

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

February 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 1/21/16

Highway, Buildings, and Grounds – 9/8/15, 9/30/15, 10/13/15, 10/28/15, 11/17/15, 12/8/15, 12/22/15, 1/20/16

Government Operations – 1/28/16

Finance, Ways and Means – 1/28/16

Administration and Oversight – 1/14/16

Criminal Justice, Public Safety and Emergency Communications – 1/21/16

Solid Waste and Recycling – 12/22/15, 1/19/16

Health and Human Services – 1/25/16

Public Utility Service – 1/21/16

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
October 1, 2015

Present:

Committee: J. Reinhardt, J. Becker (via video conference), J. Pinard

Other Supervisors: D. Degear

County Staff: J. Campanie, C. Edick, S. Makarchuk, R. Marsala, M. Scimone, S. Trexler

Absent: D. Ball, R. Bargabos, J. Salka

A quorum being present, J. Reinhardt called the meeting to order at 9:26 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the August 27, 2015 meeting; second by J. Reinhardt. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, and Actual Medical and Prescription Claims Payments. Edick also provided an update regarding the Contingent Fund.

III. Resolutions

1. Creating a Full-Time Position in the Office of the County Administrator and Modifying the 2015 Adopted Budget - Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
2. Authorizing the Modification of the 2015 Adopted County Budget – Motion made by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
3. Authorizing the Chairman to Enter Into an Agreement with Syncstream Solutions, LLC and Modifying the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
4. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
5. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
6. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
7. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.

8. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
9. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
10. Authorizing 2015 Budget Modification for the Federal CDC Grant Public Health Drinking Water Programs to Reduce Drinking Water Exposures and Creation of a New Position – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
11. Authorizing the Chairman to Execute Contract Modification and Modifying the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
12. Authorizing the Chairman to Execute Contract Modification and Modifying the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
13. Authorizing Acceptance of Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office for Madison County Advocacy Center – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
14. Authorizing Acceptance of Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.
15. Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2015 County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
16. Authorizing the Chairman to Enter into an Agreement with the New York State Division of Homeland Security and Emergency Services – FY 2015 State Homeland Security Program (SLETPP) and Modifying the 2015 County Budget – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.
17. Authorizing the Chairman to Enter into an Agreement with Crimes Against Revenue Program (CARP) Grant and Modifying the 2015 Adopted County Budget – Motion by J. Reinhardt to approve the resolution; second by J. Becker. Motion unanimously approved.
18. Establishing Stipends for 2015 for Employees in the District Attorney's Office (Crimes Against Revenue Program) – This Resolution was pulled.
19. Calling for the Real Property Tax Services Department to be Merged into the County Treasurer's Office – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
20. Authorizing the Settlement of an Adversary Proceeding in Bankruptcy Court – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.

21. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
22. Supporting Senate Bill S.4964A and Assembly Bill A.8201 by the New York State Legislature to Increase the Share of Revenue Counties Retain for Providing Certain DMV Services – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
23. Authorizing the County Historian’s Office to Apply for a Colgate University Grant – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
24. Authorizing the Cancellation of a 2015 Town and County Tax and a 2014-15 Oneida City School Tax – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
25. Authorizing Towns, Village and Municipal Grants – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.

IV. Adjournment

1. The next meeting is scheduled for Thursday, October 29, 2015, at 9:00 a.m.
2. Motion by J. Pinard to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 10:10 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer

accepted 11/17/15

Minutes for October 27, 2015

Members of the Solid Waste Committee present for the October 27, 2015 Solid Waste Committee Meeting were: Chairman Jim Goldstein, Rick Bargabos, Darrin Ball, Scott Henderson and Director James A. Zecca. Also present were Ken Stone and Joel Lockwood of the ARC Recycling Center, John Condino of Barton and Loguidice, Kipp Hicks, Director of the Industrial Development Agency, Russ Hammond, Operations Manager, Mary Bartlett, Recycling Coordinator and Sharon Driscoll, Media Consultant.

Approve Minutes:

Motion by S. Henderson to approve September 29, 2015 Solid Waste minutes as presented seconded by R. Bargabos and approved.

Resolutions:

Motion by R. Bargabos to approve the agreement with Environmental Products and Services Inc. to receive, process and dispose of Madison County's Household Hazardous Waste in 2016 at the current (2015) contract price for a total sum not to exceed \$20,000 for the period beginning January 01, 2016 and ending December 31, 2016 second by J. Goldstein and approved.

Motion by D. Ball authorizing the modification of the 2015 adopted County Budget for the Landfill sewer pipeline construction from \$2,600.00 to \$2,823,671; seconded by R. Bargabos and approved.

The above motion was amended under 8176 Landfill Utilities Gas to Energy EE817680 542161 Gas Field Supply and Service from \$50,000 to \$300,000 to cover the cost of piping of cells eight (8) and (9). This will allow for the purchase of all the piping needed prior to the spend deadline of the gas grant, allowing the County to receive a 50% reimbursement: Motion by S. Henderson and D. Ball on the amendment. Motion by S. Henderson and D. Ball on the motion as amended.

Motion by S. Henderson to authorize the modification of the 2015 adopted County Budget from \$104,687 to \$304,687 Landfill Utilities Gas to Energy for a waste heat unit rebuild seconded by R. Bargabos and approved.

Motion by R. Bargabos authorizing an agreement for engineering services for 2016 groundwater monitoring and miscellaneous engineering with Barton and Loguidice Engineers, PLLC for an estimated cost not to exceed \$307,000 from January 1, 2016 through December 31, 2016 seconded by D. Ball and is contingent upon approval by the Board of Supervisors.

Motion by R. Bargabos expressing the County's intent to participate in local community clean-up programs on the year 2016 not to exceed 25 years with special waste permits issued upon recommendation of the Solid Waste Director seconded by S. Henderson and approved.

Delta Engineering Agreement:

This agreement was approved by the committee for 2016 survey services for the landfill site and is not to exceed \$9,200. A resolution will be sent to the full Board for final approval.

Plastic to Oil Project Update:

K. Hicks reported that about a dozen companies had expressed interest in the Plastic to Oil RFP: one from Achren, Ohio.

Hicks reported on a recent trip to Jacksonville, to visit G.U.M. Global. He said the company had saved plastic from Madison County and conducted a pre-run while the NYS DEC was in attendance. "What they are doing is quite impressive," said K. Hicks. "The DEC inspector was impressed."

J. Condino reported that in Jacksonville there are two units side-by-side, but they don't go off simultaneously. The unit burns down to char. The second chamber had a few issues before completely processing of the material. They are still learning. This was their 21st run through with the two machines. The ratio is 200 gallons of #2 oil for every two ton of plastic. (30% of naphtha output)

Director Zecca reported that J.U.M. Global is planning to get another unit that will be dedicated to tires and will generate synthetic gas: similar to methane. "We are spending over \$100 a ton to dispose of tires. He said it was interesting to have the DEC present on the trip to Jacksonville. It does not look like we (Madison County and J.U.M. Global) will need a Title 5 Air permit. The DEC indicated that the only thing necessary would be an air registration.

Compared to the plant in Niagara Falls the Jacksonville facility is much simpler: no noise, very concentrated and uses natural gas to kick start the plant. They have this type of facilities in third world countries.

The ash testing is done and we will get all of the documentation. As for the carbon black char there is a market for this material.

Water and Sewer Project Update:

It was reported that the sewer project will start in two weeks. North Country contractors will be setting up their construction trailer on the east side of Buyea Rd. by the scrap metal area.

Director Zecca would like to notify all of the neighbors living along the sewer line route in person and via letter to advise them of what is happening.

Competitive bids for the water project will be accepted two weeks from October 27.

ARC MRF proposed baler lease/purchase agreement:

K. Stone reported that Joel Lockwood had done a lot of research into the purchase of a new MRF baler and has visited a number of sites to view new units. The current baler is 25 years old. Many of the parts necessary to repair the current baler are not manufactured anymore. An example is the main cylinder with an eight week lead time and a cost of \$25,000. They have not made this cylinder for 10 years. Some parts have been found on E-Bay. J. Lockwood went to Buffalo, Syracuse and Pennsylvania in search of a new baler. He found that BE Equipment has the most robust baler. It is easy to maintain and has a 20 year life expectancy.

The committee discussed a lease purchase agreement with payments for 60 to 72 months and \$37,000 in interest payments. Paying it off would save money. The committee needs a copy of the lease agreement and the payment schedule.

Next Meeting:

The next meeting of the Solid Waste and Recycling Committee will be at 9 a.m. November 17, 2015 in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
October 29, 2015

Present:

Committee: J. Reinhardt, R. Bargabos, J. Pinard

Other Supervisors: R. Bono, D. Degear

County Staff: C. Edick, S. Makarchuk, R. Marsala, S. Trexler

Other Attendees: A. Schlick accompanied by nine students from the Local Government Intern Program

Absent: D. Ball, J. Salka

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. County Treasurer

C. Edick submitted an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, and Actual Medical and Prescription Claims. Edick also reviewed a spreadsheet comparing the health insurance premiums for all of the various healthcare plans for plan years 2015 and 2016. In addition, Edick distributed and reviewed several spreadsheets relative to the 2016 Draft Tentative Budget.

II. Resolutions

1. Authorizing the Chairman to Enter Into an Agreement and Modifying the 2015 Adopted Budget - Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Approval – Mortgage Tax Report – Motion made by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing the Chairman to Enter Into an Agreement for PropertyPilot, LLC (GovPilot) Software – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
4. Authorizing the Cancellation of 2014 and 2015 Town and County Taxes including School Relieves for a Parcel of Land in the Town of Sullivan – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing Chairman to Enter Into an Agreement with Xerox – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
6. Authorizing Modifications to the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution as amended; second by R. Bargabos. Motion unanimously approved.
7. Authorizing the Chairman to Enter Into an Agreement with Info Quick Solutions, Inc. for an Integrated Electronic Pistol Permit Management System and Modifying the 2015 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

8. Authorizing the Chairman to Enter Into an Agreement with the NYS Division of Homeland Security and Emergency Services and Modifying the 2015 County Budget – Explosive Detection Canine Team Grant Program – Motion by J. Reinhardt to approve the resolution; second by J. Pinard. Motion unanimously approved.
9. Accepting Tentative Budget as Filed by the Budget Officer – Motion by R. Bargabos to approve the resolution; second by J. Reinhardt. Motion unanimously approved, with the exception of J. Pinard, who was opposed.
10. Appointing a Committee to Review the 2016 Tentative Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
11. Authorizing Public Hearing on the Tentative Budget for Madison County Sewer District for 2016 – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
12. Authorizing Public Hearing on the Tentative Budget for Cowaselon Watershed District for 2016 – Motion by R. Bargabos to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
13. Authorizing Public Hearings on the Tentative County Budget for Fiscal year 2016 – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
14. Levying Unpaid Water Rents for Erieville Water District – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
15. Levying Unpaid Water Rents for the Hamlet of Georgetown – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
16. Levying Unpaid Water and Sewer Rents for Lenox Water District – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
17. Levying Unpaid Water Rents for New Woodstock Water District – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
18. Levying Unpaid Water Rents for Stockbridge Water District – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
19. Levying Unpaid Water Rents for Wellington and Mt. Pleasant Water Districts in the Town of Cazenovia – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
20. Levying Unpaid Central School District Taxes – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
21. Levying Unpaid Village Taxes – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
22. Adopting Budgets for the County of Madison for Fiscal Year 2016 – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.

23. Appropriation for Conduct of County Government for Fiscal Year 2016 – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
24. Apportionment of County Taxes – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
25. Authorizing Chairman to Enter Into an Agreement with Abstract Companies for 2016 – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
26. Authorizing the County Chairman and the Clerk to the Board of Supervisors to Sign, Seal and Deliver Tax Warrants for Fiscal Year 2016 – Motion by J. Reinhardt to approve the resolution; second by J. Pinard. Motion unanimously approved.
27. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

III. Other Business

There was discussion regarding the proposed transfer of the Sewer District from Madison County to the Town of Cazenovia. It was noted that there is one retiree from the District who participates in the County's retiree health insurance program. It was determined that the Sewer District should continue to be responsible for reimbursing the County's General Fund for the retiree health insurance expense once the transfer is complete.

IV. Adjournment

1. Motion by J. Reinhardt to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 10:46 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
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SOLID WASTE COMMITTEE SPECIAL MEETING
Monday, November 9, 2015- 12:45pm
Large conf. room, 2nd Floor COB

Approved 11/17/15

A special meeting of the Solid Waste and Recycling Committee was called to order by Chairman James Goldstein at 12:45 pm. The meeting was held on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman James S. Goldstein, Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Richard Bargabos, James Rafte and Scott Henderson.

1) SOLID WASTE DEPARTMENT BUSINESS:

Announcements were made regarding the ARE Park Sewer/Water lines:

ARE Park Water line - Bid opening moved to Nov. 18th

Construction has started on landfill sewer line pump station the week of Nov. 9, 2015.

Excavator Bids –

Motion by R. Bargabos to reject all bids for the excavator and to modify specs and rebid as soon as possible, seconded by J. Rafte and approved.

Land lease Bids –

Motion by R. Bargabos to award the land lease bid for 84 acres Buyea Road Site to the high bidder, ABC Farms at \$7,266/ year for five years seconded by J. Rafte and approved.

The Solid Waste Committee was then joined by the Govt. Operations Committee.
Motion to move into Executive Session to discuss pending litigation by C. Moses, seconded by J. Rafte and approved.

Motion to adjourn Executive Session by C. Moses of the Govt. Operations Committee, seconded by J. Rafte and approved.

Resolution:

Motion by R. Bargabos to approve an agreement with ELG Utica Alloys Inc. deferring claims relating to the Universal Waste site in Utica, NY, seconded by J. Rafte and approved. This resolution was also presented to the Govt. Operations Committee for their approval.

The joint committee held a brief discussion about the Wanderer's Rest Humane Association (WRHA) request for punch cards to cover the cost of disposing of waste generated by well meaning donors that leave unusable donations at the WRHA facility in Canastota. The proposed solution is for WRHA to amend the Contract between the County and WRHA to include waste disposal services as quid pro quo for animal care services in 2016. No motion was made.

Next Meeting Scheduled for Nov.17, 2015 Time: 9:45 am at the large conference room on the second floor of the County office building.

Adjourn Meeting: **Motion** by J. Goldstein to adjourn the meeting 12:55 pm, seconded by J. Rafte and approved.

Administration and Oversight Committee

Special Meeting

Minutes November 17, 2015

PRESENT: Chairman Scott Henderson
Vice Chairman James Rafté
Supervisor Roger Bradstreet
Supervisor William Zupan
Supervisor Paul Walrod

OTHERS: Supervisor Ronald Bono
Supervisor Alexander Stepanski
County Administrator Mark Scimone
Elections Commissioner Kelley Hood
Elections Commissioner Laura Costello

Committee Chairman Scott Henderson called the meeting to order at 11:26 a.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the regular meeting of October 22, 2015 were unanimously approved on the motion of Vice Chairman Rafté and second of Supervisor Bradstreet.

Board of Elections Update:

Elections Commissioners Kelley Hood and Laura Costello shared their new office design plan with the Committee. Their new space will provide them with a meeting space for training and will be available for others departments to reserve. A couple requests made by the Board of Elections were not included in the current plans. County Administrator Mark Scimone recommended they contact LaBella Associates to see if a change order would be necessary to meet their requests.

Purchasing Update:

County Administrator Mark Scimone stated that Laurie Winters from the Highway Department has been hired for the Office Assistant II position in Purchasing. Winters knows purchasing and the Munis system very well and will be a great asset to the Purchasing Agent.

Resolutions:

The Committee unanimously approved a resolution amending Rule No. 1 of the Rules of the Madison County Board of Supervisors, which sets the first day the Board of Supervisors shall meet for Annual Session in November, from the first Monday to the first Thursday after the general election on a motion of Walrod and second of Bradstreet.

The Committee unanimously approved a resolution designating disposal of obsolete and/or surplus County personal property on a motion of Zupan and second of Bradstreet.

The Committee unanimously approved a resolution authorizing modification of the 2015 adopted County budget on a motion of Walrod and second of Zupan.

Other Committee Business:

Supervisor Ron Bono stated that Board members worry about last minutes surprise resolutions in Annual Session and questioned whether there should be a rule change that only

budget items can be presented last minute. Scimone stated that surprise resolutions are almost exclusively budget modifications already and Bono agreed the change did not need to be made. Henderson requested that the Committee read through the Rules of the Board of Supervisors to ensure no other changes are recommended.

Preferred Agenda:

The Committee agreed that no resolutions will be on November 17th Administration and Oversight Committee's Preferred Agenda.

Motion to Adjourn: The Committee adjourned at 11:53 a.m. on the motion of Supervisor Zupan and second of Supervisor Walrod.

Next Meeting: Tuesday, December 8, 2015 (tentatively) prior to Board meeting.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on January 14, 2016.



Dept. of Solid Waste & Sanitation
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SOLID WASTE COMMITTEE SPECIAL MEETING
Tuesday, November 17, 2015- 9:45a.m.
Large conf. room, 2nd Floor COB

A special meeting of the Solid Waste and Recycling Committee was called to order by Chairman James Goldstein at 12:45 pm. The meeting was held on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman James S. Goldstein, Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Scott Henderson and Board of Supervisors Chairman John Becker (filling in).

1) SOLID WASTE DEPARTMENT BUSINESS:

Acceptance of Solid Waste Department minutes for October 27, 2015 and Special Meeting minutes from November 9, 2015.

Motion to accept the minutes for October 27, 2015 and Special Meeting minutes from November 9, 2015 made by Scott Henderson, seconded by James Goldstein and approved.

ARC MRF Baler Lease -

The vendor, BE Equipment, Inc. replied to the question about an early buyout. After a brief discussion, the committee decided to recommend that ARC negotiate directly with the vendor and return to the committee with a final proposal at the December Solid Waste meeting.

Next Meeting Scheduled for Dec. 8th 2015 Time: to be determined

Adjourn Meeting: **Motion** by J. Goldstein 2nd made at 9:55 am, seconded by J. Becker and approved.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
November 17, 2015

Present:

Committee: J. Reinhardt, J. Becker, J. Pinard

Other Supervisors: R. Bono, R. Bradstreet, D. Degear, C. Moses, E. Shwartz, W. Zupan

County Staff: J. Campanie, C. Edick, R. Marsala, M. Scimone, T. Wayland-Smith

Absent: D. Ball, R. Bargabos, J. Salka

A quorum being present, J. Reinhardt called the meeting to order at 1:20 p.m.

I. Resolutions

1. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
2. Authorizing the Chairman to Enter Into Amendment No. 1 Agreement with CSX Transportation, Inc. and Modifying the 2015 Adopted Budget – Motion by J. Becker to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
3. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
4. Authorizing Special District Grants – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
5. Authorizing the Assistance in Defense of Assessment Review Proceedings – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.

II. Other Business

1. There was discussion regarding recommendations made by the Not-for-Profit (NFP) Ad Hoc Committee relative to appropriations for the various not-for-profit agencies in the 2016 Tentative County Budget. A spreadsheet detailing the NFP Committee's recommendations was distributed.

Motion by J. Becker to maintain 2016 appropriations for the Chittenango Canal Museum at the 2015 level of \$30,000 in the 2016 Tentative Budget; second by J. Reinhardt. Motion unanimously approved, with the exception of J. Pinard, who was opposed.

Motion by J. Reinhardt to transfer the \$25,000 of appropriations for the Madison County Fair from the Fair cost center to the Contingent Fund in the 2016 Tentative Budget; second by J. Pinard. M. Scimone will let the Fair know that additional information must be submitted before the County will consider transferring the appropriations back to the Fair cost center. Following discussion, motion unanimously approved.

Motion by J. Becker to approve a Resolution to modify the 2016 Tentative Budget to reflect the NFP Committee's recommendations, to include the Finance Committee's revisions for the Canal Museum and the Fair; second by J. Reinhardt. It was determined that J. Reinhardt will be the signor of the Resolution, on behalf of the Finance, Ways and Means Committee. Following discussion, motion unanimously approved, with the exception of J. Pinard, who was opposed.

2. There was a joint meeting of the Finance, Ways and Means Committee and the Government Operations Committee to discuss the request for a new position in the Real Property Tax Services Department in 2016. Following discussion, the department's request for a Geographic Information Specialist Aide was approved by both Committees.

III. Adjournment

1. Motion by J. Reinhardt to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 2:10 p.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

November 19, 2015 – 10:30 A.M.- Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses		x		
Rafte		x		
Shwartz	X			

PRESENT:

Committee:, **John Salka** Dave Jones, and Eve Ann Shwartz.

Absent: . Cliff Moses, and James Rafte

Additional Present: Cindy Edick, Jen Farwell, KippHicks, Scott Ingmire, Paul O’Mara (10:39), Tom Reichel, Mark Scimone (11:05) and Gwen Williamson

Meeting called to order at 10:31 A.M. by Salka.

A-1: The October 22, 2015 Planning Committee meeting minutes were unanimously approved on a **MOTION** by Jones and seconded by Shwartz. 10:32 3/0/0

A-2: Cindy Edick presented the Sales Tax update. The overall distributions for the year are still ahead of last year; however, the last three distributions have been down significantly. Cindy is not sure what this could be attributed to, but she mentioned that information received from NYSAC regarding the third quarter shows 31 counties were down from the previous year. Edick is hopeful that we can still meet the budget.

A-3: Tom Reichel presented the Career Center update. The offices will begin moving to the new location tomorrow at noon and they expect to be up and running by Monday November 30th. Ingmire noted that the County has been very helpful in preparing and executing this move including assistance from Lyle Malbouf from DSS, Kevin Loveless and the maintenance crew, and the IT department staff among others.

The usage report numbers remain consistent for this time of year. An increase in usage is anticipated once the offices are moved due to the closer proximity to DSS.

Reichel reported that 47 people are scheduled for layoffs from Oneida Savings Banks between December 11th and the 24th due to the merger with Community Bank. It was also noted that Fitzpatrick and the ALCOA plants will join Tim Hortons on the list of local NY businesses closing.

A-4: Jen Farwell presented the AED update. Jen spoke about the “Farm and Institute” program that she has been working on. She has reached out to several institutions including Morrisville State, Cazenovia College, Colgate University and SUNY IT. Salka suggested broadening the circle by using a more regional approach to include neighboring colleges like Hartwick College. Jen agrees and noted that she is currently working with Oneida County as well.

AED has also been promoting renewable energy meetings for farms. Jen is working with Jim Zecca on the plastics to oil project.

Farwell announced three new farmer’s markets in the works: DeBruques in Canastota, one in Peterboro in the spring and one possible near the Chittenango thruway area.

A-5: Due to unforeseen circumstances, Scott Flaherty was absent and unable to present the Tourism report.

A-6: Kipp Hicks presented the IDA update. He reported that Good Nature Brewery submitted an application requesting a standard PILOT agreement. He mentioned that he was able to visit and view a facility that is running a “Plastics to Oil” program similar to the one Madison County is interested in pursuing. Hicks reported on the progress of several projects including Empire Brewery, Johnson Brothers Lumber and Cazenovia Hospitality. He mentioned national recruitment regarding the Big Greenhouse prospective project, more info to come as it unfolds.

A-7: The Committee approved a resolution authorizing the Chairman of the Board to sign an updated New York State required “Landlord Disclosure Sheet” on a **MOTION** by Shwartz and seconded by Jones. 10:51 A.M. 3/0/0

A-8: The Committee approved a resolution authorizing the Chairman to renew the contract for parks lawn care services to Parks Maintenance Service through December 31, 2018 on a **MOTION** by Jones and seconded by Shwartz. 10:52 A.M. 3/0/0

A-9: The Committee approved a resolution authorizing the Chairman of the Board of Supervisors to enter into a contract with the Madison County Association of Snowmobile Clubs on a **MOTION** by Shwartz and seconded by Jones. 10:52 A.M. 3/0/0

A-10: The Committee approved a resolution authorizing appointing/reappointing the following members to the Madison County Agricultural Revolving Loan Fund Committee: Jen Farwell, Kipp Hicks, Michael Magnusson, Fay Lyon and Steve Denkenberger, for a term expiring December 31, 2018, on a **MOTION** by Shwartz and seconded by Jones. 10:55 A.M. 3/0/0

A-11: The Committee approved a resolution authorizing the reappointment of Donald Dew, John Reinhardt and William Cole to the Madison County Empire Zone Administrative Board, for a three year term ending December 31, 2018 on a **MOTION** by Jones and seconded by Shwartz. 10:56 A.M. 3/0/0

A-12: It was recommended by consensus that all the above resolutions be included in the preferred agenda.

A-13: New Business.

Shwartz and Salka provided a brief update following a meeting with the County Fair. Salka gave a packet to Mark Scimone this morning. Salka and Shwartz both agree that the Fair Board seems to be getting all their “ducks in a row” and are working very hard to keep accountable and transparent overall. They are open to the help and oversight. Salka suggested they prepare an economic development report indicating the economic impact of the fair to Madison County. Shwartz recommends trying to get the allotment reinstated at the December board meeting.

The Committee asked Mark Scimone if the Free Center funding could still be included in the budget at this late date. He said he will check on it, but it may be more efficient to move a resolution to modify the adopted 2016 budget to take the funding out of the contingency fund.

The question was asked about where the process currently stands on the Committee’s decision at the October meeting to prepare a resolution and send \$500.00 to the American Farm Bureau in order to be added to the Chesapeake Bay TMDL petition. The Committee will follow up on this.

A-14: The next scheduled Planning Committee meeting will be December 17th at 10:30 A.M. in the Supervisors’ Large Conference Room.

A-15: The meeting was adjourned on a **MOTION** by Jones and seconded by Shwartz. 11:10 A.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	NOV 19 - 2015
John Salka	<i>J. Salka</i>
Cliff Moses	
Jim Rafte	
Eve Ann Shwartz	<i>Eve Ann Shwartz</i>
Dave Jones	<i>Dave Jones</i>

Others Present:
NAME AND AFFILIATION

Tom Ruhl
Cliff Moses *J. Salka*
Jim Rafte
SENIOR FORMER CEO
Andy Edick
Gail O'Mara (10:39)

Mark Semmes
(11:05 - 11:10)

Gwen Williams - Planning

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

November 19, 2015 – Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Bradstreet	X			
Jones	X			
Shwartz	X			
Walrod	X			

PRESENT:

Committee: John Salka, Roger Bradstreet, Dave Jones, Eve Ann Shwartz and Paul Walrod.

Supervisors: Dan Degear (1:52)

County Staff: Scott Ingmire, Jamie Kowalczk, Mark Scimone, and Gwen Williamson

Additional Present: Bill Buchan, Kipp Hicks, Jim Kurtz, Jan Myers, and Mike Roach

Meeting called to order at 1:03 P.M. by Salka.

A-1: The Committee unanimously approved the October 29, 2015 Public Utility Services Committee meeting minutes on a **MOTION** by Jones and seconded by Walrod. 1:04 P.M. 5/0/0

A-2: Jamie handed out the Madison County 2014 Energy Usage Analysis. This analysis shows the breakdown of electric use and natural gas usage by account, and as compared to previous years. The electric usage numbers are going down and that may be due to efficiency improvements and MEGA. The natural gas usage has gone up, but the overall costs have still dropped.

A-3: Jan Myers presented the EON Munnsville Wind Farm update. Jan distributed a cash flow analysis. The PPA rate offered was unacceptable and the County made a counter offer which was rejected. EON made another offer (32.84 per kWh) but it is still too high and too risky. EON is looking for an off-taker for one year and would like to open discussions with us again at that time. There is a large gap between their number and ours. Bill Buchan noted that we don't have a buyer for the power, and even after discussing a "bridge" until we could get a buyer, it is too risky. The potential for loss is significant. Salka said that the County and this Committee appreciates all the work and data collection efforts that have been done. He said that we are much more knowledgeable on this topic now, but it is that knowledge which leads us to the decision to hold off for now. Buchan suggests that we be open to discussion in a year because circumstances could change. Myers said that if the PSC approves community aggregation we might have a "quick load" available. Bradstreet agreed that the exercise has been very enlightening and also worthwhile.

A-4: The Green House Project is back on the table. The Committee would like to determine if wind energy would be desirable for this project. Buchan noted three options: buy from National Grid (best price); use local or wind power with a financial hedge; combined heat and power plant – thereby eliminating demand charges. With remote net metering, if you were starting a new wind farm, you could designate power to specific purposes. The County is one of six locations being considered.

A-5a: Jim Kurtz from RER Energy presented the Solar update. Jim said that due to increased volume of solar activity there has been push back from the utilities. The 2MW Lincoln project is one of seven projects RER is involved in, and four of those have come under requirements from National Grid to install direct trip transfer equipment with a cost of approximately \$250,000.00 – \$650,000.00 each. Jim said that since the project is "grandfathered" into the monetary credit agreement of 12.8 cents, there is still room for a 4-5 cent savings.

Mike Roach reviewed the issue about load zone uncertainty. The tariffs and maps show the site is in load zone E, while National Grid invoices state that it is in load zone C. Mike reached out to National Grid and was not able to get resolution from them. He reached out to NYS ISO and they indicated that the site is in load zone E. He reached

out to the Department of Public Services and they indicated upon their own review that it is in load zone E. The Department of Public Services notified National Grid that the site is in load zone E.

The committee reviewed the PPA Economics charts and graphs prepared by RER. The data shows both a Conservative Production Scenario and an Upside Production Scenario. Mike said that somewhere in between is the most likely scenario. There are many variables but the bottom line still shows a favorable outcome. While considering the new equipment cost of \$650,000.00 it is important to know that the investor group is taking the risk. It would need to be installed by December 2016 in order to protect the investors from loss of profit, but even if it is not installed by then the investors would not go into the negative. Buchan asked how secure the 650K is and Mike said very secure (=/- 100k). Buchan noted that we have a signed PPA and now extra costs and a higher rate. RER proposed amendments to offset the equipment costs, and the Committee believes that a resolution would be needed to proceed with changes. Buchan asked what would happen if the County rejects the proposal and Mike said that we would likely lose our investors. The Committee discussed a contingency type clause for the interconnection so that if it fails, we can stop. Buchan summarized the options as follows:

- 1) Accept the rate by resolution (7.9 cents with 1 ½ escalator)
- 2) Reject the proposed pricing and request further financing options
- 3) Terminate the PPA

Further points discussed were: it is still a good rate as compared to other projects; there has been much time and money invested so far; and everyone benefits from making the best deal possible.

Buchan said that the 10 MW project proposal does not have higher rates, but it does contain a formula for altered equipment/installation costs.

Salka said that this is still a money saving deal for the County. He appreciates RER being honest and straightforward with us about the extra costs. Buchan mentioned that there are a lot of other projects going on and plenty of clients with PPA numbers much higher than this one. Bradstreet said that it is still good numbers and he can't see why we wouldn't do it. Jones said it seems like a no-brainer. Eve Ann asked if there were any other contingencies that could potentially raise the rates again. Buchan responded that there is one issue that could possibly have an impact, and that would be if the project gets classified as a prevailing wage project. Bill asked if RER could put into the amendment that prevailing wage expense would not come back on the County in order to mitigate further risk. Jim is willing to ask the capital group but he expects they won't be willing to do that.

Shwartz made the **MOTION** and Bradstreet seconded to support the resolution, with a contingency added to the amendment to the PPA that if prevailing wage unexpectedly becomes required the County will have the option to terminate the contract. Motion carried 4/0/0 (Salka, Bradstreet, Shwartz and Walrod)

A-5b: Ingmire asked if we should change our approach with the 10MW project and perhaps select smaller sites to help preserve our original costs. Jan said that we are short of the 10 MW goal. She said we have approximately 2MW in National Grid territory, 2 to 3 ½ MW in NYSEG territory, we are under committed in E zone and only approved for 500KW for Morrisville State.

Salka out 2:58 P.M.

Jan suggests we take the following steps: We have just under 4 MW, so we should upsize to a 6 MW for interconnection purposes because you can't get bigger, but you can go smaller. She will refresh the numbers and then approach the off-takers with real and accurate numbers. Jan created a formula for distribution as a mechanism to allocate credits.

Walrod out 3:14 P.M.

Buchan suggested that the County gets started with simple agreements with the towns for name changes on the meters to MCPLUS on behalf of Madison County. Bradstreet said he will try to implement this change in the Town of Nelson and see how it goes.

The meeting was adjourned on a **MOTION** by Shwartz and seconded by Bradstreet. 3:22 P.M.

Respectfully submitted: Gwen Williamson

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE December 8, 2015

Minutes

Present: D. Degear, R. Bono, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, J. Campanie, C. Edick, S. Prievo, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 11:02 a.m.

- I. **MINUTES** – Minutes from November 11, 2015 and November 17, 2015 - Motion by J. Reinhardt to approve the minutes from the above dated committee meeting. Second by C. Moses. The motion was unanimously approved.

II. **RESOLUTIONS**

- A. Appointing a Budget Officer and Deputy Budget Officer - Motion by J. Reinhardt to approve the amended resolution. Second by R. Bono. The motion was unanimously approved.
- B. Authorizing the Chairman to Renew an Agreement with ProAct, Inc. - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- C. Authorizing the Health Plan Administrator to Secure Stop Loss Insurance - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Authorizing the Chairman to Execute an Agreement with OneGroup for Professional Consulting Services - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- E. Authorizing the Chairman of the Board to Renew an Agreement with the Civil Service Employees Association Inc. Blue Collar - Motion by E. Shwartz to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- F. Authorizing the Chairman of the Board to Enter into an Agreement – NYSNA - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.

- G. Authorizing the Modification of the 2015 Adopted Budget – IT - Motion by J. Reinhardt to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- H. Retiree Recognition - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- I. Retiree Recognition – Board Member - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- J. Designating the Information Technology Director as the Security Officer in Accordance with the Health Insurance Portability and Accountability Act – Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- K. Authorizing the Chairman to Enter into an Agreement – Park Strategies - Motion by D. Degear to approve the resolution. Second by J. Reinhardt. The motion was approved by R Bono and E. Shwartz. C. Moses Abstained from the vote.
- L. Authorizing the Chairman to Enter into an Agreement with Thomson Reuters - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- M. Retiree Recognition - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- N. Appointing a Clerk to the Board - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- O. Appointing a County Attorney - Motion by J. Reinhardt to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- P. Designating Newspapers for 2016 - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

III. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

- A. Personnel Matters
- B. Negotiations

Motion by R. Bono to exit executive session. Second by E. Shwartz. The motion was unanimously approved.

IV. NEXT MEETING: Next Committee Meeting: TBD
Motion by C. Moses to adjourn. Second by J. Reinhardt.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
December 8, 2015

Present:
Committee: J. Reinhardt, R. Bargabos, J. Pinard, J. Salka
County Staff: C. Edick, S. Makarchuk, D. Roe, S. Trexler
Absent: D. Ball

A quorum being present, J. Reinhardt called the meeting to order at 10:00 a.m.

I. County Clerk

D. Roe discussed the possibility of providing a drop box for customer use at the Department of Motor Vehicles (DMV). Roe said the drop box would need to be mounted on an outside wall, and be accessible from inside the DMV. There is currently construction in progress adjacent to the DMV, so this would be a good time to consider installation of the drop box. The cost of the box itself is approximately \$1,000, plus another \$889 for installation. This topic was referred to the Highway, Buildings & Grounds Committee for considerations such as accessibility, lighting, and snow removal. Another concern is whether New York State DMV will allow utilization of the drop box.

II. County Treasurer

C. Edick provided an update regarding the 2016 Tentative Budget. There was also discussion regarding the need for a capital plan for vehicles in the Sheriff and Highway Departments.

III. Resolutions

1. Levying Unpaid Water Rents for the Madison County Sewer District - Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Levying Unpaid Water Rents for the Village of DeRuyter – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
3. Authorizing Participation in a Federal Grant and Modifying the 2015 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
4. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Transferring Monies from the Public Safety Communication Upgrade Project Capital Reserve Fund to the Debt Service Fund – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.

6. Appointing a Budget Officer and a Deputy Budget Officer – Motion by J. Pinard; second by R. Bargabos. Motion unanimously approved.
7. Authorizing the Modification of the 2015 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved.
8. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
9. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
10. Authorizing Chairman to Enter Into Agreement and Modifying the 2015 County Budget– Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
11. Levying Unpaid Sewer Bills for Poolsbrook – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
12. Approval of Stipulation and Order of Real Property Taxes in Accordance with Article 7 of the Real Property Tax Law – Motion by J. Reinhardt to approve the resolution; second by J. Salka. Motion unanimously approved.
13. Authorizing a Third-Party Custodial Agreement Between Madison County, NBT Bank, N.A. and Bank of New York Mellon – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
14. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
15. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
16. Authorizing the Chairman to Enter Into an Agreement with the New York State Office of Homeland Security and Modifying the 2016 County Budget – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
17. Levying Unpaid City of Oneida Sewer and Water – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.

IV. Other Business

J. Salka discussed the County's anticipated proceeds from a tobacco settlement. Salka said he would like the County to use some of these funds to promote tobacco cessation, and a proposal will be forthcoming in 2016.

J. Salka addressed some concerns regarding the administration of the Madison County Fair. Salka is also concerned that if the County eliminates funding for the Fair, it will not be able to continue.

C. Edick noted that one of the Payroll Specialists in the Treasurer's Office was determined to be working out of title due to the nature of additional duties that have been undertaken out of necessity. Following consultation with the Personnel Department, Edick recommended that the Payroll Specialist position be promoted to a Payroll Specialist II. Further discussion is expected at the December 8, 2015 Government Operations Committee meeting.

V. Adjournment

1. Motion by R. Bargabos to adjourn the meeting; second by J. Salka. Motion unanimously approved. Meeting adjourned at 11:02 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
December 22, 2015

Present:

Committee: J. Reinhardt, D. Ball, R. Bargabos, J. Pinard, J. Salka

Other Supervisors: C. Moses

County Staff: C. Edick

A quorum being present, J. Reinhardt called the meeting to order at 11:00 a.m.

I. Resolutions

1. Levying Unpaid Lawn Mowing for the Town of Sullivan – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
2. Authorizing the Assistance in Defense of Assessment Review Proceedings – Motion by R. Bargabos to approve the resolution; second by D. Ball. Motion unanimously approved.
3. Authorizing Chairman to Enter Into Agreement and Modifying the 2015 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
4. Authorizing the Chairman to Enter Into an Agreement with the New York State Office of Homeland Security Grant and Modifying the 2016 County Budget – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing Modification to the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
6. Authorizing Modification of the 2016 Adopted County Budget – Motion by J. Pinard; second by R. Bargabos. Motion unanimously approved, with the exception of D. Ball, who was opposed.

II. Adjournment

1. The next meeting is scheduled for Thursday, January 28, 2016, at 9:00 a.m.
2. Motion by D. Ball to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 11:30 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, December 22, 2015
Supervisors Large Conference Room

Committee Members Present

Lewis Carinci, Vice Chairman, City of Oneida
James Goldstein, Town of Lebanon
Joseph John Pinard, Town of Lenox
Paul Walrod, Town of Georgetown

Others Present

Mark Scimone, County Administrator
Joanne Eddy, Director, Youth Bureau
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health Services
Eric Faisst, Director, Public Health
Christine Coe, Executive Assistant to the County Administrator

Absent:

Alex Stepanski, Chairman, Town of Stockbridge

Call Meeting to Order

Vice Chairman Lew Carinci called the meeting to order at 1:00 p.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the regular meeting minutes of August 24, 2015, and November 23, 2015. A motion to approve the minutes as written was made by Walrod, seconded by Pinard and carried unanimously.

Youth Bureau

Director Joanne Eddy presented the following resolutions to the Committee:

Appointing Member to the Madison County Youth Board

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Reappointing Members to the Madison County Youth Board

A motion was made by Pinard to approve the resolution, seconded by Walrod and carried unanimously.

Sexually Exploited Youth Grant

Eddy informed the Committee that a one-time \$35,000 grant that the Youth Bureau received in 2015 from the New York State Office of Children and Family Services to help raise awareness about human trafficking and the sexual exploitation of youth has been renewed for an additional year. A work plan is currently being put together for 2016.

Youth Bureau Move

Eddy stated that her staff person will be moving to the Youth Bureau's new space in the Social Services Building next week with Eddy joining her after the New Year.

Social Services

Commissioner Michael Fitzgerald provided the November 2015 expenditures and caseload summary and stated that his department is well under their annual budgeted expense at 85.72%. The SNAP expenses are expected to decline in January with the additional requirements to receive benefits.

The move of the Employment and Training Office to the Department of Social Services (DSS) is going well with a few loose ends to tie up. Fitzgerald offered to give the Committee a tour once complete.

Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to renew an agreement with VenTek Inc.

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the Chairman to purchase outside accounting services

A motion was made by Goldstein to approve the resolution, seconded by Walrod and carried unanimously.

Authorizing attendance at an out-of-state Conference (Wolcott)

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing Chairman to enter agreement with Liberty Resources

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing Chairman to enter agreement with Liberty Resources

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing Chairman to enter an agreement with Madison County Council on Alcoholism and Substance Abuse (dba BRiDGES)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing Chairman to enter agreement with Madison Cortland ARC

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing Chairman to enter agreement with OCM BOCES

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing Chairman to enter agreement with Heritage Farm, Inc.

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing Chairman to renew a software maintenance agreement with IMA Systems LLC

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing attendance at an out-of-state conference (von Hunke)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Request for Proposals (RFPs)

Cook stated that she is working on RFPs with the Purchasing Agent for the case management for children and the PROS program.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Chairman to enter into agreements with Public Health Department contractors

A motion was made by Goldstein to approve the resolution, seconded by Walrod and carried unanimously.

Authorizing the Chairman to enter an agreement with ACC Technical Services, Inc.

A motion was made by Pinard to approve the resolution, seconded by Walrod and carried unanimously.

Authorizing the Chairman to enter an agreement with McCarthy & Conlon, LLP

A motion was made by Goldstein to approve the resolution, seconded by Walrod and carried unanimously.

Authorizing the Chairman to modify an agreement with Galson Laboratories

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing agreement extension for dog shelter services

A motion was made by Goldstein to approve the resolution, seconded by Walrod and carried unanimously.

Gas Compressor Health Project

Faisst informed the Committee that phase one of the gas compressor health project has been completed. The information collected is being compiled and will be provided to each of the 17 households that participated with a report for their home and a summary report for the community. The reports will be presented with information and standards along with guidelines for mitigation in a form that is comprehensible.

Other Business

Supervisor Walrod stated that there is an ongoing issue regarding feral cats in his community. Vice Chairman Carinci stated that there are rescue groups that can handle feral cats, and he will provide Walrod with the information.

Diane Ryan, Deputy Director of Community Action Partnership for Madison County (CAP), met with the Committee to share her concern that CAP's request for increased funding was not approved. A request was made for \$106,000 in order to meet the local match requirements for federal and NYS government funding; otherwise, they will have to give up funding for several programs. CAP has been budgeted to receive \$45,000 in 2016, which has been the same for several years. Ryan noted that CAP has been operating in Madison County for 33 years, is one of the biggest employers in Madison County, and has had significant economic impact on the economy in Madison County (based on an Economic Impact Study conducted by Colgate University in 2013). She asked the Committee to share this information with the full Board and reconsider funding CAP's original request.

Preferred Agenda

The Committee unanimously agreed to include all but the following resolution in their Preferred Agenda on a motion of Goldstein and second of Walrod:

Authorizing agreement extension for Dog Shelter Services (Public Health)

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Walrod at 1:29 p.m., seconded by Pinard and carried.

Next meeting: Monday, January 25, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on January 25, 2016.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

December 22, 2015 – 1:00 P.M.- Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses	X			
Rafte	X			
Shwartz	X			

PRESENT:

Committee: **John Salka** Dave Jones, Cliff Moses, James Rafte and Eve Ann Shwartz.

Supervisors: Joe Magliocca, supervisor-elect

Additional Present: Cindy Edick, Jen Farwell, Scott Flaherty, KippHicks, Scott Ingmire, Tom Reichel, and Gwen Williamson

Press: Roger Seibert – Rome Daily Sentinel

Meeting called to order at 1:02 P.M. by Salka.

A-1: The November 19, 2015 Planning Committee meeting minutes were unanimously approved on a **MOTION** by Moses and seconded by Jones. 1:03 P.M. 5/0/0

A-2: Cindy Edick presented the Sales Tax update. Although the last five distributions have been lower than the previous year amounts, we are still slightly ahead of last year’s total.

A-3: Tom Reichel presented the Career Center update. The move to the DSS building has happened and they are settling in nicely. The foot traffic has been consistent with the numbers prior to the move so it appears that clients have been able to find the new location without any trouble. The NYS Unemployment Report shows the Madison County unemployment rate down to 4.6% for the month of October. Tom reported that Bank of America, based out of Utica, has notified them of 234 anticipated layoffs between March 1st and July 1st of 2016. While only two are Madison County residents, there will be an impact. Salka said that new and innovative ways need to be found to bring people into the County and put them to work.

A-4: Jen Farwell presented the AED update. AED has two grants closing in January. Work is being done on the Morrisville grocery store issue and AED has reached out to Morrisville State/Colgate and Cornell Universities for research assistance to help come up with a plan. Madison County did not receive the technical assistance grant applied for to the EPA earlier this year. AED is working on implementation of the strategic plan and formation of Cooperative Extension focus groups. Growing Food Hubs project has received some of the anticipated grant money and will be installing the in-store coolers soon. Jen has been having trouble contacting Madison County Fair personnel. Salka will assist her in this effort. Shwartz asked about education opportunities and Jen said that Catherine does the education coordination but she knows of several courses that will be taking place between February and April.

A-5: Scott Flaherty presented the Tourism update. Scott handed out a chart showing the occupancy tax receipts for one year, three years, and five years for review. The overall trend is positive. Flaherty believes that the increased volume of interest in MC Tourism is due to a very successful digital campaign. A new website will be revealed in 2016.

A-6: Kipp Hicks presented the IDA update. The Central New York Region was among the recent recipients of funding from the CFA Awards, and the Upstate Revitalization Program. The Landfill “plastics – to –oil” project also received funding. The International Boxing Hall of Fame land transfer is in the works.

A-7: The Committee approved a resolution authorizing an agreement with the Madison County Industrial Development Agency on a **MOTION** by Moses and seconded by Shwartz. 1:22 P.M. 5/0/0

A-8: The Committee approved a resolution reappointing Dianne VanSlyke, Jon Livingston, and Patricia Sterling to the Madison County Parks Commission for 3-year terms ending Dec 31, 2018 on a **MOTION** by Jones and seconded by Shwartz. 1:22 P.M. 5/0/0

A-9: The Committee approved a resolution reappointing Jim Petreszyn and Supervisor Walrod to the Region 7 Fish & Wildlife Management Board for 2-year terms ending Dec. 31, 2017 on a **MOTION** by Jones and seconded by Rafte. 1:23 P.M. 5/0/0

A-10: The preferred agenda has already been released and the above resolutions are already indicated.

A-11: New Business: Salka announced that he and Kipp Hicks are working on coordinating the Economic Development Summit to take place on or around May 11th of 2016. This half-day summit will have a theme closely related to "It's All About Jobs" and invitations are expected to go out in January. Shwartz suggested a review of the Madison County Economic Development Strategic Plan. Hicks noted that a review of MC as well as CNY strategic plans is already part of the agenda.

A-12: The next scheduled Planning Committee meeting will be January 21, 2016 at 10:30 A.M. in the Supervisors' Large Conference Room.

A-13: The meeting was adjourned on a **MOTION** by Moses and seconded by Rafte. 1:28 P.M.

Respectfully submitted: Gwen Williamson

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
December 22, 2015*

PRESENT: Chairman Daniel Degear
Supervisor John Salka
Supervisor David Jones

ALSO: Chairman of the Board of Supervisors John Becker
Supervisor Roger Bradstreet
County Administrator Mark Scimone
Sheriff Allen Riley
Emergency Management Director Ted Halpin
Fire Coordinator Doug Shattuck
Fire Advisory Board Chairman Roland Shea

ABSENT: Vice Chairman Lewis Carinci
Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Daniel Degear at 10:00 a.m. in the Supervisors large conference room.

Minutes:

The minutes of the December 8, 2015 special meeting were unanimously approved on the motion of Chairman Degear and second of Supervisor Salka.

Sheriff's Office:

Sheriff Riley presented the following resolutions to the Committee:

Authorizing modification of the 2015 County budget (Child Fatality Review Team)

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

Air-1 Foundation Donation Request

Sheriff Riley received a donation request from Air-1 Foundation, Inc. We have used Onondaga County's Air-1 helicopter service three times in 2015. They do not charge for the service, but ask for donations to keep it up and running. Whenever we need them, they provide the helicopter, two men, fuel and their time. Seneca and Oswego Counties donate \$5,000 per year to Air-1. A motion to pass this donation request along to the Finance, Ways and Means Committee with a recommendation for a \$5,000 minimum donation to Air-1 Foundation, Inc. was made by Supervisor Salka, seconded by Supervisor Jones and unanimously approved.

Emergency Management:

Director Halpin presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement with the New York State Office of Homeland and Security Grant and modifying the 2016 County budget

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

Creating six Deputy Fire Coordinator positions in the Office of Emergency Management

Discussion: Currently, our six Deputy Fire Coordinators are paid as contractors with no liability insurance. The Purchasing Agent recommended a change in the method of payment by making them incumbents County employees versus contractors. They would each continue to receive a lump sum payment of \$1,200 annually. Fringe costs would be minimal as they would be per diem employees, not eligible for health insurance benefits.

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

NY Rising Community Reconstruction

Halpin stated that the Governor's administration announced Madison County would receive \$2.7m for projects in the Madison County NY Rising Community Reconstruction (NYRCR) Plan to address persistent damage from the severe flash flooding of June 2013. It includes \$1.9 million for the design and construction of an Oneida Department of Public Works garage and \$800,000 for countywide stream bank stabilization, restoration and culverts improvements. It is \$300,000 less than what the Governor originally promised.

Chairman Becker made a motion to put forth a resolution to the State from the Board of Supervisors requesting that the original \$3m that was promised be reinstated. Supervisor Salka seconded the motion and it was unanimously carried.

In mid-November, Halpin received a call from the NY Department of State (DOS) requesting a list of mitigation projects to be funded by the grant. The Emergency Management Office brought together a group of County and Soil & Water subject matter experts to identify high priority projects listed in the NYRCR Plan that remain undone. The group determined the mitigation projects that will have the greatest return on investment and overall impact to lessen damages from future storms, and provided a list of projects for the targeted grant funding.

Once approved by this Committee, the list of projects will be reviewed for eligibility by DASNY who will likely be the entity to manage implementation of the projects. Reimbursement of work previously done is not eligible, even though they were projects that needed to be done in order to function.

Chairman Becker made a motion to accept Director Halpin's NYRCR Plan and approve moving forward. Supervisor Jones seconded the motion and it was unanimously carried.

Halpin stated that not many residents eligible for the FEMA buyout plan have responded, and the threat of flooding still remains. He will be looking at what can be done in the short and long term to address the issue.

Staffing Update

Halpin introduced temporary Fire Coordinator Douglas Shattuck to the Committee. Shattuck is bringing 37 years of fire service experience with him. Shattuck stated that he looks forward to working for Madison County and learning from Fire Coordinator Joe DeFrancisco over the next few weeks before Joe retires on January 8, 2016. He also looks forward to collaborating with fire, EMS, and emergency management agencies throughout Madison County.

Adjournment:

The Committee adjourned at 10:36 a.m. on the motion of Degear and second of Salka.

Next Meeting Date:

Thursday, January 21, 2015 in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Daniel S. Degear and approved on January 21, 2016.

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GOVERNMENT OPERATIONS COMMITTEE December 22, 2015

Minutes

Present: D. Degear, R. Bono, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, R. Bargabos, C. Edick, S. Prievo, T. Wayland-Smith, and E. Zehr

D. Degear called the meeting to order at 11:32 a.m.

I. RESOLUTIONS

- A. Authorizing the Chairman to Enter into an Agreement with EFPR Group, CPA's PLLC - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- B. Out of State Travel (supplement) - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- C. Out of State Travel (supplement) - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Creating Six Deputy Fire Coordinator Positions in the Office of Emergency Management - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- E. Fixing the Salary of a Management Confidential Employee - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- F. Retiree Resolution - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- G. Reappointing the County Highway Superintendent - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

II. MOTION TO ENTER EXECUTIVE SESSION - Motion by C. Moses to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

A. Labor Relations

Motion by E. Shwartz to exit executive session. Second by J. Reinhardt. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE – Motion by C. Moses to include resolutions B and C as the Government Operations Committee Preferred Agenda. Second by J. Reinhardt. The motion was unanimously approved.

IV. NEXT MEETING: Next Committee Meeting: January 28, 2016
Motion by C. Moses to adjourn. Second by E. Shwartz.

MADISON COUNTY BOARD OF HEALTH
Monday, December 28, 2015
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President
Margaret S. Argentine, Vice President (excused)
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative
Jennifer Meyers, MD, Physician Representative (excused)
Ofrona Reid, MD, Physician Representative (absent)
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health (excused)
Cheryl Geiler, Director of Community Health
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs (excused)
Geoffrey Snyder, Director of Environmental Health (excused)
R. Seelan Newton, MD, Medical Consultant (excused)
Anne Carruthers, Confidential Secretary

John Endres called the meeting to order at 6:45 p.m., indicating that there was a quorum. The Board reviewed the November minutes. Motion to approve the minutes with one change was made by Alex Stepanski; seconded by Wendy Cary, and approved by all.

Record of Claims:

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Wendy Cary, seconded by Sam Barr and approved by all.

Reports:

Division reports were submitted prior to the meeting for review.

Strategic Items:

Healthy Weight Update:

Nothing to report.

County Report:

Additional grant of \$16,000 received for gas compression study.

Director's Report:

Nothing to report.

Prevent Report:

- Baseline gonorrhea treatment is at 60%, and needs to be raised to 85%
- Meningococcal vaccines are now mandatory, before 7th grade and before college
- Ebola drills have ceased being held monthly and will now be held annually
- "Madison County Residents Covered by MCDOH" graph (*Cheryl will have numbers checked*)

Old Business:

Discussion ensued about quarterly meetings held in various locations, and how productive they have been. It was decided to hold off on these meetings until and unless there was an issue in a community. The Board requested that a letter and/or brochure be prepared and sent out, detailing services that could be provided by the Board if a community were interested.

Cheryl suggested that this could also be included in the packets given to school nurses. It was also recommended that this letter/brochure be mailed out annually to allow for personnel changes; in addition to school nurses, it could be sent to town supervisors, mayors, councils, superintendents, and guidance counselors.

2016 meeting list will be updated to exclude locations. The Board asked that Eric notify them if he were aware of any current community issues.

New Business:

- Meth lab
 - Discussion and some explanation offered
 - Inhospitable home - \$10,000 cleanup
- Reappointments to Board for Maggie Argentine and Jennifer Meyers
 - These will be rescheduled for January's meeting

The Board of Health meeting adjourned at 7:20 p.m. The next meeting will be held on January 25, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers