

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

March 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 2/18/16

Highway, Buildings, and Grounds – 9/8/15, 9/30/15, 10/13/15, 10/28/15, 11/17/15, 12/8/15, 12/22/15, 1/20/16, 2/9/16, 2/17/16

Government Operations – 2/25/16

Finance, Ways and Means – 2/9/16, 2/25/16

Administration and Oversight – 2/9/16, 2/17/16

Criminal Justice, Public Safety and Emergency Communications – 2/9/16, 2/18/16

Solid Waste and Recycling – 3/1/16

Health and Human Services – 2/9/16, 2/22/16

Public Utility Service – 2/18/16



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
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Solid Waste and Recycling Committee Meeting December 22, 2015 Approved December 08, 2015 minutes

The Solid Waste and Recycling Committee Meeting was called to order at 9:32 a.m. by Chairman Jim Goldstein in the Supervisors Chambers on the second floor of the County Office Bldg. in Wampsville, NY.

Those present were: James A. Zecca, Director, Jim Goldstein, Chairman and committee members Darrin Ball, Rick Bargabos, Jim Raffte and Scott Henderson. Others present were: mark Scimone, County Administrator, Kipp Hicks, Director of the Madison County IDA, S. John Campanie, County Attorney, Bill Buchan, Attorney for the Dept. of Solid Waste, John Schmidt, One Group, John Bailey, of Bailey and Haskell, John Condino and Jillian Blake of Barton and Loguidice Engineers, Russ Hammond, Operations Manager, Cindy Edick, County Treasurer and Sharon Driscoll, Media Director.

Approve Minutes from 12/08/15:

Motion by R. Bargabos approving the Dec 8, 2015 Solid Waste meeting minutes as written seconded by D. Ball and approved.

Resolutions:

Hauler disposal agreement amended resolution --

B. Buchan reported that based on the last committee discussion with the commercial haulers on December 08, 2015, the committee drafted an amendment (already have more than 40% of agreements signed) to the commercial hauler contract reducing the insurance requirements listed in the newly revised contract sent to commercial haulers on Nov. 16, 2015.

During the Dec. 08, 2015 Commercial Hauler meeting and Solid Waste Committee meeting it was decided that a two level system was not fair or effective.

Under the amended contract everyone is required to have \$1 million CGL coverage and an underlying umbrella of \$1 million for a total of \$2 million coverage.

Director Zecca reported that as of this date (12-22-15) 82 applications have been received. "We will submit them to the Board of Supervisors for approval today. Eventually, the local law will have to be changed."

The old contract that expires on 12-31-15 required \$250,000 or \$500,000, which referred to the local law requirements.

R. Bargabos asked if the umbrella was in there for the original contract (the one expiring on 12-31-15). It seems that those who signed up before the amendment was approved have to now obtain a \$1 million umbrella.

"Those who do not sign revert back to requirements listed in the local law" said B. Buchan.

Motion by R. Bargabos to approve the amended contract as written: all haulers are required to carry a \$1 million CGL and a \$1 million umbrella approved unanimously by the committee.

Note: The amended resolution will be sent to the Board of Supervisors for final approval today (12-22-15) at 2 p.m.

County Attorney J. Campanie asked when the committee planned to change the old and antiquated local law. D. Ball and R. Bargabos responded, "as soon as possible."

Many have tendered contract with certain understanding. All haulers must the amended contract or not sign, however, unless you sign contact with amendment you are not contracted.

J. Goldstein said, "It would be cheaper for them (commercial haulers) to get umbrella, uniform coverage, for all." Some of contracts, with 3 or more vehicles will have to be amended as we now have a one tier system.

B. Buchan noted that the amendment could address the no umbrella with old contract. The cost could be as low as \$1,000 or on the high side \$2,000.

B. Buchan said, "The committee sets policy and we will redo contract with amended clause. The contract will be approved as amended to require a \$1 million umbrella."

Solid Waste Dept. Risk Assessment Agreement with EFPR GFPR Group, CPAs PLLC

M. Scimone reported on a proposed Risk Assessment agreement with the EFPR Group that was sanctioned by the Government Operations Committee for the Madison County Dept. of Solid Waste. This action was prompted by a recent incident at the landfill.

The Government Operations Committee felt it would be advantageous to bring in a third party to do an audit. "This would allow the firm to do reviews and make sure everything is tight. Bringing in a different set of eyes," said M. Scimone. This firm will also make recommendations for controls at the facility at a cost not to exceed \$7,500.

D. Ball said, "This may be a knee jerk assessment. Have we done an assessment ourselves?"

M. Scimone explained that EFPR would be looking at best business practices. "At the landfill you had one guy who had the keys to the castle. He was loading up his garage."

"If the Personnel Dept. had shared the information they had on file about this person, I would not have hired him," said R. Hammond.

During the discussion it was brought to light that the Personnel Dept. does background checks on department heads and apparently not on employees in general. R. Bargabos asked, "So, does that mean that it was Jim and Russ's responsibility to do the background check?"

D. Ball said, "This sounds like an internal issue. "This recent theft is the third or fifth one as I recall. I would like to have a better understanding of all departments' responsibility as to hiring practices and responsibilities. Do the Department heads know they are responsible to do background checks?"

It was noted that the County should look into better ways to do background checks.

Getting back to the audit Director Zecca said, "Honestly, these things have happened before. In all the years I have worked here we have had one state audit. It is true, we are a remote location. We have made changes to our procedures as cash is the biggest problem. We should not be treated any differently than treasurers dept. An audit is a good way to see [track] best business practices.

Asked by a committee member about the EFPR Treasurer C. Edick said they have never gone above the rate they quote. They will dig and find things. Conducting an audit at the site is different. She noted that the Dept. of Solid Waste has a receivable system that is outside of the County's system but we have tightened down the system and petty cash.

M. Scimone added that "Jim does a great job running one of best landfills in country."

Director Zecca reported that he and R. Hammond knew about the most recent theft months before it was reported to Scimone or the Sheriff's Dept. We set up cameras and once we were certain we turned over all evidence to the Sheriff's Dept. and notified M. Scimone."

"Conducting an audit is just good practice especially, for those who handle money," said Scimone.

R. Bargabos noted that "if you hire a thief they are going to steal from you."

R. Hammond reported that he is looking into security cameras and wants to put more checks and balances in place "but no matter what you do you will never capture everything."

Motion by S. Henderson to approve an audit for the Dept. of Solid Waste by EFPR Group, CPAs PLLC not to exceed \$7,500 seconded by J. Rafte and R. Bargabos and approved. **D. Ball and J. Goldstein voted against this motion.**

Styrofoam update –

Director Zecca reported that a six month pilot Styrofoam program is to begin Dec. 29, 2015. Press releases have been sent out and flyers are posted in strategic areas around the County. The information has been posted on the County Web site, Facebook and was e-mailed to all County employees.

Before the County invests in a densifier Director Zecca wants to see what type of demand there is.

Plastic to oil proposal –

J. Blake reported that the Plastic-to-oil RFP did not receive a ton of comments, but there were a few suggestions. Some wanted a bit of more information, while others wanted guarantees and we can't do that. Still others want us to open it up to take waste tires, she said. There were still others who wanted to take it all: garbage and all recyclables.

Chairman Goldstein noted that if the technology was that proven all would be doing it. I read the proposal and I am very leery of this (the all-inclusive waste approach).

J. Blake said, "We could leave it open." She will include all comments in a final document for the next committee meeting. If the committee is alright with that I can send it out again."

E-Waste Recycling Crisis:

Director Zecca reported that another electronics recycling crisis is fast approaching. He has talked to neighboring counties. OCRRA is not doing anything to avert the pending flood of electronics. Oneida Herkimer has a permanent HHW facility and are collecting and processing all electronics. Their intake of E-Waste went from 400 tons to 800 tons in this past year. We are in the range of 180 tons.

We can't handle large amounts of E-Waste at the Buyea Rd. Landfill site as there is no storage space. He commented on the old televisions that had lead, cadmium and mercury. The new televisions have mercury.

He asked the ARC to give him a flat rate of what it will cost them to take in and process all if Madison County's E-waste for one year. They came back with a price of \$33,600 for all of 2016. Zecca will also prepare a resolution urging the state to take action to relieve the County of any financial burden.

He reported that RCR&R of Victor, NY wanted \$100,000 a year to handle all of Madison County's electronics.

Where are we getting the money, asked D. Ball?

Director Zecca said it will have to come out of the operating budget, or out of the MRF's budget, according to Zecca.

“What are we charging the general public to recycle televisions?”

J. Zecca told him one punch at the transfer station.

As the discussion continued, members of the committee felt that after the holiday Director Zecca should start asking questions of state officials as to what they plan to do to assist municipalities with disposal costs for e-waste.

Motion by D. Ball approving the Dept. of Solid Waste to pay ARC \$33,600 to collection and staging of e-waste at a yearly cost of \$33,600 seconded by R. Bargabos and approved.

Chairman Goldstein would like to see the state pay something to reimburse municipalities to collect and recycle e-waste. He asked Director Zecca to prepare something and send it to our state officials.

ARE park sewer and water:

During the last contractors meeting work was suspended for three weeks on the sewer project.

On water side all pertinent information has been sent out. Contracts will be signed in January. Everything connected with the water project is moving along well according to J. Condino. Work should begin when weather permits in the spring.

Back up Heating :

Director Zecca has been working with Johnson Brother's Lumber in regard to finding a solution for a backup or alternative heating source in the event that there is an interruption with the excess heat being produced at the gas-to-energy facility.

There is an old boiler at the County complex that was purchased a number of years ago when the main boiler at the County Office building went down. Director Zecca asked the committee to consider finding a way to move that unit to the landfill.

“We can fuel it with propane. It would only be used as a backup heat source for the MRF, scale house and Johnson Brothers Lumber's drying kilns.

Committee members wanted to know who would pay for propane. Director Zecca said Johnson Brothers have agreed to help the County pay for installation of the boiler if the Dept. of Solid Waste was able to obtain the unite. They would also pay their share of the propane used when the unit is needs as backup.

S. Henderson is on the Buildings and Grounds committee that is scheduled to meet at 11 a.m. today and he agreed to ask the committee to consider giving the boiler to the Dept. of Solid Waste.

Motion by R. Bargabos approving the committee's decision to send the cast off boiler that is now being stored at the County complex to the landfill to be used as a backup heat source seconded by D. Ball and approved.

2016 Landfill Expansion Project:

Director Zecca reported that the large capital project, construction of landfill cells 8 and 9 have been approved by DEC. There are two options.

1. Because of the size and shape of cells 8 and 9 it would be advantageous to construct them at the same time, which would save the County time and money in the long run.

Cell 9 is a little smaller than 8 saving mobilization costs, bonding and engineering costs. Both cells could reasonably be built in one season that would also save on engineering costs. R. Hammond explained that cell 8 has a big advantage. "There is a wedge on one side and that will get quite a bit of air space, resulting in savings and by combining the cells we will be filling in valleys and will pick up a lot of space and overlays between the two cells – (cells 7 & 8)."

It was suggested that the loan payment be increased – to 20 years at the current interest rate of 4%. Director Zecca is hopeful the yearly payment can stay under \$300,000 a year

Hammond noted that the Department gets revenue from bio-solids, ash and the gas-to-energy facility.

Motion by S. Henderson to move forward with cells 8 and 9 and put the bonding information together at an estimated cost of \$5.5 million seconded by D. Ball and approved.

The committee asked C. Edick to get estimates and bond documents ready to go to the Finance Ways and Means Committee in January.

The committee discussed the possibility of taking \$1.3 million out of the Operating cash we have as of Aug 2015 to help reduce the bond payment. Another possibility could be to take the annual payment out of reserve fund if necessary.

R. Bargabos suggested that the committee could dedicate some of the gas- to- energy funds to pay for debt service for cells 8 and 9 and hold on to the cash and use that for debt service.

It was hoped that advertisements would go out in late January for bids and they would be received in late February.

Motion by S. Henderson to roll over the remaining 2015 professional, legal and misc. engineering funds seconded by R. Bargabos and approved.

Adjourn Meeting:

Motion by D. Ball to adjourn the Solid Waste and Recycling Committee Meeting as there was no further business to discuss seconded by S. Henderson.

Next meeting: The next meeting of the Solid Waste and Recycling Committee will be at 9 a.m. Tuesday, January 19, 2016 In the Supervisors Chambers on the second floor of the County Office Bldg. in Wampsville, NY.

Respectfully submitted by Sharon A. Driscoll

Administration and Oversight Committee

Regular Meeting Minutes

January 14, 2016

PRESENT: Chairman Scott Henderson
Supervisor William Zupan
Supervisor Ronald Bono
Supervisor Lewis Carinci
Supervisor David Jones

OTHERS: County Administrator Mark Scimone
Purchasing Agent Nicole Schafer-Farino

Committee Chairman Scott Henderson called the meeting to order at 3:00 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the special meeting of November 19, 2015 were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Jones.

Purchasing Update:

Purchasing Agent Nicole Schafer-Farino stated that Laurie Winters brought her Highway Department experience in purchasing and the Munis System to her new Office Assistant II position in Purchasing on November 30, 2015. Laurie has been a big help and Nicole will introduce her at the next Committee meeting.

Nicole rolled out the 2016 Munis requirements for invoice entry, budget transfers and blanket requisitions and provided training for department heads and end users. Now that we are a full year in, Munis' reporting capabilities will allow Nicole to run queries to quantify and track procurements and show improvements going forward. Before the formation of the Purchasing Department and Munis, purchasing was done on paper requisition with no real purchase orders and no means of tracking purchases county-wide. Going forward, we will be able to do a better job of bidding and reducing costs by utilizing commodity codes to estimate quantities used county-wide, and having real purchase orders with terms and conditions will improve vendor accountability.

In 2016, Nicole wants to tighten up blanket expenditures to improve monitoring and tracking. She also wants to give towns the opportunity to be included in our annual bids.

The Governor's proposal to expand MWBE goals to 30% for State-funded contracts would add extra requirements for awarding bids. Because it is State-mandated, it would override best value. There are not a lot of MWBE's in Madison County; therefore, we would have to pull from Oneida and Onondaga County.

Nicole is working on documenting concerns that occurred during the DSS construction project. It was a busy construction year in 2015 with Maintenance overstretched overseeing multiple major projects along with their day-to-day duties. Another busy construction year is expected with the courthouse project. Nicole will be looking for a Clerk of the Works or Project Manager RFP to manage the project.

Other Committee Business:

Chairman Henderson recommended that the Committee review the rules of the Administration and Oversight Committee and provide any suggestions for improvement.

The Committee discussed meeting times for 2016 and it was decided that this Committee would meet on the third Wednesday at 3:30 p.m. following the Highway, Buildings and Grounds Committee's regular meeting. Chairman Henderson will not be available for the February meeting, and Vice Chairman Zupan will decide if a meeting is necessary.

Motion to Adjourn: The Committee adjourned at 3:41 p.m. on the motion of Supervisor Bono and second of Supervisor Jones.

Next Meeting: Wednesday, February 17, 2016 (tentatively).

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on February 17, 2016.



Dept., of Solid Waste &
Sanitation
PO Box 27, Wampsville, NY
13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director

Solid Waste and Recycling Committee Meeting January 19, 2016

Approved December 22, 2015 minutes

The Solid Waste and Recycling Committee Meeting was called to order at 9:16 a.m. by Chairman Jim Goldstein in the Supervisors Chambers on the second floor of the County Office Bldg. in Wampsville, NY.

Those present were: James A. Zecca, Director, Jim Goldstein, Chairman and committee members Darrin Ball, Rick Bargabos, Eve Ann Shwartz. Scott Henderson was absent. Others present were: Mark Scimone, County Administrator, County Attorney, Bill Buchan, Attorney for the Dept, of Solid Waste, Jim Blasting, One Group of Bailey and Haskell, John Condino and Jillian Blake of Barton and Loguidice Engineers, Russ Hammond, Operations Manager, Cindy Edick, County Treasurer, Mike Hulland, Vice President ARC and the new ARC MRF Manager Michael Bowe along with Mary Bartlett Recycling Coordinator and Sharon Driscoll, Media Director.

Approve Minutes from 12/22/15:

Motion by D. Ball approving the Dec. 22,2015 Solid Waste and Recycling Committee meeting minutes as written seconded by R. Bargabos and approved.

Resolutions:

Motion by R. Bargabos authorizing the modification of the 2016 adopted county budget to cover the purchase of washed gravel for the leachate layers of cells 8 and 9 which is being purchased prior to construction and the County will be reimbursed once the construction bond comes in. There is \$50,000 in the budget and the transfer amount is \$239,250.00 seconded by D. Ball and approved.

Note: The low bid for the washed stone was awarded to Syracuse Sand and Gravel owned by Riccelli Enterprises at \$14.50 a ton delivered.

Motion by R. Bargabos authorizing the modification of the 2016 adopted County Budget to cover miscellaneous equipment, a pickup truck and adjustments and repairs to the gas-to-energy facility seconded by Eve Anne Swartz and approved.

Note: Funds for the purchase of the truck were budgeted in the 2015 Solid Waste budget and rolled over to actually make the purchase in 2016. Director Zecca explained that vehicles have to be in a separate line item. Anything under \$75,000 is in its own category. This was budgeted in 2015 and requested to be rolled over to 2016.

Environmental Liability Ins. Coverage:

J. Blastings conducted a review of the transfer station, landfill, ARC MRF and highway dept., in regard to potential environmental hazards. Jim Blasting of One Group toured the facilities and compiled a report detailing areas that need improvement. The current insurance does not have any coverage for environmental liability.

J. Blasting is a geologist with 25 years of experience. He is also a licensed insurance broker. He told the Solid Waste Committee that he had a few recommendations.

The maintenance facility at the Landfill includes nine Petroleum Bulk Storage (PBS) tanks, plus storage of petroleum and chemicals (e.g. antifreeze) in 55-gallon drums. This facility also includes a buried containment vault. There are 250-gallon used oil tank at the county's transfer stations.

Scrap metal and white goods are accumulated and sold to scrap metal markets.

Chairman Goldstein asked Blasting, "Where does the Dept., of Solid Waste need additional coverage."

An example of possible problems might be for an abandonment opportunity at one of the Transfer stations. A person could pull up and vandalize a tank or there could be an opportunity to have an accidental release of oil to ground; or an opportunity for other environmental occurrences.

Blasting needs to see if environmental coverage is available for a situation like those listed above. "Based on these items do you want to pursue an actual quote?" Blasting has talked to a number of insurance carriers. Along with reviewing the landfill campus and transfer stations he has met with the maintenance and the highway departments as well.

M. Scimone remarked that there are a lot of areas to be considered. It would make sense to see what the cost would be based on liability.

D. Bail noted that the landfill is in compliance with the *New York State Department of Environmental Conservation (DEC)* rules for a Solid Waste landfill facility. Ball agreed that J. Blasting should provide a cost estimate. "We have a landfill, four (4) transfer stations: simply put a lot of different things. And, the MRF has different risks than the transfer stations etc."

What we did was look at potential concerns. Release from above ground PBS storage tanks could happen during filling tank - hose to come out of fill port to ground. There could be release from underground storage vault, release to groundwater from operating or closed cells, cross-contamination

of recyclable materials in MRF. There could be on-site disposal of materials outside of permit (e.g. hazardous waste in landfill); illicit abandonment at properties, including transfer stations; inadvertent off-site disposal of contaminated materials by the dept. (e.g. scrap metal) or their-party bodily injury and property damage (including lawsuits—legal fees and settlement costs). The current Insurance includes 'pollution exclusion'.

Blasting is working with AIG and several other carriers to get cost estimates. He said that AIG is more cost effective to do all insurance for the County together.

R. Bargabos agreed that what is needed is a countywide assessment and the idea should be referred to Government Operations Committee.

Blasting explained that most policies are \$25,000 to \$50,000 deductible. Further, environmental claims are not common but when they do occur they are big. Continuing, he said that there is a lot of activity at landfill and many opportunities for events to arise. "The landfill has very good environmental programs. They do a good job with management." He noted that there is a lot of activity at the County Highway Garage and it has a potential for high risk.

Chairman Goldstein wondered if it is better to have a separate policy for the landfill. "Budget wise where will we find the money, asked Goldstein?"

C. Edick explained funding would come from the cost center — indirect cost recovery.

B. Buchan asked that Blasting pay close attention to what is included and what is excluded. "Offsite exposure is important."

"Let's make sure we have what we need," said R. Bargabos.

Chairman Goldstein said, "Also, make sure the things we do cover specific needs at the landfill."

Eve Ann Swartz asked if there are monitoring wells at the transfer stations. Director Zecca said, "No. Adding that surface water is monitored."

Another question was: Are farms required to have environmental insurance? J. Blasting said, "No. Farms don't typically have environmental insurance. Agricultural is not as closely regulated as landfill."

Chairman Goldstein mentioned that the ongoing problem Madison County is experiencing with farm dumps was brought up to the DEC who is not doing anything about it. "I feel it is as much a political issue as anything else. -If we were to get more media coverage on these illegal farm dumps perhaps we could . get something done."

Bio solids:

Motion by D. Ball to accept the low bid of \$23.99 a ton to transport bio-solids from the City of Amsterdam and \$22.20 a ton for the City of Oneonta from Mr. Bull's Inc. seconded by R. Bargabos and approved.

Landfill expansion project bonding -

Cindy Edick reported that the current bonding rate is 3.30% and the total project cost, including construction, issuance and legal is \$5,550,000.00. She explained that Tom Myers of NYC Bond Council is preparing the County's bond for the February Board of Supervisors meeting. The best rate came from Fiscal Advisors at 3.3 %.

J. Blake reported that Barton and Loguidice will have the documents out to bid by end of week (1-22-16) "We need the go ahead to receive bids. This is more tied to the actual construction schedule. We would like to proceed by mid-April."

It is hoped that the bond resolution will be done in February and the bids can be awarded during the March Board of Supervisors meeting.

Director Zecca's recommendation is to go with option No 1. for Cells No. 8 & 9 Liner System Project. - This option utilizes reserve funds of \$1,300,000, which reduces the estimated amount to be bonded from \$5,550,000 to \$4,350,000 for est. average annual payments of \$298,316.50.

Eve Ann S. asked how much money was in the reserve fund. C. Edick said, "Well over \$4 million and we have not closed out 2015 yet. This funding is used for post closure as well."

Motion by R. Bargabos to approve option No. 1 for Cells No. 8 & 9 Liner System Project for a total cost of \$7,266,330.00 for the 20 year period using \$1,300,000 from the reserve funds seconded by Eve Ann Swartz and approved.

Plastic to oil RFP-

J. Blake handed out a red line version of the Plastic to Oil RFP.

Director Zecca reported that the DEC is taking over the \$150,000 grant awarded to the Dept., of Solid Waste last year. These funds were to be earmarked for the Count/s plastic to oil project and AG Plastic recycling. Zecca said he attended a meeting in Syracuse on Friday, January 15th and left the meeting with a positive feeling. He is in hopes that the funding could be used for permitting and engineering costs for the plastic-to-oil project and would like to wait a couple of weeks to see if that language can be incorporated into the final RFP.

Chairman Goldstein said, "I am not feeling the love. They have passed us over time and time again. I don't trust the state. There is nothing in writing."

B. Buchan responded that they (state) are clearly competing. A faction of the group is promoting source separation: take organics out of landfill with diversion of food to food banks. The \$150,000 is getting hacked up to different areas other than AG plastic recycling and plastic-to-oil, which was the original intent.

B. Buchan indicated that there is support from some of the solid waste managers who have said they would send plastics if a facility were established at the Madison County Landfills ARE Park. "I

would expect proposals to shore up financing. However, there is no guarantee on what will be sold and what the price will be."

Chairman Goldstein asked if the committee would favor what they (DEC) would throw at this project.

Director Zecca would rather see the funding used for development of the site. He said, "If we get support from the DEC there is a bigger chance of getting more funding. Reiterating that holding off for two (2) or three (3) weeks might provide the time needed to get the DEC to incorporate this language into the RFP document."

Jillian Jan 20 release proposal on March 1 - may get more detail on preferred proposal - if we move to beginning of Feb push to beginning of April

Motion by R. Bargabos to hold off on preparation of the final Plastics-to-Oil RFP to see if the DEC would be willing to put a commitment of a portion of/or all of the grant funding (\$150,000) into the final document seconded by D. Ball and approved.

Miscellaneous business -

Highway Garage and Fire Training Center:

M. Scimone reported on the Fire Training Facility proposed to be located on property at the Buyea Rd. Landfill. Site work will need to be done and will have to coincide with the new water line as trucks will be going into and out of that facility.

Morrisville Highway garage -

M. Scimone reported on discussions taking place in regard to building one larger County Highway Garage at the landfill. This would mean closing the Morrisville Highway Garage that is old and in deteriorating condition. He also spoke of having one operations manager: "one garage and one manager," said Scimone. "It makes sense to have one central facility and the landfill is a good central location for it to be located."

D. Ball who is a Solid Waste Committee member and the Supervisor of the Town of Lincoln is not in favor of this proposal. He explained that when the landfill purchased property in the Town of Lincoln for the County Landfill that property was taken off of the tax rolls. Establishment of the ARE Park (Business Park) would put property back on tax roll, if the County decides to build a central Highway garage at the landfill then once again the property will remain off of the tax rolls in the Town of Lincoln."

The proposal estimates seven (7) acres for a new Highway Garage and six (6) acres for fire training facility according to Ted Halpin, the new Emergency Management Director. It was also noted that the Fire Training facility has already been funded.

Bailer proposal -

Director Zecca reported that Ken Stone, manager of the ARC MRF retired in December. Michael Bowe has been hired to take over the managerial duties at the MRF.

Prior to Ken leaving, he and Joel Lockwood, foreman of the MRF, gave a presentation regarding BE Equipment and a new main bailer for the MRF.

Mike Hulland reported that if the ARC is going to finance a new bailer we are required to go out to bid. We received three (3) other quotes - one at 3.85 percent over five (5) years for a net total of \$254,715.00 with add-ons - minus our trade in for monthly payment \$4,674 over the five (5) years of the loan. If that is acceptable with the committee we will move forward, said Hulland. The ARC will obtain the loan.

And, if the County decides to pay off the bailer debt early that can be done without penalty. The committee agreed with Hulland's proposal. He will move forward and place the order as soon as possible.

Issues with excess heat system -

R. Hammond reported that 80% of the excess heat from the gas-to-energy facility is tied into Johnson Brothers Lumber's new drying kilns. It is going to cost \$27,480 to fix the excess heat system, allowing the operation of two drying kilns and our facilities. Johnson Brothers Lumber needs heat year round. "We are also having problems with the bi-pass from the exhaust heating system," said Hammond.

The ARC needs approval to spend up to \$27,480 out of their budget to pay for this repair. He said ARC will be reimbursed out of the Landfill's budget in keeping with the long term equipment plan.

Motion by R. Bargabos authorizing the ARC to take \$27,480 out of their budget to pay for repairs to the excess heating system with the understanding that there budget will be reimbursed from the Landfill's budget second by D. Ball and approved.

R. Hammond reported that it will be necessary to replace the controller and drive unit for the excess heating system in order for our system to be compatible with the drying kilns. "We have to figure out how to regulate this system as there is no bypass on that system."

He explained that a valuing system and pumps are needed and the unit needs to be moved outside of the gas-to-energy building so that it can be worked on if necessary. Director Zecca will be getting back to the committee at a later date with a final plan of action for the repairs.

Solid Waste Dept. Audit -

Chairman Goldstein wanted to know if they stayed at the lower number, which is unknown at this time.

Director Zecca will be talking to the scale software company about the upcoming audit. The audit is to be conducted on Jan. 20th and 21st, 2016.

New Punch Card Vendor:

Motion by D. Ball authorizing McGowan's Hardware in Chittenango, NY to become a new Punch Card vendor seconded by R. Bargabos and approved.

Next Meeting:

The next meeting of the Solid Waste and Recycling Committee is scheduled for 9 a.m. Tuesday, February 23, 2016 in the Supervisor's Chamber on the second floor of the County Office Bldg. in Wampsville.

Adjourn -

Motion by D. Ball to adjourn the Solid Waste and Recycling Committee meeting as there was no further business to be conducted seconded by R. Bargabos.

Respectfully submitted by Sharon A. Driscoll for James A. Zecca

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
January 21, 2016*

- PRESENT: Vice Chairman Daniel Degear
Supervisor Richard Bargabos
Supervisor Darrin Ball
Supervisor Joseph Magliocca
- ALSO: County Administrator Mark Scimone
2nd Assistance District Attorney Elizabeth Healy
Emergency Management Director Ted Halpin
Sheriff Allen Riley
Undersheriff John Ball
Probation Director Joanne Miller
E911 Director Paul Hartnett
E911 Assistant Director Mellissa Hannan
- ABSENT: Chairman Roger Bradstreet

The meeting was called to order by Committee Vice Chairman Daniel Degear at 8:45 a.m. in the Supervisors large conference room.

Minutes:

The minutes of the December 22, 2015 meeting were unanimously approved on the motion of Supervisor Ball and second of Vice Chairman Degear.

District Attorney's Office:

2nd Assistance District Attorney Elizabeth Healy presented the following resolutions:

Authorizing the Chairman to enter into an agreement (Crimes Against Revenue Program – CARP Grant)

The Committee unanimously approved the resolution on the motion of Magliocca and second of Ball.

Establishing salaries for 2016 for employees in the District Attorney's Office (Crimes Against Revenue Program – CARP Grant)

The Committee unanimously approved the resolution on the motion of Magliocca and second of Ball.

Emergency Management:

Director Ted Halpin informed the Committee that the EMS Study has begun the process of collecting relevant data. A brief survey has been emailed to non-provider stakeholders involved in EMS about their perspective of EMS in Madison County. The survey will also be forwarded to the Board of Supervisors for completion. The lead for the EMS study, Mike Ward, will make his first site visit January 25th through January 27th. He will come back in February to follow up with the Board of Supervisors.

Halpin stated that the data dump from 911 for geocoding is to be done soon, and the

Emergency Operations Center (EOC) is starting to be built out. He recommended holding next month's meeting in the EOC if it is finished.

Sheriff's Office:

Sheriff Allen Riley presented the following resolutions to the Committee:

Authorizing modification of the 2016 County budget (Inmate Hair Cuts)

The Committee unanimously approved the resolution on the motion of Ball and second of Bargabos.

Authorizing the Chairman to enter into an agreement with FES Installations, Inc.

The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the Chairman to enter into an agreement with the NYS Division of Homeland Security and Emergency Services and modifying the 2016 County budget – Tactical Team Targeted Grant – 2015 SHSP Grant Program

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

Authorizing the Chairman to enter into an agreement with Madison-Oneida BOCES

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

Authorizing the Chairman to enter into a business associate agreement with American Mobile Dental

The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing attendance at an out-of-state conference (Child Fatality Review Team Grant)

The Committee unanimously approved the resolution on the motion of Bargabos and second of Ball.

Authorizing attendance at an out-of-state conference (Multi-Disciplinary Team Grant)

The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Probation:

Probation Director Joanne Miller discussed the possibility of arming Probation Officers in her department with the Committee. Miller stated that officer safety is becoming a serious concern due to more high risk individuals being sentenced to probation. In Madison County, over 100 individuals who have committed serious felony-level offenses are under supervision, and Probation Officers are required by law to conduct contacts with these individuals in their homes and in the community. Of the 12 designated peace officers currently employed by the department, 11 would feel safer and would choose to carry a firearm if given the opportunity. Of the 11 officers wishing to carry, 8 have prior firearms experience. Additionally, arming the Probation Department will reduce the burden on the Sheriff's Office to enter and execute probation warrants. Sheriff Riley stated that that the rural nature of Madison County can also make it difficult for Sheriff's Officers to get to the scene of an incident quickly.

Miller stated that the trend across New York State to arm probation officers is increasing. A map of New York that showed 63% of NY county probation departments are armed and 8% are currently in the process of becoming armed, while others are considering it. Additionally, all federal probation officers and NYS parole officers are currently armed.

A memo from Sheriff Riley detailed costs associated with initial and ongoing costs to train, arm and certify 12 Probation officers to carry weapons. The initial cost for outfitting, equipment and psychological exams would be in the range of \$18,786, and recurring annual costs for equipment upkeep and training would be approximately \$3,000.

Miller stated that carrying a firearm would be voluntary. A policy would need to be formulated that would include mandatory trainings and psychological exams, and give the director the authority to revoke the privilege to carry a firearm.

Miller stated that the other figure to be considered is the increase in liability insurance, which could be in the range of \$3,000 annually per armed officer for a total of \$36,000 for 12 officers. County Administrator Scimone will contact our insurance carrier to determine what our liability insurance premium would increase by if we armed 12 Probation Officers and how much we pay in liability coverage with our armed Sheriff's Department.

The Committee discussed the need to adjust to the changes in society including the significant drug issues in Madison County. With improvements in leadership and staffing that have been made in the Probation Department, they are more comfortable moving forward with this action than they would have been previously. While they can see the benefits of arming probation officers in the field, they also discussed the liability issues and other defensive tactics including pepper spray. It was agreed that arming officers should not be voluntary, but all or nothing. In order to arm all of our field officers, it would need to be negotiated with the union.

Miller will present a resolution for the Committee's consideration at the February meeting.

E-911/Communications:

E911 Director Paul Hartnett presented the following resolutions to the Committee:

Authorizing the Chairman of the Board of Supervisors to enter into an agreement with the NYS Division of Homeland Security and Emergency Services, Office of Interoperability and Emergency Communications

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

Hartnett informed the Committee that he met with Motorola engineering, project management and Alcatel-Lucent to discuss reengineering of microwave hop to Troop D for 911 backup. The Verizon Wireless lease for the Town of Fenner tower was received yesterday and provided to the County Treasurer. Midstate is finishing up and the new vendor, Skywave, is taking over and will be doing site visits, programming and new installs. With the Motorola radio contract coming to an end, there may be less expensive portable radio options for the Highway Department. Hartnett will provide a list of options and pricing next month.

Other Committee Business:

The following resolutions were presented to the Committee:

Reappointing a supervisor to the Jury Board

The Committee unanimously approved the resolution on the motion of Ball and second of Bargabos.

Reappointing a member to the Madison County Traffic Safety Board

The Committee unanimously approved the resolution on the motion of Ball and second of Bargabos.

Authorizing the modification of the 2016 adopted County budget (Public Defender Grants)

The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Preferred Agenda:

The Committee unanimously approved wrapping all resolutions into a Criminal Justice Preferred Agenda for the February 9th Board Meeting on a motion of Ball and second of Magliocca.

Adjournment:

The Committee adjourned at 9:46 a.m. on the motion of Magliocca and second of Ball.

Next Meeting Date:

Thursday, February 18, 2016 in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on February 18, 2016.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

Jan 21, 2016 – 10:30 A.M.- Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Degear	X			
Jones	X			
Magliocca	X			
Moses	X			

PRESENT:

Committee: John Salka, Dan Degear, Dave Jones, Joe Magliocca, and Cliff Moses,

Absent: .

Supervisors:

County Staff: Ellen Bowe, Cindy Edick, Jenn Farwell, Scott Flaherty, Scott Ingmire, Jamie Kowalczk, Becky Marsala, Tom Reichel, Mark Scimone and Gwen Williamson

Additional Present: Bill Danehy

Press:

Meeting called to order at 10:32 A.M. by Salka.

A special welcome was offered to the newest Committee members Dan Degear and Joe Magliocca.

A-1: The December 22, 2015 Planning Committee minutes were unanimously approved on a **MOTION** by Jones and seconded by Degear. 10:33 A.M. 5/0/0

A-2: Cindy Edick presented the Sales Tax update. The final numbers finished slightly ahead of 2014. The budget will remain the same for 2016. Cindy noted that approximately 42% of sales tax received gets distributed back to the towns and villages. Cindy encouraged input regarding ideas or changes that could improve the Madison County Land Tax Sale/Auction. It appears that everyone is happy with the service Haroff has provided so far.

Salka emphasized that dilapidated properties are an ongoing problem for many Madison County municipalities. He is looking for ideas from the Committee on how this can be handled. He said that some places are considering passing laws for demolition that would forward the costs along to the tax bill for that particular parcel. Edick mentioned that if the taxes don't get paid, that it then becomes the burden of the County. Degear suggested a registry of some type or permit process for vacant buildings which would at least allow the municipality contact information on who is responsible. Salka referenced a "land bank" type of system that would take possession of dilapidated properties and offer them for sale. (Becky Marsala in at 10:41) Edick said that there have been Madison County laws in the past on this issue. Marsala offered to research the land bank option. Kowalczk noted that Onondaga County started a program to deal with this issue by having money allocated from the County as well as municipalities, and she believes that the program is having some success. Marsala commented that the abatement costs are the biggest concern. Magliocca suggested that work crews from the in-mate work program may be a feasible option to reduce costs.

A-3: Tom Reichel presented the Career Center update. Tom said that the traffic numbers are up, indicating that the new location is working out very well. He said that the center saw 131 people (mostly County employees) come through the computer training lab last month. Ingmire invited the Planning Committee to meet there next month in order to see the new facility. Reichel said that everybody is quite happy in the new space.

A-4: Jenn Farwell presented the AED update. There will be a meeting for Open Farms Day on Feb 3rd, all are encouraged to attend. The Food Hub has seen much progress in the last month with work being done on coolers, kitchen and office space. There will be an energy workshop (in coordination with the PCD in Hamilton and the Planning Department) on February 21st, and 6 other workshops coming soon (details available on the website). Jenn has been able to make contact with Josh from the Madison County Fair and all the required numbers have been promised to her in the next few weeks. ARC received grant funds for a greenhouse. The AED Board met yesterday regarding management issues, specifically the future plan for the Executive Director role.

Salka would like to see more aggressive marketing done for the farmer's markets; he used bill boards as a possible idea. (Bill Danehy arrived at 10:54 A.M.) Flaherty offered possible help with the marketing and Jenn will get an updated list of markets to him. Jenn and Scott F. will be meeting in February and will be sure to include this topic for discussion. Ideas suggested were: billboards with link to a website for hours and info, Facebook posts, small grants, and anything to help "move the message".

AED will be doing a CSA Fair in mid-March.

Salka discussed a possible opportunity for Madison County depending on the outcome of a decision that is being made by the Sangerfield Town Board. Madison County may be considered as a back-up plan for a "cook-chill" meat processing facility. More information will follow.

A-5: Scott Flaherty presented the Tourism update. Tourism has eliminated membership dues as of January 1st and is pursuing 140 prospective businesses to invite for membership. The Winter Campaign has been launched through direct mail and the website, and includes a voucher incentive program with 100 vouchers available. Tourism is hoping to launch the rebranded logo and tag line at the April Annual Dinner, which is a very ambitious time line. They are also working on a new website to be revealed within the month. They are trying a new marketing philosophy by asking businesses to buy into Tourism's established marketing plan. The Guide is ready and is good for two years, however the cover will change with each year.

A-6: Salka presented the IDA update. The Economic Summit will be May 11th. It will be a half day event, tentatively from 11-5, and will bring business leaders and economic development people together. A venue has yet to be determined, but many things will be formalized and the invitations will go out soon.

A-7: Ingmire presented the Agricultural District resolution for discussion. He reminded the Committee that the program is a New York State program overseen by the Planning Department. In the last few years the districts have been in the process of being restructured from 13 districts to 4. The last steps of this process are now being taken. The Agriculture and Farmland Protection Board meets next week. There are three new parcels requesting inclusion this year and these parcels were reviewed and discussed.

The Committee authorized a resolution adopting the inclusion of certain parcels of predominately agricultural land in certified agricultural districts on a **MOTION** by Jones and seconded by Moses. 11:18 A.M. 5/0/0.

A-8: Ingmire presented the Stream Maintenance Resolution for discussion. It was noted that Steve Lorraine will present to the Committee of the Whole on completed 2015 projects.

The Committee approved a resolution authorizing agreement for an annual Stream Maintenance and Resiliency Program on a **MOTION** by Degear and seconded by Magliocca. 11:20 A.M. 5/0/0.

A-9: There are no resolutions recommended for preferred agenda.

A-10: Jamie Kowalczk shared a presentation on the Buy Madison Program highlights of 2015-2016. Jamie reminded the Committee that the original goal was to keep tax dollars in the County. The tax calculator app was created so residents could see where their taxes go. Further goals developed including public education and increased community pride. Buy Madison promotional strategies included road signs, website, business directory, You-Tube spotlight videos, Facebook page, business campaign kits, Buy Madison Debit Card

Program, marketing through Oneida Savings Bank and the First Wednesday program. (Jamie noted that Community Bank has indicated that they will continue the program and Degear suggested reaching out to NBT bank as well). The next concept that Jamie is working on will be based on a "speed-dating" format as a business mixer in April, more info to come.

Farwell out at 11:30

A-11: New Business: Bill Danehy asked to make extended comments regarding the Agriculture show and RER Energies. Due to the lateness of the hour and not being on the agenda, he was asked to hold his comments until after adjournment to which he agreed.

A-12: The next schedule Planning Committee meeting will be February 18th at 10:30 at the Madison County Career Center.

A-13: The meeting was adjourned on a **MOTION** by Moses and seconded by Jones at 11:36 A.M.

Those who were able remained to hear Danehy's comments.

Respectfully submitted: Gwen Williamson

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

January 21, 2016 – Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Bradstreet		X		
Jones	X			
Shwartz	X			
Walrod	X			

PRESENT:

Committee: John Salka, Dave Jones, Eve Ann Shwartz and Paul Walrod.

Absent: Roger Bradstreet

County Staff: Scott Ingmire, Mark Scimone, Gwen Williamson

Additional Present: Bill Buchan, Kipp Hicks, and Jan Myers

Meeting called to order at 1:02 P.M. by Salka.

A-1: The Committee unanimously approved the November 19, 2015 meeting minutes on a **MOTION** by Jones and seconded by Shwartz at 1:03 P.M. 4/0/0

A-2: Kipp Hicks presented the Curtin Property update. Kipp said that they are still working on reviewing all the options and alternatives. Some interest has been shown in this location, and everything possible is being done to promote a sustainable energy package. Jan Myers shared information regarding a wind energy analysis and cost estimate for one 2MW turbine because net metering is limited to 2 MW. There was discussion regarding utilizing a wind farm and each turbine having its own meter, but with a common consumer. There was discussion of a bilateral transaction option to buy and sell the power. The overall goal is that we are looking for a strategy to be able to offer an energy solution that would address the project’s regular energy needs as well as their “demand” needs. Hicks will keep the Committee posted as things progress.

A-3: Solar Update:

- (a) Scott Ingmire presented the update on the 2MW Lincoln Project. He said that everything is moving ahead and there are signed agreements in place.
- (b & c) Jan and Bill Buchan led the discussion regarding the 10MW projects. A draft copy of an Intermunicipal Agreement for Shared Solar Energy was distributed and reviewed. There was the suggestion that we broaden our description and concept to not be limited to only solar, and maybe streamline the agreement to reflect our support of shared services and consolidated services.

Scott shared a handout generated by NYSEDA regarding Community Distributed Generation. He said that Regional Planning is looking at facilitating this plan via the Solarize Program in 2016.

- (d) Buchan distributed a sample Niagara Mohawk delivery application showing what is required to change the name on a meter. There was discussion about the meter class differences and how those differences could affect the benefits, allowing some municipalities to see more savings than others. Jan will separate the ones that would benefit the most and see what the power need would be. Bill will check to see if having the monetary credits makes this a less attractive option for us. Jan suggested running 2 programs, one volumetric and one monetary.

Jan was asked to simplify and summarize the presentation so that it can be offered and explained to the towns in a complete yet comprehensive way. The dollars and cents portion of the presentation is the part they will need to see clearly. The example suggested was: These are your costs today, these are your

estimated costs using the agreement with Madison County Public Utility Service, and this is your projected savings over the next 25 years. The bottom line will dictate who is going to participate and which buildings would benefit best from which program. Jan will bring this new "user-friendly" summary to the next meeting.

A-4: Scott will work to set up a meeting with Morrisville State College regarding their solar project and will keep the committee informed.

A-5 & 6: Buchan said that we are right in the middle of the PSC petition case at this time. Scott noted that there is a budget situation in that we only have allocated funding through the end of 2015. Mark Scimone asked for a determination of how much more money will be needed. Jan and Bill will work with J.K. Hage and have him come to talk to the Committee. The Committee is also requesting a "case analysis" type of report in order to see the breakdown of what has happened to date.

A-7: New Business. Scott handed out a chart and graph that compares Solarize CNY 2015 Program Metrics by county. Madison County installed the highest number of KW per 1000 population with a score of 8.0, followed by Cortland County at 6.7 and no other counties over 4.0. Congratulations to Madison County!

A-8: The next scheduled Madison County Public Utility Service Committee meeting will be February 18, 2016 at 1:00 P.M. in the Supervisors' Large Conference Room.

A-9: The meeting was adjourned on a **MOTION** by Jones and seconded by Shwartz at 2:47 P.M. 4/0/0.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	21-Jan-16
John Salka	John L
Roger Bradstreet	
Dave Jones	Dave Jones
Eve Ann Shwartz	Eve Ann Shwartz
Paul Walrod	Paul Walrod

Others Present:

- Alfred Hill
- Bill Buchanan
- Jay Myers
- Mark Seimone
- Yvonne Williamson - Mapping

SCOTT INGMIRE

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, January 25, 2016
Supervisors Large Conference Room

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice Chairman, Town of Lebanon
Lewis Carinci, City of Oneida
Joseph John Pinard, Town of Lenox
Eve Ann Shwartz, Town of Hamilton

Others Present

Mark Scimone, County Administrator
Michael Fitzgerald, Commissioner, Social Services
Donald Smith, Director, Veterans Agency
Joanne Eddy, Director, Youth Bureau
Teisha Cook, Director, Mental Health Services
Eric Faisst, Director, Public Health
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:51 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the regular meeting minutes of December 22, 2015. A motion to approve the minutes as written was made by Pinard, seconded by Goldstein and carried unanimously.

Social Services

Commissioner Michael Fitzgerald provided the December 2015 expenditures and caseload summary and stated that his department came in on budget at year end. Caseloads were in good shape at the end of the year, and Fitzgerald expects caseload reductions in the SNAP program with new 2016 work activity requirements for clients with no children.

Fitzgerald stated that this is his last month as President of The New York Public Welfare Association.

Fitzgerald presented the following resolutions to the Committee:

Authorizing attendance at an out-of-state Conference (Soule – Manchester, NH)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing attendance at an out-of-state Conference (Bright – Huntsville, AL)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing attendance at an out-of-state Conference (Benedict – Huntsville, AL)

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Veterans Agency

Director Donald Smith presented the following resolution to the Committee:

Authorizing the modification of the 2015 adopted County budget (indigent burials)

A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

Donald Smith provided a report of the Veterans' Service Agency's activities and statistics for January 2016. Smith provided the Committee with a framed Purple Heart County resolution that will be posted in a public location, and the Purple Heart County signs are due to arrive next week.

Youth Bureau

Director Joanne Eddy presented the following resolution to the Committee:

Appointing a member to the Madison County Youth Board

A motion was made by Carinci to approve the resolution, seconded by Pinard and carried unanimously.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Chairman to execute a contract modification (IMA Systems LLC)

A motion was made by Goldstein to approve the resolution, seconded by Shwartz and carried unanimously.

Authorizing the Chairman to enter an agreement for consultation services

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Supervisor Goldstein questioned evening access to an alcohol and substance abuse counselor in Madison County. Evening hours are necessary for the working community. Cook stated that Family Counseling Services of Cortland County, Inc. has been providing services to Madison County at their Oneida clinic since the closure of the ADAPT Program; however, evening hours are only scheduled for their Cortland location. Cook has talked to the Consumer Services Board about the need for evening hours in Madison County. With the growing opiate problem, it is important that a treatment system is accessible. Teisha will follow up with the CSB regarding the Committee's concern.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Chairman to enter an agreement with Madison County Rural Health Council, Inc.

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the Chairman to enter an agreement with Utica College

A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

Corporate Compliance Program Assessment Report & Work Plan

Faisst reviewed the Corporate Compliance Program Assessment Report & Work Plan that were provided to the Committee and full Board. The Madison County Corporate Compliance Committee

annually reviews and assesses the County's programs to ensure compliance with the Corporate Compliance Program. The review looks at changes in programs and services that influence our overall corporate compliance risk and identifies risk reduction strategies. The areas of improvement identified in the assessment report are reviewed, discussed, and approved by the Corporate Compliance Committee and integrated into the Annual Work Plan, which is reviewed at each Corporate Compliance meeting to monitor progress and modify the plan as needed. Progress on the work plan is reported to the Madison County Board of Supervisors. Boards are expected to actively review, using measurable evidence, that the compliance program is detecting and correcting noncompliance in a timely and effective manner.

Corporate compliance originally focused on Medicaid billing and fraud, but every year we are looking at different risks, expanding the definition to enterprise risk management. With the changes the health care industry is experiencing, several will impact the County's compliance risk portfolio, including alterations in payment systems, new care delivery models, cyber security, and regulatory changes. The increasing requirements involved with overall corporate compliance may lead to the need for a full time corporate compliance officer down the road.

With our home care privatization and self-disclosed findings to OMIG, we have positioned ourselves well on corporate compliance and have a low risk profile. Hospitals and health care providers are bigger targets.

CNYSPCA Contract

County Administrator Scimone stated that the Central New York Society for the Prevention of Cruelty to Animals (CNYSPCA) provided a draft agreement for Madison County's consideration in which the CNYSPCA would respond to, investigate, and enforce provisions of Article 26 of the Agriculture and Markets Law which are reported to the CNYSPCA within the boundaries of Madison County. Services would include the seizure, removal and shelter of any animal found to be the subject of an animal cruelty violation for a cost of \$75,000 annually. A procedure for dealing with large scale animals needs to be determined and the deficiencies need to be addressed.

Supervisor Carinci is looking at other structure options that would be less costly and make humane education the focus, which Wanderers' Rest Humane Association can provide. Scimone and Carinci will look at options and bring them back to this Committee for consideration.

Executive Session

A motion was made by Supervisors Eve Ann Shwartz to enter into executive session at 11:10 a.m. for the purpose of discussing the employment of a particular person, Supervisor Pinard seconded the motion and it was unanimously carried.

A motion was made by Supervisor Pinard to exit executive session at 12:06 p.m.; Supervisor Shwartz seconded the motion and it was carried unanimously.

Preferred Agenda

The Committee unanimously agreed to include all but the three out-of-state conference resolutions in their February 9th Preferred Agenda on a motion of Shwartz and second of Pinard.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Pinard at 12:07 p.m., seconded by Shwartz and carried.

Next meeting: Monday, February 22, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on February 22, 2016.

MADISON COUNTY BOARD OF HEALTH
Monday, January 25, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President (excused)
Margaret S. Argentine, Vice President (absent)
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative (absent)
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Cheryl Geiler, Director of Community Health
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary

Wendy Cary called the meeting to order at 6:32 p.m., indicating that there was a quorum. The Board reviewed the December minutes. Motion to approve the minutes was made by Alex Stepanski, seconded by Sam Barr, and approved by all.

Record of Claims:

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Alex Stepanski, seconded by Sam Barr, and approved by all.

Reports:

Division reports were submitted prior to the meeting for review.

Strategic Items:

Healthy Weight Update:

Cheryl Geiler reported on the Live Well Madison County meetings. A representative from Syracuse University has joined these meetings and will continue to attend. Discussed was the Monday Mile initiative and how it could be implemented in Madison County. Signs could be made up similar to the ones shown in the link below, and could look to have the costs covered by Reality Check and others.

A link showing what Syracuse University is doing for their Monday Mile initiative is below:

<http://healthymonday.syr.edu/move-it-monday/>

In addition, Eric Faisst mentioned that the Healthy Weight Initiative is being spearheaded by the Rural Health Council.

Breastfeeding/Prenatal Care

Healthy Moms and Babes meet on Wednesdays. A new site at the Heritage center in Cazenovia has opened on Monday evenings. They are looking to open a café also, and hope to entice clients from the southern part of the county.

Individual Water System Initiative

The Environmental Health Specialist position has been filled by Michael Young. This position is supported by the CDC grant. One of his duties will be creating outreach materials to alert county residents of the free water testing available. Mostly, the focus will be on the lower 75% of the county, where the majority of individual water systems are located.

As part of the gas compressor health study, individual water system testing was completed for 17 homes. Some presentations have been done to promote this testing.

County Report:

The County is working on an agreement with SPCA, regarding animal cruelty. Agreement looks to address investigation activity and sheltering of animals.

Director's Report:

Corporate Compliance Risk Assessment report has been completed and sent to the Board of Supervisors.

Focus has been on NIH grant. This is for funding to cover the last phase of the gas compressor study, and is for \$200,000/year, for two years. Due date for application is February 16th. We have partnered with SUNY IHE and EAP on this project.

City of Oneida Report:

Nothing to report.

Medical Director's Report:

Two cases of flu reported in Madison County.

Handout distributed about infectious disease. Discussed was the Zika virus, which is mosquito-borne and can greatly affect pregnant women. There is no test for it.

Positive feedback received on patient satisfaction surveys.

Old Business:

None

New Business:

Election of officers was discussed. John Endres was nominated for the office of President by Jennifer Meyers, seconded by Sam Barr, and voted on unanimously by all.

Maggie Argentine was nominated for the office of Vice-President by Wendy Cary, seconded by Alex Stepanski and voted on unanimously by all.

Oath was administered to Jennifer Meyers, to extend her term of office another six years, until December 2021. (Oath was later administered to Maggie Argentine, after meeting was adjourned, to also extend her term of office to December 2021).

The Board of Health meeting adjourned at 7:07 p.m. The next meeting will be held on February 22, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers

MINUTES
FINANCE WAYS & MEANS COMMITTEE
January 28, 2016

Present:

Committee: J. Reinhardt, R. Bargabos, C. Moses, J. Pinard, J. Salka

County Staff: S. English, S. Makarchuk, R. Marsala, M. Scimone

Other Attendees: R. Seibert, Rome Sentinel; D. Spara, EFPR Group

A quorum being present, J. Pinard called the meeting to order at 9:03 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the October 1, 2015; October 29, 2015; November 17, 2015; December 8, 2015; and December 22, 2015 meetings. Second by J. Salka. Motion unanimously approved.

II. County Treasurer

S. Makarchuk reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, and Actual Medical and Prescription Claims Payments.

III. EFPR Group Presentation

David Spara, Director from EFPR Group, CPA's, the County's outside financial auditing firm, presented a summary of auditors' results, auditors' report and financial statement highlights for the fiscal year ending December 31, 2014. Mr. Spara noted the auditing firm gave the County an unmodified opinion. Discussion also included a five-year history of general fund revenues, expenditures and fund balance, as well as the landfill closure/post closure liability.

IV. Resolutions

1. Authorizing the Chairman to Enter into a Grant Agreement and Modifying the 2016 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
2. Authorizing the Chairman to Enter into an Agreement with Jack Venesky, CPA, and Modifying the 2016 Adopted County Budget – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing Leadership Enhancement Training and Modifying the 2016 Adopted County Budget – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
4. Authorizing the Chairman to Enter into an Agreement with Finger Lakes Technology Group for Hardware Maintenance and Software Licenses for the Madison County Phone System and Modifying the 2016 Adopted County Budget – Motion made by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement with NYS Division of Homeland Security and Emergency Services Office of Interoperability and Emergency Communications and Modifying the 2016 Adopted County Budget – Motion by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.

6. Authorizing the Chairman to Enter into an Agreement with NYS Division of Homeland Security and Emergency Services for Tactical Team Targeted Grant and Modifying the 2016 Adopted County Budget – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
7. Authorizing the Modification of the 2015 Adopted County Budget (Veterans) – Motion made by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
8. Authorizing Expansion of the Landfill in and for Madison County, New York, at a Total Maximum Estimated Cost of \$5,550,000 and Authorizing the Issuance of \$5,550,000 Bonds to Pay Costs Thereof – Motion by J. Pinard to approve the resolution; second by C. Moses. Following discussion, motion by J. Pinard to amend the resolution as follows: “A Resolution Authorizing Expansion of the Landfill in and for the County of Madison, New York, at a Total Maximum Estimated Cost of \$5,550,000 and Authorizing the Issuance of *up to* \$5,550,000 Bonds to Pay Costs Thereof;” second by C. Moses. Motion unanimously approved. Motion by J. Pinard to approve the resolution as amended; second by C. Moses. Motion unanimously approved.
9. Authorizing Expansion of the Landfill in and for the County of Madison, New York, at a Total Maximum Estimated Cost of \$5,550,000 and Authorizing the Issuance of up to \$4,250,000 Bonds to Pay Costs Thereof. This motion was not entertained as it was an alternative resolution to Resolution No. 8, which was unanimously approved.
10. Authorizing the Chairman to Enter into an Agreement with Fiscal Advisors & Marketing Inc. – Motion by C. Moses to approve the resolution; second by R. Bargabos. Following discussion, motion by C. Moses to amend the resolution to include the approximate cost of services of \$16,500 in connection with the issuance of bond anticipation notes and bonds; second by R. Bargabos. Motion unanimously approved. Motion by C. Moses to approve the resolution as amended; second by R. Bargabos. Motion unanimously approved.
11. Approval of Application for Refund and Credit of Real Property Taxes Under Section 556 of the Real Property Tax Law (Marshall) – Motion made by R. Bargabos to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
12. Approval of Application for Credit Under Section 550 of the Real Property Tax Law (Dailey) – Motion made by C. Moses to approve the resolution; second by R. Bargabos. Motion unanimously approved.
13. Authorizing the Chairman to Sign Contracts with Not-For-Profit Organizations for 2016 – Motion made by R. Bargabos to approve the resolution; second by C. Moses. Motion unanimously approved.
14. Authorizing the Modification of the 2016 Adopted County Budget (Bundled Modifications 1-8) – Motion made by C. Moses; second by R. Bargabos. Motion unanimously approved.

V. Other Business

The Sheriff's Department has requested to increase their credit card limit from \$5,000 to \$10,000. The Finance, Ways and Means Committee was of the consensus that the limit can be increased from \$5,000 to \$10,000, but referred the request to the committee with the authority to do this, which is the Government Operations Committee.

The Committee discussed the Free Center's request for funding, and referred the matter to the Planning Committee, as \$5,000 has been put in the 2015 County Budget but the Planning Committee is the committee that would authorize the expenditure.

- VI. Preferred Agenda – Motion by C. Moses to include Resolutions Nos. 1-7 as the Finance, Ways and Means Preferred Agenda; second by R. Bargabos. Motion unanimously approved.
- VII. Adjournment
 - 1. The next meeting is scheduled for Thursday, February 25, 2016, at 9:00 a.m.
 - 2. Motion by C. Moses to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 10:38 a.m.

Respectfully submitted,



Sally G. Makarchuk
Madison County Deputy Treasurer

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GOVERNMENT OPERATIONS COMMITTEE January 28, 2016

Minutes

Present: D. Degear, R. Bono, C. Moses, J. Reinhardt and P. Walrod

Also Present: R. Aylward, P. Lutwak, S. Prievo, M. Scimone, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:40 a.m.

I. **MINUTES** - Minutes from December 8, 2015, and December 22, 2015 - Motion by R. Bono to approve the minutes from the above dated committee meetings. Second by C. Moses. The motion was unanimously approved.

II. **RESOLUTIONS**

A. Out of State Travel – DSS – Motion by J. Reinhardt to approve the resolution. Second by R. Bono. The motion was unanimously approved.

B. Out of State Travel - MDT - Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was unanimously approved.

C. Out of State Travel – MDT - Motion by P. Walrod to approve the resolution. Second by R. Bono. The motion was unanimously approved.

D. Authorizing the Chairman to Enter into an Amended agreement with Humana - Motion by R. Bono to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

E. Authorizing Modification of the 2016 Adopted Budget - IT - Motion by J. Reinhardt to approve the resolution. Second by R. Bono. The motion was unanimously approved.

F. Authorizing the Chairman to Enter into an Agreement with Finger Lakes Technology and Modifying the 2016 Adopted Budget - Motion by C. Moses to approve the resolution. Second by P. Walrod. The motion was unanimously approved.

G. Authorizing the Chairman to Enter into an Agreement with Northland Communications - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.

H. Authorizing the Chairman to Enter into an Agreement with the Town of DeRuyter - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was approved. D. Degear abstained.

- I. Authorizing the Chairman to Enter into an Agreement with TransPro Consulting and Modifying the 2016 Adopted Budget - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Authorizing the Chairman to Renew an Agreement with the YMCA of the Greater TriValley - Motion by C. Moses to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- K. Establishing 2016 Salaries for Employees in the District Attorney's Office - CARP - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE – Motion by P. Walrod to include all resolutions with the exclusion of Resolution H as the Government Operations Committee Preferred Agenda. Second by J. Reinhardt. The motion was unanimously approved.

IV. OTHER

- A. Mark Aesch – The committee participated in a conference call with Mark Aesch of TransPro Consulting regarding professional development training for County employees and elected officials.
- B. Information Technology – Paul Lutwak provided the committee with an overview of current and future Information Technology activities. Items include a disaster response plan, colocation plan, security access control systems and renovation projects in County buildings.
- C. FLSA and Independent Contractors – R. Aylward referenced a recent audit conducted by Oneida County in which it was determined that many of those previously classified as independent contractors should actually be classified as employees under FLSA standards. R. Aylward suggested that Madison County conduct an audit of our contractors to ensure appropriate classification. The committee agreed this should be looked into here at Madison County.
- D. R. Aylward stated the County will be providing training to appropriate management staff on progressive discipline and best hiring practices. The training is scheduled for February 17, 2016.

V. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by R. Bono. The motion was unanimously approved.

- A. Labor Relations
- B. Litigation
- C. Personnel Matters
- D. Negotiations

Motion by C. Moses to exit executive session. Second by J. Reinhardt. The motion was unanimously approved.

VI. NEXT MEETING: Next Committee Meeting: February 25, 2016
Motion by C. Moses to adjourn. Second by J. Reinhardt.