to renew a contract for poll site usage (Leonardsville Fire House, Brookfield Town Building, North Brookfield Fire House, New Woodstock Free Library, Cazenovia High School, DeRuyter Town Building, Eaton Town Building, Fenner Town Hall, Georgetown Town Hall, Hamilton Public Library, Earlville Village

Office, Poolville Community Center, Lebanon Town Office Building, New Life Church Cafe, Heritage Baptist Church, Madison Fire House, Erieville Fire House, Nelson Town Building, Smithfield Community Center, Stockbridge Town Building, Sullivan Veterans' Memorial Parks & Recreation Building, Sullivan Town office Building and Lenox Town Office Building) was unanimously approved on the motion of Cary and second of Reinhardt.

Discussion - this is a yearly contract with the poll sites.

Next Meeting - September 26, 2013 at 9 a.m.

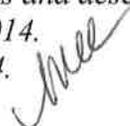
The meeting was adjourned at 9 a.m. on the motion of Suits and second of Reinhardt.

Prepared by Suzanne Odell Sept. 9, 2013.

Amended to reflect votes and describe resolutions and respectfully submitted by Martha E.

Conway Jan. 22, 2014.

Approved Jan. 22, 2014.

A handwritten signature in cursive script, appearing to read 'Mee', is written over the text 'Approved Jan. 22, 2014.'

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes October 8, 2013

PRESENT: Chairwoman Priscilla Suits, Vice Chairman John A. Reinhardt, Supervisors Scott Henderson, Russell Cary and James V. Rafte, Sr.

The meeting was called to order at 11:20 a.m. in the Supervisors Large Conference Room.

RESOLUTIONS

A resolution requesting the waiver of Rule Nos. 24 and 24-A was unanimously approved on the motion of Supervisor Scott Henderson and second of Vice Chairman John A. Reinhardt. Discussion: After much discussion over the resolution before the Government Operations committee and how it was worded, the supervisors agreed that the word "only" be placed in this resolution so as to be specifically referencing this occurrence of the waiver. This was done and the vote was unanimous to approve the same.

A resolution requesting combining the 2014 Federal and State/Local Primaries was unanimously carried on the motion of Henderson and second of Supervisor James V. Rafte, Sr.

ADJOURNMENT

The meeting was adjourned at 11:45 a.m. on the motion of Henderson and second of Rafte.

*Respectfully submitted by Suzanne Odell for Priscilla Suits; approved October 31, 2013.
Amended Jan. 22, 2014, by Martha Conway to reflect votes.*

ADMINISTRATION & OVERSIGHT COMMITTEE

Thursday, October 31, 2013, Minutes

PRESENT: Chairwoman Priscilla Suits, Vice Chairman John A. Reinhardt and Supervisors Russell Cary and James V. Rafté, Sr.

ABSENT: Supervisor Scott Henderson

The meeting was called to order at 8:45 a.m. in the Supervisors Large Conference Room.

The minutes of the Oct. 8, 2013, meeting were unanimously approved on the motion of Vice Chairman John A. Reinhardt and second of Supervisor Russell Cary.

Supervisor James V. Rafté, Sr., joined the meeting at 8:50 a.m.

Resolutions:

A resolution waiving the rules for resolutions was unanimously approved on the motion of Reinhardt and second of Cary.

A resolution fixing the time and date to organize the board for 2014 was unanimously approved on the motion of Cary and second of Reinhardt.

A resolution fixing time for holding meetings during 2014 was unanimously approved on the motion of Reinhardt and second of Cary.

Discussion: Much discussion about moving the time of the regular monthly meetings for 2014 and it was decided to move this on to the full board for additional discussion and final decision.

The next meeting was tentatively set for November 19.

The meeting was adjourned at 8:55 a.m. on the motion of Rafté and second of Cary.

Respectfully submitted by Suzanne Odell on behalf of Chairwoman Suits; approved Nov. 12, 2013. Amended Jan. 22, 2014, by Martha Conway to reflect votes taken, to correct spellings of names, and to include titles.

**MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
OCTOBER 31, 2013**

Present:

Committee:

J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors:

J. Becker, D. Degear, J. Goldstein, R. Monforte, E. Shwartz

County Staff:

C. Edick, S. Makarchuk, B. Marsala, A. Riley, M. Scimone, S. Trexler,
T. Wayland-Smith,

Also Present:

W. Bruchis, R. Bunce, N. Forster, Beth McKellips, P. O'Mara, Various High School Students

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Discussion – Town of Lenox Request for Relevy on Wells Property

Motion by P. Suits to enter into executive session to receive the advice of legal counsel; second by R. Cary. Motion unanimously approved.

Motion by P. Suits to exit executive session; second by R. Cary. Motion unanimously approved.

Motion by R. Cary to not approve of the relevy; second by P. Suits. Motion unanimously approved.

II. Approval of Minutes

Motion by P. Suits to approve the minutes of the September 27, 2013 meeting; second by R. Bargabos. Motion unanimously approved.

III. County Treasurer

1. C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, Local Vehicle Use Tax Revenue and Actual Medical and Prescription Claims Payments. Edick also reviewed a Budget Amendment report.
2. Edick distributed and reviewed several reports and spreadsheets relative to the 2014 draft tentative budget. She also discussed the proposed Enterprise Resource Planning system that is included in the draft budget.

IV. Resolutions

1. Accepting Tentative Budget as Filed by the Budget Officer – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Appointing a Committee to Review the 2014 Tentative Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
3. Authorizing Public Hearing on the Tentative Budget for Madison County Sewer District for 2014 – Motion by R. Bono; second by R. Bargabos. Motion unanimously approved.

4. Authorizing Public Hearing on the Tentative Budget for Cowaselon Watershed District for 2014 – Motion by R. Cary; second by R. Bono. Motion unanimously approved.
5. Authorizing Public Hearing on the Tentative County Budget for Fiscal Year 2014 – Motion by R. Bargabos; second by R. Bono. Motion unanimously approved.
6. Levying Unpaid Water Rents for Erieville Water District – Motion by R. Cary; second by R. Bargabos. Motion unanimously approved.
7. Levying Unpaid Water and Sewer Rents for Lenox Water District – Motion by R. Bono; second by R. Bargabos. Motion unanimously approved.
8. Levying Unpaid Sewer Rents for Sullivan Water District – Motion by R. Cary; second by R. Bargabos. Motion unanimously approved.
9. Levying Unpaid Water Rents for the Hamlet of Georgetown – Motion by R. Bargabos; second by R. Bono. Motion unanimously approved.
10. Levying Unpaid Water Rents for New Woodstock Water District – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.
11. Levying Unpaid Water Rents for Wellington and Mt. Pleasant Water Districts in the Town of Cazenovia – Motion by R. Bargabos; second by R. Bono. Motion unanimously approved.
12. Authorizing Continued Participation in State Grant for “Multidisciplinary Teams, Child Advocacy Centers and Child Fatality Review Boards” – Motion by R. Bargabos; second by P. Suits. Motion unanimously approved.
13. Approval – Mortgage Tax Report – Motion by R. Bono; second by P. Suits. Motion unanimously approved.
14. Authorizing the Chairman to Execute an Agreement with the Town of Hamilton for Tax Collection – Motion by R. Bargabos; second by R. Cary. Following discussion, motion unanimously approved.
15. Authorizing Modification of the 2013 Adopted County Budget – Motion by R. Bono; second by R. Bargabos. Motion unanimously approved.
16. Authorizing the Chairman to Renew an Agreement with Systems East, Inc. – Motion by R. Bargabos; second by R. Bono. Motion unanimously approved.
17. Authorizing Chairman to Enter into an Agreement with JP Morgan Chase – Motion by R. Bono; second by R. Bargabos. Motion unanimously approved.
18. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Cary; second by P. Suits. Motion unanimously approved.
19. Levying Unpaid Code Violation bills for the Town of Lenox – Motion by P. Suits; second by R. Bargabos. Motion unanimously approved.
20. Levying Unpaid Village Taxes – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.

21. Levying Unpaid Central School District Taxes – Motion by R. Bono; second by R. Bargabos. Motion unanimously approved.
22. Adopting Budgets for the County of Madison for Fiscal year 2014 – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.
23. Appropriation for Conduct of County Government for Fiscal year 2014 – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.
24. Apportionment of County Taxes – Motion by R. Bargabos; second by R. Bono. Motion unanimously approved.
25. Authorizing the County Chairman and the Clerk of the Board of Supervisors to Sign, Seal and Deliver Tax Warrants for Fiscal year 2014 – Motion by R. Bono; second by R. Cary. Motion unanimously approved.
26. Authorizing Chairman to Enter into Agreements with Abstract Companies for 2014 – Motion by P. Suits; second by R. Bargabos. Motion unanimously approved.

V. Adjournment

1. The next meeting is tentatively scheduled for Tuesday, November 19, 2013, at a time to be determined.
2. Motion by R. Bargabos to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 11:05 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

ADMINISTRATION & OVERSIGHT COMMITTEE

Minutes - Tuesday, November 12, 2013

PRESENT: Chairwoman Priscilla Suits, Vice Chairman John A. Reinhardt, Supervisors Russell Cary and Scott Henderson

ABSENT: Supervisor James V. Rafte, Sr.

ALSO: Board of Supervisors Chairman John M. Becker

The meeting was called to order at 11:01 a.m. in the Supervisors Large Conference Room.

Approval of Minutes:

The minutes of the October 31, 2013, meeting was approved on the motion of Supervisor Russell Cary and second of Vice Chairman John A. Reinhardt.

Board of Supervisors Chairman John M. Becker

Board of Supervisors Chairman John M. Becker began a discussion about combining some of the committees in order to decrease the number of total committees. Becker moved to combine the Social and Mental Health Services and Public Health Services committees into the Committee for Health and Human Services, and to combine the Public Works and Buildings and Grounds committees into Highway, Buildings and Grounds.

Supervisor Scott Henderson asked if there were any advantages or disadvantages in combining these committees. It was determined that it made sense, as the members of the paired committees remain the same.

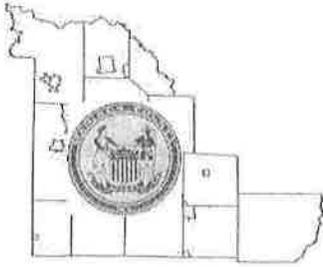
The motion was unanimously carried on the second of Cary.

Next Meeting

To be scheduled in December on an as-needed basis.

The meeting was adjourned at 11:12 a.m. on the motion of Cary and second of Reinhardt.

*Respectfully submitted by Suzanne Odell on behalf of Chairwoman Suits; approved Dec. 23, 2013.
Amended Jan. 22, 2014, by Martha E. Conway to reflect votes taken, spellings of names, titles and attendees.*



**Madison County
DEPARTMENT OF HIGHWAYS
139 North Court Street
P.O. Box 15
Wampsville, NY 13163**

**F. Joseph Wisinski
County Highway Superintendent**

**PH (315) 366-2221
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes
November 12, 2013**

Ron Bono called the meeting of the Public Works Committee to order at 1:05pm., in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ron Bono, Alex Stepanski, David Coye, and Scott Henderson. Also in attendance were: Joe Wisinski, Highway Superintendent.

Resolution- Budget Modification for County Road Fund

The committee asked for a brief explanation of the Budget Modification and Joe Wisinski explained that it was needed because of how the Consolidated Local Street and Highway Improvement Program (CHIPS) funds are used first, before County funds, and that the initial budget numbers routinely have to be adjusted to match final project costs.

Motion, by D. Coye, seconded by S. Henderson to accept the Resolution for Modification of the 2013 County Budget. All in favor.

Resolution- Budget Modification for Road Machinery Fund

The committee asked for a brief explanation of the Budget Modification and Joe Wisinski explained that it was needed because there are necessary repairs that need to be made to plow trucks and the current funds in the repair parts line have been spent.

Motion, by D. Coye, seconded by S. Henderson to accept the Resolution for Modification of the 2013 County Budget. All in favor.

Motion, by S. Henderson, seconded by D. Coye to Adjourn Meeting at 1:20 pm.
All in favor.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
November 19, 2013

Present:

Committee:

J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors:

D. Degear

County Staff:

C. Edick, S. Makarchuk, M. Scimone

A quorum being present, J. Reinhardt called the meeting to order at 2:30 pm.

- I. Budget Update – The 2014 Tentative Budget was presented to the Board of Supervisors on November 12, 2013, and there will be a Public Hearing on the budget tonight.
- II. Resolutions
 1. Authorizing Employee Health Savings Accounts with NBT Bank – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
 2. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
 3. Authorizing Chairman to Enter into an Agreement with Tyler Technologies for an Enterprise Resource Planning System. Motion by P. Suits to approve the resolution; second by R. Bono. Following discussion, motion unanimously approved.
 4. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Cary to approve the resolution; second by R. Bono. Motion unanimously approved.
- III. Other Business
 1. A resolution regarding a code violation in the Town of Lenox was discussed. This resolution had been approved by the Finance, Ways & Means Committee on October 31, 2013 but was tabled by the Board on November 12, 2013, as it was lacking itemization. The resolution will be voted on at the Board meeting tonight. It was decided that going forward, resolutions involving code violations need to contain itemization so it is clear what is being voted on.
 2. D. Degear inquired as to who pays for the retiree health insurance benefit for a retired Sewer District employee. It was noted that the County General Fund bears the cost of this expense, as it does for any retired employee. There was discussion about whether this cost should be passed on to the Sewer District.
- IV. Adjournment
 1. The next meeting will be held on December 6, 2013, if needed.
 2. Motion by P. Suits to adjourn the meeting; second by R. Bono. Motion unanimously approved. Meeting adjourned at 2:53 p.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
December 6, 2013

Present:

Committee: J. Reinhardt, R. Bargabos, R. Bono, R. Cary

Supervisors: D. Degear, J. Salka

County Staff: C. Brophy, C. Edick, K. Kunkel, S. Makarchuk, K. Orr, B. Marsala, D. Roe, M. Scimone,
T. Wayland-Smith, S. Trexler

Absent: P. Suits

A quorum being present, J. Reinhardt called the meeting to order at 9:01 a.m.

I. County Clerk – Follow-up discussion regarding storage and banking

There was a lengthy discussion regarding the storage needs of the County Clerk's Office and various potential solutions. There was also discussion regarding their daily banking, and it was decided that further discussion would be most appropriate at the next Criminal Justice Committee meeting.

II. Discussion - Town of Lenox request for assistance in defense of assessment review proceedings

B. Marsala distributed a request received from the Town of Lenox for financial assistance with respect to an assessment review brought by Prime Materials and Lenox Landing. It was determined that there was not enough information provided to make a decision. Marsala will obtain pertinent details from the town in advance of the next Committee meeting.

III. County Treasurer

C. Edick distributed a Bond Resolution for the Computer Aided Dispatch System and Records Management System for the E-911 Center. Following discussion, it was determined that the resolution should be pulled because it would not be in the best interest of the County to pay for the Systems in a lump sum.

Edick distributed revised schedules showing the numbers that will be contained in the 2014 adopted budget if it is approved without further modification.

IV. Resolutions

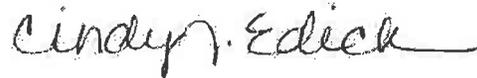
1. Appointing a Budget Officer and a Deputy Budget Officer – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Entering an Agreement with Health Research, Inc. for Immunization Billing Grant and Modifying the 2013 County Budget – Motion by J. Reinhardt to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Modifying the 2013 Budget for Children with Special Health Care Needs Grant – Motion by R. Bono; second by R. Bargabos. Motion unanimously approved.
4. Authorizing Participation in a Federal Distracted Driving Grant and Modifying the 2013 County Budget – Motion by R. Cary; second by R. Bono. Motion unanimously approved.

5. Authorizing Chairman to Sign Contracts with Not-For-Profit Organizations for 2014 – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.
6. Approval of Stipulation and Order for Refund of Real Property Taxes in Accordance with Section 727 of the Real Property Tax Law – Motion by R. Bono; second by R. Cary. Motion unanimously approved.
7. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.
8. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Bargabos; second by R. Cary. Motion unanimously approved.

V. Adjournment

1. The date and time for the next meeting is to be determined.
2. Motion by R. Bono to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 10:05 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting December 6, 2013

Approved the minutes from October 22, November 12 and November 19, 2013

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 1:50 p.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Rafte, Darrin Ball, Scott Henderson, and David Coye. Also present was Cindy Edick, County Treasurer.

Motions –

Motion by S. Henderson to approve the Solid Waste and Recycling committee minutes for October 22, November 12 and November 19, 2013 seconded by Jim Rafte and approved.

Adjourn SW Meeting –

Motion by J. Rafte to adjourn the December 6, 2013 Solid Waste committee Meeting seconded by S. Henderson.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE
December 6, 2013

Minutes

Present: D. Ball, R. Bargabos, D. Degear and J. Reinhardt

Also Present: R. Aylward, R. Bono, R. Bradstreet, J. Chesebro, K. Loveless, M. Scimone,
T. Wayland-Smith and E. Zehr

Absent: R. Monforte

D. Degear called the meeting to order at 10:06 a.m.

I. MINUTES – Minutes from November 19, 2013 - Motion by J. Reinhardt to approve the minutes from the above dated committee meetings. Second by D. Ball. The motion was unanimously approved.

II. RESOLUTIONS

- A. Retiree Recognition - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- B. Resolution of Appreciation – Coye - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- C. Resolution of Appreciation – Monforte - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- D. Resolution of Appreciation – Cary - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- E. Resolution of Appreciation – Suits - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- F. Resolution of Appreciation – DiVeronica - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- G. Budget Modification – County Attorneys - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- H. Authorizing the Chairman to Enter into an Agreement – BCG - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

- I. Acknowledging Introduction of Local Law No. 8 for the Year 2013 - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Local Law No. 8 Fixing the Salaries of Certain County Officials for 2014 - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- K. Adopting Local Law No. 8 for the Year 2013 - Motion by D. Ball to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- L. Establishing the Salaries of County Officers and Managerial/Confidential Employees for 2014- Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved with \$1,000 added to Director of Environmental Health's base salary.
- M. Appointing a County Attorney - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- N. Appointing a Clerk to the Board of Supervisors - Motion by D. Ball to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- O. Authorizing a Stipend for the First Assistant District Attorney to Provide STOP DWI Training for the STOP DWI Program for 2014 - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. D. Ball opposed the resolution.
- P. Renewing Stipends for the On-Call System for Certain County Managers - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved. D. Ball requested a call log for re-evaluation next year.
- Q. Renewing the Stipend for the Building Maintenance Supervisor - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. D. Ball opposed the resolution.
- R. Establishing a Stipend for the County Administrator - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- S. Authorizing the Chairman to Enter an Agreement with Park Strategies (amendment) - Motion by D. Degear to approve the resolution. Second by J. Reinhardt. D. Ball and R. Bargabos opposed the resolution. The motion failed.

III. MOTION TO ENTER EXECUTIVE SESSION Motion by J. Reinhardt to enter executive session. Second by R. Bargabos. The motion was unanimously approved.

- A. Salary Matters
- B. Negotiations
- C. Labor Relations
- D. Grievance Matters

Motion to exit executive session by R. Bargabos. Second by D. Ball.

IV. NEXT MEETING: Committee Meeting: TBA

Motion by J. Reinhardt to adjourn. Second by R. Bargabos.



**Madison County
DEPARTMENT OF HIGHWAYS
139 North Court Street
P.O. Box 15
Wampsville, NY 13163**

**F. Joseph Wisinski
County Highway Superintendent**

**PH (315) 366-2221
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes
December 11, 2013**

Ronald Bono called the meeting of the Public Works Committee to order at 2:00 p.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ron Bono, Alex Stepanski, Scott Henderson, and Roger Bradstreet. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, Martha Conway, Kevin Loveless, Maintenance Supervisor, Mark Scimone, County Administrator.

Acceptance of the Minutes from November 20, 2013

Motion by A. Stepanski to accept the minutes, seconded by S. Henderson. All in favor.

Use of County Vehicle

Joe Wisinski requested that the Danny DeGroat and Paul Greenwood be allowed to take a County truck home at night to allow for them to be able to do road patrol directly from their house during the winter. He explained to the committee that since the department has eliminated designated winter road patrol, Danny and Paul have to drive from their homes to the Wampsville and Morrisville Garage respectively and switch over to a County truck for road patrol. Allowing them to have a county truck would allow for a quicker response time in calling in personnel for snow removal if they could go directly from their houses to patrolling roads. The committee discussed the idea and agreed that allowing them to take home a county truck would be beneficial.

Motion by A. Stepanski to recommend to the Government Operations Committee that Danny Degroat and Paul Greenwood be allowed to take a county truck home during the winter for road patrol, seconded by R. Bradstreet. All in favor.

Resolution Authorizing a Modification of the 2013 County Budget

Joe Wisinski presented to the committee a budget modification to the Road Machinery Fund for the transfer of \$15,000 from the Gasoline account to the Repair Parts account.

Motion by S. Henderson to approve the resolution, seconded by R. Bradstreet. All in favor.

Executive Session

Motion by S. Henderson to enter into Section 105 (F) Open Meetings Law to discuss personnel issues, seconded by R. Bradstreet. All in favor.

Motion by S. Henderson to come out of Section 105 (F) Open Meetings Law to discuss personnel issues, seconded by A. Stepanski. All in favor.

North Court Street Bridge Update

Joe Wisinski informed the committee that he had received the comments from CSX's Engineer, Bergmann Associates, on the design plans for the proposed bridge on North Court Street and that CSX is requesting the span of the proposed bridge span the railroad right-of-way. He went on to say that the increase in span, approximately 40 feet, is to allow for two additional tracks, however the next two bridges directly to the east over the CSX railroad only allow for three tracks. The committee went on to discuss the issue and agreed that the request was unreasonable and that if CSX wants the span increased they should pay for the difference.

Motion, no motion required

Next Public Works Committee Meeting

No date has been set for the next Public Works Committee meeting.

Motion by to Adjourn Meeting at 2:24 p.m. All in favor.

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

December 17, 2013

Name	Present	Absent	Late
Bradstreet	X		
Degear			X
Carinci		X	
Bargabos	X		
Coye		X	
Becker	X		

Meeting called to order at 9:12 am by Chairman Bradstreet.

Paul Hartnett: Communications Director E-911:

A conference call with Bond, Schoeneck, & King, PLLC attorney Henry Melchor regarding the tower agreement with Verizon commenced at the request of First Assistant District Attorney Tina Wayland-Smith, the County-owned tower in Fenner being the subject of the discussion. Verizon has shown interest in leasing space on the County tower and negotiations have been forthcoming, however there are still issues outstanding. Attorney Melchor will communicate further with the Verizon representative to convey the County's concerns.

Director Hartnett indicated that he has been informed by NYSAC that American Towers will submit a marketing package to wireless carriers regarding the lease or purchase of emergency towers throughout New York State. The question was raised about what the packages contained in monetary terms and Director Hartnett indicated that he would be able to obtain that information in the next few weeks and would forward the same to the committee.

Treasurer Cindy Edick began a discussion about the proposed CAD system and payments for the same. Originally the County planned to bond for the full cost in 2014; however, it became evident that making the payments set forth by the company was going to be more cost-effective.

Resolutions:

Authorizing the Chairman to Enter into an Agreement with Syracuse University in Response to the County's Governance and SOP Study in Accordance with SIGG-2 Guidelines. The \$190,196.00 grant is 100% funded through the SICG-2 grant. The period of performance shall be January 1, 2014 to February 28, 2015.

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Authorizing the Chairman to Renew Service Contracts for Maintenance of the E-911 Center Phone System/Jail Radio System with Motorola Communications and Electronics, Inc. The total amount of the grant is \$51,175.08 for Twelve (12) months (01/01/14 to 12/31/14)

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

- Modifying the 2013 Budget - Communications and E-911 Communications Department

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear. Carried unanimously

Sheriff's Office: Sheriff Riley:

Resolutions:

Authorizing Modification of 2014 Adopted County Budget – STOP DWI

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear. Carried unanimously

Authorizing A Petty Cash Fund at Sheriff's Office

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear. Carried unanimously

Authorizing Chairman to Enter into an Agreement – Dietician

A motion was made by Supervisor Bargabos and seconded by Chairman Bradstreet. Carried unanimously

Authorizing Chairman to Renew Agreement to Provide Specialized Law Enforcement Services with the Village of Morrisville

A motion was made by Supervisor Bargabos and seconded by Chairman Bradstreet. Carried unanimously

Authorizing Chairman to Enter into Agreement for Barber Services

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear. Carried unanimously

Authorizing Chairman to Enter into Agreement for Jail Physician Services

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Adopting the Madison County STOP-DWI Program for 2014

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Authorizing Attendance at an Out-Of-State Conference – Renee Smith

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Authorizing Chairman to Enter into an Agreement with FES Installations, Inc.

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Authorizing Chairman to Enter into an Agreement with SoftCode, Inc.

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Other Matters:

A Status Report from District Attorney's Office and Sheriff's Office on STOP-DWI Program Proceedings was given by Attorney Robert Mascari from the District Attorney's Office. He indicated that their office has identified approximately \$26,000 in unpaid DWI fines to date and continues to research and update this amount. A proposal was given to the committee to increase the stipend to \$12,000 for the Chief Assistant District Attorney in 2014 to cover his work in researching outstanding DWI monies and ongoing training. The committee requested that the information be given to the Sheriff and be brought back to the committee at a later date.

Supervisor Degear made a motion for the Board to enter executive session for the purpose of discussions regarding matters leading to the appointment, employment of a particular person. The motion was seconded by Supervisor Bargabos. Carried unanimously

A motion was made to exit Executive Session by Supervisor Bargabos and seconded by Chairman Bradstreet. Carried unanimously

Other Committee Business

Resolutions

Jury Board Appointment – A. Stepanski

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos. Carried unanimously

Budget Modification - Madison County Public Defenders

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear. Carried unanimously

A motion was made by Supervisor Bargabos to approve the Minutes of 11/19/13, seconded by Chairman of the Board, John Becker. Carried unanimously

Motion to adjourn was made by Supervisor Bargabos and seconded by Chairman Bradstreet.

*Minutes prepared by Suzanne Odell and
approved by Committee Jan. 16, 2014.*

ADMINISTRATION & OVERSIGHT COMMITTEE

December 23, 2013, Minutes

PRESENT: Chairwoman Priscilla Suits, Vice Chairman John A. Reinhardt, Supervisors James Rafté, Russell Cary and Scott Henderson

The meeting was called to order at 9:45 a.m. in the Supervisors Large Conference Room.

Approval of Minutes:

The minutes of the November 12, 2013, meeting were unanimously approved on the motion of Supervisor Russell Cary and second of Supervisor Scott Henderson.

Board of Elections

Resolutions:

1) Authorizing the Chairman to Enter into an Agreement with Phoenix Graphics Inc. to Purchase Optical Scan Ballots. A motion was made to approve this resolution by Henderson and seconded by Supervisor James Rafté. Carried unanimously.

Discussion: This will save the Board of elections money in a number of ways including free envelopes. There is an agreement in place that if the cost of printing etc. goes down, the company will also reduce their rates.

2) Authorizing the Chairman to Renew an Agreement with NTS Data Services

A motion was made to approve this resolution by Cary and seconded by Henderson. Carried unanimously.

Discussion: The Board of Elections renews this contract each year and it covers registration, electronic reporting, document imaging, etc. They have been very pleased with this service.

3) Authorizing the Chairman to Enter into an Asset Management System Purchase, Maintenance, and Support Agreement with NTS Data Services

A motion was made to approve this resolution by Henderson and seconded by Rafté. Carried unanimously.

Discussion: There are no changes to this contract this year; this contract covers machines etc.

4) Fixing Time for Holding Meetings During 2014

A motion was made to approve this resolution and move it to the full board for discussion by Vice Chairman John A. Reinhardt and seconded by Rafté; carried four-to-one, with one nay from Cary, who stated he wants to make sure this issue is fully discussed at the January 2 meeting.

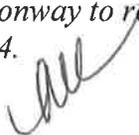
Next Meeting – TBD in 2014

The meeting was adjourned at 10 a.m. on the motion of Rafté and second of Henderson.

Prepared by Suzanne Odell Dec. 24, 2013.

Amended by Martha Conway to reflect votes taken, correct spellings of names and include titles.

Approved Jan. 22, 2014.





Buildings and Grounds Committee Meeting

Minutes Dec. 23, 2013

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski and Scott Henderson, County Administrator Mark Scimone, First Assistant County Attorney Tina Wayland-Smith, Building Maintenance Supervisor Kevin F. Loveless and Madison County Industrial Development Agency Executive Director Kipp Hicks

ABSENT: Supervisor David L. Coye

The meeting was called to order at 3:07 p.m. following adjournment of the Board of Supervisors Meeting in the Chambers.

Minutes: Minutes from the special meeting of Dec. 6, 2013, and regular meeting of Dec. 11, 2013, were unanimously approved on the motion of Vice Chairman Roger D. Bradstreet and second of Supervisor Alexander Stepanski.

Court House Update: County Administrator Mark Scimone reported that the Court House litigation will continue according to the Court's directive and that architectural/engineering efforts have come to a halt.

Third-Party Elevator Inspection Services: Building Maintenance Supervisor Kevin F. Loveless reported that, after countless problems with the current vendor for third-party (qualified elevator inspection) services, he did a request for quotes, with American Loss Prevention Services coming in with the lowest quote.

The Committee unanimously approved the hire of ALPS to perform the requisite service on the motion of Supervisor Scott Henderson and second of Bradstreet. The contract expires in February 2014, but inspection services won't be needed again until June 2014.

Court House Cleaning and Minor Repairs: The Committee unanimously approved on the motion of Henderson and second of Stepanski a resolution in opposition to the Office of Court Administration (through the Sixth Judicial Administrative Offices) proposal to cut reimbursement for "Court House Cleaning and Minor Repairs" from 10 percent of cost to 5 percent of cost.

The difference for the 2014-2015 state budget period is estimated to be about \$5,000.

Sewer and Water Projects: Madison County Industrial Development Agency Executive Director Kipp Hicks reported that the proposed project to bring municipal water and sewer services to the County Complex in Wampsville will now be overseen by the City of Oneida instead of the IDA.

He said the plan is to bring water and sewer to the Elm Street area of Oneida, which provides the opportunity for the County complex to benefit from the City's sewer system and improve water service to the County complex.

The upgrades are being provided partially by state grant money for the creation of a rail-served business park within the city's limits.

Motion to Adjourn: The meeting was adjourned at 3:38 p.m. on the motion of Henderson and second of Stepanski.

TENTATIVE Next Meeting Date: Jan. 15, 2014, immediately following the 2 p.m. Public Works Committee meeting in the Supervisors Large Conference Room.

Respectfully submitted Dec. 23, 2013, by Martha E. Conway for Kevin Loveless and approved Jan. 15, 2014.

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

December 23, 2013

Name	Present	Absent	Late
Bradstreet	X		
Degear	X		
Carinci	X		
Bargabos	X		
Coye	X		

1:50PM Meeting called to order by Chairman Roger Bradstreet

Sheriff's Office: Undersheriff Ball:

Resolution:

Authorizing the Chairman to Establish a Fee – STOP DWI

A motion was made by Supervisor Carinci and seconded by Supervisor Bargabos. Carried unanimously

Other Business:

Minutes – 12/17/13: A motion was made to approve the minutes from Supervisor Bargabos and seconded by Supervisor Carinci. Carried unanimously

A motion to Adjourn at 1: 55 PM was made by Supervisor Coye and seconded by Chairman Bradstreet.

Minutes prepared by Suzanne Odell and approved by Committee Jan. 16, 2014.

**MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
December 23, 2013**

Present:

Committee: J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors: D. Degear, S. Henderson, J. Rafte

County Staff: C. Edick, M. Scimone, S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 11:01 a.m.

I. Resolutions

1. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Cary. Motion unanimously approved.
2. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
3. Authorizing the Assistance in Defense of Assessment Review Proceedings – Motion by R. Cary to approve the resolution; second by R. Bono. Motion unanimously approved.
4. Authorizing the Assistance in Defense of Assessment Review Proceedings – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Children with Special Health Care Needs COLA Funds and Modifying the 2013 Budget – Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
6. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Lead Grant COLA Funds and modifying the 2013 Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
7. Authorizing Chairman to Amend an Agreement with NYS Department of Health for the Rabies Grant Cola Funds and Modifying the 2013 Budget – Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.
8. Authorizing a Solid Waste Landfill Sewer Pipeline Project in and for the County of Madison, New York, at a Total Maximum Estimated Cost of \$3,375,000 and Authorizing the Issuance of \$3,375,000 Bonds to Pay Costs Thereof – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
9. Authorizing Modification of Agreement and Adopted County Budget for Engineering Services for 2013 to Include ARE Park Sewer Line – Motion by R. Bono to approve the resolution; second by P. Suits. Motion unanimously approved.
10. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bono to approve the resolution. Motion failed for lack of a second. Motion by R. Bono to approve the resolution; second by J. Reinhardt. Motion unanimously approved with the exception of R. Bargabos and R. Cary, who voted no.

11. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by R. Bono. Motion unanimously approved.
12. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
13. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bono to approve the resolution; second by R. Bargabos. Motion unanimously approved.

II. Adjournment

1. The date and time for the next meeting is to be determined.
2. Motion by P. Suits to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 11:38 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

**Joint Solid Waste and Recycling Committee
& Finance Ways and Means Meeting
December 23, 2013**

Chairman Jim Goldstein called the joint meeting to order at 11:40 a.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Rafte, Scott Henderson. Darrin Ball and David Coye were absent. Also present were: Scott Ingmire, Director of the Planning Dept., Kipp Hicks, IDA Director, Kevin Voorhees and Jeffrey A. Rowe of Barton and Loguidice and Bill Buchan, Landfill Attorney.

Present from the Finance Ways and Means Committee were: Chairman John Reinhardt, and committee members: Pricilla Suits, Russell Cary, Rick Bargabos and Ron Bono. Also in attendance was Cindy Edick, Madison County Treasurer and Mark Scimone, County Administrator.

Motions –

Resolution # 58:

Motion by S. Henderson authorizing the chairman to execute an inter-municipal agreement with the City of Oneida for a sewer interconnection serving the landfill and ARE Park seconded by J. Rafte and approved.

Resolution # 59:

Motion by S. Henderson authorizing the purchase of one new 2014 Western Star 4900SF roll-off truck for the Department of Solid Waste and Sanitation seconded by J. Rafte and approved.

Resolution # 60:

Motion by J. Rafta authorizing the filing of an application for a loan from the New York State Environmental Facilities Corporation in the amount of \$3,375,000 for a sewer line serving the ARE Park and Landfill seconded by S. Henderson and approved.

Resolution #61:

Motion by S. Henderson authorizing a Solid Waste Landfill Sewer Pipeline project in and for the County of Madison, New York, at a total maximum estimated cost of \$3,375,000 and authorizing the issuance of \$3,375,000 bonds to pay costs thereof seconded by J. Rafta and approved.

Note: The Finance Ways and Means committee also passed motions for resolutions #60 and #61

Motion by R. Cary authorizing the filing of an application for a loan from the New York State Environmental Facilities Corporation in the amount of \$3,375,000 for a sewer line serving the ARE Park and Landfill seconded by R. Bono and approved.

Motion by R. Cary authorizing a Solid Waste Landfill Sewer Pipeline project in and for the County of Madison, New York, at a total maximum estimated cost of \$3,375,000 and authorizing the issuance of \$3,375,000 bonds to pay costs thereof seconded by R. Bono and approved.

Resolution # 62:

Motion by J. Rafta authorizing the chairman to execute a conservation easement with the New York State Department of Environmental Conservation for preservation of cultural resources in connection with the ARE Park seconded by S. Henderson and approved.

Resolution # 63:

Motion by J. Rafta authorizing modification of an agreement for engineering services for 2013 to include the ARE Park Sewer Line seconded by S. Henderson and approved.

Note: The Finance Ways and Means committee also passed a motion for resolutions #63.

Motion by R. Bargabos authorizing the filing of an application for a loan from the New York State Environmental Facilities Corporation in the amount of \$3,375,000 for a sewer line serving the ARE Park and Landfill seconded by R. Bradstreet and approved.

Resolution # 59:

Motion by S. Henderson authorizing the purchase of one new 2014 Western Star 4900SF roll-off truck for the Department of Solid Waste and Sanitation seconded by J. Rafte and approved.

Adjourn Meeting –

Motion by S. Henderson to adjourn the joint meeting of the Department of Solid Waste and Sanitation and the Finance Ways and Means committees seconded by J. Rafte.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

Discussion portion of the December 23, 2013 Solid Waste Meeting

The committee held a discussion regarding either seeking a NYS EFC loan or bonding to fund the installation of a sewer line from the landfill to the four corners on Rte. 5 in the City of Oneida. The committee talked about borrowing for 30 years – saying the payments for the sewer line would be offset by not having to haul leachate to the City of Oneida's Waste Water Treatment plant.

Director Zecca reported that if the County did not bond the cost to install the sewer line would be placed on the County tax bill. He mentioned revenue from electricity from Waste Management and an increase in tipping fees, which he felt should cover the monthly/yearly cost for bonding.

Russ Hammond reported that currently the leachate is down 5 million gallons. However when the new cell is opened we would be back into the 10 million gallon range. Director Zecca noted that the installation of a sewer line and public water is essential for the future development of the ARE Park. "This is an opportunity for us to take advantage of a low interest loan," said Zecca. However, the application must be submitted by February 3, 2014.

Treasurer Cindy Edick noted that once the loan is secured there would be no prepayment -- ½ of whatever the Bond market rate is.

Johnson Brothers:

It was noted that Johnson Brothers (JB) plan to utilize 2.35 acres of land at the Buyea Rd Landfill site to construct their drying kilns and office building.

There are three things under consideration by the CRC Board to safe guard all involved.

1. Right of first refusal
2. Reversion
3. Capture clause

Apparently, these concerns were discussed with landfill attorney Bill Buchan.

Rick Bargabos, of the Finance Ways and Means Committee gave a hypothetical example: Say the title to the property is transferred to JB and 10 years goes by and they do nothing. Then they sell the property and make a profit.

Bill Buchan indicated that all three clauses would cause the property to return to the County. He said that reversion would be automatic. There are three different sets of circumstances. Buchan has drafted a Right of Frist Refusal.

The only thing not protected is if JB do nothing. – The moment they would try to sell the property would revert right back to the County.

R. Bargabos reported that the County is selling the 2.35 acres at a considerable discount. "They could flip for a profit."

It was noted that JB is a third generation business. It is not a good idea to muddy the water. They applied for tax benefits. There is an interest. They are not a flyby night application. S. Henderson adding more hurdles to this situation is not a good idea. This deal has been four years in the works. JB has stuck with us. They have also made an investment. Work has begun to run the lines that will carry the excess heat to their drying kilns. NYSERDA is underwriting 40 percent of the capital costs.

K. Hicks told those present that, "We can differentiate with other businesses, when we are considering ARE Park clients/tenants vs. this scenario dealing with the Landfill Gas to Energy (LFGTE) initiative.

S. Henderson agreed saying, "We can add additional safe guards to future businesses. "I do object to adding further restrictions to our dealings with JB."

The message that the committee wanted to send back to CRC is, "Move forward with JB."

Respectfully submitted by Sharon A. Driscoll

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

December 23, 2013

Minutes

Present: D. Degear, R. Bargabos and J. Reinhardt

Also Present: R. Aylward, J. Bailey, R. Bono, J. Campanie, S. Henderson, P. Morrisseau,
S. Priervo, J. Rafte, J. Salka, M. Scimone and T. Wayland-Smith

Absent: D. Ball and R. Monforte

D. Degear called the meeting to order at 10:02 a.m.

I. MINUTES – Minutes from December 6, 2013 - Motion by R. Bargabos to approve the minutes from the above dated committee meeting. Second by J. Reinhardt. The motion was unanimously approved.

II. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by R. Bargabos. The motion was unanimously approved.

- A. Litigation
- B. Labor Relations
- C. Negotiations

Motion to exit executive session by J. Reinhardt. Second by R. Bargabos.

III. RESOLUTIONS

A. Out of State Travel Request – Sheriff - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

B. Authorizing the Chairman to Enter Into an Agreement with the Civil Service Employees Association Inc., Local 1000 (Mental Health Department) - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.

C. Authorizing the Chairman to Enter Into an Agreement with the Civil Service Employees Association Inc., Local 1000 (Information Technology Department) - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

D. Approving and Authorizing the Chairman to Execute an Agreement (Highway Department) - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.

- E. Appointing an Acting Probation Director - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- F. Declaring Official Newspaper for County Business (Oneida Daily Dispatch and Mid York Weekly) – Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

IV. OTHER

- A. Insurance Matters (Bailey, Haskell & LaLonde) - J. Bailey from BHL presented their recommendations to the County for their liability insurance carrier. J. Bailey discussed the pros and cons for Trident (current carrier), Travelers and Houston Casualty and felt the best option for the County would be Houston Casualty. The committee agreed with J. Bailey that this would be the best option. Motion by J. Reinhardt to switch insurance carriers and enter into an agreement with Houston Casualty. Second by R. Bargabos. The motion was unanimously approved.

V. NEXT MEETING: Committee Meeting: TBA

Motion by R. Bargabos to adjourn. Second by J. Reinhardt.

**MADISON COUNTY BOARD OF HEALTH
AND
PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, DECEMBER 23, 2013**

BOARD OF HEALTH MEMBERS PRESENT:

PRESIDENT, JOHN ENDRES, DVM
VICE PRESIDENT, JOHN SALKA, (EXCUSED) LEGISLATIVE REPRESENTATIVE
MARGARET S. ARGENTINE, (EXCUSED) PHD, RN, CNE
SAM BARR, DMD
WENDY CARY, CITY OF ONEIDA
ROBERT DELORME, MD, (EXCUSED) PHYSICIAN REPRESENTATIVE
RACHEL ELDER, MD, (EXCUSED) PHYSICIAN REPRESENTATIVE
JENNIFER MEYERS, MD, PHYSICIAN REPRESENTATIVE

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

CHAIRMAN, JOHN SALKA, TOWN OF BROOKFIELD
LEW CARINCI, CITY OF ONEIDA, WARDS 4-5-6
JAMES GOLDSTEIN, TOWN OF LEBANON
EVE ANN SHWARTZ, TOWN OF HAMILTON
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
CONNIE COULTHART, ASSISTANT DIRECTOR OF ADMINISTRATIVE SERVICES
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT
JAMES V. RAFTE, CITY OF ONEIDA, WARDS 4-5-6
CHRISTINE COE, CONFIDENTIAL SECRETARY

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

John Salka called the Public Health Committee meeting to order at 12:28 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Services Committee reviewed the November minutes. A motion to approve the minutes as written was made by Alex Stepanski, seconded by Lew Carinci and approved by all.

Resolutions:

- A. Authorizing the Chairman to enter into agreements with Public Health Department contractors was made by Alex Stepanski, seconded by Lew Carinci and approved by all.
- B. Authorizing Chairman to amend an agreement with NYS Department of Health for Children with Special Health Care Needs Cola Funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- C. Authorizing Chairman to amend an agreement with NYS Department of Health for the Lead Grant Cola Funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- D. Authorizing Chairman to amend an agreement with NYS Department of Health for the Rabies Grant Cola Funds and modifying the 2013 budget was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.
- E. Authorizing agreement extension for dog shelter services was made by Jim Goldstein, seconded by Alex Stepanski and approved by all.

Resolution E:

As Vice President of Wanderers' Rest Humane Association (WRHA) Board of Directors, Lew Carinci offered to provide quarterly reports to the Committee.

Madison County Rural Health Council (MCRHC) Update:

Eric stated that the MCRHC thanks the Board of Supervisors for approving funding in the amount of \$120,000 a year over the next three years for the Madison County Rural Health Network. The MCRHC will begin advertising for an Executive Director position which they plan to fill by March 2014.

The Health Department submitted two grant applications that will be used to address priority health strategies identified in the Community Health Improvement Plan (CHIP) and support the MCRHC activities. Both the NYS Health Foundation and HRSA grant proposals focused on conducting a needs assessment, market analysis, readiness assessment, and develop a sustainable business plan for providing mental health services to youth through a community school model. The HRSA grant application (\$764,000) further addressed the provision of actual services in the schools. We have received notice from the NYS Health Foundation that our letter of intent for the grant funds (\$38,000 w/ matching local funds) was accepted. From the submitted letters of intent they received, up to 20 projects were selected and those Departments were invited to submit a full application. We were one of the 20 selected. Of those invited

to submit a full proposal, they will select the top 10. Full proposals are due January 31, 2014.

Eric provided a preview of the final CHIP that will be provided to the entire Board of Supervisors.

Old Business:

Jim Goldstein inquired about the lab that was discovered to have provided fraudulent results. Eric will follow up with the Director of Environmental Health to determine what changes A&P made and what water testing was done.

New Business:

2014 Meeting Dates:

A schedule of 2014 Committee meeting dates was distributed. Meeting time may change as a resolution is being considered to merge the Public Health Services Committee and the Social and Mental Health Services Committee.

Public Health Committee adjourned at 12:45 p.m.

MADISON COUNTY BOARD OF HEALTH

Wendy Cary called the Board of Health Meeting to order at 6:36 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the November minutes. Motion to approve the minutes was made by Sam Barr, seconded by Wendy Cary and approved by all.

Record of Claims:

The Record of Claims was distributed for review and approval. Motion to approve was made by Jennifer Meyers, seconded by Sam Barr and approved by all. John Endres signed for approval.

ACR Health Insurance Exchange Navigator Presentation:

Kristen Newton, Insurance Health Navigator from ACR Health presented to the Committee on the Affordable Care Act insurance that is scheduled to go into effect January 1st, 2014. Kristen has been working out of the Health Department two days a week to educate and enroll individuals and families into the web exchange.

After initial glitches, the exchange website has been running mostly problem free since mid-October. She has enrolled 96 units (200+ individuals) in Madison County to date. Many are receiving better coverage at a lower cost than previously. Under the new guidelines, many families are newly eligible for Medicaid. Those not Medicaid eligible have a choice of five qualified health plans with MVP being the most widely chosen. Dental insurance is available as a separate add-on to a qualified health plan.

More providers are accepting coverage than anticipated to accommodate existing patients. Enrollment in Madison County started out slow but has increased significantly in the past few weeks. ACR Health has exceeded anticipated deliverables for Madison County. As of December 16th, 137,000 individuals have been enrolled in New York State.

At 3:00 p.m. today, the deadline for enrollment was changed from 11:55 p.m. tonight to 11:55 p.m. tomorrow to have coverage as of January 1, 2014. Open enrollment ends on March 31st (applications must be received by March 15th) to avoid penalties. Penalties will be \$95 or 1% of adjusted gross income per person in the household. Proof of insurance will be required when filing 2014 taxes.

There is no subsidy for small businesses; however, they will receive a tax credit.

The Board thanked Kristen for her presentation.

Community Health Assessment (CHA) & Community Health Improvement Plan (CHIP):

The completed CHA/CHIP documents were distributed to the Board. Unlike past CHA/CHIP documents that were data driven, focus groups identified key issues in Madison County by life stage under the framework of healthy care, healthy behavior, and healthy environments. Besides life stages, additional sections of the CHA include an introduction, demographics and social determinants, and economic development. Healthy Environments also received its own comprehensive section that will be used as the framework for an environmental health tracking system. The CHIP is the final and key piece that summarizes priorities and goals that will be used for strategic planning going forward.

The documents are also available on the Health Department's website in PDF and flipbook form. They were also forwarded to Colgate to review so that they can identify strategies they can assist with by engaging Colgate students.

Madison County Rural Health Network (MCRHN) Project:

The MCRHC received funding in the amount of \$120,000 a year over the next three years from the Madison County Board of Supervisors. The MCRHC will begin advertising for an Executive Director position which they plan to fill by March 2014.

The Health Department submitted two grant applications that will be used to address priority health strategies identified in the Community Health Improvement Plan (CHIP) and support the MCRHC activities. Both the NYS Health Foundation and HRSA grant proposals focused on conducting a needs assessment, market analysis, readiness assessment, and develop a sustainable business plan for providing mental health services to youth through a community school model. The HRSA grant application (\$764,000) further addressed the provision of actual services in the schools. We have received notice from the NYS Health Foundation that our letter of intent for the grant funds (\$38,000 w/ matching local funds) was accepted. From the submitted letters of intent they received, up to 20 projects were selected and those Departments were invited to submit a full application. We were one of the 20 selected. Of those invited to submit a full proposal, they will select the top 10. Full proposals are due January 31, 2014.

We were also successful in receiving the NYS Health Foundation award regarding the National Diabetes Prevention Program initiative. The MCRHN partnered with Herkimer HealthNet and the Herkimer County Health Department on a grant application. The funds will be available to train a lifestyle coaches on the NDPP and provide this training to residents with diabetes and with pre-diabetes.

Because of the grant award we (Herkimer HealthNet/Madison County) received from NYS Health Foundation we were able to leverage an additional \$118,000 over the next three years from Excellus to provide more training.

Healthy Weight:

Eric distributed the USDA's Supplemental Nutrition Assistance Program Education and Evaluation Study dated December 2013 for the Board to review. Colgate was provided with copies of the CHIP and will review the CHIP to identify areas of mutual interest.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Director's Activities

Healthy Care

- Completed the CHA and CHIP documents.
- Presented mid-term report to the HFWCNY.
- Attended MCRHC meetings held on November 13 and December 11 in Cazenovia. New members in attendance. New Officers were appointed.
- Director provided training on the Business Process Analysis methodology to the 7 county immunization billing grant collaborative. In addition, materials were developed during the training to facilitate the development of the immunization billing system.

Healthy Environments

- SMART Growth Audit tool materials still awaiting approval from EPA Washington. This activity was delayed due to the government shutdown.
- Healthy Homes and Healthy Workforce initiatives were identified as priority health areas in the CHIP with the MCDOH identified as a lead agency.

MADISON COUNTY

- Attended department head meeting
- Held a STAR Team meeting to discuss the STAR community initiative on November 26th. Group evaluated the STAR self-assessment tool and agreed to target three initial areas using the self-assessment tool – Health & Safety, Climate & Energy, and Education Arts & Community. The group identified additional questions and information needs to accompany the tool. Group members agreed to complete the assessment tool for the sections most relevant to them.
- Preparing next Corporate Compliance Risk Assessment report.
- Attended Managing Partners meeting for the Literacy Coalition of Madison County

OTHER

- Participated in NYSACHO Board of Director's conference call.

Environmental Update:

Refer to the report.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

Eric reported that the County will have five new supervisors as of January 1, 2014, a resolution was passed to merge the Public Health Services Committee and the Social and Mental Health Services Committee, and the County budget was approved on December 6th.

City of Oneida:

Nothing to report.

Medical Director:

Refer to the report.

President:

Nothing to report.

OLD BUSINESS:

Corporate Compliance Training:

All members of the County's Governing Body are required to view the Corporate Compliance for the Governing Body training video annually. A reminder will be sent to those that have not completed it to date.

NEW BUSINESS:

2014 Meeting Schedule:

The 2014 meeting schedule for the Board of Health was distributed.

Next Meeting:

- January 27, 2014 – City of Oneida – focus: emergency response with a health perspective/response to flood emergency

Board of Health meeting adjourned at 7:45 p.m.

Next Meeting: Monday, January 27, 2013

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Monday, December 23, 2013,
Supervisors Large Conference Room

Present

Chairman John Salka, Town of Brookfield
Lewis Carinci, City of Oneida
James Goldstein, Town of Lebanon
Eve Ann Shwartz, Town of Hamilton
Alexander Stepanski, Town of Stockbridge

Others Present

Melissa Maine, Deputy Commissioner for Family Services, DSS
Karolyn Sayles, Deputy Director of Administrative Services, Mental Health
James Rafte, City of Oneida
Suzanne O'Dell, Assistant to County Administrator

1:00pm Meeting Called to Order by Chairman John Salka

**I. Social Services, Melissa Maine, Deputy Commissioner for Family Services
Resolutions:**

Authorizing the Chairman to Renew an Agreement with Liberty Resources Family Services Inc.
A motion was made by Supervisor Goldstein and seconded by Supervisor Stepanski.
Carried unanimously.

Authorizing the Chairman to Renew an Agreement with Liberty Resources Family Services Inc.
A motion was made by Supervisor Goldstein and seconded by Supervisor Shwartz.
Carried unanimously.

Authorizing the Chairman to Renew an Agreement with Liberty Resources Family Services Inc.
A motion was made by Supervisor Goldstein and seconded by Supervisor Stepanski.
Carried unanimously.

Modifications to 2013 Budget

A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.
Discussion: Supervisor Goldstein asked if moving these funds would negatively impact other services and Deputy Commissioner Maine indicated that no, there would be no reduction in services.

**II. Mental Health, Karolyn Sayles, Deputy Director of Administrative Services
Resolutions:**

Authorizing the Chairman to Enter into an Agreement for Psychiatric Services, Dr. Hanna
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci.
Carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Psychological Services, Dr. Birmingham

A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Psychiatric Services on a "locum tenens" basis.

A motion was made by Supervisor Carinci and seconded by Supervisor Stepanski.
Carried unanimously.

Authorizing the Chairman of the Board to Enter into an Agreement with Optum Health

A motion was made by Supervisor Goldstein and seconded by Supervisor Shwartz.
Carried unanimously.

Authorizing the Chairman to Terminate the Agreement with Madison County Head Start

A motion was made by Supervisor Goldstein and seconded by Supervisor Stepanski.
Carried unanimously.

Authorizing the Chairman to Enter into an Agreement for Psychological Assessment Services.

A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

Other Agenda Items:

Approve Committee Minutes: November 25, 2013

A motion was made by Supervisor Stepanski and seconded by Supervisor Shwartz.
Carried unanimously.

The motion to adjourn the meeting was made by Supervisor Carinci at 1:15PM and seconded by Supervisor Stepanski.

Prepared by Suzanne Odell Dec. 24, 2013; amended by Martha Conway to reflect votes taken; amended by Linda Jackson to record attendees.

Approved Jan. 27, 2014.