

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

March 2014

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

Dec 19, 2013 – 9:00 A.M.- Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Monforte	X			
Cary	X			
Rafte	x			
Shwartz			X	~9:30
Suits		x		

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, and James Rafte

Absent: Eve Ann Shwartz and Priscilla Suits.

Supervisors:

County Staff: Cindy Edick, Scott Flaherty, Kipp Hicks, Scott Ingmire, Becky Marsala, Thomas Reichel, Mark Scimone, and Gwen Williamson

Additional Present: Charlie Bostik and Mike Magnussen

Press:

Meeting called to order at 9:00A.M. by Monforte.

A-1: The November 21st and Dec 6th, 2013 meeting minutes were unanimously approved on a **MOTION** by Rafte and seconded by Cary. 9:00 A.M. 3/0/0.

A-2: Cindy Edick presented the Sales Tax update. All reports are tracking as expected. The Actual Sales Tax Receipts have continued the upward trend and are predicted to end the year at about 6% above the 2012 amounts.

A-3: Becky Marsala presented the Auctioneer Service Discussion. Haroff Auctions has requested that Madison County pay an additional 10%, which would bring this county up to what they say the majority of other counties are paying them. Becky noted that the County does not want to place even more financial hardship on those trying to scrape enough money together to repurchase their properties. Monforte suggested and the Committee supported putting the auction service up for a re-bid.

A-4: Becky Marsala presented the Utica Street update . A letter was received from DEC that outlined 20 additional requested changes to be made to the remedial action documents. The Chairman of the Board made contact on behalf of the County. The County has now been notified that there was a misinterpretation of that letter and there are actually no new changes. Work is being done to complete the SAC Amendment (an estimated 4-6 week time frame). DEC plans to hold a public meeting sometime in February to discuss the final site requirements before sale or transfer. The tentative date for the decision to be recorded is mid-March.

Edick and Marsala out at 9:06 A.M.

A-5: Tom Reichel presented the Career Center update. The average number of persons coming in the door is rising slowly while the unemployment rate is a fairly steady low number at 6.7%. Tom explained that when the Emergency Unemployment Compensation Benefits expire on December 29th, 280 Madison County residents will be directly affected by the loss of benefits.

A-6: The Committee authorized a resolution appointing Chip Pratt of New Woodstock as a member to the Central New York Regional Market Authority on a **MOTION** by Monforte and seconded by Cary. 9:09 A.M. 3/0/0.

A-7: The Committee approved a resolution authorizing the Chairman to sign a contract with Madison County Tourism to continue a "Buy Madison County-Calculating the Advantage" Campaign on a **MOTION** by Cary and seconded by Rafte. 9:09 A.M. 3/0/0.

A-8: The Committee approved a resolution authorizing an agreement with the Madison County Industrial Development Agency on a **MOTION** by Cary and seconded by Rafte. 9:10 A.M. 3/0/0.

A-9: The Committee approved a resolution authorizing an Economic Development Loan to Kriss A. Young, owner of Zen Den, on a **MOTION** by Cary and seconded by Rafte. 9:13 A.M. 3/0/0.

A-10: The Committee authorized a resolution appointing Ms. Nell Ziegler to the Madison County Parks Commission on a **MOTION** by Cary and seconded by Rafte. 9:14 A.M. 3/0/0.

A-11: The Committee authorized a resolution reappointing John Salka: Supervisor of the Town of Brookfield, and Ronald Bono: Supervisor of the Town of Madison to the Madison County Soil and Water Conservation District Board on a **MOTION** by Rafte and seconded by Cary. 9:14 A.M. 3/0/0.

A-12: The Committee authorized a resolution reappointing Daniel Degear (MC Legislative Representative), James Rodman (MC Landowner Representative), and Jim Petreszyn (Alternate for Mr. Degear) as members to the Region 7 Fish & Wildlife Management Board on a **MOTION** by Rafte and seconded by Cary. 9:15 A.M. 3/0/0.

A-13: Scott Ingmire presented the Buy Madison update. The program is starting to take hold now with approximately 30 businesses on the website. Oneida Savings is also promoting the program on their website and on the new billboards. Scott noted that the Planning Department will continue to make presentations to Chambers and may have to "pound the pavement" a little to get signs up and make contact with businesses and sponsors. Monforte may have a contact for placemat advertising with the logo and information printed on the center of the upcoming placemat design.

A-14: There was no new business.

A-15: The next meeting date will be dependent upon coordination with the new chairperson of the Planning Committee. (To be determined).

A-16: The Committee recognized the efforts and accomplishments of Cary, Monforte and Suits as outgoing members of the Planning Committee with accolades and refreshments following the meeting.

The meeting was adjourned on a **MOTION** by Rafte and seconded by Cary. 9:19 A.M.

Respectfully submitted: Gwen Williamson

Highway, Buildings and Grounds Committee

Minutes Jan. 15, 2014

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski and William Zupan

ALSO: County Administrator Mark Scimone, Director of Labor Relations Ryan Aylward, Sheriff Allen Riley, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski and Deputy Highway Superintendent Brad Newman

ABSENT: Supervisor Scott Henderson

The meeting was called to order at 2 p.m.

The Committee voted unanimously to enter executive session at 2 p.m. for the purpose of collective negotiations pursuant to article fourteen of the civil service law on the motion of Vice Chairman Roger D. Bradstreet and second of Supervisor Alexander Stepanski.

The Committee voted unanimously to exit executive session at 2:21 p.m. on the motion of Bradstreet and second of Stepanski.

Court House Update: County Administrator Mark Scimone reported there is no update in the Court House litigation matter.

Sheriff: Sheriff Allen Riley presented a request for space in the Public Health Building. He said staff currently is too spread out for effective communications and would like to bring intra-dependent departments and staffs together to improve efficiency. Building Maintenance Supervisor Kevin Loveless said some moving of Public Health staff would be required, but thinks the plan is do-able.

The Committee reached consensus that County Administrator Mark Scimone's suggestion of a strategic meeting between the affected parties – Public Health Director Eric Faisst, Riley and Loveless – be arranged to develop a plan and estimate the cost the Sheriff's Office may expect for necessary renovations. Scimone said the space has been open for more than a year.

Highway Minutes: Minutes from the Dec. 11, 2013, Public Works meeting were approved on the motion of Bradstreet and second of Stepanski. Supervisor William Zupan abstained.

North Court Street Bridge Replacement: The scope of the planned bridge replacement project on North Court Street in the town of Lenox has changed, due to new parameters imposed by CSX Railroad. The railroad now wants the structure to span its entire property so the railroad has room to install additional tracks. The extended span requires more material to construct the bridge and steel girder construction instead of concrete decking. Highway Superintendent Joseph Wisinski reported that not only will the changes in specifications require re-engineering and bid delays, but also increase costs from the estimated \$800,000 to about \$1 million now.

Wisinski said an average of 5,000 cars traverses the bridge daily, with destinations ranging from the County Office Complex to the Canastota and Oneida schools. The bridge was red-flagged in November, a designation which requires repair/replacement or closure within six weeks. He said the only reason it was allowed to remain open was because of this planned replacement. According to Wisinski, if it will not be replaced, the County has to close the bridge now.

Construction will take about three to four months, with the Highway Department doing the approach and abutment work.

Scimone asked Wisinski to immediately prepare a statement with the project data and changes for submission to Rep. Richard Hanna's office by the following morning to see if help was available.

Highway Equipment Purchase Program: Zupan presented a highway equipment purchasing program used at the town of Cazenovia to keep municipalities in updated heavy equipment. He said Cazenovia is replacing plow trucks every seven years before they become repair cost-intensive.

Wisinski said he will look at the County's fleet and see if it would be cost-effective to do the same here.

Resolution: The Committee unanimously approved a resolution reappointing a member of the Madison County Sewer District Board on the motion of Stepanski and second of Bradstreet.

Buildings and Grounds Minutes: The minutes of the Dec. 23, 2013, meeting were unanimously approved on the motion of Stepanski and second of Bradstreet.

ThyssenKrupp: Consensus of the Committee was to accept one quarter's credit offered by ThyssenKrupp while issuing a stern warning that from here out, service will be performed within the parameters set forth in the service agreement or the County would move to cancel. Zupan said he would try to get four months' credit.

Myers & Company, LLC: The Committee unanimously approved a resolution awarding Myers & Company, LLC, the service contract for fire extinguisher inspection and testing on the motion of Bradstreet and second of Zupan.

Veterans' Agency Storage: Loveless presented a floor plan illustrating expanded storage for the County Clerk's Office created by building secure storage for the Veterans' Agency in the Veterans Memorial Building basement. The project followed completion of storage construction for the Courts in the Veterans Memorial Building basement and exhausts the available space there. Moving VA materials out of the County Office Building to the new space should free up space in the COB basement for the County Clerk's Office.

MEGA: Mark shared an email with the committee about savings seen thus far with the switch to MEGA for the provision of energy commodities.

Motion to Adjourn: The meeting was adjourned at 3:54 p.m. on the motion of Bradstreet and second of Zupan.

Next Meeting Date: Feb. 19, 2014, in the Atrium Conference Room.

Respectfully submitted Jan. 22, 2014, by Martha E. Conway and approved Feb. 19, 2014.

Criminal Justice, Public Safety and Telecommunications Committee Meeting

Minutes January 16, 2014

PRESENT: Chairman Roger D. Bradstreet (9:01 a.m.), Vice Chairman Lewis Carinci and Supervisors Richard O. Bargabos, John Salka and David Jones (9:02 a.m.)

ALSO: E-911 Communications Director Paul Hartnett, Acting Probation Director Joanne Miller, Emergency Preparedness Director Joe DeFrancisco, Sheriff Allen Riley, Undersheriff John Ball, County Administrator Mark Scimone

The meeting was called to order at 9:01 a.m. in the Supervisors Large Conference Room.

The minutes of the Dec. 17, 2013, and Dec. 23, 2013, meetings were unanimously approved on the motion of Supervisor Richard O. Bargabos and second of Vice Chairman Lewis Carinci.

Supervisor David Jones joined the meeting at 9:02 a.m.

E-911 Communications: E911 Communications Director Paul Hartnett reported that marketing of the cell tower sites is very promising, and a lease agreement with Verizon is moving forward. He provided an overview of FirstNet, a federal program promoting nationwide communication system interoperability. Hartnett said questions remain about the logistics of the proposed system, which are supposed to be answered at the next meeting at a date yet to be announced.

Chairman Roger D. Bradstreet said he wanted to make certain the FirstNet system is not counterproductive to the investment already made by Madison County to upgrade its own system.

The consensus of the Committee regarding a proposal by American Tower was not favorable; all members felt they need more information. Bradstreet said he hasn't heard the numbers, so he does not like it. Bargabos requested information to determine a cost basis of the towers.

Hartnett reported that the New York State Police did a great job with the backup 911 center at Troop D Headquarters in Oneida. He said a memorandum of understanding is being developed, and he will bring that to the Committee upon its completion.

Hartnett also reported that surveillance cameras are up and running at the tower sites; he said the resolution is very good, the equipment runs in real time, and it is monitored in E911.

Handouts accompanying Hartnett's report are attached hereto and made a part hereof.

Probation: Acting Probation Director Joanne Miller spoke briefly to the Committee to introduce herself and to provide an overview of the responsibilities of her department. Handout is attached hereto and made a part hereof.

Emergency Preparedness: Emergency Preparedness Coordinator Joe DeFrancisco also spoke to the Committee to introduce himself and provide an overview of his department. Handout is attached hereto and made a part hereof.

Sheriff Allen Riley left the meeting at 9:50 a.m. to attend a funeral.

Sheriff's Office: Undersheriff John Ball presented a request for a drug-detection canine for the Sheriff's Office. He said the dog and training will be free, one of the SUVs could be retrofitted for the animal, and several officers have expressed interest in training to be a handler.

According to Ball, the only costs would be handling equipment, food and veterinary care. He said the Sheriff's Office has never exceeded its current canine budget, and the new animal would increase the line by

only about \$400 annually. In addition, the District Attorney may have discretionary funds to help with or entirely cover the cost as part of building the County's narcotics team. Ball said narcotics-detecting dogs aid in drug prosecutions.

The Committee unanimously approved moving forward with obtaining the dog on the motion of Bargabos and second of Supervisor David Jones.

Resolutions:

1. The Committee unanimously approved on the motion of Bargabos and second of Supervisor John Salka a resolution authorizing the Chairman to enter into an agreement with the New York State Division of Homeland Security and Emergency Services and modifying the 2014 County budget.

2. The Committee unanimously approved on the motion of Bargabos and second of Jones a resolution authorizing the modification of the 2014 adopted County budget (Safe Child ID System Upgrade).

3. The Committee unanimously approved on the motion of Bargabos and second of Carinci a resolution authorizing modification of the 2013 County budget (medical and personal care expense).

4. The Committee unanimously approved on the motion of Bargabos and second of Jones a resolution authorizing stipends for the Second Assistant District Attorney and the Confidential Secretary to the District Attorney for the STOP DWI Program for 2014.

5. The Committee unanimously approved on the motion of Jones and second of Carinci a resolution authorizing participation in a federal grand and modifying the 2014 County budget (Governor's Traffic Safety Committee).

6. The Committee unanimously approved on the motion of Salka and second of Bargabos a resolution authorizing a stipend for the Child Fatality Review Team Coordinator.

7. The Committee unanimously approved on the motion of Bargabos and second of Carinci a resolution authorizing the Chairman to enter into an agreement (appointing an assistant to the Child Fatality Review Team Coordinator).

8. The Committee unanimously approved on the motion of Carinci and second of Bargabos a resolution authorizing the Chairman to enter into an agreement with the Madison County Council on Alcoholism and Substance Abuse, Inc., for team meeting facilitation services.

9. The Committee unanimously approved on the motion of Salka and second of Bargabos a resolution authorizing the Chairman to approve a letter of understanding with Family Counseling Services.

Other: Carinci reported that he is working on establish anti-cyberbullying legislation, using laws enacted in Oneida County as a foundation; he said he will report back as the work advances.

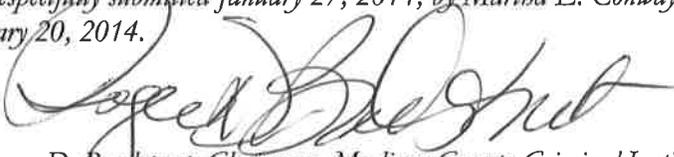
Resolution

The Committee unanimously approved on the motion of Bargabos and second of Jones a resolution appointing Joanne Miller as Probation Director II.

Motion to Adjourn: The Committee adjourned at 10:46 a.m. on the motion of Salka and second of Jones.

Next Meeting Date: Feb. 20, 2014, at 9 a.m. in the ATRIUM CONFERENCE ROOM.

Respectfully submitted January 27, 2014, by Martha E. Conway for Chairman Roger D. Bradstreet and approved February 20, 2014.


Roger D. Bradstreet, Chairman, Madison County Criminal Justice, Public Safety and Telecommunications Committee

Madison County Criminal Justice, Public Safety and Telecommunications Committee



Agenda Topics

1/16/14

- Dec 19th NYS Association of Counties County Cell Tower Meeting. Attendees; Mark LaVigne, Kathryn Vescio, Jefferies Investment Co., Paul Hartnett, Mike Allen, Sean Sparks, Rensselaer County, Clinton County, and Ulster County.
 - **Goal** - to discuss options available to counties who are considering leasing space on their emergency communication cell towers or office buildings; and to develop ways that we can maximize both public safety capacities and revenue opportunities for interested counties. "Sell at auction".
 - **County Concerns** –
 - Maintain local control of Public Safety Communication Assets.
 - Communication Towers should not be referred to as Cell Towers which are built to a lesser standard.
 - Considered "critical infrastructure" and careful consideration to tenants should be made and that agreements should protect the primary function of this infrastructure.
 - Non-government entity transfer of ownership.
 - Interference to our systems
 - Want clarification how this relates to FirstNet. (**See attached**) A federal grant program is paying states to tally potential users and inventory radio towers and other gear that could be used by the network.
 - Who is responsible for and will pay for engineering of site assessment?
 - What will a standard lease might look like and who will develop them?
 - How do you foresee the process of negotiations with the wireless carriers?
 - What is the role of the Jefferies Investment Co.? There seems to be a conflict of interest. Jefferies LLC provides investment banking products and services to corporate and financial sponsor clients.
 - **After Action** –
 - NYS Association of Counties to develop purchase/lease template for counties to review.
 - Schedule follow-up meeting to answer concerns.

- American Tower's Proposal for Madison County –

County has 14 Towers in Public Safety Radio System				
American Tower interested in 9 Towers				
American Tower Proposal - (Tower, Shelter, Generator, Land)	\$2,000,000.00			
Lease back to county	\$1,500.00			
3 % escalation per year				
			Yearly	
1st year leases (\$1,500 x 9 sites)	\$13,500.00	\$162,000.00		
2nd year lease (\$1,545 x 9 sites)	\$13,905.00	\$166,860.00		
3rd year lease (\$1592.35 x 9 sites)	\$14,331.15	\$171,973.80		
4th year lease (\$1640.12 x 9 sites)	\$14,761.08	\$177,132.96		
5th year lease (\$1689.32 x 9 sites)	\$15,203.88	\$182,446.56		
From Original				
Facility Site Development (Towers, Shelters, Generators, etc.)				\$3,757,050

- Dec 26th met with NYS Police representatives to discuss move of county backup 911 Center to Troop D Headquarters. **(See attached)** Developing MOU with the NYSP in use of facility.

Time Ticking for States to Opt In or Out of FirstNet

The federal government wants to create a single network for emergency communications, and it's up to states to decide whether they want to join.

BY: Steve Towns | December 2013

Within the next year or two, governors will need to decide if they want to join the federal government's new nationwide public safety communications network. And although the decision may seem far away, now is the time to prepare.

The First Responder Network Authority—the independent federal entity better known as FirstNet—is in the process of drawing up specific network designs for each state. Right now, a federal grant program is paying states to tally potential users and inventory radio towers and other gear that could be used by the network. Once those network plans hit governors' desks, the clock starts ticking. Under federal legislation signed last year, states have 90 days to opt into or out of the plan.

The goal of the new broadband network is to finally put the nation's emergency responders on a common communications platform, eliminating potentially deadly situations where police or fire agencies from different jurisdictions can't talk to each other during major disasters. In addition, the high-speed network opens the door to advanced public safety capabilities like piping live crime-scene video to mobile devices carried by police officers, or retrieving identity and criminal history information by simply snapping a photo of a suspect.

But to deliver on those promises FirstNet needs to offer a national service that's better than existing networks used by state and local agencies. Jeff Johnson, a retired fire chief who is now a member of the FirstNet Board of Directors, acknowledged as much during a meeting of state CIOs last month in Philadelphia. "We think the cost needs to be at or below what you currently pay for your networks," Johnson said, "and we need to bring benefits of a network that's built specifically for public safety."

That won't be easy. Such a network has never been built before. "We're going to get things wrong occasionally, and we'll need to backtrack," Johnson said. "Give us some room here."

But what if states don't like what they see? Rejecting the plan presents its own set of challenges. Opting out of FirstNet doesn't mean the network won't come to your state; it just means the feds won't build it for you. Instead, you'll build your own network—following standards that allow it to plug into the national network—and pick up at least 20 percent of the cost.

States opting out will have just 180 days to get their own network plans approved by the Federal Communications Commission and the National Telecommunications and Information Administration, and then release a request for proposals for the project.

Furthermore, governors may not be able to make the opt-out decision alone, says Bill Schrier, who, as a senior policy adviser to the Washington state CIO, serves as point man for the FirstNet deployment there. "Let's suppose that it costs \$100 million to build the network in Washington state," Schier says. "If the governor opts out, he needs to cough up at least \$20 million. That typically would require legislative authorization."

Authorization would need to come quickly, too, because states that don't answer within the 90-day decision period will be automatically added to the federal network, Johnson said in Philadelphia.

No matter where your state stands on FirstNet, it's time to start paying attention. With a series of big decisions and tight deadlines on the horizon, governors and their advisers need to get up to speed.

Schrier's plan is to engage the feds early. "I'm hoping for an interactive process," he says. "Hopefully, they don't just take a bunch of data and dump a plan on my desk. I want them to ask questions and collaborate with us, so that when the design is done, we'll be able to properly advise the governor to support it."

That sounds like the right approach.

This article was printed from: <http://www.governing.com/columns/tech-talk/gov-time-ticking-for-firstnet.html>



JOSEPH A. D'AMICO
SUPERINTENDENT

**NEW YORK STATE POLICE
BUILDING 22
1220 WASHINGTON AVE.
ALBANY, N. Y. 12226-2252**

December 3, 2013

Mr. Paul Harnett, MPA
911 Director
Madison County E-911 Center
Madison County Public Safety Building
P.O. Box 577 North Court Street
Wampsville, New York 13163

Dear Mr. Harnett:

Reference is made to your correspondence of November 8, 2013 regarding Madison County's request to utilize the Division's Troop "D" Headquarters facility as a "back-up" 911 center.

This opportunity to continue the Division's partnership in public safety with Madison County has been favorably received.

A preliminary assessment of the recently renovated SP Oneida communications area indicates sufficient space, infrastructure and telecommunications facilities exist to support the two (2) County owned/maintained call taker/dispatcher positions as proposed. Additionally, a preliminary assessment by the State's site manager for wireless telecommunications facilities, Crown Communication, New York, indicates sufficient structural capacity and infrastructure exists to support the County's proposed antenna co-location on the SP Oneida radio tower.

Based on this information, it is recommended that the Division of State Police and Madison County 911 begin the parallel efforts of developing a Memorandum of Understanding (MOU) for the use and occupancy of the SP Oneida facility, while any required additional technical, architectural and engineering reviews are initiated.

It is requested that a draft MOU be developed by Madison County for the Division's consideration while technical discussions continue with the Troop Communications Supervisor, Technical Sergeant Mark Nunnecker.

Should you have any questions or require additional information, please do not hesitate to contact me at 518-457-9466.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles L. White II', written over a light blue horizontal line.

Charles L. White II
Director of Communications

Cc: Major Rodney Campbell, Troop "D", Troop Commander
Captain Mark Chaffee, Administration
Technical Lieutenant Steven J. Grochowski, Division Headquarters Communications
Technical Sergeant Mark D. Nunnecker, Troop "D", Communications Supervisor
File



MADISON COUNTY

DEPARTMENT of PROBATION

The Madison County Probation Department was established in 1915. It is currently comprised of five probation officers, four senior probation officers, two supervisors, three clerical staff, a deputy director, and a director.

WHAT IS PROBATION?

The ultimate goal of probation supervision is to promote public safety and reduce recidivism through rehabilitation and reintegration of the offender into society.

Each County in New York State supports a probation department as a service which is mandated by section 256 of the New York State Executive Law. Though probation departments often provide a wide array of programs, the primary functions are as follows:

Intake & Diversion for Family Court:

Intake Services are those services provided by the Probation Department which include assisting the public in the preparation of family offense petitions for Family Court. During this process, referrals are sometimes made to victim advocacy programs and the Family Court process is explained. The Probation Department also provides the opportunity for attempted adjustments for youth alleged to be juvenile delinquents.

Investigations:

Probation Officers complete pre-plea, pre-sentence, and pre-dispositional investigations in an effort to aid the judiciary in making decisions regarding sentences/disposition. These reports include among other things, written documentation of an individual's criminal and social history.

Supervision:

The Probation Department supervises those individuals who have been sentenced to probation in both the criminal and family courts or who have been placed under interim supervision. The goals of supervision are to promote the protection of the community, hold the individual accountable, improve offender competencies, restore victims, and reduce recidivism. We recognize that assisting persons in changing their behaviors by addressing criminogenic needs is essential to achieving these goals. The Madison County Probation Department generally supervises between 300-350 people at any given time.

Workplan Objectives for 2014

Fire service projects:

- completion of MCI training with exercises in all 3 battalions in March/April
- Consolidation of box alarm/functional annexes and operational directives into updated County Mutual Aid Plan Document
- Reconfiguration of “specialty teams”/ creation of technical rescue group...tiered capability throughout the County
- Training initiatives to include:
 - TT on haz mat props
 - Haz mat ops for first due engine companies
 - Live Fire flashover simulator training in June
 - Tech. rescue field training for Rope Ops, confined space and bldg. collapse
 - Co-Sponsorship of fire training seminar at SUNY Morrisville
 - Train staff on use of the interoperability gateway

Emergency Management projects:

- Creation of social media platform for office
- Outfitting of space outside office suite to EOC/conference space
- Mid-year adoption of revised CEMP including:
 - Development of debris clearance annex
 - Mass fatality annex
 - Public Health emergency planning annex
- Supplement existing MCI caches with additional equipment and supplies
- Update current Haz Mat software and train select users
- Arrange EMS/Fire response to “active shooter” incidence training

Administration and Oversight Committee Meeting

Minutes January 22, 2014

PRESENT: Chairman Scott Henderson, Vice Chairman James Rafte (3:54 p.m.), Supervisors Daniel S. Degear, William Zupan and Paul Walrod

ALSO: County Administrator Mark Scimone

The meeting was called to order at 3 p.m. in the Supervisors Chambers.

Minutes: The minutes of the Dec. 23, 2013, meeting were unanimously approved on the motion of Supervisor Daniel S. Degear and second of Chairman Scott Henderson.

Committee Direction: Henderson opened the meeting by saying the Administration and Oversight Committee has for a long time been a vehicle for passing actions on from the Board of Elections to the Board of Supervisors. He said it has been a long time since it had actually done any administration or oversight. He provided copies of the Madison County Board of Supervisors Rules of the Board to each member of the Committee and strongly urged them to review them.

Meeting Day and Time: Henderson also asked the consensus of the Committee on the subject of holding meetings regularly, rather than on an as-needed basis, as it has been for some time. Consensus was that the Committee does need to meet regularly, and all agreed that 3 p.m. on the third Thursday of each month worked most of the time for everyone.

Purchasing Functions: The Committee will begin looking at revamping the County's purchasing mechanisms with the anticipated retirement of Purchasing Agent Cindy Urtz later this year, as well as the implementation of new software that will allow centralization of the function. The Committee will examine options for this need going forward.

County Administrator Mark Scimone said the new software will allow for consistency and better competitiveness, and centralization will be important to comply with new "best value" and women- and minority-owned business factors coming into play.

The Committee would like to explore whether there is any possibility to favor Madison County vendors in close-bid situations; they asked Scimone to arrange for Personnel Director Eileen Zehr, Purchasing Agent Cindy Urtz and Treasurer Cindy Edick to attend the next meeting to help develop a plan.

Supervisor William Zupan said the right candidate would have a broad base of product knowledge; Supervisor Daniel S. Degear said the right candidate needs to know how to apply the law.

Supervisor Evaluation: The Committee discussed a proposal by Supervisor Richard O. Bargabos to implement an unbiased/comprehensive supervisor appraisal/evaluation. Zupan said all supervisors signed on for the job and should be present to attend to their duties as such. Degear said he answers to the people who vote for him, as does everyone on the Board, and that they should make every effort to be present.

Supervisor James V. Rafte, Sr., joined the meeting at 3:54 p.m.

Degear said conducting County business amidst heavy or persistent absenteeism is not good governance. He said the more people who show up, the better diversity of ideas and experience

are represented.

All were in agreement that supervisors are going to have conflicts with meeting times, that they see no problem in compiling attendance data and that there is no need for further action on the matter.

Motion to Adjourn: The Committee adjourned at 3:57 p.m. on the motion of Supervisor Paul Walrod and second of Zupan.

Next Meeting: Feb. 20, 2014, at 3 p.m. in the ATRIUM CONFERENCE ROOM.

Respectfully submitted January 27, 2014, by Martha E. Conway for Chairman Scott Henderson and approved February 20, 2014.

approved by Committee 2/20/14 
Scott Henderson, Chairman, Administration and Oversight Committee

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

January 23, 2014 – 10:30 A.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses	X			
Rafte	X			
Shwartz	X			

PRESENT:

Committee: John Salka, Dave Jones, Cliff Moses, James Rafte , and Eve Ann Shwartz.

Absent: .

Supervisors:

County Staff: Scott Flaherty, Jamie Hart (10:45), Scott Ingmire, Becky Marsala, Jim Petreszyn (12:01), Thomas Reichel, Mark Scimone, and Gwen Williamson

Additional Present: Charles Bostic

Press:

Meeting called to order at 10:31A.M. by Salka.

A-1: December 19, 2013 meeting minutes were unanimously approved on a **MOTION** by Rafte and seconded by Shwartz. 10:33 A.M 5/0/0

A-2: There was a review and brief explanation of the Madison County Sales Tax Update. Marsala answered questions about the County Road Fund and Flaherty answered questions about the Occupancy Tax.

A-3: Becky Marsala presented the Utica Street Update. It was noted that the DEC requested two wells be put back in after having allowed their removal. This will be looked into further and reported back to this Committee as necessary. There is a tentative public meeting scheduled for February 26th. Shwartz reiterated that the Town of Hamilton is interested in the property for use as municipal offices.

Marsala out.

A-4and 5: Tom Reichel presented the Career Center Overview and Updates. He highlighted the goals and accomplishments of the Workforce Investment Act Program. He touched on the Career Center responsibilities and opportunities available through various partnerships and agreements. He followed up with the programming and services available through the Workforce Development Department. In the review of the reports it was noted that Madison County continues to have a low unemployment rate near 6.8% as compared to January of 2013 which was 10.6%.

At this time Salka extended kudos to Kipp Hicks for the work he has done as Executive Director of the Madison County IDA. Kipp will make his presentation at the next meeting.

A-6: Scott Flaherty presented the Madison County Tourism report. Flaherty provided overview packets to the Committee members. Scott commented that he is thinking of 2014 as a “rebuilding” year for Tourism. He said that Tourism is looking for a new ad agency and will also be rebuilding their website in 2014. He noted that there are 3-4 Board positions open, including one to be appointed from among the members of Planning Committee. Scott spoke of expanding and enhancing the food and beverage campaign as well as the weddings campaign. Salka asked for Tourism to keep involvement in the equine aspect of tourism, to which Scott responded that there is effort underway to resurrect “Equine Alley”. Flaherty also mentioned regional campaigns such as Brew Central NY and CNY Fresh (Agritourism). He reminded the Committee of the launching of a grant program.

A-7: Nathan Forster was not in attendance. It was noted that applicants are in the process of being interviewed for the position of AED Director, formerly occupied by Beth McKellips.

A-8: Jamie Hart began the Planning Department overview by presenting each new Committee member with a copy of the Primer for Smart Growth. Hart gave brief explanations on the following topics: Smart Growth, Planning for a Healthy Design Newsletter, Oneida Rail Trail Project (including the Transportation Enhancement Program grant award), Erie Canal Community Working Group, Greenhouse Gas Inventory (copies disbursed) Madison County Sustainability Plan and Planning and Zoning Institute Training sessions.

Scott Ingmire continued the Planning Department presentation by highlighting the following: Madison County Agricultural District , FLOWPA (Finger Lakes- Lake Ontario Watershed Protection Alliance), US EPA Brownfield Grant, Madison Transit System, Buy Madison Campaign, GIS mapping , Trails of Madison County, Solarize Madison Projects and future goals for solar energy power-purchase agreements.
Hart out.

Jim Petreszyn finished up the presentation with brief overviews of the following topics: Madison County Parks, Snowmobile Program, Region 7 DEC Fish and Wildlife Management Board, Open Space, Forestry, Wetlands, Trails, municipal support to comprehensive plans, zoning, and NYS DEC properties.
Petreszyn out.

A-9: The Committee approved a resolution authorizing the Chairman to enter into a sublease agreement with Contemporary Personnel Staffing, Inc., on a **MOTION** by Moses and seconded by Rafte. 12:16 P.M. 5/0/0.

A-10: The Committee authorized a resolution extending contract with Madison County Community Action Partnership for program implementation services for Madison County's Community Development Block Grant on a **MOTION** by Shwartz and seconded by Jones. 12:18 P.M. 5/0/0.

A-11: The Committee authorized a resolution reappointing members to the Central New York Regional Planning and Development Board on a **MOTION** by Jones and seconded by Shwartz. 12:26 P.M. 5/0/0.

John Salka acknowledged and thanked Jim Rafte for his many years of service on the Central New York Regional Planning and Development Board.

A-12: There was no new business at this time.

A-13: The meeting times for this Committee will be scheduled on the same days as the Criminal Justice Committee, which is either the 3rd or 4th Thursday depending on how many weeks in the month. Planning Committee will meet at 10:30 A.M. unless otherwise announced.

The next scheduled Planning Committee meeting will be February 20th at 10:30 A.M, to be held in the Atrium Conference Room.

A-14: The meeting was adjourned on a **MOTION** by Moses and seconded by Jones. 12:28 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet 1-23-14

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	1/23/14 10:30 AM
John Salka	<i>J. Salka</i>
Cliff Moses	<i>Cliff Moses</i>
John Rafte	<i>John Rafte</i>
Eve Ann Shwartz	<i>Eve Ann Shwartz</i>
Dave Jones	<i>Dave Jones</i>

Steven Williams
Charles Bostic
Tom Reichel
Becky Marsala
Mark Simone
Dave Jones
Scott Kelly
Janice (Jamic Hart)
John Lynni

(Jim Petreszyn)

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, January 27, 2014
Supervisors Large Conference Room

Committee Members Present

Chairman Alexander Stepanski, Town of Stockbridge
Lewis Carinci, City of Oneida
James Goldstein, Town of Lebanon
Joseph John Pinard, Town of Lenox
Paul Walrod, Town of Georgetown

Others Present

Mark Scimone, County Administrator
Donald Smith, Director, Veterans Service Agency
Joanne Eddy, Director, Youth Bureau
Michael Fitzgerald, Commissioner, Department of Social Services
Teisha Cook, Director, Mental Health
Karolyn Sayles, Deputy Director of Administrative Services, Mental Health
Eric Faisst, Director, Public Health
Dennis Rahn, Chairperson, Community Services Board
Christine Coe, Confidential Secretary to the Public Health Director

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Two new Supervisors, Joseph John Pinard and Paul “Pete” Walrod, were welcomed to the newly named Health and Human Services Committee (formerly Social and Mental Health Services Committee and Public Health Services Committee).

Approve Minutes

The Health and Human Services Committee reviewed the December meeting minutes. A motion to approve the minutes as written was made by Lewis Carinci, seconded by Alex Stepanski and carried unanimously.

Veterans Agency 10:30 – 10:40

Donald Smith provided an overview of the Veterans Service Agency along with monthly statistics.

The County’s FAVOR program increased its veteran discount card holders to 257 in 2013. To date, only 17 local merchants have signed up for the program. They are looking into partnering with the “Buy Local” program to boost the number of businesses. Supervisor Stepanski recommended providing the Board of Supervisors with a list of current merchants so that the Board members can reach out to other merchants to help grow the program.

Madison County, along with Washington, and Yates Counties, submitted resolutions urging The American Legion Department of New York to change its policy on training/accreditation of non-veteran municipal employees and clarify ownership of claims files generated by county employees accredited by the U.S. Department of Veteran Affairs through The American Legion Department of New York.

Youth Bureau 10:40 – 10:50

Joanne Eddy welcomed the new Committee members and invited them to visit her office or the Youth Bureau's website for detailed information on her department's programs and activities.

Resolutions:

Authorizing the Chairman to enter into an agreement with Catholic Charities of Oneida/Madison Counties.

Discussion: Supervisor Pinard questioned the \$42,000 funding for this program. Joanne stated that there is currently a budget line of \$40,000 from a previous agency and she can contribute \$2,000 from her department's unallocated funds. State Aid from the New York State Office of Children & Family Services will reimburse \$27,000 of the program's cost. The maximum County match would be \$15,000.

A motion was made by Supervisor Carinci, seconded by Supervisor Pinard, and carried unanimously.

Social Services 10:50 – 11:15

Mike Fitzgerald provided Social Service's Caseload and Expenditures Statistics Report for December 2013 displaying program totals, monthly costs, and year-to-date costs. He noted the increase in Juvenile Delinquent (JD) and Persons In Need of Supervision (PINS) numbers from the previous year. More working people are receiving public assistance due in part to stagnant wages, but also because of the increased promotion of the programs, the SNAP debit card, and relaxed eligibility rules.

An overview of the Department of Social Services' organizational structure, financial aid programs, children and family services, and administrative services was provided. The department's focus has been on Medicaid due to significant changes as NYS has begun their Medicaid "takeover" with an anticipated 2018 completion. There are many unknowns including whether the State plans to assume any of the fiscal responsibility.

By 2015, half of Madison County's population will be over 60 years old and will require the development of additional services to help people to age in place. Currently, there are no assisted living facilities in Madison County.

Under Children and Family Services, a rate increase is needed for recruitment and support of foster parents in order to compete with neighboring counties. A resolution will be forthcoming.

The DSS building is nearing 20 years old and requiring the replacement of major components and repairs. Shifts in programs and services will also require building renovations. As space becomes available, they will be looking for other departments to move into the building.

Resolutions:**Authorizing the Chairman to renew an agreement with Community Action Program.**

A motion was made by Supervisor Goldstein, seconded by Supervisor Stepanski, and carried unanimously.

Authorizing the Chairman to renew an agreement with Dr. Scott Petrosa of K.A.G. Consulting.

A motion was made by Supervisor Carinci, seconded by Supervisor Pinard, and carried unanimously.

Mental Health 11:15 – 11:30

Karolyn Sayles provided an overview of the Mental Health governance structure, organizational chart, and financial structure. Mental Health is overseen by the Community Services Board and contracts with several agencies.

Teisha Cook reported that significant changes have been made during the past year and Mental Health anticipates a surplus of \$157,611 in 2014. Electronic medical records (EMR) and new policies have been put in place. Scheduling has been increased to book open slots and bring in additional revenue. Three psychologist positions were also eliminated and contracted out to improve the budget. Comprehensive Outpatient Services and OMIG overpayment were one time fees in 2013. The County share of funding to contract agencies in 2014 will be \$238,126.

Dennis Rahn, Chairperson of the Community Services Board (CSB), welcomed the new Committee members and will send a schedule of the CSB board meetings if they would like to attend. He thanked Mark Scimone and John Salka for the support and cooperation given to the CSB and asked the Health and Human Services Committee to let him know if there is any information they would like the CSB to provide on a regular basis.

Executive Session

A motion was made by Paul Walrod to enter into executive session to discuss matters leading to the appointment of a particular person; James Goldstein seconded the motion and it was carried unanimously.

A motion was made by Lewis Carinci to exit executive session; Joseph John Pinard seconded the motion and it was carried unanimously.

Public Health 12:05 -12:30

Eric Faisst provided the new Supervisors with an overview of the Board of Health and its role and responsibilities, the Health Department programs and activities, along with copies of the Department's 2012 Annual Report and Community Health Assessment and Community Health Improvement Plan.

Resolutions:**Urging Madison County Resident to Join the Donor Registry.**

A motion was made by Supervisor Walrod, seconded by Supervisor Carinci, and carried unanimously.

Authorizing the Chairman to enter an agreement with Hartwick and Keuka Colleges Nursing Programs.

A motion was made by Supervisor Pinard, seconded by Supervisor Walrod, and carried unanimously.

Authorizing the Chairman to modify an agreement with Paine Bus to transport children to UCP Sauquoit.

A motion was made by Supervisor Goldstein, seconded by Supervisor Carinci, and carried unanimously.

Entering an agreement with Cazenovia Area Community Development Association (CACDA) for grant application development.

A motion was made by Supervisor Goldstein, seconded by Supervisor Walrod, and carried unanimously.

Local Tobacco Law – Electronic Cigarettes

The issue was raised regarding the use of electronic cigarettes by employees at work. E-cigarettes are not addressed in our Local Law. A fact sheet from BRiDGES' Bureau of Tobacco Control and an FDA Law Notes article regarding regulation of e-cigarettes was provided for the Committee to review.

Board of Health - Representative

NYS Public Health Law requires Board of Supervisor representation on the County Board of Health. Currently, John Salka serves as that representative. Traditionally, the Supervisor representative is selected from the Public Health Services Committee. As Mr. Salka no longer sits on the PHS Committee, the committee may want to consider appointing a new representative to the BOH.

Upstate Laboratories

A memo was provided to the Committee from Geoffrey Snyder, Director of Environmental Health, responding to a query from the Public Health Services Committee regarding action taken against Upstate Laboratories by the EPA relative to improper drinking water test standards.

There being no further business to discuss, a motion to adjourn the meeting was made by Joseph John Pinard at 12:34 p.m., seconded by Paul Walrod and carried.

Prepared by Christine Coe

MADISON COUNTY BOARD OF HEALTH
Monday, January 27, 2014
Common Council Chambers, Oneida, NY

BOARD OF HEALTH MEMBERS PRESENT:

President, John Endres, (excused) DVM
Vice President, John Salka, (excused) Legislative Representative
Margaret S. Argentine, PhD, RN, CNE
Sam Barr, DMD
Wendy Cary, City of Oneida
Robert Delorme, MD, (excused) Physician Representative
Rachel Elder, MD, Physician Representative
Jennifer Meyers, MD, Physician Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Kelly Golley, Director of Administrative Services
Geoffrey Snyder, Director of Environmental Health
Cheryl Geiler, Director of Community Health
Rosanne Lewis, Director of Children with Special Needs
R. Seelan Newton, MD, Medical Consultant
Joseph John Pinard, Supervisor, Town of Lenox
Alden M. Smith, Mayor, City of Oneida
Helen Acker, Ward 4, Deputy Mayor, City of Oneida
Jim Chamberlain, Ward 5, City of Oneida
Michael Bowe, Ward 2, City of Oneida
Christine Coe, Confidential Secretary

Maggie Argentine called the Board of Health Meeting to order at 6:36 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the December minutes. Motion to approve the minutes was made by Sam Barr, seconded by Wendy Cary and approved by all.

Record of Claims:

The Record of Claims was distributed for review and approval. Motion to approve was made by Jennifer Meyers, seconded by Sam Barr and approved by all. Maggie Argentine signed for approval.

Joint Discussion with City of Oneida:

The Board of Health held their meeting at the Common Council Chambers in Oneida and invited City officials and elected leaders for the purpose of identifying opportunities for collaboration on key public health issues in Madison County.

Maggie Argentine welcomed the City of Oneida representatives and introductions were made.

This joint meeting was the third in a series of Madison County Board of Health meetings that will take place in various locations across the county with other community

organizations in an effort to promote collaboration and build awareness about the state of health initiatives in the county.

Eric provided an overview of the Board of Health and its role and responsibilities, including their role to develop the framework for the Community Health Assessment (CHA and Community Health Improvement Plan (CHIP). Eric provided a summary of the yearlong CHA process looking at health issues in the community with the CHIP being the key piece that summarizes priorities and goals that will be used for strategic planning going forward. The CHA/CHIP documents were made available for the City of Oneida representative to review.

Issues the City of Oneida identified as important:

- Smoking
- Children living in poverty
- Single mothers
- Lack of education
- Quality/aesthetics of housing in older neighborhoods and its effect on the tax base and perception of Oneida
- Homes damaged from 2013 flood event – abandoned home/black mold
- Aging population – no assisted living facilities in Madison County

Eric stated that the Health Department can provide assistance and input to help Oneida make informed choices about improving public health through community design.

Eric noted that we are still awaiting approval from EPA Washington on the EPA Smart Growth Audit tool materials, which the City of Oneida participated in their development. The tool was delayed due to the government shutdown. Once the audit tool is finalized, it will be distributed to Madison County communities and the Planning Department will be available for technical assistance. STAR Communities is a new framework to consider for community design considerations. The Health Department can help the City of Oneida identify funding opportunities in these areas.

The 2014 CHIP identified Healthy Homes as priority health issue. With the aging population, the desire to remain at home, and the lack of assisting living facilities places greater emphasis on homes being designed or redesigned so that people can age in place. In addition, codes and zoning changes related to new housing could address such concerns as better access for seniors (i.e. sidewalks, single level homes). Developers are needed to bring assisted living downtown where people have easy access to services. Agencies are needed to provide services that can keep people in their homes.

As a follow up to Oneida's recent flood event and to assist with emergency preparedness going forward, City of Oneida representatives were provided with a Health Department document titled "Special Roles for Officials: Preparing for Public Health Emergencies". Mayor Smith stated that the Health Department was a good partner throughout the flood, recovery and remediation efforts. Eric stated that although the Health Department may have limited resources during an emergency response, we can help identify and coordinate resources.

Libraries and summer recreational programs can change children's lives and enrich communities. There is little is available for recreational programs and parks are underutilized.

College internship programs, such as through Colgate's Upstate Institute represent a local resource that communities like Oneida can avail to pilot community projects and activities.

Opportunities identified for collaboration:

- Health Housing Initiative
 - Share what the Health Department is looking to do
 - Springboard off EPA Smart Growth Audit Tool (will share when available)
 - Identify funding opportunities
- After-hours recreational program

The City and County share several priorities and look forward to collaborating to address them.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Environmental Update:

Refer to the report.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

No report.

City of Oneida:

Nothing to report.

Medical Director:

Refer to the report.

President:

No report.

OLD BUSINESS:

Madison County Rural Health Council

The MCRHC received 15 applications for the Executive Director position which they plan to fill in the next couple of weeks. A grant application is being submitted for the NYSHealth: Advancing New York State Prevention Agenda grant. The funds would be used to develop an effective service delivery model for mental and dental health care in collaboration with two local school districts. The Health Department submitted two other grant applications that will be used to address priority health strategies identified in the Community Health Improvement Plan (CHIP) and support the MCRHC activities. The MCRHC budget has been approved and office space at BRiDGES in Canastota has been identified.

CHA/CHIP

A press release went out for the Community Health Assessment (CHA) & Community Health Improvement Plan (CHIP). Julie Dudrick from Colgate is using them identify

strategies they can assist with by engaging Colgate students (i.e. Fit Kids of Madison County, healthy housing initiative).

NEW BUSINESS:

Nominate Vice Chair

NYS Public Health Law requires Board of Supervisor representation on the County Board of Health. Currently, John Salka serves as that representative. Traditionally, the Supervisor representative is selected from the Public Health Services Committee. As Mr. Salka no longer sits on the PHS Committee (now the Health and Human Services Committee), the Committee is considering appointing a new representative to the Board of Health. John Pinard, the new Town of Lenox Supervisor, joined tonight's meeting to learn more about the Board and may consider serving as the BOS representative. Maggie Argentine was nominated for Vice Chair.

Local Tobacco Law – Electronic Cigarettes

The issue was raised regarding the use of electronic cigarettes by employees at work. E-cigarettes are not addressed in our Local Law. A fact sheet from BRIDGES' Bureau of Tobacco Control and an FDA Law Notes article regarding regulation of e-cigarettes was provided for the Board to review. This is a relatively new issue that the Health and Human Services Committee is looking at.

Donor Registry – Draft Resolution

The Board of Supervisors is submitting a resolution urging Madison County residents to join the donor registry. A similar resolution was drafted on behalf of the Board of Health to review and consider. A motion to pass a resolution urging Madison County residents to join the donor registry on behalf of the Board of Health was made by Jennifer Meyers, seconded by Rachel Elder, and carried unanimously.

Dental Clinic Closing

Sam Barr reported that the Sitrin Dental Clinic in New Hartford may be closing in March. Eric stated that if grant funds are received from the NYS Health Foundation, the provision of dental and mental health services will be evaluated in at least 2 school districts, and may shed some light on a new method of delivery of services.

Madison County Flu Death

A press release went out on the recent flu death in Madison County.

Board of Health meeting adjourned at 8:34 p.m.

Next Meeting: Monday, February 24, 2014

Prepared by Christine Coe



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting January 28, 2014

Approved the minutes from December 23, 2013

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:00 a.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Raffte, Richard Bargabos and Scott Henderson. Also present were Chris Carrick and David Bottar of the CNY Regional Planning and Development Board, Bill Buchan, Landfill Attorney, Kipp Hicks, Director of the Industrial Development Agency, Mark Scimone, County Administrator, Russ Hammond, Operations Manager, along with Nate Lenard and Karen Baase of the Cornell Cooperative Extension, Mary Bartlett, Assistant Recycling Coordinator and Sharon Driscoll, Recycling Coordinator.

Approve Solid Waste Minutes from December 23, 2013 –

Motion by J. Raffte to approve the Solid Waste and Recycling committee minutes for December 23, 2013 seconded by R. Bargabos and approved.

Roll-off Truck –

The committee discussed bids for a roll-off truck hoist and tarp system. There were two bids: one was \$42 less than the other. However, the company that submitted the low bid missed two items on the specifications. The other added a tool box that was not on the specifications.

M. Scimone said that if a company does not meet the specifications they are out.

Attorney Buchan explained to the committee that if they could make a determination for low bid that they (committee) could make an award on the lowest responsible bid. As noted previously, there were two bids: Cyncon did not comply with two significant bid specifications. Thus, after review by the committee the bid was awarded to Hackers Packers.

Motion by J. Rafte to award the bid for a roll-off truck hoist and tarp system to Hackers Packers who came in with the lowest responsible bid, \$39,924.00, meeting all but one of the specifications seconded by R. Bargabos and approved.

Land lease Bid –

Director Zecca reported that the bid opening for the land lease consisting of 69 acres of land off Tuttle Road will be held on February 6, 2014. He provided the committee with the legal advertisement and map of the land. The lease is for a period of three years.

Landfill Cover Material Contract –

Director Zecca reported that Meloon Foundries is willing to sign another two year agreement.

Motion by R. Bargabos to enter into an agreement with Meloon Foundries for a two year contract for landfill cover material at \$35 a ton: contract dates are 5/14/14 – 5/14/16 seconded by J. Rafte and approved.

Ag Plastics Recycling Update –

K. Baase gave a brief history of the Ag plastic recycling project for the committee. Madison County's Ag Plastic pilot project was kicked off in January of 2013 at ABC Farms in Canastota. Baase worked with the Dept. of Solid Waste staff to help get the pilot project up and running.

Baase also reported working with Nate Leonard and Lois Levition who represent the plastics program at Cornell. The joint effort has been working to get the word out that there are new incentives for those with residual plastic on their farms. A "How to" demonstration was held at Morrisville State College and Baase worked with Recycling Assistant Mary Bartlett at the Madison County Fair in July of 2014 to enlighten residents on the new Ag plastic pilot project in Madison County.

The last big effort was with students at Morrisville State College. The students spread out Ag plastic on one acre of land: the material was laid out, shaken to get the dirt and other debris off and cut into strips. The strips were then made into easily hand able pillows and stored under cover.

Surveys were conducted with area farmers who gave their preferences:

1. To have this material picked up at their farms
2. To have a dumpster on their farm for the Ag plastic.
 - A. Farmers also asked for containers for unused pesticides.

N. Leonard noted that he could help with containers for pesticides. "It does not happen easily, but we can do it locally."

J. Zecca reported that farmers in Madison County can drop off Ag plastic at any of the four transfer stations.

N. Leonard reported that most of the Ag plastic he deals with is dairy related and is used for sidewalk pavers. During the past year, Leonard received a commitment from North Brooks in Auburn, NY. Farms that are making plastic plywood: made from a blended plastic. "This is highly unusual in this market. We are using North Brook Farms as a central shipping point. We are shipping to Brooklyn to a company that is making garbage bags using recycled content (mixed loads). This material is relatively dirty, but they are washing it on site and then the residue goes into the NYC sewer system."

Plastic to oil Project updates & Cleaner Greener Communities Grant Update – David Bottar and Chris Carrick, CNY Regional Planning Board –

The history of the Ag Plastic program was further explained by Leonard who explained that there was not sufficient funding until 2010-2011. This funding came from the DEC Environmental Protection Agency and will be available until August 31, 2016. "We wanted to offer something other than burning or burying the Ag plastic." The grant initially allowed for the purchase of six plastic bailers. The program started with Soil and Water and saw varying success rates. However, it was very expensive and difficult to get the bales off the farm after they were made. Lois Levition found technology to make plywood both nationally and internationally. But, if this technology is to sustain it needs a market.

In 2013, Madison County signed a supply agreement with JBI Inc. of Niagara Falls, NY. However, during the past few months JBI has changed their business plan. They closed their preprocessing plant in Canada and said that unless Madison County can provide them with cleaner preprocessed material they can't process it. "Our contract with JBI Inc. should be terminated," said Zecca.

Director Zecca reported that "Currently, Madison County is stockpiling the Ag and rigid plastic, although, we are sending some material to Auburn, NY for processing. Further, there is no market for film. The state has placed a ban on this material and there is no place for it to go: once again, a ban without a plan!"

Zecca explained that when Madison County was first introduced to JBI, they wanted to own and operate any and all facilities associated with their plastic to oil technology. "Now they have completely changed their business plan. They want to sell their units and are willing to train the person (s) who purchases them. One unit is currently selling for \$8 to \$9 million. JBI wants to sell two units at a time.

Community Grants Update –

C. Carrick reported that he and Mr. Bottar think this (Cleaner Greener Communities Grant) is useful too. It started several years ago. We developed regional plans first and the Regional Planning Board took lead, reaching out to each of five counties. Projects were identified at local level. Plastics are something you would identify in this plan as it clearly lends itself to a regional approach. Plastic to oil is a perfect project to try to advance. We tried to bring some attention to this project in our sustainable plan completed last year, explained Carrick.

Carrick provided information on projects that were funded during phase one of the grant cycle. He and Mr. Bottar told the committee they would like to redraft Madison County's grant application.

He spoke of the projects that were funded such as those for capital improvements, saying the average award was \$1 ½ million. There were two in CNY, which falls out of realm of typical funding. Others were for more smart growth, transit, mixed use, inner-harbor projects and so on. Only five of the projects funded were traditional energy projects.

In general, Madison County scored in the top third. Those grading the applications though it was strong – reducing pollution scored well. Weakness noted were: state of proposal in terms of being shovel ready. The evaluation raised questions about our time line (fast) did not have a technical vendor or provider. Bottar told the committee it would be to our (Madison County's) advantage to have a vendor in place in the redraft. Bottar believes that currently Madison County is in a good position.

All weakness pointed out in the evaluation need to be dealt with as quickly as possible as the time line will be accelerated. All applications must be in by the June time frame. Carrick said, "We need to fast track this."

K. Hicks felt a broader look was warranted. This is an economical project to take waste plastic at no cost that they receive and sell clean diesel fuel at a discounted rate to the county.

Director Zecca noted that the diesel could be used by both the Dept. of Solid Waste and the County Highway Dept.

Attorney Buchan was asked to render an opinion. This is an economic development project. They (JUM Global) want to do business with Madison County. What does the contract look like? What would be required to do both of those things? The County is a natural outtake of fuel. We have had the benefit of public private partnership, he explained.

What does JUM Global want from Madison County? They want six (6) tons per day of mixed plastic. We (Madison County) does not have 6 tons per day, however, in our opinion the market place has plastic to offer. Absent the guarantee JUM needs to back stop with a supply. They need product to finance the project. "We have a sufficient barrier and that is why I asked Nate the hard questions – can you be the glue? That problem has to be solved now! If it is not solved we have a fundamental problem to this project explained, Buchan

The committee asked Director Zecca how much plastic Madison County generates in a day. He said, one to two tons per day, "but I am confident we can do this." He reported that he has contacted brokers that he has done business in the past who have indicated they can secure mixed plastic from single stream MRFS. Currently, this material (80 tons a week) is being landfilled.

JUM needs a breakdown of this plastic and the cost of trucking. The MRF in question is currently paying a tipping fee to dispose of this mixed plastic in the landfill.

Dave McCarthy, of JUM Global seems to think that the surrounding counties will come with plastic. The committee wants to know, whose responsibilities it will be to secure these contracts?

Buchan reported that JUM Global has proposed a dedicated program that Madison County would supply six (6) tons of plastic per day. Buchan proposed the County enter into an inter-municipal agreement with JUM Global: form a cooperative effort with those who supply plastic. If that could happen this group could take the place of the market for a period of time. For this scenario to work someone would have to step up and agree to provide the necessary amount of plastic for a specific number of years. Madison County might want to talk with the brokers, hospitals and MRFS to see if the plastic is available and others are willing to commit to bringing this plastic to Madison County. JUM said 10 years – \$2.5 million at 6 tons per day – one unit.

R. Bargabos noted that it is hard to secure an inter-municipal agreement for more than three (3) years.

The committee talked about the farmer's willingness to transport the Ag plastic to the Buyea Rd facility. Speaking from firsthand experience, Bargabos said the farmers will ask, "How much will you pay me for it (plastic)? It has to be market driven or it will never last."

N. Leonard, speaking from a state wide situation – There is now money changing hands for plastic. In a year Northbrook farms expects to be paying something for plastics. "I don't see you (Madison County) having a commercial market for your plastic. I don't think Ag plastic represents a panacea – 1,850 cows you probably have 100 tons."

Director Zecca reported that the County collects approximately 360 tons of plastic annually. We could provide finances, grants etc. In the end, it comes down to several things, flow of product, financing and/or grants. "I feel it is the company's responsibility to secure product from surrounding counties. This is a regional project and that is why the Regional Planning Dept. is involved. We should not guarantee – two brokers have told me that they would be willing to work with JUM Global."

D. Bottar reiterated, "The County will have to bring money or product to the table. The committee appears to favor an exclusive market with the County providing all plastic that they take in to JUM Global. If the IDA can secure a grant, that would be another way to sweeten the pot. It would also strengthen the grant if the County could come up with some money."

Motion by S. Henderson to put out an RFQ procurement proposal for a vendor to take all plastics not currently being recycled at the MRF seconded by R. Bargabos and approved

ARE Park Sewer and Water –

Attorney Buchan has reviewed the application for the NYSEFC sewer line loan and all of the paperwork has been presented to the Board of Supervisors. The engineers have advised additional documentation will be necessary. The Conservation Easement process to protect the historical sites located on the Landfill property has been completed. The DEC is in favor of this project and has agreed to work with the Parks Department, according to Buchan. "The letter we need will come from DEC not SHPO. The DEC is very aware of the issues surrounding this project. They are in favor of this project and are willing to do everything Madison County needs for this project to move forward. The engineers are 90% finished with design."

Level of funding determine – from sewer stand point we are in good shape.

In regard to bringing water to the Landfill/ARE Park there has been no progress. K. Hicks reported that there are some verbal commitments on funding for the water project. M. Scimone, Chairman John Becker and others will meet with state and federal officials at NYSAC regarding the water project in Madison County. It is hoped that County officials can garner a commitment for \$4 million toward water project

B&L put quote for the water project at \$4 million. OCWA has come back with recommendation and desire for two pressure zones and two tanks and an increased cost of \$5.5 million for ARE park water.

R. Bargabos asked if this would be the time to look at one of the aquifers located above the landfill

Johnson Brothers –

K. Hicks reported that the site plan review for the Johnson Brother's project at the Buyea Rd Landfill will go into the Town of Lincoln in 2 weeks. The IDA board has reviewed the agreement for the land transfer. Johnson Brothers plan to begin construction this spring (2014) and the excess heat lines have been secured. Also, the IDA has approved the pilot and tax benefit agreements.

2014 road side clean up –

R. Hammond reported that the Board of Supervisors has approved the 2014 Road Side Clean-Up Program. Hammond reported that the program will run from April 1 through June 2.

He indicated that if necessary another program will be held at the end of October. "I do not want to see this pushed into summer. The roadside clean-up program is run on a first come first

serve basis. "If a town does not get registered this year they will be first on the list for 2015." A letter will be sent out detailing where pertinent information for this program is available.

Miscellaneous business --

Budget modification

Motion by S. Henderson approving a budget modification second R. Bargabos and approved

Next Meeting –

The next meeting of the Solid Waste and Recycling Committee will be held at 9 a.m. Tuesday, February 18, 2014 in the Supervisors Chambers on the second floor of the County Office Building in Wampsville.

Adjourn Meeting

Motion by S. Henderson to adjourn the Solid Waste and Recycling Meeting seconded by J. Rafte and approved.

Respectfully submitted by Sharon A. Driscoll for James A. Zecca

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
January 29, 2014

Present:

Committee: J. Reinhardt, D. Ball, R. Bargabos, J. Pinard, J. Salka

County Staff: C. Edick, S. Makarchuk, K. Orr, D. Roe, S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 9:00 a.m.

I. Approval of Minutes

Motion by R. Bargabos to approve the minutes of the October 31, 2013, November 19, 2013, December 6, 2013, and December 23, 2013 meetings; second by J. Reinhardt. Motion unanimously approved.

II. County Treasurer

1. C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, Analysis of Local Vehicle Use Tax Revenue, Actual Medical and Prescription Claims Payments, and Analysis of Occupancy Tax Revenue.

III. Resolutions

1. Authorizing Modification of 2013 County Budget – Motion by R. Bargabos to approve the Resolution; second by J. Salka. Motion unanimously approved.
2. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the Resolution; second by D. Ball. Motion unanimously approved.
3. Authorizing Participation in a Federal Grant and Modifying the 2014 County Budget – Motion by D. Ball to approve the Resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Chairman to Enter into an Agreement with the NYS Division of Homeland Security and Emergency Services and Modifying the 2014 County Budget – Motion by R. Bargabos to approve the Resolution; second by D. Ball. Motion unanimously approved.
5. Authorizing the Modification of the 2014 County Budget – Motion by J. Salka to approve the Resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing Stipends for the Second Assistant District Attorney and the Confidential Secretary to the District Attorney for the Stop DWI Program for 2014 and Modifying the 2014 Adopted Budget – Resolution was pulled.
7. Authorizing the Modification of the 2014 Adopted County Budget – Motion by D. Ball to approve the Resolution; second by R. Bargabos. Motion unanimously approved with the exception of J. Reinhardt, who voted no.

8. Authorizing the modification of the 2013 Adopted County Budget – Motion by D. Ball to approve the Resolution; second by R. Bargabos. Motion unanimously approved.

IV. Other Business

1. There was continued discussion with D. Roe and K. Orr of the County Clerk's Office in regard to space needs for storage of permanent documents. It was determined that the basement of the Social Services Building is the best location for storage at this time. D. Roe said K. Loveless estimated the cost of the walls to be approximately \$600. D. Roe was asked to obtain the estimated cost for shelving and to report back to the Committee next month.

V. Adjournment

1. The next meeting is scheduled for Thursday, February 27, at 9:00 a.m.
2. Motion by J. Pinard to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 10:07 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

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GOVERNMENT OPERATIONS COMMITTEE

January 29, 2014

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, J. Ball, R. Bargabos, J. Chesebro, C. Edick, F. Miller, P. Morrisseau, B. Newman, M. Scimone, C. Spagnoli, C. Urtz and T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:11 a.m.

I. **MINUTES** – Minutes from December 23, 2013 - Motion by J. Reinhardt to approve the minutes from the above dated committee meeting. Second by R. Bono. The motion was unanimously approved.

II. **RESOLUTIONS**

- A. Retiree Resolution - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- B. Amending the Management Performance Appraisal Plan - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- C. Appointing a Probation Director II - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- D. Authorizing Attendance at an Out of State Conference – IT - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- E. Authorizing Attendance at an Out of State Conference – MDT - Motion by E. Shwartz to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- F. Authorizing the Chairman to Enter into an Agreement with the CSEA, White Collar Unit - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- G. Authorizing the Modification of the 2014 Adopted County Budget - Motion by E. Shwartz to approve the resolution. Second by C. Moses. J. Reinhardt opposed the resolution. The resolution carried.

- H. Authorizing the Chairman to Enter into an Agreement with L.G. Boucher - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- I. Authorizing Stipends for the Second Assistant District Attorney and the Confidential Secretary to the District Attorney for the STOP DWI Program - This resolution was pulled in the Finance, Ways & Means Committee for further discussion.
- J. Authorizing a Stipend for the Child Fatality Review Coordinator - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- K. Designating a Minority Business Officer - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- L. Renewing a Stipend for the Building Maintenance Supervisor - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

III. OTHER

- A. Use of County Vehicle Policy – The committee will meet jointly with the Highway, Buildings and Grounds Committee to discuss this issue on Board Day.
- B. Director of Real Property – C. Brophy has submitted her resignation as Director of Real Property Tax Service. E. Zehr was asked to conduct a salary survey on this title for discussion at the next committee meeting.
- C. Health Insurance Matters – M. Scimone was asked to reach out to county municipalities to gather health insurance claims data in order to evaluate possible cost savings by pooling together.
- D. E-Cigarettes – The committee is waiting on a report from the Public Health Department on this issue before taking any action.
- E. Purchasing – Due to an anticipated retirement, M. Scimone discussed the benefits of creating a full-time purchasing position and suggested that the position report directly to the County Administrator. D. Degear stated that he supports the idea and asked that the recommendation be forwarded to Administration and Oversight as the committee with jurisdiction over Purchasing.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by C. Moses to enter executive session. Second by E. Shwartz. The motion was unanimously approved.

- A. Personnel Matters
- B. Grievance Matters
- C. Litigation
- D. Negotiations

Motion to exit executive session by R. Bono. Second by C. Moses.

V. NEXT MEETING: Next Joint Committee Meeting with Highway, Buildings & Grounds: Tuesday, February 11, 2014 after Board Meeting

Next Regular Meeting: February 27, 2014 @ 10:30 a.m.

Motion by R. Bono to adjourn. Second by C. Moses.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

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Ryan D. Aylward

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**JOINT HIGHWAY, BUILDINGS AND GROUNDS, AND
GOVERNMENT OPERATIONS COMMITTEE**

February 11, 2014

Minutes

Present: R. Bono, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, R. Bargabos, J. Becker, R. Bradstreet, M. Conway, S. Henderson, K. Loveless, B. Newman, S. Prieto, M. Scimone, A. Stepanski, J. Wisinski, E. Zehr and W. Zupan

Absent: D. Degear

R. Bono called the meeting to order at 2:40 p.m.

- I. MOTION TO ENTER EXECUTIVE SESSION** - Motion by R. Bradstreet to enter executive session to discuss employee matters. Second by S. Henderson. The motion was unanimously approved.

Motion to exit executive session by S. Henderson. Second by A. Stepanski.

- II. NEXT MEETING:** Next Committee Meeting: February 27, 2014 @ 10:30 a.m.

Meeting adjourned at 3:40 pm.

Highway, Buildings and Grounds Committee Joint Meeting with Government Operations

Minutes Feb. 11, 2014

PRESENT: Highway, Buildings and Grounds Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski, Scott Henderson and William Zupan; Government Operations Vice Chairman John A. Reinhardt and Supervisors Ronald Bono (dual membership), Eve Ann Schwartz and Cliff Moses

ALSO: County Administrator Mark Scimone, Personnel Director Eileen Zehr, Labor Relations Technician Shawn Prievo, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman

ABSENT: Government Operations Chairman Daniel S. Degear

The meeting was called to order at 2:40 p.m. in the Supervisors Large Conference Room.

The Highway, Buildings and Grounds Committee reached consensus on the motion of Supervisor Scott Henderson and second of Alexander Stepanski to allow Building Maintenance Supervisor Kevin F. Loveless and Head Cleaner Darrin Dailey to attend two trade shows Feb. 19 and March 7 hosted by Swish-Kenco and Hill & Markes, respectively. Both events are free and will cost the County only the men's time.

The Committee voted unanimously to enter executive session at 2:41 p.m. for the purpose of collective bargaining negotiations pursuant to article fourteen of the civil service law on the motion of Henderson and second of Stepanski.

Supervisor Eve Ann Schwartz joined the meeting at 2:44 p.m.

The Committee voted unanimously to exit executive session at 3:26 p.m. on the motion of Stepanski and second of Vice Chairman Roger D. Bradstreet. The meeting was adjourned immediately thereafter on the motion of Bradstreet and second of Zupan.

Next Meeting Date: Feb. 19, 2014, in the Atrium Conference Room.

Respectfully submitted Feb. 19, 2014, by Martha E. Conway and approved Feb. 19, 2014.