

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

November 2015

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 10/22/15

Highway, Buildings, and Grounds – 9/8/15, 9/30/15, 10/13/15, 10/28/15

Government Operations – 10/29/15

Finance, Ways and Means – 10/1/15, 10/29/15

Administration and Oversight – 10/22/15

Criminal Justice, Public Safety and Emergency Communications – 10/22/15

Solid Waste and Recycling – 9/8/15, 9/29/15, 10/27/15

Health and Human Services – 8/24/15, 10/26/15

Public Utility Service – 10/29/15

Highway, Buildings and Grounds Committee

Minutes, July 22, 2015, Regular Meeting

PRESENT: Buildings and Grounds Chairman Ronald Bono, Supervisors Scott Henderson and William Zupan

ALSO: County Administrator Mark Scimone, Treasurer Cindy Edick, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Operations Manager Rich Durant, Planning Department Director Scott Ingmire and Purchasing Agent Nicole Farino; SmartWatt Guests William Clark and Greg Royer

ABSENT: Vice Chairman Roger D. Bradstreet and Supervisor Alexander Stepanski

Chairman Ronald Bono called the meeting to order at 1:59 p.m. in the Supervisors Large Conference Chambers.

Minutes: Minutes of the June 24, 2015, regular meeting were unanimously approved on the motion of Supervisor Scott Henderson and second of Supervisor William Zupan.

BUILDINGS AND GROUNDS

SmartWatt: Representatives William Clark and Greg Royer presented information on energy efficiency projects from which the county could realize additional savings. A resolution authorizing funding and financing to move forward with additional energy efficiency measures was unanimously approved on the motion of Henderson and second of Zupan.

DSS Renovations: Buildings and Grounds Supervisor Kevin F. Loveless reported that Phase I construction at the Department of Social Services was nearly complete; once the carpeting is in, they can start moving people around. He said the walls are painted.

Squad Room: Work Crew Leader Lyle Malbouf and his crews have gutted the former Fireman's Park Building and wood framing/studding is nearly complete. Insulation, vapor barrier and wiring need to be installed, then it will be ready to sheet rock. Maintenance is working on getting materials estimates to finish the work. Loveless said it is going well and that Lyle and the inmates are doing a great job. Highway Superintendent Joseph Wisinski has an employee on site, as well, to lay block.

COB/Elections: The County Office Building East wing renovation project went out to bid. A September 1 project start date is anticipated.

DSS Roof: The re-roofing of the Department of Social Services has not been started with Maintenance staff managing routine work and multiple projects around campus.

Parking Lots/Sidewalks: Paving and concrete work is ongoing. It was hoped workers would be pouring tomorrow, but they will probably be framing, as there were some holdups on saw cutting and jackhammering due to a trial underway.

There were a few hiccups out front – overall, it came out pretty good. There are a few areas that need to be addressed.

There is a problem at the jail; we may need a separate entrance for accessibility because the slope is greater than 5 percent.

ADA Compliance: Dominic of United Spinal through contacts with LaBella has been helping complete smaller issues as they cross our paths.

County Administrator Mark Scimone said we would have Dominic's full report in a couple of weeks.

Court House Assessment: Scimone said the County is looking at a two-story addition and moving the grand jury room and offices. The previous temporary housing arrangements may have to be altered, as the space originally scouted now has tenants and will have to be re-examined.

Resolution: The Committee unanimously approved a resolution authorizing the chairman to enter into an agreement with LaBella for changes to the Treasurer's Office in conjunction with the East Wing County Office Building renovations on the motion of Henderson and second of Zupan.

Budget Modification: The Committee unanimously approved a budget modification on the motion of Zupan and second of Henderson.

Resolution: The Committee unanimously approved a resolution for Court House Cleaning and Minor Repairs on the motion of Zupan and second of Henderson.

Resolution: The Committee unanimously approved a resolution for authorizing the chairman to enter into an agreement with the Mohican Model A Car Club on the motion of Henderson and second of Zupan.

HIGHWAY

North Court Street Bridge Update: Highway Superintendent Joseph Wisinski reported the North Court Street bridge project is to be completed by October 27. He said the project continues to wait on the sub's demolition plan approval by CSX. Work has not started.

Multi-Modal Agreement: The Committee unanimously approved a resolution authorizing the chairman to enter into a multi-modal agreement for program aid on the motion of Henderson and second of Zupan.

Resolution: The Committee unanimously approved a resolution to enter into an agreement for municipal snow and ice control on the motion of Zupan and second of Henderson.

Bid Review: The Committee unanimously rejected all bids for RFB Ref. No. 15.25 on the motion of Henderson and second of Zupan. Purchasing Agent Nicole Farino asked when Wisinski would like to rebid; he said October, and he wants an option to order precast and have the Highway Department do the work themselves.

Highway Highlights: The Committee unanimously approved a budget modification to cover county road miscellaneous materials on the motion of Stepanski and second of Zupan.

West Elm Street: Wisinski said the West Elm Street water project may not go. He said the cost:benefit ratio is not there. We need to know whether to pave it; we still have time.

Surplus Truck: Wisinski said the Highway Department has a 2009 truck that needs to be declared surplus; he said they got the new chassis and it is at peak marketability. The truck was unanimously declared surplus on the motion of Zupan and second of Henderson.

Preferred Agenda: The preferred agenda was unanimously agreed upon on the motion of Henderson and second of Zupan.

Rail Trail Bridge: There was discussion of the rail trail bridge; Planning Department Director Scott Ingmire said there is \$200,000 in TEP funding available, with grantors performing the structural study. He said the report is not yet available.

Chairman Ronald Bono asked if the bridge will be a problem for the Highway Department to maintain five or 10 years down the road. Ingmire said there will be all kinds of engineering performed for the bridge through C&S. Henderson said the Highway Department needs input on the work if they are going to be maintaining it.

Wisinski said there were all kinds of considerations, like the materials expected to be used – would the Highway Department have to paint it every five years, or stain it every other year, for instance.

Motion to Adjourn: The meeting was adjourned at 3:38 p.m. on the motion of Henderson and second of Zupan.

Next Meeting Date: August 19, 2015, Supervisors Large Conference Room.

Respectfully submitted July 29, 2015, by Martha E. Conway for Chairman Ronald Bono.

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

Aug. 11, 2015 – Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka			X	12:42
Bradstreet	X			
Jones	X			
Shwartz		X		
Walrod	X			

PRESENT:

Committee: Roger Bradstreet, Dave Jones and Paul Walrod.

Absent: **John Salka**, and Eve Ann Shwartz

Supervisors: Cliff Moses, and Alex Stepanski

County Staff: Eric Faisst, Scott Ingmire, Mark Scimone, and Gwen Williamson

Meeting was called to order at 12:38 P.M. by Bradstreet.

Scott Ingmire presented the resolution for discussion. There was minimal discussion required since this resolution was reviewed at the previous meeting.

The Committee approved a resolution authorizing a contract modification regarding the “Municipal Utility Expense” account on a **MOTION** by Jones and seconded by Bradstreet. 3/0/0. 12:40 P.M.

The meeting was adjourned on a **MOTION** by Jones and seconded by Walrod at 12:41 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	11-Aug-15
John Salka	
Roger Bradstreet	<i>[Signature]</i>
Dave Jones	<i>Paul Walrod</i>
Eve Ann Shwartz	
Paul Walrod	<i>Dave Jones</i>

Others Present:

Gary Steganski

Cliff

[Signature] - Planning

Shirley Williamson - Planning

Highway, Buildings and Grounds Committee

Minutes, August 11, 2015, Special Meeting

PRESENT: Buildings and Grounds Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski, Scott Henderson and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, Board of Supervisors Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, Treasurer Cindy Edick, Building Maintenance Supervisor Kevin F. Loveless and Supervisor Cliff Moses

Chairman Ronald Bono called the meeting to order at 11 a.m. in the Supervisors Large Conference Chambers.

Court House Assessment: Board of Supervisors Chairman John M. Becker reported that estimates for a new court house were running between \$16 million and \$17 million, and the County would still have to maintain the existing structure. He said a proposal from LaBella Associates estimates the existing Court House can be completely renovated and made ADA-accessible from top to bottom for \$12.9 million.

County Administrator Mark Scimone said the proposal does not include the dome, porch and other exterior items Buildings and Grounds Supervisor Kevin F. Loveless has reported needing to be done. He said the Office of Court Administration needs to tour the temporary space for employees to make certain it will work for them.

Becker asked the Committee to approve \$7,000 to pay LaBella for additional feasibility study work. Scimone said the County didn't want to do anything without knowing if a renovation could be done.

Becker said the \$12.9 million figure does not include libraries and moving partitions in offices, etc. In addition, the OCA will pay for electronics and would likely pay the interest on any loan/bond.

Treasurer Cindy Edick said there is five years left on the public communications project, and building projects can be stretched out longer. She said if the Courts paid the interest, that would be great.

Supervisor Scott Henderson said everyone should assume the project will be at least 10 percent more than projected and possibly double.

The Committee unanimously approved a resolution to amend the contract with LaBella on the motion of Henderson and second of Committee Vice Chairman Roger

D. Bradstreet.

Becker said he knows it is a tough pill to swallow, as it is a lot of money; he said it will probably be a three-year project.

Motion to Adjourn: The meeting was adjourned at 11:19 a.m. on the motion of Supervisor William Zupan and second of Henderson.

Next Meeting Date: August 19, 2015, Supervisors Large Conference Room.

Respectfully submitted October 27, 2015, by Martha E. Conway for Chairman Ronald Bono.

Highway, Buildings and Grounds Committee

Minutes, August 19, 2015, Regular Meeting

PRESENT: Buildings and Grounds Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski, Scott Henderson and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, County Administrator Mark Scimone, Treasurer Cindy Edick, Sheriff Allen Riley, Building Maintenance Supervisor Kevin F. Loveless, Central Service Supervisor Richard Spadafora, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Operations Manager Rich Durant

Chairman Ronald Bono called the meeting to order at 2 p.m. in the Supervisors Large Conference Chambers.

BUILDINGS AND GROUNDS

DSS Renovations: There was discussion of problems with the renovation project at the Department of Social Services. Buildings and Grounds Supervisor Kevin F. Loveless reported the general contractor had been unresponsive about progress, though he finally received word that they were tied up with school work. Loveless said work on Phases II and III cannot begin until the Phase I punch list is complete.

Squad Room: Loveless reported that work on the Sheriff's Office squad room is going well.

Budget Modification: The Committee unanimously approved a budget modification on the motion of Supervisor William Zupan and second of Supervisor Alexander Stepanski.

COB/Elections: There is a pre-construction meeting scheduled for Monday.

DSS Roof: The re-roofing of the Department of Social Services has been backburnered until early fall in order for staff to manage its routine work and multiple ongoing projects around campus.

Parking Lots/Sidewalks: Paving and concrete work is ongoing; milling is expected to start the 28th. The Highway Department is hauling the millings. Concrete pour is ongoing. Contractors have started forming at the PSB and pouring is planned for tomorrow to try and be open to the public Saturday. This project takes care of a couple of the bigger ticket items on the ADA report.

ADA Compliance: County Administrator Mark Scimone reported that about 90

percent of the corrections required by the Department of Justice will be able to be performed in-house. He said United Spinal Association helped with a couple of things in the Maintenance, Solid Waste and Highway departments.

Court House Assessment: The Committee unanimously approved a resolution authorizing the chairman to amend an agreement with LaBella Associates for additional interior alterations at the Court House on the motion of Board of Supervisors Chairman John M. Becker and second of Stepanski.

The Committee unanimously approved a budget modification on the motion of Zupan and second of Committee Vice Chairman Roger D. Bradstreet.

DSS Parking Lot/Lighting: The Highway Department will be kicking off that work soon.

Budget Review: With major projects done, there are no major changes in the County Buildings 1619 and 1620 lines for 2016. Central Services Supervisor Richard Spadafora spoke about service contracts and budgeting for a new mail machine.

HIGHWAY

North Court Street Bridge Update: Highway Superintendent Joseph Wisinski reported that demolition plans for the bridge are on hold, as they are having a problem getting flaggers. Scimone said neither the County nor Sen. Chuck Schumer's office had had any luck with CSX to this point.

Supervisor Scott Henderson said the contractor is liable for the schedule and coordination of the project; Wisinski said the project is two months behind and it may be too late already this year.

Executive Session: The Committee unanimously voted to enter executive session at 2:43 p.m. for the purpose of discussion potential litigation in the North Court Street bridge matter on the motion of Bradstreet and second of Henderson.

The Committee unanimously voted to exit executive session at 3:52 p.m. on the motion of Zupan and second of Stepanski.

Auction Results: Wisinski suggested the County keep the loader and run it as-is; the contract hourly rate went from \$10 to \$15 since they last looked at replacing it. Operations Manager Rich Durant said the point was to get a bigger loader; maybe budget for Morrisville. He said the Caterpillar is a great machine for \$199,000. Wisinski said there was nothing in the budget because they were going to sell. Five Star offered a \$53,000 trade-in, but they went to \$15 per hour from \$10. He said the department would like to budget for the Cat next year. The consensus of the Committee was to buy the Cat and take the trade-in.

Pleasant Valley Road: The matter of additional traffic controls at Pleasant Valley

Road's intersection with Route 20 has been forwarded to the state Department of Transportation. Wisinski said the County has done all it can do, as it is constrained by the state right-of-way and other parameters. He said state officials are almost guaranteed to do something.

Resolution: The Committee unanimously approved a resolution to enter into an agreement with C&S Engineering on the motion of Zupan and second of Stepanski.

Resolution: The Committee unanimously approved a budget modification on the motion of Stepanski and second of Bradstreet.

Bid Award: The Committee unanimously voted to award all bids for abrasives on the motion of Zupan and second of Stepanski.

Resolution: The Committee unanimously approved a resolution to enter into an agreement for engineering of the South Hamilton Bridge project on the motion of Henderson and second of Bradstreet.

Tuscarora Road: Deputy Highway Superintendent Brad Newman reported that the Tuscarora Road project is awaiting action by the state Department of Environmental Conservation; the County is working with the village and town, and it's expected to take four to six weeks to complete. He said it was hoped the project would start next week. The existing roadway would be buried.

Warranties: Durant said the Highway Department is seeking about \$24,000 in warranty repair work. He said they also saved about \$21,000 on recaps versus new tires.

Preferred Agenda: The preferred agenda was unanimously agreed upon on the motion of Zupan and second of Bradstreet.

Motion to Adjourn: The meeting was adjourned at 3:40 p.m. on the motion of Zupan and second of Bradstreet.

Next Meeting Date: September 16, 2015, Supervisors Large Conference Room.

Respectfully submitted October 28, 2015, by Martha E. Conway for Chairman Ronald Bono.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

August 20, 2015 – 10:30 A.M.- Nichols Pond Park

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses	X			
Rafte	X			
Shwartz			X	10:37

PRESENT:

Committee:, **John Salka** Dave Jones, Cliff Moses, James Rafte and Eve Ann Shwartz.

Supervisors: Dan Degear

Additional Present: John Campanie, Cindy Edick, Scott Flaherty, KippHicks, Scott Ingmire, Paul O’Mara, Marcia Rafte, Mark Scimone and Gwen Williamson

Meeting called to order at 10:35 A.M. by Salka.

A-1: The July 23, 2015 Planning Committee minutes were unanimously approved on a **MOTION** by Rafte and seconded by Moses. 10:36 A.M 4/0/0.

A-2: Cindy Edick presented the Sales Tax update. The Actual Sales Tax Receipts are doing quite well. Edick noted that while some counties are showing a decrease, Madison County seems to be holding steady or increasing. The County is currently 2.38% ahead of the 2014 numbers. Scott Ingmire handed out a schedule of upcoming First Wednesday events. He commented that the program has been quite successful with businesses calling and asking to participate. The schedule is currently booked through December of 2016.

A-3: Cindy Edick presented the Tax Sale Properties 2015 update. She stated that there are still approximately 50 properties for auction but that number will dwindle down as the date approaches, typically to about one quarter of the beginning quantity. She said that the part being handled by Haroff Auctions is also going well and everything seems to be on target for the September 19th auction.

A-4: Scott Ingmire presented the Career Center update. Madison County’s numbers seem to be consistent with the state and national averages. Center traffic continues to hold steady. Regarding the move of the Center to the County Complex, much of the paperwork has been handled, IT requirements are being met, and the move remains on schedule.

A-5: Paul O’Mara presented the AED update. The replacement for Marie Anselm’s position has been found. The applicant is a Madison County resident and is expected to start working in 3-4 weeks. Paul reported that the Open Farm Day Event was very successful and a letter of thanks and appreciation was shared with the committee that was sent in by a family that attended the event.

A-6: Scott Flaherty presented the Tourism update. Flaherty reported that the Occupancy Receipts Chart shows high returns for the quarter. Scott said that the meeting with the Oneida Indian Nation was very productive. Scott distributed copies of an article that highlights Chittenango which ran on Yahoo Travel on August 19, 2015 titled “A Journey to the Home of the Wizard of Oz”. Scott emphasized that this article was a national piece and was written in cooperation with the Oneida Nation casino enterprises. Flaherty shared data from the CNY Tourism Research Report. This report shows that overnight visitors spent an average of \$1,013 per stay in the region versus the \$350 day-trippers spent. Eve Ann asked about how that compares to levels across the state and Scott will try to get that data. Scott also noted that the Bouckville Antique Event was well attended and the Visitor Center had a record year with increased volume and donations.

A-7: Kipp Hicks presented the IDA update. CRC activity has been very busy with the Colgate Refinance Project and the Oneida Healthcare Project. Kipp said that the PCD Resurgence project is going forward with the goal to separate from the Hamilton Initiative. Hicks reported that the CFA apps are all in at the end of the month and with approximately 20 projects submitted there is a nice variety. The Regional Economic Development Council meets next week for a preliminary meeting. Kipp will keep the Committee updated on the Upstate Revitalization meetings. Moses noted that the focus seems to be on Syracuse areas. Kipp said that they have indicated that they want to help a broader area and be mindful of the whole region, although Kipp agrees that the majority of funding will most likely go to Syracuse/Onondaga projects. O'Mara emphasized that Madison County's real potential lies in supplying food and local products to the Syracuse area and that money so close to us is good, even as a trickle-down effect. Becker noted that Madison County has done very well with the CFA process and will continue to get funding for projects. Salka said that when funding ends up in Upstate, it helps us all.

A-8: John Campanie presented a brief background of the options regarding the tabled resolution on a particular railroad property sale. He reviewed that the County has three options: pass, amend, or pull the resolution. If the decision is to amend, the probable course of action would be to: determine the parameters, create new local law, hold a public hearing, do revisions to the contract and do SEQR.

The Committee entered into executive session on a **MOTION** by Moses and seconded by Shwartz at 11:16 for reason of advice of counsel. 5/0/0.

The Committee came out of executive session at 11:38 on a **MOTION** by Moses and seconded by Jones. 5/0/0.

The Committee unanimously approved a **MOTION** made by Moses and seconded by Rafté to reduce the purchase price of the property to \$1500.00, reduce the portion being sold to the end that the County will retain from the road frontage to approximately 30' beyond the abutment, and the County will pay for the new survey. 11:39 A.M. 5/0/0.

John Becker made a **MOTION** and Jones seconded to give the retained land (the abutment and 30' portion) to the City of Oneida. This **MOTION** was withdrawn at 11:42 A.M.

A-9: No preferred agenda to discuss.

A-10: The Planning department will present their budget at the regular budget meeting in September, no special meeting or review will be required.

A-11: There will be a review of the Solarize program at the MCPLUS meeting following this one today.

A-12: Jim Petreszyn will be available following this meeting at the picnic lunch for an update.

A-13: There is no new business at this time.

A-14: The next scheduled Planning Committee meeting will be September 17th at 10:30 in the Supervisors' Large Conference Room.

A-15: The meeting was adjourned on a **MOTION** by Moses and seconded by Jones. 11:45 A.M.

A picnic lunch was prepared and served in the back pavilion at Nichols Pond Park. The food was delicious, the weather and venue was great and the fresh air was invigorating. Special thanks to Jim Petreszyn, Pete Sorensen and all those who made this possible.

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting:	8/20/2015
John Salka	<i>John Salka</i>
Cliff Moses	<i>Cliff Moses</i>
Jim Rafte	<i>Jim Rafte</i>
Eve Ann Shwartz	<i>Eve Ann Shwartz</i>
Dave Jones	<i>Dave Jones</i> 10:37

Others Present:

_____ *Alan Rogers*

_____ *Mary Sumano*

_____ *Ken*

_____ *Marian Rafte*

_____ *Carol Ann Moran*

_____ *Scott*

_____ *John*

_____ *John*

_____ *Queen Williamson - Planning*

_____ *Cindy Edick*

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

August 20, 2015 – Nichols Pond Park

Supervisor	Present	Absent	Late	Time In
Salka	X			
Bradstreet		X		
Jones	X			
Shwartz	X			
Walrod	X			

PRESENT:

Committee: **John Salka**, Dave Jones, Eve Ann Shwartz and Paul Walrod.

Absent: Roger Bradstreet

Supervisors: Dan Degear

County Staff: John Becker, John Campanie, Scott Ingmire, Mark Scimone, Gwen Williamson

Additional Present: Bill Buchan, Bill Danahey, J.K.Hage, Jan Myers and Amy Porter

Meeting called to order at 12:47 P.M. by Salka.

A-1: The Committee unanimously approved the May 12, June 2, June 30, July 23, and Aug 11, 2015 meeting minutes on a **MOTION** by Jones and seconded by Walrod. 12:48 P.M. 4/0/0.

A-2: J.K Hage presented the Petitions to PSC Status update. Hage said that the appeal for him to this project is that Madison County is so innovative and he believes that this “is going to make history”. Two submittals went forward and the one regarding community choice aggregation was rejected. The other submittal was amended to include both (Community net-metering and Community Choice Aggregation) as much as possible. It is hopeful that the submittal will be included in the October agenda, but it is more likely that it will be the Nov. 17th date. Hage said that if there is nothing overtly objectionable, then decisions would have to be made regarding investment through the County or other utilities such as Con Edison or National Grid.

Jan noted one of the issues that she is working on regarding regulations for utilizing community net metering beyond the 2 MW limit. Jan said that pinpointing the goals will be helpful, such as manufacturing support and low-income housing support.

A-4: Bill Buchan said that the meeting with EON Windfarm was a very good meeting. They (EON) indicated that Madison County is their first choice to purchase power from the 34 ½ MW wind farm. MCPLUS would get energy, capacity and has the option to purchase renewable energy certificates. Because of time constraints, we may need a “bridge” in the form of an ESCO to get us through the PSC process. Among the ESCO’s being considered are Agway and Blue Rock Energy. Certificates may be under the following brands: MCPLUS Energy Brand Energy, MCPLUS Munnsville Brand Energy, and MCPLUS Renewable Brand Energy. It may be necessary to open it up to all of New York in order to find enough buyers during the bridge period. This would entail a 1-2 year arrangement with one of the ESCOs to get the marketing and branding in place. Confidentiality agreements are needed and a sample resolution was distributed which addressed this. Salka said that if we can get this to move forward it will definitely be the “transformational change” that everyone is talking about. Myers noted that there is great feedback from the businesses that have been approached because this is such a new and innovative idea. Myers also said that we may have to be open to markets not previously considered in order to generate the revenue needed to get this off the ground.

The Committee approved the creation of a resolution and authorized the Chairman of the Board to sign execution of confidentiality agreements with ESCOs on a **MOTION** by Shwartz and seconded by Jones. 1:25 P.M. 4/0/0.

Jan Myers and the Committee acknowledged Buchan for the excellent job negotiating the price to the end that we can secure the wind farm contract.

A-3: Solar.

The solar project looks good. The Board authorized a resolution in April for signing of the Power Purchase Agreement. The developer is concerned about the time frame and would like to see the signed PPA by mid-September. There was some question about what resolution was approved, the original 6 MW or the 10 MW. Walrod made a MOTION and Jones seconded to amend the resolution to read "up to 10MW" at 1:34 P.M. Scott Ingmire checked the online minutes and the minutes reflect that an amendment was made from the floor that already changed it from 6 to 10 already. Motion was withdrawn.

A-3B: A handout was distributed with information regarding the potential Sullivan solar site. Jan is working with RER on expansion possibilities of the solar park. A NYSEG territory site is still needed. Myers said that there are 2 parcels among the tax sale properties that may be feasible. She explained that the NYSEG territory area has plenty of load, but no land, while the National Grid territory has plenty of land and not enough load.

Ingmire reported that he has sent out municipal letters for account data authorizations.

Buchan referred to planning at the municipal level and said that we need to be thinking long-term. Housing served by town meters may be the perfect place to "park" load.

A-5: Scott Ingmire presented the Budgeting update. Scott noted that there should be enough money allocated in the budget to get through the rest of the year regarding payments to Myers and Buchan for their professional and consulting services. There is now an additional need to allocate money to cover the professional services of Hage and Hage LLC. Salka said that he will consult with Cindy Edick about it and Ingmire will get an estimate of money needed and will have a resolution on the table at the next meeting.

A-6: New Business. Jan Myers said that there may be information forthcoming on a Cazenovia wind farm proposal.

A-7: The next scheduled MCPLUS meeting will be September 17th at the Supervisors' Large Conference Room following the Planning Committee.

A-6 Continued: Bill Danahey addressed the Committee. He mentioned that Sherburne is having success with a micro-grid project. He added that Morrisville College is interested in a micro-grid and he suggested that solar panels be placed on the horse farm south of the college. Jan Myers assured him that she is already looking into that project.

A-8: The meeting was adjourned on a **MOTION** by Shwartz and seconded by Walrod at 1:58 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	20-Aug-15
John Salka	J. L. L
Roger Bradstreet	
Dave Jones	Dave Jones
Eve Ann Shwartz	Eve Ann Shwartz
Paul Walrod	Paul Walrod

Others Present:

- Bill Buchanan
AK Hager
Amy Porter
Jan Myers

Additional:

Mark Scimone
John Campanie
John Becker
Dan Degear
Bill Danahey

Shirley Williamson
M. Lynn

Administration and Oversight Committee Meeting

Minutes August 20, 2015

- PRESENT:** Vice Chairman James Rafté
Supervisor William Zupan
Supervisor Paul Walrod
- OTHERS:** County Administrator Mark Scimone
Purchasing Agent Nicole Schafer-Farino
- ABSENT:** Chairman Scott Henderson
Supervisor Roger Bradstreet

Committee Vice Chairman James Rafté called the meeting to order at 3:09 p.m. in the Supervisors Large Conference Room.

Minutes: The minutes of the meetings of July 23 and August 11 were unanimously approved on the motion of Supervisor Paul Walrod and second of Supervisor William Zupan.

Purchasing:

County Administrator Mark Scimone discussed the need for additional assistance in the Purchasing Department. When we changed from decentralized to centralized purchasing, we should have considered additional staff due to the volume of work that was centralized, the increase in construction bids, and the implementation of the Munis software system.

Purchasing Agent Nicole Schafer-Farino distributed a proposal and streamlining plan for the Purchasing Department to the committee. She shared past, current and projected statistics, detailed current and future staff responsibilities, and provided three plans that could help streamline the purchasing process.

Out of the \$112 Million total budget, \$72 Million is spent annually on goods and services. It is projected that 7,000 purchase orders will be processed this year, compared to 4,589 in 2014; this increase is due to exceptions that were removed to improve tracking of purchases. Thirty bids and three requests for proposals (RFP's) have been processed to date with 40 and 10 projected for the year, respectively. A lot of construction this year has led to an increase in bids. We are also bidding out jobs that we used to contract or hire as professional services. There is more competition with the bid process which helps with better pricing. With centralized purchasing, we can reduce overall spending with contract pricing rather than retail pricing, which has not been taken advantage of with decentralized purchasing process.

In Plan 1, Nicole stated that to effectively run a centralized Purchasing Department an appropriate staffing level is needed to accommodate the work load. Much of the workload for purchasing has changed in the last 12 months and it is projected to increase rather than decrease. Nicole has been unable to spend any amount of time analyzing our spending, maintaining records, following up on vendor relationships, or help departments strategically plan for the procurement of good and services for the future. Most of her time is spent on bids, purchase order processing, change orders and vendor file maintenance.

A sufficient staffing level for a county of this size would be 3.5 persons, inclusive of a purchasing agent. These staffing levels could be phased in over a period of time and Nicole proposed adding 1 full-time employee and a part-time intern to the department in 2016. By adding the additional staff, the department will be able to better plan and execute work levels. The work will be more evenly distributed and more consistently addressed. Additionally, tasks like quotes, analysis and strategic partnering will be able to take place within the department,

benefitting the county to the maximum potential.

Absent of adding staff, Plan 2 would reduce the volume of work for the Purchasing Agent by redistributing some work back to the departments (i.e. RFPs, commodity codes), “rubber stamp” contract purchases, no longer process change orders, and removing the Sewer District from purview of the County. Nicole is unsure that this option would reduce the work load enough due to the volume of work that is projected for the remainder of this year and for 2016.

In Plan 3, we would enter an inter-municipal agreement with a neighboring county with a larger staff to help offset the man hours that are needed to maintain a centralized purchasing operation of this size. Nicole’s goal is to help Madison County buy better, which takes planning, facilitation, finding commonalities, and the time to do it in order to be effective.

Mark stated that the current work load on one person is going to lead to mistakes and burnout. The model we have works and Nicole understands law and policy; we are just understaffed and the new software requires additional training and time to be effective. Nicole stated the intern Kara Horton was a great help, especially with vendor application, but today is her last day.

The Committee agreed that one additional full-time person and a part-time intern are needed in the budget for 2016, then reevaluate at this time next year to see if additional staff in necessary. Nicole will put together a New Position Duty Statement for Personnel.

Schafer-Farino presented a demonstration of the Munis purchase order conversion process to the committee.

Next Meeting: September 17, 2015 at 3 p.m. in the Supervisors Large Conference Room.

Motion to Adjourn: The Committee adjourned at 4:20 p.m. on the motion of Supervisor William Zupan and second of Supervisor Paul Walrod.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on October 22, 2015.

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
September 17, 2015*

PRESENT: Chairman Daniel Degear
Vice Chairman Lewis Carinci
Supervisor John Salka
Supervisor David Jones

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
Probation Director Joanne Miller
E911 Director Paul Hartnett
Emergency Management Director Ted Halpin
Sheriff Allen Riley
Undersheriff John Ball

ABSENT: Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Daniel Degear at 8:46 a.m. in the Supervisors large conference room.

Minutes:

The minutes of the August 20, 2015 meeting were unanimously approved on the motion of Supervisor Salka and second of Vice Chairman Carinci.

District Attorney:

District Attorney William Gabor presented the following resolution:

Authorizing the Chairman to enter into an agreement (CARP Grant)

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

Establishing stipends for 2015 for employees in the District Attorney's Office (CARP)

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

Department Update

Gabor stated that the 2016 proposed budget for the District Attorney's Office requests an increase from \$2,500 to \$17,500 for trial expenses due to psychiatric and travel expenses for two separate trials anticipated for January 2016.

Gabor addressed an issue he has with Chief Assistant District Attorney Robert Mascari's salary. During the County's recent salary study, Mascari did not receive a salary increase unlike many others. Gabor stressed how valuable Mascari is to the DA's Office and the County, and how well respected he is statewide. While Gabor is satisfied with Mascari's job title and grade, he believes he should be raised to level M in the Management Salary Plan due to his 30 years of criminal defense law experience and body of work since he has been at the County. The Committee supports getting this request on the Government Operations Committee agenda for consideration.

Probation:

Probation Director Joanne Miller presented the following resolution:

Authorizing the Chairman to enter into an agreement with Rocky Mountain Offender Management Systems (RMOMS)

Discussion: Miller stated that RightBAc is a voluntary tool that can be used by certain probationers which allows for remote alcohol testing. It is being used in other states with good results. RMOMS would manage the program and will testify to validity of results if probation is violated. There is no cost to the County and we would start with a small number of devices to test on eligible probationers that volunteer for the program.

The Committee unanimously approved the resolution on the motion of Carinci and second of Jones.

2016 Proposed Budget

Miller stated that her 2016 proposed budget remains stable with operating costs down due to increased DWI revenue. One Probation Officer was let go last week and interviews have been held to fill the position.

E911/Communications:

2016 Proposed Budget

Harnett reported that the only change to the 2016 proposed budget is the expense of taking over the yearly radio maintenance of \$53,227, which most fire departments can't afford. Chairman Degear stated the importance of maintaining the system that we have invested in to make sure it is operational and the Committee agreed.

SICG Grant Award

Madison County has been awarded \$3,500,000 under the NYS Office of Homeland Security and Emergency Services' Round 4 Statewide Interoperable Communications Grant (SICG). The funding will assist the county to fund projects involving infrastructure, equipment and technology upgrades to the County's Emergency Communication System which serve important roles in localities' emergency response. The \$3.5 million in State funding will be used to further enhance the county's interoperability with surrounding counties and the NYS Police. Some of the funding will go toward a tabletop exercise to test improvements we have made with the mass warning system and to identify our strengths and weaknesses. Chairman Degear recommended a school bus crash tabletop exercise that involves multiple counties.

DHSES/OIEC Communications Consortium Symposium Agenda

On September 9 & 10, 2015, Hartnett attended the Homeland Security and Emergency Services, "Communications Consortium Symposium" at the State Preparedness Training Center and provided the agenda to the Committee.

CNYICC Symposium Presentation

Hartnett shared the CNY Interoperable Communications Consortium update that was presented to the State by Onondaga, Oswego and Madison County E-911 Directors at the Communications Consortium Symposium.

Emergency Communication Request for Information Form

Hartnett provide the Committee with the new Emergency Communications Request for Information Form that has been posted on the County's website for first responders to address possible 911 issues in a timely manner.

First Responder Building Placards

Supervisor Bradstreet requested placards for buildings that are abandoned or identified as having hazardous waste or conditions to inform first responders before they enter a building and for that information to be entered into the CAD system. Emergency Management Director Ted Halpin stated that ensuring the information is up to date would be difficult to maintain and rely on, but it is worth further discussion, and he will address it at the next Fire Advisory Board Meeting.

Emergency Management:

Authorizing the Chairman to apply for a NYS DHSES 2015 Technical Rescue and USAR Program

The Committee unanimously approved the resolution on the motion of Salka and second of Jones.

Authorizing the Chairman to apply for a NYS DHSES 2015-16 Hazardous Material Emergency preparedness Grant Program

The Committee unanimously approved the resolution on the motion of Salka and second of Carinci.

Authorizing attendance at an out-of-state conference

Discussion: Halpin would like to attend the International Association of Emergency Managers Conference being held November 13 – 18, 2015 in Clark County, Nevada. There is money in his budget to cover the expense.

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

Emergency Management Website, Governor's Citizen Preparedness Program, & Tier III Training

Halpin has made improvements to the EM website just in time for the Governor's Citizen Preparedness Program scheduled for September 28th at New Beginnings Church in Wampsville. Forty-two have registered to date. Laptops will be made available to enroll attendees in NYAlert.

Emergency Management Tier III Training will be held on October 6th at New Beginnings Church for town supervisors, village mayors, highway and school superintendents, department heads, college emergency representatives and fire chiefs. PAC99 will tape the training so that it can be made available to those who are unable to attend.

EMS Study RFP

Halpin has gathered information from providers and is working with the Purchasing Agent on the scope of work for the EMS Study RFP. He plans to get it out next week in order to get it in the 2016 budget. Chairman Degear attended Supervisor Goldstein's ambulance service meeting last week that helped everyone understand the current system and issues. Using Halpin's best estimate, Chairman Degear recommended putting a placeholder of \$50,000 in the 2016 proposed budget until the RFPs come in, at which time we can adjust for the final budget.

Bakken Crude by Rail Planning

Halpin stated that the Department of Environmental Conservation came in a month ago to review of safety procedures and emergency response preparedness related to rail shipments of crude oil by Bakken and mapped out hazardous material occlusion, critical infrastructure, water sources and extension plans. A tabletop exercise with fire departments will be planned in the future.

People with Access and Functional Needs & Core Advisory Group

Halpin requested Core Advisory Group be convened to advise us in our planning related to people with access and functional needs. The CAG is comprised of people with access and functional needs, advocacy groups, and organizations who work directly with people with access and functional needs. This is part of the requirements for the Department of Justice ADA settlement. Halpin has reached out to BOCES and will be meeting with FEMA for a second time on November 16th. The Committee is welcome to attend.

Halpin also requested that the Local Emergency Planning Committee be regenerated to help bridge the gap between the private and public fire industry.

Mass Warning and Notification

Halpin stated that a three-year subscription for Ping4, an App-based emergency notification system, was purchased by the County a year and a half ago to run parallel to the NYAlert system. It has been field tested twice with a 50% success rate due to phone settings; the GPS feature has to be enabled on the phone for it to work. County Administrator Mark Scimone is unsure that the County should endorse Ping4 due to the settings issue. Chairman Degear believes more than one mode of notification has value in the event that one system is down.

The Committee agreed to beta test the system for one year, making clear to residents that Ping4 is not an official app of Madison County. Halpin will draft an announcement with enrollment and phone setting instructions for the Committee to review and develop an online form for the Emergency Management website to gather feedback from Ping4 users. He will also help attendees of the September 28th Governor's Citizen Preparedness Program enroll in Ping4. The Committee will reevaluate before renewing the Ping4 subscription.

Sheriff's Office:

Sheriff Riley and Undersheriff Ball presented the following resolutions:

Abolishing an OAI Position and creating an OAIII position

Government Operation Committee resolution presented to inform the Committee.

Authorizing Participation in a Federal Traffic Safety Grant and Modifying the 2015 County Budget

The Committee unanimously approved the resolution on the motion of Carinci and second of Salka.

Authorizing Chairman to enter into an agreement with NYS Division of Homeland Security and Emergency Services – SLETPP2015-2016 CAC Family Advocate

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

Authorizing Chairman to enter into an agreement (2015-2016 CAC Family Advocate)

The Committee unanimously approved the resolution on the motion of Carinci and second of Salka.

Authorizing Chairman to enter into an agreement (2015-2016 CAC Law Enforcement Coordinator)

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

Authorizing Chairman to enter into an agreement (2015-2016 CAC Computer Crimes Consultant)

The Committee unanimously approved the resolution on the motion of Carinci and second of Jones.

Authorizing Chairman to enter into an agreement (2015-2016 CAC CFRT Team Meeting Facilitator)

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

Authorizing acceptance of grant award from NYS Office of Children and Family Services (Sheriff's Office)

The Committee unanimously approved the resolution on the motion of Salka and second of Carinci.

Authorizing acceptance of grant award from NYS Office of Children and Family Services (CAC)

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

Tasers

While Sheriff Riley has reservations regarding tasers; however, more non-lethal methods are needed, other than pepper spray and night sticks to deal with the increase in synthetic drug use. Riley added \$22,000 to his 2016 proposed budget for the cost of one dozen tasers and the necessary training. Halpin stated that some counties deploy an ambulance after a taser is used. Sheriff Riley will inquire further on that option.

Replacing Narcotics K9

Riley reported that the narcotics K9 has hip problems and needs to be replaced. A dog was found in Lafayette that passed the required tests and will be attending the next academy with his deputy handler.

Vehicle Seizures

A 2003 Toyota Camry that was seized will be used as an undercover vehicle for narcotics use.

A 2005 Toyota van is waiting for clearance by the District Attorney's Office.

Staffing request for OAIL, Status of new CO's & new Deputies

Currently, the Sheriff's Office has one person entering payroll and purchasing for the two departments with no back up. With five bargaining units that operate 24/7/365, this is too much for one person. Chairman Degear stated that back up is necessary to avoid a single point of failure. Sheriff Riley recommended either creating a new position in the Sheriff's Office or having floating OAILs that could cover departments throughout the county during vacations and illnesses. Chairman Degear and County Administrator Scimone will discuss further with Personnel.

Executive Session

A motion was made by Salka to enter into executive session to discuss collective bargaining negotiations pursuant to Article 14 of the Civil Service Law involving the Teamsters Local 182 union; Carinci seconded the motion and it was carried unanimously.

A motion was made by Salka to exit executive session; Jones seconded the motion and it was carried unanimously.

2016 STOP-DWI Plan

The Sheriff's Office submitted their annual STOP-DWI Plan to the Governor's Traffic Safety Committee. They have been sustaining their work plan and provisions and the savings are becoming

apparent. Local schools and colleges are very happy with the program also.

Pistol Permits

Sheriff Riley stated that they are getting an estimate on IQS (Info Quick Solutions) software that would eliminate the County Clerk from pistol permit process and improve efficiency. County Clerk Denise Roe and Judge Dennis McDermott agree with the recommended change in the process. The Committee recommended that the estimated \$25,000-\$30,000 be added to the Sheriff's proposed 2016 budget for the IQS software purchase, and that the Information Technology Supervisor Paul Lutwak be involved in the software acquisition and implementation.

Tiburon

Undersheriff Ball stated that the Tiburon system is a work in progress. It is currently being used by the Cazenovia and Canastota Police Departments. The issues with the cars and hot spots have been resolved; however, other issues remain (i.e. wrong affirmation on voluntary statements, rounds down in whole numbers - exact number is needed, TRAX interface not working). It will likely take a year to get it working properly, but it will be a good system when it is 100%.

Preferred Agenda:

With the exception of the Emergency Management out-of-state-conference resolution, the Committee unanimously approved wrapping all other resolutions into a Criminal Justice Preferred Agenda for the October 13th Board Meeting on a motion of Carinci and second of Jones.

Adjournment:

The Committee adjourned at 10:28 a.m. on the motion of Carinci and second of Jones.

Next Meeting Date:

Thursday, October 22, 2015 at 8:45 a.m. in the Supervisors' Large Conference Room

Respectfully submitted by Christine J. Coe on behalf of Chairman Daniel S. Degear and approved on October 22, 2015.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

September 17, 2015 – 10:30 A.M.- Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Jones	X			
Moses			10:35	
Rafte	X			
Shwartz	x			

PRESENT:

Committee: **John Salka**, Dave Jones, Cliff Moses, James Rafte and Eve Ann Shwartz.

Additional Present: John Campanie (10:39), Cindy Edick, Scott Flaherty, Kipp Hicks, Scott Ingmire, Becky Marsala, Tom Reichel, Mark Scimone (10:41), and Gwen Williamson.

Meeting was called to order at 10:34 A.M. by Salka.

A-1: Approval of Previous Minutes

The August 20, 2015 minutes were unanimously approved on a **MOTION** by Rafte and seconded by Jones 10:34 A.M. 4/0/0

A-2: Sales Tax Update – Cindy Edick

Edick reported that the sales tax receipts were lower than expected on the September 15 distribution date, but overall reflect a 2.24% increase to date.

A-3: Tax Sale – September 19 Update – Becky Marsala

Becky briefed the Committee on what took place to initiate the adversary proceeding on a certain Chittenango parcel that the County took title to in preparation for the 2014 Tax Auction. The resolution was presented and reviewed. (To be voted on in the next order of business).

Edick noted that the County had 57 parcels to begin with for this year's auction, and that number is now down to 46 which is a little higher than usual this close to the actual date of sale.

Marsala made the Committee aware of a certain recurring issue surrounding the annual tax sale that involves a local businessman contacting taxpayers who may or may not have property in the sale. Becky noted that the Treasurers Department has recently received a call from a distraught elderly homeowner who had been contacted and told she was in arrears on her taxes, which indeed she was not. This same activity has happened in the past and incurred this individual to have been put on notice for violation of mortgage law by the DA as well as being banned from the auction at that time. Marsala asked for council regarding if this individual could be banned from the upcoming auction now that it is a public event. Campanie did not know the answer at this time.

Becky discussed a group of Lake Oneida Beach parcels that she recommends selling as one unit to make it more marketable. The Committee supports her decision on this issue.

A-4: Resolution - Adversary Proceeding

Having discussed this resolution earlier, the Committee approved a resolution authorizing the settlement of an adversary proceeding in bankruptcy court on a **MOTION** by Shwartz and seconded by Rafte. 10:37 A.M. 5/0/0.

Edick, Marsala and Campanie out at 10:46 A.M.

A-5: Career Center Update – Tom Reichel

Reichel distributed data sheets showing the Career Center Usage and the NYS Unemployment rate by County. Career usage is averaging exactly the same as last year at this time. Madison County's unemployment rate is lower than it was in 2014, currently at 5.7. Tom said that there have been 4 or 5 recruitments held at the Center recently and they were well attended and well received.

A-6: AED Update

There was no representative from AED to give the update today. The Committee is looking forward to meeting the newest AED employee at the next Planning Committee meeting.

A-7: Tourism Update – Scott Flaherty

Flaherty reported that the requests for travel guides have doubled from last summer and Tourism is planning a similar campaign for the fall. Tourism has signed a contract though 2016 with Keegan Associates, an advertising and marketing firm. Tourism plans to change to a two-year format for the guide, which will save on costs and will focus on leading people to use the website for up-to-the-minute information. Keegan Associates is also working on updating the tag line for 2016.

Tourism voted to change policy regarding membership dues, and will now offer free membership to Madison County tourism related businesses. This decision is more consistent with the practices of other counties and will also allow for greater expansion and flexibility of the website.

Rafte out 10:58 A.M.

A-8: IDA Update – Kipp Hicks

Hicks distributed the resolution and answered questions regarding the refinancing of certain projects for Morrisville College Foundation, Inc. through Madison County CRC. The Committee authorized the resolution supplementing prior resolution approving the issuance of certain obligations by Madison County Capital Resource Corporation to refinance certain existing projects for Morrisville College Foundation, Inc., and its related entities on a **MOTION** by Shwartz and seconded by Jones. 11:03 A.M. 4/0/0.

Kipp noted that it has been a good year for the IDA and the CRC. He mentioned several projects that are going well including; Waterfall Designs, Johnson Brothers Lumber, the new hotel in Cazenovia and Empire Brewery.

Campanie returned 11:05 A.M.

A-9: Resolution – SEQR for Taylor

Scott Ingmire presented the resolution regarding SEQR status for the Taylor property. The new survey was reviewed and the updated SEQR information discussed. The Committee authorized a resolution determining SEQR status and the conveyance of certain real property in the City of Oneida on a **MOTION** by Moses and seconded by Jones. 11:09 A.M. 4/0/0.

Campanie said that he has sent the updated information to Mr. Noyes (attorney for Taylor) on September 4th, and has not yet received any response to it.

Ingmire raised the question of how to pay for the survey, noting that there is no money to cover it in the Planning budget. Mark Scimone suggested that he and Scott work on where to pay it from, and to prepare a budget modification some time following the meeting.

A-10: Resolution – Authorizing Agreement (Taylor)

Scott Ingmire distributed the revised resolution (with the revisions highlighted) for review and discussion. Campanie was available to answer any questions or comments as needed. The Committee approved a resolution authorizing the entry into an agreement to buy and sell on a **MOTION** by Jones and seconded by Shwartz. 11:11 A.M. 4/0/0.

A-11: Resolution – Approving Local Law #4

The Committee authorized a resolution adopting Local Law No.4 for the year 2015 on a **MOTION** by Shwartz and seconded by Moses. 11:11 A.M. 4/0/0.

A-12: Resolution – CRC Approval

Voted on previously (see A-8)

A-13 – Preferred Agenda

Mark Scimone recommended that there be no preferred agenda items this month.

Campanie out 11:12 A.M.

A-14: Planning Department Budget 2016 – Scott Ingmire

Scott Ingmire presented the Planning Department 2016 budget request. He distributed a comprehensive spreadsheet, reviewed areas that showed changes and answered questions. The overall budget request is less than 2015 because of increased revenue expected for time Scott will be spending as Workforce Development Director.

A-15: New Business

There was no new business at this time.

A-16: Next Meeting Date

The next scheduled Planning Committee meeting will be October 22, 2015 at 10:30A.M. in the Supervisors' Large Conference Room.

A-17: Adjournment

The meeting was adjourned on a **MOTION** by Jones and seconded by Moses. 11:27 A.M. 4/0/0.

Respectfully submitted: Gwen Williamson

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

September 17, 2015 – Supervisors’ Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	x			
Bradstreet		x		
Jones		x		
Shwartz	x			
Walrod	x			

PRESENT:

Committee: John Salka, Eve Ann Shwartz and Paul Walrod.

Absent: Roger Bradstreet, and Dave Jones

Supervisors: Dan Degear (12:44)

County Staff: Scott Ingmire, Jamie Kowalczk, Mark Scimone (12:42), Gwen Williamson

Additional Present: Tim Beckett, Bill Buchan, Kipp Hicks, Dan Murphy, Jan Myers and Dominick Serpe

Meeting called to order at 12:34 P.M. by Salka.

A-1: The Committee unanimously approved the August 20, 2015 meeting minutes on a **MOTION** by Walrod and seconded by Shwartz. 12:34 P.M. 3/0/0

A-2: Petitions to PSC Status Update – Bill Buchan

The amended petitions were filed, the goal being to get them in the August 19th register, followed by a 45 day comment period (bringing us to Oct 3). It is more likely that they will appear before the Commission in November. Buchan said that we are asking them to waive the cap on remote net metering. We are categorizing it as a pilot project, for the purpose of determining viability and reporting back the findings. There will be a hearing where arguments will be presented (by Hage and Hage on the County’s behalf) and the answer may be forthcoming by the end of the year. It is not going to be a fast process, but we are well prepared and well represented. Jan Myers commented that we have addressed the commissions concerns, and our program and projects can be a valuable asset and a great source of data for them. Buchan noted that the petition should not be considered “threatening” but we will have to wait and see how the Commission perceives it. Dan Murphy said that increasing the cap will be their concern. Salka said that we will stand on the merit of the petition. Buchan noted that the PSC could have rejected our petitions outright, but they made suggestions for “fine-tuning” and therefore it appears that they would be receptive to those changes. Bill said that we are as well positioned as we possibly can be.

Scott shared a couple wedding photos and the Committee congratulated Jamie (Hart) Kowalczk on her recent nuptials.

A-3: Solar Update - Scott Ingmire

a) 2 MW Lincoln Project

Scott Ingmire reported that the grading work has been done and the seeding will be done soon. The construction is waiting on the interconnection study to be returned from National Grid. This study will be the piece needed to determine financial feasibility. Bill Buchan said that this experience will help to shape our approach for future site decisions.

b) 10-MW Project- Scott Ingmire

Scott explained that the load zone for this project is determined by NYS ISO and he shared the map showing the zones as mostly E and some C. Jan noted that the map does not necessarily agree with what is evident from the utility bills. Scott said that we need to have the solar arrays in the right utility service area as well as in the correct load zone. The bottom line is that we still need more land (between 5-12 acres) within ¼ to 1/3 of a mile from a 3-phase line if possible. Salka and Ingmire said that leasing private land may be necessary, and Jan said that we might want to consider purchasing land instead. Buchan said that the more intricate details like road maintenance and accessibility can be addressed in the PPA. Degear suggested looking at using old landfill properties and Bill cautioned that consideration of location and the expense of pouring concrete slabs may play into the feasibility of those properties. Bill is most concerned about the timing of securing the land. When the time line is considered, we need to have this land immediately in order to accomplish the build, the interconnect, and have the program on line by the end of 2016. Ingmire will exhaust all options through GIS and prepare a list of possible sites to send out digitally to Committee members. Salka asked for the municipalities to present whatever options they can by the end of September so the preliminary list will be complete at that time.

c) Intermunicipal Agreements – Bill Buchan

Buchan distributed a draft copy of the intermunicipal agreement for review. He directed the Committee's attention to page 3, paragraph 4, wherein the surcharge calculation formula would need to be inserted. He said that the formula needs to come from this Committee. Jan noted that the scale of the project would help to determine the rate. Shwartz asked how that information is calculated and if the County should consider hiring someone to help come up with a workable formula. Ideas were discussed regarding how to end up with offering a product that has a fair and reasonable rate for both sides.

Buchan said that the formula would need to determine the following things: How much the municipalities would pay; how much would go to the County fund for expense; and how much would get netted out to the municipalities. He suggested having a workshop to design a formula. Shwartz commented that we would need two formulas (one for municipal and one for non-municipal) and Bill said that we may need an additional one to cover business/commercial. The Committee agreed that the County parameters would be to NOT make money (with the exception of setting up a fund for energy efficiency improvements) and alternately, to be sure to recover enough money to cover all the costs (so as not to cost the County).

Buchan continued reviewing the document highlighting the following two items: Paragraph 6 addresses the option that the agreement can be terminated by either party with one year of notice; and Paragraph 7 where it talks about the ability to transfer the satellite meter based on a 30-day payment term.

Bill suggests that one of the town's attorneys look at the document and Degear recommended John Langey. Jan Myers said that a consolidated billing segment still needs to be added to the document. Buchan emphasized that this is a skeletal piece, a starting point, and it can (and will) be better.

d) Request for Energy Data

Energy data letters are still coming in and Jan continues to tabulate the data.

A-4: EON Munnsville Wind Farm Update – Tim Beckett and Dominick Serpe

a) ESCO Discussion

Dominick Serpe gave a brief explanation of the Munnsville project. He said that the Munnsville Wind Farm has been in operation since 2007 with approximately 23 turbines. The energy is currently going out of state and they need a new contract by the end of the year. Their goal is to become a fully qualified scheduling facility and sell power right from the farm itself. The energy would be produced at Munnsville, purchased by the County, and distributed by an ESCO (until the County would be able to distribute it without the ESCO). Tim Beckett said that as the producers, they would be the wholesalers (they are not licensed to distribute) and the schedulers. He noted that the entitlement of power happens at the substation. He said that they already work with Constellation on several sites.

Dan Murphy said that the ESCO, depending on how the county structures it, would be the retail “arm” to deliver the power. Munnsville has a PTID number in order to sell, and the County does not have a PTID number, but the ESCO would use theirs and the County would not need one as long as we have the ESCO. Dan also explained that there are many factors to consider when setting a price and managing risk. He said the ESCO handles making sure the numbers match up with the schedules and any offsets at the end of the billing service get absorbed and cushioned in the ESCO.

There was much discussion regarding what a “green certificate” is and why they come at a premium price. REC’s are a valuable asset and if the County doesn’t buy them, they get sold by the producer. Solar power REC’s are more expensive because there aren’t a lot of them.

Dan suggested that his proposal to his ESCO would be to mitigate financial risk to the County by marketing power as Munnsville Wind Farm, avoiding RECs and provide value with a lower product price. Mark asked what the risks are; best case and worst case, does the market exist, and what rate is desirable. Salka asked about a fail-safe plan.

Dan asked for clarification on the role of MCPLUS. The purpose of MCPLUS is to facilitate the purchase and sale of electricity, taking on the role of the middle man with only enough money retained to cover costs; with zero to little risk, and to encourage economic development and incentives for people to stay and do business in Madison County.

Tim and Dan discussed certain options and choices. Tim suggested that Dan submit a list to the Committee of what he can and can’t do through Constellation. Dan said that he has some concern about “low cost” and “green” being criteria since the two don’t usually go together. He said the County has very high expectations. Salka said that the County may need to decide if “green” is more important than providing a price break. Jan suggested we keep “green” in the plan and in our consciousness. The County needs to see where the demand is and find out if people want the green certificates. Most agreed to start with pursuing low prices with a little less emphasis on the certificates. Dan talked about using the Munnsville label which would allow them to cut the County a check (like a broker).

Bill said that what we need now is the “bridge” to get moving on the PPA and someone to handle it so there is no risk to the County, while simultaneously finishing the work with the PSC and figuring out how to build a program. He noted that the County will need administrative services even after the “bridge” period is over and he would like to see the County keep a working relationship with the ESCO.

Jan reviewed the PSC concept. Ingmire asked what happens if the PSC says no, and the answer was that we can still sell through the ESCO. It was noted that “our perception may not be the reality” and we need to know what the cost is, add the County slice, or get a fixed price with a 1 ½ escalator. The bottom line is that when you take the wholesale and add administrative and service costs (and whatever funds decided on) you want to end up with a price that is less or competitive with retail (considering the potential 15 year changes in the market).

Dan will get back to the Committee after he meets with his people at Constellation, and bring us more conclusive numbers. Tim is concerned with the timeframe and wonders if language could be put in the contract to help with that

issue. Bill asked about if RECs could be bundled, and Tim said yes. We could get two prices, one for National Green E RECs and one for NY RECs. The Committee will do the ground work and prepare the resolution. It was agreed that we need to pick up the pace. Everyone involved will move as quickly as possible with their various tasks and we will meet again as soon as possible once we hear from Dan.

b) Status of PSC Petition – Covered in the previous conversation

A-5: Budget Modification Resolution – Scott Ingmire

The budget modification is needed to cover the costs of energy professional fees through December of 2015. Walrod suggested that Scott prepare a chart showing the money that we are saving in other green projects to cover some of these costs.

The Committee authorized a budget modification resolution on a **MOTION** by Walrod and seconded by Shwartz at 3:00 P.M. 3/0/0

A-6: Solarize Update: There was no time available for this report.

A-7: New Business: There was no new business at this time.

A-8: The next scheduled MCPLUS meeting date will be October 22, 2015 in the Supervisors' Large Conference Room at approximately 1:00 P.M.

A-9: The meeting was adjourned on a **MOTION** by Walrod and seconded by Shwartz at 3:01 P.M.

Respectfully submitted: Gwen Williamson

Sign in Sheet

PUBLIC UTILITY SERVICES COMMITTEE	
Date of Meeting:	17-Sep-15
John Salka	<i>John Salka</i>
Roger Bradstreet	
Dave Jones	
Eve Ann Schwartz	<i>Eve Ann Schwartz</i>
Paul Walrod	<i>Paul Walrod</i>

Others Present:

Bill Buchanan

Dean Murphy - Constellation

Jamie Hart

Jan Myers

[Signature]

Dan Degear - 12:44

Mark Scimone - 12:42

Kyle Hill

Steve Williamson - MC Planning Dept.

Administration and Oversight Committee Meeting

Minutes September 17, 2015

PRESENT: Chairman Scott Henderson
Supervisor William Zupan
Supervisor Paul Walrod
Supervisor Roger Bradstreet

OTHERS: County Administrator Mark Scimone
Board of Supervisors Chairman John Becker
County Treasurer Cindy Edick
Deputy Treasurer Becky Marsala
Supervisor Alexander Stepanski

ABSENT: Vice Chairman James Rafte

Committee Chairman Scott Henderson called the meeting to order at 3:00 p.m. in the Supervisors Large Conference Room.

Minutes: The minutes of the meeting of September 8 were unanimously approved on the motion of Supervisor William Zupan and second of Chairman of the Board John Becker.

Resolutions:

A resolution designating disposal of obsolete and or surplus County personal property (Highway) was unanimously approved on a motion of Chairman of the Board Becker and second of Supervisor Zupan.

A resolution calling for the Real Property Tax Services Department to be merged into the County Treasurer's Office was unanimously approved on a motion of Supervisor Zupan and second of Chairman of the Board Becker.

Discussion: The request for the merger came from the Real Property Tax Services Department to increase efficiencies and reduce administrative costs with agreement by the County Treasurer's Office.

Supervisors Bradstreet questioned the benefits of having the County collect taxes on behalf of the towns. County Treasurer Edick stated that as tax collectors retire, it will be cheaper for the towns to have the County collect their taxes. The towns would continue to see all of their files through the Systems East software system, which is provided at no cost if 'read only'. Currently, the County collects taxes on behalf of the Towns of Lincoln and Hamilton. Edick stated that it is an individual decision for the towns; however, it's likely that the County will take over tax collection for all towns eventually.

Budget Review and Position Discussion – Purchasing:

County Administrator Mark Scimone stated that the biggest change to the Purchasing budget is the request for an additional full-time position. When the decision was made to hire a full-time Purchasing Agent, we were focused on replacing two part-time positions. We should have also considered additional staff due to the volume of work that was being centralized, the increase in construction bids, and the implementation of the Munis software system. It is too much work for one person. Becker recommended starting the hiring process now rather than waiting until January of 2016.

A motion to begin the hiring process for an Office Assistant II for the Purchasing Department was made by Chairman of the Board Becker, seconded by Supervisor Zupan and unanimously approved.

Becker questioned the increase in tuition and the number of courses in the Purchasing budget. Scimone stated that managerial-confidential employees are eligible for educational assistance for job-related courses which covers the cost of tuition, fees and books. There is no limit on number of courses in the Management Compensation Plan.

It was the unanimous consensus of this Committee that the educational assistance for managerial-confidential employees should be limited to six courses or 18 credits per year. Scimone will bring this request to the Government Operations Committee for consideration.

Budget Review – Board of Elections:

County Administrator Mark Scimone stated that the Board of Elections budget increases are to cover the additional costs during the upcoming Presidential election year with additional primaries.

The budgets of the Purchasing Department and Board of Elections were unanimously approved on a motion of Supervisor Zupan and second of Chairman of the Board Becker.

Next Meeting: October 22, 2015 at 3 p.m. in the Supervisors Large Conference Room.

Motion to Adjourn: The Committee adjourned at 3:23 p.m. on the motion of Supervisor William Zupan and second of Supervisor Paul Walrod.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on October 22, 2015.

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, September 28, 2015
Supervisors Large Conference Room

Committee Members Present

Alexander Stepanski, Chairman, Town of Stockbridge
Lewis Carinci, Vice Chairman, City of Oneida
James Goldstein, Town of Lebanon
Paul Walrod, Town of Georgetown

Committee Members Absent

Joseph John Pinard, Town of Lenox

Others Present

Mark Scimone, County Administrator
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health (via conference call)
Eric Faisst, Director, Public Health
William Buchan, Esq., Buchan & Sutter, P.C.
Andy Ali, Chairman, Community Services Board
Rick Kinsella, Member, Community Services Board
Marianne Simberg, Director, Consumer Services of Madison County Board
Tina Campos, Interim Director, Consumer Services of Madison County
Mary vanLieshout, Clinical Director of PROS Clinic, Consumer Services of Madison County
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Chairman Alex Stepanski called the meeting to order at 10:36 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Social Services

Commissioner Michael Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to renew and agreement with Liberty Resources, Inc.

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew and agreement with Stoneleigh Housing, Inc.

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the Chairman to renew and agreement with Madison County Office for the Aging

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew and agreement with Community Action Program, Inc.

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew and agreement with BRiDGES

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew and agreement with Elmcrest Children's Center

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

Fixing foster boarding home rates

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Fitzgerald provided the expenditures and caseload report for August 2015. With total expenditures at 62%, they are well within their budgeted expense for the year and caseloads are where they should be.

Fitzgerald reported that NYSAC's resolution that calls on the State to gradually restore the 50/50 state/county cost sharing for the Safety Net program over a five year period has passed.

Governor Cuomo will bring his proposal to raise the age of criminal responsibility in New York back to the state legislature.

A federal waiver is expiring that currently allows adults who are capable of working, but do not, to receive SNAP benefits for an unlimited amount of time. To continue receiving food assistance, able-bodied adults have to either find employment or enroll in a community service program. Otherwise, they will only receive benefits for three months out of a 36-month period. The goal is to get able bodied people working; however, it will be a tracking and administrative burden for the department.

Fitzgerald received a pre-notice from the State that if there is a federal government shutdown, SNAP benefits would no longer be funded at some point in October. Fitzgerald stated that \$1.1 million in SNAP benefits per month are provided in Madison County and his department would still be required to take applications for assistance.

Mental Health

Director Teisha Cook presented the following resolutions to the Committee via conference call:

Authorizing the Chairman to execute contract modification and modifying the 2015 adopted County budget (Liberty Resources, Inc.)

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the Chairman to execute contract modification and modifying the 2015 adopted County budget (Consumer Services of Madison County, Inc.)

A motion was made by Carinci to approve the resolution, seconded by Goldstein and carried unanimously.

A resolution and draft letter to terminate the contract with Consumer Services of Madison County, Inc. was provided to the committee. Madison County entered into a contract with Consumer Services to provide OMH State Aid for agency programming.

Supervisor Goldstein questioned who will be picking up the services if the contract is terminated. Cook does not know what Consumer Service's intent is and per OMH they can still provide services; however, they would not receive State Aid. Community Services Board Chairman Andy Ali stated that he and the Mental Health Department started reaching out to Consumer Services in June 2015 with concerns regarding their financials and did not receive communication in return.

Attorney Bill Buchan stated that it would be appropriate to go into executive session to receive advice of counsel on the legal issues and litigation risks regarding the term contract with Consumer Services.

Executive Session

A motion was made by Supervisor Walrod to enter into executive session to consult with counsel regarding a term contract with Consumer Services of Madison County, Inc. and potential legal issues and litigation risks, Supervisor Carinci seconded the motion and it was unanimously carried.

A motion was made by Supervisor Walrod to exit executive session; Supervisor Carinci seconded the motion and it was carried unanimously.

Resolution authorizing the Chairman to terminate contract with Consumer Services of Madison County, Inc.

Discussion:

Rick Kinsella, representing the Community Services Board (CSB), knows that the agency is remiss in providing the necessary financial reports but wants to make sure a plan is in place to provide services if the committee goes forward with this resolution. The PROS (Personalized Recovery Oriented Services) Clinic helps people with severe mental health issues transition from disability to employment status. The 66 people currently participating in this service would be jeopardized.

Marianne Simberg, Director on the Consumer Services Board of Directors, stated that it has been a difficult year. Their executive director left and an interim director was hired. They are trying to move ahead. Consumer Services has been providing services for many years and it is irresponsible to terminate their contract.

Mary vanLieshout, Clinical Director of PROS, provided the committee with a copy of the clinics four year operating certificate that was issued on July 6, 2015 and shared information on the benefits of the clinic and the impact that closing it would have on the clients and surrounding community. She asked for the opportunity to move forward.

Tina Campos stated that when she took over as Interim Director on August 8, 2015, she addressed the financial issues and got the Consolidated Fiscal Report signed and submitted on August 11, 2015.

Buchan stated that Consumer Services Consolidated Fiscal Report (CFR) and certified financial statements for the calendar year 2014 was due April 15, 2015. The CFR dated August 11, 2015 that Consumer Services ultimately provided to the County included an independent accountant's audit report that failed to account for the funds provided by the County to Consumer Services. Instead the independent auditor affirmed a "Disclaimer of Opinion" which states: *Detailed accounts receivable records have not been maintained and certain detailed third party remittance and expense records and supporting data were not available for our audit. Therefore, we were not able to obtain appropriate audit evidence about the amounts at which accounts receivable, revenue and operating expenses are recorded in the statements as of December 31, 2014 and for the year then ended.* Buchan stated that the CFR was not provided with the required financial records; therefore, it is not an audited financial statement and will not be accepted by the State.

Tina Campos stated that an intern inadvertently shredded a box of Medicaid records. A request has been submitted for replacement records. She requested time to get the information corrected and move forward.

Buchan reiterated that the auditor states that there is not appropriate evidence to show what happened to the money or to account for their activities, which is a breach of contract.

Kinsella stated that they are getting the records and should have a revised audit report in a couple weeks.

Stepanski stated that the resolution needs to move forward to the full Board. If a new audit comes in before then, it will be reviewed for consideration. Until then, we need to protect the County. William Buchan will finalize the resolution and letter.

A motion was made by Stepanski to approve the resolution to terminate the contract with Consumer Services of Madison County, Inc., seconded by Carinci and carried unanimously.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing the Chairman to enter an agreement with Morrisville State

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Modifying contract with Birnie Bus for Pre-school Children Transportation

A motion was made by Walrod to approve the resolution, seconded by Carinci and carried unanimously.

Modifying contract with Lanpher Transport for Early Intervention Children Transportation

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the modification of the 2015 adopted County budget (Tobacco Enforcement)

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the modification of the 2015 adopted County budget (CSHCN Grant)

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the modification of the 2015 adopted County budget (Immunization Grant)

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the modification of the 2015 adopted County budget (Lead Grant)

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing the modification of the 2015 adopted County budget (Rabies)

A motion was made by Walrod to approve the resolution, seconded by Goldstein and carried unanimously.

Authorizing 2015 budget modification for the Federal CDC Grant Public Health Drinking Water Programs to reduce drinking water exposures and creation of a new position

A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the modification of the 2015 adopted County budget (Radon)

A motion was made by Goldstein to approve the resolution, seconded by Walrod and carried unanimously.

Public Health Department Charges – Approved Charges and Fee Schedule

A motion was made by Goldstein to approve the resolution, seconded by Walrod and carried unanimously.

Stepanski questioned what the County does for large animal control. Carinci stated that the Sheriff's Office is working on an independent contract for an animal control department. Currently, the Sheriff's Office is usually called and the caller is referred the Department of Environmental Conservation.

Executive Session

A motion was made by Supervisor Walrod to enter into executive session to discuss the employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, Supervisor Carinci seconded the motion and it was unanimously carried.

A motion was made by Supervisor Walrod to exit executive session; Supervisor Carinci seconded the motion and it was carried unanimously.

Other Business

County Administrator Mark Scimone informed the committee that Karolyn Sayles will be leaving her position with the Mental Health Department by year end. The Deputy Director of Administrative Services position will be eliminated in Mental Health's 2016 budget and the department will contract out for financial review services.

Preferred Agenda

A motion was made by Supervisor Goldstein to include the following resolutions in the Committee's Preferred Agenda for the October 13th Board meeting:

1. Authorizing the Chairman to renew and agreement with Liberty Resources, Inc.
2. Authorizing the Chairman to renew and agreement with Stoneleigh Housing, Inc.
3. Authorizing the Chairman to renew and agreement with Madison County Office for the Aging
4. Authorizing the Chairman to renew and agreement with Community Action Program, Inc.
5. Authorizing the Chairman to renew and agreement with BRiDGES
6. Authorizing the Chairman to execute contract modification and modifying the 2015 adopted County budget (Liberty Resources, Inc.)
7. Authorizing the Chairman to execute contract modification and modifying the 2015 adopted County budget (Consumer Services of Madison County, Inc.)
8. Authorizing the Chairman to enter an agreement with Morrisville State
9. Modifying contract with Birnie Bus for Pre-school Children Transportation
10. Modifying contract with Lanpher Transport for Early Intervention Children Transportation
11. Authorizing the modification of the 2015 adopted County budget (Tobacco Enforcement)
12. Authorizing the modification of the 2015 adopted County budget (CSHCN Grant)
13. Authorizing the modification of the 2015 adopted County budget (Immunization Grant)
14. Authorizing the modification of the 2015 adopted County budget (Lead Grant)
15. Authorizing the modification of the 2015 adopted County budget (Rabies)
16. Authorizing the modification of the 2015 adopted County budget (Radon)

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Stepanski at 12:04 p.m., seconded by Carinci and carried.

Next meeting: Monday, October 26, 2015 at 10:30 p.m. in the supervisors' large conference room.
Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on October 26, 2015.

MADISON COUNTY BOARD OF HEALTH
Monday, September 28, 2015
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President
Margaret S. Argentine, Vice President (excused)
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative (excused)
Jennifer Meyers, MD, Physician Representative (excused)
Ofrona Reid, MD, Physician Representative
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Cheryl Geiler, Director of Community Health (excused)
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant
Marty Broccoli, Cornell Cooperative Extension
Tiffany McConn, Cornell Cooperative Extension
Jennifer Farwell, Cornell Cooperative Extension
Anne Carruthers, Confidential Secretary

The meeting began with introductions and a presentation by the guests from Cornell Cooperative Extension, who were invited to present information about their successful pilot program.

Farm-to-School

- Funded by grants from SUNY/American Farmlands Trust
- Presently in pre-planning stage
- Upcoming:
 - Planning hydroponic garden
 - Building greenhouse
 - Revitalize raised beds
 - Harvest of the month
- Challenges:
 - Free/reduced lunch plans that meet federal guidelines
 - Working with commodity program, that reimburses participants in free/reduced lunch programs
 - Many federal roadblocks (ex. meeting percentage guidelines for local foods served)
- Involving students
 - Healthy meal planning
 - Logo contest

- Junior Iron Chef cookoff
- Local Food Day
- Farm Fest
- Partnerships
 - Meeting with Madison-Oneida BOCES
 - Cazenovia district has reached out to discuss working together
 - Willing to work with Madison County as well

The Board of Health Meeting was then called to order. The Board reviewed the July and August meeting minutes. Motion to approve the minutes as written was made by Wendy Cary, seconded by Sam Barr, and approved by all.

Record of Claims

The record of claims was distributed for review and approval. After discussion, motion to approve the record of claims was made by Wendy Cary, seconded by Alex Stepanski, and approved by all.

Strategic Items:

Healthy Weight Update:

Eric involved with the Planning Department and community group, to address the absence of a grocery store in Morrisville. The goal is to bring healthy foods back to the area.

Fit Kids is starting another group. Maggie Argentine spoke with Bonnie at the Madison County Rural Health Council, to discuss expanding Fit Kids to other parts of the county.

CDC Grant:

- Awarded \$105,000/year for 5 years
- 1 of only 20 recipients in U.S.
- Environmental Health Specialist position will be established
 - Resolution for new position presented to Health & Human Services (HHS) committee
- \$28,000/year will be used for well sampling
 - 100 wells/year will receive basic testing
 - 50 wells/year will receive upgraded tests
 - 20 homes/year will get a full analysis
 - Cross-sampling in different areas of County
- Intern
 - Help with mapping
 - Identifying source contaminants (arsenic, nitrates)
 - Public outreach to banks, etc.
 - Initiate annual symposium for public outreach
 - Goal is to identify outreach contact in each community
- Need to ensure performance standards are met
- Runoffs and unregulated water sources will be looked at

Reports:

Division reports were submitted prior to the meeting for review.

County Report:
Nothing to report.

Director's Report:

- 11 resolutions submitted to HHS committee
- Georgetown gas compressor
 - Week of 10/19 – health assessments will begin (staff will initially visit homes, choose spots to set up equipment, etc.)
 - Week of 10/26 – set up equipment, perform lung function tests
 - 16 households have expressed interest in participating (3 have refused; 48 total)
 - List of households being modified
 - Applying for phase 2 and 3 funding
- Emergency preparedness
 - 236 people attended countermeasure exercise
 - Satisfied goals for this drill
 - Will also hold exercise at Morrisville
- Strategic plan finalized/will be published soon
- Working on ADA report due in October
- Georgetown international school (*Eric will follow up with Pete Walrod*)
- EEE
 - MPH grad student to help look at scenarios for a regional approach, including:
 - Service sharing agreements
 - Mosquito commission
 - Pest abatement district
 - Will prepare paper with findings

City of Oneida Report:
Nothing to report.

Medical Director Report

- Weekly DSRC meetings to begin in October
- EEE death reported in Onondaga county

President's Report:

- Lyme Disease conference attendance
 - Diagnostic issues/delay/accuracy/early treatment were discussed
 - Optimal treatment time uncertain
 - Rates rising

Other:

- Animal control – question regarding resources to deal with large animal issues. County considering various options.

EI/Pre-K Update:

- Refer to report

Prevent Update:

- Awaiting vaccine deliveries to finalize flu clinic schedule.

Old Business:

- None.

New Business:

- None.

Motion to adjourn the meeting was made by John Endres, seconded by Alex Stepanski, and approved by all. The Board of Health meeting adjourned at 8:00 p.m. The next meeting will be held on **Monday, October 26, 2015, at 6:30 p.m.**, in Wampsville, NY.

Respectfully submitted by Anne Carruthers

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

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Director of Labor Relations

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GOVERNMENT OPERATIONS COMMITTEE

October 1, 2015

Minutes

Present: D. Degear, R. Bono, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, J Becker, D. Hansen, C. Edick, S. Prievo, M. Scimone, T. Theroux,
T. Wayland-Smith and E. Zehr

D. Degear called the meeting to order at 10.35 a.m.

I. MINUTES – Minutes from August 27, 2015 - Motion by C. Moses to approve the minutes from the above dated committee meeting. Second by J. Reinhardt. The motion was unanimously approved.

II. RESOLUTIONS

A. Retiree Recognition - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

B. Abolishing an Office Assistant II Position and Creating an Office Assistant III Position in the Sheriff's Office - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.

C. Creating One Full-time Position in the Office of the County Administrator and Modifying the 2015 Adopted Budget - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

D. Authorizing 2015 Budget Modification for the Federal CDC Grant Public Health Drinking Water Programs to Reduce Drinking Water Exposures and Creating One Full Time Position - Motion by E. Shwartz to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

E. Authorizing Attendance at an Out of State Conference - EMS - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

F. Authorizing the Chairman to Enter into an Agreement with Heritage Baptist Church - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

G. Authorizing the Chairman to Enter into an Agreement with United Spinal Association - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.

- H. Authorizing the Chairman to Enter into an Agreement with Humana Insurance - Motion by J. Reinhardt to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- I. Authorizing the Chairman to Enter into an Agreement with Sync Stream and Modifying the 2015 Adopted Budget - Motion by E. Shwartz to approve the resolution. Second by C. Moses. The motion was unanimously approved.
- J. Authorizing the Creation of a New Healthcare Plan to be Offered to Certain County Employees - Motion by C. Moses to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- K. Authorizing the Chairman to Enter into an Agreement – Teamsters - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- L. Authorizing the Chairman to Enter into an Agreement – CSEA White Collar - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- M. Authorizing Attendance at an Out of State Conference – Solid Waste – Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

III. OTHER

- A. Deferred Compensation -Todd Theroux from Mass Mutual provided the committee an overview of underperforming funds available to Madison County employees and made recommendations to the committee on which funds to remove from the plan.
- B. Health Insurance - R. Aylward discussed the accomplishments and recommendations the Health Insurance Task Force has made regarding changes to the health insurance for certain county employees for 2016. Aylward explained that these changes should provide savings to both employees and to the County.
- C. Employee Recognition Program - E. Zehr reminded committee members that the annual Employee Recognition Program will be held immediately following the October 13, 2015 board meeting.
- D. City of Oneida Civil Service Commission - The County has been contacted by City of Oneida officials regarding the possible dissolution of their Civil Service Commission. E. Zehr explained that if the Common Council votes in favor of this dissolution, after a one year waiting period, the County Personnel Officer would be responsible for all aspects of Civil Service for the City of Oneida in the same manner as other municipalities within Madison County.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by R. Bono. The motion was unanimously approved.

- A. Personnel Matters
- B. Negotiations

Motion by J. Reinhardt to exit executive session. Second by E. Shwartz. The motion was unanimously approved.

- V. **NEXT MEETING:** Next Committee Meeting: October 29, 2015
Motion by C. Moses to adjourn. Second by E. Shwartz.