

SUPERVISORS NOTEBOOK

For the Month of

June 2014

Administration and Oversight Committee

Minutes of Special Meeting April 8, 2014

PRESENT: Chairman Scott Henderson and Supervisors Daniel S. Degear, Paul Walrod (1:02 p.m.) and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, County Administrator Mark Scimone and Supervisors Roger D. Bradstreet and Lewis Carinci

ABSENT: Vice Chairman James V. Rafte, Sr.

Chairman Scott Henderson called the special meeting to order at 1 p.m. in the Supervisors Large Conference Room. County Administrator Mark Scimone said the purchasing card policy developed by the Government Operations Committee would be considered by the full Board of Supervisors at its regular meeting this date.

He said the purchasing agent – when named – would be crucial in the administration of the program, and the Treasurer’s Office would be the auditing control. Scimone said the policy is restrictive to prevent abuse.

Scimone said the P-Card Program will make some purchasing functions easier while providing some dividends.

Supervisor Paul Walrod joined the meeting at 1:02 p.m.

The Committee discussed several portions of the proposed policy; Scimone explained it would be regulated within departments by department heads.

The consensus of the Committee is that all present were in favor of moving the policy ahead to the full Board of Supervisors as presented by the Government Operations Committee.

Next Meeting: April 17, 2014, at 3 p.m. in the Supervisors Large Conference Room.

Motion to Adjourn: The Committee adjourned at 1:10 p.m. on the motion of Supervisor Daniel S. Degear and second of Supervisor William Zupan.

Respectfully submitted April 16, 2014, by Martha E. Conway for Chairman Scott Henderson.

Highway, Buildings and Grounds Committee

Minutes April 16, 2014

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Scott Henderson and William Zupan

ALSO: County Attorney S. John Campanie, Executive Assistant to the County Administrator Christine Coe, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Richard Spadafora of Central Services

ABSENT: Supervisor Alexander Stepanski

The meeting was called to order at 2 p.m. in the Board of Supervisors Chambers.

Fireman's Park Building: County Attorney S. John Campanie asked for consensus of the Committee whether they wished to perform a Phase I environmental review of the newly purchased Fireman's Park Building.

The Committee unanimously approved an expenditure not to exceed \$3,000 to perform a Phase I review on the motion of Vice Chairman Roger D. Bradstreet and second of Supervisor William Zupan. Campanie, after some research, reported the County has a contractual arrangement for environmental engineering services with GHD. He said services for the Phase I review of the newly acquired building could be affected through a specific scope of work document attached to the existing broader two-year agreement.

Maintenance Department Typist Martha E. Conway will prepare the necessary resolution using language provided by Campanie.

Minutes: Zupan had questions about the March 19, 2014, meeting minutes that required clarification by Highway Superintendent Joseph Wisinski; action on this item was delayed until the Highway Department portion of the agenda.

County Clerk Storage: The 20-by-34-foot storage area for the County Clerk's Office in the basement of the Department of Social Services building was completed recently. Building Maintenance Supervisor Kevin F. Loveless reported the space should accommodate the department for some time and will be used largely for infrequently accessed, older documents. He said the DSS basement is protected by water sensor and sprinkler equipment.

Central Service Mailing Equipment: The Committee unanimously approved a resolution authorizing the Chairman to enter into a service agreement with Pitney Bowes for the Central Service DM1000 mailing machine on the motion of Bradstreet and second of Zupan. The amount of the contract through the end of the calendar year is \$3,736.50. Conway will prepare the resolution based on the numbers provided at the meeting.

Usherwood Luncheon: The Committee reached consensus to allow Richard Spadafora of Central Services to attend a luncheon seminar at Usherwood to learn about new equipment.

Public Health Landscape Panels: Loveless reported that the Sheriff's Office had inquired about taking landscape panels from the Public Health Building to outfit space for MCSO staff. Loveless told all parties involved the panels were custom-built for the space they now occupy and would be a waste should a need for office space arise that could be accommodated in the Public Health Building. It was the consensus of the committee to leave the equipment in place at the

Health Department.

At 2:27 p.m., Highway Superintendent Joseph Wisinski and Deputy Highway Superintendent Brad Newman joined the meeting.

Bid Reviews: Loveless presented quotes for paving and sidewalks for Committee review per the request of County Administrator Mark Scimone. The quotes were for informational and planning purposes only; no action was taken.

At 2:41 p.m., Supervisor Scott Henderson joined the meeting.

Cummins Northeast: The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Cummins Northeast for generator maintenance on the motion of Bradstreet and second of Henderson. The three-year agreement includes a 2-percent increase each contract year.

LaBella Architecture/Engineering: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with the LaBella Architecture/Engineering firm on the motion of Henderson and second of Bradstreet for the design and estimate work required to move the Career Center to the Department of Social Services building. Services are not to exceed \$10,000. According to Departments of Planning and Workforce Development Director Scott Ingmire, the Workforce Development budget could accommodate this cost. Ingmire's detailed explanation is attached hereto and made a part hereof.

The Committee also reached consensus that the building modification should be allowed.

Central Service/Court House: An opinion by First Assistant County Attorney Tina Wayland-Smith, the County, based on other precedents from around the state, would likely be unsuccessful in pursuing reimbursement from the Court for services provided by Central Service.

Minutes: Zupan questioned Wisinski about why all bids for liquid bituminous were approved when Suit-Kote was the low bidder. Wisinski said neither he nor Deputy Highway Superintendent Brad Newman had carried last meeting's documents to this meeting, but he did not believe Suit-Kote to be low bidder for that product.

Wisinski explained as an example that if the County awarded a bid only to Suit-Kote, then tied them up for a substantial portion of the construction season, towns would have to wait, put off projects or prepare their own bids. By awarding to all bidders, towns may go to the next lowest bidder for services, piggybacking on the County's bid efforts without having to prepare and post bids of their own.

Wisinski also said not all companies provided bids on all products needed.

The minutes were unanimously approved as taken on the motion of Henderson and second of Bradstreet.

North Court Street Bridge Replacement: The North Court Street bridge replacement project is moving forward and awaiting bids. Wisinski said his department continues to work on the fiscal dynamics of the project and expects to begin public meetings around May 19.

Bid Reviews: Wisinski reported the results of several bids.

The Committee unanimously awarded the bid for guide rails to Chemung Supply on the motion of Zupan and second of Henderson after lengthy discussion about potential other vendors. Chemung was the sole bidder. Bradstreet looked up other suppliers; Wisinski pointed out none of

the others had completed the bid process.

The Committee also unanimously approved a bid for \$61,000 for a new lowboy trailer on the motion of Henderson and second of Bradstreet. The money is available in the Highway Department Budget.

Lighting Proposal: The Committee unanimously approved on the motion of Henderson and second of Bradstreet the installation of new lighting for the Highway garage to be installed through SmartWatt, a National Grid affiliate. Wisinski said the new lighting will be paid for with excess funds budgeted for the recent excavator purchase.

Sewer District Board: The Committee unanimously approved the reappointment of Michael Costello to the Madison County Sewer District Board on the motion of Zupan and second of Henderson.

Tax Map Property: The Committee unanimously approved on the motion of Henderson and second of Bradstreet a resolution permitting access to and use of its own property during bridge work along Eaton Road in the town of Eaton. The formality is required by state and federal funding authorities.

Rehabilitation of County Roads: The Committee unanimously approved a resolution authorizing rehabilitation of certain county roads for 2014 on the motion of Zupan and second of Henderson. In addition, the Committee unanimously approved a resolution authorizing the chairman to enter into an agreement for a non-revocable permit with the State University of New York in conjunction with this project.

Motion to Adjourn: The meeting was adjourned at 3:37 p.m. on the motion of Zupan and second of Chairman Ronald Bono.

Next Meeting Date: May 21, 2014, in the Supervisors Large Conference Room.

Respectfully submitted April 21, 2014, by Martha E. Conway and approved May 21, 2014.



Madison County
DEPARTMENT OF PLANNING
AND
WORKFORCE DEVELOPMENT



Memorandum

To: Mark Scimone
From: Scott Ingmire
Date: 4/16/2014
Re: Potential Career Center Move

Hi Mark,

Over the years, Workforce Development has built up a small fund of unrestricted dollars that have kind of become a "rainy day" fund of sorts. If and when a move may happen, we have felt that some of those funds could be used to return their current office to a condition satisfactory to their landlord as well as helping to reconfigure their new space.

Their fund currently has around \$47,000 in it, which could in part be used to fund the LaBella work to be done on configuring the DSS office space. Going forward, I expect that any renovations there will cost far more than \$47,000 and with the WIA funds the way they are, there isn't really another pot of funds to help cover potential renovation costs. Looking in the short term, the County would be the only substantial source of revenue to help pay those renovation costs. The payback would be the rent/revenue provided by the County's WIA dollars, Department of Labor funds (assuming they move with us), and any other agencies that may lease space in the new Center. However, there is always the fear that at any time, the Federal/State Government could pull the WIA funding out from under us, and leave us either with nothing or substantially less. Though the program has been in existence for 30+ years and has survived, we at least need to be aware of that possibility. So from that sense, there is some uncertainty always built into this. It costs about \$130,000 for our existing space, which covers every aspect from the lease to internet service. Some of those funds are offset by DOT rent payments, but the rest comes from WIA dollars. Anything we can do to lower our overhead, means more dollars for Madison County worker training and programs. If we could direct some of those funds to the County and at the same time lower our overhead costs, it would seem to be a win/win for all of us.

That said, we don't have vast office space needs, and the 6,000 square feet in their estimate may be a bit on the high side (5,500 square feet may be more appropriate)? The other consideration is parking space, which isn't accounted for in their study. There would probably be in the range of 20 employee vehicles and the potential for 30 or so public vehicles, given that sometimes there are large trainings or sessions attended by multiple people. There will certainly be a cost associated with that as well. Some things may be reconfigurable with what exists now, but we got the impression that paved spaces were already in short supply on the DSS campus.

We are obviously in favor of moving this forward and working through it together. It does stand to benefit the County in the long run, but I just want to be clear that there is at least some risk involved due to the long term uncertainty of the WIA funding and that we don't currently have a substantial pot of funds to tap for renovations.

Scott

Scott Ingmire, Director
Department of Planning and Workforce Development
P.O. Box 606, Wampsville, NY 13163
(315) 366-2376 Voice (315) 366-2742 Fax
scott.ingmire@madisoncounty.ny.gov

Tom Reichel, Workforce Development Supervisor
Madison County One-Stop Career Center
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(315) 363-2400 Voice (315) 363-4545 Fax
tom.reichel@madisoncounty.ny.gov

Criminal Justice, Public Safety and Telecommunications Committee Meeting

Minutes April 17, 2014

PRESENT: Chairman Roger D. Bradstreet
Vice Chairman Lewis Carinci
Supervisor John Salka
Supervisor David Jones

ABSENT: Supervisor Richard Bargabos

ALSO: Confidential Secretary to the District Attorney Cheryl Williams
E-911 Communications Director Paul Hartnett
Undersheriff John Ball
First Assistant County Attorney Tina Wayland-Smith

The meeting was called to order by Chairman Roger D. Bradstreet at 9:03 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the March 20, 2014, meeting were unanimously approved on the motion of Committee Vice Chairman Carinci and second of Supervisor Jones.

District Attorney's Office:

Confidential Secretary Cheryl Williams provided the Committee with an update on the status and procedures for the collection of DWI fines throughout the County. The County Court has had a process for collecting DWI fines and has recently been in contact with other courts within the county informing them on the procedure for collection so that they can better assist in the process. A program to track fine collection is also being designed. Cheryl will be attending a County Magistrates Meeting tonight and will provide an update at the next Committee meeting.

E-911 Communications:

Director Paul Hartnett delivered his report of activities for the month.

Mutton Hill Tower Site Lease

As a result of requesting BOCES to remove their antenna and related radio equipment from our tower site on Tyler Road so that it can be taken down and sold for scrap, BOCES drafted a lease to reinstall their equipment on the new site. BOCES would pay for the County vendor to do the work as soon as their new equipment arrives. As their equipment is used for bus communications, it is a safety issue and needs to be completed as soon as possible. The County has no formal agreement with BOCES; however, they did pay an annual fee at the former site.

First Assistant County Attorney Tina Wayland-Smith reviewed the lease and we are protected to collect revenue from potential future tenants.

Director Hartnett would like a few changes in the lease that he will forward to BOCES attorney. A revised contract and resolution will be forwarded to the Committee next week.

Supervisor Salka made a motion to approve the lease agreement with Director Hartnett's revisions, Supervisor Jones seconded and it was unanimously carried.

Verizon Wireless Lease

Director Hartnett provided the Verizon Wireless Lease for space on Tower at Site #5 FN2 (Irish Ridge Road, Town of Fenner) for the Committee to review along with comments from Mr. Henry Melchor, Esq. from Bond Schoeneck & King after his review of the lease.

"The original draft provided for an annual rental of \$21,600 with 3% increases every year during the initial term and every year of any extension terms. When it became clear that Verizon would need to negotiate its own access easements and utility arrangements, it eliminated the 3% annual increase. We

proposed that the annual rental during the initial 5-year term be leveled at \$22,935.47, and that the 3% increase apply to the annual rental paid during each 5-year extension term. In the final version, Verizon has restored the \$21,600 annual rental, but included a 15% increase which applies to each extension term. In other words, the County will not see an increase unless Verizon elects to extend the lease. With each extension, the increase will be 15% above the prior term's annual rental. I believe this is essentially a business point. The County must determine whether these economic terms are acceptable to it."

Hartnett has a site visit scheduled with Verizon Wireless and the County's radio vendor on Tuesday April 29th.

Chairman Bradstreet recommended researching to determine benchmarks to ensure we are maximizing our potential without overcharging.

Sheriff's Office:

Undersheriff John Ball presented a resolution authorizing the Chairman to apply for a Bulletproof Vest Partnership Program from the US Department of Justice. The Committee unanimously approved the resolution on the motion of Carinci and second of Jones.

Undersheriff Ball informed the Committee that the Sheriff's Department is trading in 42 Generation 1 Glock 21 pistols for 32 Generation 4 Glock 41 pistols as the older model is no longer supported. There will be no expense to the County.

Other Committee Business:

First Assistant County Attorney Tina Wayland-Smith presented a resolution authorizing the Chairman to enter into an agreement with New York State Office of Indigent Legal Services for a three-year distribution 2014-2017. The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

The Committee unanimously approved a resolution appointing a member to the Madison County Traffic Safety Board on the motion of Salka and second of Jones.

The Committee discussed the possibility of sharing video transmission access between the Sheriff's Office, 911, Solid Waste, towns and villages to increase the level of security. Each department/municipality would monitor its own system with the Sheriff's Office having access to view live feeds during an emergency/event. The Committee also discussed whether there was a need for security cameras in the main lobby and/or entrances of County Building 4. These matters will be considered going forward.

Motion to Adjourn:

The Committee adjourned at 10:11 a.m. on the motion of Carinci and second of Salka.

Next Meeting Date:

May 22, 2014 at 8:30 a.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe for Chairman Roger D. Bradstreet and approved on May 22, 2014.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

April 17, 2014 – 10:30 A.M.- Supervisors' Chambers

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses	X			
Rafte	X(10:33)			
Shwartz	X			

PRESENT:

Committee: **John Salka**, Dave Jones, Cliff Moses, James Rafte, and Eve Ann Shwartz.

Supervisors: Roger Bradstreet

County Staff: Christine Coe, Cindy Edick, Scott Ingmire, Becky Marsala, Mark Scimone, and Gwen Williamson

Additional Present:, Kipp Hicks and Thomas Reichel.

Meeting called to order at 10:30A.M. by Salka.

A-1: The March 20, 2014 meeting minutes were unanimously approved on a **MOTION** by Jones and seconded by Shwartz. 10:31 A.M 4/0/0.

A-2: Cindy Edick presented the Sales Tax Update. Actual sales receipts are down for the first quarter as compared to 2013 at a rate of .53%. Other counties are experiencing similar decreases. It is not a huge concern at this time, but something to watch.

A-3: Becky Marsala presented the Utica Street Update. The County has received five responses to the letter sent last month. There is no reason not to move forward with the sale of this property. Shwartz noted that Hamilton is no longer interested in the parcel since there was such a positive response (of interest), and a likelihood of getting it back on the tax rolls. Becky will see that the parcel gets included in the resolution for availability of purchase by auction.

Marsala mentioned that there is a parcel on Canal Street (to which the County does NOT hold the title) that the Treasurer's office will be strongly encouraging DEC to get cleaned up as soon as possible.

A-10: The Committee approved an amended resolution authorizing the chairman to enter into an agreement for auctioneer services with Haroff Auction & Realty on a **MOTION** by Rafte and seconded by Moses. The amendment removes the words "*on an annual basis*" in the third "Whereas". **MOTION** carried at 10:42 AM. 5/0/0.
Edick and Marsala left 10:42

A-4: Tom Reichel presented the Career Center Update. Usage is down (as compared to 2013) while unemployment rose from 8.5% to 8.6%.

The Center has begun a Nurse's Assistant Class with 10-11 people enrolled. The instruction is through BOCES and it is being held at the Career Center.

The Department of Labor has initiated lay-offs which will affect two of the workers at the Career Center. Instead of losing one of them completely, the two workers will split one full time shift. This recent loss brings the center down to only 3 full time DOL staff on site.

Scott said that the option of the Career Center moving to the DSS building is still being worked on. Scott also mentioned that due to the retirement of Director Schmidtka and the resulting shuffling of workers, there is a vacant counselor position that needs to be filled. Interviews have been done and an applicant has been selected.

A-5: Kipp Hicks presented the Elm Street Sewer Extension follow-up. After consulting with Harry Sicherman, an expert counsel on HUD Community Planning and Development, it is determined that the Elm Street Sewer Extension Project is an acceptable use of CDBG Revolving Loan Fund money. (See the attached highlighted excerpt from the Office of the Assistant Secretary, Comm. Planning, Develop., HUD: §570.203 Special economic development activities.) Hicks will type up notes and a summary of these insights in a report for the Revolving Loan Committee.

A-6: Due to a scheduling conflict, Marie Anselm of AED is not available today, but will update the Committee next month.

A-7: Following extensive discussion of the Syracuse Regional Airport Advisory Board appointment, the resolution was tabled until more information regarding the position is obtained. Scott will make contact with the board and notify the Committee. Bradstreet suggested that Supervisor Bargabos might be approached to see if he would be interested in the seat because of his aviation interests and knowledge. John Becker will talk with Supervisor Degear (listed on the resolution at this time) and Supervisor Bargabos to see who would like the appointment.

A-9: The Committee authorized a resolution adopting Local Law No.1 for the year 2014 entitled "Madison County Occupancy Tax Law" on a **MOTION** by Rafte and seconded by Jones. 11:04 AM 5/0/0.

Scott Ingmire submitted a copy of an e-mailed statement of support from Scott Flaherty (attached).

A-8: The Committee authorized a resolution appointing Supervisor Paul Walrod as a member to the Region 7 Fish & Wildlife Management Board on a **MOTION** by Jones and seconded by Shwartz. 11:05 AM 5/0/0.

A-11: The Committee authorized a resolution creating one temporary position in the Planning & Workforce Development Department for the Summer Youth Counselor on a **MOTION** by Shwartz and seconded by Jones. 11:20 AM 5/0/0.

A-12: The Committee authorized a resolution creating a temporary Vegetation Harvester Operator position in the Planning Department on a **MOTION** by Moses and seconded by Rafte. 11:23 AM 5/0/0.

Additional Resolution following A-14 discussion: The Plotter in Planning is in need of replacement. There is only one other plotter being used in the building (Real Property) and it is also an older model. Mike Ellis from Public Safety Communications needs to use a plotter on occasion. The new plotter will be located in Planning for use by Real Property or Public Safety Communications as needed.

The Committee approved a resolution authorizing the modification of the 2014 adopted County budget on a **MOTION** by Shwartz and seconded by Jones. 11:33 AM 5/0/0.

A-13: Scott briefed the Committee on the plans for the upcoming Buy Madison Week. Scott will prepare a poster highlighting these events.

A-15: There was no new business at this time.

A-16: The next scheduled Planning Committee meeting will be May 22nd at 10:30 in the Supervisors' Large Conference Room.

A-17: The meeting was adjourned on a **MOTION** by Rafte and seconded by Jones at 11:39 AM .

Respectfully submitted: Gwen Williamson



Ofc. of Asst. Secy., Comm. Planning, Develop., HUD

§ 570.203

(4) Improvements to increase the efficient use of energy in structures through such means as installation of storm windows and doors, siding, wall and attic insulation, and conversion, modification, or replacement of heating and cooling equipment, including the use of solar energy equipment;

(5) Improvements to increase the efficient use of water through such means as water savings faucets and shower heads and repair of water leaks;

(6) Connection of residential structures to water distribution lines or local sewer collection lines;

(7) For rehabilitation carried out with CDBG funds, costs of:

(i) Initial homeowner warranty premiums;

(ii) Hazard insurance premiums, except where assistance is provided in the form of a grant; and

(iii) Flood insurance premiums for properties covered by the Flood Disaster Protection Act of 1973, pursuant to § 570.605.

(8) Costs of acquiring tools to be lent to owners, tenants, and others who will use such tools to carry out rehabilitation;

(9) Rehabilitation services, such as rehabilitation counseling, energy auditing, preparation of work specifications, loan processing, inspections, and other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in rehabilitation activities authorized under this section, under section 312 of the Housing Act of 1964, as amended, under section 810 of the Act, or under section 17 of the United States Housing Act of 1937;

(10) Assistance for the rehabilitation of housing under section 17 of the United States Housing Act of 1937; and

(11) Improvements designed to remove material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to buildings and improvements eligible for assistance under paragraph (a) of this section.

(c) *Code enforcement.* Costs incurred for inspection for code violations and enforcement of codes (e.g., salaries and related expenses of code enforcement inspectors and legal proceedings, but not including the cost of correcting the

violations) in deteriorating or deteriorated areas when such enforcement together with public or private improvements, rehabilitation, or services to be provided may be expected to arrest the decline of the area.

(d) *Historic preservation.* CDBG funds may be used for the rehabilitation, preservation or restoration of historic properties, whether publicly or privately owned. Historic properties are those sites or structures that are either listed in or eligible to be listed in the National Register of Historic Places, listed in a State or local inventory of historic places, or designated as a State or local landmark or historic district by appropriate law or ordinance. Historic preservation, however, is not authorized for buildings for the general conduct of government.

(e) *Renovation of closed buildings.* CDBG funds may be used to renovate closed buildings, such as closed school buildings, for use as an eligible public facility or to rehabilitate such buildings for housing.

(f) *Lead-based paint activities.* Lead-based paint activities pursuant to § 570.608.

[53 FR 34439, Sept. 6, 1988; 53 FR 41330, Oct. 21, 1988, as amended at 60 FR 1944, Jan. 5, 1995; 60 FR 66911, Nov. 9, 1995; 64 FR 50225, Sept. 15, 1999; 71 FR 30035, May 24, 2006]

§ 570.203 Special economic development activities.

A recipient may use CDBG funds for special economic development activities in addition to other activities authorized in this subpart that may be carried out as part of an economic development project. Guidelines for selecting activities to assist under this paragraph are provided at § 570.209. The recipient must ensure that the appropriate level of public benefit will be derived pursuant to those guidelines before obligating funds under this authority. Special activities authorized under this section do not include assistance for the construction of new housing. Activities eligible under this section may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination. Special economic development activities include:

§ 570.204

24 CFR Ch. V (4-1-12 Edition)

(a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements, including railroad spurs or similar extensions. Such activities may be carried out by the recipient or public or private nonprofit subrecipients.

(b) The provision of assistance to a private for-profit business, including, but not limited to, grants, loans, loan guarantees, interest supplements, technical assistance, and other forms of support, for any activity where the assistance is appropriate to carry out an economic development project, excluding those described as ineligible in § 570.207(a). In selecting businesses to assist under this authority, the recipient shall minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods.

(c) Economic development services in connection with activities eligible under this section, including, but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of all necessary agreements; management of assisted activities; and the screening, referral, and placement of applicants for employment opportunities generated by CDBG-eligible economic development activities, including the costs of providing necessary training for persons filling those positions.

[53 FR 34439, Sept. 6, 1988, as amended at 60 FR 1944, Jan. 5, 1995; 71 FR 30035, May 24, 2006]

§ 570.204 Special activities by Community-Based Development Organizations (CBDOs).

(a) *Eligible activities.* The recipient may provide CDBG funds as grants or loans to any CBDO qualified under this section to carry out a neighborhood revitalization, community economic development, or energy conservation project. The funded project activities may include those listed as eligible under this subpart, and, except as described in paragraph (b) of this section, activities not otherwise listed as eligible under this subpart. For purposes of qualifying as a project under para-

graphs (a)(1), (a)(2), and (a)(3) of this section, the funded activity or activities may be considered either alone or in concert with other project activities either being carried out or for which funding has been committed. For purposes of this section:

(1) Neighborhood revitalization project includes activities of sufficient size and scope to have an impact on the decline of a geographic location within the jurisdiction of a unit of general local government (but not the entire jurisdiction) designated in comprehensive plans, ordinances, or other local documents as a neighborhood, village, or similar geographical designation; or the entire jurisdiction of a unit of general local government which is under 25,000 population;

(2) Community economic development project includes activities that increase economic opportunity, principally for persons of low- and moderate-income, or that stimulate or retain businesses or permanent jobs, including projects that include one or more such activities that are clearly needed to address a lack of affordable housing accessible to existing or planned jobs and those activities specified at 24 CFR 81.1(a)(1)(ii); activities under this paragraph may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination;

(3) Energy conservation project includes activities that address energy conservation, principally for the benefit of the residents of the recipient's jurisdiction; and

(4) To carry out a project means that the CBDO undertakes the funded activities directly or through contract with an entity other than the grantee, or through the provision of financial assistance for activities in which it retains a direct and controlling involvement and responsibilities.

(b) *Ineligible activities.* Notwithstanding that CBDOs may carry out activities that are not otherwise eligible under this subpart, this section does not authorize:

(1) Carrying out an activity described as ineligible in § 570.207(a);

(2) Carrying out public services that do not meet the requirements of § 570.201(c), except that:

Scott Ingmire

From: Scott Flaherty <scottflaherty@madisontourism.com>
Sent: Wednesday, April 16, 2014 4:59 PM
To: Scott Ingmire
Subject: RE: Planning Committee Meeting - Thursday April 17th @ 10:30 AM

Thanks. I know the committee understands the importance of Tourism but here's my little statement of support. I'll be happy to share our annual report at the May meeting. Please let the committee know that I'm sorry I can't be there.

And thanks for the well wishes, being little is tough!

"I'm happy to report that financially we are solvent. And while the Matching Funds we receive from the state are never predictable, we've managed to apply them in a responsible way with our new Tourism Advertising Grant (TAG) program. This competitive program has created new partnerships and events, which only makes our "product" stronger. I also believe that we're benefitting from the addition of digital advertising to the mix of print, radio and TV that we've run. Digital ads allow us to target and measure our advertising in new ways, which is increasingly necessary as audiences become more and more inundated with messages. I'm also encouraged by the upward trend of our Occupancy Tax receipts and visitor spending. The members of MCT, those who interact with our visitors on a daily basis, are to be congratulated for these positive numbers. In sum, tourism is working for Madison County"

Thanks a lot!

Scott

From: Scott Ingmire [mailto:Scott.Ingmire@madisoncounty.ny.gov]
Sent: Wednesday, April 16, 2014 4:25 PM
To: 'Scott Flaherty'
Subject: RE: Planning Committee Meeting - Thursday April 17th @ 10:30 AM

I'm sorry to hear Catherine is still sick! At least you guys are able to work out the time to be home with her. No problem for tomorrow. If you want to put something together that would be fine, but my sense is that this is just about as much of a "shoe in" as we have for Resolutions. I don't expect there to really even be any debate or discussion to be honest. I can muddle my way through the 3%/4% part pretty easily if that comes up. But I'd defer to you on what you feel would be best. Hope Catherine starts feeling better!

Scott

From: Scott Flaherty [mailto:scottflaherty@madisontourism.com]
Sent: Wednesday, April 16, 2014 4:10 PM
To: Scott Ingmire
Subject: RE: Planning Committee Meeting - Thursday April 17th @ 10:30 AM

OK thanks. I won't be able to attend tomorrow, I'll be home with Catherine (still projectiling). Would you recommend that I send a quick "letter or support" to be read at the meeting?

Scott

From: Scott Ingmire [mailto:Scott.Ingmire@madisoncounty.ny.gov]
Sent: Wednesday, April 16, 2014 3:47 PM
To: 'Scott Flaherty'
Subject: RE: Planning Committee Meeting - Thursday April 17th @ 10:30 AM

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	APRIL 17, 2014
John Salka	John Salka
Cliff Moses	Cliff Moses
Jim Rafte	Jim Rafte
Eve Ann Shwartz	Eve Ann Shwartz
Dave Jones	Dave Jones

Others Present:

Christie Coe

Lyji Miles

Becky Marsala

Cindy Edick

Tom Reichel

Scott Johnson

Bob [unclear]

James Rafte

Anna Williams

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, April 28, 2014
Supervisors Large Conference Room

Committee Members Present

Alexander Stepanski, Chairman, Town of Stockbridge
Lewis Carinci, Vice Chairman, City of Oneida
James Goldstein, Town of Lebanon
Joseph John Pinard, Town of Lenox
Paul Walrod, Town of Georgetown

Others Present

Mark Scimone, County Administrator
Mike Fitzgerald, Commissioner, Department of Social Services
Steve Chaires, Deputy Commissioner for Admin. Services, Department of Social Services
Melissa Maine, Deputy Commissioner for Family Services, Department of Social Services
Karolyn Sayles, Deputy Director of Administrative Services, Mental Health
Eric Faisst, Director, Public Health
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the March meeting minutes. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

Social Services

Melissa Maine informed the Committee that Pinwheels for Prevention Day raised \$925 in donations for Liberty Resources Victims of Violence Program. The Olmsted family that oversees Aadon's Peace Fund matched the dollar amount raised. The total of \$1,850 will be used to purchase age-appropriate literature for local libraries so families have resources to end domestic violence in our community. DSS sent a letter of appreciation and reached out to them for further collaboration and outreach.

Commissioner Fitzgerald provided the expenditures and caseload report for March 2014. A budget modification is needed for JD/PINS as the numbers of care/per day is up. Higher level care increases the cost of care per day and institutional costs have also increased. The budget is based on a 3-year average and a couple extra high needs children can have a significant effect.

Weekly shares for MMIS are going down in April due to the effects of the Affordable Care Act with a cost savings of over \$200,000.

Commissioner Fitzgerald presented two resolutions to the Committee:

Authorizing the modification of the 2014 adopted budget

A motion was made by Carinci, seconded by Pinard and carried unanimously.

Urging the New York State Legislature to amend Social Services Law and Family Court Act to improve the provision of Child Protective Services to New York's children and families

A motion was made by Carinci, seconded by Walrod and carried unanimously.

The Committee reviewed a memorandum submitted to the New York State Legislature from Erie County with descriptions of 19 pieces of legislation to be introduced to the State Legislature designed to improve the provision of child protective services to New York's children and families. The bills that would have the most critical impact on keeping children safe in Madison County (1, 2, 3, 4, 8, 11, 16) were highlighted and will be included with the resolution for the full Board of Supervisors to review. The Committee was also presented with the New York Public Welfare Associations' *Quickie Report: Insider Insights into Social Services* dated April 25, 2014 regarding 18 of Erie County's aforementioned bills being introduced to the Senate. Any questions regarding the proposed legislation can be directed to Melissa Maine at DSS.

Mental Health

Karolyn provided an overview of Mental Health's Fiscal and Accounts Receivable Reports for March 2014 noting that mental health fees and personal services are well under budget. Karolyn revised the report to include 2013 YTD Actuals with the ADAPT Program figures removed with the exception of fixed costs.

Due to a resignation, Mental Health would like to contract with Nurse Practitioner Kelly McNichol for psychiatric consultations. She will be licensed in May through SUNY Upstate Medical University.

Karolyn Sayles presented two resolutions to the Committee:

Authorizing the Chairman of the Board to proclaim May as Mental Health Month

A motion was made by Goldstein, seconded by Walrod and carried unanimously.

Authorizing the Chairman to enter into an agreement for psychiatric services

A motion was made by Pinard, seconded by Walrod and carried unanimously.

Karolyn reported that the 45 minute sessions are working out well and they are looking at adding group sessions.

Public Health

Eric Faisst informed the Committee of a food borne disease outbreak that was reported to the Public Health Department on April 22, 2014 that originated at the Solsville Hotel's Easter Sunday Buffet on April 20th. Public Health is conducting interviews with the hotel staff and affected patrons and is working with the State Department of Health. A press release will be forthcoming. Eric asked the Committee to direct any questions or concerns of their constituents to the Public Health Department.

Eric Faisst presented the following resolutions to the Committee:

Authorizing attendance at out-of-state conferences (Geoffrey Snyder)

A motion was made by Carinci, seconded by Pinard and carried unanimously.

NYS Public Health Law requires that the County Board of Health consists of seven members, one of whom is the liaison between the County Board of Supervisors and the Board of Health. Traditionally, the Supervisor representative is selected from the Health and Human Services Committee. As John Salka no longer sits on the Health and Human Services Committee, Chairman Stepanski volunteered to represent the Committee on the Board of Health. Christine will draft the resolution.

Appointment to Board of Health

A motion was made by Pinard to appoint Chairman Alexander Stepanski to the Board of Health as a representative of the Health and Human Services Committee. Carinci seconded the motion and it was carried unanimously.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Carinci at 11:27 p.m., seconded by Pinard and carried.

Next meeting: May 19, 2014 at 10:30 a.m. in the Supervisor's large conference room.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on May 19, 2014.

MADISON COUNTY BOARD OF HEALTH
Monday, April 28, 2014
Public Health conference room, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT:

President, John Endres, DVM
Margaret S. Argentine, PhD, RN, CNE (excused)
Sam Barr, DMD
Wendy Cary, City of Oneida
Robert Delorme, MD, Physician Representative (excused)
Rachel Elder, MD, Physician Representative (excused)
Jennifer Meyers, MD, Physician Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Kelly Golley, Director of Administrative Services
Geoffrey Snyder, Director of Environmental Health
Cheryl Geiler, Director of Community Health
Rosanne Lewis, Director of Children with Special Needs
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary

John Endres called the Board of Health Meeting to order at 6:40 p.m. The Board of Health reviewed the March minutes. Motion to approve the minutes was made by Sam Barr, seconded by Wendy Cary and approved by all.

Strategic Items:

Healthy Weight Update
No updates at this time.

Madison County Rural Health Council

- Bonnie Slocum was hired as the Executive Director. Bonnie is from Cazenovia and was the Executive Director of CRIS (Community Resources for Independent Seniors). She will be on board full time in mid-May, and is transitioning between MCRHC and CRIS in the meantime. The Board of Health would like to invite her to attend our June meeting.
- Notified by HRSA that our Community School Initiative grant (\$764,000) application was not approved. The council will meet in one week and will discuss other funding. Additionally, there is another smaller grant pending (\$158,000).
- NDPP project: The three lifestyle coaches are on board and are ready to begin the diabetes training. They are from Oneida Healthcare, Liberty Resources and Community Memorial. The Council will be working with insurance companies to get reimbursement for the training classes. Cost has not yet been established.
- Office is set up at BRiDGES, Route 5, Canastota.
- The BOH discussed a possible joint meeting with the RHC Board at a future date (June?).

OLD BUSINESS:

Representative from the Board of Supervisors

A resolution will go before the Board of Supervisors for approval, appointing Alex Stepanski as the BOS representative to the BOH. He is the Town Supervisor in Stockbridge.

E-cigarettes

- Handout submitted by Cheryl from MMWR regarding poison prevention response to exposure of the liquid nicotine used in e-cigarettes.
- Minimum purchase age is 18.

NEW BUSINESS:

Foodborne Illness

- Easter Sunday buffet at Hotel Solsville, in Madison, NY was the recipient of several complaints.
- Calls began on Tuesday, April 22, 2014 and EH Sanitarian investigated. The hotel provided seating charts for several seating times.
- MCDOH taking initiative to call customers inquiring about their symptoms.
- Four counties involved so far (Chenango, Oneida, Cortland, Madison).
- 75 questionnaires completed.
- Approximately 60 people with symptoms identified to date. Some have submitted samples for testing (preliminary cultures negative for bacteria). Symptoms vary from headache to diarrhea to severe vomiting, lasting 24 hours or longer. No hospitalizations as of yet.
- The coleslaw or fruit platter are emerging as potential sources of contaminants.
- Oneida Dispatch, WSYR, and Channel 9 are all following the story. A press release was sent out to try to reach more patrons at the buffet.
- EH Sanitarian returned to the hotel to discuss cleaning with a stronger concentration of bleach. Hotel Solsville has no previous issues, and has received satisfactory ratings.

Measles

Report of outbreaks in Canada. Concern with the potential to spread to the U.S.

Mumps

Report of mumps outbreaks as well, in various parts of country. Local case of suspected mumps turned out to be something else.

Record of Claims:

The Record of Claims was distributed for review and approval. Motion to approve was made by Wendy Cary, seconded by Sam Barr and approved by all.

REPORTS:

Division reports were submitted prior to the meeting for review.

Prevent Update:

Refer to the report.

EI/Pre-K Update:
Refer to the report.

City of Oneida:
Nothing to report.

Medical Director:
QA meeting held and several policies updated. A high satisfaction rate has been expressed by MCH home care and clinic patients.

President:
Nothing to report.

OLD BUSINESS:

County Compliance Training

- Most of Board of Health still needs to complete this training.
- Required for all on a yearly basis.
- OMIG has begun precedent of reprimanding board members and assessing punitive damages to those who are non-compliant.

Ethics Forms

Required to be submitted to County Attorney's office. There are still a couple of these outstanding, and it is requested that they be turned in as soon as possible.

Individual Water Supplies (Private wells)

- Three wells on Carter Road in the Town of Lenox tested positive for coliform bacteria. These wells are old and shallow. Working with the town to extend public systems to these homes.
- Well in DeRuyter also tested positive. Hopefully, the village will extend water to that property.

Nomination of Vice-President of Board of Health

Motion to elect Maggie Argentine as Vice-President was made by Wendy Cary, seconded by John Endres, and approved by all.

May meeting in DeRuyter

Members approved May meeting invitation letter, which will be sent to local leaders. This meeting will be held on May 19, 2014, at 7:00 p.m., at the Town Hall in DeRuyter.

Board of Health meeting adjourned at 7:25 p.m.



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting April 29, 2014

Approved the minutes from March 18, 2014

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:00 a.m. in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Rafte, Scott Henderson and Richard Bargabos. Supervisor Darrin Ball was on call. Also present were, Russ Hammond, Operation Manager, John Condino of Barton and Loguidice, Mark Scimone, Madison County Administrator, Kipp Hicks, Director of the Industrial Development Agency, Sharon Driscoll Recycling Coordinator and Mary Bartlett, Assistant Recycling Coordinator.

Approve Solid Waste Minutes from March 18, 2014 –

Motion by J. Rafte to approve the Solid Waste and Recycling committee minutes for March 18, 2014 seconded by R. Bargabos and approved.

NYS DEC grant update LF gas management—budget modification –

Chairman J. Goldstein asked why funds were being transferred.

Director Zecca explained that the DEC would not allow for any further extensions to the grant for the gas management system.

Motion by J. Rafte authorizing the modification of the 2014 adopted County Budget in the amount of \$57,000 seconded by R. Bargabos and approved.

Note: this resolution will come before the Finance Ways and Means committee for approval before being sent to the Board of Supervisors.

2013 Flood Cleanup for the Town of Nelson –

Director Zecca reported that he had spoken with Joe DeFrancisco, fire coordinator about the cost of disposing of debris and contaminated soil in the Town of Nelson, hamlet of Erieville; a result of the 2013 flooding. It has been determined that the Dept. of Environmental Conservation will pay the cost for soil removal and disposal. Zecca said he would let the committee know when the Dept. of Solid Waste received the money – over \$20,000.

ARE Park water and sewer updates –

J. Condino reported on the sewer line portion of the project. A meeting is scheduled for “this afternoon (April 29, 2014) with the City of Oneida, NYS EFC and the City of Oneida to review the draft design for the proposed sewer project. We must have an approved design to be listed on the IUP. A listing on the IUP will allow the County to bond for up to 30 years at 2.08 percent.”

In February of 2014, it was announced that Madison County would be receiving a \$4 million grant from Empire State Development (ESD). This grant will provide funding to run water service to the Madison County Agricultural and Renewable Energy Park at the County landfill in the Town of Lincoln.

However, there are several questions regarding the terms and conditions of the grant. M. Scimone reported that numerous phone calls have gone into the Governor’s Office to find out what the restrictions are. One question was, “Is this grant reimbursable?”

Director Zecca said, “If we have to upfront all of the money we will have to bond.”

Because the terms and conditions of the \$4 Million grant are unclear and it is also unclear as to when the grant funding will be available, Director Zecca asked if “the County should,” put in an application for a loan while we are waiting.”

It was noted that the Governor has announced the 4th round of funding applications. The deadline is mid-June and then the application has to go to the designated state agency for review. Grant announcements will be made in late October.

CFA Grant: The committee decided that a resolution would be required and then approval from the Board of Supervisors.

Motion by S. Henderson to authorize the Solid Waste Department to apply for any grant funding that would help subsidize the proposed sewer project or the ARE Park solar project and the City of Oneida as a joint partner for economic development second by R. Bargabos and approved through this funding cycle.

R. Bargabos noted that the sewer project could be put out to bid, specifically specifying that construction would not begin until the spring of 2015.

K. Hicks confirmed that dual tracks are allowed.

Meat Processing Facility –

K. Hicks reported that the ARE Park has had interest from one company in livestock processing. This company was turned down in the City of Rome and Herkimer County. He indicated that the hold up for the ARE Park is the lack of natural gas service necessary for their cooking process.

Hicks reported that there are ongoing discussions with National Grid. There is a natural gas line a mile and ½ down the road from the Landfill, but it would be cost prohibitive for a business of that size (livestock processing) to bring the gas line up Buyea Rd to the proposed site.

The livestock process company is looking at additional sites and has been involved in talks with the City of Oneida.

The objections sited in Rome were the smell, killing animals etc.

Plastic to oil update --

K. Hicks reported that David McCarthy of J.U.M. Global had to meet with the DEC regarding air emissions. McCarthy was able to share his state of Florida air emissions data with them. According to Hicks the DEC had a few questions and comments.

The plastic bales can be stored at the former Cordell Farm storage barns.

CRT Spring Collection Program –

M. Bartlett reported that the Earth Day CRT Kick Off in Hamilton was successful with 7,000 pounds of televisions and monitors collected. The press conference was well attended by many dignitaries and residents. Director Zecca thanked Senator David Valesky for sending out a post card to all residents of Madison County with information about the six free CRT collections taking place in April and May at various locations throughout Madison County.

The CRT event in Morrisville collected 10,000 pounds of televisions and monitors. Director Zecca said, "Everyone has been cooperative. Our next event is in Cazenovia Saturday, May 3 and on Monday, May 5 we will be at the Canastota DPW garage."

Temporary HEO Position –

Motion by S. Henderson authorizing the creation of one (1) temporary full-time HEO position for the Westside landfill expansion project, to commence in the spring of 2014, at an hourly rate to be determined by the Personnel Department and this temporary position will terminate no later than 12 weeks from the date of appointment seconded by J. Rafté and approved.

Solar Power Purchase Agreement –

The committee called Darrin Ball to discuss the 50kW solar array to be placed on vacant land owned by the County at the Buyea Rd. Landfill site. The committee wanted to know the status of the town building permit. It was explained that in order for the solar power purchase agreement to move forward Solar Liberty needs a building permit from the Town of Lincoln Codes Enforcement Officer.

As far as D. Ball knows there are no issues. The solar panels will be constructed in a field not on the maintenance building roof.

Director Zecca will call Solar Liberty to make sure there is a line of communication open between the company and the Town of Lincoln. The scheduled construction for the solar array is mid-June. "We (Lincoln Town Board) are onboard with this type of initiative," said Ball

Another Solar Project –

The committee spoke briefly of another solar power purchase agreement (PPA) for Madison County. Discussions have been underway between RER Energy Group about a larger PPA that might serve a substantial portion of the County's electricity needs through options that were now available due to remote net metering. Essentially, a 2MW (maximum allowable under NYSEDA) solar array could be installed on vacant land (even on top the closed eastside landfill cells themselves) at the solid waste facility, and remote net metered to serve the County Office Complex in Wampsville.

The basis of their PPA is focused on identifying local community investors that provide the financial backing and received the energy credits through the formation of a LLC that will own and operate the Solar Array and sell the produced power to Madison County. The cost for this to Madison County is only the agreement to purchase power for 15 years, which was at a cost of \$.056/kWh with an escalator of 1.5% per year for 15 years. Overall, a 2 MW solar array would offset approximately 57 percent of the County's current total electricity consumption, saving the County approximately \$110,000 in the first year alone with a total net savings over a 30 year period of \$3.5 million plus dollars.

Planning Dept. Director Scott Ingmire and Associate Planner Jamie Hart are the lead on this project. A number of locations have been investigated. It has come down to two sites: the closed cap on east side landfill or the former Cordell farm property on Buyea Rd. RER needs about 10 acres.

Director Zecca explained that the Dept. of Solid Waste is not part of the process. It is all being orchestrated by Planning Dept. It may or may not be located at the ARE Park (landfill site). Although, we did looked at 10 acres that could be used for this project.

M. Scimone will arrange for S. Ingmire and J. Hart to give a report on this project during the Solid Waste and Recycling Committee's May meeting.

Miscellaneous

Pill collection and shredding –

M. Bartlett reported that the Safe Pill Collection and Free Shredding events were successful. The pill collection took in 8.5 pounds of controlled substances and a grand total of 220 pounds of pills.

The document shredding event took in 6,220 pounds of paper, a record amount for this program.

New 10-20 Year Plan --

Director Zecca reported that the Dept. of Solid Waste is working with Kevin Voorhees to put another 10 to 20 year plan together – finance and bonding. We are also looking at revising the recycling regulations in 2014.

Future Expansion –

Director Zecca reported that cell seven was paid for with reserve funds. We are still at 42,000 tons per year. Our whole plan is based on 50,000 to 60,000 tons per year, according to R. Hammond. “We should be out of cell seven now, but there are 3 more years available due to lack of tonnage.

Cells eight and nine can will be built together, according to Hammond. The preconstruction work for cells eight and nine will begin this year. There will be three trucks running – two hauling gravel and one for clay.

Next Meeting Date –

The next Solid Waste and Recycling committee meeting will be at 8:30 a.m. Thursday, May 22, 2014 in the Supervisors Chambers on the second floor of the County Office Bldg. in Wampsville.

Motion to adjourn –

Motion by J. Rafte to adjourn the Solid Waste and Recycling meeting as there was no further business to discuss seconded by R. Bargabos.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

April 29, 2014

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, J. Becker, S. Prievo, M. Scimone, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:32 a.m.

I. MINUTES – Minutes from March 27, 2014 - Motion by R. Bono to approve the minutes from the above dated committee meeting. Second by C. Moses. The motion was unanimously approved.

II. RESOLUTIONS

- A. Retiree Recognition - Motion by E. Shwartz to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- B. Authorizing Attendance at Out of State Conference – PH - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- C. Authorizing the Chairman to Enter into an Agreement with Time Warner Cable - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter into an Agreement for Professional Service – Phone System. Motion by D. Degear to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- E. Authorizing the Extension of an Agreement for Interpretation and Translation Services - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- F. Authorizing the Chairman to Renew an Agreement with the YMCA - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- G. Abolishing Four Part-Time Solid Waste Aide Positions and Creating Four Solid Waste Aide/Groundskeeper Positions - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- H. Creating a Temporary Heavy Equipment Operator Position in the Solid Waste Department - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

- I. Creating a Temporary Vegetation Harvester Operator Position in the Planning Department – Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Creating a Temporary Summer Youth Counselor Position in the Planning Department - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- K. Designating Disposal of Obsolete and/or Surplus County Personal Property - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

III. OTHER

- A. Dependent Eligibility Audit Update
R. Aylward updated the committee on the status of the dependent eligibility audit that BMI is conducting. The audit is currently in the data gathering stages. The goal is to have the audit completed by November of 2014.
- B. Director of Real Property Tax Services
E. Zehr stated that the interviews for the Director of Real Property were conducted on April 25th. There were 3 candidates for the position and as of this morning one has dropped out. M. Scimone stated that he recommends that the position start out as full-time with the option of going part-time at a later date. E. Zehr noted that Candidate A would likely require a salary in the mid 60's and Candidate B would likely request a salary in the low to mid 70's. The current hiring range in the Management Salary Plan for this position is \$52,846-\$59,514. J. Reinhardt noted that this is a perfect example of how the management salary plan has compressed over the past 11 years and how it has fallen behind bargaining units with regard to increases. D. Degear agreed that the Management Salary Plan is broken and perhaps can be discussed in Committee of the Whole. The committee is authorized a salary range of \$65,000-\$70,000 for a full-time Director of Real Property. Second interviews will be scheduled for the two remaining candidates.
- C. Non-Represented Blue Collar Policy – Revision
E. Zehr stated that in order to increase efficiencies in the Department of Solid Waste, there is a recommendation to change the classification of the Solid Waste Aide positions to Solid Waste Aide/Groundskeeper positions. This revision is reflected in the Non-Represented Blue Collar Policy. Motion by J. Reinhardt to accept the changes. Second by R. Bono. The motion was unanimously approved.
- D. Vacancy Report
S. Prievo discussed the vacancy report for the 1st quarter of 2014 as it compared to 1st quarters of 2013 and 2012.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by C. Moses. The motion was unanimously approved.

- A. Personnel Matters
- B. Labor Relations Matters

Motion to exit executive session by R. Bono. Second by C. Moses.

V. NEXT MEETING: Thursday, May 29, 2014 @ 10:30 a.m.

Motion by J. Reinhardt to adjourn. Second by E. Shwartz.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
May 1, 2014

Present:

Committee: J. Reinhardt, D. Ball, R. Bargabos, J. Pinard, J. Salka

County Staff: C. Edick, D. Roe, M. Scimone, S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by J. Salka to approve the minutes of the March 27 and April 8, 2014 meetings; second by J. Pinard. Motion was unanimously approved.

II. North Court Street Bridge Project

There was a discussion concerning the North Court Street Bridge project. It was noted that CSX Railroad's requirements have added about \$400,000 to the estimated cost of the project. This additional cost was unforeseen by the County, and has not been budgeted. It was determined that CSX should pay the excess – not the County taxpayers. It was also noted that if the project has not been started by September, then the New York State Department of Transportation will close the bridge. M. Scimone said he would provide the Committee with the Highway Superintendent's estimated timeline for the project. It is expected that traffic would have to be detoured for about 10-12 weeks, and there are concerns about the extra traffic through the Village of Canastota.

III. County Treasurer

C. Edick reviewed selected 2014 revenue and expense data. She also reviewed 2014 Contingent Fund activity to date.

Edick distributed a General Fund financial summary for the fiscal year ended 2013. She also distributed a worksheet showing General Fund unexpended surplus funds as of December 31, 2013, represented as a percentage of 2014 appropriations, as required by the County's Fund Balance Policy.

Edick noted that the Treasurer's Office received over \$111,000 in real property tax payments via debit card, credit card, and electronic check payments from January through April 2014. Most of these payments were for 2014 town and county taxes in the Town of Hamilton. Supervisor Shwartz has expressed interest in having the County collect the 2015 town and county taxes for the Town of Hamilton again next year.

Although a resolution authorizing the Chairman to enter into an agreement with Bank of Montreal for a purchase card program was approved at the March 27, 2014 Finance, Ways and Means Committee meeting, it was not included in the April 8, 2014 Board of Supervisors agenda. It was noted that the Committee did not need to take any further action, but the resolution will be presented at the May 13, 2014 Board of Supervisors meeting.

IV. County Clerk

D. Roe explained the requested budget modification for the Historian department. Roe said following consultation with the County Attorney, it was decided that the County could accept an honorarium that was offered to the Historian, to be used for reference books, webinars, and the like. Roe also provided an update on their storage project at the Social Services Building.

V. Resolutions

1. Authorizing the Chairman to Enter into an Agreement for Auctioneer Services – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the Chairman to Enter into an Agreement with Smartwatt Energy Inc. and Modifying the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
3. Approval - Mortgage Tax Report – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Approval of Application for Refund and Credit of Real Property Taxes Under Section 556 of the Real Property Tax Law – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing the Modification of the 2013 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing the Chairman to Enter into an Agreement regarding Professional Services for a New Telephone System and Modifying the 2014 Adopted Budget – Motion by R. Bargabos to approve the resolution with the funding to come from the Contingent Fund rather than the Fund balance; second by J. Salka. Following discussion, motion unanimously approved with the exception of D. Ball and J. Pinard, who voted no.
7. Authorizing the Chairman to Enter into an Agreement with Time Warner Cable for High Speed Internet Service and Modifying the 2014 Adopted Budget – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
8. Authorizing the Modification of the 2014 Adopted County Budget – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.

VI. Other Business

There was a discussion regarding the \$11 million Settlement Agreement payment received in April 2014. Following discussion, it was decided that M. Scimone would draft a letter to obtain suggestions from the various Committees and departments. It was noted that these should be non-recurring items, such as one-time capital expenditures. Once received, the suggestions would be prioritized and considered by the Finance, Ways and Means Committee for recommendation to the full Board of Supervisors. C. Edick will also evaluate the reserves available for County use and provide an update at the next meeting.

VII. Adjournment

1. The next meeting is scheduled for Thursday, May 29, at 9:00 a.m.
2. Motion by D. Ball to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 10:42 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cindy J. Edick". The signature is written in black ink and is positioned above the printed name and title.

Cindy J. Edick
Madison County Treasurer

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

May 13, 2014 – 11:45 A.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses	X			
Rafte	X			
Shwartz	X			

PRESENT:

Committee: **John Salka**, Dave Jones, Cliff Moses, James Rafte , and Eve Ann Shwartz.

Supervisors: Dan Degear

County Staff: Jamie Hart, Mark Scimone, and Gwen Williamson

Special Meeting called to order at 11:43A.M. by Salka.

Salka advised the Committee that a representative for the Syracuse Regional Airport Advisory Board had been contacted. The advisory board's focus is going to be on economic development, strategic planning and capital issues. Mark Scimone had a brief discussion with Rick Bargabos about the advisory committee during which Bargabos did not indicate a desire to be appointed at this time. Dan Degear remains interested in being appointed as the Madison County representative to this advisory board as originally recommended.

The Committee authorized a resolution appointing Dan Degear as a member to the Syracuse Regional Airport Advisory Board on a **MOTION** by Rafte and seconded by Jones. 5/0/0. 11:47 A.M

The meeting was adjourned at 11:48 on a **MOTION** by Rafte and seconded by Jones.

Respectfully submitted: Gwen Williamson

Highway, Buildings and Grounds Committee Meeting Minutes
May 13, 2014

Ronald Bono called the meeting of the Highway, Buildings and Grounds Committee to order at 10:53 a.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ron Bono, Alex Stepanski, and Roger Bradstreet. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, Kevin Loveless, Maintenance Supervisor

Resolution Authorizing a Modification of the 2014 County Budget

Kevin Loveless presented to the committee a budget modification for the transfer of \$13,797 from the 1990-Contingent Fund account to the Emergency Repairs account.

Motion by A. Stepanski to approve the resolution, seconded by R. Bradstreet. All in favor.

Steel Superstructure for North Court Street Bridge Bid Review, Bid Ref. No. 14.17

Joe Wisinski presented to the committee the bid results for the steel girders for the North Court Street Bridge. The committee briefly discussed the bid results and agreed to award the bid to the low bidder, STS Steel.

Motion by R. Bradstreet to award the bid to STS Steel for \$286,000, seconded by A. Stepanski. All in favor.

Resolution Authorizing a Modification of the 2014 County Budget

Joe Wisinski presented to the committee a budget modification for the transfer of \$61,563 from the Consolidated Highway Program to the Equipment Trailer 55 Ton account.

Motion by R. Bradstreet to approve the resolution, seconded by A. Stepanski. All in favor.

**Resolution Authorizing the Chairman to enter into an Agreement with C&S
Companies for Engineering Services**

Joe Wisisnki informed the committee that the NYSDOT has issued a red structural flag for the Hunt Road bridge and that an engineered repair will be necessary in order to inactivate the flag.

Motion by R. Bradstreet to approve the resolution, seconded by A. Stepanski. All in favor.

Motion by to Adjourn Meeting at 11:06 a.m. All in favor.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
May 13, 2014

Present:

Committee: J. Reinhardt, J. Pinard, J. Salka

Supervisors: J. Becker, D. Degear

County Staff: J. Campanie, C. Edick, M. Scimone

Absent: D. Ball, R. Bargabos

A quorum being present, J. Reinhardt called the meeting to order at 9:33 a.m.

I. Capital District Off-Track Betting

J. Signor, T. Greci and J. Gladney of Capital District Off-Track Betting (OTB) were present for discussion. Signor, President and Chief Executive Officer for the Capital District OTB, explained why revenue has continued to decline. He said the decrease in revenue is due in part to competition with on-line, out-of-state gaming. He said many racetracks now also have internet betting sites. Signor said out-of-state internet sites are now supposed to assess a surcharge, but a loophole in the law has resulted in the largest site avoiding having to pay the surcharge.

Signor attributed part of the decrease in revenue to hold harmless legislation that requires the District to pay a sizable amount to harness tracks. This legislation pertains to allowing thoroughbred racing at night, and not just harness racing. Signor said the State is considering enacting legislation to change this law so the Capital District OTB would not have to continue paying the harness tracks.

Signor also gave an update on the casino project in Albany. He said they have a location just off of the Thruway, and they have found an operator. The name of the operator is not public information yet. Signor said Capital District OTB put an option on the property and the operator will pay for the ground lease. He said he expected to receive about \$1 million the first year and up to \$3 or \$4 million in future years. He said this could double or even triple the County's OTB revenue. However, they are still awaiting approval from the Mayor and the City Counsel.

II. Adjournment

1. Motion by J. Salka to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 10:15 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer