

SUPERVISORS NOTEBOOK

For the Month of

January 2014

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

September 10, 2013

Supervisor	Present	Absent	Late
Roger Bradstreet	X		
David Coye	X		
Dan Degear	X		
Lou Carinci	X		
Rick Bargabos	X		

The meeting was called to order at 11:30 AM

Minutes

- Approve Minutes from 8/15/13
 - Motion – Supervisor Degear
 - 2nd – Supervisor Carinci
 - Carried

- Approve Minutes from 8/28/13
 - Motion – Supervisor Degear
 - 2nd – Supervisor Carinci
 - Carried

Discussion:

County Attorney's Office, First Assistant County Attorney, Tina Wayland-Smith

Resolution:

- Authorizing the chairman to enter into an agreement with the New York State Office of Indigent Legal Services for a three year distribution 2013 – 2016
 - Motion – Supervisor Degear
 - 2nd - Supervisor Carinci
 - Carried

Discussion: This grant is a 3 year \$113,000 grant that will overlap a grant for the same term and amount we received last year. This grant is used for buying transcripts and to help fund the Public Defender's Office.

- Public Defenders' Office Budget Report 2014 – Paul Hadley

Discussion: Paul Hadley presented the Public Defenders' Office budget request for 2014 highlighting the fact that two attorneys have left the office and therefore he is requesting to make a part time position into full time and hired a new attorney beginning next week. Bottom line, the office is asking for a \$25,000 increase which should be covered by the grant previously discussed in this meeting. They are looking to see if they can get the \$25,000 in case the grant falls through.

Sheriff's Office: Sheriff Riley

Resolutions:

- Stipend for Confidential Secretary to provide administrative assistance for the Stop DWI Program 2013
 - Motion – Supervisor Carinci
 - 2nd – Supervisor Coye
 - Carried

Discussion:

- Stipend for Chief Assistant District Attorney to provide Stop DWI training/assistance for Stop DWI Program 2013
 - Motion – Supervisor Carinci
 - 2nd – Supervisor Coye
 - Carried

Discussion: The question was raised as to where the money generated by this program will be going as there should be an increase in revenue. The Chief Assistant District Attorney indicated that all the money would go back into the Stop DWI program just as it does now.

Executive Session: By Motion Chairman Bradstreet, the Committee entered into Executive Session for Madison County drug monitoring at 11:45am, seconded by Supervisor Degear

The Committee adjourned from executive session at 12:18pm by motion of Chairman of the Board Becker and seconded by Committee Chairman Bradstreet.

Other Business:

Committee meeting date was confirmed for the third Tuesday of the Month

- Adjourn
 - Motion Supervisor Bargabos
 - 2nd - Chairman Bradstreet
 - Carried
 - Time: 12:19pm

Approved _____



Date _____

12-6-13

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MINUTES

Monday, September 23, 2013, 3:30 pm
Supervisors Large Conference Room
Minutes

Name	Present	Absent	Late
John Salka	X		
Jim Goldstein		X	
Eve Ann Shwartz	X		
Lou Carinci	X		
Alex Stepanski	X		

Youth Bureau, Director Joanne Eddy

A) Program Updates

Local Government Intern Program - begins Tuesday, September 24, 2013. 13 students from different schools will be taking part. This year there is no opportunity for them to attend a Full Board meeting because of the evening time. Supervisor Carinci asked if we could write a letter from the Supervisors to the parents. Director Eddy will forward a list of names and addresses to the County Administrator.

Liberty/Safe Place Program – Director Eddy never received anything from them on recruitment until September. Did then receive 1st and 2nd Quarter reports, a power point presentation on recruiting homes and various other documents. The Grant ends in December and then can be renewed. Catholic Charities may be interested in taking over this program and we can cut ties with Liberty. The quarterly report actually mentioned that the need for houses wasn't there as they could send children out of the county if needed. Supervisor Salka indicated that Liberty needs to be told that we need homes in Madison County and Director Eddy stated they have been told but still haven't made progress.

To date, the Interim Family Home recruitment efforts have included presentations to the Oneida and Chittenango Rotaries at the end of August and a meeting with a Cazenovia pastor to discuss the program has been scheduled for September. Supervisor Salka offered to facilitate a presentation at the Hamilton Rotary, of which he is a member. Director Eddy will have program staff contact him to arrange this.

Social Services, Commissioner Michael Fitzgerald

A) Expenditures Report

The current budget year's expenditures report was reviewed and it was noted that the Day Care Costs were higher in 2013. When the question was raised as to why this was, Commissioner Fitzgerald indicated it could be because of the ages of the children and the hours that were needed. He also noted that the granting of further aid would be first to Welfare Off Assistance then to Low Income Families and then those who are in school/college and looking for aid.

B) Budget 2014 Update

The 2014 Budget was discussed briefly indicating that he has managed to get the local cost increase lowered from \$780,000 to \$650,000 thus far.

C) Resolution

- 1) Authorizing the Chairman to renew an agreement with Stoneleigh Housing Inc.
 1. Motion made by Supervisor Stepanski

2. Seconded by Supervisor Carinci

The motion was unanimously approved.

Discussion: OTBA was hit by Federal Funding cut so there is no funding for furnaces in 2014 right now. Social Services still expect the need for new furnaces to be there, however, as well as the need for inspections etc. and thus the renewed contract.

D) Budget Modifications

a) VenTek Inc. – Task-based Software

A motion was made by Supervisor Shwartz and seconded by Supervisor Stepanski. Carried.

b) JD/PINS

A motion was made by Supervisor Carinci and seconded by supervisor Stepanski. Carried

E) Commissioner's Reappointment – A motion was made to move this resolution to the Government Operations Committee by Supervisor Carinci and seconded by Supervisor Shwartz. Carried.

Executive Session:

A motion was made to enter into executive session Section 105 of the Open Meetings Law for "discussions regarding proposed, pending or current litigation" by Supervisor Carinci and seconded by Supervisor Stepanski. Carried.

A motion was made to exit executive session by Supervisor Carinci and seconded by Supervisor Shwartz. Carried.

Mental Health, Director Cook and Deputy Director of Administrative Services Sayles

Program & Fiscal Reports – Deputy Director of Administrative Services, K. Sayles:

Staff turnovers and maternity leaves were up this year which have impacted the finances of the department especially Mental health fees which are below budget. Knew that this year was going to be a transition so will keep an eye on things.

A) Resolution Authorizing the Chairman to Enter into an Agreement with ABILITY Network, Inc.

A Motion was made by Supervisor Stepanski to approve and Seconded by Supervisor Carinci. Carried.

B) Scheduling changes – Director T. Cook:

The Mental Health Department would like to try a new system of scheduling in order to increase revenue. This would be done by shortening the appointments to 45 minutes and scheduling more per day increasing the number of appointments scheduled for each Clinician by approximately four additional sessions per week. The question was raised as to whether or not this was too much for the staff and Director Cook stated that this was the norm for independent clinics and that the current system gives them too much time between sessions.

Director Cook is looking to put this system in place shortly and will keep the committee updated with the status of the same.

Executive Session:

A motion was made to enter into executive session citing Section 105 of the Open Meetings Law for "matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal

or removal of a particular person or corporation” by Supervisor Shwartz and seconded by Supervisor Carinci. Carried.

A motion was made to exit executive session by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

Other Agenda Items:

Approve Committee Minutes from 8/26/13- Motion was made by Supervisor Carinci and seconded by Supervisor Stepanski.

Next Committee Meeting – October 28, 2013 at 3:30pm

Adjourn - Motion to adjourn made by Supervisor Stepanski and seconded by Supervisor Carinci. Time – 5:48pm

These minutes are respectfully submitted on behalf of Chairman John Salka by Suzanne Odell.



John Salka, Chairman of the
Social & Mental Health Services Committee

12-6-13

Date



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting
October 22, 2013
Approved minutes from
September 24, 2013

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:03 a.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors, Darrin Ball, Scott Henderson, and Jim Rafté. Also in attendance were: Landfill Attorney Bill Buchan, Sharon Driscoll, Media Director and Recycling Coordinator, Mark Scimone, County Administrator, Mike Hulland of the ARC, Russ Hammond, Operations Manager and Kipp Hicks, Director of the Madison County IDA.

Approve Minutes –

Motion by J. Rafté to approve the minutes from September 24, 2013 Solid Waste meeting seconded by S. Henderson and approved.

ARC Electronics Recycling Program Update --

M. Hulland spoke about a letter he had received from RCR&R in Victor, NY saying they would no longer pay for anything (electronics) effective Nov 1, 2013. Further, the letter stipulated that if LOJO's were to take in CRTs, they would be required to pay RCR&R to remove them from the Oneida facility. LOJO's reached out to Maven (another electronic recycler) and found that they

were willing to take all approved e-waste at .04 a pound. At that point LOJO's discontinued its relationship with RCR&R.

Continuing, Hulland said, "We are reaching out to the County to off-set the cost of e-waste disposal. "We can't do this effectively at .04 a pound," said Hulland.

Director J. Zecca told the committee that it was his recommendation to split the cost of E-waste disposal with LOJO's at \$600 to \$700 a month to make them whole. During this transition LOJO's would have to start policing those who are dropping off e-waste. Anyone from outside Madison County will have to find another place to dispose of the CRTS. M. Bartlett scheduled a meeting with Senator Valesky for Wednesday, October 23 at 10:30 a.m. 30 at LOJOs. "This is a crisis in the state," said Director Zecca.

He reported that the Department of Environmental Conservation (DEC) is saying their hands are tied and are talking about making amendments to the Product Stewardship legislation. Zecca said, if LOJO's ends the e-waste program we (Madison County) will be responsible. Funding for that type of collection would come out of our recycling and HHW programs.

R. Hammond mentioned that there is enough money coming in on punch cards to take care of the \$600 or \$700 to make LOJO's whole. "We are still charging for CRTs -- manufacturers are supposed to take back, at no charge, according to law."

Motion by S. Henderson to approve Director Zecca's recommendation to pay LOJO's up to \$700 a month to make LOJO's whole for collecting CRTs and other e-waste at their Oneida facility seconded by D. Ball and approved.

Note: LOJO's will be receiving .04 a pound from Maven, which is half of what they had been receiving from RCR&R and the other half, \$700.00, from Madison County. Also, Director Zecca will be keeping the pressure on the state to come up with a solution to the flawed Product Stewardship legislation.

Plastic to Oil Update--

The CFA application was submitted. The grant would provide 75% of the funds to build a plastic processing facility. Hicks and Zecca spoke with Dave McCarthy of Jum Global in Florida about a cleaning process to see if he would like to incorporate this type of plastic cleaning process into his plastic to energy process. McCarthy passed on the process.

K. Hicks noted that the plastic that was run through the cleaning process came out amazingly clean and dry. "This could open up other markets for AG plastic.

ARE Park –

K. Hicks reported on a resolution that went before the Board of Supervisors on September 10, 2013 authorizing the conveyance of 2.35 acres of land to the Madison County Capital Resource Corporation in connection with the Johnson Brothers Lumber project at the Buyea Rd. Landfill site in the Town of Lincoln. “This is a prime parcel – do we want some protection if JB does not follow through or does follow through and then decides to sell,” said Hicks.

B. Buchan we could draft an emergency clause, but what are the risks for reversion? He mentioned that throughout all of the discussions with JB we have never had this discussion.

D. Ball did not want to muck up the works. “You have 300 acres up there.”

S. Henderson pointed out that JB is a for profit company. We put in a reversion, such as if you don't do xyz – and don't perform you lose and it comes back to us (County).

B. Buchan said that was perfectly legal. An example would be: “If within 5 years JB did not have a functioning kiln the property would reverts back to the County.”

R. Hammond said that type of language should be standard with anyone – in any contract.

B. Buchan mentioned that “the right of first refusal” is also an enforceable clause. “The question is how that will be received.”

The committee decided that there should be a conversation with JB to negotiate a position that works for everyone.

Reuse store update –

Director Zecca updated the committee regarding changes at the Reuse Store. After the former manager quit the Rescue Mission and Director Zecca came up with comprise. A part time manager was hired and new days of operation were agreed upon. “The Rescue Mission has apparently stretched themselves thin and don't seem to have enough product to fill all of their old and newly opened stores. The Reuse store will be open Thursday, Friday and Saturday from 7:10 a.m. to 3 p.m. rather than five days a week. Driscoll and Bartlett will publicize the change.

Tire Recycling --

BCD, a local tire recycling market in the Amsterdam area has closed forever. “We are now spot marketing,” explained Director Zecca. “We have an arrangement with a local truck company to haul the tires and our crew is loading them and going to Seneca Meadows. It is costing the County approximately \$100 a ton to dispose of tires at Seneca Meadows. – asked to increase tipping fee

K. Hicks spoke of a program at the University of Buffalo. He said that tire aggregate is turned into chip for civil engineer projects, leach fields and playgrounds, but the funding has dried up –

Madison County has approximately 70,000 people. The general rule of thumb is that one tire is generated per person – per year. The University of Buffalo is interested in a study on collecting, shredding and reusing these tires. “We should look into this,” said K. Hicks. Further – they may want a letter of support at some point in time.

During the September meeting R. Hammond was asked to look into particulars on a tub grinder. Hammond said the amount of tires we collect would probably be enough to use for construction of future landfill cells. Hammond was asked to contact Buffalo University to find out what the value of chips would be.

Sewer line --

The committee discussed the pros and cons of the proposed sewer line.

Why build a sewer line now? There is no grant funding, plus we are currently recycling the leachate pointed out R. Hammond. “We are down to 4 million gallons of leachate. We were doing 10 million gallons.

Hammond said the reason for this surplus was that there was way too much of the landfill exposed (open) that allowed rain water into the system.

The committee wanted to know why this was not identified by engineers. Hammond said he did not know, but he did know how to fix it.

J. Zecca reported that B&L were going on what the transport numbers were. We have a lot of clay and it holds the water off. Others don’t have a clay landfill like we do.

D Ball asked if the sewer line should be abandoned. “No, said Hammond.

J. Zecca reported that the sewer line has been designed, but we have no funding. We should wait until we get funding. Delay for now and see if we get prospective candidates for the ARE Park.

D. Ball noted that if the property (ARE Park) does not have sewer and water the prospective business will go elsewhere. I understand cost ration, but somewhere along the line we have to make a decisions for multiple purposes, said Ball.

Kipp with right prospect – user – will be a tickler for state to use some of its funds

Landfill Gas Service Agreement –

Motions by S. Henderson to sign a landfill gas service agreement with waste management Inc. to help the County to improve its landfill gas production, which will help increase revenue seconded by J. Rafte and approved.

City of Oneida Flood Clean up --

J. Zecca reported that the City of Oneida has made their full payment for flood debris. It was noted that the City's time line has been extended by FEMA.

Miscellaneous business:

Alternative cover material –

Losing the ash contract last year could have put a considerable dent in the Dept. of Solid Waste's budget – upwards of \$140,000 in revenue could have been lost. However, this potential loss was made up through revenue received from contaminated soil. To date the department has taken in \$229,744 from contaminated soil and incinerated ash.

Landfill Operations Manager –

Director Zecca submitted all information pertaining to the reasons he has requested Russ Hammond be paid for the hours he works – saying that Hammond is not asking for an increase in salary, nor is he asking for overtime pay – just to be paid for the hours he works. This was submitted to the Personnel Department. Director Zecca told the committee that Hammond is working many hours -- well beyond the 40 hour work week.

D. Ball asked, "What is Government Operations position on this? Is there some sort of evaluation of the position – similar jobs at other places??"

Director Zecca said that Eileen Zehr has requested more information from him.

M. Scimone remarked that a number of management requests are going to the Government Operations Committee, ten (10) on October 31st for discussion.

"Russ does not want a pay increase – just would like to be compensated for the hours he works," said Zecca.

In Fulton his (Russ's) position is hourly – this (Landfill) is a different type of operation.

D. Ball noted that the problem is he (Russ) is management. "We can't pay management salary."

J. Zecca rebutted saying, he is a construction manager – not an office type manager."

D. Ball said, "If there are missing components they should be discussed during a Government Operations meeting and Director Zecca should be in attendance."

Recycling Coordinator – Director Zecca explained that there would be a switch in the number of hours Sharon Driscoll and Mary Bartlett will be working in 2014. Driscoll will be

working two days rather than 2.5 and Bartlett will work three days rather than two. Mary will increase and Sharon will decrease.

The Committee was okay with this change that will not cost any more according to Zecca. He is to let the Personnel Dept. know of this change.

Safe Pill Oct 26 –

S. Driscoll reported that the Safe Pill Drop off and the free shredding events were to take place on Saturday, October 26, 2013 at the Buyea Rd. Landfill site in the Town of Lincoln.

Next Meeting – The next meeting of the Solid Waste and Recycling Committee was left open as the coming months constitute “Annual Session” meaning that there are constant meetings. If Director Zecca finds it necessary to hold a meeting one can easily be scheduled either before or after an Annual Session meeting.

Adjourn Meeting –

Motion by D. Ball to adjourn the Solid Waste and Recycling committee meeting seconded by J. Rafte and approved.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Monday, October 28, 2013, 3:30 PM

Supervisors Large Conference Room

Minutes

Present: Chairman Salka
Supervisor Carinci
Supervisor Shwartz
Supervisor Stepanski
Absent: Supervisor Goldstein

Supervisor Salka called the meeting to order at 3:30 pm with a note that next month we will try using the computer and projector for the agenda and documents to see if that will work better for seeing some of the smaller print on reports.

I. Veterans Agency, Director Donald Smith:

Director Smith presented the Monthly Activity Report for the Veterans Agency stating that the Agency continues to receive successful appeal decisions regarding Agent Orange and PTSD related disabilities.

Indigent veteran burials remain at an average level with five in October and one adjustment for a previous burial. A discussion regarding the difficulties in finding able bodied veterans for local color guard and pallbearers prompted questions about speaking to local chapters of the American Legion. Director Smith indicated that if we could get 1 or 2 from each chapter that should do. He will be keeping a list in his office and able bodied veterans are encouraged to contact him directly.

Director Smith indicated that efforts were made regarding two veterans who were either homeless or close to homeless by helping them find housing and getting assistance.

The WAVEM Veterans Day Service will be held on Monday, November 11 at 11:00 on the War Veterans Memorial Plaza in Wampsville. Judge Donald Cerio will be the guest speaker, Victor Ramirez will be singing the National Anthem and Holly Page will sign God Bless America. A reception will follow at Madison Bistro.

Lastly, Director Smith was invited to become a member of Representative Hanna's Advisory Committee for the term of November 1, 2013 through November 1, 2014, which he has accepted.

II. Social Services, Commissioner Michael Fitzgerald

Commissioner Fitzgerald presented the Social Services Expenditures Report to the committee indicating that they are on track coming into the last quarter with most lines where they expected.

They are still seeing a crush in Day Care as the funding has not increased over the past few years, however the need and the cost of day care has risen. They currently have a waiting list and are considering closing current open cases.

The funding is at \$800,000 for 2014 which reflects approximately \$300,000 less than 2013 partly because of some rollover from 2012. This will create a loss of benefits of approximately 20 children per month.

Supervisor Shwartz asked if there were any plans to try to increase funding or if there were hard statistics that could be used to request additional funding from state or federal government and Commissioner Fitzgerald indicated he would research and provide additional information next month.

Federal Shutdown/Fiscal Cliff Implications the recent shut down which only lasted two weeks didn't cause issues for them, however with the January deadline looming, a longer shutdown could indeed affect administrative jobs which would result in layoffs. This would likely only happen if the Government shutdown were to last past two months.

As of November 1, 2013 families who are on Food Stamps/SNAP Benefits will see a reduction of \$10 per person in the household. A notification has been sent to all recipients; however they do expect to receive telephone calls asking why benefits have decreased.

Commissioner Fitzgerald advised of the Elimination of Excellus as a Managed Care Plan through Medicaid as of April 1, 2014. They will not be enrolling anyone new after February 1, 2014. The only Managed Care Plans remaining will be Fidelis or United which has a significantly lower amount of covered physicians. Excellus indicated that they are only pulling out of upstate New York as they are losing money.

The ACA New York State Website is up and running and has approximately 37,000 people enrolled at this time. There are currently two health care navigators in Madison County who are looking for referrals.

A Memorandum of Understanding between the Department of Social Services and the Information Technology Department for both 2013 and 2014 was presented to the committee and accepted with one minor word change. A signed revision will be forwarded to the County Administrator shortly.

Resolution:

A motion was made by Supervisor Carinci to approve the BRiDGES – Alcohol/Substance Abuse Assessment Services resolution and seconded by Supervisor Shwartz. Carried

IV. Mental Health, Director Cook and Deputy Director Sayles

Deputy Director Sayles presented the Mental Health Fiscal Reports and program updates advising that BOCES did not have a contract with them for the 2013-2014 school year and that the clinicians will begin the 45 minute appointment schedule as previously discussed on November 1, 2013.

Resolutions:

- 1) Resolution Authorizing the Chairman to Enter into an Agreement with Central New York Services, Inc.

Motion was made by Supervisor Stepanski to approve this resolution and seconded by Supervisor Carinci. Carried

- 2) Resolution Authorizing the Chairman to Enter into an Agreement with Coordinated Care Services, Inc.

Motion was made by Supervisor Shwartz to approve this resolution and seconded by Supervisor Stepanski. Carried

3) Resolution Authorizing the Chairman to Enter into an Agreement with RxScribe, Inc.

Motion was made by Supervisor Carinci to approve this resolution and seconded by Supervisor Stepanski. Carried

4) Resolution Authorizing the Chairman to Enter into an Agreement for Psychiatric Services

Motion was made by Supervisor Stepanski to approve this resolution and seconded by Supervisor Shwartz. Carried

5) Resolution Authorizing the Chairman to Enter into an Agreement with Rubicon Consulting

Motion was made by Supervisor Shwartz to approve this resolution and seconded by Supervisor Stepanski. Carried

6) (2) Separate Resolutions Authorizing the Chairman to Enter into an Agreement with Professional Practice Group

Motion was made by Supervisor Carinci to approve both of these resolutions and seconded by Supervisor Stepanski. Carried

7) Budget Modification Resolution COPS Recovery Payment 2006 - 2008

Motion was made by Supervisor Shwartz to approve this resolution and seconded by Supervisor Carinci. Carried

Other committee Business

A motion was made to approve the September 23, 2013 Minutes with a change in wording to the Mental Health portion "*presented the Mental Health Fiscal Reports and program updates advising that BOCES did not have a contract with them for the 2013-2014 school year*" by Supervisor Carinci and seconded by Supervisor Stepanski.

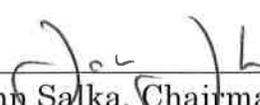
Executive Session:

A motion was made to enter into executive session citing Section 105 of the Open Meetings Law for "matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation" by Supervisor Carinci and seconded by Supervisor Stepanski. Carried.

A motion was made to exit executive session by Supervisor Shwartz and seconded by Supervisor Stepanski. Carried.

Next Meeting Date: November 25, 2013 at 3:30pm

A motion was made to adjourn the meeting at 4:55pm by Supervisor Carinci and Seconded by Supervisor Shwartz.



John Salka, Chairman, Social & Mental
Health Services Committee

12-6-13

Date



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting November 12, 2013

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:02 a.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors, Darrin Ball, Scott Henderson, and David Coye.

Solar PPA—

The committee discussed the Solar Purchase Power Agreement (PPA) with Solar Liberty in regard to this contract not being a public works project. It was noted that Solar Liberty pays prevailing wage rates, but will not be required to do so under this ruling from the New York State Department of Environmental Conservation (DEC).

JBL Project Update –

A brief discussion was held regarding Johnson Brothers Lumber and a hopeful spring 2014 construction date was noted.

Analytical Testing Services –

The Dept. of Solid Waste continues to require professional services of a New York State Dept. of Health previously certified laboratory in support of its groundwater monitoring program for its east and west side landfills located astride Buyea Rd. in the Town of Lincoln.

An RFP was sent out for Analytical Testing Services for (2013, 2014 & 2015) by Barton and Loguidice. There were four (4) submittals ranging from a high of \$80,752 to a low of \$68,591 that were reviewed by B&L. All four laboratories were found to be eminently qualified to perform the service work needed; therefore, B&L recommended that the 2013-2015 laboratory service

work be awarded to the lowest qualified proposer – TestAmerica, Inc. for a total of \$68,591 for the three years of service.

Motion by S. Henderson to authorize an agreement between Madison County and TestAmerica Laboratories for professional Laboratory services for a period of three years 2013, 2014 and 2015 seconded by D. Coye and approved.

Adjourn Meeting –

Motion by S. Henderson to close the November 12, 2013 Solid Waste committee meeting seconded by David Coye.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

ADMINISTRATION & OVERSIGHT COMMITTEE
Meeting Agenda – Tuesday, November 12, 2013, 11:00am
Supervisors Large Conference Room
Minutes – Draft

Supervisor	Present	Absent	Late
P. Suits	X		
J. Rafta		X	
R. Cary	X		
S. Henderson	X		
J. Reinhardt	X		

Call Meeting to Order 11:01 AM

Approval of Minutes:

- **October 31, 2013** 1) Supervisor Cary
2) Supervisor Reinhardt

Discussion – Rule of the Board with Chairman Becker

Chairman of the Board Becker began a discussion about combining some of the committees in order to decrease the number of total committees.

Chairman Becker put forth a motion to combine the Social and Mental Health Services and Public Health Services committees into one which would be named the Committee for Health and Human Services and to combine the Public Works and Buildings and Ground committees into one just combining the names.

Supervisor Henderson asked if there were any advantages or disadvantages in combining these committees and the same was discussed by the committee. It was determined that it made sense as the members of the committees remain the same as the combining committee and there's no reason not to combine them.

The motion was seconded by Supervisor Cary. Carried

Any other business -

Next Meeting – Scheduled in December on an as needed basis.

Adjourn: Motion was made to adjourn the meeting at 11:12 AM by Supervisor Cary and seconded by Supervisor Reinhardt.

Respectfully submitted by Suzanne Odell on behalf of Chairwoman Suits.


Pricilla Suits, Chairwoman
Administration & Oversight Committee

12-23-13
Date



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
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Solid Waste and Recycling Committee Meeting November 19, 2013

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 6:50 p.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Rafte, Darrin Ball, Scott Henderson, and (and someone I can't read)

Motions –

Motion by D. Ball authorizing agreement for 2014 miscellaneous engineering/land surveying services with Delta Engineers, Architects & Land Surveyors, P.C. to furnish professional engineering/land surveying services to assist the Solid Waste Dept. in determining available space and compaction rates in the operating West-side landfill at a cost of \$2,300.00 for each quarterly survey completed and not to exceed an annual total of \$9,200.00 (the same annual total as paid in 2013) seconded by J. Rafte and approved.

Motion by D. Ball authorizing modification of the 2013 adopted County Budget seconded by J. Rafte and approved.

Motion by S. Henderson expressing the County's intent to participate in local community clean-up programs in the year 2014 and will authorize the issuance of special waste permits upon recommendation of the Solid Waste Director to be issued without charge to Madison County municipalities, community groups, not for profit organizations and other governmental agencies for disposition of solid waste found in and about Madison County towns, villages or City of Oneida, not more than 25 tons seconded by J. Rafte and approved.

Motion by D. Ball authorizing the chairman to enter into an agreement with Environmental Products and Services, Inc. to receive, process and dispose of Madison County's Household Hazardous waste in 2014 seconded by J. Rafte and approved.

Adjourn SW Meeting –

Motion by D. Ball to adjourn the November 19, 2013 Solid Waste Meeting seconded by J. Rafte.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

November 19, 2013

Name	Present	Absent	Late	Time
Bradstreet	X			
Degear	X			
Carinci	X			
Bargabos	X			
Coye		X		

The meeting was called to order at 3:01pm by Chairman Bradstreet.

Paul Hartnett, Communications Director E-911

Oct 15th start of Surveillance cameras being installed at tower sites it will be another week or two until they are all live.

Oct 22nd attended NYS 911 Coordinators Conference in Canandaigua.

Oct 25th attended Consortium meeting in Onondaga County.

Oct 30th participated in webinar for the marking of towers. Hosted by the NY State Association of Counties (NYSAC). *“Strengthen County Communications Infrastructure and Generate Revenue Through Private Sector Partnership.”* Mr. Shawn Sinel, Vice President of Municipal Securities Group Jefferies LLC will be sending e-mail with parameters that they are looking for regarding our Tower Sites.

Nov 1st equipment for 2 CH expansions being delivered to Mid-State Communications. The first week in December is slated to optimize the 2 CH additions and bring on line.

Nov 1st met with Oneida FD Chief Kevin Salerno to discuss communication system and needs of his department

In contact with Mr. Paul Nikfarjam General Manager /Government Segment from American Tower Corporation; review out Tower information for possible lease(s).

Director Hartnett received an email from Tiburon regarding the new CAD system indicating that if the County pays the 5 year contract in full in the year 2014 they will give an additional discount of 5% which would equal approximately \$35,000. Director Hartnett will have a discussion with the County Treasurer regarding the same and modify the resolution to reflect the new amount if the Treasurer indicates her approval.

Sheriff's Office: Sheriff Riley:

Resolutions:

Authorizing Modification of 2013 County Budget – SCAAP

Motion made by Supervisor Degear and Seconded by Supervisor Bargabos. Carried

Discussion: The Sheriff indicated that the money involved is all Federal monies and therefore does not impact County funds.

Authorizing Participation in a Federal Distracted Driving Grant

Motion made by Supervisor Carinci and Seconded by Supervisor Bargabos. Carried

Authorizing Chairman to Apply for Grant from NYSDCJS Operation IMPACT Tools Program

Motion made by Supervisor Degear and Seconded by Supervisor Carinci. Carried

Discussion: These are boxes that sit on the patrol cars and read either license plate number or the bar codes on the registration. This would allow the officer to identify a vehicle that is being searched for or to research what vehicles were in an area during an incident at a later date as long as the squad car is near said incident. At this time the County has three (3) and this grant would allow for the purchase of two (2) more, bringing the total to five (5).

Authorizing Continued Participation in State Grant for MDT

Motion made by Supervisor Bargabos and Seconded by Supervisor Carinci. Carried

Authorizing Chairman to Enter into Agreement with Team Meeting Facilitator

Motion made by Supervisor Bargabos and Seconded by Supervisor Carinci. Carried

Discussion: Any fatality under the age of 18 in the County requires a meeting of various departments. Chairman Bradstreet asked how quickly a meeting is scheduled and the Sheriff indicated as soon as possible after the accident.

Authorizing Stipends for Child Fatality Review Team Coordinator & Assistant

Motion made by Supervisor Degear and Seconded by Supervisor Carinci. Carried

Authorizing Stipends for Undersheriff and Confidential Secretary to Provide

Motion made by Supervisor Degear and Seconded by Supervisor Bargabos. Carried

Administrative Assistance for STOP DWI Program

Motion made by Supervisor Degear and Seconded by Supervisor Carinci. Carried

Other Matters:

NARCO Locations – A location in the Town of Lenox was donated for use to house the Narcotics Unit.

Public Health Building – The Sheriff's Office is looking to move some of their investigators into the space in the basement of the Public Health building. Some discussion was had about the needs for the investigators vs. how the space is currently configured, (offices/cubicles). Discussion was also had about the interest of other departments in the space as well and it was concluded that the Sheriff's office would be considered along with these other departments for allocation of the space.

FEMA – A bill for services provided by the Sheriff's Office, Public Health Office and Highway Department during the flood, earlier this year, was provided in the amount of \$14,134. Undersheriff Ball indicated that FEMA will reimburse the County at 75% (approximately \$10,000) for these services.

DWI Training – The first of two DWI training sessions that were part of the agreement with the District Attorney's office and the STOP DWI program took place on November 12 at SUNY Morrisville. There was excellent attendance and the four hour training session was in-depth and excellent. The second training session will be held on November 20 in Wampsville.

Probation: Joanne Miller

Purchase of Body Armor for Probation Officers was discussed and a report of the practices of surrounding counties was reviewed. The data for officers with vests vs. without (by county) was about 50% each. This was presented as a safety precaution and not a precursor to arming the officers.

The same company and model as used by the sheriff's office would be used and the cost would be \$530 per vest and \$100 for an external plate which would have pockets etc. for additional gear. The department would need 10 vests at a cost of \$6,300 which the department has in their current budget.

The consensus of the committee was to move forward with this project and Joanne Miller will complete the necessary paperwork.

Probation Director Search – A candidate has been through two interviews thus far and is awaiting the next step in the search process.

The State Division of Parole test was given in June for the first time in a number of years (6 or 7). The results were sent last week and a number of Probation employees scored fairly high on the list including Camille Vinci, Michael Wright and Hal Matthews who were all in the top 60 of the hundreds who took the test.

As a result they will likely be hired and thus we will likely have some turnover in this department in 2014.

Highway Department: Joe Wisinski:

Resolution:

Reappointing members to the Madison County Traffic Safety Board

Motion made by Supervisor Degear and Seconded by Supervisor Bargabos. Carried

Other Committee Business

Minutes review/approval – October 15, 2013

Next Meeting Date – As needed or December 17, 2013 at 9am

Adjournment - Motion made by Supervisor Degear to adjourn the meeting at 3:52pm and Seconded by Supervisor Bargabos. Carried

These minutes are respectfully submitted on behalf of Chairman Roger Bradstreet by Suzanne Odell



Roger Bradstreet, Chairman of the
Criminal Justice, Public Safety, and
Telecommunications Committee

12-17-2013

Date

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

(315) 366-2341 (Phone)

(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer

eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

November 19, 2013

Minutes

Present: D. Ball, R. Bargabos, D. Degear R. Monforte, and J. Reinhardt

Also Present: R. Aylward, R. Bono, R. Bradstreet, C. Edick, S. Prievo, J. Salka, M. Scimone,
T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 4:00 p.m.

I. MINUTES – Minutes from October 31, 2013 and November 12, 2013 - Motion by R. Monforte to approve the minutes from the above dated committee meetings. Second by J. Reinhardt. The motion was unanimously approved.

II. RESOLUTIONS

- A. Authorizing the Chairman to Enter into an Agreement - Empire - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- B. Authorizing the Chairman to Enter into an Agreement – Riverfront - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- C. Authorizing the Chairman to Enter into an Agreement – Park Strategies - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. Opposed by R. Bargabos and D. Ball.
- D. Authorizing the Chairman to Enter into an Agreement – Usherwood Business Equipment, Inc. - Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- E. Authorizing the Chairman to Renew an Agreement – Bonadio - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- F. Authorizing Employee Health Savings Accounts with NBT Bank - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- G. Authorizing the Chairman to Enter into an Agreement – Tyler Technologies - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- H. Appointing a Budget Officer and a Deputy Budget Officer - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved. Pending approval by Finance Ways and Means.

- I. Appointing an Administrator of the Plan to Provide Counsel for Indigent Defendants and Establishing the 2014 Compensation Rate - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- J. Renewing a Stipend for the Confidential Secretary to the County Attorney to Provide Administrative Assistance for Assigned Counsel - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- K. Renewing the Stipend for the Building Maintenance Supervisor - Motion by D. Degear to approve the resolution. Second by R. Monforte. D. Ball, R. Bargabos, and J Reinhardt opposed the resolution. The motion failed.
- L. Renewing the Stipend for the ADA Coordinator - Motion by R. Monforte to approve the resolution. Second by J. Reinhardt. D Ball opposed the resolution.
- M. Renewing the Stipend for the Medicaid Corporate Compliance Officer - Motion by D. Ball to approve the resolution. Second by R. Monforte. D. Ball opposed the resolution.
- N. Renewing the Stipend for the On-Call System for Certain County Managers - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. After discussion, D. Ball moved to table the resolution. Second by D. Degear. Resolution tabled pending further justification for the Stipends.
- O. Renewing Stipends for the Undersheriff and the Confidential Secretary to the Sheriff – STOP DWI Program - Motion by R. Bargabos to approve the resolution. Second by R. Monforte. The motion was unanimously approved.
- P. Authorizing a Stipend for the Child Fatality Review Team Coordinator - Motion by R. Monforte to approve the resolution. Second by R. Bargabos. After discussion the resolution was pulled for further discussion by the Criminal Justice Committee.

III. OTHER

- A. Litigation – T. Wayland-Smith presented the options Trident had expressed in terms of a settlement agreement for a pending litigation suit. The committee feels it is worth it to settle for the proposed \$5,000 rather than pursue litigation. Motion by R. Monforte to settle the agreement. Second by R. Bargabos. D. Ball opposed.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Monforte to enter executive session. Second by D. Ball. The motion was unanimously approved.

Motion to exit Executive Session by R. Monforte. Second by J. Reinhardt.

V. NEXT MEETING: Committee Meeting: December 6th prior to Committee of the Whole.

Motion by R. Monforte to adjourn. Second by J. Reinhardt.



**Madison County
DEPARTMENT OF HIGHWAYS
139 North Court Street
P.O. Box 15
Wampsville, NY 13163**

**F. Joseph Wisinski
County Highway Superintendent**

**PH (315) 366-2221
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes
November 20, 2013**

Ronald Bono called the meeting of the Public Works Committee to order at 2:00 p.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ron Bono, Alex Stepanski, Scott Henderson, and Roger Bradstreet. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, Martha Conway, Kevin Loveless, Maintenance Supervisor, Mark Scimone, County Administrator.

Acceptance of the Minutes from October 16th and November 12th, 2013.

Motion by A. Stepanski to accept the minutes, seconded by S. Henderson. All in favor.

Resolution Authorizing the Modification of the 2013 County Budget

Joe Wisinski explained to the committee that the budget modification was a transfer of money from one account to the other. He gave them a spreadsheet showing the 2013 budget line for safety inspection expenses with the over budget items highlighted. The committee briefly discussed the expenses.

Motion by S. Henderson to approve the resolution, seconded by R. Bradstreet. All in favor.

2013 Project List

Joe Wisinski shared with the committee a spreadsheet showing the road and bridge projects from 2013. He briefly discussed this year's projects with the committee.

Motion, No motion required

Next Public Works Committee Meeting

The next Public Works Committee meeting will be held at 2:00 p.m. on **Wednesday, December 11, 2013** in the DSS Building, second floor Training Room, Wampsville, NY.

Motion by to Adjourn Meeting at 2:06 p.m. All in favor.



138 North Court Street
County Office Building
Wampsville, NY 13163

(315) 366-2259
(315) 366-2511 (fax)

Buildings and Grounds Committee Meeting

Minutes Nov. 20, 2013

PRESENT: Chairman Ronald Bono, Vice Chairman Roger Bradstreet and Supervisors Alexander Stepanski and Scott Henderson, Board of Supervisors Chairman John M. Becker, Board of Supervisors Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, and Building Maintenance Supervisor Kevin F. Loveless

ABSENT: Supervisor David Coye

The meeting was called to order at 2:10 p.m. following adjournment of the Public Works Committee meeting in the Supervisors Large Conference Room.

Minutes: Minutes from the regular meeting of October 16, 2013, and emergency meeting of November 12, 2013, were unanimously approved on the motion of Vice Chairman Roger Bradstreet and second of Supervisor Scott Henderson.

Court House Elevator: County Administrator Mark Scimone reported plaintiffs in the litigation regarding Court House handicapped-accessibility have agreed to redrawing the settlement agreement in said lawsuit. Board of Supervisors Vice Chairman Daniel S. Degear said a draft settlement agreement is under revision and LaBella Architects is working on plans to be ready for the next Board of Supervisors meeting.

Building Maintenance Supervisor Kevin F. Loveless said several heat pumps at the Department of Social Services are failing, and he recommends annually the allocation of \$10,000 for replacement. He said because of the planned space reconfiguration, one of the heat pumps identified for replacement would be affected and its installation should wait until the redesign is accomplished and airflow/ventilation design is finalized.

Degear said preliminary design work is expected to be completed December 2, 2013, with bid documents ready by March 1, 2014.

A December 11, 2013, design meeting is planned with LaBella, representatives from the Office of Court Administration and Courts staff.

DSS Fire Panel: Loveless said the contract with SimplexGrinnell has been signed, and the fire panel and auxiliary equipment ordered to replace the failing system at the Department of Social Services. The work should be completed in about two weeks.

Tree Removal: Loveless asked the Committee for consensus in a request to remove pine trees along the link between the County Office Building and Veterans Memorial Building. He said they are old and looking shabby, as well as creating a potential hazard from pine cones, which have to be manually removed from the area prior to mowing. Consensus was reached on the motion of Board of Supervisors Chairman John M. Becker and second of Supervisor Alexander Stepanski. Bradstreet was the lone dissenting vote.

Blodgett Clock: Loveless reported the Blodgett Clock Co. clock in Chambers has been serviced

twice since July 10, 2013, for nearly \$650; he said BECS Clocks indicate the next step is to remove the clock from the premises to disassemble it and polish the gears. The consensus of the Committee was to see if the problem is resolved under the labor warranty and obtain the cost of the proposed work, then look for a new clock repair service.

Motion to Adjourn: The meeting was adjourned at 2:37 p.m. on the motion of Supervisor Scott Henderson and second of Bradstreet.

Next Meeting Date: Dec. 11, 2013, immediately following the 2 p.m. Public Works Committee meeting in the Department of Social Services second-floor training room.

Respectfully submitted Nov. 25, 2013, by Martha E. Conway for Kevin Loveless and approved Dec. 11, 2013.



Kevin F. Loveless, Madison County Buildings & Grounds Supervisor

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

Nov 21, 2013 – 9:00 A.M. - Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Monforte		x		
Cary	x			
Rafte	x			
Shwartz			x	9:19
Suits	x			

PRESENT:

Committee: Russell Cary, James Rafte, Eve Ann Shwartz and **Priscilla Suits**.

Absent: Ralph Monforte

County Staff: Cindy Edick, Scott Flaherty, Kipp Hicks, Scott Ingmire, Becky Marsala, Thomas Reichel, Mark Scimone (9:43-10:14), and Gwen Williamson

Additional Present: Charlie Bostik

Meeting called to order at 9:04A.M. by Suits.

A-1: October 24, 2013 meeting minutes were unanimously approved on a **MOTION** by Cary and seconded by Rafte. 9:04 A.M 3/0/0

A-2: Cindy Edick presented the Sales Tax Update. The Actual Sales Tax Receipts are looking good, OTB is down as always, and the Local Vehicle Tax may finish out ahead of last year's numbers. The Actual Medical and Prescription Claims Payments are down as compared to last year; however, fewer people are enrolled. The numbers also reflect the Stop Loss reimbursement which the County has qualified for throughout the remainder of 2013. It was noted that insurance coverage is based on date of service, not on the billing dates. The Occupancy Tax is up slightly. Scott Flaherty attributes this increase to an aggressive advertising campaign and good weather for the summer events, including the Bouckville Antique Show.

A-3: Becky Marsala presented the Utica Street update. The report is in, the map has been done and the only hold up right now is waiting for DEC. Eve Ann Shwartz arrived and announced that the Town of Hamilton is officially interested in the property. The town will submit a letter in writing to that effect as soon as possible. Consideration and approvals will have to go through the usual Boards and processes. Becky Marsala will contact Damien Vanetti and she will also forward specific information to Eve Ann regarding past due taxes, clean-up fees, possible liens and such.

Becky also noted that work has begun in preparation for the 2014 land auction and it looks good at this time, with just over 400 parcels on the list.

Edick and Marsala out at 9:31

A-4: Tom Reichel presented the Career Center Usage Report. The traffic numbers are up slightly, most likely due to the unemployment benefit extensions ending. Tom said that the unemployment rate percentages for September have been delayed from the State due to a backlog caused by the recent NYS furloughs. Tom will include them in the report at the next Planning meeting.

A-5: Tom Reichel presented the resolution for the CPS Sublease Agreement. Contemporary Personnel Staffing, Inc. (CPS) would like to sublet an office area within the Center for one day per week throughout 2014. The Committee approved a resolution authorizing the Chairman to enter into a sublease agreement with Contemporary Personnel Staffing Inc. on a **MOTION** by Cary and seconded by Rafte. 9:34 A.M. 4/0/0.

A-6: Scott Ingmire reminded the Committee that Beth McKellips has taken a job elsewhere and is no longer working as AED Director. Nathan Forster will be temporarily taking over that position. Eve Ann explained that Mr. Forster has a full time job with the Food Hub, but they are "loaning" him to AED while they work out details to move forward with the Food Hub project. Shwartz said that there will be an active search for a permanent replacement. It was noted that the County should consider that the struggle to retain qualified persons in positions such as this one will continue until competitive wages can be offered.

A-7: Scott Ingmire presented the snowmobile 2013 contract resolution. The committee approved the resolution authorizing the Chairman of the Board of Supervisors to enter into a contact with the Madison County Association of Snowmobile Clubs on a **MOTION** by Cary and seconded by Rafte. 9:41 A.M. 4/0/0.

A-8: Scott Ingmire presented the Ag. District Open Enrollment Additions resolution. Scott briefly reviewed each parcel under consideration. He noted that the Agriculture and Farmland Protection Board denied parcel 121.-18-1-31. He also mentioned that much of the acreage submitted will focus on the production of hops. Following the motion, but before the vote the following discussion ensued:

Charlie Bostik recommended that the County pursue how to develop a plan regarding land use regulations (for recreational and farm land preservation) of agricultural land; specifically pertaining to the senior population and the prospect of what will happen to their land once they are no longer able to farm it. He mentioned the practice of farmers dividing agricultural and recreational land into smaller parcels for development, and the dwindling emphasis on preserving agricultural and recreational uses of the land. He asked if there were any initiatives by the County to actively preserve agricultural and recreational land. Eve Ann responded that the County does have a Madison County Agricultural Plan, and that it was established in 2005 and is due for review in 2015. She said that the County takes this issue very seriously, which had resulted in the establishment of the AED program. She also noted that enrollment into the agricultural districts (like the ones referred to in the resolution before us) is proof that the County is actively promoting agriculture and putting programs in place that are working. Russ Cary explained the advantages and some limitations of New York's policy on Home Rule. Mr. Bostik was encouraged that the Committee notes his recommendation and will continue to promote agricultural land use in Madison County.

The Committee authorized a resolution adopting the inclusion of certain parcels of predominantly agricultural land in certified agricultural districts on a **MOTION** by Shwartz and seconded by Cary. 10:06 A.M. 4/0/0.

A-9: The following amendments were made to the resolution on reappointing members to the AFPB. The appointment for Jonathan and Claudia Haar in the second "resolved" paragraph is to be changed to Jonathan Haar. Reference to Rudy Braun in the 4th "resolved" paragraph shall be changed from "as a farm member" to "as a Farm Bureau member".

The Committee authorized the amended resolution reappointing members to the Madison County Agricultural and Farmland Protection Board on a **MOTION** by Rafte and seconded by Shwartz. 10:09 A.M. 4/0/0.

A-10: Scott Ingmire presented the Buy Madison Website resolution. The resolution was amended by adding the following words in the "be it resolved" paragraph: (After the words Lollipop, Inc.) ", at a rate of \$50.00 per hour, beginning January 1, 2014."

The Committee approved the amended resolution authorizing the Chairman to sign a contract for the Buy Madison Website on a **MOTION** by Cary and seconded by Rafte. 10:13 A.M. 4/0/0.

A-11: Kipp Hicks presented the GFC/ARE Park resolution. The following amendments were made to the resolution: The words "to execute a contract" were removed from the title and the first "be it resolved" paragraph. The word "Purchase" was changed to the word "Transfer" in the first "be it resolved" paragraph.

The Committee approved the amended resolution authorizing the Chairman to transfer a 150 acre parcel to the Madison Grant Facilitation Corporation for the ARE Park on a **MOTION** by Rafte and seconded by Shwartz. 10:24 A.M. 4/0/0.

A-12: Scott Ingmire presented the Buy Madison update. Scott discussed the many meetings that have occurred with various Chambers of Commerce and pertinent organizations for the promotion and education of the Buy Madison Program. A packet of information was developed and 500 packets have been distributed to local businesses. The Buy Madison debit card should be available to the public on Monday from the local Oneida Savings Banks. Ingmire demonstrated how to navigate the website from a business as well as a resident perspective. He also showed the Buy Madison Facebook page.

A-13: Scott Ingmire presented the Solarize Madison update. The program was highly successful with 137.8 kW of PV and 24 solar hot water systems in the process of being installed. Planning does not anticipate doing another round in 2014. Cary asked the minutes to reflect the Committee's great appreciation for the work and dedication that Jan Myers put in to the Solarize Madison Program. Eve suggested a County Proclamation would be nice for the Dec. 23rd Board meeting. Scott Ingmire will look into it.

Scott briefly mentioned a future project involving the possibility of establishing a solar array at the Landfill for the purpose of supplying power to the County complex through a power purchase remote metering agreement. There will be more information on this topic at the upcoming Energy Committee meeting on Dec. 3rd.

A-14: There was no new business.

A-15: The next scheduled Planning Committee meeting will be December 19, 2013 at 9:00 A.M. in the Large Supervisors' Conference Room.

A-16: The meeting was adjourned on a MOTION by Rafte and seconded by Cary. 10:56 A.M.

Respectfully submitted: Gwen Williamson

AGENDA

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Monday, November 25, 2013, 3:30 PM

Supervisors Large Conference Room

Name	Present	Absent	Late
John Salka	X		
Jim Goldstein		X	
Eve Ann Shwartz			X
Lou Carinci	X		
Alex Stepanski	X		

I. Youth Bureau

Update-Safe Place for Youth program – The Safe Place program is to close on December 31, 2013. Director Eddy was given 60 days' notice from Liberty Resources that was happening. Catholic Charities has agreed to contract for the operation of this service beginning in January of 2014. Catholic Charities will only provide case management services until they can obtain 'authorized agency' certification from OCFS, after which they will begin to recruit and certify interim family homes. Director Eddy's office will be responsible for storing the archived files from Safe Place and Mark Scimone asked for her to let him know space needs for this.

Youth Development Program and RFP for 2014 – Director Eddy indicated that there will be information sessions held on 12/3/13 if anyone is interested in attending.

Resolution – Re-appointing Members to the Madison County Youth Board

A motion was made by Supervisor Carinci to approve this resolution and seconded by Supervisor Stepanski. Carried

II. Social Services

Expenditures Report – Commissioner Fitzgerald indicated that costs have leveled off and this trend should continue through the end of the year.

Child Care Update – Commissioner Fitzgerald indicated that Child Care Costs continue to be an issue needing to transfer funds to keep running through the end of the year. For 2014 they will need to close out cases for 50 families which will equal 88 kids. They will be closing these cases from oldest existing to newest so that those receiving benefits the longest will be closed first. This will leave 126 children remaining on this service. The main reason for this issue is that Federal Funding is being cut while child care costs continue to rise. There was much discussion on this issue from Supervisor Shwartz asking what more could be done to provide funding.

Affordable Care Act/Medicaid Update – Commissioner Fitzgerald indicated that this process was going well.

Memoranda of Understanding

Solid Waste and Sanitation

Employment and Training (3)

A motion was made for both Memoranda by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

Resolutions

1) Community Action Program – Housing and Homeless Services

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 2) Community Action Program – Preventive Services
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
- 3) Dr. Scott Petosa – Detention Prevention Services
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
- 4) Elmcrest Children’s Center – Non-secure Detention Services
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
- 5) Peacemaker Program – Independent Living Services
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
- 6) Budget Modification
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

IV. Mental Health – 4:00 pm

- A) Program & Fiscal Reports – Director Cook indicated that there are no changes of note.
- B) Resolutions:
 - 1) Re-Appointing Member of the Community Services Board
A motion was made by Supervisor Shwartz and seconded by Supervisor Stepanski. Carried.
 - 2) Appointing A Member of the Community Services Board
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
 - 3) Authorizing the Chairman to Enter Into An Agreement With Madison-Cortland ARC, Inc.
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
 - 4) Authorizing the Chairman to Enter Into An Agreement With Heritage Farm, Inc.
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.
 - 5) Authorizing the Chairman to Enter Into An Agreement With Madison County Council On Alcoholism and Substance Abuse (BRiDGES)
A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 6) Authorizing the Chairman to Enter Into An Agreement With Consumer Services of Madison County, Inc.

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 7) Authorizing the Chairman to Enter Into An Agreement With Family Counseling Services of Cortland County, Inc.

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 8) Authorizing the Chairman to Enter Into An Agreement With Information Management Associates, Inc.

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 9) Authorizing the Chairman to Enter Into An Agreement With Liberty Resources, Inc.

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 10) Authorizing the Chairman to Enter Into An Agreement With Liberty Resources, Inc. (2)

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 11) Resolution Authorizing the Chairman to Enter Into An Agreement With Onondaga-Cortland-Madison Board of Cooperative Educational Services (OCM BOCES)

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

- 12) Service Agreement Between Madison County Mental Health Department and Madison County Department of Probation

A motion was made by Supervisor Stepanski and seconded by Supervisor Carinci. Carried.

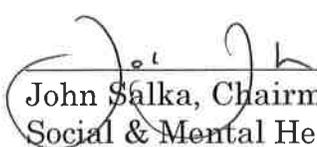
Other committee Business

Approve Minutes - A motion was made by Supervisor Shwartz and seconded by Supervisor Carinci. Carried.

A motion was made to adjourn by Supervisor Stepanski and seconded by Supervisor Carinci at 4:34pm

Next Meeting Date: December 30, 2013 – if needed

Respectfully submitted on behalf of Chairman Salka by Suzanne L. Odell.


John Salka, Chairman
Social & Mental Health Services
Committee

Dec. 23, 2013
Date

**MADISON COUNTY BOARD OF HEALTH
AND
PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, NOVEMBER 25, 2013**

BOARD OF HEALTH MEMBERS PRESENT:

PRESIDENT, JOHN ENDRES, DVM
VICE PRESIDENT, JOHN SALKA, LEGISLATIVE REPRESENTATIVE
MARGARET S. ARGENTINE, PHD, RN, CNE
SAM BARR, DMD
WENDY CARY, CITY OF ONEIDA
ROBERT DELORME, MD, (EXCUSED) PHYSICIAN REPRESENTATIVE
RACHEL ELDER, MD, PHYSICIAN REPRESENTATIVE
JENNIFER MEYERS, MD, PHYSICIAN REPRESENTATIVE

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

CHAIRMAN, JOHN SALKA, TOWN OF BROOKFIELD
LEW CARINCI, CITY OF ONEIDA, WARDS 4-5-6
JAMES GOLDSTEIN, (EXCUSED) TOWN OF LEBANON
EVE ANN SHWARTZ, TOWN OF HAMILTON
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
MARK SCIMONE, COUNTY ADMINISTRATOR
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES
ROSANNE LEWIS, DIRECTOR OF CHILDREN WITH SPECIAL NEEDS
AARON LAZZARA, ASSISTANT DIRECTOR OF ENVIRONMENTAL HEALTH
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT
CHRISTINE COE, CONFIDENTIAL SECRETARY
ELIZABETH ZICARI, VICE PRESIDENT OF CLINICAL SERVICES, HCR HOME CARE
LISA LUNAS, PHYSICIAN LIASON, HCR HOME CARE

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

John Salka called the Public Health Committee meeting to order at 4:38 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Services Committee reviewed the October minutes. A motion to approve the minutes as written was made by Alex Stepanski, seconded by Lew Carinci and approved by all.

Resolutions:

- A. Entering an agreement with Health Research, Inc. for Immunization Billing Grant and modifying the 2013 County budget was made by Eve Ann Shwartz, seconded by Alex Stepanski and approved by all.
- B. Modifying the 2013 budget for CSHCN grant was made by Lew Carinci, seconded by Alex Stepanski and approved by all.
- C. Authorizing the Chairman to enter into agreements with Public Health Department contractors was made by Alex Stepanski, seconded by Eve Ann Shwartz and approved by all.
- D. Weights and Measures approved charges and feed schedule was made by Lew Carinci, seconded by Eve Ann Shwartz and approved by all.
- E. Authorizing acceptance of a Local Government Performance and Efficiency Program (LGPEP) Grant was made by Lew Carinci, seconded by Eve Ann Shwartz and approved by all.

Madison County Rural Health Council (MCRHC) Update:

With the approval of Resolution E, authorizing acceptance of a Local Government Performance and Efficiency Program (LGPEP) Grant, the MCRHC will be able to hire staff to get up and running. Currently, the Rural Health Council has 17 diverse members including both County hospitals that helped oversee the Community Health Improvement Plan. The bylaws have been approved and we are currently applying for additional grant funds to support the network and develop a sustainable community school model that will provide health, mental and dental care services to the community through the schools.

HCR Home Care Presentation:

Elizabeth Zicari, Vice President of Clinical Services, from HCR Home Care provided the Committee with an update on home care services in Madison County.

Since HCR Home Care took over Madison County's CHHA and LTHHCP in March 2012, measures of quality comparison charts demonstrate improved outcomes and decreased hospital readmissions. Preventing hospitalizations is their focus by managing chronic disease at home. Avoiding readmissions saves hospitals money and provides a better quality of care for the patient. HCR is addressing gaps in discharge planning at hospitals by educating hospital staff. In one year, they have reduced readmission rates from 33% to 19%. Their goal is to help physicians and hospitals manage patients within the community without going into the hospital.

HCR uses standardized, evidence-based tools and continues to expand their use of

telemedicine. They are also working toward a fully electronic medical record/operating system through Health_eConnections. Their vision is continued expansion as a State-wide leader in the delivery of home care services and improved access to care through education, outreach and collaboration with hospitals and other care providers.

Ms. Zicari thanked the Committee for allowing her to share her presentation and be a part of Madison County.

Old Business:

None

New Business:

None

Public Health Committee adjourned at 5:32 p.m.

MADISON COUNTY BOARD OF HEALTH

Wendy Cary called the Board of Health Meeting to order at 6:34 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the October minutes. Motion to approve the minutes was made by John Salka, seconded by Wendy Cary and approved by all.

Record of Claims:

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Jennifer Meyers, seconded by Rachel Elder and approved by all. John Endres signed for approval.

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Since HCR Home Care took over Madison County's CHHA and LTHHCP in March 2012, measures of quality comparison charts demonstrate improved outcomes and decreased hospital readmissions. Preventing hospitalizations is their focus by managing chronic disease at home. Avoiding readmissions saves hospitals money and provides a better quality of care for the patient. HCR is addressing gaps in discharge planning at hospitals by educating hospital staff. In one year, they have reduced readmission rates from 33% to 19%. Their goal is to help physicians and hospitals manage patients within the community without going into the hospital.

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Ms. Zicari thanked the Board for allowing her to share her presentation and be a part of Madison County.

Community Health Assessment (CHA) & Community Health Improvement Plan (CHIP):

We are working on the final edits of the CHA and CHIP documents that were prepared by Health_eConnections. The CHIP is the key piece that will summarize priorities that will be used for strategic planning going forward. The final reports will be presented to this Board upon completion.

Madison County Rural Health Network (MCRHN) Project:

Funds from the Local Government Performance and Efficiency Program (LGPEP) Grant award have been set aside to provide \$120,000/year for the next 3 years to hire staff to get the MCRHN up and running. Additional grant opportunities are being pursuing to

support the Madison County Rural Health Council (MCRHC) activities including grants from the NYS Health Foundation and HRSA. The NYS Health Foundations' Advancing NYS Prevention Agenda grant will be used to conduct the targeted needs assessment and market analysis leading to the development of a sustainable business plan for providing mental and dental health services through a community school model in two targeted school districts. HRSA's 3-year grant funds of \$300,000/year would be allocated towards getting services into the schools. This grant will be prepared with the MCRHC as the lead.

Grant funds were also awarded from NYS Health Foundation regarding the National Diabetes Prevention Program initiative. The MCRHN partnered with Herkimer HealthNet and the Herkimer County Health Department on the grant application. The \$20,000 in funds will train lifestyle coaches on the NDPP and provide this training to residents with diabetes and with pre-diabetes, which could provide a funding stream for the MCRHN.

Healthy Weight:

Eric will follow up with Bruce Selleck and Julie Dudrick at Colgate on projects and semesters timelines and to craft an agenda for the Healthy Weight initiative collaboration. Healthy weight and healthy eating were identified as priorities in the CHIP and CHA profiles.

Maggie shared an update on the Fit Kids of Madison County and stated that she spoke with Bruce Selleck about partnering with students to do a qualitative analysis of the Fit Kids of Madison County program in the spring term to enrich the final report.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Director's Activities

Eric has been busy writing for grant opportunities that we are pursuing to support the MCRHC activities including grants from HRSA and the NYS Health Foundation.

Madison County was awarded the "Local Health Department Technical Support for Immunization Billing Implementation" grant through the NYSDOH, Bureau of Immunization and Office of Public Health Practice. This initiative provides local health departments with tools necessary to effectively capture critical immunization revenue. We are collaborating with six other counties to leverage our individual grant awards to develop and implement a standardized electronic billing system that all of the counties will benefit from. Madison County is the lead agency. Business Process Analysis training was held at the Health Department on November 14th to evaluate our collective billing needs and processes while incorporating the basic billing requirements outlined in the Immunization Billing by Local Health Departments reports.

Environmental Update:

Refer to the report.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

John Salka stated that the County working on the budget which will be adopted in December. Funding has been restored to not-for-profits and a few other line items.

City of Oneida:

Nothing to report.

Medical Director:

Refer to the report.

President:

Nothing to report.

OLD BUSINESS:

None

NEW BUSINESS:

ACR Health Navigators:

The new Affordable Care Act insurance goes into effect on January 1, 2014. It was recommended that Madison County's Health Navigator from ACR Health present on insurance plans, and options.

Future joint community meeting recommendations:

- January 27, 2014 – City of Oneida – focus: emergency response with a health perspective/response to flood emergency
- April 28, 2014 – Town of DeRuyter – focus: access to care; school-based hub

Board of Health meeting adjourned at 8:04 p.m.

Next Meeting: Monday, December 23, 2013

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

Dec 6, 2013 – 1:15 P.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Monforte	X			
Cary	X			
Rafte		x		
Shwartz	X			
Suits		x		

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, and Eve Ann Shwartz

Absent: . James Rafte and Priscilla Suits

County Staff: Scott Ingmire, and Gwen Williamson

Special Meeting for resolution review.

Meeting called to order at 1:19 P.M. by Monforte.

Scott Ingmire gave a brief explanation of how the current 50KW power purchase solar array agreement came to be at Solid Waste. He then reviewed the reasons and feasibility of entering into a power purchase agreement for a larger 2 MW system for the purpose of energy being net metered back into the grid to offset the County's energy expense by 57 to 89 percent. He said that this opportunity is unique in that it would be the first local Community Power Purchase Agreement of its kind in New York State. The first step to moving forward is to collaborate with RER Energy Group on the grant application for the NYSERDA PON 2672 energy grant.

The Committee approved authorizing the County to collaborate on a grant application for solar energy production on a **MOTION** by Cary and seconded by Shwartz 1:27 P.M. 3/0/0.

Respectfully submitted Gwen Williamson

MADISON COUNTY
DEPARTMENTS OF MAINTENANCE and CENTRAL SERVICE
Kevin F. Loveless
Building Maintenance Supervisor



138 North Court Street
County Office Building
Wampsville, NY 13163

(315) 366-2259
(315) 366-2511 (fax)

Buildings and Grounds Committee Meeting

Minutes Dec. 6, 2013

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski and Scott Henderson, Board of Supervisors Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, and Building Maintenance Supervisor Kevin F. Loveless

ALSO: Treasurer Cindy Edick, First Assistant County Attorney Tina Wayland-Smith, and Supervisors John A. Reinhardt and Richard O. Bargabos

ABSENT: Supervisor David L. Coye

The meeting was called to order at 2:57 p.m. following adjournment of the Board of Supervisors meeting, and the Committee voted unanimously to enter executive session to discuss court house litigation strategy on the motion of Vice Chairman Roger D. Bradstreet and second of Supervisor Scott Henderson.

At 3:04 p.m., Supervisors Eve Ann Shwarz, James Goldstein and William Zupan entered the room.

At 3:37 p.m., the Committee voted unanimously to exit executive session on the motion of Bradstreet and second of Henderson.

At 3:38 p.m., LaBella Associates representative Mark Kukupka joined the meeting via conference call to further discuss construction options.

At 3:48 p.m., Shwarz left the room.

At 3:49 p.m., Goldstein left the room.

Motion to Adjourn: The meeting was adjourned at 3:56 p.m. on the motion of Henderson and second of Chairman Ronald Bono.

Next Meeting Date: Dec. 11, 2013, at noon in the Department of Social Services second-floor training room.

Respectfully submitted Dec. 23, 2013, by Martha E. Conway for Kevin Loveless and approved Dec. 23, 2013.

Kevin F. Loveless, Madison County Buildings & Grounds Supervisor

MADISON COUNTY
DEPARTMENTS OF MAINTENANCE and CENTRAL SERVICE
Kevin F. Loveless
Building Maintenance Supervisor



138 North Court Street
County Office Building
Wampsville, NY 13163

(315) 366-2259
(315) 366-2511 (fax)

Buildings and Grounds Committee Meeting

Minutes Dec. 11, 2013

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski and Scott Henderson, County Administrator Mark Scimone and Building Maintenance Supervisor Kevin F. Loveless

ABSENT: Supervisor David L. Coye

The meeting was called to order at 2:23 p.m. following adjournment of the Public Works Committee meeting in the Supervisors Large Conference Room.

Minutes: Minutes from the regular meeting of Nov. 20, 2013, were unanimously approved on the motion of Supervisor Alexander Stepanski and second of Supervisor Scott Henderson.

Building Maintenance Supervisor Kevin F. Loveless reported the SimplexGrinnell fire panel and smoke head project was completed and tested without issue.

Loveless also reported:

- * the Maintenance Department was seeking quotes for third-party elevator inspection services.
- * heat pumps that had failed at the Department of Social Services were received and in the process of being installed.
- * that the trees requested for removal in November had been taken down by the Highway Department without incident; the stumps were ground up and Maintenance Department crews picked up the debris.
- * touring the Court House with County Administrator Mark Scimone and representatives from LaBella Associates.
- * on the possibility of building out space at the Department of Social Services for storage.

Motion to Adjourn: The meeting was adjourned at 2:48 p.m. on the motion of Henderson and second of Supervisor Roger D. Bradstreet.

Next Meeting Date: Dec. 23, 2013, immediately following the 2 p.m. Public Works Committee meeting in the Supervisors Large Conference Room.

Respectfully submitted Dec. 23, 2013, by Martha E. Conway for Kevin Loveless and approved Dec. 23, 2013.

Kevin F. Loveless, Madison County Buildings & Grounds Supervisor

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

December 17, 2013

Name	Present	Absent	Late
Bradstreet	X		
Degear			X
Carinci		X	
Bargabos	X		
Coye		X	
Becker	X		

Meeting called to order at 9:12 am by Chairman Bradstreet.

Paul Hartnett: Communications Director E-911:

A conference call with Bond, Schoeneck, & King, PLLC attorney Henry Melchor regarding the tower agreement with Verizon commenced at the request of First Assistant District Attorney Tina Wayland-Smith. The County owned tower in Fenner being the subject of the discussion. Verizon has shown interest in leasing space on the County tower and negotiations have been forthcoming, however there are still issues outstanding. Attorney Melchor will communicate further with the Verizon representative to convey the County's concerns.

Director Hartnett indicated that he has been informed by NYSAC that American Towers will submit a marketing package to wireless carriers regarding the lease or purchase of emergency towers throughout New York State. The question was raised about what the packages contained in monetary terms and Director Hartnett indicated that he would be able to obtain that information in the next few weeks and would forward the same to the committee.

County Treasurer, Cindy Edick began a discussion about the proposed CAD system and payments for the same. Originally the county planned to bond for the full cost in 2014, however it became evident that making the payments set forth by the company was going to be more cost effective.

Resolutions:

Authorizing the Chairman to Enter into an Agreement with Syracuse University in Response to the County's Governance and SOP Study in Accordance with SIGG-2 Guidelines. The \$190,196.00 grant is 100% funded through the SICG-2 grant. The period of performance shall be January 1, 2014 to February 28, 2015.

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.

Carried

Authorizing the Chairman to Renew Service Contracts for Maintenance of the E-911 Center Phone System/Jail Radio System with Motorola Communications and Electronics, Inc. The total amount of the grant is \$51,175.08 for Twelve (12) months (01/01/14 to 12/31/14)

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

- Modifying the 2013 Budget - Communications and E-911 Communications Department

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear.
Carried

Sheriff's Office: Sheriff Riley:

Resolutions:

Authorizing Modification of 2014 Adopted County Budget – STOP DWI

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear.
Carried

Authorizing A Petty Cash Fund at Sheriff's Office

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear.
Carried

Authorizing Chairman to Enter into an Agreement – Dietician

A motion was made by Supervisor Bargabos and seconded by Chairman Bradstreet.
Carried

Authorizing Chairman to Renew Agreement to Provide Specialized Law Enforcement Services with the Village of Morrisville

A motion was made by Supervisor Bargabos and seconded by Chairman Bradstreet.
Carried

Authorizing Chairman to Enter into Agreement for Barber Services

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear.
Carried

Authorizing Chairman to Enter into Agreement for Jail Physician Services

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

Adopting the Madison County STOP-DWI Program for 2014

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

Authorizing Attendance at an Out-Of-State Conference – Renee Smith

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

Authorizing Chairman to Enter into an Agreement with FES Installations, Inc.

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

Authorizing Chairman to Enter into an Agreement with SoftCode, Inc.

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

Other Matters:

A Status Report from District Attorney's Office and Sheriff's Office on STOP-DWI Program Proceedings was given by Attorney Robert Mascari from the District Attorney's Office. He indicated that their office has identified approximately \$26,000 in unpaid DWI fines to date and continues to research and update this amount. A proposal was given to the committee to increase the stipend to \$12,000 for the Chief Assistant District Attorney in 2014 to cover his work in researching outstanding DWI monies and ongoing training. The committee requested that the information be given to the Sheriff and be brought back to the committee at a later date.

Supervisor Degear made a motion for the Board to enter executive session for the purpose of discussions regarding matters leading to the appointment, employment of a particular person. The motion was seconded by Supervisor Bargabos. Carried

A motion was made to exit Executive Session by Supervisor Bargabos and seconded by Chairman Bradstreet

Other Committee Business

Resolution s

Jury Board Appointment – A. Stepanski

A motion was made by Supervisor Degear and seconded by Supervisor Bargabos.
Carried

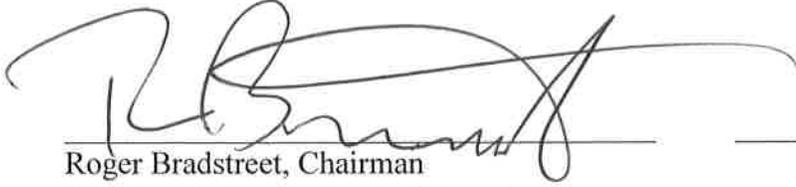
Budget Modification - Madison County Public Defenders

A motion was made by Supervisor Bargabos and seconded by Supervisor Degear.
Carried

A motion was made by Supervisor Bargabos to approve the Minutes of 11/19/13, seconded by Chairman of the Board, John Becker.

Motion to adjourn was made by Supervisor Bargabos and seconded by Chairman Bradstreet.

Respectfully submitted on behalf of Chairman Roger Bradstreet by Suzanne L. Odell



Roger Bradstreet, Chairman
Criminal Justice, Public Safety and
Telecommunications Committee

10-23-13

Date