

SUPERVISORS NOTEBOOK

For the Month of

May 2014

**Criminal Justice, Public Safety and
Telecommunications Committee Meeting**

*Minutes July 18, 2013
Amended March 13, 2014*

PRESENT: Chairman Roger D. Bradstreet and Supervisors Lewis Carinci and Daniel S. Degear

ALSO: E-911 Communications Assistant Director Mellissa Hannan, Undersheriff John Ball, Assistant District Attorney Robert Mascari, Emergency Preparedness Director Joe DeFrancisco, Executive Assistant Suzanne Odell, BRiDGES Executive Director Susan Jenkins

ABSENT: Supervisors Richard O. Bargabos and David L. Coye

The meeting was called to order at 9 a.m. in the Atrium Conference Room.

E-911 Communications: Assistant Director Mellissa Hannan reported that they are unable to fund replacement/upgrade of CAD using grant money awarded during round-two funding by the state Office of Interoperable and Emergency Communications (OIEC). They are checking out other sources of funding but have yet to hear back. Supervisor Lewis Carinci said the Finance Committee will need to look at the options and asked that Director Paul Hartnett and Hannan come back with additional information with regard to cost and numbers.

The Committee unanimously approved a resolution modifying the 2013 Budget to cover work at tower sites for weed spraying and incidentals of decommissioning old Clay Hill Tower on the motion of Chairman Roger D. Bradstreet and second of Supervisor Daniel S. Degear.

Sheriff's Office, Undersheriff John Ball: The Committee unanimously approved a resolution authorizing modification of the 2013 adopted county budget for various expenses in the Sheriff's Office. Motion was made by Bradstreet and seconded by Carinci.

Assistant District Attorney Robert Mascari, Undersheriff John Ball and BRiDGES Executive Director Susan Jenkins continued the discussion from the June meeting regarding the STOP DWI program. Ball presented a comparison of current STOP DWI Expenditures versus the new BRiDGES proposal, showing a \$2,037 savings for this year.

Jenkins stated that they receive and distribute grant money to different departments and programs, and that she would provide the committee with that information at a later date. Degear asked if there were plans to bring in the local law enforcement, as

well as the colleges to meet and discuss the revitalization of the program and Ball indicated that they have already started some of those meetings.

A proposal was brought to the committee's attention regarding the cost of the STOP DWI program asking for a five-month trial period to see what can happen. Carinci, Bradstreet and Degear asked for regular updates to see how much money is being collected under the new proposal as opposed to how fines have been collected in recent years. No action was taken.

Ball provided an update on the inmate work crews indicating that they have recently put in 226 hours working with the City of Oneida with the flood clean up. They worked with the Fire Department, Police Department, the Department of Public Works and other agencies doing whatever needed to be done. They have also collected 440 bags of trash from the county roadsides.

Fire Coordinator/Emergency Preparedness: Coordinator Joe DeFrancisco provided an update on flooding. He said individual assistance was denied by the President, so the State is offering a program to supplement that lost funding. He presented a document from the State giving dates of the event between June 26 and July 3.

Bradstreet asked why July 3 was the stop date. DeFrancisco indicated those were the dates FEMA used. There was discussion about how to get the dates extended to include July 7 and 8, and Degear contacted County Administrator Mark Scimone who was in Albany in an attempt to expedite the same.

Minutes: The amended minutes of the June 20, 2013 regular meeting were unanimously approved after on the motion of Carinci and second of Degear

Other: First Assistant County Attorney Tina Wayland-Smith reported that her office has applied for and received a grant that will be utilized in the Public Defender's Office in part for moving a part-time position to full-time. She also plans to delegate some of those funds for training purposes.

Motion to Adjourn: The Committee adjourned at 10:50 a.m. on the motion of Degear and second of Bradstreet

Next Meeting Date: August 15, 2013, at 9 a.m.

Respectfully submitted July 25, 2013, by Suzanne L. Odell for Chairman Roger D. Bradstreet.

Amended March 13, 2014, by Martha E. Conway with the assistance of Chairman Roger D. Bradstreet to include complete attendance and action taken.

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Minutes, July 22, 2013

PRESENT: Chairman John Salka and Supervisors James Goldstein, Lewis Carinci and Eve Ann Shwartz

ALSO: Teisha Cook and Karolyn Sayles (Mental Health Department), Melissa Maine (Department of Social Services)

ABSENT: Supervisor Alexander Stepanski

Chairman John Salka called the meeting to order at 4:05 p.m. in the Supervisors Large Conference Room.

Social Services: DSS minutes from the June 24, 2013, meeting were unanimously approved as written on the motion of Supervisor Lewis Carinci and second of Supervisor Eve Ann Shwartz.

Deputy Commissioner for Family Services Melissa Maine reviewed the program and fiscal reports. There was nothing to report that was not expected at this point in the year. Maine discussed those residents affected by the flood who have received aid in the past or currently indicating there were no additional residents who have applied for aid as a result of the flooding to date.

Maine also said there was one foster home affected by the flooding; however, they were able to get alternate temporary housing with minimum disruption to the child.

Mental Health Department: Mental Health Department minutes of the June 24, 2013, meeting were unanimously approved on the motion of Salka and second of Shwartz.

Deputy Director of Administrative Services Karolyn Sayles presented the June consolidated fiscal report and accounts receivable listing. The department is still showing a deficit; however, Sayles provided a detailed accounting of the reason for the deficit, including multiple maternity leaves, contract negotiations with Hamilton Central School and unforeseen expenditures.

Director Teisha Cook provided an update on the Hamilton Central School contract. She said the department still does not have a contract with HCS, so the school year will start without services with nothing in place. Salka said the school board should be given a drop-dead date to submit the contract. Shwartz said she would speak with members of the school board.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with SUNY Upstate Medical University College of Nursing and its students for general clinical supervision and training for the period May 20, 2013, through May 19, 2018, on the motion of Supervisor James Goldstein and second of Carinci.

The meeting was adjourned at 4:34 p.m. on the motion of Salka and second of Carinci.

Respectfully submitted on behalf of Chairman Salka by Suzanne L. Odell; revised April 30, 2014, by Martha E. Conway to accurately reflect attendance, attendee names and titles and record complete votes of actions taken.

**Criminal Justice, Public Safety and
Telecommunications Committee Meeting**
Minutes August 13, 2013

PRESENT: Chairman Roger D. Bradstreet, Supervisor David Coye, and Supervisor Daniel S. Degear

ALSO: County Attorney Mark Scimone, Undersheriff John Ball, Executive Assistant Suzanne Odell

ABSENT: Supervisor Lewis Carinci, Supervisor Richard Bargabos

The meeting was called to order at 11:30 a.m. in the Atrium Conference Room.

Sheriff's Office, Undersheriff John Ball: The Committee unanimously approved a resolution authorizing the modification of the 2013 adopted County budget for various expenses in the Sheriff's Office on the motion of Supervisor Daniel S. Degear and second of Supervisor David L. Coye.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement to accept a 2013 Brunswick Boston Whaler 19-foot Guardian marine patrol craft from the state on the motion of Degear and second of Coye.

Motion to Adjourn: The Committee adjourned at 11:40 a.m. on the motion of Degear and second of Chairman Roger D. Bradstreet

Next Meeting Date: August 15, 2013, at 9 a.m. Supervisor's Large Conference Room

Respectfully submitted August 13, 2013, by Suzanne L. Odell for Chairman Roger D. Bradstreet.

Amended by Martha E. Conway March 13, 2014, to include all attendees and their correct names and titles.

Criminal Justice, Public Safety and Telecommunications Committee

Minutes, August 15, 2013

PRESENT: Chairman Roger D. Bradstreet, Vice Chairman Lewis Carinci and Supervisors Daniel S. Degear and David L. Coye

ABSENT: Supervisor Richard O. Bargabos

ALSO: Sheriff Allen Riley, Undersheriff John Ball and E911 Communications Director Paul Hartnett

The meeting was called to order at 9:04 a.m. in the Supervisors Large Conference Room.

Sheriff's Office:

a. A resolution designating the duties of the STOP DWI program coordinator for Madison County was unanimously approved on the motion of Supervisor Daniel S. Degear and second of Supervisor Lewis Carinci. A copy of the Letter to NYS OMV informing change of STOP-DWI Coordinator was presented to the committee.

b. A resolution authorizing attendance at an out-of-state conference for Zaleski and Markle was unanimously approved on the motion of Degear and second of Carinci. The FBI offered Madison County Sheriff's Office two spots; we are the only county in NYS to be offered two.

c. A resolution authorizing the chairman to apply for an explosive detention canine team grant to sustain/enhance capabilities was unanimously approved on the motion of Chairman Roger D. Bradstreet and second of Degear. Sheriff Allen Riley indicated this grant cannot be used for maintenance of equipment, etc.; only for training purposes.

d. A resolution authorizing the chairman to accept a grant for the Child Fatality Review Team was unanimously approved on the motion of Carinci and second of Degear. Anytime there is a child fatality in the county, Public Health and DSS along with other departments must meet and determine if there is public outreach available.

e. A resolution authorizing the chairman to enter into an agreement with BRiDGES was unanimously approved on the motion of Carinci and second of Supervisor David L. Coye. Undersheriff John Ball reintroduced this resolution, as it was pulled two months ago. Bradstreet said a team approach seems to make the most sense.

There was discussion about the District Attorney 's Office now being responsible for collecting fine payments. The question was raised as to what happens when the person who is supposed to pay the fine is delinquent. Ball said a warrant would be issued for their arrest.

Monthly update reports were requested by Carinci and Coye; Ball said in January a five-month report would be presented with an overview of how the program is working

thus far.

Riley distributed for review of 2013 Madison County Multi-Agency Crisis Response Workshop (conducted May 29, 2013) After Action Report & Improvement Plan. Most local school superintendents, some principals and other officials attended the workshop. A shoot-out scenario was enacted with participants. Trex Planning is assisting by collecting floor plans and looking into camera systems.

It was discussed that perhaps a similar workshop could be organized for the municipalities and emergency offices to discuss the flood and what lessons were learned. This workshop would assist putting in place a plan of action for future incidents.

E-911 Communications

Director Paul Hartnett reported he is working with Jeff Aumell of the County Attorney's Office to have all of WEVAC Ambulance radio equipment returned to county. Still outstanding are one portable radio, two portable radio chargers, two speaker microphones and four pagers valued at \$4,064.25.

Hartnett indicated that he has received about 2/3rds of the equipment back from West Eaton but the above is still outstanding. He has given them a deadline of August 26 to come up with the rest. Bradstreet asked who would be picking up service for that area; Hartnett said Fire Control Coordinator Joe DeFrancisco would have that information.

Hartnett reported also that he is working with the County Attorney's Office on review of Verizon Wireless lease for Site #5 FN2. He said attorney Henry Melchor at Bond, Schoeneck & King is reviewing the lease for the county. We asked for \$1,800/month with a 3-percent annual escalation. Bradstreet wants to look into leases for both Verizon and AT&T, as there is spotty service for both in outlying areas, and we need to offer competitive packages to both.

Problems, long- and short-term, were discovered in initial paperwork with more existing in the contract. Bradstreet asked if all of the other towers in the county could be packaged together and if this had been presented to Verizon. Degear and Hartnett said that this has been brought up before, and two meetings had been scheduled and then cancelled with the New York State Association of Counties regarding this issue.

Bradstreet asked Hartnett to continue to pursue the issue with AT&T and Verizon.

Paperwork was sent in to the New York State Division of Homeland Security and Emergency Services for closure of FY2010-11 Round 1 State Interoperability Communications Grant funding ; \$1,997,812. Aug 9th Round 3 Statewide Interoperable Communications Grant sent out by DHSES; selected counties eligible for maximum of \$6 million dollars. Counties (23) that are eligible are those that did not receive funding in SICG Round 1 and 2.

Twenty-three different counties were mentioned as eligible to apply for certain this round of grants. Madison County was not listed among them, since we have previously received \$6 million dollars total in the first two rounds. Perhaps Round 4 will be more favorable.

A resolution to allow Cedar Path Solutions to install surveillance cameras at tower sites and 911 Center under Round 2 SICG funding was unanimously approved on the

motion of Degear and second of Carinci.

This is funded by New York State. All towers will have security cameras on site. Hartnett indicated there had been several copper wire thefts in other counties, and this is preventive measure.

Motorola Solutions change order adding two channels to the trunked system along with supplying IV&D to the system. Associated costs covered under approved FY2011-12 Round 2 SICG . Consensus of the Committee allowed Bradstreet to sign the change order. The purpose of the change order is to put more highway departments on the system. Further discussion indicated most highway departments have moved to cell phone use as the radio option had not been available.

Other Business

The minutes of the July 18, 2013, and August 13, 2013, meetings were unanimously approved on the motion of Degear and second of Carinci.

The Committee discussed moving the regular meeting time, as the current time and day conflicts with other committee meetings; the Committee decided on the third Tuesday at 9 a.m.

The meeting was adjourned on the motion of Degear and second of Bradstreet.

Respectfully submitted August 30, 2013, by Suzanne L. Odell for Chairman Roger D. Bradstreet; revised March 18, 2014, by Martha E. Conway to include attendees, complete/correct titles and accurately reflect actions taken.

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Minutes, August 26, 2013

PRESENT: Chairman John Salka and Supervisors Alexander Stepanski, James Goldstein and Lewis Carinci

ALSO: Veterans Services Director Donald Smith, Department of Social Services Commissioner Michael Fitzgerald, Mental Health Director Teisha Cook, Deputy Director for Administrative Services (MHD) Karolyn Sayles, Executive Director for Consumer Services Bill Caesar

ABSENT: Supervisor Alexander Stepanski

Chairman John Salka called the meeting to order at 3:35 p.m. in the Supervisors Large Conference Room.

Minutes from the July 22, 2013, meeting were unanimously approved as written on the motion of Supervisor Lewis Carinci and second of Supervisor Alexander Stepanski.

Veterans Agency: The Committee unanimously voted to move forward to the Government Operations Committee a resolution regarding ESGR on the motion of Supervisor James Goldstein and second of Stepanski. Director Donald Smith submitted a trip report from the weeklong Boys State event wherein he was a counselor. He said 1,038 boys from across New York state attended. He expressed his appreciation to County Administrator Mark Scimone for allowing him the opportunity to attend the event.

Smith said the backlog is getting better thanks to the new software that was implemented. He said the office is at about the regularly budgeted amount for burials and so is on track for this time of year. The office participated in the Madison county Summer Youth Employment Program again this year, and the young lady who worked for them for the second year in a row was a great success.

Smith said that the 2014 budget shows non-discretionary increases for wages/benefits and Central Service costs, a total loss of revenue from the Youth Bureau and is keeping all the 400 lines the same as 2013.

Social Services: The department is above average for burials in 2013, coming in closer to 58 percent through July of 2013. Food Stamps applications are not dropping off. Commissioner Michael Fitzgerald attributes this to a rise in the cost of food. The jobs available do not pay enough to get people off Food Stamps. He said there is a good balance in Child Welfare.

Fitzgerald presented the Social Services budget for 2014, saying that caps have been hit on safety nets, child welfare, etc. Also, they will have \$350,000 in white collar salary increases for next year, and new computer equipment/software is also needed for case assignment and management, all of which has increased the size of their budget. Fitzgerald said that they are still reviewing revenue projections, so some of the increase may come down. They will have a more complete picture in September when they present in the budget meetings.

Fitzgerald said there are still people available at the department who can serve as certified Medicaid application counselors and will be as long as funding is available. He said there is funding for 2014 at this time.

Fitzgerald said the HEAP program opens November 18, 2013, with emergency HEAP relief opening January 2, 2014. The amount of money available has been cut drastically, and Fitzgerald

does not expect it to last any further than March of 2014. The question was raised by the supervisors as to why there isn't as much money; Fitzgerald indicated that the funding was cut at the federal level.

The Committee unanimously approved a resolution regarding Community Action Program – Transportation on the motion of Goldstein and second of Stepanski.

The Committee unanimously approved a resolution regarding Cornell Cooperative Extension – SNAP-Ed on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution regarding Cornell Cooperative Extension – Child Care on the motion of Carinci and second of Stepanski.

The Committee unanimously approved a resolution regarding Office for the Aging – HEAP Application Assistance on the motion of Goldstein and second of Stepanski.

The Committee unanimously approved a resolution regarding VenTek – Task-based Software Program on the motion of Carinci and second of Stepanski. The question was raised as to the cost of this software program as it is expensive. County Administrator Mark Scimone indicated that in IT this was not so great a cost; Fitzgerald said that this was a short-term expense for a long-term savings gain.

Mental Health: The drop-dead date for the Hamilton School District has passed, no additional extensions will be given, and services will no longer be provided at this time.

Director Teisha Cook and Deputy Director of Administrative Services Karolyn Sayles presented the 2014 budget. They highlighted some of the areas that were most affected, and the committee agreed that the expenditures and revenue made sense for the department. A full presentation will be made in September at the budget meetings.

Executive Director for Consumer Services Bill Caesar gave a PowerPoint presentation on the changes that have taken place. The clinic provides services for the seriously and persistently mentally ill of Madison County. They could either convert to PROS or go out of business for lack of funding; therefore, they have converted to PROS, bought and renovated a property that gives them double the space at half the cost and have a tentative opening date for September 2013. A walk-through was requested by the committee, Caesar said that could be arranged.

The Committee unanimously approved a resolution proclaiming September as National Alcohol and Drug Recovery Month on the motion of Goldstein and second of Stepanski.

The Committee unanimously approved a resolution authorizing modification of the 2013 budget to cover the remaining bill for the Office of Medicaid Inspector General on the motion of Stepanski and second of Carinci.

The meeting was adjourned at 4:43 p.m. on the motion of Stepanski and second of Goldstein.

Respectfully submitted on behalf of Chairman Salka by Suzanne L. Odell; revised April 30, 2014, by Martha E. Conway to accurately reflect attendance, attendee names and titles and record complete votes of actions taken.

Criminal Justice, Public Safety and Telecommunications Committee

Notes, August 28, 2013

PRESENT: Chairman Roger D. Bradstreet and Supervisor Daniel S. Degear

ABSENT: Vice Chairman Lewis Carinci and Supervisors Richard O. Bargabos and David L. Coye

ALSO: County Administrator Mark Scimone, Sheriff Allen Riley, Undersheriff John Ball, E911 Communications Director Paul Hartnett, Fire Control/Emergency Preparedness Coordinator Joe DeFrancisco, Deputy Probation Director Joanne Miller, First Assistant County Attorney Tina Wayland-Smith, District Attorney William Gabor, Public Defender Paul Hadley

No meeting was called to order, as no quorum was present (Supervisors Large Conference Room), but information presentation and discussion went forward.

E-911 Communications

Director Paul Hartnett presented his department's proposed 2014 budget, highlighting an update to the CAD system with an estimate of \$800,000. Supervisor Daniel S. Degear indicated that the state revenue source for E911 needs to make its way back into their budget and not into the state's general fund. Hartnett provided a summary of changes for the 2014 budget for the committee.

Sheriff's Office

Sheriff Allen Riley and Undersheriff John Ball presented the 2014 Sheriff's Office budget to the committee. Riley emphasized the need for video equipment for the fleet and the need for eight new vehicles, as 75 percent of the 21 patrol cars have more than 100,000 miles on them and are nearing the ends of their life expectancies.

The committee discussed the probability that putting off buying new vehicles on a smaller scale annually has put the County in the position of needing a larger number of new vehicles at once; these vehicles will depreciate at the same rate and need to be replaced around the same time in the future.

Riley said the doctor requested a 3-percent increase in salary, the BOCES Service Coordinator requested a 6-percent increase (2 percent was settled upon), the new dental and prescription programs are expected to produce savings, the Cazenovia Lake Patrol every holiday weekend has been cut and will be patrolled the same as other county lakes, and the STOP DWI bottom line is lower in 2014 with some lines zeroed out and other amounts being picked up in the BRIDGES line.

Resolutions (no quorum – no action taken)

Reviewed were resolutions for:

* a stipend for a confidential secretary to provide administrative assistance for the STOP DWI Program. Undersheriff John Ball indicated that this is the back end of the process that approved the changes to the STOP DWI program and the accounting aspect; and

* a stipend for chief assistant district attorney to provide STOP DWI training and assistance for the STOP DWI Program.

Degear expressed his concern that time is running out to implement and see the effects in a January 2014 report. Riley said the DA's office would be compiling data for a database to be used by officers, judges, etc., as a reference to see if there are any outstanding fines when a person is arrested or in court.

Emergency Preparedness/Fire Control Coordinator

Coordinator Joe DeFrancisco presented the Emergency Preparedness budget for 2014 to the committee highlighting a decrease in the books and periodicals line, due to not renewing a particular subscription (the information is accessible by other means); an increase in the budget for turnout gear, as the prior amount of \$1,100 does not cover the costs; an increase in the vehicle expense, as it will need new tires and regular maintenance this year; and an increase in revenue that will offset the increase in the coordinator's salary for 2014. He said the changes represent an overall \$700 budget increase.

Probation

Deputy Probation Director Joanne Miller presented the Probation Department's 2014 budget to the committee with a clear and concise summary of the changes in the budget highlighting a 3.5 percent increase in salary and fringe benefits; an overall 19.7 percent decrease in all other aspects of the budget from 2013; a decrease in computer software maintenance, as they are in their second year of use and costs are less; a decrease in electronic monitoring, as the department reassesses the program and it is currently not in use; a decrease in cost for security provided by the Sheriff's Office in the Veteran's Building; and an increase in training costs, due to a vacant position that is likely to be filled in the near future (that new individual will need to attend training and thus the cost).

County Attorney's Office

First Assistant County Attorney Wayland-Smith presented the 2014 Public Defender's Office budget to the committee. She said the agency needs were discussed and Public Defender Paul Hadley was called to see if he had projections. He indicated they were incomplete and they would be forwarded shortly.

District Attorney's Office

District Attorney William Gabor presented the DA's office budget for 2014 to the committee highlighting an increase in the computer equipment line, as the DA's office is attempting to go paperless and needs laptops to take with them to court; a significant

reduction in special prosecutor expenses, as they have reached a deal with other counties to cover for each other in certain cases that make sense; and a reduction in transcripts and stenography fees as they are attempting to avoid a grand jury by talking out the issues with opposing counsel and the judge.

Other Committee Business:

The group dispersed at 10:50 a.m.

Respectfully submitted August 30, 2013, by Suzanne L. Odell for Chairman Roger D. Bradstreet.

Revised March 18, 2014, to include attendees, complete/correct titles and accurately reflect actions taken.

Criminal Justice, Public Safety and Telecommunications Committee

Minutes, Special Meeting, September 10, 2013

PRESENT: Chairman Roger D. Bradstreet, Vice Chairman Lewis Carinci and Supervisors Daniel S. Degear, Richard O. Bargabos and David L. Coye

ALSO: Board of Supervisors Chairman John M. Becker, First Assistant County Attorney Tina Wayland-Smith, Public Defender Paul Hadley, Sheriff Allen Riley, Undersheriff John Ball

The meeting was called to order at 11:30 a.m.

The minutes from the August 15, 2013, and August 28, 2013, meetings were unanimously approved on the motion of Supervisor Daniel S. Degear and second of Vice Chairman Lewis Carinci.

Public Defender's Office

First Assistant County Attorney Tina Wayland-Smith presented a resolution authorizing the chairman to enter into an agreement with the New York State Office of Indigent Legal Services for a three-year distribution (2013-16); the \$113,000 grant will overlap a grant for the same term and amount received last year. It is used for buying transcripts and to help fund the Public Defender's Office. The resolution was unanimously approved on the motion of Degear and second of Carinci.

Paul Hadley presented the Public Defenders' Office budget request for 2014, explaining that two attorneys have left the office, and he is requesting to make a part-time position into full-time and hired a new attorney beginning next week. The office is asking for a \$25,000 increase, which should be covered by the grant previously discussed in this meeting. They are looking to see if they can get the \$25,000 in case the grant falls through.

Sheriff's Office

Sheriff Allen Riley presented resolutions pulled during the August 28, 2013, meeting due to lack of quorum.

A resolution establishing a stipend for a confidential secretary to provide administrative assistance for the STOP DWI Program was unanimously approved on the motion of Carinci and second of Supervisor David L. Coye. Undersheriff John Ball indicated that this is the back end of the process that approved the changes to the STOP DWI program and the accounting aspect.

A resolution establishing a stipend for the chief assistant district attorney to provide STOP DWI training and assistance for the STOP DWI Program was unanimously approved on the motion of Carinci and second of Coye.

The question was raised as to where the money generated by this program will be

going, as there should be an increase in revenue. Chief Assistant District Attorney Robert Mascari indicated that all the money would go back into the STOP DWI program, as it does now.

Executive Session

The committee unanimously agreed to enter executive session at 11:45 a.m. on the motion of Chairman Roger D. Bradstreet and second of Degear for the purpose of discussing matters relating to current and future investigation and prosecution of a criminal offense that would imperil effective law enforcement if disclosed.

The Committee adjourned from executive session at 12:18 p.m. on the motion of Board Chairman John M. Becker and second of Bradstreet.

Other Business

Committee members agreed on a meeting date of the third Tuesday of each month.

The meeting was adjourned at 12:19 p.m. on the motion of Supervisor Richard O. Bargabos and second of Bradstreet.

Recorded by Suzanne Odell; respectfully amended and submitted by Martha E. Conway April 25, 2014, for Roger D. Bradstreet.

Criminal Justice, Public Safety and Telecommunications Committee

Minutes, Meeting of September 17, 2013

PRESENT: Vice Chairman Lewis Carinci and Supervisors Daniel S. Degear and Richard O. Bargabos

ABSENT: Chairman Roger D. Bradstreet and Supervisor David L. Coye

ALSO: County Administrator Mark Scimone, E911 Director Paul Hartnett, Sheriff Allen Riley

The meeting called to order at 9 a.m. by Supervisor Daniel S. Degear.

E-911 Communications

Director Paul Hartnett reported he continues to work with County Attorney's Office on review of Verizon Wireless lease for Site #5 FN2. Attorney Henry Melchor of Bond, Schoeneck and King is reviewing the lease; the county is asking for \$1,800/month with a 3-percent annual escalation. Attorneys' comments were sent to Verizon Wireless. Chairman Roger D. Bradstreet had sent in an email hoping that, as the County moves forward offering cell providers use of our towers, the current use of #5 will not be negatively impacted going forward. Hartnett said that there would be no negative impact on that tower by moving forward on the rest of the county. Marketing of the towers has resulted in responses from Mr. Paul Nikfarjam, general manager, Government Segment, American Tower Corporation; Mr. Chris Schierer, Saab Sensis Corporation; and Mr. Dick Comi, The Center for Municipal Solutions (CMS), Municipal Telecommunication Consultants, Comi Telecommunications Services and Monroe Telecom Associates.

Hartnett said there was a copper theft at tower 3 recently; he said there are no leads yet, and checks of all of the towers in the county were conducted this week. There were no issues at any of the other towers. The locks were changed on the gate, as well. Degear asked about the status of the cameras recently approved for these sites. Hartnett said that they are working on it, but no cameras have been installed yet.

County Treasurer Cindy Edick received a check from the New York State Division of Homeland Security and Emergency Services for closure of FY2010-11 Round 1 SICG; \$1,997,812.

Hartnett attended the Aug. 27, 2013, Flood After Action Meeting to discuss the County's flooding and the Aug. 30, 2013, Consortium meeting to discuss maintenance sharing and stabilization. Single Consortium Contract Signed December 1, 2013 committing to full 5 years Consortium members Onondaga, Oswego, Madison and Cayuga counties remain on contract continuously through five years.

On Sept. 10, 2013, Hartnett attended a CAD demo by IMPACT and on Sept 11, 2013, met with ENTRE Computer Services, Inc., and Madison County IT Department to discuss and plan after-hour support for the 911 Center.

TIBURON is offering a CAD/RMS-hosted solution for the county. (See attached) Proposing that the county sign a contract; all billing would take place in 2014 (\$665,000).

Hartnett said this system is actually two systems for the price of one, as it is also a recordkeeping system. The original price for this system was \$800,000, but he was able to negotiate it down to \$665,000 over five years. This was presented to Edick during budget meetings.

There are some computer costs associated with the new system that are not included in the price; however, Hartnett said that they are already budgeting them into their regular computer budget so it will not be an issue.

Sheriff's Office

Sheriff Allen Riley presented several resolutions.

A resolution authorizing modification of 2013 County budget was unanimously approved on the motion of Supervisor Richard O. Bargabos and second of Carinci.

A resolution authorizing the Chairman to enter into agreement with Linstar, Inc., was unanimously approved on the motion of Bargabos and second of Carinci.

A resolution authorizing the Chairman to renew an agreement to provide specialized law enforcement services with the village of Morrisville was unanimously approved on the motion of Bargabos and second of Carinci. Riley said the Sheriff's Office provides a car on Friday and Saturday nights to patrol the streets surrounding the Morrisville State College campus, as the campus police have no jurisdiction outside campus.

A resolution authorizing the Board of Supervisors to accept a gift on behalf of Madison County Operation Safe Child ID Program was unanimously approved on the motion of Bargabos and second of Carinci.

Other Business

Riley said contributions were requested to fund Air-1. The Committee asked how much was requested; no specific dollar amount was named.

Riley was directed to assemble more detail on the Child Fatality Review Team Grant Program, which would provide \$34,900 annually for five years. The team assembles upon the death of people 18 years or younger to discuss what happened and how similar situations could be prevented.

The Sheriff's Office is looking to move toward a quartermaster system of acquiring new equipment for officers. Currently, each person is given a set amount they are allowed to spend each year and are spending down their accounts at the end of the year, even if new equipment is not needed. This would save the county money. Riley will keep the committee updated.

Next meeting is October 15, 2013, at 9 a.m.

The meeting was adjourned at 9:48 a.m. on the motion of Bargabos and second of Carinci.

Respectfully submitted by Suzanne Odell for Chairman Roger D. Bradstreet; amended by Martha E. Conway for attendees and their correct/complete names and titles, and to accurately record votes.

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE
Minutes, September 23, 2013

PRESENT: Chairman John Salka, Supervisors Alexander Stepanski, Lewis Carinci and Eve Ann Shwartz

ALSO: County Administrator Mark Scimone, Youth Bureau Director Joanne Eddy, Department of Social Services Commissioner Michael Fitzgerald, Mental Health Director Teisha Cook, Deputy Director for Administrative Services (MHD) Karolyn Sayles

ABSENT: Supervisor James Goldstein

Chairman John Salka called the meeting to order at 3:30 p.m. in the Supervisors Large Conference Room.

Youth Bureau: Director Joanne Eddy reported that the Local Government Intern Program begins Tuesday, September 24, 2013; 13 students from different schools will be taking part. This year there is no opportunity for them to attend a full Board meeting because of the time. Supervisor Lewis Carinci asked if he could write a letter from the supervisors to the parents. Eddy said she would forward a list of names and addresses to County Administrator Mark Scimone.

Eddy said she never received anything from Liberty Resources regarding the Safe Places Program on recruitment until September; then she received first- and second-quarter reports, a PowerPoint presentation on recruiting homes and various other documents. The grant ends in December and then may be renewed. Catholic Charities may be interested in taking over this program. Eddy said the quarterly report indicated the need for houses wasn't there, as they could send children out of the county. Salka said Liberty Resources needs to be told that we need homes in Madison County; Eddy said they have been told but still haven't made progress.

To date, the Interim Family Home recruitment efforts have included presentations to the Oneida and Chittenango Rotary clubs at the end of August, and a meeting with a Cazenovia pastor to discuss the program has been scheduled for September. Salka offered to facilitate a presentation at the Hamilton Rotary where he is a member. Eddy will have program staff contact him to arrange this.

Social Services: Commissioner Michael Fitzgerald reported on the current budget year's expenditures; it was noted that daycare costs were higher in 2013; Fitzgerald said it could be because of the ages of the children and the hours that were needed.

Fitzgerald said that future aid would be granted first to welfare off assistance, then to low-income families and those who are in school/college and looking for aid.

The 2014 budget was discussed briefly; Fitzgerald said the department has managed to get the local cost increase lowered from \$780,000 to \$650,000 thus far.

The Committee unanimously approved a resolution authorizing the chairman to renew an agreement with Stoneleigh Housing, Inc., on the motion of Supervisor Alexander Stepanski and second of Carinci.

Fitzgerald reported OTBA was hit by federal funding cuts, so there is no money for furnaces in 2014 right now. DSS still expects the need for new furnaces to be there; however, as well as the need for inspections, etc., which required the renewed contract.

The Committee unanimously approved a resolution modifying the 2013 adopted budget for the purchase of task-based software from VenTek, Inc., on the motion of Supervisor Eve Ann Shwartz and second of Stepanski.

The Committee unanimously approved a resolution regarding juvenile delinquents/persons in need of supervision on the motion of Shwartz and second of Stepanski.

The Committee unanimously approved a resolution to reappoint the commissioner on the motion of

Carinci and second of Shwartz.

The Committee unanimously voted to enter executive session for the purpose of litigation strategy on the motion of Carinci and second of Stepanski. The Committee unanimously voted to exit executive session on the motion of Carinci and second of Shwartz.

Mental Health Department: Deputy Director of Administrative Services Karolyn Sayles presented the program and budget reports. She said staff turnovers and maternity leaves are up this year, impacting the finances of the department, especially fees, which are below-budget. She said they knew this year was going to be a transition, so they will keep an eye on things.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with ABILITY Network, Inc., on the motion of Stepanski and second of Carinci.

Director Teisha Cook said the Mental Health Department would like to try a new system of scheduling in order to increase revenue. She said this would be done by shortening the appointments to 45 minutes and scheduling more per day, increasing the number of appointments scheduled for each clinician by approximately four additional sessions per week. The question was raised as to whether or not this was too much for the staff; Cook said this is the norm for independent clinics, and the current system gives them too much time between sessions.

Cook is looking to put this system in place shortly and will keep the committee updated with the status of same.

The Committee voted unanimously to enter executive session for the purpose of discussing matters leading to the "...appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..." on the motion of Shwartz and second of Carinci. The Committee voted unanimously to exit executive session on the motion of Stepanski and second of Carinci.

Minutes: Minutes from the August 26, 2013, meeting were unanimously approved on the motion of Carinci and second of Stepanski.

Next Committee Meeting: 3:30 p.m., October 28, 2013

Adjournment: The meeting was adjourned at 5:48 p.m. on the motion of Stepanski and second of Carinci.

Respectfully submitted on behalf of Chairman Salka by Suzanne L. Odell; revised April 30, 2014, by Martha E. Conway to accurately reflect attendance, attendee names and titles and record complete votes of actions taken.

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
October 15, 2013

PRESENT: Chairman Roger D. Bradstreet, Vice Chairman Lewis Carinci and Supervisors Richard O. Bargabos and Daniel S. Degear

ALSO: County Administrator Mark Scimone; members of the Government Operations Committee (part of meeting); District Attorney William Gabor, E911 Communications Director Paul Hartnett, Sheriff Allen Riley, Undersheriff John Ball

ABSENT: Supervisor David L. Coye

The meeting was called to order by Chairman Roger D. Bradstreet at 9:15 a.m. in the Supervisors Large Conference Room.

The meeting was already in executive session upon joining the already ongoing meeting with the Government Operations Committee to discuss the possible appointment of a particular individual. The Committee unanimously voted to exit executive session on the motion of Supervisor John A. Reinhardt, Sr., and second of Supervisor Darrin P. Ball.

District Attorney's Office: The Committee unanimously passed a resolution authorizing modification of the 2013 County budget for in-house STOP DWI training on the motion of Chairman Roger D. Bradstreet and second of Supervisor Daniel S. Degear.

Bradstreet asked who would be responsible for seeking out grants in the future. District Attorney William Gabor indicated that the STOP DWI coordinator has always done so and it would now fall to Undersheriff John Ball.

The Committee unanimously passed a resolution authorizing modification of the 2013 County budget for the purchase of computer equipment on the motion of Supervisor Richard O. Bargabos and second of Bradstreet.

Gabor said his office had received notice from the IT department with recommendations for computer replacement and software upgrades. They are looking to buy seven laptops for the attorneys to take to court along with Microsoft Office updates and Adobe Acrobat.

E-911 Communications: TIBURON is offering CAD/RMS-hosted solution for the county for \$665,000. The Committee unanimously approved a resolution authorizing the chairman to enter into a contract with TIBURON on the motion of Degear and second of Bargabos. All billing would take place in 2014. Bargabos asked if this price was still for the five-year plan; Director Paul Hartnett said it is and also includes the record management system for the Sheriff's Office.

The Committee passed a resolution authorizing the chairman to enter into a five-year maintenance contract with Central New York Interoperable Communications Consortium. The vote was three to one with Bargabos being the dissenting vote.

The agreement would run from August 1, 2016, through December 31, 2018. Current warranty service agreement covers calendar year 2014 through July 31, 2016.

Hartnett stated that the purpose of agreement is to keep maintenance costs stable until 2019 for the newly formed CNYICC, which includes Madison County. There was much discussion among Committee members about whether or not the cost will naturally decrease after 2016 as technology advances and as other counties will likely join the consortium.

Bargabos asked if the maintenance agreement had been put out to bid; Hartnett said there aren't many companies that provide this service and, since the system in place is Motorola's, others are not likely to bid on that product.

Sheriff's Office: The Committee unanimously approved a resolution authorizing modification of the 2013 County budget on the motion of Bargabos and second of Supervisor Lewis Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with the Professional Practice Group on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Karen Burgwin on the motion of Degear and second of Carinci.

The Committee unanimously approved a resolution authorizing attendance at an out-of-state conference for Renee Smith of the Child Advocacy Center on the motion of Bargabos and second of Degear.

The Committee unanimously approved a resolution authorizing the chairman to accept an OCFS award on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with the CNY Psychiatric Center on the motion of Degear and second of Carinci.

Sheriff Allen Riley and Undersheriff John Ball reported that projected funding for the 2014 STOP DWI Program looks to be static in 2014 but they are looking for a possible increase thereafter.

There also was some discussion of a Child Fatality Review Team Grant program.

Other Committee Business

The minutes of the September 17, 2013, meeting were unanimously approved on the motion of Bargabos and second of Carinci.

The next regular meeting will be November 19, 2013, at 4:30 p.m.

The meeting was adjourned at 10:13 a.m. on the motion of Bargabos and second of Carinci.

Respectfully submitted on behalf of Committee Chairman Roger D. Bradstreet by Suzanne Odell.

Amended April 24, 2014, by Martha E. Conway to include attendees, their full/correct names and titles; to accurately record votes and to correct dates.

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE
Minutes, October 28, 2013

PRESENT: Chairman John Salka, Supervisors Alexander Stepanski, Lewis Carinci and Eve Ann Shwartz

ALSO: County Administrator Mark Scimone, Veterans Service Agency Director Donald Smith, Department of Social Services Commissioner Michael Fitzgerald, Deputy Director for Administrative Services (MHD) Karolyn Sayles

ABSENT: Supervisor James Goldstein

Chairman John Salka called the meeting to order at 3:30 p.m. in the Supervisors Large Conference Room. He said next month we will try using the computer and projector for the agenda and documents to see if that will work better for seeing some of the smaller print on reports.

Veterans Agency: Director Donald Smith presented the monthly activity report for the Veterans Agency stating that the agency continues to receive successful appeal decisions regarding Agent Orange and PTSD related disabilities.

Indigent veteran burials remain at an average level with five in October and one adjustment for a previous burial. A discussion regarding the difficulties in finding able-bodied veterans for local color guard and pallbearers prompted questions about speaking to local chapters of the American Legion. Smith said if he could get one or two from each chapter, which should do. He will be keeping a list in his office and able bodied veterans are encouraged to contact him directly.

Smith said efforts were made regarding two veterans who were either homeless or close to homeless by helping them find housing and getting assistance.

The WAVEM Veterans Day service will be held Monday, Nov. 11, at 11 a.m. on the War Veterans Memorial Plaza in Wampsville. Judge Donald Cerio will be the guest speaker, Victor Ramirez will be singing the National Anthem and Holly Page will sign God Bless America. A reception will follow at Madison Bistro.

Smith was invited to become a member of Rep. Richard Hanna's Advisory Committee for the term of November 1, 2013, through November 1, 2014, which he has accepted.

Social Services: Commissioner Michael Fitzgerald presented the Social Services Expenditures Report to the committee indicating that they are on track coming into the last quarter with most lines where expected.

DSS is still seeing a crush in day care, as the funding has not increased over the past few years; however, the need and the cost of day care has risen. There is a waiting list and DSS is considering closing current open cases. The funding is at \$800,000 for 2014, which reflects approximately \$300,000 less than 2013, partly because of some rollover from 2012. This will create a loss of benefits of approximately 20 children per month.

Supervisor Eve Ann Shwartz asked if there were any plans to try to increase funding or if there were hard statistics that could be used to request additional funding from state or federal government; Fitzgerald said he would research and provide additional information next month.

The recent federal shutdown/fiscal cliff implications only lasted two weeks and didn't cause issues for DSS; however, with the January deadline looming, a longer shutdown could indeed affect administrative jobs, which would result in layoffs. This would likely only happen if the government shutdown were to last past two months.

As of November 1, 2013, families who are on Food Stamps/SNAP benefits will see a reduction of \$10 per person in the household. A notification has been sent to all recipients; however, they do expect to receive telephone calls asking why benefits have decreased.

Fitzgerald reported that Excellus as a managed care plan through Medicaid would be eliminated as of April 1, 2014. They will not be enrolling anyone new after February 1, 2014. The only managed care plans remaining will be Fidelis or United, which have significantly fewer covered physicians. Excellus indicated that they are only pulling out of upstate New York as they are losing money.

The ACA New York state website is up and running and has approximately 37,000 people enrolled at this time. There are currently two health care navigators in Madison County who are looking for referrals.

A memorandum of understanding between the Department of Social Services and the Information Technology Department for 2013 and 2014 was presented to the committee and accepted with one minor word change. A signed revision will be forwarded to County Administrator Mark Scimone shortly.

The Committee unanimously approved a resolution for alcohol and substance abuse assessment services with BRiDGES on the motion of Supervisor Lewis Carinci and second of Shwartz.

Mental Health: Deputy Director of Administrative Services Karolyn Sayles presented the Mental Health fiscal reports and program updates, advising that BOCES did not have a contract with them for the 2013-14 school year and clinicians will begin the 45-minute appointment schedule as discussed November 1, 2013.

The Committee unanimously approved a resolution authorizing the chairman to enter in to an agreement with Central New York Services, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter in to an agreement with Coordinated Care Services, Inc., on the motion of Shwartz and second of Stepanski.

The Committee unanimously approved a resolution authorizing the chairman to enter in to an agreement with RxScribe, Inc., on the motion of Carinci and second of Stepanski.

The Committee unanimously approved a resolution authorizing the chairman to enter in to an agreement for Psychiatric Services on the motion of Stepanski and second of Shwartz.

The Committee unanimously approved a resolution authorizing the chairman to enter in to an agreement with Rubicon Consulting on the motion of Shwartz and second of Stepanski.

The Committee unanimously approved a resolution authorizing the chairman to enter in to an agreement with Professional Practice Group on the motion of Carinci and second of Stepanski.

The Committee unanimously approved a resolution authorizing modification of the budget to receive a COPS Recovery Payment 2006 through 2008 on the motion of Shwartz and second of Carinci.

Minutes: Minutes of the September 23, 2013, meeting were unanimously approved with a change in wording to the Mental Health portion "presented the Mental Health Fiscal Reports and program updates advising that BOCES did not have a contract with them for the 2013-14 school year" on the motion of Carinci and second of Stepanski.

Executive Session: The Committee voted unanimously to enter executive session for discussion possibly leading to the dismissal of a particular person on the motion of Carinci and second of Stepanski. The Committee unanimously voted to exit executive session on the motion of Shwartz and second of Stepanski.

Next Meeting Date: November 25, 2013, at 3:30 p.m.

The meeting was adjourned at 4:55 p.m. on the motion of Carinci and second of Shwartz.

Respectfully submitted on behalf of Chairman Salka by Suzanne L. Odell; revised April 30, 2014, by Martha E. Conway to accurately reflect attendance, attendee names and titles and record complete votes of actions taken.

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
November 19, 2013

PRESENT: Chairman Roger D. Bradstreet, Vice Chairman Lewis Carinci and Supervisors Richard O. Bargabos and Daniel S. Degear

ALSO: County Administrator Mark Scimone, E911 Communications Director Paul Hartnett, Sheriff Allen Riley, Undersheriff John Ball, Deputy Probation Director Joanne Miller

ABSENT: Supervisor David L. Coye

The meeting was called to order at 3:01 p.m. by Chairman Bradstreet.

E-911 Communications: Director Paul Hartnett reported that October 15 marked the start of Surveillance cameras being installed at tower sites it will be another week or two until they are all live. He said on October 22 he attended NYS 911 Coordinators Conference in Canandaigua, October 25 attended a Consortium meeting in Onondaga County, on October 30 participated in a webinar for the marketing of towers hosted by the New York State Association of Counties. On November 1, equipment for 2 CH expansions is being delivered to Mid-State Communications, and the first week in December is slated to optimize the 2 CH additions and bring them online.

On November 1, he met with Oneida Fire Department Chief Kevin Salerno to discuss the communication system and needs of his department. He also is in contact with Paul Nikfarjam General Manager/Government Segment from American Tower Corporation to review tower information for possible lease(s).

Hartnett said he received an email from Tiburon regarding the new CAD system indicating that if the County pays the five-year contract in full in the year 2014, they will give an additional discount of 5 percent, which would equal approximately \$35,000. Hartnett will have a discussion with the Treasurer regarding same and modify the resolution to reflect the new amount if the Treasurer approves.

Sheriff's Office: The Committee unanimously approved a resolution authorizing modification of the 2013 County budget (SCAAP) on the motion of Supervisor Daniel S. Degear and second of Supervisor Richard O. Bargabos. Sheriff Allen Riley indicated that the money involved is all federal funding and does not impact the County budget.

The Committee unanimously approved a resolution authorizing participation in a Federal Distracted Driving Grant on the motion of Supervisor Lewis Carinci and second of Bargabos.

The Committee unanimously approved a resolution authorizing the chairman to apply for a grant from NYSDCJS Operation IMPACT Tools Program on the motion of Degear and second of Carinci. These are boxes that sit on the patrol cars and read either license plate numbers or the barcodes on the registration. This would allow the officer to identify a vehicle that is being searched or to research what vehicles were in an area during an incident at a later date, as long as the squad car is near said incident. The County has three, and this grant would allow for the purchase of two more.

The Committee unanimously approved a resolution authorizing continued participation in a state grant for the Multi-Disciplinary Team on the motion of Bargabos and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into agreement with team meeting facilitator on the motion of Bargabos and second of Carinci. Any fatality involving someone under the age of 18 in the County requires a meeting of various departments. Bradstreet asked how quickly a meeting is scheduled; the Sheriff said as soon as possible after the accident.

The Committee unanimously approved a resolution authorizing stipends for the Child Fatality Review Team coordinator and assistant on the motion of Degear and second of Carinci.

The Committee unanimously approved a resolution authorizing stipends for the Undersheriff and confidential secretary to provide administrative assistance for the STOP DWI Program on the motion of Degear and second of Bargabos.

A house was donated in Lenox for use by the Sheriff's Office Narcotics Unit.

The Sheriff's Office is looking to move some of their investigators into the space in the basement of the Public Health building. The Committee discussed needs of the investigators vs. how the space is configured (offices/cubicles). Other departments are interested in the space and the Sheriff's Office will be considered along with others for allocation of the space.

A bill for services provided by the Sheriff's Office, Public Health Office and Highway Department during the flood earlier this year was provided in the amount of \$14,134. Undersheriff John Ball indicated that FEMA will reimburse the County at 75 percent (approximately \$10,000) for these services.

The first of two DWI training sessions that were part of the agreement with the District Attorney's Office and the STOP DWI Program took place November 12 at Morrisville State College. There was excellent attendance, and the four-hour training session was in-depth and excellent. The second training session will be held November 20 in Wampsville.

Probation: Purchase of body armor for probation officers was discussed and a report of the practices of surrounding counties was reviewed. The data for officers with vests vs. without (by county) was about 50 percent each. This was presented as a safety precaution and not a precursor to arming the officers. The same company and model as used by the Sheriff's Office would be used, and the cost would be \$530 per vest and \$100 for an external plate that would have pockets for additional gear. The department would need 10 vests at a cost of \$6,300, which the department has in their current budget.

The consensus of the committee was to move forward with this project and Deputy Probation Director Joanne Miller will complete the necessary paperwork.

A Probation Department director candidate has been through two interviews and is awaiting the next step in the search process.

The State Division of Parole test was given in June for the first time in six or seven years. The results were sent last week and a number of Probation Department employees scored fairly high on the list. There will likely be some turnover in the department in 2014.

Highway Department: The Committee unanimously approved a resolution reappointing members to the Madison County Traffic Safety Board on the motion of Degear and second of Bargabos.

Other Committee Business

Minutes of the October 15, 2013, regular meeting were approved on the motion of Bargabos and second of Degear.

The next meeting date will be as needed or December 17, 2013, at 9 a.m.

The meeting was adjourned at 3:52 p.m. on the motion of Degear and second of Bargabos.

Respectfully submitted on behalf of Chairman Roger Bradstreet by Suzanne Odell.

Amended April 24, 2014, by Martha E. Conway to include attendees, their full correct names and titles; to accurately record votes and to correct dates.

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE

Minutes, November 25, 2013

PRESENT: Chairman John Salka, Supervisors Alexander Stepanski, Lewis Carinci and Eve Ann Shwartz (late)

ALSO: County Administrator Mark Scimone, Youth Bureau Director Joanne Eddy, Department of Social Services Commissioner Michael Fitzgerald, Mental Health Department Director Teisha Cook

ABSENT: Supervisor James Goldstein

Chairman John Salka called the meeting to order at 3:30 p.m. in the Supervisors Large Conference Room.

Youth Bureau: The Safe Place program is to close December 31, 2013. Director Joanne Eddy was given 60 days' notice from Liberty Resources that it is happening. Catholic Charities has agreed to contract for the operation of this service beginning in January 2014.

Catholic Charities will only provide case management services until they can obtain 'authorized agency' certification from OCFS, after which they will begin to recruit and certify interim family homes. Eddy's office will be responsible for storing the archived files from Safe Place and County Administrator Mark Scimone asked her to let him know space needs for this.

Eddy said there will be information sessions December 3, 2013, for Youth Development Programs and RFPs for 2014 if anyone is interested in attending.

The Committee unanimously passed a resolution reappointing members to the Madison County Youth Board on the motion of Supervisor Lewis Carinci and second of Supervisor Alexander Stepanski.

Social Services: Commissioner Michael Fitzgerald reviewed the expenditures report; he said costs have leveled off, and this trend should continue through the end of the year.

Fitzgerald said day care costs continue to be an issue, needing a transfer funds to keep running through the end of the year. For 2014, they will need to close out cases for 50 families (88 kids). They will be closing these cases from oldest existing to newest so that those receiving benefits the longest will be closed first. This will leave 126 children remaining on this service.

Fitzgerald said funding was cut as child care costs rise. There was much discussion on this issue from Supervisor Eve Ann Shwartz asking what more could be done to provide funding.

Fitzgerald said implementation of the Affordable Care Act and Medicaid takeover seemed to be going well.

The Committee unanimously approved a memorandum of understanding with the Department of Solid Waste and Sanitation regarding employment and training on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Communication Action Partnership to provide housing and homeless services on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Communication Action Partnership to provide preventive services on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Dr. Scott Petosa to provide detention prevention services on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Elmcrest Children's Center to provide non-secure detention services on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement

with the Peacemaker Program to provide independent living services on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a budget modification on the motion of Stepanski and second of Carinci.

Mental Health: Director Teisha Cook reported there are no changes of note in the program and fiscal reports.

The Committee unanimously approved the reappointment of a member to the Community Services Board on the motion of Shwartz and second of Stepanski.

The Committee unanimously approved the reappointment of a member to the Community Services Board on the motion of Shwartz and second of Stepanski.

The Committee unanimously approved the reappointment of a member to the Community Services Board on the motion of Shwartz and second of Stepanski.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Madison-Cortland ARC, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Heritage Farm, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with BRIDGES, Madison County Council on Alcoholism and Substance Abuse, on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Consumer Services of Madison County, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Family Counseling Services of Cortland County, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Information Management Associates, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Liberty Resources, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Liberty Resources, Inc., on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Onondaga-Cortland-Madison Board of Cooperative Educational Services on the motion of Stepanski and second of Carinci.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement between Madison County Mental Health Department and Madison County Department of Probation on the motion of Stepanski and second of Carinci.

Minutes: The minutes were unanimously approved on the motion of Shwartz and second of Carinci.

The meeting was adjourned at 4:34 p.m. on the motion of Shwartz and second of Carinci.

Next Meeting Date: December 30, 2013, if needed.

Respectfully submitted on behalf of Chairman Salka by Suzanne L. Odell; revised April 30, 2014, by Martha E. Conway to accurately reflect attendance, attendee names and titles and record complete votes of actions taken.

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
December 17, 2013

PRESENT: Chairman Roger D. Bradstreet, Supervisors Daniel S. Degear (late) and Richard O. Bargabos

ALSO: Board Chairman John M. Becker

ABSENT: Vice Chairman Lewis Carinci and Supervisor David L. Coye

The meeting was called to order at 9:12 a.m. in the Supervisors Chambers by Chairman Roger D. Bradstreet.

E-911 Communications: A conference call with Bond, Schoeneck, & King attorney Henry Melchor regarding the tower agreement with Verizon commenced at the request of First Assistant District Attorney Tina Wayland-Smith, the County-owned tower in Fenner being the subject of the discussion. Verizon has shown interest in leasing space on the County tower and negotiations have been ongoing; however, issues still exist. Melchor will communicate further with the Verizon representative to convey the County's concerns.

Director Paul Hartnett said he was informed by NYSAC that American Towers will submit a marketing package to wireless carriers regarding the lease or purchase of emergency towers throughout New York State. The question was raised about what the packages contained in monetary terms. Hartnett said he would be able to obtain that information in the next few weeks and would forward same to the committee.

Treasurer Cindy Edick began a discussion about the proposed CAD system and payments for same. Originally, the County planned to bond for the full cost in 2014; however, it became evident that making the payments set forth by the company was going to be more cost-effective.

The Committee unanimously approved a resolution on the motion of Supervisor Daniel S. Degear and second of Supervisor Richard O. Bargabos authorizing the chairman to enter into an agreement with Syracuse University in response to the County's governance and SOP study in accordance with SIGG-2 guidelines. The \$190,196.00 grant is 100-percent funded through the SICG-2 grant. The period of performance shall be January 1, 2014, to February 28, 2015.

The Committee unanimously approved a resolution authorizing the chairman to renew service contracts for maintenance of the E-911 Center phone system/jail radio system with Motorola Communications and Electronics, Inc., on the motion of Degear and second of Bargabos. The total amount of the grant is \$51,175.08 for twelve months (From January 1 through December 31, 2014).

The Committee unanimously approved a resolution modifying the 2013 County budget on the motion of Bargabos and second of Degear.

Sheriff's Office: The Committee unanimously approved a resolution authorizing modification of the 2014 adopted County budget for the STOP DWI program on the motion of Bargabos and second of Degear.

The Committee unanimously approved a resolution authorizing a petty cash fund at the Sheriff's Office on the motion of Bargabos and second of Degear.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement for dietician services on the motion of Bargabos and second of Bradstreet.

The Committee unanimously approved a resolution authorizing the chairman to renew an agreement to provide specialized law enforcement services with the Village of Morrisville on the motion of Bargabos and second of Bradstreet.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement for barber services on the motion of Bargabos and second of Degear.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement for jail physician services on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution adopting the Madison County STOP-DWI Program for 2014 on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution authorizing attendance at an out-of-state conference for Renee Smith of the Child Advocacy Center on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with FES Installations, Inc., on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution authorizing the Chairman to enter into an agreement with SoftCode, Inc., on the motion of Degear and second of Bargabos.

STOP DWI Program: Status Report from District Attorney's Office and Sheriff's Office on STOP-DWI Program: Chief Assistant District Attorney Robert Mascari said the DA's office has identified approximately \$26,000 in unpaid DWI fines to date and continues to research and update this amount.

A proposal was given to the committee to increase the stipend to \$12,000 for the Chief Assistant District Attorney in 2014 to cover his work in researching outstanding DWI monies and ongoing training. The committee requested that the information be given to the Sheriff and be brought back to the committee at a later date.

Degear made a motion for the Committee to enter executive session for the purpose of discussions regarding matters leading to the appointment of a particular person. The motion was seconded by Bargabos and carried unanimously. A motion was made to exit executive session by Bargabos and seconded by Bradstreet, carrying unanimously.

Other Committee Business

The Committee unanimously approved a resolution for the Jury Board Appointment of Supervisor Alexander Stepanski on the motion of Degear and second of Bargabos.

The Committee unanimously approved a resolution modifying the County budget for the Madison County Public Defender's Office on the motion of Bargabos and second of Degear.

The Committee unanimously approved the minutes of the Nov. 19, 2013, meeting on the motion of Bargabos and second of Board Chairman John M. Becker.

The meeting was adjourned on the motion of Bargabos and second of Bradstreet.

Respectfully submitted on behalf of Committee Chairman Roger D. Bradstreet by Suzanne Odell; amended April 25, 2014, by Martha E. Conway to include attendees, their full/correct names and titles; to accurately record votes and to correct dates.

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

December 23, 2013

Name	Present	Absent	Late
Bradstreet	X		
Degear	X		
Carinci	X		
Bargabos	X		
Coye	X		

1:50PM Meeting called to order by Chairman Roger Bradstreet

Sheriff's Office: Undersheriff Ball:

Resolution:

Authorizing the Chairman to Establish a Fee – STOP DWI

A motion was made by Supervisor Carinci and seconded by Supervisor Bargabos. Carried unanimously

Other Business:

Minutes – 12/17/13: A motion was made to approve the minutes from Supervisor Bargabos and seconded by Supervisor Carinci. Carried unanimously

A motion to Adjourn at 1: 55 PM was made by Supervisor Coye and seconded by Chairman Bradstreet.

PROPRIETARY: RELEASE WOULD SIGNIFICANTLY IMPACT THE PURCHASE PRICE OF A PROPOSED REAL PROPERTY TRANSACTION.

Highway, Buildings and Grounds Committee

Minutes Feb. 19, 2014

Executive Session

- PRESENT:** Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Scott Henderson and William Zupan
- ALSO:** Board of Supervisors Chairman John M. Becker, Board of Supervisors Vice Chairman Daniel S. Degear, Supervisor John Pinard, County Administrator Mark Scimone, Maintenance Supervisor Kevin F. Loveless
- ABSENT:** Supervisor Alexander Stepanski

The Committee unanimously voted to enter executive session at 2:37 p.m. on the motion of Board of Supervisors Chairman John M. Becker and second of Committee Vice Chairman Roger D. Bradstreet to discuss the proposed acquisition of real property, the value of which would be significantly affected by public knowledge of same.

Building Maintenance Supervisor Kevin F. Loveless reported that the Wampsville Fire Department is offering for purchase its Fireman's Building adjacent to the County Office Complex. The building would be accompanied by approximately 40 feet of perimeter space and an easement granted to the buyer for leach field access and maintenance. He said the fire department reported the proposed parcel was appraised by Pyramid for \$285,000.

Becker moved that the County offer \$150,000 for the parcel; Bradstreet seconded the motion.

Supervisor Scott Henderson, who serves as Code Enforcement Officer for the town of Lenox, said the purchase could not be legally completed as offered in the sale because leach field must be within the property and be a minimum of 10 feet from the line.

Becker withdrew his motion; Bradstreet withdrew his second.

Becker moved that the County offer \$250,000 for the entire parcel from the northernmost County Complex property line north to West Elm Street; and east from North Court Street to the easternmost edge and inclusive of the access road running perpendicular to West Elm Street. The Wampsville Fire Department would continue to be allowed to use the land surrounding the building to host its annual car show, and County snow storage and cleanup arrangements in existence today would continue.

Zupan seconded Becker's motion, which was carried unanimously.

The Committee unanimously voted to exit executive session at 2:53 p.m. on the motion of Henderson and second of Zupan.

Respectfully submitted Feb. 21, 2014, by Martha E. Conway and approved March 19, 2014.



PROPRIETARY: RELEASE WOULD SIGNIFICANTLY IMPACT THE PURCHASE PRICE OF A PROPOSED REAL PROPERTY TRANSACTION.

Administration and Oversight Committee Meeting

Minutes, Special Meeting March 11, 2014

PRESENT: Chairman Scott Henderson
Vice Chairman James Rafte
Supervisors Daniel S. Degear
William Zupan
Paul Walrod

ALSO: County Administrator Mark Scimone
Elections Commissioners Laura Costello and Lynne Jones

Committee Chairman Scott Henderson called the meeting to order at 1:15 p.m. in the Supervisors Large Conference Room.

Resolutions:

1. Authorizing the Chairman to enter into an agreement with the New York State Board of Elections in regards to the Help America Vote Act State Grant.
2. Authorizing the Chairman to enter into an agreement with the New York State Board of Elections in regards to the Help America Vote Act State Grant.

A motion to approve the two resolutions was made by Committee Vice Chairman James V. Rafte, seconded by Supervisor William Zupan and unanimously carried.

Committee Chairman Scott Henderson asked the Committee if we should be putting together a list of shared services and economies the County is currently doing. Mark Scimone notified the Committee that the County is putting together a list of shared services with NYSAC who will be providing a list of all consolidated services in New York State to the Governor's Office and the New York State Assembly and Senate. Mark will forward the list to Administration and Oversight as well as NYSAC.

Next Meeting: March 20, 2014, at 3 p.m. in the Atrium Conference Room.

Motion to Adjourn: The Committee adjourned at 1:21 p.m. on the motion of Supervisor Daniel S. Degear and second of Committee Vice Chairman James V. Rafte.

Respectfully Submitted by Christine Coe for:

Scott Henderson, Chairman
Administration and Oversight Committee



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
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Solid Waste and Recycling Committee Meeting March 18, 2014

Approved the minutes from February 18, 2014

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:05 a.m. in the Chambers on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Raffte, Scott Henderson, Darrin Ball and Richard Bargabos. Also present were John Becker, Chairman of the Madison County Board of Supervisors, Bill Buchan, Landfill Attorney, Kevin Voorhees and John Condino of Barton and Loguidice, Mark Scimone, Madison County Administrator, Kipp Hicks, Director of the Industrial Development Agency, Nelson Supervisor Roger Bradstreet, Geoffrey Snyder, director of Environmental Health and Sharon Driscoll Recycling Coordinator.

Approve Solid Waste Minutes from February 18, 2014 –

Motion by S. Henderson to approve the Solid Waste and Recycling committee minutes for February 18, 2014 seconded by D. Ball and approved.

2013 Flood Cleanup Town of Nelson --

R. Bradstreet reported that the Town of Nelson was billed by the Landfill for \$21,000 in tipping fees for soil cleaned up by the Department of Environmental Conservation following a flood and oil spill that occurred in 2013 in Erieville and other parts of Madison County.

He explained that the flooding occurred when a creek on private owned by the "Blue Canoe" overflowed and also caused an oil tank spill at that location. Bradstreet reported that the DEC cleaned up the area and Town of Nelson was billed for the tipping fee.

Chairman Goldstein asked who hauled the soil. He and other committee members wanted to know why the property owner did not receive the bill.

Bradstreet responded that the DEC called in trucks and "the only involvement the Town of Nelson had was that the flooding crossed our road (North Rd.)"

D. Ball said, "Someone had to call a hauler. When the hauler got to facility (landfill) he had to tell the scale house where to bill it. I don't think the Town of Nelson is responsible."

According to Supervisor Bradstreet, the Nelson Highway Superintendent Jack Sevier contacted FEMA but his request was declined as the flooding occurred on private property.

Bradstreet indicated that Chris Rossi, Construction Inspector 2/DEC Project Manager was in charge and the flooding damage and oil spill was cleaned up in 5 days.

Questions were raised about the homeowner's culpability and insurance. In reference to the flooding D. Ball said it was a flooding event and there should be a spill number.

Director Zecca stated that all towns, villages and the City of Oneida were treated the same during the summer flooding.

Motion by R. Bargabos to suspend the \$21,000 tipping fee for the Town of Nelson and contact the DEC to get this straighten out as it was a flood event throughout Madison County and take official action during the April Solid Waste Committee meeting seconded by D. Ball and approved.

NYS DEC grants update HHW & LF Gas management --

Director Zecca reported that the Dept. of Solid Waste has received \$57,723.96 from the DEC, which is 50 percent of the cost to purchase and install new wells on the closed east side landfill to improve gas production.

He also reported that a second check in the amount of \$4,087.00 was received from the DEC to cover 50 percent of the cost to operate the Household Hazardous Waste program.

Roll-Off hoist & tarper rebid –

Director Zecca reported that the roll-off hoist and tarper had to be rebid as neither bid received met the criteria. The bid opening is scheduled for the week of March 24. The Director will contact each committee member when the bids come in and will then move forward with this purchase.

New Recycling Video update –

Director Zecca reported that a new recycling video had been produced and is available for viewing on U-Tube and there is a link on the County website. "This is a great educational tool that can be used by the Recycling Coordinator, teachers, residents and businesses.

The new recycling video explains basic recycling and touches on the myriad of other programs available to residents – such as mercury recycling, voluntary cooking oil recycling, the Household Hazardous Waste program, pots and pans, springe disposal, the Reuse Store and more.

CRT Spring Collection Program –

S. Driscoll reported that due to a hole in the product stewardship law that governs the recycling of computer monitors and televisions many states across the country are finding that they have a glut of TV's and monitors and no place for them to go.

The Product Stewardship law states that businesses have to meet a quota. Once they meet that quota they are not required to take back anymore TVs or monitors. It seems that many of the businesses met their quota at the beginning of October. This has resulted in a major problem for municipalities. "A ban without a plan," said Director Zecca

Director Zecca explained that he wants to get out ahead of this situation. He has scheduled six CRT Collections Days – two in April and four in May -- in populated areas of the County. These events are free to all residents of Madison County. "We want to get as many of the old televisions and monitors out of people's homes and garages as possible before the new law goes into effect in January of 2015, explained Zecca.

The first collection will be held on Earth Day, Tuesday, April 22, at the DPW in the Village of Hamilton. A press conference will take place at 11:00 a.m. with Senator David Valesky, Assemblyman Bill Magee, Board of Supervisor Chairman John Becker, and Hamilton Mayor Margaret Miller. Other members of the Board of Supervisors will also be on hand.

Earth Day Resolution –

Motion by J. Rafte approving a resolution to recognize and promote the celebration of Earth Day on April 22, 2014 and to encourage residents to recycle their old televisions and monitors and to engage in environmentally sound practices every day seconded by S. Henderson and approved.

ARE Park –

John Condino, in response to a request from Committee member Rick Bargabos, presented the committee with a hardcopy listing of Engineering Service Expenses paid to Barton & Loguidice, PC by Madison County from April 2009 through March 2014 as they related to the ARE Park and the water and sewer line exploration. Treasurer Cindy Edick contributed to this report. **(See Attachment #1)**

Condino reported that the firm got diverted from strict design effort due to a problem with the City of Oneida's Waste Water Treatment facility that was problematic: accepting leachate and then not accepting leachate.

The Dept. of Solid Waste was forced to send leachate to other locations at a considerable cost during this time. B&L was asked to look at alternatives to the disposal problem including the cost of an onsite treatment plant.

In 2009 the Oneida Indian Nation's requests for archeological review of landfill property and other requests involved all of discussions from then on.

The next major effort involved finding ways to secure funding to bring public water to Clockville and the ARE Park: OCWA – the acquirer at the stone quarry etc. A similar by B&L went into the design of the proposed sewer line from the Buyea Rd. Landfill to the five corners in Oneida (Rte. 5). All pertinent figures are in J. Condino's report.

Interesting history –

D. Ball questioned \$390,000 water side – when the original contract price was \$127,000 for design and the total water design for today is \$392,516.80 according to John Condino.

D. Ball questioned the cost, saying the original contract price for the design was \$127,000. He felt that a lot of other charges have occurred; ancillary charges came into play, under this contract with B&L for design services. He realizes that a lot of time and effort went into requests from the OIN – all of the archeological services and the Quarry work was billed through B&L

B&L spend considerable time working through meetings with OIN. Committee member Ball did not think the OIN needs to come out of this project.

Chairman Goldstein also noted that B&L spent a lot of time trying to fix problems at the City of Oneida's Waste Water Treatment Facility. It was pointed out that the City of Oneida has had operational and political changes; since that time the Dept. of Solid Waste has had no problems with the processing of their leachate.

J. Becker said, "We paid to help them out."

Committee member Ball commented that during the meeting with OCWA "the discussion was different from anything I had ever heard. "You (B&L) worked on a single design. Now it has taken an entirely different turn."

J. Condino explained that in an effort to keep cost as low as possible we looked at hooking up to 2,500 feet of existing line up Oxbow Rd. During the meeting with OCWA "there were some professional differences."

For them to supply water and operation and maintenance of line – they did not want to hook to the end of the existing line and said it would create pressure. They wanted to move the connection down to the tank rather than hook up to existing line.

J. Condino put forth several options: single line with tank at ARE Park; Have Clockville connect at a later date; put in another tank and pump station; bring water to Clockville by gravity feed. He said there are varying schools of thought.

Different options – bring down by gravity – put in another tank and another pump station – varying schools of thought – his opinion – another tank and pump station. The cost of a single line and one pump station is estimated at \$3.9 million "This can be done.

Construction inspection by OCWA – would save more money –

After a considerable discussion regarding the original cost of bringing public water to the ARE Park and to the Town of Lincoln and the cost currently under consideration by the committee D. Ball said, "I have seen this water project engineered and reengineered again and again. After all that we have done this project should be bought and paid for, but I guess not as we are still here doing this again."

J. Becker spoke to the committee saying, "As a committee choose (make a decision) and stay the course. Making changes costs money. No matter who you get, you will pay 18%. Why do you want to switch midway -- B&L will work with you. Make a decision as to where you want to be." Chairman Becker said he realized that difficulties with the OIN added extra costs to these projects, but again noted that "switching engineering firms' midway may result in getting yourselves in deeper."

Putting a different slant on the finances for the public water project Director Zecca explained that normally the engineers do the entire project – in this case B&L. "However, we went to the Michael Hooker, Executive Director at OCWA. He said the OCWA would be able to oversee a portion of engineer (provide construction observation services related to the project as its contribution to the project). This service would save Madison County over \$300,000. A formal letter, signed by Chairman Becker, will be sent to Michael Hooker at OCWA for water supply from OCWA to serve the proposed Agriculture and Renewable Energy (ARE) Park on Buyea Rd in the Town of Lincoln.

R. Bargabos said, "It seems we are back at square one."

Chairman Becker disagreed. "We are not going back to square one."

There was some back and forth between Chairman Becker and R Bargabos

When county went on hold with the water project, Clockville started working on it.

Water got sidelined by the County in 2010 – that was when we started looking at alternative sources, plus the County did not have the money until recently.

D. Ball explained that Clockville did have money on the table. Lincoln thought they could benefit from this, said Ball. "We went after the grant – worked with B&L, but there was no benefit."

D. Ball also noted that the engineers knew we needed to know the cost per resident to bring water to Clockville. The Town got \$100,000.00 from the USDA and a low interest loan, "but lost out on that opportunity." There are approximately, 400 units in Clockville.

Letter to OCWA --

Motion by R. Bargabos authorizing John Becker to sign the formal letter to the OCWA requesting a water supply from OCWA to serve the proposed Agriculture and

Renewable Energy (ARE) Park on Buyea rd. in the Town of Lincoln seconded by S. Henderson and approved.

Note: the letter also explains that Madison County has been awarded \$4 million in state funding intended to enable the County to install the necessary infrastructure to bring water from OCWA's Canastota water system to the ARE Park. **(See Attachment #2)**

Director Zecca explained that the treasurer's office has set up a line item for the \$4 million grant so that there will be a place for it to go when it is received. Budget modification for one tank and one pump station at the top of the hill that is estimated to cost \$3.9 million. Back out \$300,000 County will receive in engineer costs from OCWA plus the \$100,000 from \$4 million grant and put the \$400,000 toward water lines for the Town of Lincoln. This is all contingent on the letter being signed by OCWA.

Barton & Loguidice Contract --

Motion— S. Henderson authorizing an agreement between Madison County and Barton & Loguidice Engineers, PLLC for design of an OCWA Waste line serving the ARE Park seconded by J. Rafte and approved.

Yearend report –

S. Driscoll put together a synopsis of the accomplishments, projects and events that occurred at the Dept. of Solid Waste during 2013. A 2013 Year End Report, secured in a biodegradable three ring binder, was given to each committee member. **(See Attachment #3)**

Driscoll briefly, walked the committee through the 5 page overview and answered questions.

Director Zecca took over the discussion reporting on the Commercial tip fees, which he said did well in 2013.

He noted that punch card sales were down in 2013. Residents are not generating a lot of waste; many are practicing backyard composting and more and more people are recycling.

"We lost the contract for incinerator ash, but are looking for other sources. "We had estimated revenue of \$100,000."

The loss of inmate labor from Camp Georgetown has affected the amount of revenue the department generates from scrap metal. ARC MRF tonnage is down for recycling. "We are working with Landfill Attorney Bill Buchan to add recyclables to the Flow Control Law.

Director Zecca reported that there have been a lot of changes with solid waste planning units across the state. He said that Otsego County has two transfer stations, one in Cooperstown and one in Oneonta. Cooperstown has 10,000 tons per year. Zecca inquired to see if there was an interest in bringing Cooperstown's waste to Madison County. Based on our current tonnage we won't have enough waste to finance the new landfill cells. We will have to bond. Appropriations for 2013 are under what was estimated.

We had to add funds to the fuel line item by \$1,500, but overall we are in good shape financially, said Zecca.

JB, Inc. Contract Terminated --

Attorney Buchan reported that the contract with JB, Inc. of Niagara Falls was terminate for cause. They refused to take any more plastic from Madison County. The letter to JB, Inc. is to be signed by Chairman John Becker.

It was noted that JB, Inc. made a decision to change its business model. Now they want to sell units rather than process all the material themselves.

K. Hicks reported that plastics-to-oil is a huge new industry with lots of players.

Solid Waste Aid Position --

Director Zecca spoke to the committee about the starting pay for Solid Waste Aides of \$8.24 an hour. "It is hard to find someone to work for that amount of money." If we need help on the weekend we were using ARC staff, but we have to pay these folks time and a half."

In contrast, the summer help at the Dept. of Solid Waste (grounds keepers) make \$10.25 an hour.

Director Zecca would like to combine the two positions into one at \$10.25 an hour. He will talk with the Personnel Dept.

Motion by S. Henderson to recommend changing the title and increasing the hourly rate for Solid Waste Aides to \$10.25 an hour seconded by J. Rafte and approved.

Petroleum Contaminated Soil --

Motion by J. Rafte authorizing the chairman to enter into an agreement to accept alternative daily landfill cover material (Petroleum Contaminated Soil) from Paragon Environmental Construction, Inc. and Abscope Environmental, Inc. beginning April 8, 2014 and ending April 8, 2015 on an as needed basis for an agreed upon price of \$18 per ton seconded by S. Henderson and approved.

Next Meeting --

The next meeting of the Solid Waste and Recycling Committee will be at 9 a.m. Tuesday, April 29 in the Large Conference room on the second floor of the County Office Bldg. in Wampsville.

Adjourn the Meeting --

Motion by R. Bargabos to adjourn the Solid Waste and Recycling Committee meeting at 11:05 a.m. seconded by J. Rafte.

Respectfully Submitted by Sharon A. Driscoll for James A. Zecca

Highway, Buildings and Grounds Committee

Minutes March 19, 2014

PRESENT: Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet (2:07 p.m.) and Supervisors Alexander Stepanski, Scott Henderson and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, County Administrator Mark Scimone, Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Richard Spadafora of Central Services

The meeting was called to order at 2 p.m. in the Board of Supervisors Chambers.

Minutes: The minutes of the regular meeting February 19, 2014, executive session of February 19, 2014, and special meeting of March 11, 2014, were unanimously approved on the motion of Supervisor Alexander Stepanski and second of Supervisor William Zupan.

Central Service Mailing Equipment: Richard Spadafora reported on problems with the costs for the service agreement with Pitney Bowes. He and Building Maintenance Supervisor Kevin F. Loveless continue to work on getting the contract in place. Spadafora plans to go look at the new system replacing the DM series. Board Chairman John M. Becker said he would move to get the County Attorney's Office involved if Pitney Bowes chooses not to honor the prices originally quoted.

Spadafora also reported that the Courts refuse to pay their share of services rendered by the Central Services offices. Becker said Central Service should no longer pick up their mail from the Post Office or receive their packages in shipping.

Loveless suggested that since Amanda Garner is coming to talk to the Board of Supervisors about the Court House Cleaning and Minor Repairs Contract April 8 at a Committee of the Whole, the issue could be raised in person at that time.

It was the consensus of the Committee that the arrangement remain as-is until Garner can be approached with the matter.

Property Acquisition: The Committee unanimously voted to enter executive session at 2:12 p.m. on the motion of Supervisor Scott Henderson and second of Zupan for the purpose of discussing a real property acquisition, the price of which would be significantly impacted if made public.

The Committee unanimously voted to exit executive session at 2:20 p.m. on the motion of Henderson and second of Stepanski.

Highway Superintendent Joseph Wisinski and Deputy Highway Superintendent Brad Newman joined the meeting at 2:20 p.m.

LaBella Architecture/Engineering: The Committee reached consensus that an overage of about \$2,700 on services performed for architectural design by LaBella should be paid.

Resolution to Terminate: County Administrator Mark Scimone said after consulting with the County Attorney's Office, it was not necessary to terminate a contract with Barton & Loguidice and asked that the resolution and notice to terminate be rescinded from the previous meeting. Scimone will inform Barton & Loguidice work on the Court House elevator design project is completed.

UV Lighting: Loveless said he is working on getting another quote for UV lighting to clean the fan coils in the County Office Building. The building suffers from “dirty sock syndrome” when the cooling system kicks on in the spring. The UV lights clean the coils to prevent the buildup that causes the odor. The Committee approved the purchase last year, contingent upon Loveless receiving a guarantee that the equipment will work or the vendor would take the equipment back.

County Clerk Storage: Loveless reported that construction of the County Clerk’s storage area in the Department of Social Services building is underway.

Career Center Move: Loveless said once the Sheriff’s Office has sufficient space and is able to move investigators out of the DSS building, it should free up enough room for the County to relocate the Career Center to DSS, saving about \$200,000 annually in lease and related expenses. In addition to the necessary internal building work, Loveless said the parking lot would need to be enhanced to accommodate the additional vehicles.

North Court Street Bridge Replacement: Scimone said work with Sen. Charles Schumer’s office continues to try and get help with the additional unexpected cost increase of the project.

Excavator: The excavator was purchased and Wisinski reported he was able to secure a six-month, unlimited-hour warranty on the equipment.

Bid Reviews: Wisinski reported on results of several bids. The Committee unanimously awarded all bids for crushed stone on the motion of Henderson and second of Vice Chairman Roger D. Bradstreet. Wisinski said the vendor used for each project depended on the project’s location and vendor pricing.

The Committee unanimously awarded all bids for bituminous concrete on the motion of Henderson and second of Zupan. Wisinski said the vendor used for each project depended on the project’s location and vendor pricing.

The Committee unanimously approved a resolution authorizing the chairman to amend an agreement with Barton & Loguidice on the motion of Henderson and second of Stepanski.

The Committee unanimously approved all bids for liquid bituminous concrete. Wisinski said the vendor used for each project depended on the project’s location and vendor pricing.

The Committee unanimously approved a bid for cold in-place recycling on the motion of Stepanski and second of Henderson.

Lighting Proposal: Wisinski provided the Committee with lighting proposals for the highway garage from National Grid affiliates; it was the consensus of the Committee on a motion by Henderson and second of Bradstreet that Wisinski check references for the provider of the low quote and move forward with that project if the references check out and LED is not available.

County Tow Truck: Chairman Ronald Bono asked if there was a use policy for the County-owned tow truck. Wisinski said no, to call for rates and availability.

Motion to Adjourn: The meeting was adjourned at 3:57 p.m. on the motion of Henderson and second of Zupan.

Next Meeting Date: April 16, 2014, in the Supervisors Large Conference Room.

Respectfully submitted March 24, 2014, by Martha E. Conway and approved April 16, 2014.

Administration and Oversight Committee Meeting

Minutes March 20, 2014

PRESENT: Vice Chairman James Rafte (3:06 p.m.), Supervisors Daniel S. Degear, William Zupan and Paul Walrod

ALSO: Executive Assistant Christine Coe, Elections Commissioners Laura Costello and Lynne Jones

ABSENT: Chairman Scott Henderson

Supervisor Daniel S. Degear called the meeting to order at 3 p.m. in the Atrium Conference Room.

Minutes: The minutes of the regular meetings of Aug. 29, 2013; Oct. 31, 2013; and Feb. 20, 2014, meeting were unanimously approved on the motion of Supervisor William Zupan and second of Supervisor Paul "Pete" Walrod.

Board of Elections: Elections Commissioners Laura Costello and Lynne Jones presented two resolutions.

A resolution authorizing the chairman to enter into an agreement with Phoenix Graphics, Inc., to purchase optical scan ballots was unanimously approved on the motion of Walrod and second of Zupan.

A resolution authorizing the chairman to enter into an agreement with the New York State Board of Elections to accept grant money through the Help America Vote Act.

Vice Chairman James V. Rafte, Sr., joined the meeting.

Purchasing Agent: Executive Assistant Christine Coe of the County Administrator's office reported that the advertising was placed for the newly created purchasing agent position and a search committee named (comprised of County Administrator Mark Scimone, Treasurer Cindy Edick, Purchasing Agent Cindy Urtz, Sheriff Allen Riley, First Assistant County Attorney Tina Wayland-Smith and Supervisor Scott Henderson).

Next Meeting: April 17, 2014, at 3 p.m. in the Supervisors Large Conference Room.

Motion to Adjourn: The Committee adjourned at 3:08 p.m. on the motion of Zupan and second of Walrod.

Respectfully submitted March 26, 2014, by Martha E. Conway for Chairman Scott Henderson and approved April 17, 2014.

Criminal Justice, Public Safety and Telecommunications Committee Meeting

Minutes March 20, 2014

PRESENT: Chairman Roger D. Bradstreet
Vice Chairman Lewis Carinci
Supervisor Richard Bargabos
Supervisor John Salka
Supervisor David Jones

ALSO: County Administrator Mark Scimone
Confidential Secretary to the District Attorney Cheryl Williams
E-911 Communications Director Paul Hartnett
Sheriff Allen Riley
Undersheriff John Ball
Probation Director Joanne Miller
Emergency Preparedness Director Joe DeFrancisco

The meeting was called to order by Chairman Roger D. Bradstreet at 9 a.m. in the Atrium Conference Room.

Minutes:

The minutes of the Feb. 20, 2014, meeting were unanimously approved on the motion of Supervisor Salka and second of Supervisor Jones.

District Attorney's Office:

Confidential Secretary Cheryl Williams presented the following resolutions to the Committee:

1. The Committee unanimously approved a resolution authorizing the Chairman to amend the 2013 agreement with Onondaga County for autopsy services on the motion of Bargabos and second of Salka.
2. The Committee unanimously approved a resolution authorizing the Chairman to amend the 2014 agreement with Onondaga County for autopsy services on the motion of Bargabos and second of Salka.

E-911 Communications:

Director Paul Hartnett presented the following resolutions to the Committee:

1. The Committee unanimously approved a resolution authorizing the Chairman of the Board to enter into a Memorandum of Understanding with the State of New York Division of State Police in the establishment and use of 911 Backup Center at Troup D Headquarters on the motion of Carinci and second of Jones.
2. The Committee unanimously approved a resolution authorizing the Chairman to enter into a Memorandum of Understanding with CSX Transportation (Railroad) Police Department and Madison County Department of Emergency Communications allowing access to the County's Public Safety radio system on the motion of Salka and second of Carinci.

Hartnett delivered his report of activities for the month. Hartnett reported that the VERIZON Wireless Lease for Site #5 is currently being reviewed by the VERIZON legal department, and VERIZON will be scheduling a tower site visit.

Hartnett researched the possibility of using the "SMART 911" application at the 911 Center. Harnett met with RAVE Mobile Safety, County Fire Coordinator and Sheriff for an informational presentation, and received input from other counties. For the cost of the application to be justifiable, it would need to be a county-wide coordinated effort to get people to sign up. Hartnett will share the information and feedback with the task force.

CAD Presentation:

Hartnett led a joint discussion on the County's Emergency Communication Computer Aided Dispatch (CAD) System Upgrade Project in order to get input from all departments. The Board of Supervisors approved the upgrade of the POSITRON Power CAD to the TIBURON Hosted Solution in 2013. TIBURON is also contracted to provide the Law Enforcement Records Management System (RMS) that is integrated with the CAD System. Training schedules for CAD and RMS were provided and conference calls are held every Thursday with the vendor to discuss the progress of the upgrade.

Hartnett stated that all Madison County emergency service agencies have been advised of the upgrade throughout the process. The County's cost of \$665,000 over 5 years includes maintenance; however, hardware (laptops) is not included. This has some agencies looking at other systems/vendors.

Sheriff Riley will schedule a police chiefs meeting, including Morrisville College, to discuss the importance of all agencies being on the same system in order to share information and reduce redundancy. Fire and EMS agencies need to be including in CAD meetings to ensure everyone is informed and in sync.

The Committee appreciates the continued coordination of all County departments and agencies.

Sheriff's Office:

Sheriff Allen Riley and Undersheriff John Ball presented the following resolutions and a travel request to the Committee.

1. The Committee unanimously approved a resolution authorizing the Chairman to apply for a grant from the NYS Canal Corporation on the motion of Salka and second of Carinci.
2. The Committee unanimously approved a resolution authorizing the Chairman to enter into an agreement with NYS Division of Homeland Security and Emergency Services and modifying the 2014 County budget on the motion of Bargabos and second of Salka.
3. The Committee unanimously approved a resolution authorizing the Chairman to enter into a commercial office lease agreement with J&M Boylan Holdings, LLC on the motion of Carinci and second of Bargabos.
4. The Committee unanimously approved a resolution authorizing the Chairman to enter into an agreement with Time Warner on the motion of Jones and second of Salka.
5. The Committee unanimously approved a resolution authorizing the Chairman to enter into agreement and addendum #1 with Madison-Oneida BOCES on the motion of Salka and second of Jones.
6. The Committee unanimously approved a resolution authorizing the Chairman to enter into an agreement with United Information Services (UNISS) on the motion of Carinci and second of Salka.
7. The Committee unanimously approved a resolution authorizing attendance at an out-of state conference (Sheriff) on the motion of Carinci and second of Bargabos.

Undersheriff Ball distributed the draft 2013 City of Oneida Flooding Event and Workshop After-Action Report and Improvement Plan for the Committee to review. The report will be finalized in April.

Other Committee Business:

County Administrator Mark Scimone presented a resolution in opposition to a proposed state program offering inmates college credit courses while incarcerated. The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

Chairman Bradstreet was impressed with the Sheriff's Department's network of security cameras and suggested sharing feeds from our towns and villages with the Sheriff's security system for an increased level of security. Hartnett's cameras at the 911 towers are not integrated into the Sheriff's system due to the departments using different vendors. The Committee will address this further at their next meeting.

Motion to Adjourn:

The Committee adjourned at 10:23 a.m. on the motion of Jones and second of Salka.

Next Meeting Date: April 17, 2014 at 9 a.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe for Chairman Roger D. Bradstreet.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

March 20, 2014 – 10:30 A.M.- Supervisors' Chambers

Supervisor	Present	Absent	Late	Time In
Salka	x			
Jones	x			
Moses		X		
Rafte	x			
Shwartz	x			

PRESENT:

Committee: **John Salka**, Dave Jones, James Rafte, and Eve Ann Shwartz.

Absent: Cliff Moses

Supervisors: Rick Bargabos, John Becker, and Roger Bradstreet

County Staff: Cindy Edick, Scott Flaherty, Scott Ingmire, Becky Marsala, Mark Scimone, Tina Wayland-Smith (10:52), and Gwen Williamson

Additional Present: Marie Anselm, Charles Bostic, Nathan Forster, Kipp Hicks, Thomas Reichel, and Bee Tolman

Press: None

Meeting called to order at 10:30A.M. by Salka.

A-1: The February 20, 2014 meeting minutes were unanimously approved on a **MOTION** by Jones and seconded by Rafte. 10:31 A.M 4/0/0.

A-2: Cindy Edick presented the Sales Tax Update. Although the overall receipts are down by about 1%, Edick said it wasn't terrible news and not necessarily anything to be concerned about.

A-3: Becky Marsala presented the Utica Street Update. Becky brought and shared a few copies of the Record of Decision, which is currently available to view at the Hamilton Public Library. A letter has been drafted and is being sent to all contiguous land owners and parties that have expresses interest in the parcel while it was owned by Madison County. (Letter attached). Marsala said that the SAC agreement is at the state level at this time.

Marsala also noted that the number of parcels in the land auction is less than last year at this time. The reason for the decrease may be attributed partly to credit card payments now being accepted by the County. Becky will check on the status of the Haroff Auction signing the updated agreement (regarding the \$50.00 fee verbally agreed to last year, being written in as part of the agreement this year).

A-4: Tom Reichel presented the Career Center Update. Usage at the Center is consistent to expectations. The unemployment rate is up slightly, however, it is historically high this time of year partly due to the end of holiday related seasonal employment.

A-5: Revolving Loan Fund Resolution discussion: This resolution was discussed and recommended at the Feb. 20, 2014 Planning Committee meeting. Kipp reported that the RLF Committee unanimously approved the resolution following a lengthy and thorough discussion. Eve Ann Shwartz asked if the "right of first refusal" would be at the current asking price and not above. John Becker asked about the possibility of a joint sewer district agreement with Oneida City and Madison County. Rick Bargabos asked if it should be considered a loan that can later be forgiven. Many questions were addressed in a copy of an email exchange between Scott Ingmire, Kipp Hicks and Eve Ann Shwartz. John Salka asked for that email to be on official

record with the minutes. A copy is attached. (A) Becker suggested removing the (first right of refusal) contingency from the resolution with the understanding that Kipp would still pursue it in the agreement. Eve Ann stated that her questions have been addressed and she is satisfied with moving the resolution as presented. Hicks noted that Oneida City is not asking for a joint district or a loan at this time; they have one item on the table as stated in the resolution as presented, and the RLF has unanimously approved it. Salka reminded the Committee that this resolution has already been amended and approved to move along and the Committee will stay on that recommendation.

A-6: Nathan Forster presented the AED Program report. Nathan emphasized that the AED staff is really excited about the increased web presence for the Open Farm Day event. They are working on a mobile device website, and an interactive site with links to local businesses that could benefit from the influx of participants. They are also working to get better feedback and data following the event that could be used in planning future County-wide food events. Roger Bradstreet asked Nathan about getting statistical data from the passports and Nathan said that there will be many improvements, for example, the participants will have a place to fill in their zip code on the passport.

Nathan introduced Marie Anselm as the new AED Director. She is glad to be back in Central New York, and looks forward to meeting everyone and getting right to work. Eve Ann suggested that each supervisor could take some time to introduce Marie to the farmers in their townships.

A-7: Bee Tolman presented the Growing Upstate Food Hub Project update. Bee shared a power-point presentation showing the history, progression, and challenges of the project to date. Due to many unforeseen circumstances, the Barlow Street location is no longer being considered as the site for the project. They will continue building a consumer market and working on Side Hill Farms logo recognizability while they look for a new location. Bee noted that although the delays and laborious processes that were endured while trying to make the Barlow Street location work were frustrating and financially straining over the last two years, the project team is now more prepared and knowledgeable and in a much better position for success.

A-8: Scott Ingmire lead the Intermediary Relending Program (IRP) discussion. The IRP was originally applied for through the USDA for 750,000.00 dollars, with a revolving loan match of \$112,500.00 on a 30 year repayment program. The following facts were presented and considered:

There has been no loan activity to date.

We are fast approaching the date when the County would have to begin paying interest.

The documentation/administration requirements for loan processing are best described as vast, arduous and cumbersome.

The County has its own sufficient revolving loan fund separate from the IRP.

Since no money has been received, it is recommended that the County opt out of the IRP entirely.

Following discussion the Committee approved preparing a resolution for the purpose of dissolution of the USDA IRP via a letter signed by the Chairman of the Board, on a **MOTION** by Shwartz and seconded by Jones. 11:39 A.M. 4/0/0.

Additional Item: Becky Marsala reported that Haroff Auctions has agreed to sign the revised contract (see A-3).

A-9: The Committee authorized a resolution recognizing May 4-11, 2014 as "Buy Madison Week" on a **MOTION** by Rafte and seconded by Jones. 11:42 A.M. 4/0/0.

A-10: Following discussion the Committee authorized a resolution acknowledging introduction of a proposed local law (Madison County Occupancy Tax Law) for the year 2014 and calling for a public hearing, on a **MOTION** by Shwartz and seconded by Rafte. 11:46 A.M. 4/0/0. It was noted that Tina Wayland-Smith is working on whether or not this needs to be presented to the state.

A-11: New Business. Jim Rafte said that he had heard from Mr. Taylor regarding the letter he had received from the Committee notifying him that the parcel in which he is interested is not for sale. He asked Rafte to

reiterate that he (Mr. Taylor) if allowed to purchase the parcel, would be willing to give any easements required, would sell it back to the County if they required it, and is willing to come before the Committee again if allowed. The Committee has considered the sale of this parcel to Mr. Taylor on several occasions and has notified him numerous times that the parcel is not for sale. John Salka agreed to talk with him about it for clarity and understanding of the Committee's long-standing decision. Rafte will have Taylor call Salka.

A-12: (Although not discussed at the meeting, the understanding is that the next scheduled meeting will be Thursday, April 17th at 10:30 A.M. in the Supervisors' Large Conference Room).

A-13: The meeting was adjourned on a **MOTION** by Rafte and seconded by Jones. 11:51 A.M. 4/0/0.

Respectfully submitted: Gwen Williamson



John Salka

From: Kipp Hicks <director@madisoncountyida.com>
Sent: Wednesday, March 19, 2014 11:31 AM
To: Scott Ingmlre ✓
Cc: John Salka ✓
Subject: FW: Planning Committee - March 20th at 10:30 AM Atrium Conference Room

Scott,

Please forgive my informal responses below, but I thought I would share my insight / perspective on the questions and comments below.

Kipp

From: eashwartz@gmail.com [mailto:eashwartz@gmail.com] **On Behalf Of** Eve Ann Shwartz
Sent: Wednesday, March 19, 2014 10:48 AM
To: Scott Ingmlre
Cc: John Salka Contact; Jim Rafta; Cliff Moses; Dave Jones; Mark Scimone; Cindy Urtz; Cindy Edick; director@madisoncountyida.com; Jamie E. Hart; Mary Ellen Rose; John Reinhardt; Scott Henderson; John Becker; Lewis Carinci; Rick Bargabos; Rick Bargabos; Michael J. Magnusson (MMagnusson@madisoncountyida.com)
Subject: Re: Planning Committee - March 20th at 10:30 AM Atrium Conference Room

I was rereading the resolution to provide \$200,000 to the Elm Street property that belongs to the Curtin family and I was wondering what the "first right of refusal" to the IDA would mean in reality? An option to purchase the property. Essentially allowing us to offer the property at a fixed price to prospects, to secure "site control".

I understand the need to make sure that this property not be taken off the taxes rolls by some future buyer but my concern is that the offer on the property might be more than the IDA could match if they wanted to stop such a sale. So I have a few questions that I hope someone can answer :

What is the current assessed value of the property? There are several parcels connected to this agreement. The land is assessed as typical farmland in Madison County.

What is the potential market value of the property once it has been improved with a sewer and water line? TBD. Water and sewer service will be extended to points along the route of West Elm Street. Property owners will have the opportunity to tap into these municipal services when it's available at their roadside.

Does the IDA have the ability to come up with the money to exercise their first right of refusal? No, the IDA will work as a conduit to facilitate parcel sales to individual companies as parcels are sold.

I also have some questions about the purpose of the revolving loan fund and how the funds would be used in this particular case.

It is my understanding that nearly all funds that have come from the RLF up to now have been loans, not grants. These funds originated as CDBG. Half of those original funds were used as grant money, and the other half was repaid into this RLF fund. With the repaid dollars, most of those funds have been circulated and recirculated. Additional grants have also been issued through the RLF program for economic development projects.

All funds provided for infrastructure improvements for municipally owned business parks have also been loans, not grants. Why is this property that is not even a municipally owned project being granted money rather than doing it as a loan? The municipality does not own this property, nor do they have the funding to buy the property. Regardless, they recognize the opportunity to develop the property as a business park without ownership by the municipality. The Trash Business Park in Cazenovia is privately owned, and the HLBP is owned by a non-profit local development corporation.

Are the owners paying for any portion of the infrastructure improvements under the current proposal? Yes, all owners of property along the infrastructure line will be required to pay for the extension of the lines.
Has the county revolving loan fund been used to "grant" funds for infrastructure development on privately owned lands before? I don't know, but I doubt it. maybe? There have been many uses for these funds over the years, and not all of those uses easily fit into a neat little box. Other uses include community development projects, comprehensive planning, feasibility studies, conceptual plans, etc. The question of setting a precedence was presented at the RLF committee, and more senior members of the committee quickly dismissed such suggestions - we consider projects on a case by case basis.

I realize that one of the arguments for doing this is that this will bring the sewer lines to the edge of the county property but it seems to me that if the County wants to bring sewer to the county buildings perhaps this funding should be taken from the county's capital funds, rather than the RLF whose primary purpose is to make loans to businesses that want to expand. The RLF committee reviewed the request, and they were unanimous in agreeing that the request is reasonable, that the investment is sound long-term economic development planning, and will have a direct impact on Madison County. That recommendation will be presented to the Planning Committee tomorrow.

I am not opposed to seeing the Elm Street property improved but I do want to make sure that is done in a way that protects county tax payers and follows established protocols. Extending RLF funds for this economic development opportunity is a recommendation that I endorse. We are in a position to leverage local and state funding to help realize the development of an important business recruitment asset. Publicly or privately owned, it's good for the City of Oneida, it's good for Madison County, it's good for CNY, and it's good for NYS.

Eve Ann

On Tue, Mar 18, 2014 at 10:43 AM, Scott Ingmire <Scott.Ingmire@madisoncounty.ny.gov> wrote:

Please find the attached materials for the upcoming Planning Committee meeting. Please note that we'll be in the Atrium conference room again this month, as the large conference room was unavailable. I've included the tabled Resolution from last meeting regarding the City of Oneida's Revolving Loan Request. The RLF Committee met yesterday and unanimously approved the requested \$200,000 for the Elm Street Project. Though the Planning Committee doesn't need to vote on the Resolution again, I thought it prudent to keep it as an agenda item. Please let me know if you have any questions or need any additional information.

Scott

Scott Ingmire, Director
Madison County Department of Planning and Workforce Development
PO Box 606
Wampsville, NY 13163
Phone [315-366-2498](tel:315-366-2498)
Fax [315-366-2742](tel:315-366-2742)

March 20, 2014

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	March 20 th , 2014
John Salka	X
Cliff Moses	(absent)
Jim Rafte	X
Eve Ann Schwartz	EAS
Dave Jones	Dave Jones

Others Present:

Scott Ingnise
Rebecca Marsala
Tom REICHEL
Charles Bortia
Marie Anselmi
Nathan Forster
Dee Tolman
John In
SUPERVISOR
Nelson SUPERV.
SUPERVISOR

Sharon Williams

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, March 24, 2014
Supervisors Large Conference Room

Committee Members Present

Alexander Stepanski, Chairman, Town of Stockbridge
Lewis Carinci, Vice Chairman, City of Oneida
James Goldstein, Town of Lebanon
Joseph John Pinard, Town of Lenox
Paul Walrod, Town of Georgetown

Others Present

Mark Scimone, County Administrator
Donald Smith, Director, Veterans Service Agency
Joanne Eddy, Director, Youth Bureau
Steve Chaires, Deputy Commissioner for Admin. Services, Department of Social Services
Melissa Maine, Deputy Commissioner for Family Services, Department of Social Services
Teisha Cook, Director, Mental Health
Karolyn Sayles, Deputy Director of Administrative Services, Mental Health
Eric Faisst, Director, Public Health
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the February meeting minutes. A motion to approve the minutes with a change in wording under New Business – GMO Labeling to “The Committee *discussed identifying* individuals who can speak on both sides of the issue” was made by Pinard, seconded by Walrod and carried unanimously.

Veterans Agency

Donald Smith provided a report of the Veterans Service Agency’s activities and statistics for March 2014.

Smith requested travel authorization to accompany the Rotary’s Veteran Memorial Bus trip to Washington, D.C. April 14 – April 16, 2014. There will be no cost to the County. The conference and travel request has been submitted to Personnel for the resolution to be drafted.

A motion to authorize attendance at an out-of-state conference was made by Carinci, seconded by Walrod, and carried unanimously.

Smith distributed a report to the Committee from Governor Cuomo’s First New York Veterans and Military Families Summit held on March 20, 2014 in Albany, NY. The Governor announced initiatives to provide veteran and military families with affordable housing, jobs and educational opportunities.

Smith provided the Committee with a packet of materials to promote the Veteran's FAVOR Program. The packet included a letter asking the Supervisors to promote the FAVOR program to businesses in their respective towns along with the program terms and conditions, enrollment form, and a list of currently enrolled merchants and discounts.

Youth Bureau

Joanne Eddy presented a resolution to enter into agreements with the Village of Hamilton and Village of Morrisville to support their summer youth recreation programs with NYS Office of Children and Family Services (OCFS) funding.

Authorizing the Chairman to enter into agreements and to modify the 2014 budget

A motion was made by Carinci, seconded by Pinard, and carried unanimously.

Social Services

Steve Chaires provided Social Service's February 2014 expenditure and refund summary. Child support information was not received prior to the report. Once it is completed, the report will be updated and provided to the Committee for review.

Melissa Maine distributed a flyer promoting "Wear Blue Day" to be held on April 4 to support National Child Abuse Prevention Month. Employees will be encouraged to wear blue that day and donate \$5 toward a pinwheel to plant in the flower gardens near the DMV to support the cause. A ceremony will be held near the pinwheel garden at 3pm and Commissioner Fitzgerald is looking for a couple speakers for the event. We are partnering with Liberty Resources Domestic Violence Program and all proceeds donated will support their efforts to end domestic violence.

The Department of Social Services' 2013 Annual Report was distributed for the Committee to review. Once approved, it will be posted to the department's website.

Public Health

Eric Faisst presented three resolutions to the Committee:

Authorizing a contract for professional services to develop software to improve immunization billing

A motion was made by Pinard, seconded by Walrod, and carried unanimously.

Authorizing the Chairman to enter into an agreement with New York State Department of Health for the administration of Early Intervention and modifying the 2014 County budget

A motion was made by Goldstein, seconded by Carinci, and carried unanimously.

Authorizing a contract for professional services to upgrade access to Honeywell web-based system in Building #5

A motion was made by Carinci, seconded by Pinard, and carried unanimously.

Public Health is gearing up for their next Strategic Plan and this Committee will be kept informed on the progress.

Supervisor Walrod questioned Director Faisst on another flu death within the county. Faisst said he was not aware of such as flu deaths are not reportable in New York State.

Mental Health

Teisha Cook presented two resolutions to the Committee:

Authorizing the Chairman to execute a contract modification and modifying the 2014 adopted County budget

A motion was made by Goldstein, seconded by Pinard, and carried unanimously.

Authorizing the Chairman to proclaim April as Alcohol Awareness Month

A motion was made by Goldstein, seconded by Carinci, and carried unanimously.

Karolyn Sayles provided an overview of Mental Health's Fiscal and Accounts Receivable Reports for February 2014. The new report format does not include last year's figures. With the outsourcing of the ADAPT Program, there are now only 2 cost centers – clinic and administration. The Committee would like the 2013 YTD Actuals included in the report for comparison with the current year. Karolyn will provide an updated report with the ADAPT Program figures removed and make note if there are discrepancies in the figures due to the ADAPT Program.

Due to 3 vacant positions, a Social Worker Vacancies Analysis was done to identify the variance in unrealized revenue from Mental Health fees versus the program saving from personal services and fringe benefits. The analysis showed a program/budget shortfall of \$232,538. One of the vacancies will be filled with a promotion. The other two positions are being held while the future of the clinic is being determined. A task force is reviewing options with FCS, Liberty Resources and the Community Services Board. This Committee will be kept informed throughout the process.

Other Business – GMO Labeling

Chairman Stepanski addressed emails that were sent out by Supervisor Goldstein to add agenda items, provide materials and invite guests on behalf of this Committee without the approval of the Chairman or Committee. In the future, this Committee will only address items that are on the agenda. Agenda items are to be sent to the attention of the County Administrator and his Executive Assistant and require prior approval of the Chairman. The Chairman has the authority to decide whether to allow the public to speak or not. In regards to the resolution that Supervisor Goldstein presented, guests were not permitted to speak during the meeting, but were invited to share their information and concerns following the meeting.

Supervisor Goldstein presented a resolution to the Committee:

Favoring passage of GMO Labeling Bill A.3525/S.3835 by the New York State Legislature

Chairman Stepanski called for a vote. Goldstein voted in favor, and Stepanski, Carinci, Pinard and Walrod voted against. The resolution was voted down by the Committee.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Carinci at 11:35 p.m., seconded by Pinard and carried.

Next meeting: April 28, 2014 at 10:30 a.m. in the Supervisor's large conference room.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
March 27, 2014

Present:

Committee: J. Reinhardt, D. Ball, R. Bargabos, J. Pinard

Supervisors: J. Becker, R. Bono, D. Degear, C. Moses, E. Shwartz

County Staff: R. Aylward, S. Campanie, C. Edick, S. Makarchuk, R. Marsala, K. Orr,
S. Prievo, D. Roe, M. Scimone, S. Trexler, T. Wayland-Smith, E. Zehr

Absent: J. Salka

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the February 27, 2014 meeting; second by J. Reinhardt. Motion unanimously approved. Motion by D. Ball to approve the minutes of the March 11, 2014 meeting; second by J. Pinard. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed selected 2014 revenue and expense data. Edick also reviewed 2014 Contingent Fund activity to date.

III. Resolutions

1. Authorizing the Chairman to Enter into an Agreement with New York State Department of Health for the Administration of Early Intervention and Modifying of the 2014 County Budget – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
2. Authorizing the Chairman to Enter into an Agreement with the NYS Division of Homeland Security and Emergency Services and Modifying the 2014 County Budget – Motion by J. Pinard to approve the resolution; second by D. Ball. Motion unanimously approved.
3. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2014 Adopted County Budget – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Chairman to Enter into Agreements and to Modify the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by D. Ball. Motion unanimously approved.
5. Approval of Applications for Refund and Credit of Real Property Taxes Under Section 556 of the Real Property Tax Law – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
6. Authorizing the Chairman to Enter into an Agreement with Info Quick Solutions Inc. for a Comprehensive Electronic Document/Financial/Reporting System – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.

7. Authorizing the Modification of the 2014 Adopted County Budget – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
8. Authorizing the Chairman to Enter into an Agreement with Bank of Montreal for a Purchase Card Program – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.

IV. Other Business

Motion by D. Ball to enter into an Executive Session to consult with counsel regarding a contract for purchase; second by J. Pinard. Motion unanimously approved.

Motion by J. Pinard to exit Executive Session; second by D. Ball. Motion unanimously approved.

Motion by D. Ball to draft a Resolution authorizing Chairman to Execute an Offer to Purchase and Modifying the 2014 Adopted Budget; second by J. Pinard. Following discussion, motion unanimously approved.

V. Joint Meeting with Government Operations Committee

A joint meeting of the Finance, Ways and Means Committee and the Government Operations Committee was called to order at 10:30 a.m.

Motion by C. Moses to enter into an Executive Session to consult with counsel concerning the Oneida Nation Settlement Agreement; second by R. Bono. Motion unanimously approved.

Motion by C. Moses to exit Executive Session; second by J. Reinhardt. Motion unanimously approved.

Motion by J. Reinhardt to draft a Resolution authorizing the cancellation of delinquent tax liens on Oneida Nation land under Section 1138 of the Real Property Tax Law, and affirming the County's intention not to charge back or seek to recoup the delinquent Oneida Nation real property taxes that were guaranteed to the Towns through tax year 2014, and Schools and Village through tax year 2013-2014; second by J. Becker. Motion unanimously approved.

VI. Adjournment

1. The next meeting is scheduled for Thursday, May 1, at 9:00 a.m.
2. Motion by D. Ball to adjourn the meeting; second by J. Reinhardt. Motion unanimously approved. Meeting adjourned at 11:20 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)



Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

March 27, 2014

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, D. Ball, R. Bargabos, J. Becker, J. Campanie, C. Edick, B. Marsala, J. Pinard, S. Prievo, M. Scimone, T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10:30 a.m.

I. MINUTES – Minutes from February 27, 2014 and March 11, 2014 - Motion by E. Shwartz to approve the minutes from the above dated committee meetings. Second by C. Moses. The motion was unanimously approved.

II. RESOLUTIONS

- A. Adopting a Use of Purchasing Cards Policy and Procedures - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- B. Adopting a Social Media/Social Networking Policy and Procedures - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- C. Authorizing Attendance at an Out of State Conference - Sheriff - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- D. Authorizing Attendance at an Out of State Conference - Veterans- Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- E. Authorizing Chairman to Enter into an Agreement with Public Sector HR Consultants - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- F. Authorizing Chairman to Enter into an Agreement with BMI Audit Services, LLC- Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- G. Authorizing Chairman to Enter into a Confidentiality Agreement with EBS-RMSCO, Inc. and KBM Management, Inc. - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.

- H. Authorizing the Chairman to Renew an Agreement with Continuum - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- I. Declaring Public Employees' Recognition Week - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Declaring Public Health Week in Madison County - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

III. OTHER

- A. Time Warner Fiber Contract – M. Scimone updated the committee regarding an option to connect to a fiber optic line for internet service that Time Warner is planning on installing on North Court Street in the near future. The cost would be \$1,300 per month to connect to the fiber optic line. Currently, the County pays Time Warner \$400 per month for its coaxial internet connection. The benefit to switching connections would be guaranteed less downtime and increased internet speeds. M. Scimone also added that the County is looking into a disaster recovery plan that would include using an offsite disaster site and would require a fiber connection versus the connection the County currently has.
- B. HIPAA Information Security Policy – M. Scimone informed the committee of revisions to the policy as a result of recent changes in the law. Motion by R. Bono to accept the revised policy. Second by J. Reinhardt.
- C. Director of Real Property Tax Service – Recruitment Update – E. Zehr informed the committee that resumes were received from five applicants, three appear to qualify. The deadline for the recruitment is Friday April 4th.
- D. Wear Blue Day – E. Zehr stated that April is child abuse prevention month and on April 4th, County employees who donate \$5 can dress casual and receive a pinwheel to be placed in the flower gardens outside of the County Office Building.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by C. Moses to enter executive session. Second by R. Bono. The motion was unanimously approved.

- A. Personnel Matters
- B. Grievance Matters
- C. Litigation

Motion to exit executive session by R. Bono. Second by C. Moses.

V. NEXT MEETING: Tuesday, April 29, 2014 @ 10:30 a.m.

Motion by J. Reinhardt to adjourn. Second by C. Moses.

**MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
April 8, 2014**

Present:

Committee: J. Reinhardt, D. Ball, R. Bargabos, J. Pinard, J. Salka

Supervisors: R. Bono, C. Moses

County Staff: C. Edick, R. Marsala

A quorum being present, J. Reinhardt called the meeting to order at 1:02 p.m.

I. Resolutions

1. Approval of Demand for Refund of Real Property Taxes in Accordance with Section 727 of the Real Property Tax Law – Motion by D. Ball to approve the resolution; second by J. Pinard. Motion unanimously approved.
2. Authorizing Cancellation of Delinquent Tax Liens on Nation Land – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Following discussion, motion failed with J. Reinhardt and J. Pinard voting in favor and D. Ball, R. Bargabos and J. Salka voting no.
3. Resolution Stating Support for E23 Casino Project Located in the City of Albany in Albany County – Motion by J. Reinhardt to approve the resolution; second by J. Pinard. Motion unanimously approved, with the exception of R. Bargabos, who voted no.

II. Adjournment

1. Motion by D. Ball to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 1:29 p.m.

A quorum being present, J. Reinhardt reconvened the meeting at 2:02 p.m.

III. Resolutions

4. Authorizing Cancellation of Delinquent Tax Liens on Nation Land – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion approved with J. Reinhardt, J. Pinard, and J. Salka voting in favor, and D. Ball and R. Bargabos voting no.

IV. Adjournment

1. Motion by D. Ball to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 2:03 p.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer