

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

May 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 4/21/16

Highway, Buildings, and Grounds – 9/30/15, 10/28/15, 3/29/16, 4/20/16

Government Operations – 3/31/16, 4/28/16

Finance, Ways and Means – 4/28/16

Administration and Oversight – 4/27/16

Criminal Justice, Public Safety and Emergency Communications – 4/21/16

Solid Waste and Recycling – 3/1/16, 4/12/16, 4/26/16

Health and Human Services – 4/25/16

Public Utility Service – 4/21/16

Highway, Buildings and Grounds Committee

Minutes, September 8, 2015, Regular Meeting

PRESENT: Buildings and Grounds Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski, Scott Henderson and William Zupan

ALSO: Board of Supervisors Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, John Dillon (Tioga Construction) and Supervisors Paul "Pete" Walrod, John A. Reinhardt, John Salka, Cliff Moses, John Pinard and Lew Carinci; County Attorney S. John Campanie

Chairman Ronald Bono called the meeting to order at 1:15 p.m. in the Supervisors Large Conference Room.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to modify an agreement with Tioga Construction Co., Inc., on the motion of Supervisor Scott Henderson and second of Supervisor William Zupan.

John Dillon of Tioga Construction said his company cannot guarantee a finish date. There was some discussion of the history of the project.

1:23 p.m. – Supervisor Eve Ann Shwarz joined the meeting.

Dillon said he would put together a tentative schedule.

1:25 p.m. – First Assistant County Attorney Tina Wayland-Smith joined the meeting.

1:26 p.m. – Shwarz left the meeting

1:27 p.m. – Shwarz returned

1:28 p.m. – Supervisor Richard O. Bargabos joined the meeting

Dillon provided an overview of the process and order of the project.

Resolution: The Committee unanimously approved a resolution designating ABC Systems, LLC, as the low quote for the installation of a fire alarm system at the Sheriff's Office patrol building on the motion of Zupan and second of Henderson.

1:31 p.m. – Dillon left the meeting

1:32 p.m. – Supervisor Dave Jones joined the meeting

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Chem-Aqua for Legionella testing and

inspection services mandated under state law on the motion of Zupan and second of Vice Chairman Roger Bradstreet. Chairman John M. Becker voted against the measure.

Resolution: The Committee unanimously approved a budget modification returning money from the sidewalk/parking lot project to the general fund on the motion of Henderson and second of Zupan.

Adjournment: The meeting was adjourned at 1:37 p.m. on the motion of Zupan and second of Henderson.

Respectfully submitted April 19, 2016, by Martha E. Conway for Chairman Ronald Bono.

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

February 18 2016 – Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Bradstreet	X			
Jones	X			
Shwartz	X			
Walrod	X			

PRESENT:

Committee: John Salka, Roger Bradstreet, Dave Jones, Eve Ann Shwartz and Paul Walrod.

County Staff: Scott Ingmire, Jamie Kowalczk, and Gwen Williamson

Additional Present: Bill Buchan, Kipp Hicks, and Jan Myers

Meeting called to order at 1:04 P.M. by Salka.

A-1: The Committee unanimously approved the Jan 21, 2016 meeting minutes on a **MOTION** by Walrod and seconded by Jones at 1:04 P.M. 5/0/0

A-2: Scott Ingmire led the discussion regarding the 2016 MCPLUS budget, which has not yet been established. Scott said that a consolidation of energy accounts had been discussed previously but did not come to fruition, so the only account that can be used presently is the Planning line item for Municipal Utility Expense. This line item has no money allocated to it yet. Spreadsheets showing 2015 expenditures were distributed as well as rates for Myers, Buchan and Hage. A tentative sample of a possible 2016 budget amount was also reviewed.

An overview of specific projects, including expenses and benefits took place at this time.

In response to a question regarding whether the County has the resources and ability to pursue the wind farm project, Bill Buchan noted that the PPA is very complex and the petition submitted would address this complexity. The petition would actually change the law, simplifying the process to allow the County to continue with future projects. Buchan reminded the Committee that there is now a four year extension on the financial incentives for solar. He also noted that J.K. Hage is providing excellent quality of work on this issue. Walrod asked if we could join other NY counties to help underwrite some of the costs since this petition would have regional benefit.

A-5: A conference call with J.K Hage and Amy Porter began at this time. Amy reviewed the journey of the petition so far, and mentioned that two more petitions have been filed since ours. Our original two petitions were amended in August to combine joint utilities and the comments were filed in October. Hage is waiting for the County’s input to modify, clarify and focus the project. Hage will provide an outline of suggestions to give the Committee a place to start. Hage got the impression that NYSERDA is not very optimistic about any waiver on the cap, but have been very creative in offering technological, regulatory and financial support if possible. They are ready to help and are very excited for Madison County. Hage brought up the topic of the expense of his efforts and he assured the Committee that his firm can work within an agreed upon monthly budget instead of the hourly billing method he has used so far.

Jan suggested rewording the petition to show our interest in economic development. Buchan suggested we wait and see, review the suggestions from Hage and figure out our objectives. Shwartz said that we need a plan in the event that the petition does NOT go through as well as a plan B and C. Hicks noted that the County is in a very favorable position with the greenhouse project as the field has been narrowed down to a very select few. Myers suggested a co-generation on site facility as perhaps getting interest from NYSERDA as a model.

Buchan emphasized that Hage is a valuable resource, and the County needs his expertise, especially if we get this project. Jan offered to do as much as possible to help keep costs down. Walrod noted and all agree that we need to start seeing the accomplishment part of where this money has been going, something more tangible to be able to show the benefit of having spent the money.

A-3: Solar Update.

A Memorandum of Understanding between RER Energy Group, Madison County, and New Energy Equity was reviewed. Jan Myers shared a power point presentation summarizing MCPLUS. This presentation included a solar project update, IMA Contracts with savings analysis, current opportunities, a community distributed generation flowchart, and anticipated next steps.

Jan distributed term sheets provided by General Energy Solutions showing PPA prices based on three different contract prices.

A-3a: It was noted that the energy from the 2MW landfill site will serve the jail and county buildings.

Jan requested permission for RER to submit the preliminary interconnection application for NYSEG site #1 and she reminded the Committee that this step does not incur obligation on behalf of the County. (see below *)

A-3b: There was a discussion regarding how to make the monetary credits more fairly distributed to all municipalities. Jan said that eliminating the spread (by dropping the largest and smallest users) is the best method to even things out.

*The Committee had consensus to authorize the preliminary interconnection application through RER for the project to provide energy to the transfer station in Hamilton, Town of Cazenovia Highway and Village of Hamilton Air Park. . Before these steps are to be taken, Scott will reach out to each site to discuss this before any action is taken by RER.

The Committee asked Jan Myers and Bill Buchan if they would be comfortable stepping out of the meeting at this time. Although the Committee did NOT enter into executive session, and their stepping out was completely optional, they were agreeable to leave during budgeting discussion that directly affect them. There was much discussion regarding the complexity of MCPLUS issues and the expense of having people to interpret these complexities for us. The overriding concern was whether or not the ends justify the means. Some said there is too little benefit for the towns and too unequal distribution of benefits to municipalities to continue this process. Some said that we are too far in to go back. All agreed that we are much more knowledgeable than we were in the beginning and that has value in itself. Scott pointed out that there is a CNY regional program that Madison County can join in which could eliminate much of the stress involved. The renewable energy landscape is too unpredictable and unstable with frequent changes. Scott suggested that Regional Planning come to the next meeting. There was discussion regarding the possibility of Jan's wages being paid by RER. The Committee wants to "slow the train down" and redefine the focus. Ingmire suggest approval of a resolution that would allocate \$45,000.00 to be used for energy consultants as needed. Shwartz made a **MOTION** and Bradstreet seconded to authorize a resolution for a budget modification of \$45,000.00 to MCPLUS for the retainage of consultants as appropriate. Motion carried unanimously at 3:38 P.M. 5/0/0

Ingmire remembers RER mentioning in the past an offer to pay for a portion of Jan's time. He will look into that.

Buchan and Myers returned 3:40

Salka summarized the discussion for Buchan and Myers. The Committee reviewed the next steps to include rethinking our focus, doing the budget modification, and getting signed PPA's for solar sites (Town of Sullivan: Cranston Road) and respond to RER to wait, and rest our minds. He said that although we are still somewhat overwhelmed, we need to consider carefully which of these numerous projects and opportunities are in the best interest of the County.

Buchan and Myers out 3:56

A-6: Jamie Kowalczk and Sarah Krisch distributed copies of the Energy and Sustainability Plan draft. Ingmire shared a short power point presentation explaining the way the plan was formed and how it works to combine other plans into one comprehensive and user-friendly document. They requested that the Committee read through it, in order to have input and make suggestions while it is still in draft form. Eve Ann suggested inserting time lines for goals to ensure accountability. Jamie said that they will look into it. She explained that the format is more open and inclusive so that time lines may not be needed, but the flow of the document will make more sense once everyone has had a chance to review it.

A-7: There was no new business.

A-8: The next scheduled MCPLUS meeting will be March 24th at 1:00 P.M. in the Supervisors' Large Conference Room.

A-9: The meeting was adjourned on a **MOTION** by Jones and seconded by Bradstreet.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	18-Feb-16
John Salka	<i>John Salka</i>
Roger Bradstreet	<i>Roger Bradstreet</i>
Dave Jones	<i>Dave Jones</i>
Eve Ann Shwartz	<i>Eve Ann Shwartz</i>
Paul Walrod	<i>Paul Walrod</i>

Others Present:

Bill Puchow

Jan Myers

Kipp Hester - MC & DA
Jamie Kowalczyk - Planning
Mues Williamson - Planning

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

March 24, 2016 – 10:00 A.M.- Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Degear	X			
Jones	X			
Magliocca	X			
Moses		X		

PRESENT:

Committee: John Salka, Dan Degear, Dave Jones, and Joe Magliocca

Absent: Cliff Moses

Supervisors: John Becker (10:19)

County Staff: Cindy Edick, Jenn Farwell, Scott Flaherty, KippHicks, Scott Ingmire, Becky Marsala, Tom Reichel, Mark Scimone (10:21) and Gwen Williamson

Additional Present:

Press:

Meeting was called to order at 10:03 A.M. by Salka.

A-1: The Committee unanimously approved the February 18, 2016 minutes on a **MOTION** by Degear and seconded by Jones. 10:04 A.M. 4/0/0

A-2: Cindy Edick presented the Sales Tax update. The numbers weren’t as high as hoped, as they remain lower than last year for another month. Salka noted that there is a lot of year left for the County to see these numbers turn around.

A-3: Tom Reichel presented the Career Center update. The traffic remains steady in the Center while the County unemployment rate shows as 6.2% as of January. When compared to the whole state, unemployment is lower than last year by 1.1% but higher than the state average.

A-4: Jenn Farwell presented the AED update. Jenn distributed a listing of the Madison County Cornell Cooperative Extension Spring/Summer Programming Schedule. She said that the survey participation was low regarding the promotion of the farmer’s markets. There will be a new Amish market opening soon. Plans for Open Farm Day are coming right along with new farms still being added until April 4th. Jenn met with the Madison County Fair Board and Cooperative Extension will be taking over the entire Larkin building this year. The AED office will be sending out needs assessment surveys to farmers soon. AED had a meeting this last Tuesday and it was decided to remain “co-mingled” with Oneida County. The search for a new executive director will begin. Salka noted that there will be free breakfast at the opening of the Fair this year and he hopes supervisors will have a good presence. More Fair information will be coming out soon.

A-5: Scott Flaherty presented the Tourism update. Scott said that since membership dues were eliminated and the partnership drive commenced, there has been a gain of 65% in membership. The new website has been launched and Tourism is very happy with it. Scott went to Albany on March 1st for Tourism Action Day where several issues were addressed, including: tourism from a regional approach, the needs of the industry, concern over decreasing I Love NY funding, and lobbying for a more level playing field as it pertains to occupancy taxes generated from Bed & Breakfast type of businesses. Flaherty distributed a document titled “Cooperative Marketing Program” which proposes multiple levels of marketing options to eligible participants with a dollar to dollar match for tourism-related advertising. Scott also handed out a

flyer regarding the Madison County Tourism Annual Dinner and Membership Meeting on April 21st, 2016. He noted that the business portion of the meeting will be kept to a minimum this year in order to shift the focus more toward “meet, greet, and mingle”.

There was some discussion at this time regarding occupancy tax as it pertains to bed & breakfast establishments, including how “AIR B&B” and similar programs are affecting the industry. Concerns discussed briefly were zoning codes, fire issues, liability, and enforcement challenges. Degear reminded the Committee of a current court case pending in Skaneateles that we should be keeping an eye on. Salka said the Committee should consider giving a heads-up to the whole board on this issue.

Becker in 10:19

A-6: Kipp Hicks presented the IDA update. The RFP’s were issued and site visits are happening for the Plastics 2Oil Project. The Johnson Brothers’ drying kilns have been fired up at the ARE Park and all seems to be going well. Solid Waste is working on hooking up a backup generator. The water and sewer line project should be wrapping up this year. Empire Brewing is looking great and opening soon.

Scimone in 10:21

Hicks toured the greenhouse facility. There will be a site visit on Monday of next week. The Economic Development Summit needs a venue change, more info to follow.

A-7: Judy Cary was unable to attend at this time. Agenda item is postponed.

A-8: Scott Ingmire presented the CAP Resolution. He explained that the dates on the resolution mirror the contract time frame.

The Committee authorized a resolution extending contract with Madison County Community Action Partnership for program implementation services for Madison County’s Community Development Block Grant on a **MOTION** by Jones and seconded by Magliocca. 10:27 A.M. 4/0/0

A-9: Scott Ingmire presented the WIA Summer Youth Employment Resolution.

The Committee authorized a resolution creating one temporary position in the Planning and Workforce Development Department on a **MOTION** by Jones and seconded by Degear. 10:30 A.M. 4/0/0

A-10: The Committee voted to bundle these resolutions for preferred agenda on a **MOTION** by Degear and seconded by Jones. 10:30 A.M. 4/0/0

A-11: New Business

Ingmire: The County approved a grant application for updating the Agriculture and Farmland Protection Plan.

Ingmire: Sarah Krisch and Jenn Farwell are working on possible ideas, plans or solutions to issues caused by the closing of the Big M Market in Morrisville. The Common Thread CSA will be establishing a new pick up point in Morrisville. (Postcards with information on this CSA were distributed). Salka recently attended the IDA meeting and the Morrisville State College is becoming more cognizant and receptive to helping to find a solution. Farwell noted that the college has a program that would mesh nicely with this mission. Ingmire said the college appears to be a willing partner.

Marsala: There is a County owned parcel in the Town of Lenox between the railroad and the canal that someone is interested in purchasing. More information will be provided at a future meeting. Marsala said due to the upcoming auction, they have sent out first class letters and certified letters to property owners involved. When no response is received from these letters, actual signs will be posted at the sites. There are 93 parcels at this time to post and posting will take place over a four day period in April.

Salka: "Great job on the Sustainability Plan!" Scott Ingmire will make a full distribution to the Committee so all can read it.

Flaherty: Scott is going to try to coordinate a site visit for the supervisors to view the new Hampton Inn location.

A-12: The next scheduled Planning Committee meeting will be April 21, 2016 at 10:30 A.M. in the Supervisors' Large Conference Room.

A-13: The meeting was adjourned on a **MOTION** by Jones and seconded by Salka. 10:41 A.M.

Respectfully submitted: Gwen Williamson

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, March 28, 2016
Chambers

Committee Members Present

Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice Chairman, Town of Lebanon
Lewis Carinci, City of Oneida
Joseph John Pinard, Town of Lenox

Others Present

Joanne Eddy, Director, Youth Bureau
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health Services
Kelly Golley, Director of Administrative Services, Public Health
Christine Coe, Executive Assistant to the County Administrator
Marcia Rafta

Absent:

Eve Ann Shwartz, Town of Hamilton

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of February 9, 2016 and February 22, 2016. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

Youth Bureau

Director Joanne Eddy presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement with Catholic Charities of Oneida/Madison Counties and to modify the 2016 adopted County budget

A motion was made by Pinard to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the Chairman to enter into agreement with agencies to provide youth services and to modify the 2016 adopted County budget

A motion was made by Carinci to approve the resolution, seconded by Pinard and carried unanimously.

Social Services

Commissioner Michael Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to renew an agreement with Family Counseling Services of Cortland County, Inc.

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing attendance at an out-of-state conference

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

Commissioner Michael Fitzgerald provided expenditures and caseload summary for February 2016 with most programs at or near budget. Caseloads are showing a reduction locally; however, they are going up on the State-side. SNAP recipients are down due to the new work requirement.

Fitzgerald reported that West Virginia is the latest state to require drug testing for some welfare recipients, which has been a requirement in New York State for several years.

April is Child Abuse Prevention Awareness Month. DSS is holding a fund raising campaign for child abuse awareness by selling pinwheels and having a wear blue casual day on Friday, April 1st. The pinwheels will be planted in the garden in front of the County Office Building and proceeds will benefit the Madison County Community Action Mentoring Program, which provides adult mentors to work with our youth, providing positive role models.

Approximately 150 families have applied for the home buyout program in the Oneida flats. It is still being determined how to handle the homes with County liens against them. There may be Federal monies to cover some or all of the County costs. Once more information is available and the numbers are calculated, Fitzgerald will bring a proposal regarding lien forgiveness to the Committee for consideration.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee:

Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (BRiDGES)

A motion was made by Pinard to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to execute a contract modification and modifying the 2016 adopted County budget (Liberty Resources)

A motion was made by Carinci to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the modification of the 2016 adopted County budget (Community Support Program Overpayment)

A motion was made by Pinard to approve the resolution, seconded by Goldstein and carried unanimously.

Resolution authorizing the Chairman to proclaim April as Alcohol Awareness Month

A motion was made by Goldstein to approve the resolution, seconded by Stepanski and carried unanimously.

Cook reported that she is looking at ideas for State Aid with the former Consumer Services funds; 1) provide a one-week police training program for response to emotionally disturbed individuals in order to avoid arrests of the mentally ill and get them the proper services, and 2) establish a peer recovery center for those with mental health and substance issues, which is in the planning stages.

Marcia Rafte stated that Teisha has assured her that the fourth quarter funds for Consumer Services has been set aside and that Consumer Services will be putting in a claim through their attorney for the services provided during the first two months of 2016 for which they should be reimbursed.

Executive Session

A motion was made by Vice Chairman Goldstein to enter into executive session at 11:04 a.m. for the purpose of discussing pending litigation. Supervisor Pinard seconded the motion and it was unanimously carried.

A motion was made by Supervisor Pinard to exit executive session at 11:08 a.m. Supervisor Carinci seconded the motion and it was carried unanimously.

Public Health

Director of Administrative Services Kelly Golley presented the following resolution to the Committee:

Authorizing attendance at an out-of-state conference

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

BRiDGES' Reality Check Presentation/Discussion

BRiDGES' Reality Check Program Coordinator Heather Bernet and Morrisville-Eaton Senior and Reality Check Youth Leader Jordyn Camp shared ideas with the Committee to improve the health of Madison County specific to tobacco. Four years ago, Reality Check presented to this Committee on tobacco marketing in stores with the goal of implementing a display ban in Madison County. Shortly after that, the Village of Haverstraw, New York was sued by the tobacco industry for their tobacco display ban, and their pursuit was put on hold.

Heather thanked the Committee for their time and consideration and provided them with a packet of materials that included an evaluation of tobacco marketing in 29 Madison County stores by local youth and photos of some tobacco displays.

Jordyn stated that the tobacco industry's focus is on the lower income and our youth. While surveying the stores, they photographed placement of the tobacco displays with the perspective of what a five year old sees. Branding towards children is not always obvious to adults. Reality Check's goal is to reduce youth exposure. Many stores are open to change but are concerned about competition. Heather stated that the Public Health and Tobacco Policy Center is available to directly support municipalities' tobacco control policy initiatives. There are currently 52 tobacco retailers in Madison County. An easy place to start is to propose no new tobacco retailers in Madison County, then eventually reduce retailers who sell tobacco products, especially near schools.

Goldstein questioned how much it will hurt retailers, especially with the Oneida Indian Nation competition. Heather stated that the proposal would not change current tobacco customer, but prevent new ones – our youth – from starting. Education and new laws has reduced youth smoking, which is inspiration to continue reaching out. Heather presented a resolution designating Madison County parks tobacco-free for the Committee's consideration. Goldstein believes that parks were included in Madison County's Local Law on Tobacco Use a few years back. Heather stated that BRiDGES can provide free signage for Madison County parks if that is the case.

The Committee recommends having the Public Health and Tobacco Policy Center begin with Public Health Director Eric Faisst, and then bring any proposals to this Committee for consideration.

Other Business

Supervisor Carinci stated that the Wanderers' Rest Humane Association received a call from the NYS Troopers regarding an animal abuse case. With assistance of the United States Humane Association, the owners were able to bring their animals in to get spayed and neutered for free with grant funds and no charges were filed. Most animal abuse cases are dismissed; the goal is to stop reproduction. Carinci recommends that animal control officers encourage pet owners to bring their dogs and cats to the shelter to get spayed and neutered rather than pursuing owner arrests and animal seizures.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their April 12th Preferred Agenda on a motion of Stepanski and second of Goldstein.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Pinard at 11:51 a.m., seconded by Stepanski and carried.

Next meeting: Monday, April 25, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on April 25, 2016.

MADISON COUNTY BOARD OF HEALTH
Monday, March 28, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President
Margaret S. Argentine, Vice President
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative (absent)
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health (excused)
Cheryl Geiler, Director of Community Health
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary
Rachel Kramer, HealtheConnections
Bruce Hathaway, HealtheConnections

Maggie Argentine called the meeting to order at 6:35 p.m., indicating that there was a quorum. The Board reviewed the February minutes. Motion to approve the minutes was made by Wendy Cary, seconded by Alex Stepanski, and approved by all.

Record of Claims:

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Wendy Cary, seconded by Jennifer Meyers, and approved by all.

New Business

A presentation was made by Rachel Kramer, of HealtheConnections, whose goal is fostering health improvements in the community. Their steering committee is made up of one representative from each county. They have partnered with MCRHC on behalf of Madison County, with Bonnie Slocum as the representative. Their website is maintained by epidemiologists and covers six counties in the region. They are 100% funded through the NYS Health Department.

Rachel walked the attendees through the website menus, explaining that it is continually added to. Questions were answered and handouts were distributed. Their website address is www.healthecny.org.

Reports:

Division reports were submitted prior to the meeting for review.

Strategic Items:

Healthy Weight Update

Maggie met with Eric to discuss this, and has been working with HealthConnections and Live Well Madison County. She has spoken with Excellus Blue Cross regarding support of the major initiative (Monday Mile); they have no ceiling on the amount of money to donate. Jennifer Meyer would also be involved with this.

Monday Mile has representatives from Brookfield, Stockbridge, Cazenovia, Oneida, Morrisville and Hamilton, with four locations being funded so far (*it was decided to search for a Canastota representative*). Signs will be standardized – beginning, middle and end. ¼ mile markers will be added if funding allows. There will be some handicapped-accessible trails.

Breastfeeding/Prenatal Care

Walmart's breastfeeding room is complete, with all managers and HR representatives trained. Walmart's checking into the use of fitting rooms for breastfeeding, also, and some libraries have expressed interest in being added on. A list of rest stops could be handed to mothers upon hospital discharge. Goal is to add more breastfeeding rest stops ("breast stops") in the county.

Individual Water System Initiative

A display is set up in the DMV building lobby. Water sampling request calls are increasing, and newspaper ads will begin next week. The CDC advisor is pleased with progress of the work plan. Data being gathered is helping to build database on well contaminants.

County Report

Nothing to report.

City of Oneida Report

Nothing to report.

Medical Director's Report

There are 116 cases of positive flu in Madison County; have assisted with prescriptions for a Pertussis case; 3 TB contact investigations are in process and staff is working with Dr. Bramley. 3 young day care attendees are suspected of having chicken pox. A letter was sent to all the parents of the day care attendees.

Kari Shanahan, the new Disease Specialist, will be invited to a Board of Health meeting.

The latest health advisory concerning Zika virus included men that travel to affected areas, along with women who became or are pregnant.

President's Report

Chittenango town hall meeting about opioids was well attended and thought-provoking. Discussion about how to use BOH to pass along this message (*Eric is asked to move forward on this; in addition, the Board wishes him to approach school superintendents at the April 4th meeting*). One suggestion was contacting Bridges to offer assistance.

Old Business

Ethics forms were signed by three Board members, with one still outstanding. Signatures were notarized and forms will be forwarded to County Attorney's office.

Mount Pleasant Water System

The Town of Cazenovia has signed a Schedule of Compliance Agreement with the Health Department to address elevated arsenic levels in the Mount Pleasant water system. The agreement includes the town hiring an engineer to look at treatment options.

New Business

Board of Health members were reminded of their corporate compliance training. The links for the training and the compliance form will be sent out to all.

The updated Board of Health brochure was passed around for review and approval. Two Board members will send in updated information.

The Board of Health meeting adjourned at 7:50 p.m. The next meeting will be held on April 25, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
March 29, 2016*

PRESENT: Chairman Roger Bradstreet
Vice Chairman Daniel Degear
Supervisor Darrin Ball
Supervisor Joseph Magliocca

ALSO: County Administrator Mark Scimone
Emergency Management Director Ted Halpin
District Attorney William Gabor
Probation Director Joanne Miller
E911 Director Paul Hartnett
E911 Assistance Director Mellissa Hannan
Sheriff Allen Riley
Undersheriff John Ball

ABSENT: Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Roger Bradstreet at 10:30 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the February 9, 2016 and February 18, 2016 meetings were unanimously approved on the motion of Supervisor Darrin Ball and second of Supervisor Joseph Magliocca.

Emergency Management:

Director Ted Halpin presented the following resolutions to the Committee:

Authorizing the Chairman to apply for a Department of Defense Innovation Readiness Training Mission

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

Authorizing the Chairman to apply for a grant from Central New York Community Foundation

The Committee unanimously approved the resolution on the motion of Degear and second of Ball.

Authorizing the Chairman to apply for a New York State Division of Homeland Security and Emergency Services (DHSES) 2016 State Homeland Security Program

The Committee unanimously approved the resolution on the motion of Ball and second of Magliocca.

Authorizing modification of the 2016 adopted County budget

The Committee unanimously approved the resolution on the motion of Degear and second of Ball.

Authorizing modification of the 2016 adopted County budget

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Creating a temporary grant funded position in the Office of Emergency Management and modifying the 2016 adopted County budget

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Emergency Management Plans Update

Halpin reported that EM Planner Mike Sudol is benchmarking Emergency Management Plans and boiling them down to develop a plan that is executable for Madison County. Also, a survey was sent to department heads in order to identify individual department needs to begin drafting a Continuity of Operations Plan.

District Attorney's Office:

District Attorney William Gabor presented the following resolution to the Committee:

Authorizing the Chairman to amend agreement with Onondaga County for Autopsy Services

The Committee unanimously approved the resolution on the motion of Degear and second of Ball.

Coroner's Report & Statistics

Gabor provided a report to the Committee on 2015 unattended death (coroner) cases and statistics for 2015 and 2016 to date. His office will continue to provide reports every six months.

Gabor informed the Committee that two of his Assistant District Attorneys have been asked to teach criminal law classes at Morrisville State College. They usually teach evening classes; however, they both have a morning class this year. Gabor wanted to disclose this to the Committee and assure them that he has no concerns as they often work beyond regular office hours to get their work done.

Probation:

Director Joanne Miller presented the following resolutions to the Committee:

Authorizing an agreement with Lisa Baker

The Committee unanimously approved the resolution on the motion of Degear and second of Ball.

Authorizing Probation Officers to carry firearms in the performance of their duties and modifying the 2016 adopted budget

Discussion: Supervisor Ball questioned the ongoing costs associated with arming Probation Officers. Miller stated that ongoing costs would be approximately \$3,000 per year, and according to our insurance carrier, there would be no increase in our liability insurance. It would be mandatory for all Probation Officers to carry a firearm, which may receive some push back from the Union.

The Committee unanimously approved the resolution on the motion of Ball and second of Degear.

E-911/Communications:

Authorizing dispatching amendment in County's closes car policy amongst County's 911 Center, Sheriff's Office and Troop D of the New York State Police

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Motorola AVL System Demonstration

Assistant 911 Director Mellissa Hannan provided the Committee with a demonstration of the

Motorola Automatic Vehicle Locator (AVL) System which will be used as a tool with the County's amended Closest Car Policy. The amendment is a cooperative agreement between the 911 Center, Sheriff's Office, and Troop D of the New York State Police to better serve the citizens of Madison County with the fastest response to their needs and to more fairly distribute calls to both agencies. The AVL System is a GPS to radio system that shows where each agency vehicle is located in real-time and provides detailed tracking reports. The system is permission based and can be made available other municipalities and agencies.

Sheriff's Office:

Sheriff Allen Riley presented the following resolutions to the Committee:

Authorizing Modification of 2016 County Budget – Computer Equipment

The Committee unanimously approved the resolution on the motion of Degear and second of Bradstreet.

Authorizing Chairman to Apply for Grant SLETTTP

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Authorizing Chairman to Enter into Agreement – Thomas Reuters-West

The Committee unanimously approved the resolution on the motion of Ball and second of Bradstreet.

Authorizing Chairman to enter into an agreement with Taser International

The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

New Hires

Riley reported that his office is hiring their last available full-time position, and he would like to draft a resolution to create four more road patrol positions as Chairman John Becker proposed in his State of the County Address. More units are needed to handle the increased criminal and drug activities. Degear stated that society has changes and we have to change how we police it. He recommended bringing back the D.A.R.E. (Drug Abuse Resistance Education) Program and get law enforcement officers in from of our early middle-school students. Public Safety is a priority that needs to be addressed, including Fire and EMS. Halpin stated that we need to improve training and education across the board. The EMS Study will help identify some of our needs and the associated costs. A Fire Study will need to be done eventually.

Riley will present a resolution at the next Committee meeting to create four new road patrol positions and establish funding. Riley will also look at the possibility of COPS Grant funding for a school based program.

Preferred Agenda:

The Committee unanimously approved wrapping all resolutions into the Committee's April 12th Preferred Agenda on a motion of Degear and second of Magliocca.

Adjournment:

The Committee adjourned at 12:00 p.m. on the motion of Degear and second of Ball.

Next Meeting Date:

Thursday, April 21, 2016 at 8:45 a.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on April 25, 2016.

Administration and Oversight Committee

Regular Meeting Minutes

March 29, 2016

PRESENT: Chairman Scott Henderson
Supervisor Lewis Carinci
Supervisor David Jones

OTHERS: County Administrator Mark Scimone
Purchasing Agent Nicole Schafer-Farino

ABSENT: Vice Chairman William Zupan
Supervisor Ronald Bono

Committee Chairman Scott Henderson called the meeting to order at 4:02 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the February 9, 2016 and February 17, 2016 meetings were unanimously approved on the motion of Supervisor Jones and second of Supervisor Carinci.

Executive Session:

A motion was made by Supervisor Jones to enter into executive session at 4:03 p.m. to discuss matters relating to the formation of contracts with third parties. Supervisor Carinci seconded the motion and it was unanimously carried.

A motion was made by Supervisor Carinci to exit executive session at 4:14 p.m. Supervisor Jones seconded the motion and it was unanimously carried.

Purchasing:

Purchasing Agent Nicole Shafer-Farino stated that Purchasing has been very busy. They are about to write their 8th RFP and 25th bid this year. In 2015, they did a total of 6 RFPs and 42 bids.

Motion to Adjourn: The Committee adjourned at 4:26 p.m. on the motion of Supervisor Jones and second of Supervisor Carinci.

Next Meeting: Wednesday, April 27, 2016 at 3:00 p.m.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on April 27, 2016.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
March 31, 2016

Present:

Committee:

J. Reinhardt, R. Bargabos, J. Pinard, J. Salka

County Staff:

S. Campanie, C. Edick, S. English, S. Makarchuk, R. Marsala, M. Scimone

Supervisors:

D. Degear

Also Present:

Greg Royer of SmartWatt Energy

Absent:

C. Moses

A quorum being present, J. Reinhardt called the meeting to order at 9:00 a.m.

I. Approval of Minutes

Motion by R. Bargabos to approve the minutes of the February 25, 2016 meeting; second by J. Pinard. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting, Actual Medical and Prescription Claims Payments, and a report on the Contingent Fund.

III. Discussion - Energy Efficiency Project

Greg Royer of SmartWatt Energy, Inc. reviewed the scope and financing for the Energy Efficiency Project. Royer also discussed the guaranteed savings associated with the project.

IV. Resolutions

1. A Resolution Authorizing the Execution and Delivery of an Energy Performance Contract Equipment Lease Purchase Agreement and Related Documents – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the Modification of the 2016 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2016 Adopted County Budget (Bridges) – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved.

4. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2016 Adopted Budget (Liberty Resources) – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement with Catholic Charities of Oneida/Madison Counties and to Modify the 2016 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
6. Authorizing the Chairman to Enter into Agreements with Agencies to Provide Youth Services and to Modify the 2016 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
7. Authorizing Probation Officers to Carry Firearms in the Performance of their Duties and Modifying the 2016 Adopted County Budget – Motion by J. Reinhardt to approve the resolution; second by J. Pinard. Motion unanimously approved.
8. Creating a Temporary Grant-Funded Position in the Office of Emergency Management and Modifying the 2016 Adopted County Budget – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
9. Acknowledging Introduction of Proposed Local Law No. 1 for the Year 2016 and Calling for a Public Hearing – Motion by R. Bargabos to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
10. Adopting Local Law No. 1 for the Year 2016 – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved with the exception of J. Pinard, who was opposed.
11. Authorizing the Modification of the 2016 Adopted County Budget (Bundle) – Motion by R. Bargabos to remove Modification No. 2 (\$500 transfer from the Contingent Fund for Sheriff's computer equipment) from the bundle and present it as a separate resolution; second by J. Pinard. Following discussion, motion unanimously approved. Motion by R. Bargabos to approve the resolution as amended; second by J. Salka. Motion unanimously approved.
12. Authorizing the Modification of the 2016 Adopted County Budget (Sheriff's) – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
13. Supporting Senate Bill S.4964A and Assembly Bill A.8201 by the New York State Legislature to Increase the Share of Revenue Counties Retain for Providing Certain DMV Services – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.

14. Authorizing Taxing District Grants and Modifying the 2016 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Following discussion, motion unanimously approved.

V. Preferred Agenda

Motion by R. Bargabos to include all of the Resolutions as the Finance, Ways and Means Preferred Agenda, with the exception of Resolution numbers 1 and 12; second by J. Pinard. Motion unanimously approved.

VI. Other Business

There was a brief discussion regarding certain PILOT payments. It has been found that the local municipalities (towns, villages and schools) have been incorrectly calculating the amounts of the PILOTs, short changing themselves. It has also been discovered that some payments have not made it to Madison County. As more details become clear, it will be brought back in front of the Committee.

There was a brief discussion regarding vendors requesting property owner information from the Real Property unit for solicitation.

There was a brief discussion regarding the Sheriff providing an update concerning investigators taking patrol cars home.

VII. Adjournment

1. The next meeting is scheduled for Thursday, April 28, 2016, at 9:00 a.m.
2. Motion by J. Reinhardt to adjourn the meeting; second by J. Salka. Motion unanimously approved. Meeting adjourned at 10:32 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer