

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

November 2013

JOINT COMMITTEE MEETING

Finance, Ways and Means
Social & Mental Health Services
February 13, 2013

PRESENT: John Reinhardt, FWM Committee Chairman
Priscilla Suits, FWM Committee Vice-Chairman
Russell Cary, FWM Committee Member
Rick Bargabos, FWM Committee Member
Ron Bono, FWM Committee Member
John Salka, S & M Health Committee Chairman
Jim Goldstein, S & M Health Committee Vice-Chairman
Eve Ann Shwartz, S & M Health Committee Member
Lew Carinci, S & M Health Committee Member
Alex Stepanski, S & M Health Committee Member

ALSO PRESENT: Cindy Edick, County Treasurer
Mark Scimone, County Administrator

DISCUSSION

- 1) Budget Review

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn, seconded and carried.

Respectfully submitted,

Finance, Ways and Means Committee
Social & Mental Health Services Committee

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Minutes

August 15, 2013

9:00AM **Meeting called to order at 9:04 AM**

9:05AM **Sheriff's Office: Sheriff Riley:**
Resolutions:

Designating Duties of STOP DWI Program Coordinator for Madison County
Motion by Supervisor Degear, Second by Supervisor Carinci, Carried
Discussion: A copy of the Letter to NYS DMV informing change of STOP-DWI Coordinator was presented to the committee.

Authorizing Attendance at an Out-Of-State Conference – Zaleski & Markle
Motion by Supervisor Degear, Second by Supervisor Carinci, Carried
Discussion: FBI offered Madison County Sheriff's office 2 spots, only county in NYS to be offered 2.

Authorizing Chairman to Apply for an Explosive Detention Canine Team Grant to Sustain/Enhance Capabilities
Motion by Chairman Bradstreet, Second by Supervisor Degear, Carried

Discussion: Sheriff Riley indicated this grant cannot be used for maintenance of equipment etc. only for training purposes.

Authorizing Chairman to accept Grant – Child Fatality Review Team
Motion by Supervisor Carinci, Second by Supervisor Degear, Carried

Discussion: Anytime there is a child fatality in the county, Public Health and DSS along with other departments must meet and determine if there is public outreach available.

Authorizing Chairman to enter into an agreement with BRiDGES
Motion by Supervisor Carinci, Second by Supervisor Coye, Carried

Discussion: Undersheriff Ball reintroduced this resolution as it was pulled two months ago. Supervisor Bradstreet commented that a team approach seems to make the most sense. There was discussion about the District Attorney's Office being responsible now for collecting fine payments. The question was raised as to what happens when the person who is supposed to pay the fine is delinquent. The Undersheriff stated that a warrant would be issued for their arrest. Monthly update reports were requested by Supervisors Carinci and Coye and the Undersheriff indicated that in January a five month report would be presented with an overview of how the program is working thus far.

Other Matters:

Distribution and Review of 2013 Madison County Multi-Agency Crisis Response Workshop (conducted 5/29/13) After Action Report & Improvement Plan

Discussion: Most local school Superintendents, some principals and other officials attended the workshop. A Shoot-Out Scenario enacted with participants. Trex Planning is assisting by collecting floor plans and looking into camera systems.

It was discussed that perhaps a similar workshop could be organized for the municipalities and emergency offices to discuss the flood and what lessons were learned. This workshop would assist putting in place a plan of action for future incidents.

9:35AM **Communications E-911, Paul Hartnett:**

Working with County Attorney's Office (Jeff Aumell) to have all of WEVAC Ambulance radio equipment returned to county.

Still outstanding –

- 1 Portable radio
- 2 Portable radio chargers
- 2 Speaker microphones
- 4 pagers
- Total value = \$4,064.25

Discussion: Director Hartnett indicated that he has received about 2/3rds of the equipment back from West Eaton but the above is still outstanding. He has given them a deadline of August 26 to come up with the rest. Chairman Bradstreet asked who would be picking up service for that area and Director Hartnett indicated that Joe DeFrancisco would have that information.

Working with County Attorney's Office on review of Verizon Wireless lease for Site #5 FN2. Contacted Henry Melchor, Esq. at Bond, Schoeneck and King to review the lease; county asked for \$1,800/month with 3% yearly escalation. Chairman Bradstreet wants to look into leases for both Verizon and AT&T as there is spotty service for both in outlying areas and we need to offer competitive packages to both.

Discussion: Problems, both long and short term, were discovered in initial paperwork and more in the contract. Chairman Bradstreet asked if all of the other towers in the county could be packaged together and if this had been presented to Verizon. Both Supervisor Degear and Director Hartnett indicated that this has been brought up before and two meetings had been scheduled and then cancelled with the New York Association of Counties regarding this issue. Chairman Bradstreet asked Director Hartnett to continue to pursue the issue with both AT&T and Verizon.

Paperwork was sent in to the New York State Division of Homeland Security and Emergency Services (DHSES) for closure of FY2010-2011 Round 1 SICG (State Interoperability Communications Grant) ; \$1,997,812. Aug 9th Round 3 Statewide Interoperable Communications Grant (Round 3 SICG) sent out by DHSES; selected counties eligible for maximum of \$6 million dollars. Counties (23) that are eligible are those that did not receive funding in SICG Round 1 and 2.

Discussion: Discussion: 23 different counties were mentioned as eligible to apply for certain this round of grants. Madison was not listed among them since we have previously received \$6 million dollars total in the first two rounds. Perhaps Round 4 will be more favorable.

Resolution to approve Cedar Path Solutions for the installation of surveillance cameras at tower sites and 911 Center under Round 2 SICG funding. Motion by Supervisor Degear, Second by Supervisor Carinci, Carried.

Discussion: This is funded by NY State. All towers will have security cameras on site. The question was asked as to why the added security and Director Hartnett indicated that there had been several copper wire thefts in other counties and that this was a preventative measure.

Motorola Solutions change order adding two channels to the trunked system along with supplying IV&D to the system. Associated costs covered under approved FY2011-2012 Round 2 SICG. Changed order signed by Chairman Bradstreet.

Discussion: The purpose of the change order is to put more highway departments on the system. Further discussing indicated that most of the highway departments have moved to cell phone use as the radio option had not been available.

9:50 AM Other Committee Business

- Minutes review/approval – July 18, 2013 and August 13, 2013

Motion: Supervisor Degear, Second: Supervisor Carinci, Carried

- Next Meeting Date – Set new date as conflicts with other committee – Either 3rd Tuesdays at 9am or 3rd Wednesdays at 4:00pm/following Public Works/Buildings & Grounds.

Discussion: Wednesday doesn't work and neither did the Friday morning option.

Decision: Every third Tuesday at 9am.

- Adjournment:

Motion: Supervisor Degear

Second: Chairman Bradstreet

Carried

Adjourned at: 9:59am

Approved: _____



Date: _____

9/17/13

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MINUTES

Monday, August 26, 2013, 3:30
Supervisors Large Conference Room

Chairman Salka called the meeting to order at: 3:35 PM

Approve Minutes: Motion: Supervisor Carinci
Second: Supervisor Stepanski

A. Veterans Agency, 3:30 – 3:40

A) ESGR Resolution – Motion Supervisor Goldstein
Second Supervisor Stepanski

Discussion: It was agreed to forward this resolution on to the Government Operations Committee for discussion.

B) Boys State Report

Discussion: Mr. Smith submitted a trip report from the weeklong Boys State event wherein he was a counselor. 1038 boys from across NY State attended. He expressed his appreciation to County Administrator Mark Scimone for allowing him the opportunity to attend the event.

C) Monthly Statistics

Discussion: Mr. Smith indicated that the backlog is getting better thanks to the new software that was implemented. He stated that the office is right at about ½ the regularly budgeted amount for burials and so is on track for this time of year. The office participated in the Madison county Summer Youth Employment Program again this year and the young lady who worked for them, for the second year in a row, was a great success.

D) 2014 Budget Projections

Discussion: Mr. Smith indicated that the 2014 Budget shows non-discretionary increases for Wages/Benefits and Central Security costs, a total loss of revenue from the Youth Bureau, and is keeping all the 400 lines the same as 2013.

B. Social Services, 3:40 – 4:00

A) Expenditures Report

Discussion: Currently the office is above average for burials in 2013 coming in closer to 58% through July of 2013. Food Stamps are not dropping and Commissioner Fitzgerald attributes this to rise in the cost of food. There are jobs out there but they do not pay enough to get people off food stamps. He did indicate, however, that there is currently a good balance in Child Welfare.

B) Budget 2014

Discussion: Commissioner Fitzgerald presented the Social Services budget for 2014 indicating that caps have been hit on safety nets, child welfare etc. Also they will have \$350,000 in White Collar salary increases for next year, new computer equipment/software is also needed for assigning cases and management of the same, all of which has increased the size of their budget. He did indicate that they are still reviewing at revenue projections and so some of the increase may come down. They will have a more complete picture in September when they present in the Budget Meetings.

C) Certified Application Counselor (Medicaid)

Discussion: Determined that there are still people available at the department and there will be as long as funding is available. Commissioner Fitzgerald indicated that there is funding for 2014 at this time.

D) Home Energy Assistance Program (HEAP) Update

Discussion: The HEAP program opens up on November 18, 2013 with emergency HEAP relief opening on January 2, 2014. The amount of money available has been cut drastically and Commissioner Fitzgerald does not expect it to last and further than March of 2014. The question was raised by the supervisors as to why there isn't as much money and Commissioner Fitzgerald indicated that the funding was cut at the federal level.

E) **Resolutions:**

- 1) Community Action Program – Transportation
 1. Motion Supervisor Goldstein
 2. Second Supervisor Stepanski
 3. Carried

- 2) Cornell Cooperative Extension – SNAP-Ed
 1. Motion Supervisor Stepanski
 2. Second Supervisor Carinci
 3. Carried

- 3) Cornell Cooperative Extension – Child Care
 1. Motion Supervisor Carinci
 2. Second Supervisor Stepanski
 3. Carried

- 4) Office for the Aging – HEAP Application Assistance
 1. Motion Supervisor Goldstein
 2. Second Supervisor Stepanski
 3. Carried

- 5) VenTek – Task-based Software Program
 1. Motion Supervisor Carinci
 2. Second Supervisor Stepanski
 3. Discussion – The question was raised as to the cost of this software program as it is expensive. County Administrator Scimone indicated that in IT this was not so great a cost and Commissioner Fitzgerald added that this was a short term expense for a long term savings gain.

C.

D. Mental Health, 4:00– 4:30

** The drop dead date for the Hamilton School District has passed and therefore no additional extensions will be given and services will no longer be provided at this time. **

A) Program and Fiscal Reports/2014 County Budget

Director Cook and Deputy Director of Administrative Services Sayles presented a realistic 2014 budget for Madison County Mental Health Services. They highlighted

some of the areas that were most effected and the committee agreed that the expenditures and revenue made sense for such a department. A full presentation will be made in September at the Budget Meetings.

B) Consumer Services PROS Clinic Presentation

Executive Director for Consumer Services, Bill Caesar presented a PowerPoint on the changes that have taken place. The Clinic provides services for the Seriously and Persistently Mentally Ill of Madison County. They could either convert to PROS or go out of business for lack of funding. Therefore they have converted to PROS, bought and renovated a property which gives them double the space at half the cost and have a tentative opening date for September 2013. A walk through was requested by the committee and Executive Director Caesar indicated that could be arranged.

C) Resolution:

Proclaim September as National Alcohol and Drug Recovery Month

1. Motion Supervisor Goldstein
 2. Second Supervisor Stepanski
- Carried

E. Authorizing Modification to the 2013 Budget to cover the remain bill for OMIG

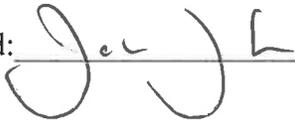
1. Motion Supervisor Stepanski
 2. Second Supervisor Carinci
- Carried

Chairman Salka adjourned the meeting at 4:43pm the motion of Supervisor Stepanski and Second of Supervisor Goldstein

Respectfully submitted by Suzanne L. Odell for Chairman John Salka

Minutes Approved

Approved: _____



Date: _____

10-8-13

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Agenda

August 28, 2013

Special Meeting

No Quorum

9:00AM Meeting called to order

Paul Hartnett, Communications Director E-911

Budget Presentation: Director Hartnett presented the 2014 E-911 proposed budget to the committee highlighting an update to the CAD system with an estimate of \$800,000. Supervisor Degear indicated that the revenue source for E911 needs to make its way back into their budget and not into the general fund.

Director Hartnett provided a summary of changes for the 2014 budget for the committee which was very useful in this process.

Sheriff's Office: Sheriff Riley

Budget Presentation: Sheriff Riley and Undersheriff Ball presented the 2014 Sheriff's office budget to the committee highlighting

- the need for video equipment for the fleet and the need for 8 new vehicles for the fleet as 75% of the 21 patrol cars are over or well over 100,000 miles and nearing the end of their life expectancy.

The committee commented on the fact that by putting off buying new vehicles on a smaller scale each year we are now in a position where we need a large number of new vehicles which will also depreciate and need to be replaced all at once again.

- Doctor requested a 3% increase in salary
- BOCES Service Coordinator requested a 6% and 2% was settled upon.
- Dental Program and Prescription Programs are new an expected to produce savings.
- Cazenovia Lake Patrol – every holiday weekend has been cut and will be patrolled the same as other county lakes.
- STOP DWI bottom line is lower in 2014 with zero's showing in some lines and the amounts being picked up in the BRiDGES line.
- **Resolutions:**
 - Stipend for Confidential Secretary to provide administrative assistance for the Stop DWI Program 2013

Undersheriff Ball indicated that this is the back end of the process now that we have approved the changes to the Stop DWI program and the accounting aspect. As there was no quorum at today's meeting, these resolutions will be discussed on September 10, 2013 prior to the full board meeting.

- Stipend for Chief Assistant District Attorney to provide Stop DWI training/assistance for Stop DWI Program 2013

Supervisor Degear expressed his concern that we are running out of time to put this into effect in order to see results in a January 2014 report.

Sheriff Riley indicated that the D.A.'s office would be compiling data for a database to be used by officers, judges etc. as a reference to see if there are any outstanding fines when a person is arrested or in court.

Joe DeFrancisco, Emergency Preparedness Coordinator

- Budget Presentation: Coordinator DeFrancisco presented the Emergency Preparedness budget for 2014 to the committee highlighting:
 - A decrease in the books and periodicals line due to not renewing a particular subscription as the information is accessible by other means.
 - An increase in the budget for turn out gear as the prior amount of \$1,100 does not cover the costs.
 - An increase in the vehicle expense as it will need new tires and regular maintenance this year.
 - An increase in revenue which will offset the increase in the Coordinator's salary for 2014.

*Overall \$700.00 increase in budget.

Probation – Joanne Miller, Deputy Director

- Budget Presentation: Deputy Director Miller presented the Probation Department's 2014 budget to the committee with a clear and concise summary of the changes in the budget highlighting:
 - A 3.5% increase in salary and fringe benefits
 - An overall 19.7% decrease in all other aspects of the budget from 2013
 - A decrease in computer software maintenance as they are in their second year of use and costs are less.
 - A decrease in Electronic Monitoring as they department reassesses the program and it is currently not in use.
 - A decrease in cost for security provided by the Sheriff's office in the Veteran's Building
 - An increase in training costs due to a vacant position that is likely to be filled in the near future. That new individual will need to attend training and thus the cost.

County Attorney's Office – First Assistant County Attorney Tina Wayland-Smith

- Budget Presentation: First Assistant County Attorney Wayland-Smith presented the 2014 budget to the committee.
 - The public defender's office needs were discussed and Paul Hadley was called to see if he had projections. He indicated they were incomplete and they would be forwarded shortly.

District Attorney's Office – District Attorney William Gabor

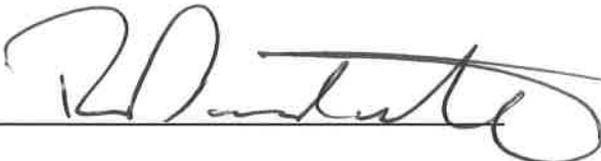
- Budget Presentation: District Attorney William Gabor presented the DA's office budget for 2014 to the committee highlighting:
 - An increase in the Computer Equipment line as the DA's office is attempting to go paperless and needs laptops to take with them to court.
 - A significant reduction in Special Prosecutor expenses as they have reached a deal with other counties to cover for each other in certain cases that make sense.

- A reduction in transcripts and stenography fees as they are attempting to avoid a grand jury by talking out the issues with opposing counsel and the judge.

Other Committee Business:

- **The meeting was adjourned at 10:50 am**

Respectfully submitted August 30, 2013 by Suzanne L. Odell for Chairman Roger D. Bradstreet.

Approved:  Date: 9/17/13

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS

Committee Meeting Agenda

September 17, 2013

Meeting called to order at 9:00am by Supervisor Dan Degear sitting in for Chairman Bradstreet.

E-911

Paul Hartnett, Communications Director E-911 was present:

Continue to work with County Attorney's Office on review of Verizon Wireless lease for Site #5 FN2. Contacted Henry Melchor, Esq. at Bond, Schoeneck and King to review the lease; county asked for \$1,800/month with 3% yearly escalation. Received comment sent to Verizon Wireless. Chairman Bradstreet had sent in an email hoping that as the County moves forward offering cell providers use of our towers that the current use of #5 will not be negatively impacted going forward. Paul Hartnett indicated that there would be no negative impact on that tower by moving forward on the rest of the county.

Marketing of towers; responses to date from –

Mr. Paul Nikfarjam
General Manager
Government Segment
American Tower Corporation

Mr. Chris Schierer
Saab Sensis Corporation

Mr. Dick Comi
The Center for Municipal Solutions (CMS)
Municipal Telecommunication Consultants
(Comi Telecommunications Services and Monroe Telecom Associates)

Tower #3 was recently robbed of copper. There are no leads as of yet and checks of all of the towers in the county were conducted this week. There were no issues at any of the other towers. The locks were changed on the gate as well. Supervisor Degear asked about the status of the cameras that were recently approved for these sites and Director Hartnett indicated that they are working on it, but no cameras have been installed yet.

County Treasurer received check from New York State Division of Homeland Security and Emergency Services (DHSES) for closure of FY2010-2011 Round 1 SICG; \$1,997,812.

Aug 27th attended Flood after action report meeting to discuss county flooding.

Aug 30th attended Consortium meeting to discuss maintenance sharing and stabilization. (*See attached*) Single Consortium Contract Signed December 1, 2013 Committing to Full 5 Years Consortium Members Onondaga, Oswego, Madison, & Cayuga Remain on Contract Continuously Through 5 Years

Sept 10th attended CAD demo by IMPACT.

Sept 11th met with ENTRE Computer Services, Inc. and Madison County IT Department to discuss and plan after hour support for the 911 Center.

TIBURON is offering CAD/RMS hosted solution for the county. (*See attached*) Proposing that the county sign a contract and all billing would take place in 2014. \$665,000
Director Hartnett indicated that with this system we are really getting two systems for the price of one as it is also a records keeping system. The original price for this system was \$800,000 but was able to negotiate to \$665,000 over 5 years. This was presented to Cindy Edick during the budget meetings. Also, there are some computer costs associated with this new system that are not included in the price, however, Director Hartnett indicated that they are already budgeting them into their regular computer budget and so it will not be an issue.

SHERIFF'S OFFICE

Sheriff Allen Riley from the Madison County Sheriff's Office was present

Resolutions:

Authorizing Modification of 2013 County Budget

A motion was made by Supervisor Bargabos and seconded by Supervisor Carinci. Carried

Authorizing Chairman to Enter into Agreement – Linstar, Inc.

A motion was made by Supervisor Bargabos and seconded by Supervisor Carinci. Carried

Authorizing Chairman to Renew Agreement to Provide Specialized Law Enforcement Services with the Village of Morrisville

A motion was made by Supervisor Bargabos and seconded by Supervisor Carinci. Carried
Discussion: Sheriff Riley responded to the question of what services this provides by indicating that the Sheriff's Office provides a car on Friday and Saturday nights to patrol the streets surrounding the SUNY Morrisville campus as the campus police have no jurisdiction outside campus.

Authorizing the Board of Supervisors to Accept a Gift on Behalf of Madison County – Operation Safe Child ID Program

A motion was made by Supervisor Bargabos and seconded by Supervisor Carinci. Carried

Other Matters:

Contribution to Air-1 – The question was raised of how much was asked for and Sheriff Riley indicated there was no specific dollar amount requested.

The Submission of 2014 STOP DWI Plan discussion was not discussed as Undersheriff Ball was not present.

Child Fatality Review Team Grant Program This grant is for \$34,900 per year for five years. The purpose is that when any child (18 years or younger) is killed in a motor vehicle accident in

the county a group meets to discuss what happened and how similar situations could be prevented. The Sheriff was asked to put together more detail and report back to the committee.

Other Business:

The Sheriff's office is looking to move toward a quartermaster system of acquiring new equipment for officers. Currently each person is given a set amount they are allowed to spend each year and currently they are spending down their accounts at the end of the year even if new equipment is not needed. This would save the county money. Sheriff Riley will keep the committee updated.

Other Committee Business

Next Meeting Date – October 15, 2013 at 9:00am

A motion was made to Adjourn by Supervisor Bargabos and seconded by Supervisor Carinci. Carried and dismissed at 9:48am.

Approved 

Date 10/15/2013



**Madison County
DEPARTMENT OF HIGHWAYS
139 North Court Street
P.O. Box 15
Wampsville, NY 13163**

**F. Joseph Wisinski
County Highway Superintendent**

**PH (315) 366-2221
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes
September 18, 2013**

Ronald Bono called the meeting of the Public Works Committee to order at 2:20 p.m. in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ron Bono, Alex Stepanski, and David Coye. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, Martha Conway, Kevin Loveless, Maintenance Supervisor, Mark Scimone, County Administrator, and Suzanne Odell, Executive Assistant to the County Administrator.

Acceptance of the Minutes from August 21, 2013.

Motion by A. Stepanski to accept the minutes, seconded by D. Coye. All in favor.

Operations Manager Position

Joe Wisinski updated the committee on the vacant operations manager position. The committee discussed several issues related to that position being vacant.

Motion, No Motion Required

Resolution Authorizing an Agreement with the Madison County Snowmobile Association for the use of the Swallows Bridge Road Bridge.

Joe Wisinski stated that this is a yearly resolution to allow snowmobilers to use the Swallows Bridge Road Bridge. Ron Bono asked Joe Wisinski if there were any changes from the previous year. He responded that there were no language changes however in order for their engineer to certify that it is safe for snowmobile use the snowmobile club must make structural repairs to the bridge.

Motion by A. Stepanski to approve the resolution, seconded by D. Coye. All in favor.

Resolution Authorizing the Chairman to Request an Extended Period for FEMA 4129-DR-New York Aid for Flood Damage in Madison County

Joe Wisinski shared with the committee a resolution requesting FEMA to extend the time period for which public assistance will be made available from July 4th to July 8th. He stated that the county suffered significant damage to some of its County roads during that time period including Rocks Road.

Motion by A. Stepanski to approve the resolution, seconded by D. Coye. All in favor.

North Court Street Bridge Update

Joe Wisinski briefly updated the committee on the North Court Street Bridge and informed them that Barton and Loguidice wrote a letter to the NYSDOT certifying the bridge was safe for traffic until next year's replacement. The NYSDOT subsequently removed the red structural flag that it had issued.

Motion, No Motion Required

Next Public Works Committee Meeting

The next Public Works Committee meeting will be held at 2:00 p.m. on **Wednesday, October 16, 2013** in the Large Conference Room, second floor of the County Office Building, Wampsville, NY.

Motion by to Adjourn Meeting at 2:25 p.m. All in favor.

**MADISON COUNTY
DEPARTMENTS OF MAINTENANCE and CENTRAL SERVICE**

**Kevin F. Loveless
Building Maintenance Supervisor**



**138 North Court Street
County Office Building
Wampsville, NY 13163**

**(315) 366-2259
(315) 366-2511 (fax)**

Buildings and Grounds Committee Meeting

Minutes Sept. 18, 2013

PRESENT: Chairman Ronald Bono and Supervisors Alexander Stepanski and David L. Coye (videoconferencing), County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless and Executive Assistant Suzanne Odell

ABSENT: Vice Chairman Roger D. Bradstreet and Supervisor Scott Henderson

The meeting was called to order at 2:24 p.m. following adjournment of the Public Works Committee meeting in the Supervisors Large Conference Room.

Minutes: The minutes of the regular meeting August 21, 2013, and the emergency meeting of August 26, 2013, were unanimously approved on the motion of Supervisor Alexander Stepanski and second of Supervisor David L. Coye.

Public Safety Building Server Room: Building Maintenance Supervisor Kevin F. Loveless reported that the air conditioning unit moved from the Office Building basement is in the process of being installed and deployed in the Public Safety Building server room.

Executive Session: The committee entered executive session to discuss litigation strategy in the Court House elevator case at 2:26 p.m. on the motion of Stepanski and second of Coye. The committee exited executive session at 2:43 p.m. on the motion of Stepanski and second of Coye.

Court House Elevator: Chairman Ronald Bono asked for a committee of the whole to discuss litigation strategy in the Court House elevator case.

Book Fair: Unable to find any evidence that the quarterly book fair benefits any legitimate non-profit organization, it was the consensus of the committee members present to discontinue allowing Book Are Fun, a for-profit venture, to use the County facilities to sell its wares.

Cornell Cooperative Extension: County Administrator Mark Scimone reported that Cornell Cooperative Extension Executive Director Ron Bunce contacted the County regarding the agency's interest in perhaps co-locating at the County complex. Scimone said they are looking to house about 12 employees, and he and Building Maintenance Supervisor Kevin F. Loveless felt they could be accommodated in the Public Health building.

Scimone said the County does a lot of work with CCE, so it could be a good use of space; Loveless said the additional staff would not result in a discernible cost or labor increase for the County, as the building is already being heated, cooled and maintained.

Scimone said CCE would like to construct a hard-shell office, but was otherwise fine with the space toured. He said Bunce was going to report to his board and have them develop a proposal to present to the County.

Surplus Policy: Scimone reported that the County's purchasing policy and surplus procedure are under the end stages of revision for presentation to the appropriate committees. The revisions are expected to streamline the process and give the Building Maintenance Supervisor some authority

to declare irreparable items as junk.

Fountain/Statuette: Loveless said that work filling in the fountain basin is complete except for landscaping. He said there still will be very minimal seepage of rainwater into the County's septic system, but not nearly as much as when the basin was collecting water with its 12-foot diameter.

Court House Flagpole: Loveless said he was finally able to dovetail schedules with the Highway Department to lower the flagpole in order to perform maintenance and repair on the pole. Pulleys in the truck at the top of the pole broke, making it impossible to raise or lower the flag.

The pole received new pulleys and pins, cable, eagle and paint job; the flag is flying again.

County Clerk's Office Storage: Loveless said County Clerk Ken Kunkel is looking for additional records storage space. Kunkel was in Broome County at the time of the Buildings and Grounds Committee meeting and was unable to be in attendance to discuss the matter.

Loveless said the need has been anticipated for some time, but he doesn't know where they are going to put it. He said the County Clerk needs a climate-controlled, triple-lock security area. Loveless said security and temperature control are not issues, but humidity control is problematic. He said it will be very difficult to meet their needs on campus.

Loveless said the Department of Social Services building has moisture problems and Public Health is not set up for storage and would have to be converted from finished office space.

Stepanski recommended the Clerk's Office look into grant money to fund the project, which was the consensus of the Committee.

Motion to Adjourn: The meeting was adjourned at 3:04 p.m. on the motion of Stepanski and second of Coye.

Next Meeting Date: Oct. 16, 2013, immediately following the 2 p.m. Public Works Committee meeting in the Supervisors Large Conference Room.

Respectfully submitted Sept. 20, 2013, by Martha E. Conway for Kevin Loveless and approved Oct. 16, 2013.



Kevin F. Loveless, Madison County Buildings & Grounds Supervisor

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

September 19, 2013 – 9:00 A.M.- Supervisors' Large Conference Room

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, James Rafté, Eve Ann Shwartz(9:10) and Priscilla Suits.
County Staff: Scott Flaherty, Kipp Hicks, Scott Ingmire, Becky Marsala, Beth McKellips, Mark Scimone,
and Gwen Williamson

Meeting called to order at 9:01A.M. by Monforte.

A-1: The August 22, 2013 meeting minutes were unanimously approved on a **MOTION** by Suits and seconded by Rafté. 9:01 4/0/0.

A-2: Scott Ingmire presented the Sales Tax Update. The Actual Sales Tax Receipts continue to be higher than last year. The Off Track Betting Revenue continues to decrease while Local Vehicle Use Tax Revenue is slightly higher than the budgeted amount. The Medical claims are up again as well as the ProAct Claims. The CanaRX Claims are down.

A-3: Becky Marsala presented the Tax Delinquent Property Update and Review. There are still 47 parcels slated for auction with only today and tomorrow for repurchases. Marsala noted that there are several commercial properties still in the auction at this time. Becky said she expects that many owners will come in before 5:00 PM tomorrow to repurchase their land.

A-6: Becky Marsala gave a brief update on the Utica Street property. She said that the map has been done and things are moving right along.

Marsala out at 9:08 A.M.

A-4: Scott Ingmire presented the Career Center Update. The overall unemployment rate for July is 7.2%, remaining consistent with recent months. Workforce Development is going through the budget process at this time. They are also attempting to negotiate a space rental agreement with NYS Department of Labor that is more reflective of the actual building use percentages.

A-6: Eve Ann Shwartz expressed "serious interest" on behalf of the Town of Hamilton in the acquisition of the Utica Street property to be used for office space. Becky Marsala returned to answer questions regarding the feasibility of such a transaction. Ingmire will look into whatever DEC requirements would need to be met and Marsala will get the exact tax delinquent amount. Cary suggested that Hamilton do a feasibility study and come back to this Committee with a proposal.

Marsala out at 9:19 A.M.

A-7: Scott Ingmire presented the Madison Transit Update. Madison Transit is running now on State and Federal money without Madison County dollars. Madison County provides administrative pass-through of funding and coordination as needed. There is a coordinated effort underway to promote marketing and awareness of services, specifically through agencies like Office for the Aging and AgeNet. The Planning Department is currently creating (in-house) a commercial for the purpose of positive promotion of services.

A-5: Beth McKellips presented the AED Update. Beth briefly talked about the results report from the Local Food Demand Study. These results will be significant in identifying future needs and programs. Beth discussed the status of progress on the Food Hub Project. Dealing with an environmental issue has slowed things down but this site is still the preferred location for this project. McKellips noted that an application has been submitted to the Regional Economic Development Council for the purpose of conducting a feasibility study regarding establishment of a mid-scale malting facility. While updating the Committee

about the Side Hill Farmers' Cooperative, it was noted that the County is not identified as the source of the products. Beth will pass that concern along.

A-8: Scott Flaherty presented the Tourism Update. He said that the Chamber meeting is still being coordinated and he is working on securing a date. Flaherty also noted that he is doing some research into the cause of the elevated Occupancy Tax Receipts for 2012. He feels that having that knowledge could be beneficial to stimulating future revenues. Scott noted that work is being done to determine the best time frame for the Adventure Challenge.

A-8: Kipp Hicks provided a brief update on IDA ongoing projects. He noted that the resolution for the Johnson Brothers has been passed and they anticipate an early 2014 start date. Kipp gave an update on the tentative ARE Park transfer and infrastructure progress. Hicks continues to meet with potential candidates for ARE Park prospective businesses. Hicks also commented on the possibility of a cleaning facility being established as part the plastics to oil project.

A-8: Scott Ingmire noted the success of the Solarize Madison 2013 project. He also mentioned that Jamie Hart is doing research on the possible metering of a large solar array for County systems use.

Beth noted (referring to the plastics-to-oil project) that funding would be very beneficial to the farmers for the purpose of storage and transfer of agricultural plastics to the landfill.

Kipp Hicks mentioned that the International Boxing Hall of Fame is currently leasing land from the NYS Thruway. The IDA is assisting in a possible transfer of that land to the IDA and then the IDA would gift it to the Boxing Hall of Fame. Hicks gave a very brief mention of the Empire Brewery possible grant award and an equine project in the works.

A-8: Mark Scimone requested and received consensus of the Committee to distribute surveys to the County employees from Engage CNY. The purpose of these surveys is to "more effectively coordinate and collectively market art, cultural, and heritage resources in the region". The region consists of Oswego, Onondaga, Cortland, Madison, Oneida and Herkimer Counties.

Mark also noted that there is a 16-cubicle office area available in the Public Health building that may be considered for the relocation of Madison County Cooperative Extension. More on this in the future.

A-9: The next scheduled Planning Committee meeting will be October 24th at 9:00 A.M. in the Supervisors' Large Conference Room.

A-10: The meeting was adjourned on a MOTION by Rafte and seconded by Suits. 10:12 A.M 5/0/0.

Respectfully submitted: Gwen Williamson

**MADISON COUNTY BOARD OF HEALTH
AND
PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, SEPTEMBER 23, 2013**

BOARD OF HEALTH MEMBERS PRESENT:

PRESIDENT, JOHN ENDRES, DVM
VICE PRESIDENT, JOHN SALKA, LEGISLATIVE REPRESENTATIVE
MARGARET S. ARGENTINE, PHD, RN, CNE (EXCUSED)
SAM BARR, DMD
WENDY CARY, CITY OF ONEIDA
ROBERT DELORME, MD, (EXCUSED) PHYSICIAN REPRESENTATIVE
RACHEL ELDER, MD, PHYSICIAN REPRESENTATIVE
JENNIFER MEYERS, MD, PHYSICIAN REPRESENTATIVE

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

CHAIRMAN, JOHN SALKA, TOWN OF BROOKFIELD
LEW CARINCI, CITY OF ONEIDA, WARDS 4-5-6
JAMES GOLDSTEIN, (EXCUSED) TOWN OF LEBANON
EVE ANN SHWARTZ, TOWN OF HAMILTON
ALEX STEPANSKI, TOWN OF STOCKBRIDGE

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
MARK, SCIMONE, COUNTY ADMINISTRATOR
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES
ROSANNE LEWIS, DIRECTOR OF CHILDREN WITH SPECIAL NEEDS
GEOFF SNYDER, DIRECTOR OF ENVIRONMENTAL HEALTH
R. SEELAN NEWTON, MD, MEDICAL CONSULTANT
PAUL SCOPAC, PRESIDENT, MADISON COUNTY RURAL HEALTH COUNCIL
SARA WALL-BOLLINGER, MEMBER, MADISON COUNTY RURAL HEALTH COUNCIL
JOSEPH WICKS, BRIDGES TO PREVENT TOBACCO
HEATHER BERNET, BRIDGES TO PREVENT TOBACCO
VICTORIA HYSELL, REALITY CHECK YOUTH
JORDYN CAMP, REALITY CHECK YOUTH
CHRISTINE COE, CONFIDENTIAL SECRETARY

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

John Salka called the Public Health Committee meeting to order at 5:05 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Services Committee reviewed the August minutes. A motion to approve the minutes as written was made by Lew Carinci, seconded by Alex Stepanski and approved by all.

Resolutions:

- A. Authorizing the Chairman to enter an agreement to renew the Childhood Lead Poisoning Prevention Grant was made by Lew Carinci, seconded by Eve Ann Schwartz and approved by all.
- B. Modifying contract with Birnie Bus for pre-school children transportation was made by Eve Ann Schwartz, seconded by Alex Stepanski and approved by all.
- C. Environmental Division approved charges and fee schedule was made by Alex Stepanski, seconded by Eve Ann Schwartz and approved by all.

Environmental Health Fees (Resolution C):

Geoff provided a memo and charts to support a resolution to approve the increase of Environmental Health permit and plan fees that have not been increased since 2007. An increase in the current fees would generate revenue of \$10,885 per year that would offset the increased expenses. Currently, not-for-profit organizations are exempt from fees. If fees were applied to not-for-profits, as they are in some neighboring counties, they could generate additional revenue of \$12,660 per year.

The Committee agreed with the recommendation to increase the fees of for-profit organization, but stated that not-for-profits need to have the ability to apply for a waiver if there is a hardship to pay the fees. The Committee requested that a policy be developed that would describe a waiver process and brought back to the Committee for consideration at a future date. The Committee recommended no changes for non-for-profit organizations at this time.

The Committee discussed the potential to assessing fees for Weights and Measures services. Billing was difficult in the past with the limited department staff. Now that Weights and Measures is located within the Health Department, billing is feasible. An additional \$20 – 30k could potentially be generated in revenue. A fee schedule will be prepared for the Committee's consideration.

Rural Health Network Proposal:

On September 11th, the NYS Office of Rural Health facilitated a discussion of a possible merger between the Madison County Rural Health Council and the Hamilton-Bassett-Crouse Health Network. Merging the networks was agreeable to all, but additional funding would be needed to facilitate the merger and subsequent expansion of activities. The Hamilton-Bassett-Crouse Health Network receives funding that supports existing activities. The Madison County Rural Health Council became a not-for-profit organization in April and has since doubled its board members, which includes both hospitals.

The Committee discussed a proposal for funding to support the rural health network from the Local Government Performance Efficiency Grant Award received by Madison County.

The proposal seeks the Madison County Board of Supervisor's approval to use a portion of the \$1.6 million funds awarded to the county from the NYS Local Government Performance Efficiency Program (LGPEP) to provide initial funds for the Madison County Rural Health Council for a period of three years at \$120,000 per year.

The Public Health Services Committee shared their support of the merger and funding proposal, expressing that it was a good investment to get the council up and running, improving health services and economic development.

Insurance Exchange Navigator:

"Navigators" will help uninsured Central New Yorkers understand and access the state's new health insurance exchange when it opens for business on October 1st, 2013. Mohawk Valley Perinatal Network and ACR Health are the "navigators" for Madison County. They will work with residents who may need help figuring out their health insurance options and enrolling in a plan. Open enrollment will be from October 1st – March 31st for the first year, and October 1st through January 1st thereafter.

Representatives from ACR Health met with the Health Department Directors to discuss the possibility of providing an on-site navigator at the Health Department two days per week. The Health Department would provide a space and help with scheduling appointments and promotion. The Committee provided their support of an on-site navigator at the Health Department.

Hydrofracking:

Eric shared with the Committee a NYSACHO resolution recommending that the State Environmental Quality Review (SEQR) process consider the impact on human health and, where human health may be at risk, conduct a health impact assessment.

Old Business:

None

New Business:

None

Public Health Committee adjourned at 5:45 p.m.

MADISON COUNTY BOARD OF HEALTH

John Salka called the Board of Health Meeting to order at 6:35 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the August minutes. Motion to approve the minutes was made by John Salka, seconded by Wendy Cary and approved by all.

Reality Check Presentation:

Two leaders of Reality Check, Jordyn Camp and Victoria Hysell, shared a presentation with the Board on their opportunities, honors and awards, along with projects they have been working on to educate their communities about the marketing practices of the tobacco industry, how this impacts local communities, and what can be done to reduce the impact of tobacco in New York State. They shared tobacco impressions data they collected from observations they made in 13 tobacco retailer that are within a half mile of Madison County schools. Their data will be used in a Syracuse University mapping project.

When asked if there was anything Reality Check would like the Board to address, Joe Wicks from BRiDGES to Prevent Tobacco stated that banning tobacco products in pharmacies is a good first step, especially since tobacco products are contradictory to the health focus of pharmacies. He provided a summary of success stories regarding tobacco sales bans in pharmacies. Additionally, tobacco display bans and amending planning and codes to prevent future tobacco retailers from opening near school grounds could help reduce youth initiation into smoking. BRiDGES is available as a resource for any further tobacco information or legal questions.

The Board thanked the Reality Check Youth for their presentation.

Record of Claims:

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Wendy Cary, seconded by Rachel Elder and approved by all. John Endres signed for approval.

Community Health Assessment (CHA):

HealthConnections finished the health assessment component and are in the process of writing the Health Improvement Plan which will be reviewed by the CHA Steering Committee and then presented to this Board for approval.

Rural Health Network Project:

The Madison County Rural Health Network (MCRHN) became a not-for-profit organization in April 2013 and has since doubled the size of its Board of Directors. They met with the New York State Office of Rural Health and the Hamilton-Bassett-Crouse Health Network to discuss the possibility of merging the two Madison County networks. HRSA grant funds will be used to develop a work plan for the collaboration and potential merging of the two networks.

New HRSA and Health Foundation grants are being pursued to help fund the network. In addition, a proposal was presented to the Public Health Services Committee seeking the Madison County Board of Supervisor's approval to use a portion of the \$1.6 million funds awarded to the county from the NYS Local Government Performance Efficiency Program (LGPEP) to provide initial funds for the Madison County Rural Health Council for a period of three years at \$120,000 per year. The Public Health Services Committee shared their support of the merger and funding proposal.

The MCRHN partnered with Herkimer HealthNet and the Herkimer County Health Department on a grant application to the NYS Health Foundation for the National Diabetes Prevention Program initiative. If awarded, funds would be available to train lifestyle coaches on the NDPP and provide this training to residents with diabetes and with pre-diabetes.

Healthy Weight:

Eric stated that he has been in touch with Julie Dudrick from Colgate, and we will be getting back together for a follow up discussion on the Healthy Weight initiative collaboration.

Insurance Exchange Navigator:

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Representatives from ACR Health met with the Health Department Directors to discuss the possibility of providing an on-site navigator at the Health Department two days per week. The Health Department would provide a space and help with scheduling appointments and promotion. The Committee provided their support of an on-site navigator at the Health Department.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Director's Activities

Healthy Care

- Various work groups met to develop and rank the strategies for the Health Improvement Plan.
- MCRHN board met on Sept 12th. The new board members were welcomed and provided an update on activities. Members discussed the joint meeting with Hamilton/Bassett/Crouse and NYSORH and next steps. Members agreed to reschedule meeting times to accommodate new members. A survey will be sent to members to identify a meeting time. Additional new board members were voted on and approved. Next meeting will be held in Cazenovia to facilitate new members attending.
- Still waiting for response to application for "Local Health Department Technical Support for Immunization Billing Implementation" grant application to the NYSDOH,

Bureau of Immunization and Office of Public Health Practice. This initiative provides LHDs with tools necessary to effectively capture critical immunization revenue. Grant request was \$20,100 for Madison County. We will collaborate with other counties to leverage our individual grant awards to develop and implement an electronic billing system.

- The MCRHN partnered with Herkimer HealthNet and the Herkimer County Health Department on a grant application to the NYS Health Foundation for the National Diabetes Prevention Program initiative. If awarded, funds would be available to train lifestyle coaches on the NDPP and provide this training to residents with diabetes and with pre-diabetes.
- Hosted a meeting between the MCRHN board representatives, the Hamilton/Bassett/Crouse network board representatives and the NYS Office of Rural Health to discuss the potential merger and collaboration between the MCRHN and the Hamilton/Bassett/Crouse network.
- Submitted our Performance Improvement Measurement System (PIMS) report as required by our HRSA Rural Health Network Planning Grant. We also received a 3 month extension (until November 30th) to complete our grant deliverables for this project.
- We were informed by the NYS Health Foundation that the "Supporting a Health Insurance Enrollment Network in NYS" grant program has identified the projects to be funded and no further applications will be accepted. Therefore we will not be submitting an application.

Healthy Environments

- SMART Growth Audit tool materials still awaiting approval from EPA Washington.

Health Promotion

- Website updates. The Environmental Webpage update project resumed. A draft template for the revised page framework will be presented at the next group meeting on September 26th.
- Press Release announcing the first WNV positive mosquito pool for the season was released.
- Field telephone calls and personal visits from residents needing help with environmental issues such as flooding, mites, bed bugs, mold, mosquitoes, radon, etc. Bedbugs and mold issues are currently dominant. Many service requests for help with bedbugs from Oneida and Canastota renters.
- Updated kiosk at the Great Swamp on Friday, September 13th in anticipation of a large turnout at the Great Swamp Fall Migration weekend. Additional materials regarding ticks and tick bite prevention were added to the kiosk.
- Mosquito updates (Number of positive EEE, West Nile and dead horses) on the web are being kept current weekly.
- Contacted known horse owners in the Town of Sullivan and provided them with information on EEE and a memo from the State Veterinarian on laboratory testing protocols. Free larvicide (*Bonide*) was offered to all Town of Sullivan horse owners through the Town of Sullivan Clerk's office.
- Lead Poisoning Prevention Month effort for media coverage arranged. In October, 70 PSAs will be aired on Mix106.

- As a result of the inter-agency car seat training held in August, the department's car seat program technician assisted DSS staff in inventorying their car seat supply. Staff found that the majority of existing seats were over six years old and too old to use. The department provided 26 new seats to DSS and the old seats were disposed of.
- WIC and CAP have both requested a car seat training for all of their staff for this fall. The department is working to get the new recommendations for car seat use out to those working with families with young children. Staff also sees a need to target physicians and law enforcement, since parents and caregivers seek car seat information from these groups and are not always given accurate information or are told to call the Health Department because they do not know the answer to their questions.
- With September being the final month of the car seat grant year through the Governor's Traffic Safety Committee (GTSC), car seat program staff have been busy inventorying and ordering seats and supplies and distributing the new versions of the program brochure (see attached). GTSC also met with the car seat technician on staff for a monitoring meeting earlier this month.
- The department is gearing up to roll out a new Safe Sleep Awareness Campaign in October as part of our membership with Safe Kids Upstate NY Coalition. Safe Kids is providing Madison County 400 Halo sleep sacks, a value of \$2,720 for Health Department and CAP staff to hand out to families in our programs. The purpose is to create awareness for safe sleep for infants. Trained staff will educate families on safe sleep, hand out a complimentary sleep sack with the Safe Kids logo, and collect an evaluation from participants. Two department staff from Health Promotion and Prevent were trained by REACH CNY in August.
- The Eating Well with Diabetes program is filled to capacity with 20 people registered. Classes will be held Tuesdays and Thursdays from September 17th to October 3rd from 5:30-7:00 pm at Madison County Office for the Aging, Inc. in Canastota. The department promoted the program and coordinated registration.
- The 11th Annual Eat Well Play Hard Family Fun Day was held on Friday, August 16th at Allen Park in Oneida. Over 700 people sign in, which is nearly 100 more than last year. An article capturing the spirit of the day ran in the Utica OD Mid York Weekly <http://www.uticaod.com/mid-yorkweekly/x1367231078/Event-encourages-all-to-eat-well-and-play-hard>
- Health Promotion staff attended and helped to facilitate three Community Health Assessment groups whose task was to identify strategies for the Health Improvement Plan. Two groups met the first week in September: the Healthy Weight group (included strategies for breastfeeding, healthy eating and physical activity, and stroke prevention) and the Prenatal group, which focused on how to improve the rate of pregnant women receiving prenatal care. A third group, the Mental Health Workgroup met the second week of September to focus on access to mental health services strategies.
- Health Promotion staff developed a news release for the AgeNet ribbon cutting and scheduled a radio interview on Mix 106 for the Director of Community Health Services to talk about AgeNet.

Injury Prevention

- The Preventing Falls at Home Workshop tentatively being planning for September was postponed to align and tie in with the Department's developing Healthy Homes Initiative. A meeting is scheduled for September 18th to discuss how to align together.
- A display on Falls Prevention at Home for State Senator Valesky's Senior Fair in Oneida on October 16th was developed. Night lights, provided by NYS Department of Health, will be given away to fair goers.

Emergency Preparedness

- One-on-one Flood After-Action Conferences were held with both the Environmental and Preventative Divisions to clarify the tasks and activity areas to be captured and documented in the AAR. An additional meeting is scheduled with Environmental Health at the end of September to review and finalize.
- A Central New York Medical Reserve Corps Informational Road Tour was held at the end of August. Madison County Health Department's Corp Liaison and the Corps Program Coordinator met with the American Red Cross, Community Memorial Hospital, Oneida Healthcare Center, and Madison County Emergency Management to educate on what the CNYMRC is, outline process for activating volunteers, and discuss incorporating special medical needs clients in ARC shelters and how the CNYMRC may be tapped into for this.
- Participation in the monthly NYS Clinical Operations Call continued, reviewing legal issues for volunteers and medical countermeasure operations.
- A presentation for Daycare Directors at their September Meeting was put together and includes flu information, educational materials, and flu-like illness reporting information.
- The annual flu-like illness reporting partner letter to Superintendents was revised and is ready for release in October.
- A conference call held with vendor ACCTEK on upgrades and further areas for development with ehealthScheduling to improve everyday use.
- Participation in the quarterly Health Emergency Preparedness Coalition Meeting continued in September to discuss the coalition workplan and deliverables.
- Flu clinics were setup in ehealthScheduling, submitted to the media, along with a Press Release announcing the start of flu clinics.
- Conducted annual equipment inventory with Administration Staff.

MADISON COUNTY

- Attended department head meeting
- Budget hearing
- Established a STAR Team to begin discussing the STAR community initiative. First meeting will be October 17th. Materials and notices of webinar trainings sent to team.
- Preparing next Corporate Compliance Risk Assessment report.

OTHER

- Registered Madison County as a participating STAR Community.
- Received confirmation of appointment to the STAR Community National Steering Committee.
- Attended NYSACHO Board and general membership meeting

- Participated in several joint NYSACHO/NYSDOH conference calls regarding changes to Article 6
- Participated in NYSDOH webinar on Climate Change and public health
- Met with Herkimer County DOH and Health Net to collaborate on joint grant application to NYS Health Foundation regarding diabetes management training program.
- Presented "Trails of Madison County" project to NYSACHO members.

Environmental Update:

Refer to the report.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

John Salka stated that the County is considering a waiver on the property tax cap of 1.66% or making further cuts for next year's budget.

City of Oneida:

Wendy Cary reported that flood cleanup and recovery efforts continue in the City of Oneida.

Medical Director:

Refer to the report.

Cheryl added that she received a call from Oneida Healthcare regarding an outbreak of MRSA in patients that recently got tattoos. Investigation is underway.

President:

Nothing to report.

OLD BUSINESS:

None

NEW BUSINESS:

The Board discussed location options for the November Board Meeting to get community input. Under consideration are DeRuyter, Oneida and Canastota.

Board of Health meeting adjourned at 7:50 p.m.

Next Meeting: Monday, October 28, 2013



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting September 24, 2013

Approved minutes from August 27, 2013

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:02 a.m. in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors, Darrin Ball, Scott Henderson, and Jim Raffte. Also in attendance were: Landfill Attorney Bill Buchan, Sharon Driscoll, Media Director and Recycling Coordinator, Kipp Hicks, Director of the Madison County IDA, Mary Bartlett, Assistant Recycling Coordinator and Mike Hulland, Executive Associate Director of the Madison Cortland ARC/Alternatives.

Approve Minutes –

Motion by D. Ball to approve the minutes from August 27, 2013 meeting seconded by S. Henderson and approved.

Solid Waste Department Business --

ARC MRF Contract Renewal –

The current contract with ARC will end mid-year of 2014. Landfill Attorney B. Buchan has reviewed the new contract with M. Hulland.

B. Buchan reported that there were a few things in the contract that needed to be updated and/or removed. He said old business had been cleaned up. The new five year contract carries

the same 15 % fee administrative fee over the cost of operation and the scope of services has not changed. Eighteen people are employed by the ARCMRF.

Motion by S. Henderson to approve ARC's proposed budget for 2014 seconded by D. Ball and approved.

ARC Electronics Recycling Program Up Date --

M. Hulland reported that LOJO Technology is currently collecting e-waste per their agreement with RCR&R. However, a recent letter from RCR&R stating that effective September 1, 2013 they (RCR&R) would no longer rebate the ARC for collected CRT's (televisions and monitors). The letter stated that RCR&R would continue to pay LOJO for all other collected approved e-waste items.

Continuing, Hulland reported that RCR&R was contacted and encouraged to reconsider their decision, with no success. Other regional e-waste recyclers were contacted with no success.

It was suggested that as of October 7, 2013 LOJO Technology would no longer collect CRT's from the public, but would continue to collect all other approved e-waste items. It was also suggested that the public be directed to the Madison County Transfer Stations for the disposal of CRT's. These devices would then be transported to LOJO for shipment to RCR&R.

Hulland said, "The ARC will then invoice Madison County for any CRTs handled at a rate of .0825 per pound. And, that the ARC will provide Madison County with documentation to support the actual pounds of CRT's collected.

He noted that in the 2012 annual report CRT's represented 62 percent of the total volume of e-waste collected by LOJO.

"We will lose \$1,000 to \$1,200 a month if the CRT rebate is taken away," said Hulland. He mentioned that there is no guarantee RCR&R will continue to take them at all."

Director Zecca noted that the state passed a law that the manufacturer is responsible for taking the CRT's back for recycling. The burden should have been taken away from municipalities. What is happening is a disconnect. As I see it, the burden will come back on municipalities. If we don't collect CRT's they will end up alongside the road."

RCR&R handles 70 to 80 percent of the CRT volume in New York State. The committee felt that the state should be going back to manufacture, who by law are now responsible for recycling the products that they manufacturer. ARC can't handle this, said Zecca.

D. Ball asked if the Dept. of Solid Waste should charge to take the CRT's.

Director Zecca said, "We (the County) are not supposed to charge or collect CRT's."

Attorney Buchan asked if LOJO Technology was obligated to take the CRT's.

M. Hulland said he did not think so. Right now CRT's are on the accepted list. "We can stop until someone challenges us. The space they take up is killing us. We could use that space for something else." Currently, LOJO Technology is the only CRT collection location in Madison County.

The discussion continued with a lot of back and forth and conjecture.

Motion by D. Ball to advertise that CRT's can be taken to any of the transfer stations for a one punch transportation fee and the funds collected would be temporarily given to LOJO Technology to reimburse them for funds lost from the RCR&R reimbursement – not to exceed 12 months – and Director Zecca will follow up with local and state representatives regarding the mounting problem of CRT disposal second by J. Rafte.

Note -- A resolution will be drafted for the Board of Supervisor's meeting and the Dept. of Solid Waste has been directed by the committee to get the PR going.

2014 engineering agreement –

B&L agreement \$130,000

Motion by J. Rafte to approve the proposed agreement with Barton and Loguidice for 2014 for engineering services of \$130,000, which is \$35,000 less than the current year seconded by S. Henderson and approved.

Plastic to Oil Update –

K. Hicks reported that the grant application was sent to NYSERDA to underwrite up to 75 percent of the capital cost to construct a plastic to oil facility. The grant was compiled by the Dept. of Solid Waste, the Planning Dept., and the IDA with assistance from the CNY Regional Planning and Development Board. There is a \$30 million pot of money to go state wide.

If we receive this funding, we will go out with an RFP and work with Lois Levitan. We have identified a company that process and cleans dirty AG plastic.

K. Hicks explained that he and Director Zecca viewed the plastic cleaning process first hand. "It was amazing!" JUM Global has been briefed on the procedure and is in the process of running the numbers. If the cleaning process would increase efficiency JUM Global will consider it.

It is encouraging. Madison County's application for the Cleaner Greener Communities, Phase II Implementation Grants, Category 3: Sustainability Projects was sent to NYSERDA to access funding to construct a plastic-to-oil conversion facility at the County's Agriculture and Renewable Energy Business Park (ARE Park).

2013 Budget Modification –

Motion by S. Henderson to approve modifications to the 2013 approved Dept. of Solid Waste Budget seconded by J. Rafte and approved.

REUSE Store Update –

Director Zecca reported that he and S. Driscoll met with top officials from the Rescue Mission a month ago, at their request. Charles Chappell III, chief commercial officer explained that the Mission was not making enough money from the sales at the Landfill Reuse store, nor were they gathering enough donations from this location to justify a full time employee.

“In the meantime Jill, the store manager, resigned last Friday. Now store and the donation trailer are closed,” reported Zecca.

Director Zecca told Chappell that it was necessary to speak with the Solid Waste Committee before making any decisions regarding the store and that a meeting could be scheduled following the Solid Waste meeting on Sept. 24, 2013.

Director Zecca recommended that the store hours remain the same, but that we go from 5 days a week to 3 days: Thursday, Friday and Saturday. A part time person would not receive benefits or vacation time. This proposal is a compromise. “I believe the Rescue Mission has stretched its self to thin and does not have enough merchandise for all of its stores,” said Zecca.

“We have found a woman who would like to manage the store and will be recommending her to the Rescue Mission,” said Zecca.

The committee asked Director Zecca to see if the Rescue Mission could fast track this job application so the store and donation center could open as soon as possible.

Motion by S. Henderson recommending the Rescue Mission hire a part time employee to manage the Reuse Store and Donation Trailer and shorten the days the store is open to three: Thursday, Friday and Saturday seconded by J. Rafte and approved.

Proposed 2014 tipping fees --

The committee discussed the proposed tipping fee increases for 2014 as presented by Director Zecca. This proposal suggests a \$1.00 increase across the board for commercial haulers. Thus, in 2014 commercial contracted haulers will pay \$67 a ton and non-contracted haulers will pay \$78 a ton. The charge for Day Use permits is \$88 a ton. There is a minimum scale charge of \$15 a ton and a vehicle weighing charge of \$6.00.

The disposal fee for truck and off road tires for all commercial and day use permit holders will increase in 2014 from \$90.00 per ton to \$100.00 per ton. All price increases go into effect January 1, 2014.

However, the cost to dispose of refrigeration units has decreased from \$13.50 to \$5.40 each.

Motion by S. Henderson to approve the tipping fee increases as proposed seconded by D. Ball and approved.

Tire recycling update –

Director Zecca reported that the Dept. has had a nice arrangement with BCD tires in Amsterdam. This is where the department got all of the tire chips to use for drainage in the new landfill cells.

He explained that the DEC and DOT were taking tires to BCD also, but at the same time continued to take BCD to court. It got to the point where the owner could not fight them anymore, so he went out of business. Seneca Meadows process tires on site for their own use and the only other alternative for Madison County's tires is going down to Casings to the south or west to the Catskills.

Attorney Buchan noted that BCD is bankrupt and his equipment may be sold at auction.

R. Hammond mentioned that he has looked at some shredding and grinding equipment as it saves space in the landfill cells. It would also shred tires if they were run through twice to get chips. The cost of this type of equipment is approximately \$700,000, but grinding the trash could double the landfill space and extend the life of our cells, said Hammond.

The committee agreed that there is a niche for a tire shredder and agreed that this idea has to be investigated.

Recently we took six loads of tires to Seneca Meadows at a cost of \$105.00 a ton. However, Seneca Meadows won't take oversized tires, they have to be cut.

Attorney Buchan felt the committee should approach this as a business plan.

R. Hammond explained that the huge thing is the space grinding the trash would save in the landfill and it would enhance the gas project. "You are talking about millions of dollars in benefits," said Hammond.

Chairman Goldstein asked Hammond and Zecca to pursue this idea.

Equipment replacement Plan –

Operations manager R. Hammond reported that he wants to trade in a Mack truck that the department has had for five years and had nothing but problems with. The warrantee is about to run out and then we will be responsible for the cost of repairs. We paid \$120,000 for the Mack.

He would like to purchase a 2014 Western Star. He can get the cab and chaise from Tracy's Road Equipment for \$58,000 with a \$75,000 trade in for the Mack. The body would be bid out as the one on state bid is \$10,000 more that Hammond received from another dealer.

We can piggyback on others bids – highway does that all the time.

Western star best price for a trade in – offered us \$75,000 – this is our main roll-off truck

Motion by S. Henderson to move forward with the trade in of the Mack roll-off truck and the purchase of the cab and chaise from Tracy's Road Equipment along with putting the body out to bid seconded by D. Ball and approved.

Miscellaneous Business

The Department of Environmental Conservation (DEC) requires all Solid Waste Facilities to have a 10 year plan. One of the agreed to items in that plan was to have the Madison County Dept. of Solid Waste conduct a survey of recycling practices of businesses and farms throughout the County.

Assistant Recycling Coordinator Mary Bartlett compiled questions and created a working document through Survey Monkey. She reported that 351 businesses received the survey and she received 81 valid responses.

The least amount of material recycled was textiles. There is a movement afoot with NYSAR to get everyone to recycling textiles.

"We had a lot of farmers respond to the survey and were able to get the word out about our Ag plastic pilot program. Also, conducting this survey meets the requirements set forth by the DEC in our 10 year plan," reported Bartlett.

Cleaning Service Quote –

Director Zecca reported that he has two (2) solid quotes regarding a cleaning service to take care of the Solid Waste offices, the scale house and operations offices and bathrooms.

State finance law exempts an ARC preferred source contract from compatible quotes. Director Zecca said that the ARC submitted the low quote of \$133.40 a week. This would be \$70.00 less than what we are paying now.

Motion by J. Raffte to approve ARC Preferred Source Contract at a cost of \$133.40 a week seconded by S. Henderson and approved.

Part Time Office Assistant --

Director Zecca reported that one of the office staff would soon be out on maternity leave. Zecca asked the committee to approve the temporarily hiring of a person from Adecco Temporary Employment Service, who would be available 22 hours per week at \$297 a week for up to eight weeks for a total of \$2,376.

There is no need to transfer funds as the full time person will be out. It was mentioned that she could apply for short term disability.

Motion by S. Henderson to approve the temporary hiring of a person from Adecco Service to work 22 hours per week at \$297.00 a week for up to eight weeks at a total salary of \$2,376 seconded by J. Rafter and approved.

Executive session --

Motion by J. Rafter to enter into executive session to discuss a personnel matter seconded by S. Henderson.

Motion by J. Rafter to come out of executive session at 10:45 a.m. seconded by S. Henderson at 10:45.

Next meeting—

The next Solid Waste and Recycling meeting will be held at 9 a.m. Tuesday, October 22, 2013 in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville.

Adjourn meeting –

Motion by S. Henderson to adjourn the Solid Waste and Recycling meeting seconded by D. Ball.

Respectfully submitted by Sharon A. Driscoll

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
September 27, 2013

Present:

Committee:

J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Supervisors:

J. Becker, D. Degear, E. Shwartz

County Staff:

C. Brophy, C. Edick, P. Hartnett, S. Makarchuk, B. Marsala, D. Roe, M. Scimone,
S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by P. Suits to approve the minutes of the August 29, 2013 meeting; second by R. Bono.
Motion unanimously approved.

II. County Treasurer

1. C. Edick reviewed an Analysis of Sales Tax Receipts, Off-Track Betting Revenue, Local Vehicle Use Tax Revenue, and Medical and Prescription Claims Payments.
2. C. Edick reviewed a Budget Amendment report, listing departmental budget transfers posted from August 27 through September 23, 2013, that no longer require approval by the Board of Supervisors.
3. C. Edick presented a listing of Non-Profit Agency Funding, including the 2013 County appropriation and the 2014 agency budget requests, which totaled \$1,437,775. J. Reinhardt said he would like to see a reduction of \$300,000 in the 2014 budget, and suggested a recommendation be provided for further discussion at the October 2013 Finance, Ways & Means meeting.
4. There was continued discussion regarding the possibility of the County entering into a one-year agreement with the Town of Hamilton, on a test basis, for the collection of real property taxes. It was proposed that the Town would pay the \$2,000 software licensing fee, and there would be joint collection by the Town and County. The County would keep the notice fees, and any County costs would be reimbursed by the Town.

III. County Clerk

1. D. Roe discussed the possible need for a change in the County Clerk's daily banking procedures. At present, the County Clerk's Office is assisted by the Sheriff's Office in its daily banking, although there has recently been miscommunication between the Clerk and Sheriff's Office. A NYS DMV audit cited the Clerk's need for a courier. There was discussion about the use of a courier by the Treasurer's Office as well.
2. D. Roe discussed the limited storage space currently available for County Clerk/DMV documents. P. Suits brought up the possibility of relocating some County Office Building departments to the Veteran's Memorial Building to enable more storage space for the Clerk on the first floor. Roe will check on the amount of usable space and get back to the Committee.

IV. E911/CAD System

P. Hartnett discussed the need to replace the E911 Computer Aided Dispatch (CAD) System. The total net five-year cost of a new system as quoted by Tiburon is \$773,936.00. The possibility of bonding for this was discussed. The system is being reviewed for possible approval at the November Board of Supervisors' meeting as this would result in the best pricing for the County.

V. Resolutions

1. Approval of Application for Refund and Credit of Real Property Taxes under Section 556 of the Real Property Tax Law – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the Cancellation of a 2013 Town and County Tax – Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Adopting Local Law No. 6 for the Year 2013 (Tax cap Override) – Motion by P. Suits to approve the resolution; second by R. Bargabos. Following discussion, motion was approved with Bargabos, Reinhardt and Suits voting aye, and Becker and Cary voting no.
4. Authorizing the Modification of the 2013 Adopted County Budget – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
5. Authorizing the Chairman to Enter into an Agreement with PFM Financial Services – This resolution was pulled for further review as to how this will affect the County Credit Card Policy.

VI. Adjournment

1. The next regular meeting is scheduled for Thursday, October 31, 2013, at 9:00 a.m., or immediately following the Administration and Oversight Committee meeting if needed.
2. Motion by P. Suits to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 10:35 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

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Eileen M. Zehr

Personnel Officer

eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward

Director of Labor Relations

ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

September 27, 2013

Present: D. Ball, R. Bargabos, D. Degear and J. Reinhardt

Also Present: R. Aylward, R. Bradstreet, J. Chesebro, M. Scimone, T. Wayland-Smith and E. Zehr

Absent: R. Monforte

D. Degear called the meeting to order at 11:04 a.m.

I. MINUTES – Minutes from August 29, 2013 - Motion by J. Reinhardt to approve the minutes from the above dated committee meeting. Second by R. Bargabos. The motion was unanimously approved.

II. RESOLUTIONS

- A. Retiree Recognition - Motion by D. Ball to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- B. Amending a Stipend for the First Assistant District Attorney to Provide STOP DWI Training/Assistance - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- C. Appointing a Member to the Ethic Advisory Committee - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- D. Authorizing the Chairman to Extend an Agreement with MassMutual - Deferred Compensation Program - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- E. Authorizing the Chairman to Renew an Agreement with Continuum Voice and Data Systems Inc. - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.
- F. Designating Disposal of Obsolete and/or Surplus County Personal Property - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- G. Modifying the 2013 Adopted County Budget - Motion by D. Ball to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- H. Modifying the 2013 Adopted County Budget - Motion by J. Reinhardt to approve the resolution. Second by D. Ball. Nay by R. Bargabos. The motion was approved 3-1. D. Ball would like a report as to where the money is going.
- I. Reappointing the Commissioner of Social Services - Motion by R. Bargabos to approve the resolution. Second by D. Ball. The motion was unanimously approved.

III. OTHER

- A. Books "R" Fun – Book Fair – The committee determined that continuation of the book fairs and the frequency in which they will be held are the responsibility of County Administrator, Mark Scimone. Distribution of revenues will be determined by him as well.
- B. Benefits Fair (Flu Shots) – The committee recommended that flu shots will be provided for County employees at the Benefits Fair free of charge.
- C. Denim Day – E. Zehr announced that Lee Denim Day will be Friday, October 4, 2013 with all proceeds to benefit breast cancer research.
- D. Employee Recognition – E. Zehr invited the Committee members to Employee Recognition on October 8th at 10 a.m. in the Supervisor's Chambers to honor long-term employees.
- E. Management Salary Survey – E. Zehr will look for a past management salary study to review the recommendations that were given to the County at that time. This will be discussed at the next committee meeting.

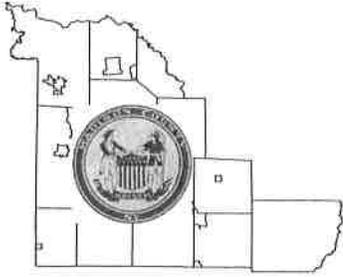
IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by D. Ball to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

- A. Litigation – 11:30 a.m.
- B. Grievance Matters
- C. Labor Relations Matters
- D. Negotiations
- E. Personnel Matters
- F. Salary Matters

Motion to exit Executive Session by J. Reinhardt. Second by D. Ball.

V. NEXT MEETING: Committee Meeting: October 31, 2013 @ 11:00 a.m.

Motion by J. Reinhardt to adjourn. Second by D. Ball.



**Madison County
DEPARTMENT OF HIGHWAYS
139 North Court Street
P.O. Box 15
Wampsville, NY 13163**

**F. Joseph Wisinski
County Highway Superintendent**

**PH (315) 366-2221
FAX (315) 366-2677**

**Public Works Committee Meeting Minutes
September 30, 2013**

Roger Bradstreet called the meeting of the Public Works Committee to order at 10:00 a.m., in the Supervisor's Large Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Vice Chairman Roger Bradstreet, Alex Stepanski, David Coye, and Scott Henderson. Also in attendance were: Ralph Monforte, Town of Cazenovia Supervisor, Tina Wayland-Smith, Esq., First Assistant County Attorney, Joe Wisinski, Highway Superintendent, Mark Scimone, County Administrator, John R. Langey, Esq. and Richard Andino, Esq., from Costello, Cooney and Fearon, PLLC.

Sewer District Local Law

Ralph Montforte explained the current fee structure and how it affects the 2% property tax cap calculation for the County. The committee then discussed a proposed fee structure that replaces the old unit based system in favor of a consumption based system.

John Langey shared draft documents related to the new rates with a Board Resolution.

John Langey also explained that the proposed Local Law updates the rules and regulations of the Sewer District. He explained that the Local Law allows Madison County to change the rates in the future by resolution and without a Local Law.

Motion, by A. Stepanski, seconded by R. Bradstreet to introduce a Local Law establishing new rules and regulations for the Madison County Sewer District and schedule a public hearing. All in favor.

Resolution- Establishing Sewer District Rates

The committee discussed several issues related to meters and expanding the Sewer District and the current \$15 unit fee for non-users within the district. John Langey explained that there needed to be a public hearing on the rates, therefore the resolution would be introduced at the October 8th meeting and a notice for a public hearing at the November 12th board meeting and acted upon at that board meeting.

Motion, by S. Henderson, seconded by A. Stepanski to introduce a Resolution establishing new rates for the Cazenovia Sewer District and calling for a public hearing thereafter. All in favor.

Motion, by S. Henderson, seconded by R. Bradstreet to Adjourn Meeting at 10:45am.
All in favor.

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes
October 8, 2013

PRESENT: Priscilla Suits, Chairwoman
Scott Henderson
Russ Cary
John Reinhardt
Jim Rafte

Jim Rafte

The meeting was brought to order by Chairwoman Suits at 11:20am.

RESOLUTIONS

- “Requesting the Waiver of Rule No. 24 and No. 24-A
A motion was made by Supervisor Henderson to approve this resolution and seconded by Supervisor Reinhardt. Carried

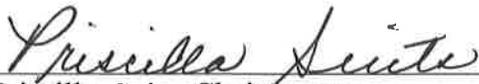
Discussion: After much discussion over the resolution before the Government Operations committee and how it was worded, the supervisors agreed that the word “only” be placed in this resolution so as to be specifically referencing this occurrence of the waiver. This was done and the vote was unanimous to approve the same.

- A resolution to attempt to combine the 2014 Federal and State/Local Primaries. A motion was made by Supervisor Henderson and Seconded by Supervisor Rafte. This resolution was quickly carried.

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn at 11:45AM by Supervisor Henderson, seconded by Supervisor Rafte and carried.

Respectfully submitted by Suzanne Odell for:



Priscilla, Suits, Chairwoman
Administration and Oversight Committee

10-31-13
Date

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Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE
October 15, 2013

Present: D. Ball, R. Bargabos, D. Degear and J. Reinhardt

Also Present: R. Aylward, R. Bradstreet, L. Carinci, W. Gabor, P. Morrisseau, S. Prievo,
S. Odell, M. Scimone and T. Wayland-Smith

Absent: R. Monforte

D. Degear called the meeting to order at 8:45 a.m.

I. OTHER - Legal Matters – the law firm of Nixon Peabody provides outside counsel to the County. David Tennant of Nixon Peabody is representing Verizon in negotiations with the County over the sale or leasing of County radio towers. David Tennant inquired via T. Wayland-Smith, if the committee considered this to be a conflict of interest. The committee did not believe that a conflict of interest exists.

II. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by R. Bargabos. The motion was unanimously approved.

Motion to exit Executive Session by J. Reinhardt. Second by D. Ball.

III. NEXT MEETING: Committee Meeting: October 31st @ 11:00 a.m.