

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

June 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 5/19/16

Highway, Buildings, and Grounds – 9/30/15, 10/28/15, 3/29/16, 5/25/16

Government Operations – 6/2/16

Finance, Ways and Means – 6/2/16

Administration and Oversight – 5/25/16

Criminal Justice, Public Safety and Emergency Communications – 5/19/16

Solid Waste and Recycling – 5/24/16

Health and Human Services – 5/23/16

Public Utility Service – 5/19/16



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
MARY BARTLETT, Recycling Coordinator
Phone: 315/361-8408 Fax: 315-361-1524
Mary.bartlett@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting

March 1, 2016

Approved minutes from Jan. 19, 2016

The Solid Waste and Recycling Committee Meeting was called to order at 9:05 am by Chairman James Goldstein in the second floor meeting room of the Madison County office building in Wampsville, NY.

Those present were: James A. Zecca, Director, and Jim Goldstein, Chairman and Committee members, Darrin Ball, Eve Ann Shwartz, Scott Henderson and Rick Bargabos. Others present were: Mark Simone, County Administrator, Cindy Edick, County Treasurer, Kipp Hicks, Director of the Madison County IDA, Scott Ingmire, Director, County Planning Dept., John Condino and Jillian Blake of Barton and Loguidice Engineers, Russ Hammond, Operations Manager, Bill Buchan, Attorney for the Dept. of Solid Waste, and Mary Bartlett, Recycling Coordinator.

APPROVE MINUTES FROM 01/19/2016 SW COMMITTEE MEETING :

Motion by S. Henderson approving the January 19, 2016 Solid Waste meeting minutes as written seconded by D. Ball and approved.

Resolutions

New Woodstock Free Library punch card vendor

J. Zecca explained the previous vendor, NW Lumber has stopped selling punch cards. The New Woodstock Library has agreed to sell punch cards in New Woodstock and is excited about the opportunity.

Motion by E.A. Shwartz authorizing the Chairman to enter into an agreement with New Woodstock Free Library for selling Solid Waste punch cards, seconded by S. Henderson and approved. Resolution will be presented to the full Board of Supervisors on March 8th, 2016.

Temporary Laborer Positions – Landfill site clean up

Jim Z. explained that rather than hiring outside services it is more cost effective to hire temp laborers to help with spring cleanup at the landfill. They are needed since Camp Georgetown closed and the DSS work crew is busy with other projects.

Motion by D. Ball for creating temporary positions in the Solid Waste Dept. seconded by E.A. Shwartz and approved. Resolution will be presented to the full Board of Supervisors on March 8th, 2016.

Landfill Liner Extension change orders - Authorizing Chairman to sign change orders

County Administrator M. Simone explained that change orders will now give the ability for the Board of Supervisors Chairman to sign within the appropriate budget. BOS allows chairman to sign as long as change is within the total project budget. Any expenditures over budget must be approved the the full Board of Supervisors.

D. Ball stated that information on changes in the project needs to come to the committee even if it does not exceed the project budget so members would know what is happening in the project. E.A. Shwartz reminded members change orders would be approved on project basis, this is not a blanket authorization for all projects.

Motion to allow Chairman to execute change orders for Madison County Landfill Cell Nos. 8 & 9 Liner Extension Project by R. Bargabos seconded by E.A Shwartz and approved.

Motion Amended that S.W Committee needs to be aware and concur before presenting said change order to the Chairman of the Board of Supervisors to execute made by D. Ball, seconded by R. Bargabos and approved resolution as amended.

Accepting Bids and Awarding contracts for Cells 8 & 9 Landfill liner Extension No.1-A & No.1-B

J. Blake of Barton & Loguidice (B&L) handed out the letter with recommendation of award; bids were below what B & L estimated. Low bidders were contacted and B & L is comfortable with bids and the companies. Bids should therefore be awarded to Adhan Piping Co. Inc. of Cortland, NY for general construction and Knapp Electric of Auburn, NY for electrical construction.

Motion for both resolutions - Accepting bid and awarding contract for the Madison County Dept. of Solid Waste and Sanitation for the West Side Landfill Cell Nos 8 & (Liner Extension Electrical Construction No. 1B and Accepting low bid and awarding contract for the Madison County Dept. of Solid Waste and Sanitation for the West Side Landfill Cell Nos 8 & 9 Liner Extension General Construction No. 1A made by S. Henderson, seconded by R. Bargabos and approved. Both resolutions to be presented to the full Board of Supervisors on March 8th, 2016.

PACE Analytical Services –

Jim Z explained that the company for professional laboratory services was recommended by Barton and Loguidice. PACE is based in New York with a laboratory in Albany. They have a good reputation in the field.

Motion to authorize an agreement between Madison County and Pace Analytical Services for Professional Laboratory Services made by S. Henderson seconded by E.A. Shwartz and approved. Resolution to be presented to the full Board of Supervisors on March 8th, 2016.

OCWA Water Project Contract –

B. Buchan noted that in discussions with OCWA regarding the water project designs they have offered necessary inspection services for us without charge. He recommends we take advantage of this offer.

J. Condino explained - OCWA will perform inspection on the water system and distributed the original estimate if OCWA would not do inspections. The County will realize almost \$300,000 in savings. J. Condino added that B & L will supplement with staff as needed.

Motion to approve OCWA contract made by E.A. Shwartz seconded by S. Henderson and approved. Resolution to be presented to the full Board of Supervisors on March 8th, 2016.

Further Discussion:

D. Ball asked expected construction date and requests to see the implementation document. Darrin has questions from his planning committee in the Town of Lincoln to review. J. Condino related work is expected to begin in 2 to 3 weeks on the water system and will talk with D. Ball after the meeting.

RER Solar – Site License

B. Buchan explained – This resolution is brought before the SW committee because it is SW land. Provides parcel for 10 acre solar array.

D. Ball asked about site location. It is on Buyea Rd. behind the old Cordell farm homestead. The cut and fill plan has been implemented as well as the vegetative screening required due to the earlier view shed problem with the Town of Lincoln planning board. R. Hammond explained the soil on this property needed to be regraded to accommodate the array and no soil was recovered for use at the landfill.

Motion to approve site license agreement with RER Energy group to locate a 2.4 MW solar project at the Madison County Solid Waste Facilities made by E.A. Shwartz, seconded by D. Ball and approved. Resolution to be presented to the full Board of Supervisors on March 8th, 2016.

Reports:

1. Landfill expansion project bonding and Construction Bids current bonding rate 3.30% (not to exceed \$5,550,000 for the total project cost) Options for debt service payments, leased land acreage reduction –Tuttle Road

B. Buchan met with the finance committee. They felt strongly that due to favorable low interest rates we have an opportunity to combine the bonding process. They passed a resolution that bonding will be available up to 5.5 million. We should bond to be able to do the entire project. Use of amount available in County treasury of existing closure funding is a future decision. Possibly a joint meeting with the Finance Ways & Means Committee would be needed.

C. Edick would like to know within the next few weeks so she can start the process to borrow for both the projects to save on the issuance fees.

J. Zecca distributed a handout and explained two financing options:

Option No. 1 - Involves the use of reserve funds.

Option No. 2 - 100 percent borrowed money.

If we choose option No.2 we could purchase the C&D processing unit "The Terminator" out of reserve funds and bond for all of the landfill expansion costs; engineering, legal and construction.

Key components of the processing unit

- 1.) Greater compaction will extend life of landfill and increase life of each cell by 30%.
- 2.) Mobile tracked unit that could also be used off site in emergency events to reduce size of materials right at site. Now material would be classified as landfill cover materials (beneficial use) rather than waste.
- 3.) Reducing size of waste helps generate more methane.
- 4.) The unit will also process tires.

J. Zecca suggests we do the total bond for the landfill expansion and use money from the reserve fund to buy the C&D processing unit. (The Terminator)

R. Bargabos requests the committee discuss the funding options first, and then return to The Terminator discussion. He noted, "The post closure reserve fund exists to use this money for closure. If we keep depleting the reserve fund, future residents will have to pay for closure".

J. Zecca reminded the committee "As of Aug 2003, any equipment over \$75,000 has to be taken out of the equipment reserve fund, under \$75,000 it has to come out of the general operating budget."

B. Buchan has looked at original resolution that established closure/ post closure. The money shall be appropriated for construction / closure/ post closure. He recommends all accounts be put into one account and use for closure, post closure and landfill expansion costs.

D. Ball – "We need to figure how much it would cost to close it in case of emergency and have that money on hand. Closure post-closure is a liability. Cash side operating / capital equip is designated reserve."

C. Edick – "Cost for closure is \$5.5 million. Total landfill cash is about \$4 million."

R. Bargabos noted – "We have not been paying back the closure / post closure fund. The tipping fees will have to increase, waste pays for waste."

J. Goldstein reviewed the options and called for a vote.

Option 1: Use some monies from reserve fund and bond the rest.

Option 2: Bond for full amount of landfill expansion project.

Motion calling for the Treasurer to bond for entire amount by R. Bargabos seconded by D. Ball and approved.

C. Edick shared the 2007 resolution mandating the closure/post closure fund be reimbursed annually. She will draw up a plan to build that fund back up. Cindy will present this at the next meeting.

Return to discussion on the C&D processing unit, The Terminator 6000 –

J. Zecca explained that FEMA has approved \$21 million for clean-up of up to 150 flooded houses in the City of Oneida. Material can then be used for daily landfill cover. Using this machine will reduce the C&D coming into the landfill by 50% saving landfill space.

J. Goldstein suggested we may be able to access some of the \$21 million to pay for the terminator.

B. Buchan will check on the legality of charging for the cost of the C&D processing machine to FEMA funds.

Motion to approve to seek bids on the Terminator 6000 made by R. Bargabos seconded by S. Henderson as amended and approved.

Amended Motion to authorize \$750,000 (or cost of terminator) out of Solid Waste Dept. reserve funds with 15 yr. amortization made by R. Bargabos seconded by D. Ball and approved. Resolution to go to the full Board of Directors on March 8th, 2016.

Resolution: Modification of 2016 adopted budget

Motion to approve resolution authorizing the modification of the 2016 adopted county budget by D. Ball seconded by R. Bargabos and approved.

Sewer and Water Project updates

J. Zecca explained that the land necessary for water and sewer is rented by Springwater Farms. He has 57 acres and will go down to 16 acres available for him in spring 2016. He may be in breach of contract for not paying rent on time.

B. Buchan must look at the lease for language that gives a payment due date.

J. Zecca wants approval from committee to give 30 day notice.

Motion to give Springwater Farms a 30 day notice that we need this property available for spring 2016 construction season made by E.A. Shwartz, seconded by S. Henderson and approved.

J. Condino reported that one of the sewer contractors is back on site due to the mild winter. The water project will be breaking ground within the next couple weeks. Contractors will set up construction operations by the Town of Lincoln Highway Dept. parking area.

Final Plastics to Oil RFP

K. Hicks told the committee that we are getting inquiries in, continue to send out RFP's, have published in two national magazines on line. We've been meeting with DEC to discuss funding some of the soft costs (engineering, permitting, etc.) of the P2O RFP and they are interested.

2015 Solid Waste Annual Report

M. Bartlett distributed the 2015 Solid Waste annual report with highlights of the year.

JBL, ARC, Scalehouse Excess Heat System Upgrade update

J. Zecca The exhaust heat unit is not functioning correctly at this time. We meet tomorrow with interested parties to come up with a plan to make use of that excess heat for JBL and the back-up boiler the County supplies is up and running for the entire system. We are looking into upgrading the unit and will pay for it out of Gas to Energy funds. We plan to have a ribbon cutting for JBL sometime at the end of March.

New York State E-Waste Hearing Update

Testimony at hearing on Feb 24th in Albany by Solid Waste and County officials across the state. As a result DEC is looking at funding 50% of costs to municipalities for E-Waste for 2016 through the Household Hazardous Waste program. Director Zecca presented testimony on behalf of the County.

Misc. Business:

Solid Waste Department Audit:

C. Edick said she has a call scheduled with the auditing firm tomorrow and will report back at the next meeting.

Resolution Reuse Center NYSDEC Grant

M. Bartlett explained that SW submitted a pre-application in 2013 for a grant to put an addition on the ReUse Store to accommodate C&D items like windows, doors and cupboards for sale. We have been given permission to apply. The project is not to exceed \$386,000. If awarded, we would get 50% reimbursement for project cost development from DEC.

Motion to approve the resolution authorizing the filing of an application for a state grant-in-aid for a municipal waste reduction and/or recycling project and signing of the associated state contract, under the appropriate laws of New York State made by R. Bargabos seconded by E.A. Shwartz and approved. Resolution will be presented to the full Board of Supervisors on March 8th, 2016.

Community Bikes Program in Hamilton

J. Zecca explained that Chuck Fox of the Community Bikes program sent a letter to the Solid Waste Dept. seeking bikes he can restore to offer to local people who can't afford them.

Motion to set aside bikes in the scrap metal area with potential to be refurbished for pick up by Community Bikes by E.A. Shwartz seconded by D. Ball and approved.

Next Meeting Scheduled for March 29 2016 Time: 9:00 a.m.

Motion to adjourn meeting made by D. Ball seconded by R. Bargabos and approved.

Respectfully submitted by Mary Bartlett for James A. Zecca

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

(315) 366-2341 (Phone)

(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer

eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

March 31, 2016

Minutes

Present: J. Becker, D. Degear, J. Reinhardt and P. Walrod

Also Present: C. Edick, P. Lutwak, S. Prievo, M. Scimone, T. Wayland-Smith and E. Zehr

Absent: R. Bono and C. Moses

D. Degear called the meeting to order at 10:30 a.m.

I. **MINUTES** – Motion by P. Walrod to approve the minutes from February 25, 2016 and March 8, 2016. Second by J. Reinhardt. The motion was unanimously approved.

II. **RESOLUTIONS**

A. Retiree Recognition - Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

B. Out of State Travel - PH - Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

C. Out of State Travel - DSS - Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

D. Out of State Travel - SW - Motion by J. Reinhardt to approve the resolution. Second by D. Degear. The motion was unanimously approved.

E. Authorizing the Chairman to Enter into an Agreement with CSEA BC Unit - Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

F. Authorizing the Chairman to Enter into an Agreement with CDWG - Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

G. Authorizing the Chairman to Enter into an Agreement with CDWG – Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

- H. Authorizing the Chairman to Enter into an Agreement with CDWG – Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- I. Authorizing the Chairman to Enter into an Agreement with Konark Software – Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- J. Authorizing the Chairman to Enter into an Agreement with Northland Communications – Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- K. Authorizing the Chairman to Enter into an Agreement with SMP Corporation – Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- L. Creating One Temporary Grant Funded Position in the Office of Emergency Management and Modifying the 2016 Adopted County Budget – Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- M. Creating One Temporary Position in the Planning Department – Workforce Development – Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE – Motion by P. Walrod to include all resolutions as the Government Operations Committee Preferred Agenda with the exception of the Retire Recognition resolution and Authorizing the Chairman to Enter into an Agreement with CSEA BC Unit resolution. Second by J. Reinhardt. The motion was unanimously approved.

IV. OTHER

- A. Health Insurance Update – C. Edick provided a summary of the County’s 2015 health insurance review provided last week by Lifetime Benefit Solutions, ProAct and OneGroup. The review showed a decrease in enrollment in both medical and prescription plan participants.
- B. FLSA Audit – E. Zehr noted that the FLSA audit of independent contractors is still in progress. R. Aylward is still gathering and reviewing information from departments. This audit is on pace to be completed this spring.
- C. TransPro Consulting Update - M. Scimone stated that Marc Aesch was on site for Phase 1 of the Senior Leadership Training. Phase 2 for employees and Board members will be held in May.

V. NEXT MEETING: Next Committee Meeting: April 28, 2016

Motion by P. Walrod to adjourn. Second by J. Reinhardt.



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
Mary Bartlett, Recycling Coordinator
Phone: 315/361-8408 Fax: 315-361-1524
mary.bartlett@madisoncounty.ny.gov

SOLID WASTE COMMITTEE SPECIAL MEETING MINUTES
Tuesday April 12, 2016 12:45 pm
Large Conference room, 2nd floor COB

A special meeting of the Solid Waste and Recycling Committee was called to order by Chairman James Goldstein at 12:50 pm. The meeting was held on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman James S. Goldstein, Solid Waste Committee members, Eve Ann Shwartz and Darrin Ball and Recycling Coordinator Mary Bartlett.

- Resolutions:
 1. Authorizing the Chairman to enter in to agreements to accept alternative daily landfill cover material (Petroleum Contaminated Soil) from Paragon & Abscope
 2. Authorizing the Chairman to enter into a contract to accept cover foundry sand from Meloon Foundries.

Motion by D. Ball to accept both resolutions as written, seconded by Eve Ann Shwartz and approved.

Other Business –

- Recycling Coordinator Mary Bartlett distributed flyers for two events upcoming in April; Earth Day Styrofoam collection event April 22 – 30th held at all four residential transfer stations and Pill Collection and Shredding Event on April 30th held at the main landfill on Buyea Rd.
- The Plastics to Oil RFP responses were distributed to attending SW Committee members to be discussed at the next SW Committee meeting.

Next meeting Scheduled for Tuesday April 26th Time 9:00 am

Motion to Adjourn meeting at 1:00 pm made by J. Goldstein, seconded by Eve Ann Shwartz and approved.

Respectfully submitted by Mary Bartlett for James A. Zecca

Highway, Buildings and Grounds Committee

Minutes, April 20, 2016, Regular Meeting

PRESENT: Buildings and Grounds Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Roger D. Bradstreet (12:50 p.m.) and William Zupan

ALSO: County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Operations Manager

ABSENT: Supervisor Scott Henderson

Chairman Ronald Bono called the meeting to order at 2:02 p.m. in the Supervisors Large Conference Room.

Minutes: The Committee unanimously approved minutes from the Sept. 8, 2015, special meeting on the motion of Vice Chairman Alexander Stepanski and second of Supervisor Roger D. Bradstreet.

DSS/PSB Paving and Ramp: Building Maintenance Supervisor Kevin F. Loveless reported the paving portion of the project is out for bid, but the ramp for the jail kitchen has to be engineered for ADA compliance. He said the concrete sidewalks at the Department of Social Services are an ADA problem because they are sinking. He said he looked into a process that uses foam to lift the sidewalks and found it to be very costly. He said it was cheaper to demolish and re-pour the sidewalks.

Loveless said the easternmost sidewalk where the Office Building renovation is underway also will need to be replaced upon completion of construction.

County Administrator Mark Scimone said the DSS parking lot paving is an option right now; the questions, he said, are timing and money. He said some money had been put aside for this project, but not enough to do all targeted areas.

Scimone said the U.S. Department of Justice audit gives the county until 2017 to make those areas ADA-compliance, and the paving and ramp are top priorities. Purchasing Agent Nicole Farino said it was best to do all of DSS at once so the curbs don't cut into the sidewalks.

Bradstreet moved to get the ramp done and lump in the doorways and east sidewalk; Vice Chairman Alexander Stepanski seconded the motion, which was passed unanimously.

COB Renovation: Loveless reported that the new Board of Elections office door

is too heavy; he said it requires 20 pounds of pull to open, and he thinks the ADA requires 5 pounds or less. He said various options are being explored, such as automatic openers and air pressure adjustments.

There was some discussion of paint color choices in the new office, as well. Loveless reported that the intended occupants chose six paint colors. The consensus of the Committee was that they would be allowed two choices.

Budget Modification: The Committee unanimously approved a resolution modifying the budget to move money from completed projects to support contingency for the County Office Building renovation on the motion of Bradstreet and second of Supervisor William Zupan.

Project Updates: Loveless reported that the department is awaiting delivery of the correct door for completion of the Veterans Agency project.

He said he received samples of carpet for the Veterans Memorial Building and they're all ugly. He said something in the blue family is needed. Scimone said give staff a couple of options and get it done.

The patrol building is nearing completion, but several estimates were much lower than actual costs and more money is needed. Scimone said he would take the matter to the Sheriff and look there for the money needed.

Loveless said ADA compliance issues are being addressed continually.

He also reported that the pre-construction with SmartWatt is scheduled for tomorrow with a Friday closing on the lease agreement expected.

The sign updates cost a total of \$400 for the directories.

Loveless said the lift station work can proceed without re-engineering, as they are only replacing what already was there. He said delivery of the manhole was expected the end of the month, and he would have to coordinate with the Highway Department, an excavation service and a certified confined space worker to get the replacement completed. He said other components would be inspected while workers had access to the pumps, etc., to see if anything else needed attention.

On the recommendation of the Commission of Corrections who was on site for its period accreditation audit/inspection, about a dozen cell doors need Craftmaster locks installed. Loveless said it would be a time-consuming process due to the cutting and welding needs involved.

The proposed Department of Motor Vehicles drop box research continues. Maintenance has identified a spot where it could go, and a small sidewalk could be easily installed to access the box. County Clerk Denise Roe is looking at specs to meet their needs.

Loveless reported that due to a heavy overshipment of materials for the DSS roofing job last year, a refund of \$27,502.20 is due the county.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Trane for periodic maintenance and inspection of the County's chillers on the motion of Zupan and second of Stepanski.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with New York State Courts for court house cleaning and minor repairs on the motion of Stepanski and second of Zupan.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with LaBella Associates for engineering services for the Court House. He said when he received the agreement, he will have Christine forward it to the Committee. In addition, responses for a Request for Qualifications for a clerk of the works are expected mid-May, so it was the consensus of the Committee to push its regular May meeting to May 25 instead of May 18.

Notice of Claim: Highway Superintendent Joseph Wisinski reported that a notice of claim was filed against the county in connection with a two-car collision at the intersection of Nelson Road at Peterboro and Perryville roads. He said after the last serious accident about a decade ago, numerous improvements were made to signage and road markings in the area. Deputy Highway Superintendent Brad Newman said the road alignment there is an issue. All agreed it was a problem particularly for motorists unfamiliar with the area.

Gravel Costs: Following up a request from Zupan, Wisinski reported that annualized average gravel costs come out to \$5.41 ton.

CSX: Wisinski reported that the engineering firm – Bergman – for CSX is still insisting the county remove footings at the site of the bridge replacement project.

Five-Year Plan: The Consensus of the Committee was to accept the Highway Department Five-Year Plan contingent upon some changes being made. The Committee instructed Wisinski to come back with estimates of what is needed money-wise to accomplish what needs to be done.

There was brief discussion of the particulars involved in bridge replacement versus rehabilitation.

Highway Building Consolidation: There was some discussion of the pros and cons of creating a centralized highway facility at the ARE Park area of the landfill property in Lincoln. It was the consensus of the Committee that more information and examination is needed before any movement can be made on the initiative.

Scimone said the full board needs to be involved in the discussion going forward.

Resolutions: The Committee unanimously approved a resolution authorizing highway staff to attend the APWA Snow Show on the motion of Bradstreet and second of Zupan.

The Committee unanimously approved a resolution declaring vehicles as surplus on the motion of Stepanski and second of Bradstreet.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with J & L Profiling for cold milling (bid ref #16.19) on the motion of Stepanski and second of Bradstreet.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Chemung for bridge and guide rail material (bid ref #16.18) on the motion of Stepanski and second of Bradstreet.

The Committee unanimously approved a budget modification to support revised Amendment No. 1 agreement with CSX on the motion of Stepanski and second of Zupan.

Preferred Agenda: Inclusion of all items with the exception of the out-of-state conference and surplus vehicles was unanimously supported by the Committee on the motion of Zupan and second of Stepanski.

Next Meeting: May 25, 2 p.m., Supervisors Large Conference Room

Adjournment: The meeting was adjourned at 4:13 p.m. on the motion of Stepanski and second of Zupan.

Respectfully submitted May 11, 2016, by Martha E. Conway for Chairman Ronald Bono.

Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes
April 21, 2016

PRESENT: Chairman Roger Bradstreet
Vice Chairman Daniel Degear
Supervisor Richard Bargabos
Supervisor Joseph Magliocca

ALSO: Chairman of the Board John Becker
District Attorney William Gabor
Emergency Management Director Ted Halpin
Fire Coordinator Doug Shattuck
Sheriff Allen Riley
Undersheriff John Ball

ABSENT: Supervisor Darrin Ball

The meeting was called to order by Committee Chairman Roger Bradstreet at 8:45 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the March 29, 2016 meetings were unanimously approved on the motion of Vice Chairman Daniel Degear and second of Supervisor Richard Bargabos. Chairman Bradstreet requested that future minutes reflect what we are accommodating in the budget modification resolutions.

District Attorney's Office:

District Attorney William Gabor reported that an eight-day trial has been scheduled beginning June 20th for the City of Oneida murder case.

Gabor presented the following resolution to the Committee:

Authorizing the modification of the 2016 adopted County budget (Personal Services Full Time)

Discussion: Gabor stated that this budget modification is to cover an unfunded State mandate that went into effect on April 1, 2016 to increase all State judge salaries in 2016 and 2018. New York judges advocated for this raise and DA salaries are tied to them. This recommended increase occurred after counties already set their 2016 budgets.

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Resolution calling on the State of New York to fully reimburse counties for District Attorney salaries set by the State

Discussion: Gabor stated that the District Attorney Association will also be sending a letter advocating that the State reimburse counties for the increase in district attorney salaries.

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Emergency Management:

Director Ted Halpin presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement for engineering services for the fire training facility

Discussion: Halpin reported that Fire Coordinator Doug Shattuck is working with Solid Waste Director Jim Zecca on the site and engineering plans, and Barton & Loquidice has provided a proposal to provide engineering services for the installation of the fire training facility for a lump sum fee of \$9,000. There will be a separate contract for the interior design. The Committee unanimously approved the resolution on the motion of Degear and second of Bargabos.

Authorizing the modification of the 2016 adopted County budget (fire training facility and engineering expense)

The Committee unanimously approved the resolution on the motion of Becker and second of Magliocca.

Emergency Management Update

The Emergency Operations Center (EOC) is nearing completion with the installation of new lights and ceiling to be done soon. Halpin recommended holding the May Criminal Justice Committee meeting in the EOC.

Funds from Recruitment and Retention Grant from the NYS Office of Homeland Security will be used to promote the State Fire Association's open house this weekend. Emergency Management will be providing display and recruitment materials along with brochure boxes to be placed outside fire houses to help support the recruitment and retention of volunteer firefighters in Madison County. Emergency Management is developing best practices to be shared among county fire departments. Halpin distributed a Hometown Heroes recruitment brochure that is aimed at juniors and seniors in high school.

Halpin reported that Madison County has been awarded a State and Municipal Facilities Program (SAM) grant in the amount of \$800,000 for countywide steambank stabilization, restoration and culvert improvements with DASNY (Dormitory Authority of the State of New York) administering this grant. Halpin is assembling the materials required to move ahead with the mitigation funding.

Sheriff's Office:

Sheriff Allen Riley presented the following resolutions to the Committee:

Authorizing Attendance at an Out-of- State Conference – Renee Smith

The Committee unanimously approved the resolution on the motion of Bargabos and second of Degear.

Creating four full-time Deputy Sheriff positions in the Sheriff's Office and modifying the 2016 adopted County budget

Discussion: Sheriff Riley anticipates filling the positions in late August/early September, possibly earlier if someone transfers over that is already trained.

The Committee unanimously approved the resolution on the motion of Degear and second of Bargabos.

Sheriff's Office Update

Sheriff Riley reported that the installation of the pistol permit software is complete and will be up and running in the next month, cutting down on paperwork and streamlining the process.

The Office of Community Oriented Policing Services (COPS) is accepting applications for the 2016 COPS Hiring Program, which could help cover one of the new Deputy Sheriff positions. With the increasing drug issues, they will also be looking at school-based programs to get in front of students. The goals would be to mitigate rather than prosecute, and develop trust and respect for officers in uniform.

Riley informed the committee of the Vivitrol Re-entry Program that catches first offenders early and keeps them from coming back by treating the addiction with medication and counseling.

Any additional funds needed to finish the Sheriff's Squad Room project will be covered by transferring unexpended Office Assistant II salary and fringe to the squad room building expense account. Project completion is anticipated for the end of June.

Safe and Secure Counties Open House 4/30/16

Details were finalized for the April 30th Safe and Secure Counties Open House that will be held in the campus parking lot on April 30th from 9:00 a.m. to noon. It was recommended that the press release and flyer be distributed to area schools.

Preferred Agenda:

The Committee unanimously approved including all but the two District Attorney resolutions into the Committee's May 10th Preferred Agenda on a motion of Degear and second of Magliocca.

Adjournment:

The Committee adjourned at 9:47 p.m. on the motion of Bargabos and second of Degear.

Next Meeting Date:

Thursday, May 19, 2016 at 8:45 a.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on May 19, 2016.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

April 21, 2016 – 10:00 A.M.- Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Degear	X			
Jones	X			
Magliocca	X			
Moses			X	10:02

PRESENT:

Committee: John Salka, Dan Degear, Dave Jones, Joe Magliocca, and Cliff Moses

Supervisors: John Becker (10:26-10:30), Roger Bradstreet

County Staff: Cindy Edick, Scott Flaherty, Scott Ingmire, Jamie Kowalczk, Becky Marsala, Tom Reichel, and Gwen Williamson

Meeting called to order at 10:00 A.M. by Salka.

A-1: The March 24, 2016 minutes were unanimously approved on a **MOTION** by Jones and seconded by Degear. 10:01 A.M. 4/0/0

A-2: Cindy Edick presented the Sales Tax update. There is good news this month as the decline in sales tax receipts from the prior months has recovered to leave the County 4.9% ahead of last year’s receipts.

A-3: Tom Reichel presented the Career Center update. There was a slight drop in unemployment in this period leaving the rate at 5.8%. This percentage is lower than the February rate of 5.9% as well as the March 2015 rate of 6.7%. Reichel said that the hope is for this trend to continue.

A-4: There was no official AED report; however Salka noted that AED is actively working with the County Fair Board. Ingmire noted that there are now 39 farms expected to participate in Open Farm Day.

A-5: Scott Flaherty presented the Tourism update. Scott mentioned that there may be grant funds to use toward a farmer’s market collaborative advertising effort. He also noted that the NY State budget passed with increases. The casino revenue initiative passed in both houses. The Tourism Annual Dinner is being held tonight with approximately 80 people attending. There was a short discussion regarding the occupancy tax at the New Hampton Inn. Becky Marsala will be sending occupancy tax forms to them. Salka reminded the Committee that the Madison County Economic Development Summit will be held at the Colgate Inn on May 11 at 11:30 and will include lunch and a presenter. Becky Marsala stated that she has letters going out to Air B & B businesses which include copies of the occupancy law. Scott reported that the tour of the Empire Brewing Facility was very impressive.

A-6: Scott Ingmire presented the resolution regarding Birnie Bus and Heritage Farm transit services. The Committee approved a resolution authorizing a public transit agreement with Birnie Bus Tours Inc. and a coordinated service memorandum of understanding with Birnie Bus Tours Inc., Madison County, and Heritage Farm Inc. on a **MOTION** by Degear and seconded by Moses. 10:26 A.M. 5/0/0

Ingmire mentioned the goal is to set up a similar MOU with Colgate in the next year or so. Flaherty said Tourism is working on preliminary approval from Assemblyman Magee’s office for a transportation project. Flaherty also mentioned working on a craft beverage trail that would highlight hotels and restaurants in Madison County. Salka commented that there may be Equine Tourism funds available.

Becker in 10:26

A-7 and A-8: Ingmire presented resolutions reappointing members to two boards. The Committee authorized reappointing Larry Baker and Mary Ann Messinger, and appointing John Salka as members to the Central New York Regional Planning and Development Board – AND – The Committee authorized reappointing Richard Bargabos to the Madison County Agricultural and Farmland Protection Board – BOTH approved unanimously on a MOTION by Degear and seconded by Jones. 10:30. 5/0/0

A-9: The resolution for an agreement with the City of Oneida was not presented as we are still awaiting the proper contractual paperwork from them.

A-10: The above approved resolutions are to be included in the preferred agenda per MOTION by Degear and seconded by Moses. 10:30 A.M 5/0/0

Becker out 10:30

A-11: Jamie Kowalczyk presented the Oneida Rail Trail update. An aerial photo of the portion of the trail proposed contiguous to the Madison County Office Building Parking lot was distributed showing 3 trail alignment options being considered for this area. Jamie shared invitations to the Oneida Rail Trail ribbon cutting ceremony that will be held on May 4th at 6:00 P.M near Seneca Street in Oneida. Salka mentioned his connections with the Rural Health Network, who may be interested in using the Oneida Rail Trail as an option for their exercise programs. Salka will work on making the connections for future collaboration. The Committee would like to see the Planning Department update and print another run of the carabiner trails maps that were printed in the past. Funding is the inhibiting factor to making that happens at this time.

A-12: New Business:

Becky Marsala, with the help of Deputy DeForest and Mike Ellis was able to post all 60 properties in 2 days for the upcoming land tax sale.

Degear opened discussion about the issues surrounding the windmills coming back onto the tax rolls. There are 7 in the Town of Madison, 20 in Fenner and 5 in Stockbridge. There may be assessment challenges as well as sales tax distributions that will be affected. Degear says that some municipalities may need to update their laws.

Jamie reported on the success of the Buy Madison Business Mixer. The Committee expressed their interest in the repeating of this event.

The next scheduled Planning Committee meeting will be May 19th at 10:00 A.M in the Supervisors' Large Conference room. Ingmire suggested that Committee members meet at 9:00 to walk a short distance on the Oneida Rail trail prior to the meeting.

The meeting was adjourned on a MOTION by Moses and seconded by Jones. 10:55 A.M. 5/0/0

Respectfully submitted: Gwen Williamson

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

April 21, 2016 – Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Bradstreet	X			
Jones	X			
Shwartz	X			
Walrod	X			

PRESENT:

Committee: John Salka, Roger Bradstreet, Dave Jones, Eve Ann Shwartz and Paul Walrod.

County Staff: Beverly Bradford, Cindy Edick, Scott Ingmire, Jamie Kowalczk, and Gwen Williamson

Meeting called to order at 11:06 A.M. by Salka.

A-1: The Committee unanimously approved the February 18, 2016 meeting minutes on a **MOTION** by Walrod and seconded by Jones at 11:06 A.M. 5/0/0

A-2: Scott Ingmire presented the solar update.

- a) The 2MW Lincoln project at the ARE Park is on track. The site license agreement has been signed. Construction is expected to begin in May or June.
- b) Morrisville College has indicated significant interest in the proposed 1.3 MW array, especially for the educational components. A handout was reviewed that summarized the project and the roles of the key players as well as 1 and 25 year saving analysis charts and graphs. This handout will be presented to the College to help explain the benefits and goals of the project. There was much discussion regarding how to determine the amount to charge to cover the cost of administering this project through MCPLUS and how that will be done. Suggestions ranged from one half penny to one penny and the Committee found consensus at 75% of one penny.
- c) The Lakeport Business Park is among the sites being considered for an array. There is approximately 120 acres there but some would need to be cleared.

A-3: Due to a miscommunication, the speaker was unable to attend the meeting so Scott Ingmire introduced the topic and presented a brief PACE Financing report. PACE is the acronym for Property Assessed Clean Energy (available through Energize NY) which is a finance mechanism that allows for loan repayment for energy-related building upgrades as a special tax charge on the property tax bill and is offered to eligible private businesses and nonprofit organizations. The speaker (Brian Pincelli) will come to a future meeting to expand on explanation of this program.

A-4: Following much discussion, The Committee approved a resolution authorizing an agreement with Jan Myers for electrical utility data analysis, not to exceed \$12,000.00 on a **MOTION** by Shwartz and seconded by Walrod. 12:03 P.M. 5/0/0 The point was made and understood that Jan will be working for the County as an analysis consultant; and RER Energy will conduct business with us directly and not through Jan.

A-5: Jamie Kowalczk presented the report on the Madison County Energy and Sustainability Plan. The document is undergoing final revisions at this time and there is only one week left for any additional input. The goal is to distribute the plan for the May Board adoptions. Scott Ingmire will draft a resolution prior to the May meeting. Jamie reported that she attended the Climate Change meeting which has helped to get the word out. Shwartz suggested Planning do presentations at each municipality through Rotary Clubs or other organized groups. Walrod agrees that the plan should be promoted at the local level. He also would like to see the board meetings moved to Morrisville on occasion.

A-6: There was no new business at this time.

A-7: The next scheduled MCPLUS Committee meeting will be May 19th at 11:00 A.M in the Supervisors’ Large Conference room.

The Committee authorized moving a resolution forward to adopt the Madison County Energy and Sustainability Plan on a **MOTION** by Walrod and seconded by Shwartz. 12:16 P.M. 5/0/0

A-8: The meeting was adjourned on a **MOTION** by Jones and seconded by Shwartz at 12:17 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	21-Jan-16
John Salka	<i>John Salka</i>
Roger Bradstreet	
Dave Jones	<i>Dave Jones</i>
Eve Ann Shwartz	<i>Eve Ann Shwartz</i>
Paul Walrod	<i>Paul Walrod</i>

Others Present:

Scott Ingmire

Bill Buchanan

Jay Myers

Mark Siskonen

Yvonne Williamson - Planning

SCOTT INGMIRE

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, April 25, 2016
Supervisors Large Conference Room

Committee Members Present

James Goldstein, Vice Chairman, Town of Lebanon
Lewis Carinci, City of Oneida
Joseph John Pinard, Town of Lenox
Eve Ann Shwartz, Town of Hamilton

Others Present

Donald Smith, Director, Veterans Agency
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health Services
Eric Faisst, Director, Public Health Services
Cindy Edick, County Treasurer
Christine Coe, Executive Assistant to the County Administrator
Marcia Rafté

Absent:

Alex Stepanski, Chairman, Town of Stockbridge

Call Meeting to Order

Vice Chairman James Goldstein called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of March 28, 2016. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

Veterans' Agency

Director Donald Smith provided the April 2016 report of the Veterans Service Agency's activities and statistics. There will be 25 delegates and one alternate for Boys State this year with Smith functioning as City Counselor from June 26th through July 2nd at Morrisville State College. The Department of Veterans' Affairs continues to experience administrative problems that are delaying benefit payments, causing financial hardship for some recipients. WAVEM is meeting on May 4th to finalize plans for the Memorial Day Ceremony being held on Monday, May 30th at 2 p.m. in Wampsville. Supervisor Salka will be the guest speaker, following three elementary student essays.

Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload summary for March 2016 with nothing outstanding to report. The April report will show health insurance exchange rates. United Healthcare may be pulling out of individual exchanges, leaving Fidelis as the only option. This is a nationwide problem with the Affordable Care Act.

Commissioner Michael Fitzgerald presented the following resolution to the Committee:

Authorizing the Chairman to amend an agreement with Community Action Program, Inc. and the modification of the 2016 adopted budget

A motion was made by Shwartz to approve the resolution, seconded by Pinard and carried unanimously.

FEMA Status

Of the 150 families that have applied for the home buyout program in the Oneida flats, only four have public assistance liens on their homes totaling \$3,800. Legal counsel has advised that no action be taken at this time. Fitzgerald will provide the Committee with details of each property when it is time to decide whether to release the liens or keep them in place.

Phillips v Orange – Orange County Court Case

There will be a meeting of school superintendents during the first week of May to discuss the Orange County Court case of CPS investigators interviewing a child at school without parental consent.

DSS Annual Report

Fitzgerald provided the Committee with copies of the Department of Social Services' 2015 Annual Report to review.

Executive Session

A motion was made by Supervisor Shwartz to enter into executive session at 10:50 a.m. for the purpose of discussing pending litigation with the County Treasurer. Supervisor Pinard seconded the motion and it was unanimously carried.

A motion was made by Supervisor Pinard to exit executive session at 11:04 a.m. Supervisor Shwartz seconded the motion and it was carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Community Services Board to sponsor an annual meeting and awards ceremony

A motion was made by Shwartz to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (Liberty Resources, Inc.)

A motion was made by Shwartz to approve the resolution, seconded by Carinci and carried unanimously.

Peer Recovery Center RFP

Cook stated that an RFP for a Peer Recovery Center will be going out this week. Vice Chairman Goldstein is on the committee and stated that this is a new trend pushed by the State. The program is managed by peers, which is often more successful than programs that are managed by medical professionals. There is state aid for the program and it would eventually be a billable service.

Public Health

Director Eric Faisst presented the following resolution to the Committee:

Authorizing the Chairman to enter an agreement with Oneida Healthcare Center

A motion was made by Shwartz to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the Chairman to enter an agreement for the Childhood Lead Poisoning Prevention Grant and modifying the 2016 budget

A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

Public Health Department charges - approved charges and fee schedule

A motion was made by Carinci to approve the resolution, seconded by Shwartz and carried unanimously.

Budget modification (STD Lab Cost)

A motion was made by Shwartz to approve the resolution, seconded by Pinard and carried unanimously.

BRiDGES' Reality Check Follow-up

During last month's presentation by BRiDGES Reality Check, it was discussed that Madison County's Local Law on Tobacco Use that was adopted a few years back which included tobacco-free County parks. While free signage was made available by BRiDGES and posted on the County campus, there was no follow through with the County parks. Shwartz recommended that the law and park signage be discussed further at the next Committee meeting.

At the previous meeting, the Committee recommended having the Public Health and Tobacco Policy Center begin with Public Health Director Eric Faisst, and any proposals be brought to this Committee for consideration. Faisst has since received a draft retail licensing model and will follow up with BRiDGES. He will request that they provide options for the Committee to consider.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their May 10th Preferred Agenda on a motion of Pinard and second of Carinci.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Shwartz at 10:30 a.m., seconded by Carinci and carried.

Next meeting: Monday, May 23, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on May 23, 2016.

MADISON COUNTY BOARD OF HEALTH
Monday, April 25, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President (absent)
Margaret S. Argentine, Vice President
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative (excused)
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative (absent)
Alex Stepanski, Board of Supervisors Representative (excused)

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Cheryl Geiler, Director of Community Health (excused)
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant (excused)
Anne Carruthers, Confidential Secretary
Rachel Kramer, HealtheConnections
Bruce Hathaway, HealtheConnections

Maggie Argentine called the meeting to order at 6:35 p.m. The Board reviewed the March minutes. Motion to approve the minutes was made by Wendy Cary, seconded by Sam Barr, and approved by all.

Record of Claims:

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Wendy Cary, seconded by Jennifer Meyers, and approved by all.

Strategic Items:

Healthy Weight Update

Maggie has been working with HealtheConnections and Live Well Madison County. Jennifer Meyers will be joining the group and a meeting will be scheduled to accommodate all participants. An extensive stakeholder structure is being established. The main initiative is the Monday Mile.

Eric related that the focus of the next community health improvement plan will be on nutrition and physical fitness, using a socio-ecological model and life stage models. Initiatives will be developed to support this. At the next meeting, identifying stakeholders will be discussed. Through Bonnie Slocum, HealtheConnections will be assisting with data, and some grad students will be enlisted to help also. Recommend that Maggie

Speak with Bonnie to ensure a comprehensive stakeholder group is identified and invited.

Breastfeeding/Prenatal Care

Attendance at the Heritage Family Practice breastfeeding café is low, as the numbers haven't been as large as previously hoped. Cheryl is working with providers and St. Joseph's Hospital to better market the program. Training additional staff members as certified lactation consultants has been recommended, as MCDOH staff are limited in providing this service.

Individual Water System Initiative

An updated report was provided to the board detailing activities to date: outreach and promotion activities, consisting of open houses, health fairs, and newspaper ads, are underway.

Reports:

Division reports were submitted prior to the meeting for review.

County Report

Eric reported about the County open house on Saturday, April 30th. This will become a yearly event and will showcase various departments. The theme for this year is "Safe and Secure" and will highlight departments dealing with safety. County vehicles (e.g. Sheriff, Highway, EMS) will be on display; tours of the 911 center are scheduled; for MCDOH, we will provide car seat checks, and info on safe sleep, along with a water taste testing contest.

City of Oneida Report

Nothing to report.

Director's Report:

Eric is still working on the CHA/CHIP in which healthy weight and colorectal cancer screening will be the two priority issues.

The NIH grant is continuing to consume a great deal of time. The baseline studies are done, but it was decided to redo the noise testing. More meters will be purchased as well. No construction date has been announced yet for the gas compressor project. MCDOH will be partnering with five other counties: Sullivan, Niagara, Montgomery, Schoharie, and Rensselaer. This grant is due June 5th.

Reality Check has requested assistance with development of no smoking policies. A draft ordinance is already in place.

Opioids are becoming a greater problem and the department is working with a small group on this, including Mental Health, DSS, and BRiDGES. Initial meeting: discussed need for date as well as using a similar approach to the one used by the Child Fatality

Review Team to better understand the issues around someone who abuses or dies from substance abuse.

Old Business

Ethics forms have all been finalized and turned into the County Attorney's office. Some corporate compliance trainings still need to be completed (*Anne will send out reminder e-mail with training link included*).

The Board of Health meeting adjourned at 7:15 p.m. The next meeting will be held on May 23, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting April 26, 2016

SW Minutes for 03/01/16 and 04/12/16 were approved

Chairman James Goldstein called the Solid Waste and Recycling committee meeting to order at 9:00 a.m. The meeting was held in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman James Goldstein, Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Eve Ann Shwartz, Richard Bargabos and Scott Henderson. Darrin Ball was absent. Also present were: Mark Scimone County Administrator, Kipp Hicks, Director of the Industrial Development Agency (IDA), John Condino and Jillian Blake of Barton and Loguidice, James Butler and Sean Traska of Simplicity, Russ Hammond, Operations Manager, Nicole Farino, Purchasing Agent, Sharon Driscoll, Media Director and Mary Bartlett, Recycling Coordinator.

Approve SW and Recycling Committee Minutes for March 1 and April 12, 2016 --

Motion by S. Henderson to approve the Solid Waste minutes from March 1, 2016 and April 12, 2016 as presented seconded by R. Bargabos and approved.

Solid Waste Department Business:

1. Morrisville Library punch card vendor

Director Zecca reported that the Morrisville Library wants to sell solid waste punch cards.

Motion by S. Henderson approving Morrisville Library as a punch card vendor in Morrisville seconded by R. Bargabos and approved.

2. Landfill land lease agreement modification –

A letter was sent to James Mason of Spring Water Farms on Oxbow Rd. in Canastota notifying him that the Department of Solid Waste (DSW) is expanding the active landfill footprint this year. This will result in DSW occupying all but 11.5 acres of the Northern field and 4.5 acres in the southernmost field as shown on an attached map.

This letter is to serve as the DSW's 30-day notice to vacate pursuant to section 15(a) of the existing lease agreement dated March 10, 2015. The remaining acreage available for farming is less than 16 total acres. The county indicated that it is willing to simply terminate the lease with no further financial obligation to Mr. Mason.

However, in the fall of 2015 Mr. Mason put a 41 acre wheat crop down. The committee agreed to grant a rental extension at no cost, due to the loss of crops planted. Payments will be waived for the last two years of the lease.

Motion by EA Swartz authorizing The Department of Solid Waste Attorney Bill Buchan to draft a resolution for the rental extension ending Dec. 31, 2017 and a modification of the lease agreement with James Mason owner of Springwater Farms seconded by S. Henderson and approved.

Motion by R. Bargabos authorizing the lease modification seconded by S. Henderson and approved.

Reports --

James Butler of Simplicity Engineering (N.E.) Inc. of Westfield, MA put on a shredding demonstration on April 25 at the Buyea Rd. Landfill. He has been a local dealer since 1997. Butler explained that the Terminator is used by OCRRA, Delaware County and numerous other counties.

Lincoln Supervisor Darrin Ball was on hand for the demonstration. J. Butler explained that using the Terminator allows for greater density of material being landfilled. We are selling air space, said Butler. The more you can push in the longer your landfill will last. Using the Terminator and compacting the waste with a standard CAT 826 landfill compactor can achieve high densities compaction and can be increased by 30 percent for MSW and C&D."

The Terminator is a low speed, high torque shredder that is highly metal tolerant and is specifically designed to shred mixed, unsorted MSW and C&D. "This machine takes big material and makes into small material" Media Director Sharon Driscoll photographed the shredding demonstration on the working face of the landfill. .

Mr. Butler explained that by shredding with the Terminator Madison County can add 4.5 additional years of life to the landfill, and increase revenue by an additional 4.5 years and push out the cost of the engineering and construction of the New Landfill Cells to 19.5 years in the future.

He said the Madison County landfill has a useful life of 15 years with the two new cells under construction and if you accept 45,000 tons per year with an average tip fee of \$67 per ton, the annual revenue is approximately \$3,100,000. By shredding with the Terminator the county's additional capacity achieved through greater density will exceed an additional 4.5 year. This will produce additional revenue over the planned capacity of the two new cells of \$13,950.00.

Chairman Goldstein asked what affect this would have on the County's gas-to-energy facility. Butler explained it would increase gas because there will be more surface area exposed.

R. Hammond said, "We will be able to recover landfill gas quicker. We will install a horizontal mat, which is different than before."

The Terminator could be instrumental in shredding the over 100 homes in Oneida that are slated for demolition due to the flooding in 2014 as part of the FEMA project. The material can then be used for daily landfill cover.

The Terminator can also shred brush, stumps, limbs and tires. This type of material can be stockpiled, shred and process when our landfill staff has time, said Director Zecca. Tires are a big issue. With this machine tires can be shred into 8 to 12 inch pieces , If they are run through a 2nd time they can get down to a smaller size.

The cost of taking tires to Seneca Meadows is \$75 a ton. "If we do buy the Terminator I was talking about dedicating one day (Sat.) to shred tires and green waste," explained Hammond.

Another problem landfills deal with is mattresses said Butler. "The Terminator loves mattresses. Springfield has this machine. They took in 600 mattresses and charged residents/businesses \$25 per mattress."

Director Zecca said, "If we purchase this machine we would have a potential revenue source. He mentioned furniture stores in Syracuse that take back mattresses and then have to dispose of them and said that OCRRA is shipping mattresses to the High Acres landfill. "

During Hurricane Sandy there were five (5) of these machines in Long Island and Susan Macintyre of Delaware County used the Terminator following a flood there and also used it on their landfill site.

Butler explained that the Madison County's Landfill is ideal for this machine. It shreds 3,000 ton a day of material where bigger landfills would need more machines.

Madison County produces 46,000 tons a year - \$1.72 to shred cubic yard - \$3.42 cents a ton that equates to \$16,000 to \$17,000 a year in gas.

R. Hammond noted that on the day of the shredding presentation "we ground all the garbage that was brought in - in 3 hours. Our daily average is 200 tons."

Director Zecca told the committee that the County would have to do a competitive bid through the County Purchasing Director.

We could piggy back any recent bids, if any are out there.

Motion by R. Bargabos to go out to bid for a shredder with the shredding capacity of the Terminator seconded by S. Henderson and approved.

Sewer water and landfill updates --

J. Condino reported that the sewer project contractor is ahead of schedule. They ran into a few problems at 5 corners with land owner on corner. "It was an issue with the road right-of-way and gas line. We had to put the line out into road a little further."

On the water side the contractor is in process of mobilizing and plans to start in a week or so. Director Zecca personally handed out a letter and map to each of the residents along the route of the new water line.

J. Condino explained that there was a bit of an issue with a resident where the pump station is going to be located near St. Agatha's Cemetery. During one of the preconstruction meetings it was decided that the property would be surveyed.

Director Zecca noted that the surveyors were on site on Friday, April 29 when the resident indicated he was going to pull up all the stakes when the surveyors left. "Having this property surveyed cost the county several thousand dollars and we don't want the stakes pulled up. The contractor will put up a temporary fence between the cemetery property and the disgruntled resident."

Condino said there was a meeting with the Lincoln Fire Dept. and the public safety folks to discuss the needs of the County Fire Training Center. They want to put in laterals and pipes. Joe DE Francisco requested special connections for the hoses on the hydrants that Condino said was a reasonable cost and request.

The Departments other request was to be able to hook up to the water line immediately. They are all set up for lateral to come in before they finish the parking lot. A formal request will be coming in from them. "This is a reasonable request as well," said J Condino.

Condino said it seems that the Town of Lincoln will be moving forward with the first water district. We need to update costs to town; Construction cost and \$400,000 contribution from the Town of Lincoln leave a yearly cost of approximately \$600 to residents but that is before a contribution from the County.

He said the expectation is that the water district will be done by end of year.

The Landfill project is moving along well according to J. Blake. Material is being hauled in for a berm for the new cells.

Plastic RFP John Condino

The County sent out an RFP seeking a possible plastic-to-oil company to locate at the Buyea Rd. Landfill Agriculture and Renewable Energy Park (ARE Park). Five proposals were submitted. Four (4) are under consideration. One, from JUM Global, was submitted late and returned.

Eve Ann Schwartz asked, "Are we losing an opportunity here?" The County has been meeting with JUM for several years now and the committee was unsure of why their proposal was submitted late.

J. Condino said, the submitted proposals fell into two categories.

Delta Thermal Energy Inc. and Zero Waste Energy LLC call for zero waste solutions. They indicated a need for 300,000 tons a year of total waste. They claim to take care of all MSW with varied output. This would mean Madison County would become the center of waste processing for the entire north east. This is a technology that is not in operation in US and there is no evidence of anything in any other place, explained Condino.

K. Hicks and the other committee members came to an initial conclusion that this is not conducive with Madison County's plan.

Condino said that at this point we are rejecting those 2 proposals. There was a discussion as to whether the two rejected proposals should receive notice now and continue to move forward with the other two or send letters all at once. Nichole Farino, Purchasing Director said, "there is no legal stand as to which way is right, but normally we do all letters at the same time."

According to J. Condino two of the proposals are more in line with two of the County's request for processing non-recyclable plastic. Gen2, LLC has a process in California that they plan to have online by the end of 2016. They also have a pilot in South Africa, processing about 4,200 tons a year of non-recyclable plastic. They have to grind plastic to feed a 24-7 operation and put out 1 mill gallons of diesel fuel #2.

Madison County's needs are about 700,000 gallons per year and that includes schools, Madison County's Highway Department, and the Dept. of Solid Waste.

His recommendation was for the County to hold a follow up interview with that company.

The second company, Golden Renewable Energy, in Yonkers, NY processes 7,500 tons a year and produces heating oil. They indicated that 1.4 million gallons is heating oil and would have to be under contract before they are comfortable. They want the County to provide all permitting and site work.

K. Hicks noted that their tone was interesting.

J. Goldstein asked if having the County provide permitting and site work was that in the specifications. K. Hicks, said, "No."

The claim is they are under production in Yonkers. According to their proposal it appears to be an interesting and viable process. This company might be worth a site visit on May 9 to do a follow up interview; go there and touch, talk and see.

Chairman J. Goldstein addressed the committee regarding Golden Energy. "You have a company that thinks Madison County is going to do the permitting and they don't make diesel fuel, they make heating oil; Low sulfur heating oil. This does not fit into our goals. We have to sit down and talk to them. They will produce what we need! What is the cost of putting in additives?"

J. Condino said the field trip committee members are Jim Zecca, Kipp Hicks, John Condino and Bill Buchan.

Those going on the field trip need to address specific questions. K. Hicks noted that Golden realizes this is a 120 process. "We will let them know what we can and can't do and will and will not do."

Addressing the committee, Director Zecca said, "This is a negotiating process, similar to what we did with the County's solar project.

JUM Global was a late proposal that was rejected.

JUM's feed process is bulk loaded. They claim their catalyst produces a high spec fuel. – get petroleum industry on board. Their proposal did not have as much detail as some of the others – a modified catalyst.

After interviews with others we may get to a point where we might want to reject all proposals and start over. J. Goldstein said he ran the numbers and found JUM had a better output for the product the County is interested in. He agrees we should check out Golden, but gets the feeling JUM is better than the others.

Grant Money from DEC --

Grant money from the NYS DEC would provide \$80,000 in a plastic feed stock feasibility study. This study would help confirm feed stock availability in and around Madison County and would give the county an opportunity to determine the extent of this material and its availability.

Capital For A Day - half of promised grant funds are now going to Onondaga County's food diversion program. The other half of the fund will be used to fund a plastics stock feasibility study.

All of the plastic to oil companies Madison County talked to are concerned with how much feed stock in the region is available. The DEC said they will fund a study. It could take months to go out for a competitive bid process. Dr. Rolland's said they have a contract with Parsons Engineering of Syracuse. We need to modify and do the survey quickly. Director Zecca will add

to information and give this information to his contact. Further information would greatly increase the county's chances of finding a plastic to Oil Company willing to locate at the ARE Park and would greatly enhance a new RFP giving the committee another option.

However, the committee felt a field trip to Golden Energy in Yonkers was still a viable option.

K. Hicks said the committee needs to quantify a feasibility study (within a given radius) as to the amount of feed stock available in that radius.

J. Condino said, the more we talk with these companies the more we learn and the ability to put out an enhanced RFP (more comprehensive) is a valuable tool for Madison County.

Chairman J. Goldstein felt the group should do the field trip ASAP.

Chairman Goldstein noted that if the committee were to reject all bids JUM could be back in game.

Three reasons to reject #2 right away said R. Bargabos.

1. They want the County to provide all of the permitting
2. Purchase all output
3. Structure deals with neighboring counties.

He also suggested that Attorney Buchan not attend the first visit to Golden Energy. We don't want to pay his hourly fee if it is not the company we want, said Bargabos. The committee did not agree.

Scale House – JBL

There was a concern but it was worked it out. R. Hammond said that the controller has to be fixed. It was bypassed by hand but it needs to be programed so it works right. If not the estimate to fix it is \$2500 and put in a small recycling pump but other than that it is working well. JBL can now move forward with the greenhouse project.

JBL spent \$38,000 for a backup heat system utilizing the county's old boiler. The County is to split the cost as the backup system will benefit the Solid Waste Dept. and MRF as well.

Misc. Business:

Solid Waste Dept. Audit, EFPRA Group CPA

Expired SW Punch Cards:

Solid Waste Dept. audit –

Chairman J. Goldstein asked Director Zecca what the bill was for the audit. Zecca said, "They billed us \$7,000."

Chairman Goldstein said, "This is nit-pick'n. They were there for one day."

They were to get back to committee. One of the things they pointed out was the expired punch cards. We have 7 years of punch cards stored. "We have to void them," said Zecca.

Director Zecca explained that Chairman Becker received a complaint from a person who had one punch left. "A number of years ago a resident took us to court over a card that had one punch left and the card had expired." The current punch cards are valid for 2 years.

Zecca said that Chairman Becker requested a 2 or 3 month leeway where by residents can use an expired punch card at the main landfill as cash.

Training --

We finished highest in scoring of all who attended and did everything they way we were supposed to do it. R. Hammond suggested that Mark Scimone and the Personnel Dept. do background checks on anyone handling cash or parts.

Hammond explained that the Dept. of Solid Waste purchased cameras for \$3,000 which have increased surveillance in the maintenance shop and other areas at the landfill.

Grant --

M. Bartlett reported that she had submitted a grant to purchase a densifier for the Styrofoam. She also reported on the April 30th shredding and pill collection to be held at the Buyea Rd. Landfill.

Next meeting –

The next Solid Waste and Recycling meeting will be Tuesday, May 24 at 9 a.m.

Adjourn –

Motion by S. Henderson to adjourn the Solid Waste and Recycling Committee meeting as there was no further business to discuss seconded by R. Bargabos.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

Administration and Oversight Committee

Regular Meeting Minutes

April 27, 2016

PRESENT: Chairman Scott Henderson
Vice Chairman William Zupan
Supervisor Ronald Bono
Supervisor Lewis Carinci
Supervisor David Jones

OTHERS: Purchasing Agent Nicole Schafer-Farino

Committee Chairman Scott Henderson called the meeting to order at 3:00 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the March 29, 2016 meetings were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Purchasing:

Purchasing Agent Nicole Shafer-Farino stated that Purchasing has been very busy with 31 bids and 9 RFPs to date, compared to 42 bids and 6 RFPs for all of 2015. With the significant increase in bids, Office Assistant Laurie Winters' assistance has been invaluable.

Madison County recently awarded its Paper and Envelope, Crushed Stone, and Bituminous Concrete Bids for the 2016 fiscal year. We received much lower prices on our paper and envelope bid this year as it was based on our estimated usage, which included a few of our towns. We may have received even better pricing had our estimated usage been higher by including more of our municipalities. These contracts are open to "piggy-backing", and the prices listed on the notification are reflective of the delivered price. Towns that wish to utilize these contracts in the 2016 fiscal year can contact the vendor directly and confirm that they will extend to your municipality the same price and delivery terms. You may also choose to pick up your paper at Central Services in the county office building. Schafer-Farino hopes to include more municipalities in future bids as every bid that we can do cooperatively will save our taxpayers dollars and help make us, as a County, more fiscally efficient by doing more with less.

A Munis Contract Module implementation meeting will be held at the end of June. Departments will be able to save time by easily importing contract information.

Vendors can get bids directly from the County website by completing a request ticket on the Purchasing Department's webpage.

A Purchasing Card (P-Card) meeting will be held this afternoon. The goal for implementation is the end of May.

Shafer-Farino discussed her department's increasing space needs due to the significant number of bids and the files that must be kept on hand. She requested that these needs be considered while the relocation of the Board of Elections and Real Property are being addressed. Henderson recommended that Purchasing space needs be added to the next Highway, Buildings and Ground agenda and Bono agreed.

The Committee discussed the need to replace the Sewer District's treatment plant pump and whether it had to go out to bid along with the progress of the fire training facility project. Nicole stated that it is good if she is included in meeting where these types of projects are discussed. She will request this topic be added to the Department Head meeting agenda.

Shafer-Farino presented the following resolution to the Committee:

Designating disposal of obsolete and/or surplus County personal property

A motion was made by Bono to approve the resolution, seconded by Carinci and carried unanimously.

Motion to Adjourn: The Committee adjourned at 3:32 p.m. on the motion of Supervisor Bono and second of Vice Chairman Zupan.

Next Meeting: Wednesday, May 25, 2016 at 3:30 p.m. (following the Highway, Buildings and Grounds Committee)

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on May 25, 2016.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
April 28, 2016

Present:

Committee: J. Reinhardt, R. Bargabos, C. Moses, J. Pinard, J. Salka
County Staff: C. Edick, S. English, S. Makarchuk, R. Marsala, A. Riley, T. Wayland-Smith
Supervisors: J. Becker, R. Bono, D. Degear, P. Walrod

A quorum being present, J. Reinhardt called the meeting to order at 9:00 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the March 31, 2016 meeting; second by J. Salka. Motion unanimously approved.

II. Sheriff Riley

Per the Committee's request, Sheriff Riley was present to discuss and address questions relative to the Investigators being permitted to drive County road patrol vehicles to and from their residences. Sheriff Riley stated that this practice has been occurring for a couple of years, and that it has worked out well. The Sheriff said the Investigators respond to drug deals, weather-related emergencies, and other emergencies without having to be called-in. He said this improves response times and cuts down on overtime costs and standby pay. Sheriff Riley also said this practice reduces vehicle maintenance expense and noted that the vehicles are kept clean.

III. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting, Actual Medical and Prescription Claims Payments, Tobacco Settlement Proceeds, and a report on the Contingent Fund.

Edick stated that the Annual Update Document for the fiscal year ending December 31, 2015, was incomplete and would not be finalized in time to meet the NYS Comptroller's deadline of May 1. She said the delay is primarily due to the County's massive financial systems conversion and related difficulties. Although the deadline will not be met, Edick said they are much further ahead than the prior year, and some lingering systems issues had recently been resolved.

IV. Resolutions

1. Approval – Mortgage Tax Report - Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

2. Authorizing the Modification of the 2016 Adopted County Budget (District Attorney) – Motion by C. Moses to approve the resolution; second by J. Pinard. Motion unanimously approved.
3. Authorizing the Modification of the 2016 Adopted County Budget (County Buildings) – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Creating Four Full-Time Deputy Sheriff Positions in the Sheriff’s Office and Modifying the 2016 County Budget – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
5. Authorizing the Modification of the 2016 Adopted County Budget (Personnel) – Motion by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing the Chairman to enter into an Agreement for the Childhood Lead Poisoning Prevention Grant and Modifying the 2016 Budget – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
7. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2016 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by C. Moses. Motion unanimously approved.
8. Authorizing the Chairman to Amend an Agreement with Community Action Program, Inc. and the Modification of the 2016 Adopted Budget – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
9. Authorizing the Chairman to enter into a Revised Amendment No. 1 Agreement with CSX Transportation, Inc. and Modifying the 2016 Adopted Budget – Motion by C. Moses to approve the resolution; second by J. Pinard. Following discussion, motion by J. Pinard to amend the resolution to specify there is a \$240 increase over the original agreement; second by C. Moses. Motion unanimously approved. The resolution, as amended, was unanimously approved.
10. Authorizing the Modification of the 2016 Adopted County Budget (Landfill) – Motion by J. Pinard; second by R. Bargabos. Motion unanimously approved.
11. Authorizing the Modification of the 2016 Adopted County Budget (Bundle) – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.

V. Preferred Agenda

Motion by R. Bargabos to include Resolution numbers 1 and 11 on the Preferred Agenda; second by C. Moses. Motion unanimously approved.

VI. Other Business

There was a brief discussion regarding funding for the Madison County Fair. It was decided that a representative from the Fair Board should attend the next Finance, Ways and Means Committee meeting.

There was discussion regarding the Office of Medicaid Inspector General (OMIG) audit and their demand for payment arrangements, even though the matter is being appealed by the County. OMIG gave the County the option of paying one lump sum at the lower confidence limit amount of \$397,273, or making weekly payments for a 2-year period, or having payments recouped from current Mental Health revenue. If the County did not choose to pay the lump sum, then we would be subject to interest expense at a rate of prime plus 2% (at present the rate would be 5.5%). The interest would not be refunded, even if the County's appeal had a favorable outcome. The Committee rejected these options and asked County staff to find out how the matter could be resolved once and for all. T. Wayland-Smith said she would follow-up with outside counsel.

R. Marsala said Owera Vineyards had been billed for their outstanding PILOT payment, but they had not yet paid. However, she noted their 30-day deadline to pay had not yet expired.

R. Marsala explained a significant change in the way New York State is administering STAR exemptions.

There was discussion regarding the upcoming expiration of windmill PILOT's and the problems associated therewith. Specific concerns include the determination of appropriate assessments, the lack of depreciation, and the expense associated with potential court proceedings. Chairman Becker expressed concern about towns with windmills receiving greater sales tax distributions than they should be entitled to if the windmill assessments are challenged and are ultimately reduced.

VII. Adjournment

1. The next meeting is scheduled for Thursday, June 2, 2016, at 9:00 a.m.
2. Motion by R. Bargabos to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 10:55 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

(315) 366-2341 (Phone)

(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer

eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

April 28, 2016

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and P. Walrod

Also Present: R. Aylward, J. Becker, J. Campanie, J. Chesebro, C. Edick, P. Lutwak,
J. Salka, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:58 a.m.

I. RESOLUTIONS

- A. Retiree Recognition - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- B. Appointing a Member to the Syracuse Regional Airport Authority Advisory Board - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- C. Amending the Madison County Workers' Compensation Benefits Policy - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter into an Agreement with Virtual Graffiti - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter into an Agreement with BPAS Actuarial and Pension Services, LLC - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- F. Authorizing the Chairman to Renew an Agreement for Fully Insured Disability Administration Services - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- G. Authorizing the County to Enter into an Agreement with Thomson Reuters – West Publishing Corporation - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- H. Authorizing the Chairman to Enter into an Agreement with MSD Online, Inc. - Motion by J. Becker to approve the resolution. Second by R. Bono. The motion was unanimously approved.

- I. Authorizing the Modification of the 2016 Adopted Budget – Personnel - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- J. Creating Four Full-Time Positions in the Sheriff's Office and Modifying the 2016 Adopted Budget - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- K. Creating a Full-Time Temporary Vegetation Harvester Operator in the Planning Department - Motion by J. Becker to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- L. Out of State Travel – CAC - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- M. Out of State Travel – Highway - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- N. Thanking Senator Valesky and Assemblyman Magee and Legislative Leaders for Enacting Legislation - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- O. Acknowledging Introduction of Proposed Local Law No. 2 of 2016 and Calling for a Public Hearing - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved as amended.
- P. Adopting Local Law No. 2 for the Year 2016 - Motion by C. Moses to approve the resolution. Second by J. Becker. The motion was unanimously approved.

II. PREFERRED AGENDA VOTE – Motion by D. Degear to include Resolutions B-N as the Government Operations Committee Preferred Agenda. Second by J. Becker. The motion was unanimously approved.

III. OTHER

- A. Deferred Compensation Plan Review – T. Theroux provided a 2015 plan review for committee members.
- B. FLSA Audit Update – R. Aylward said he will have more information at the next committee meeting on this topic.
- C. Health Insurance – R. Aylward reported that Lifetime Benefit Solutions and ProAct would be presenting a summary of the County's 2015 health insurance for the Health Insurance Task Force in May.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by C. Moses. The motion was unanimously approved.

- A. Personnel Matters
- B. Litigation

Motion by C. Moses to exit executive session. Second by J. Reinhardt. The motion was unanimously approved.

V. NEXT MEETING: Next Committee Meeting: June 2, 2016

Motion by J. Reinhardt to adjourn. Second by P. Bono.

Criminal Justice, Public Safety and Emergency Communications Committee

*Special Meeting Minutes
May 10, 2016*

PRESENT: Chairman Roger Bradstreet
Vice Chairman Daniel Degear
Supervisor Richard Bargabos
Supervisor Darrin Ball
Supervisor Joseph Magliocca

The meeting was called to order by Committee Chairman Roger Bradstreet at 12:53 p.m. in the Supervisors large conference room.

Resolution:

Authorizing the modification of the 2016 adopted County budget (to transfer funds from Personal Services to Squad Room Building Expense)

The Committee unanimously approved the resolution on the motion of Supervisor Ball and second of Supervisor Bargabos.

Adjournment:

The Committee adjourned at 12:55 p.m. on the motion of Bargabos and second of Ball.

Next Meeting Date: Thursday, May 19, 2016

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on May 19, 2016.

Administration and Oversight Committee

Special Meeting Minutes

May 10, 2016

PRESENT: Chairman Scott Henderson
Supervisor Ronald Bono
Supervisor Lewis Carinci

ABSENT: Vice Chairman William Zupan
Supervisor David Jones

Committee Chairman Scott Henderson called the meeting to order at 12:55 p.m. in the Chambers.

Resolution:

Declaring “Mayday for Mandate Relief”

The Committee unanimously approved the resolution on the motion of Supervisor Carinci and second of Supervisor Bono.

Motion to Adjourn: The Committee adjourned at 12:57 p.m. on the motion of Supervisor Bono and second of Supervisor Carinci.

Next Meeting: Wednesday, May 25, 2016 at 3:30 p.m. (following the Highway, Buildings and Grounds Committee)

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on May 25, 2016.

Highway, Buildings and Grounds Committee

Minutes, May 10, 2016, Special Meeting

PRESENT: Buildings and Grounds Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Scott Henderson, Roger D. Bradstreet (12:50 p.m.) and William Zupan

ALSO: County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, and Supervisors John Pinard, Richard O. Bargabos, Darrin Ball, Joe Magliocca, and Lew Carinci

Chairman Ronald Bono called the meeting to order at 12:47 p.m. in the Supervisors Large Conference Room.

Paving bid: The Committee reviewed and discussed bid options for paving at the Department of Social Services and Public Safety buildings (bid ref #16.20). The matter was referred to the Committee's regular meeting May 25 for further discussion. County Administrator Mark Scimone said recalculations could be made to remove optional items and lower line striping costs and a formal recommendation made at that time.

12:50 p.m. – Supervisor Roger D. Bradstreet joined the meeting

Resolution: The Committee unanimously approved a resolution awarding bids for hot mix asphalt paving (bid ref #16.22) on the motion of Supervisor Scott Henderson and second of Supervisor Roger D. Bradstreet.

Adjournment: The meeting was adjourned at 12:53 p.m. on the motion of Henderson and second of Supervisor Alexander Stepanski.

Respectfully submitted May 11, 2016, by Martha E. Conway for Chairman Ronald Bono.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

(315) 366-2341 (Phone)

(315) 366-2725 (Fax)



Eileen M. Zehr

Personnel Officer

eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

May 10, 2016

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and P. Walrod

Also Present: R. Aylward, J. Becker, C. Edick, S. Prievo, A. Riley, M. Scimone and E. Zehr

D. Degear called the meeting to order at 3:10 p.m.

I. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by C. Moses. The motion was unanimously approved.

A. Negotiations

Motion by C. Moses to exit executive session. Second by P. Walrod. The motion was unanimously approved.

II. NEXT MEETING: Next Committee Meeting: June 2, 2016

Motion by C. Moses to adjourn. Second by J. Reinhardt.