SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

November 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 10/20/16
Public Utility Service – 10/20/16
Highway, Buildings, and Grounds – 10/19/16
Government Operations – 10/27/16
Finance, Ways and Means – 10/27/16
Administration and Oversight – 10/19/16
Criminal Justice, Public Safety and Emergency Communications – 10/20/16
Solid Waste and Recycling – 10/25/16
Health and Human Services – 10/24/16

Compiled: November 3, 2016
supcovsh.sup

Administration and Oversight Committee

Regular Meeting Minutes
August 24, 2016

PRESENT: Chairman Scott Henderson
Vice Chairman William Zupan
Supervisor Ronald Bono
Supervisor Lewis Carinci
Supervisor David Jones

OTHERS: County Administrator Mark Scimone
Purchasing Agent Laurie Winters
Elections Commissioner Laura Costello
Deputy Elections Commissioner Mary Egger

Committee Chairman Scott Henderson called the meeting to order at 3:30 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the July 20, 2016 meeting were unanimously approved on the motion of Supervisor Jones and second of Supervisor Bono.

Purchasing Update:

The Committee congratulated Laurie Winters on her new position as Purchasing Agent.

Purchasing Agent Laurie Winters informed the Committee that she is working on a couple bids for the Sewer District, and the RFP for the upgrade/replacement of the current 911 phone system went out this week and is due September 12th. She is also working on copier and shredding bids.

Laurie will be working on Purchasing's proposed budget for 2017. College tuition reimbursement will go down. Two interviews were held yesterday for the Office Assistant II position; however, Laurie also wants to review the new Civil Service list that will be available next week. A new surplus auction should be available by Friday.

The following resolution was presented to the Committee:

Designation a Minority Business Officer (Laurie Winters)

The Committee unanimously approved the resolutions on the motion of Supervisor Ronald Bono and second of Vice Chairman William Zupan.

Board of Elections:

Elections Commissioner Laura Costello presented the following resolutions to the Committee:

Authorizing the Madison County Board of Elections to Contract for Pollsite Usage (multiple location agreements)

The Committee unanimously approved the resolutions on the motion of Supervisor Lewis Carinci and second of Supervisor Ronald Bono.

Authorizing the Madison County Board of Elections to Contract for Pollsite Usage (Lincoln Fire House – last year)

The Committee unanimously approved the resolutions on the motion of Supervisor Lewis Carinci and second of Supervisor Ronald Bono.

Authorizing the Madison County Board of Elections to Contract for Pollsite Usage (rent free leases)
The Committee unanimously approved the resolutions on the motion of Supervisor Lewis Carinci and second of Supervisor Ronald Bono.

Costello provided an overview of the Board of Elections proposed 2017 budget. While most budget items are down, they would like to increase the pay for part-time machine technicians to $21/hour in order to be competitive with other counties. Other area counties either have full-time technicians or pay between $20 – 25/hour for part-time workers. It is difficult to retain part-time technicians at our current rate of $18.54/hour.

Supervisor Jones made a motion to recommend that the Governmental Operations Committee approve the part-time machine technician pay increase to $21/hour for the 2017 budget. Supervisor Carinci seconded the motion, and it was unanimously carried.

Costello and Egger informed the Committee that they are getting settled into their new office space, which is more efficient than their previous space on the second floor. They are also seeing more traffic due to their visibility next to the DMV.

Next Meeting: Wednesday, September 21, 2016 at 3:30 p.m.

Motion to Adjourn: The Committee adjourned at 3:54 p.m. on the motion of Supervisor Jones and second of Supervisor Carinci.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on October 19, 2016.

Criminal Justice, Public Safety and Emergency Communications Committee

Meeting Minutes
September 22, 2016

PRESENT: Vice Chairman Daniel Degear
Supervisor Richard Bargabos
Supervisor Joseph Magliocca

ALSO: Public Defenders Director Paul Hadley
Madison Legal Defense Bureau President Gerald H. Taylor
District Attorney William Gabor
First Assistant to the County Attorney Tina Wayland-Smith
Probation Director Joanne Miller
E911 Director Paul Hartnett
Emergency Management Director Ted Halpin
Fire Coordinator Doug Shattuck
Sheriff Allen Riley
Undersheriff John Ball

ABSENT: Chairman Roger Bradstreet
Supervisor Darrin Ball

The meeting was called to order by Vice Chairman Daniel Degear at 8:49 a.m. in the Emergency Operations Center (EOC).

Minutes:

The minutes of the August 18, 2016 meeting were unanimously approved on the motion of Supervisor Richard Bargabos and second of Supervisor Joseph Magliocca.

District Attorney's Office:

District Attorney William Gabor presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement—Aid to Prosecution Grant
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing the Chairman to enter into an agreement—Crimes Against Revenue (CARP) Grant
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Establishing stipends for 2017 for employees of the District Attorney's Office
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Gabor stated that the most recent murder in Oneida by two teens will be a priority for the DA's Office. At the recent budget hearings, Gabor presented the DA's 2017 projected budget with no increases.

Public Defenders:

Gerald Taylor, Esq. from the Law Firm of Taylor & Miller, LLP and President of the Madison Legal Defense Bureau, provided the Committee with their budget proposal for 2017. They are seeking $624, 525 from Madison County compared to $490,870 for 2016. Taylor stated that three of the New York State grants have ended, decreasing their grant monies significantly. Also, eligibility standards will change in April

2017, which will result in a higher volume of qualified clients and the need for at least one new Public Defender position. If the Governor signs new legislation that has passed in both Houses, Madison County will be refunded 25% of the costs of running the Public Defender's' Office. If that happens, Madison County's costs will be less than 2016.

The Committee reviewed the proposed budget. Vice Chairman Degear stated that his only concern is the 3% salary increases since Management and the White Collar Bargaining Unit are only getting 2% increases. The proposed budget will be forwarded to the Budget Officer.

Director Paul Hadley presented the following resolution to the Committee:

Authorizing the Chairman to enter into an extension for an agreement with New York State Office of Indigent Legal Services for a three-year distribution 2013-2016
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Probation:

Director Joanne Miller presented Probation's 2017 proposed budget to the Committee. While DWI expenses have decreased, those saving will be needed to arm probation officers, keeping the budget stable.

Miller presented the Probation Department's Firearms Policy and Procedures to the Committee to review and updated them on the status of psychological evaluations and pepper spray/firearm training that has begun. The policy has also been reviewed by the CSEA and County Attorney.

E-911/Communications:

Director Paul Hartnett presented the following resolution to the Committee:

Authorizing the Chairman to enter into an agreement with the NYS Division of Homeland Security and Emergency Services Office of Interoperability
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Hartnett presented the Committee with Emergency Communications proposed 2017 budget highlights to review. He continues to negotiate the costs of the radio system infrastructure and maintenance and should be able to recoup some of the costs to decommission the old towers by selling the scrap metal and antennas.

Emergency Management:

Fire Coordinator Doug Shattuck presented the following resolutions to the Committee:

Authorizing modification of the 2016 adopted County budget (DHSES Grant Funds)
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing the Board of Supervisors to accept a gift of personal property on behalf of Madison County (fire truck for firefighter training facility)
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Calling upon New York State Public Service Commission to investigate recent widespread communication outages (to be drafted)
The Committee unanimously approved the resolution on the motion of Degear and second of Magliocca.

Director Ted Halpin stated that in response to the EMS Study, we need to work to keep volunteers, recruit more, provide training, and plan for subsequent years to augment volunteers. To do that he recommends adding an EMS Coordinator position. If we do nothing, what we have now will continue to deteriorate. Halpin anticipates the added position to increase the budget by $284,000 to $341,000 (salary, fringe, vehicle, training, education, etc.). He will discuss this option at the final EMS Study Committee

meeting tonight to get any final recommendation for this Committee. The Committee agreed that it is a logical next step to follow through on the study. Degear stated that it is important that we get the right person. Halpin stated that the person would need to be a certified paramedic and instructor who can provide training and quality assurance. Bargabos stated that the recruitment process should be started now outside of the budget. Halpin stated that the job specifications have already been submitted to Personnel for review.

Supervisor Bargabos made a motion to create an EMS Coordinator position and identify the funding needed from contingency to begin recruitment in 2016. Maglicocca seconded the motion and it was approved unanimously.

Halpin reported that the EOC is 80% operational will most of the cost paid for with State grant dollars. Emergency Management is working on a November ice storm tabletop exercise that will include the Board of Supervisors.

Sheriff's Office:

Sheriff Allen Riley and Undersheriff John Ball presented the following resolutions to the Committee:

Authorizing the Chairman to apply for a grant from the New York State Stop DWI Foundation – FY2016-17 Impaired Driving Crackdowns
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing the Chairman to apply for a grant from the New York State Division of Homeland Security and Emergency Services – FY2016 Explosive Detection Canine Team Continuation Targeting Grant Program
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing the Chairman to apply for a grant from the New York State Division of Homeland Security and Emergency Services – FY 2016 Tactical Team Targeted Grant Program
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing participation in a Federal Grant and modifying the 2016 County budget – Police Traffic Services
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the modification of the 2016 adopted County budget (Vehicles)
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the Chairman to enter an agreement (Oneida County Small Arms Range)
The Committee unanimously approved the resolution on the motion of Degear and second of Bargabos.

Authorizing the Chairman of the Board of Supervisors to enter into an agreement (Alan Cordary – CCC)
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing the Chairman of the Board of Supervisors to enter into an agreement (Alan Cordary – LEC)
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the Chairman of the Board of Supervisors to enter into an agreement (Valerie Smith Cornish - FA)
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the Chairman of the Board of Supervisors to enter into an agreement (Cleaning Pros)
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing the Chairman of the Board of Supervisors to enter into an agreement (MCCASA)
The Committee unanimously approved the resolution on the motion of Bargabos and second of Magliocca.

Authorizing attendance at an out-of-state conference (Michael Fitzgerald, DSS)
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Authorizing the modification of the 2016 adopted County budget (Power DMS Software Program)
The Committee unanimously approved the resolution on the motion of Magliocca and second of Bargabos.

Sheriff Riley reported that the Sheriff's Office and Emergency Management Office recommend contributing $5,000 to Onondaga County's Air One, which the costs being split between the two departments. Riley stated that we don't use them often, but when we call, they come (i.e. search and rescue, firefighting). The Committee agreed that it is a small price to pay for the service. Halpin stated that Mercy Flight is used more that Air One and could also use funding; however, they do bill and collect insurance.

Sheriff's Riley would like to request a storage facility for the Sheriff's Office boats and other equipment. He estimates the cost to build to be $137,000 and will discuss it further with Buildings and Grounds Committee.

The Sheriff's Patrol Building is close to being finished. Once complete, the remodel of the Public Safety Building will begin. Staff will be moved to either the Patrol Building or Public Health basement while the work is being done.

Preferred Agenda:

The Committee unanimously approved including all resolutions, with the exception of the resolution calling upon the NYS Public Service Commission to investigate recent communication outages , in the Committee's October 11th Preferred Agenda on a motion of Magliocca and second of Bargabos.

Adjournment:

The Committee adjourned at 10:30 a.m. on the motion of Bargabos and second of Magliocca.

Next Meeting Date:

Thursday, October 20, 2016 at 8:45 a.m. in the Emergency Operations Center (EOC).

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on October 20, 2016.

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

Sept 22, 2016 – 10:30 A.M. – Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Degear	X			
Jones	X			
Magliocca	X			
Moses	X			

PRESENT:

Committee: John Salka, Dan Degear, Dave Jones, Joe Magliocca, and Cliff Moses.
Absent:
Supervisors: Eve Ann Shwartz
County Staff: Ellen Bowe, Katherine Brosnan, Cindy Edick, Jenn Farwell, Scott Ingmire, Becky Marsala, Mary Beth McEwen, Tom Reichel, and Gwen Williamson.

The meeting was called to order at 10:32 A.M. by John Salka.

A-1: The September 1, 2016 minutes were unanimously approved on a **MOTION** by Degear and seconded by Jones. 10:33 A.M 5/0/0

A-2: The Sales Tax Update was presented by Cindy Edick. Receipts are still down but Cindy is watching it. Revenue is still slightly ahead but the trend has been downhill. The budget will remain the same for next year.

While discussing factors that affect the sales tax revenue, Salka noted that the "Grass Race" event in Bouckville this weekend has an estimated 10,000 attendees. Degear mentioned that the Empire Brewery has been packed.

A-3: Becky Marsala presented the Tax Sale Update. The auction is over and 33 parcels were sold, one did not sell and a fair profit was made overall.

The Committee approved a resolution authorizing "Ratifying and Accepting Bids Received at Public Auction and Former Owner Redemptions and Directing the Conveyance of County Owned Premises" on a **MOTION** by Degear and seconded by Moses. 10:43 A.M. 5/0/0

John Salka extended kudos to all involved in the process, for how smoothly the tax sale is run consistently year after year. Marsala said that it is a team effort which includes many Madison County departments including Sheriffs, Treasurers, Planning, Real Property and Highway.

A-4: Tom Reichel presented the Career Center update. The unemployment rate is dropping along with the visitors to the Center which Reichel states is good. The unemployment rate looks good across the

state with minimal exceptions. He said that employers have been coming to the Center looking for people to hire, including the Oneida Nation who was there earlier today. The Center is happy to be hosting the Workforce Development Board tomorrow.

A-5: Scott Flaherty presented the Tourism Update. Scott followed up with contacting the NYS Fair and was told that there are no established sponsorships for whole counties. Some reduced admission packages can run between $1,000.00-125,000.00.

Scott talked to Mark Dorr from NYS Tourism regarding the recent AirBnB agreements being adopted in neighboring counties. Mark has a formula that he will go over with Scott Flaherty to estimate how much money is being "lost" in Madison County.

There is upcoming legislation to ban AirBnB type of arrangements. Degear stated that Madison County would likely not be in favor of this law. Degear knows of voluntary agreements that are being used successfully in other areas, allowing this issue to be handled locally. Dan has copies that can be used as reference. He said there are five counties so far and eight more in line. He emphasized that Madison County needs to also be in line. Regarding the safety issue, the Committee agrees it will need to be researched and addressed. Shwartz noted that AirBnB may already have specific regulations that would meet our safety concerns. When discussion moved to who would regulate it, Moses suggested the codes inspectors as a possible option. Degear will bring a sample agreement to the Committee and Salka suggested having the County Attorney John Campanie get involved. Salka also suggested that the Planning Committee spearhead the research in cooperation with Scott Flaherty. It was reiterated that we are talking about a relatively small amount of money.

Flaherty shared a flyer advertising group travel to Madison County.

A-6: There was no IDA report given at this time.

A-7: Jenn Farwell presented the AED Update. She highlighted the Small Farm and Home Agriculture Expo that will happen next month. She mentioned the Farm-to-School program. The Committee for the Farmland Protection Plan met yesterday. AED is searching for a graphics designer. Jenn said that there will be a Building a Mission Workshop in November which will focus on diversification.

Katherine Brosnan presented the upcoming programs report. She brought attention to the Mushroom Growing Workshop (which is sold out) on Sept 29th, the Beef Quality Assurance Training on Oct 6th and the Aspiring Farmer Academy on Oct 7th and 8th. Katherine made the announcement that she will be leaving her job here to go to the NYS Beef Council in mid-October. The Committee expressed well wishes and appreciation for the work that she has accomplished in Madison County.

Mary Beth McEwen shared a power point presentation on Cornell Cooperative Extension. The information covered: funding, mission, NYS County Law Section 224, programs and initiatives.

A Committee consisting of Phil Hoffmeyer, Paul O'Mara, Eve Ann Shwartz and Mary Beth McEwen, will be meeting to go over the budget in depth in order to have a solid understanding for the Board.

A-8: Scott Ingmire presented the budget modification resolution. The Committee approved a resolution authorizing a budget modification on a **MOTION** by Jones and seconded by Magliocca. 11:33 A.M. 5/0/0

A-9: The previous resolution will be included with the other budget modification resolutions on the agenda.

A-10: Scott Ingmire announced the upcoming Planning and Zoning Institute which will be held on November 1st from 5:30-9:30 and will supply a year's worth of training credit to those attending.

Additional Item: Gwen Williamson presented a photo documentary PowerPoint on the Bicentennial Barns showing their current condition as compared to their original condition. Gwen is still working on finding out what the agreement was with the barn owners at the time of the paintings. She noted that this project was organized by the Historian at the time (Deborah Harmon) and the Director of Tourism at the time (Jim Walter), neither of whom is still employed by the County. Scott Flaherty will see if he can find documentation in the archived files at Tourism. Salka suggested the County may want to undertake preserving five of them a year until done. The Board of the Whole will have to decide if the murals should be saved or not.

A-11: New Business: Degear reviewed a topic currently being discussed in the Public Safety Committee regarding the lack of availability of consistent phone and internet services in Madison County. Not having reliable service affects economic development and is disabling to small businesses of all kinds trying to survive in the County. It is unsafe for County residents to not have access to 911. Degear would like the Planning Committee to be on board with a resolution being drafted by the Public Safety Committee asking for an investigation into these issues.

A-1: The next scheduled Planning Committee meeting is set for October 20, 2016 at 10:00 A.M in the Supervisors' Large Conference Room.

A-1: The meeting was adjourned on a **MOTION** by Degear and seconded by Magliocca. 11:51 A.M. 5/0/0

Respectfully submitted: Gwen Williamson

Sign in Sheet

Planning, Eco. Dev., Environ. & Intergov. Affairs	
Date of Meeting: 9/22/2016	
John Salka	[signature]
Dan Degear	[signature]
Dave Jones	Dave Jones
Joe Magliocca	[signature]
Cliff Moses	Cliff Moses

Others Present:

NAME AND AFFILIATION

Scott Ingmire

[illegible]

Tom Reichel

[illegible]

Jenn Farwell - AED

Katherine Brosnan - CCE

[illegible]

Rebecca S Marsala

Cindy Edick

[illegible] - CCE

Gwen Williamson - Planning

PUBLIC UTILITY SERVICES COMMITTEE
MEETING MINUTES

September 22, 2016 – Supervisors' Large Conference Room

Supervisor	Present	Absent	Late	Time In
Salka	X			
Bradstreet		X		
Jones	X			
Shwartz	X			
Walrod		X		

PRESENT:
Committee: **John Salka,**,Dave Jones, and Eve Ann Shwartz.
Absent: Roger Bradstreet and Paul Walrod
County Staff: Beverly Bradford, Cindy Edick, Scott Ingmire, Jamie Kowalczk, Paul Lutwak, Rebecca Marsala, and Gwen Williamson
Additional Present: Bill Buchan (12:29)

Meeting called to order at 11:56 A.M. by Salka.

A-1: The Committee unanimously approved the September 1, 2016 meeting minutes on a **MOTION** by Jones and seconded by Shwartz at 11:57 A.M. 3/0/0

A-2: Paul Lutwak presented the Frontier Telephone Update. Paul explained that Frontier is currently the only option in parts of Madison County and that the equipment and service has been dissatisfactory and lacking. Lutwak reported that a committee was formed as part of the 500 million dollar broadband initiative. The need was established and ISP's were brought in. Data was gathered indicating where the County does and does not have internet. Paul indicated that these maps were inaccurate due to the method of quantifying the information.

The government program consists of three phases:

Phase 1: Reverse bidding process for wired only to boost slow service and upgrade existing service. Madison County was omitted on Phase 1.

Phase 2: Addition of new infrastructure to those who don't have any service and may include some wireless services.

Phase 3: Finish whatever is not yet done, and work on the most difficult areas to include allowance for wireless service.

Paul listed some of the County's assets as the 911 towers and (if we own) the telephone poles we could allow them to be wired. His advice is to wait until after phases 2 & 3 to see what is accomplished. The initiative was for 100% coverage. The inaccuracy of the maps may hinder this goal and Paul asked about redoing the maps ourselves, but it was indicated that the existing maps are the ones that will be used.

Kowalczk in -12:15 P.M.

Discussion ensued regarding residential services as compared to business services, the availability (or lack thereof) of fiber optics, and whether or not it would be a good idea to do a County-wide survey. Paul said that the above-mentioned committee had sent out thousands of surveys through the school systems and libraries and received less than one-half percent of them back. Shwartz suggested the option of the County hiring someone (perhaps present this to Planning Committee because of its relevance to economic development), to conduct a community-based grass roots survey. Lutwak said that the County could try to get every town and every charter to sit down with Time Warner Cable and attempt to negotiate a collaborative deal as the whole county. The deal could reflect one of the following two options:

Option 1: Pay the (+/-) $150,000.00 to install fiber optics but then buy the service from them. (Time Warner)

– Or –

Option 2: Buy the fiber optics through another company and then turn it over to the ISP, reserving what we need as the County. (This option was done in the town of Schuyler).

A-3: Scott Ingmire presented the Solar Update. Scott reported that New Energy has put pressure on National Grid and we should soon have a schedule from them. There will be more to report once we have that schedule.

A-4: Scott Ingmire presented the PACE Update. PACE stands for Property Assessed Clean Energy. This program allows for financing of energy improvements to be paid back through the property owner's tax bill. The Energy Improvement Corporation is the entity that coordinates the funding/interest rates and they work with the counties. Edick asked what happens in the event of nonpayment. The intention is that the County would have no cost or profit. Scott explained that it works a little like the loan repayment program. The principal gets repaid and the interest would go to PACE. The County would be collecting the money through property taxes. Scott suggested that Bryan Pincelli come back to talk about what happens if there in nonpayment. Cindy Edick noted that the City of Oneida collects the city taxes and makes the County whole, so nonpayment procedures would most likely affect them as well. Ingmire went on to explain that offering the PACE program would fulfill one of the four required actions to become a Clean Energy Community. There is an opportunity to receive up to $250,000.00 in relatively unrestricted funding for energy purposes, but it is based on "first come first serve" and it would be a good idea to expedite our participation in PACE if possible.

A-5: The Committee is holding on moving the resolution pertaining to PACE Local Law for now.

A-6: Scott Ingmire and Bill Buchan presented the Gravity Renewables presentation and discussion. Scott said that Gravity Renewables was the awarded bidder for small hydro-electric project in New York State. There is a PPA opportunity for a plant that already exists. Ingmire explained that the load zone proposal was for load zone "E" but we are located in load zone "C".

Edick and Marsala out 12:41 P.M.

Buchan reported that he had a meeting with Rensselaer County regarding "piggy-backing on the MEGA procurement". The objective is to look for small (maybe family owned) existing small hydro facilities that need financial help, but are already interconnected. Many of these fall under the 2MW cap. The load zone "E" proposed number came in at 9.95 cents. Buchan negotiated the rate for Rensselaer County and there were no changes or negotiable rates.

The Committee asked questions including: How would this fit in with the energy projects that the County already has in the works? And how does this work with the MCPLUS plan? The Committee needs to know if the same potential exists for load zone "C"; Buchan will ask for a second proposal.

On a side note, Buchan said that he knows that NYSAC works with MEGA. He received a timeline for the 2.4 MW interconnect with an estimated date of May 2017. The Committee would like that date to be confirmed and then determine what action to take to get that date moved up.

When asked, Ingmire responded that the County has remaining use identified beyond the 2.4 MWs. The Committee is holding the resolution for now because of the load zone issue. Shwartz asked about NYSEG territory and Ingmire said that in NYSEG may not be an option. Shwartz noted that a site is still being looked for in NYSEG territory for solar.

A-7: Scott Ingmire presented the Climate Smart Communities Certification update. Scott said that the certification is one of the four goals on the Clean Energy Community list. The list of all ten options was provided in today's agenda packet. Scott emphasized that many of the criteria has already been met for the certification and we are well on our way to accomplishing this goal.

A-8: There was no new business at this time.

A-9: The next scheduled MCPLUS meeting will be October 20, 2016 at approximately 11:00 (following the Planning Committee) in the Supervisors' Large Conference Room.

A-10: The meeting was adjourned on a **MOTION** by Jones and seconded by Shwartz. 12:58 P.M. 3/0/0

Respectfully submitted: Gwen Williamson

Public Utility Service
9-22-16

x [illegible]
x Dave Jones
Scott Ingmire
Jamie Kowalczyk
Bill Buchan
Cindy Edeck
Rebecca S Marsala
Beverly Bradford
x John [illegible]
Eileen Williamson

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, September 26, 2016
Supervisors Large Conference Room

Committee Members Present
Alex Stepanski, Chairman, Town of Stockbridge
James Goldstein, Vice Chairman, Town of Lebanon
Lewis Carinci, City of Oneida
Joseph John Pinard, Town of Lenox
Eve Ann Shwartz, Town of Hamilton

Others Present
Donald Smith, Director, Veterans Agency
Michael Fitzgerald, Commissioner, Social Services
Teisha Cook, Director, Mental Health
Eric Faisst, Director, Public Health Services
James Monfort, Manager of Financial Services, CCSI
Kim Centore, Treatment Program Coordinator, Mental Health Clinic
Antara Mitra, Executive Director, Community Action Partnership
Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Supervisor Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of August 22, 2016. A motion to approve the minutes as written was made by Pinard, seconded by Carinci and carried unanimously.

Veterans' Agency

Director Donald Smith provided the September 2016 monthly report of the Veterans' Service Agency. Smith reported that there is still too much red tape with claims despite the new initiative by the VA to simplify the process and speed up processing times.

At the September 13th Board Meeting, Chairman John Becker presented a proclamation of appreciation to Lowe's of Oneida and Project Manager Katie Dumas for their outstanding Heroes Community Project in August that refurbished the County War Veterans' Memorial landscaping, with more planting of perennials to come.

With the increase in indigent burials, $18,000 was transferred into the burial account that should cover the remainder of 2016.

Smith coordinated Veteran Service Office participation and attended the calling hours, funeral and burial of WWII Marine Private Frank Penna, whose remains have finally been laid to rest in Canastota more than 73 years after he was killed in action.

Smith will be attending the Annual American Legion Veteran Service Office Training during the week of October 17th.

Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload summary for August 2016. Fitzgerald reported that spending and caseloads are on target with slight and welcome drop in foster care. SNAP is also down due to new work requirements.

Fitzgerald presented the following resolution to the Committee:

Authorizing the Chairman to renew an agreement with Stoneleigh Housing, Inc.
A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

Authorizing the Chairman to renew an agreement with Community Action Program, Inc.
A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew an agreement with Madison County Office for the Aging
A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Authorizing the Chairman to renew an agreement with VenTek, Inc.
A motion was made by Carinci to approve the resolution, seconded by Shwartz and carried unanimously.

Authorizing attendance at an out-of-state conference
A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

The State is performing a site survey of State computers at DSS in order to upgrade the State Welfare Management System.

Supervisor Pinard stated that the Office of the Aging (OFA) in Canastota needs a sign. Many residents are unaware of its location. Fitzgerald sits on the OFA Board and will address the matter at the next meeting.

Despite lowered Medicaid costs for 2017, DSS' proposed budget for 2017 is still up from 2016 due to foster care and regular business, but down from the original estimate.

Mental Health

Director Teisha Cook presented the following resolution to the Committee:

Authorizing the Chairman to enter into an agreement with Central New York Care Collaborative (CNYCC)
A motion was made by Shwartz to approve the resolution, seconded by Carinci and carried unanimously.

Cook introduced Jim Monfort, Manager of Financial Services and Senior Consultant at CCSI, who provided a follow up from last month's meeting regarding Mental Health's 2017 budget summary. Monfort changed the previous budget model by bringing in previous years (2014 – 2015 actual numbers and 2016 budgeted numbers) in order to see trends to determine the 2017 projected budget. The Clinic is anticipated to perform well and is self-sufficient. Changes were made in the estimation of revenue to improve the accuracy of the revenues and the overall County share. Monfort discussed other expense and revenue changes with anticipated increases of $84,048 and $95,222, respectively, which will decrease the Clinic Tax Levy by $11,174 for a total of $160, 029.

Cook reported that, in response to the audit on contractors, four part-time Contracted Service positions will be converting to fill four vacant full-time Social Worker positions. The change will allow the Social Workers to service more clients and bring in more revenue, with costs staying approximately the same. Supervisor positions will be reduced going forward as they retire. Supervisor

Shwartz questioned if there was a client comparison over the past few years. Cook stated that she will send the committee with a client stats summary for the Mental Health's Clinic.

Regarding opioids, Cook reported that both Family Counseling Service and Crouse want to provide an opioid addiction treatment clinic for Madison County. They will need to provide letters of intent.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing modification of the 2016 adopted County budget (Health Assessment Gas Compression)
A motion was made by Shwartz to approve the resolution, seconded by Pinard and carried unanimously.

Authorizing the Chairman to enter an agreement with Multicultural Association of Medical/Legal Interpreters, Inc. (MAMI)
A motion was made by Shwartz to approve the resolution, seconded by Pinard and carried unanimously.

Modifying contract with Paine Bus Service for Preschool Children Transportation
A motion was made by Goldstein to approve the resolution, seconded by Carinci and carried unanimously.

Regarding opioids, Faisst stated the Public Health is providing data and education outreach, and will be prescribing best practices after feedback is received from providers.

Faisst informed the Committee the Cheryl Geiler will be leaving her role as Director of Community Health to take a position with the State DOH in their regional office in Syracuse in a similar capacity. Greg McGee is also leaving his position as Health Statistician.

Other Business

A letter was distributed from Reality Check Youth Leaders inviting the Committee to join them as they complete their tobacco marketing store observations in the City of Oneida.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their October 11th Preferred Agenda with the exception of the out-of-state conference resolution on a motion of Goldstein and second of Pinard.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Carinci at 11:39 a.m., seconded by Pinard and carried.

Next meeting: Monday, October 24, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on October 24, 2016.

MADISON COUNTY BOARD OF HEALTH
Monday, September 26, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:
John Endres, President (excused)
Sam Barr, DMD
Wendy Cary, City of Oneida (excused)
Rachel Elder, MD, Physician Representative
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT:
Eric Faisst, Director of Public Health
Cheryl Geiler, Director of Community Health
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary (excused)
Anna Geiler, Chittenango HS senior

Sam Barr called the meeting to order at 6:35 p.m. without a quorum.

Strategic Items

Breastfeeding/Prenatal Care

Cheryl gave an update, including Walmart considering a customer breastfeeding room in one of the current changing rooms. Four libraries in the County are "Breastfeeding Friendly" and reaching out to others to join this initiative.

Individual Water System Report

Geoff provided the IWS16 Year End Summary with 156 field visits conducting residence private water testing. Geoff noted the results included 36% with total coliform bacteria; 6.5% positive with E.coli, summary attached.

Reports

County

Alex noted the staff resignations and referred to Eric.

Director

Cheryl Geiler, Director of Community Health, has resigned as of October 14, 2016. She has accepted a position at NYS Regional office, working in many of the same programs she manages here, and she will have 15 counties. Committee members wished her the very best.

Greg McGee, Health Statistician, resigned as of October 7, 2016. He has accepted a similar position with BOCES.

Eric noted that Mark Scimone has granted a waiver to begin recruiting for the Director position immediately.

Eric shared the Opioid packet that was created by the Prevent team. Public Health's role is the Public Health detailing. Part of the materials will be sent out to provider offices with additional material available if needed. The providers that prescribe these types of medications will be surveyed to get more information.

Quorum met at 6:50 p.m.

August Minutes

Motion to approve the August 22, 2016 minutes by Jennifer Meyers, seconded by Alex Stepanski and approved by all.

Record of Claims

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Alex Stepanski, seconded by Jennifer Meyers, and approved by all.

Medical Director Report

Dr. Newton reported 12 Zika cases that were all negative.

President's Report

Nothing to report.

Old Business

Jennifer Meyers suggested a possible candidate for the Board vacancy. Travis Hall, clinical psychologist from Hamilton, may be interested. The committee agreed to have Eric reach out to Travis and describe the roles and responsibilities of the Board of Health.

New Business

None.

Miscellaneous

Rachel reported that Wanderer's Rest has lost several staff, but the shelter services are being covered. The WR Board is looking to fill the Executive Director and Shelter manager position.

Rachel asked about the increase in positive rabies cases. Geoff responded that we normally get 6-7 positive cases per year. This year we are concerned about the increase in the number of residents receiving post-exposure treatment. There may be a need for additional education to the public.

The rabies clinic numbers are lower this year. This is not a concern because there are other low cost opportunities to get your pet vaccinated and if pets can get the multi-year coverage, they will only need to attend the clinic every 3rd year.

The Board of Health meeting adjourned at 7:04 p.m. The next meeting will be held on October 24, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Kelly Golley

Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting
September 27, 2016
Approved the SW Minutes for 08/23/16

The Solid Waste and Recycling Committee meeting was called to order by Chairman James Goldstein at 9:00 a.m. The meeting was held in the Supervisors Conference room on the second floor of the County Office Bldg. in the Wampsville.

Those in attendance were Chairman James Goldstein, Solid Waste Director James A. Zecca and Solid Waste Committee members Richard Bargabos, Darrin Ball and Eve Anne Shwartz. Scott Henderson was absent. Also present were: Bill Buchan, Dept. of Solid Waste Attorney, Russ Hammond, Operations Manager, John Condino and Jillian Blake of Barton and Loguidice, Tina Wayland-Smith Esq., First Assistant County Attorney, Sharon Driscoll, Media Director and Mary Bartlett, Recycling Coordinator, Matt Tynan, Enforcement Officer, Mark Scimone, County Administrator Laurie Winters, Purchasing Agent.

Approve SW and Recycling Committee Minutes for August 23, 2016 --

Motion by R. Bargabos to approve the Solid Waste and Recycling Committee minutes from August 23, 2016 as written seconded by J. Goldstein and approved.

Executive Session:

Motion by R. Bargabos to enter into executive session at 9:05 a.m. to seek the advice and council seconded by D. Ball and approved.

Motion by D. Ball to come out of executive session at 9:23 a.m. seconded by Eve Ann Shwartz and approved.

Following executive session the committee decided that based on detailed specification, extensive field tests of all shredders for which bids were submitted, except one that was out of the Country, and best value purchasing practices that only one machine met the published specifications.

> **Motion** by D. Ball that a resolution should be sent to the Board of Supervisors approving the purchase of the Komptech Terminator (shredder) at $740,000 seconded by R. Bargabos and approved.

T. Wayland-Smith Esq. and Laurie Winters asked that Director Zecca and R. Hammond prepare a detailed report outlining the results of the field tests for each machine tested listing the reasons certain machines did not meet the specification and to include a photo of each machine.

Update Local Law No. 3 for the year 2004 Revisions:

B. Buchan explained that one policy item not addressed fully in draft revisions was illegal dumping. For example, what we want to do and how far we want to go.

Chairman Goldstein said that these questions were run by the Committee of the Whole and they agreed that Madison County should enforces state law. "It makes sense to enforce laws not being enforced by the NYS Dept. of Environmental Conservation (DEC)."

Attorney Buchan said he would revise the red line version and accept all changes and policy enforcements that relate to illegal dumping. He will send another redline draft to the committee to be reviewed and finalized. The Enforcement Officer will have local power to enforce state law (keeping state law standards). Attorney Buchan said that misdemeanors would be added to the revised local law. He explained that the District Attorney was in favor of empowering the Enforcement Officer. "We will be adding criminal penalties to our local law as it relates to illegal dumping and our Enforcement Officer will have the power to impose charges." The current state law will be spelled out in Madison County's revised Local Law.

J. Blake mentioned that the DEC is making some changes to their current law.

J. Goldstein explained that, "Our goal is not to put people in jail, but to clean up these sites (illegal farm dumps). We have to make sure our local law is up to date."

D. Ball said he is in favor of inserting that document (state Law) into the revised local law.

R. Bargabos wanted to know who protects the landowner if he/she did not do the illegal dumping, but items on the list were found on their property.

Director Zecca said that farmers and landowners should think about putting up gates and posted signs to deter illegal dumping.

The committee agreed that illegal dumping is a serious problem. The committee is working with other agencies i.e. Cooperative Extension and Soil and Water.

Notification and conciliation with affected landowner reasonable B. Buchan

R. Bargabos felt that this was a good discussion. "If people don't comply we step up enforcement."

Sewer water and landfill expansion project –

> **Motion** by R. Bargabos authorizing the modification of the 2016 adopted County budget to accommodate the purchase of stone for drainage for Cell 9 seconded by Eve Ann Shwartz and approved.

J. Condino reported that the sewer project is complete and operating as it should. He said that an emergency by pass will be installed at the pump station. This addition will enhance operations.

R. Hammond reported that the sewer project will be completed under budget with funds remaining. These funds would allow construction of a storage building that will allow us to keep all of the sewer cleaning equipment indoors. Hammond is pricing out buildings. A 60 by 120 building with a crusher run floor will be approximately $140,000. This is a zero interest loan for 30 years.

Hammond also reported that Sheriff Riley is looking for additional storage. "If we build additional space on our proposed building it could result in $20,000 to $25,000 in savings. The storage pool barn type building would require a change order and use of the leftover funding and must be approved by the Environmental Facilities Corporation.

Eve Ann wanted to confirm the funding remaining is $169,000 and would be used (if approved) for a storage building to store sewer maintenance equipment.

> **Motion** by Eve Anne Shwartz approving the use of sewer loan funds from the sewer project to be used to construct a 60 by 120 cold storage building to house sewer cleaning equipment not to exceed $141,000 and to meet all NYS EFC requirements seconded by R. Bargabos and approved.

Water – J. Condino reported that the water project is nearing completion. The pump station is being installed on Oxbow Rd. near St. Agatha's Cemetery.

He also reported that Malone was having a lot of trouble boring under the stream in Clockville. They are doing a directional bore through limestone.

Condino noted that OCWA is happy with the way project is going. He said the next step is to get the attorneys involved. OCWA will initially take over the lower part of the water project. "It makes more sense for OCWA to take over the entire system. They have a simple lease agreement and B. Buchan and Jeff Brown Esq. will work that out. The water system should be on line before end of year."

Easement

J. Condino asked D Ball if he had seen as easement document from the Town of Lincoln. D. Ball reported that the Town of Lincoln Board had approved the easement. "The only issue I have is the "there will be no disturbance" mentioned in John Condino's e-mail. Ball said, "The directional boring and other disturbance going on by the stream and next to the Town Hall are exactly the opposite of that."

J. Condino said, "One word was left out of that e-mail. That was there will be no 'permanent' disturbance."

"The contractor has done an excellent job of restoring property along the water line installation to its original condition or better," said Director Zecca.

Condino was not aware W. D. Malone had moved the monument that stood near the Lincoln Town Hall. He assured Ball that it would be reinstalled in its original position.

Fire Training Center --

Director Zecca reported that there has been discussion regarding moving fire training center to the south of the Town of Lincoln Highway Garage where the earth and clay have been removed and slopes the right way. Locating the building on the north side of the highway garage would involve a lot of site work and additional cost and loss of landfill construction clay.

A walk through was conducted last week. J. Blake has done preliminary lay out of the south side property.

The water line would have to be extended 650 feet if the Fire Training Center were to be moved to the south side of the highway garage. However, the cost of extending the water line is less than doing the site work on the north side of the highway garage, according to R. Hammond.

J. Condino explained that the cost of extending the waterline 650 feet to the proposed Fire Training Center on the south side of the highway garage would cost $20,000 or $25,000 and that this could come out of the water project.

It seems that D. Ball misunderstood who would be footing the bill for the 650 foot water extension. He expressed his displeasure.

D. Ball mentioned that it was his understanding that the Town of Lincoln's maximum contribution for the two pressure system would be $350,000.

Eve Ann Schwartz said, there won't be any savings if we keep on adding projects. "That is what Darrin is saying. Every time we add something to the project the Town of Lincoln does not necessarily benefit."

Eve Ann Shwartz asked, "Who is in charge of approving the water line for fire training center? Does that money come out of the fire training centers budget?"

Animal Control

Director Zecca reported that the Animal Control Center's former Wanderers Rest staff is looking at the ARE Park as a possible site for a new facility.

Chairman Goldstein explained that this was all conceptual. Wanderers rest had sever (7) staff members walk out. They are having problems. This subject will be brought up at next Board of Supervisor's meeting of the Whole.

D. Ball said, "If this trend continues the Lincoln Town Planning Board will not be receptive. "We are all owed an overall conceptual plan.

J. Blake reported that B&L does have a site plan to show all of the different developments that have happened at the ARE Park and have talked to Director Zecca and Kipp Hicks about what they see for future.

J. Condino said, "We are waiting for information from Scott Ingmire and Kipp Hicks. We could have a draft by next week.

Plastic to Energy –

Director Zecca reported that a plastic-to-energy web presentation to Waste Management by officials from Cobleskill worked out well. "It was very positive."

J. Blake reported that Waste Management was very receptive to the gasification process and seemed willing to cooperate. They want to share the information with others at Waste Management and with the CAT Engine people. They want to make sure the Syn gas produced through the gasification process will be compatible with the CAT engine.

B. Buchan suggested entering into a letter of intent. We are still under investigation process. Waste Management wants to make sure the warrantees on the CAT engine will continue to be valid if Syn gas is being used.

B. Buchan indicated that there was a discussion about bringing in a funding source to look at investment potential. There are a lot of contingencies to address, but we are clearly on the way, according to B. Buchan. Waste Management, the Dept. of Solid Waste and those from Cobleskill have a mutual willingness to explore Syn gas from plastics.

Rick said, "What is different? The Syn gas has a lot more multiple carbon and the changes generate a lot more energy. There was a discussion on how it would affect the engine. Cobleskill had a greater depth of understanding. They are running an amazing program, said Bargabos. Their scientists are on top of this process. There were no commitments on either part, but we all need to continue to work together."

Cat has a warrantee on the engine. All parties are in favor of taking the next step, according to Attorney Buchan.

Director Zecca felt that both the Madison County Landfill and Waste Management would benefit from the gasification project. Also, an ideal feed stock is tires (shredder comes into play) state committed to feed stock study. Waste Management is interested in the outcome of the study.

> **Motion** by D. Ball authorizing Attorney Buchan to draft a Letter of Intent between the Madison County Dept. of Solid Waste and Waste Management regarding the gasification process seconded by Eve Ann Shwartz and approved.

Landfill expansion –

J. Blake reported that construction of cells 8 and 9 are going well. She said the contractor is finishing up the primary liner in the second cell and the stone will be finished in the next month or so.

> **Motion** by R. Bargabos authorizing modification of an agreement for solid waste general engineering services including the construction administration and inspection of Cells No. 8 and 9 at the West Side Landfill for 2016 as estimated at a cost of $307,000 spread over two budget years: $215,000 in 2016 and $85,000 in 2017 – however, the project is anticipated to be completed in 2016 which will reduce the engineering fee required for 2017 by $60,000 to an estimated $25,000 and the budget for 2016 should be adjusted to allocate the remaining engineering cost to the current budget through an increase of $65,000 in 2016 to a value of $372,000 ($92,000 is for recurring services) and a reduction of $60,000 in 2017 seconded by Eve Ann Shwartz and approved.

Cindy Edick, County Treasurer does not close any of accounts until project is completed.

Illegal dumping signs –

Director Zecca presented the new signs to the committee. "If any towns want signs they should contact my office."

Styrofoam densifier –

M. Bartlett reported that a densifier compresses loose Styrofoam into small blocks that can be stored until there is enough material to send to market. The County held a Styrofoam pilot program last year and over 3,000 pounds of material was collected. Residents were bringing the Styrofoam to the main landfill on Buyea Rd. and most recently they are starting to bring this material to other transfer stations. Bartlett said only one press release was sent out last December and "just with that people were bringing it."

When we actually get a densifier we will conduct a media campaign, said Bartlett.

Bids for a densifier were sent out and opened Thursday. The bids were reviewed and the cost for a complete is approximately, $40,000. Director Zecca, R. Hammond and Marc O'Hara

inspected the storage facility that will be converted to handle the new Styrofoam program and densifier. The storage facility was being used by O'Hara for his weights and Measurers equipment. If R. Hammonds request to build a cold storage facility with excess funds from the sewer project Weights and Measurers equipment may also move to that building.

The densifier company will deliver the equipment; provide training and a three year warrantee. As storage is a bit of issue at the landfill the Styrofoam blocks could be palletized and shrink wrapped and stored outside if need be.

2017 Budget –

Director Zecca reported that the budget committee approved the 2017 proposed budget for the Dept. of Solid Waste. Although, we won't have the final numbers for the bonds and sewer line until the Treasurer gives us those numbers, said Zecca.

"If there is not enough money in the reserve fund for both debt services we can use money from the Gas-to-Energy fund if need be to balance the budget."

R. Hammond explained that funds from the ash and sludge could pay for the landfill expansion.

Landfill drone research project –

Director Zecca reported that he had received a proposal to do a survey using an aerial survey drone to map areas of the landfill where methane gas emission may be leaking.

Attorney Buchan was concerned with admissions. However, we have a confidentiality agreement with the company i.e. Beam I. O.

RIT is academic Micro Drone – insurance certificate has been filed. Beam I.O. meets all our requirements and are ready to proceed. The project is to be managed by Bill Doebler of B&L at no cost to county. Buchan said, "This seems like a benefit for the County so we know where we are losing gas on our landfill.

R. Hammond was not in favor of this project. He said, "Gas is leaking all over the place due to so much construction on the site."

Director Zecca felt that if this study is successful the process can be used across the country.

> Motion by Eve Ann Shwartz to move forward with the Research and Development project with Beam I.O. using drones to locate where methane gas is leaking from the landfill seconded by Chairman Goldstein. Shwartz and Goldstein voted yes and Bargabos and Ball voted no. This resulted in the project being rejected. A tie vote is a no vote.

> One more item – board passed a resolution to transfer lands to the IDA in consultation with Kipp Hicks. As required a phase one environmental assessment will be done. K.

Hicks went out to bid and B&L is to perform the phase one assessment. Therefore, is it a conflict of interest and the answer is yes –"but we (the committee) believe it is not detrimental to the County."

Motion by R. Bargabos allowing B&L to perform the Phase One Assessment for the property to be transferred to the IDA and declaring that although this is a conflict of interest it is not detrimental to this project or the County seconded by Eve Ann Shwartz and approved unanimously.

Solar --

The solar developer reported to the Energy Committee. They are looking at May 2017 for construction to begin. They hope all will be settled with National Grid interconnection before end of year. Energy committee has been working on this situation for some time.

Pill and Shredding Event --

The Pill collection and shredding event will be held from 9 a.m. to 1 p.m. Saturday, October 22, 2016 at the Buyea Rd. transfer station in the Town of Lincoln. The event has been advertised on Facebook and the County Web site.

Next Meeting –

The next meeting of the Solid Waste and Recycling committee will be held at 9 a.m. Tues., October 25, 2016 in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville.

Adjourn Meeting –

Motion by D. Ball to adjourn the Solid Waste and Recycling Committee as there was no further business to discuss seconded by Eve Ann Shwartz.

Respectfully submitted by Sharon A. Driscoll

Highway, Buildings and Grounds Committee

Minutes, Sept. 28, 2016, Regular Meeting

PRESENT: **Chairman Ronald Bono, Vice Chairman Alexander Stepanski and Supervisors Scott Henderson (video conference), Roger D. Bradstreet and William Zupan**

ALSO: **County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Sheriff Allen Riley**

Chairman Ronald Bono called the meeting to order at 2:01 p.m. in the Supervisors Large Conference Room.

Sheriff Allen Riley: Sheriff Allen Riley reported that the squad room project is nearing completion and he hopes to be able to relocate staff there in about two months.

Building Maintenance Supervisor Kevin F. Loveless said the building needs to be insulated, and he is looking for a removable mullion among a couple of other details needing finishing.

Riley said engineers came through the Public Safety Building last week, and they are going to come up with a scope of work for changes he would like to make over there. Two have already been moved to the Veterans Memorial Building. They are doing a space study to give to the engineers to help develop the scope of work.

It was discussed a budget modification would likely be forthcoming to cover the cost of the scope of work.

Minutes: The minutes of the regular meeting August 24, 2016, and minutes of the special meeting September 13, 2016, were unanimously approved on the motion of Supervisor William Zupan and second of Supervisor Roger D. Bradstreet.

Buildings and Grounds

County Office Building Renovation: Elections is pretty much all done. There are a couple of items with the general contractor that need completion, then they can implement the swipe cards.

There was discussion of the relief dampers for the COB, which is a pressurized building. Loveless said he mentioned it several times to LaBella Associates

representatives before the renovation began, and he restated that the dampers need to be motorized and the existing space may not be large enough to accommodate same.

Vice Chairman Alexander Stepanski said it defeats the purpose of planned security upgrades. County Administrator Mark Scimone said it definitely defeats single-point-of-entry intentions.

Loveless said the doors blow open most often in spring and fall when the building is not heating or cooling, but bringing in outside air to save energy. He said, for instance, right now in the mornings we are heating. The heat shuts down about 5 a.m. and the doors blow open when Maintenance unlocks the doors upon arrival.

He repeated he thinks new motorized relief dampers are needed.

Scimone said he remembers this being mentioned several times during the planning stages of the COB-Elections renovation and that he would contact Mark Kukuvka of LaBella about this.

SmartWatt: Loveless reported SmartWatt is closing in on all phases of its energy efficiency project. Window tinting is done, except for Elections, heat pumps are three-quarters done – jail, Vets and Social Services – and all work is going along pretty well. Lighting and ceiling replacement are 99 percent done; the County Office Building basement lighting and ceiling tiles will be done by Friday.

Loveless said it has been awesome working with the contractors in the SmartWatt program, and they have been likewise complimentary of working with all county staff they've encountered.

Loveless said the only thing lacking right now is about $3,400 to replace the carpet in the Public Defender's Office before moving them back to their space. Maintenance crews painted the PD's area except for the original metal walls while the area has been vacant. Loveless said Real Property may be moved back downstairs while the Treasurer's Office space is renovated.

There was some discussion of chair mats; Maintenance will be purchasing them for the Public Defender's Office after the new carpeting is installed to protect the investment in new flooring.

PSB Ramp: There will be a pre-construction meeting tomorrow.

ADA Corrections: No more done this month.

Court House: Scimone said he is trying to schedule a meeting between LeChase and LaBella sometime next week. Once the construction manager is in place, he will get regular reports going forward. LaBella is completing 3D 360

mapping of the interior of the building.

Sewer Line: Loveless said the sewer line to the Maintenance pole barn to the septic tank sagged in three places and froze twice last winter. He said they limped through the season but wanted to get it done this year before paving. Loveless said the heavy traffic for the tower construction probably didn't help.

Budget Modification: The Committee unanimously approved an amendment to include funds for the Public Defender's Office carpeting and chair mats in a budget modification to move funds in the jail ramp reconstruction line to the ADA line on the motion of Bradstreet and second of Zupan. The Committee unanimously approved the amended resolution on the motion of Zupan and second of Stepanski.

Budget Review: The Committee reviewed the proposed Maintenance Department budget with Loveless. There was brief discussion during budget review of the need for the County Office Building skylights to be redesigned and correctly pitched.

Highway

Engineering Charge: The town of Hamilton requested assistance with an engineering charge for Williams Road there. Highway Superintendent Joseph Wisinski said the culvert there needs to be converted to a bridge. He said it originally was a bridge in the 1940s. Stepanski said have Hamilton write the county in as third-party payee and bring everything back when he has it in writing. He said they can borrow the money like Stockbridge did. It was the consensus of the Committee that Wisinski come back with more information.

Budget Modification – Central Garage Expense (MCSO vehicle): The Committee unanimously approved this budget modification on the motion of Stepanski and second of Zupan.

Budget Modification – Asphalt Paving: The Committee unanimously approved this budget modification on the motion of Zupan and second of Bradstreet.

Budget Modification – Culvert Pipe: The Committee unanimously approved a budget modification for miscellaneous materials on the motion of Stepanski and second of Zupan.

Budget Modification – Swallows Road Bridge: The Committee unanimously approved this budget modification on the motion of Bradstreet and second of Zupan.

Resolution – Easement Proposal (Delta): The Committee unanimously

approved an easement proposal on the motion of Zupan and second of Bradstreet.

Budget Review: The Committee reviewed the proposed Highway Department budget with Wisinski. The consensus of the Committee was they would like to see more information on the striping truck; Wisinski said he will bring to the next meeting.

Highway Highlights: Wisinski presented highlights of work from the previous month.

Preferred Agenda: No items were approved for inclusion in the preferred agenda.

Next Meeting: October 19, 2016, 2 p.m., Supervisors Large Conference Room.

Adjournment: The meeting was adjourned at 3:39 p.m. on the motion of Zupan and second of Henderson.

Respectfully submitted October 18, 2016, by Martha E. Conway for Chairman Ronald Bono.

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)

Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE
September 29, 2016

Minutes

Present: R. Bono, D. Degear, C. Moses and J. Reinhardt

Also Present: R. Aylward, J. Becker, J. Chesebro, T. Halpin, A. Riley, M. Scimone, T. Wayland-Smith and E. Zehr

Absent: P. Walrod

D. Degear called the meeting to order at 10:32 a.m.

I. MINUTES – Motion by J. Reinhardt to approve the minutes from September 1 and September 13, 2016. Second by R. Bono. The motion was unanimously approved.

II. RESOLUTIONS

A. Amending the Wage Rates and Fringe Benefits for Non-Represented Employees in the Teamsters Unit Job Titles Policy and Procedures – *(Sheriff Riley - 10:30 a.m.)* - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved. **Pending adoption of the 2017 budget.*

B. Amending the Wage Rates and Fringe Benefits for Non-Represented Employees in the Deputy Sheriff Job Titles Policy and Procedures - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved. **Pending adoption of the 2017 budget.*

C. Acknowledging Introduction of Proposed Local Law No. 4 for the Year 2016 and Calling for a Public Hearing - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

D. Adopting Local Law No. 4 for the Year 2016 - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

E. Acknowledging Introduction of Proposed Local Law No. 5 for the year 2016 and Calling for a Public Hearing – Tabled by J. Becker.

F. Adopting Local Law No. 5 for the Year 2016 – Tabled by J. Becker.

G. Establishing the Salaries of County Officers and Managerial/Confidential Employees for 2017 – Tabled by J. Becker.

H. Increasing the Hourly Wage of Part-Time Voting Machine Technicians in the Board of Elections - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved. **Pending adoption of the 2017 budget.*

I. Revising the Madison County Management Compensation Plan, Salary Plan and Performance Appraisal System - Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

J. Authorizing Out of State Travel – Real Property - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

K. Authorizing Out of State Travel – MDT - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.

L. Authorizing the Modification of the 2016 Adopted Budget – County Buildings - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.

M. Authorizing the Chairman to Enter into an Agreement with CivicPlus - Motion by C. Moses to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

N. Creating a Full-Time Position in the Office of Emergency Management and Modifying the 2016 Adopted Budget - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.

O. Calling Upon the NYS Public Service Commission to Investigate Recent Widespread Communications Outages – Motion by R. Bono to approve the resolution. Second by C. Moses. The motion was unanimously approved.

III. PREFERRED AGENDA VOTE - Motion by C. Moses to include Resolutions A, B & H-N as the Government Operations Committee Preferred Agenda. Second by R. Bono. The motion was unanimously approved.

IV. OTHER

A. Health Insurance Matters – Aetna will be responding to our RFP.

B. 2017 New Positions/Reclassifications – E. Zehr went over requests for new positions and reclassifications for 2017.

V. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

A. Personnel Matters

B. Salary Matter

Motion by D. Degear to exit executive session. Second by R. Bono. The motion was unanimously approved.

VI. NEXT MEETING: Next Committee Meeting: October 11, 2016

Motion by D. Degear to adjourn. Second by R. Bono.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
September 29, 2016

Present:	
Committee:	J. Reinhardt, C. Moses, J. Pinard, J. Salka
Supervisors:	J. Becker
County Staff:	J. Campanie, S. English, S. Makarchuk, B. Marsala, M. Scimone
Absent:	R. Bargabos

A quorum being present, J. Reinhardt called the meeting to order at 9:05 a.m.

I. Approval of Minutes

C. Moses made a motion to approve the minutes of September 1, 2016; second by J. Pinard. Motion unanimously approved.

II. Deputy County Treasurer

R. Marsala reviewed an Analysis of Sales Tax Receipts and an Analysis of Off-Track Betting. Marsala discussed the possibility of Madison-Oneida BOCES printing school tax bills instead of the County. She also discussed the 2016 land auction of September 17, 2016, and said the auction included 33 parcels with proceeds of approximately $221,000. Marsala was congratulated on the success of the auction.

III. Resolutions

1. Creating a Full-Time Position in the Office of Emergency Management and Modifying the 2016 Adopted Budged – Motion by J. Pinard to approve the resolution with amounts listed; second by J. Salka. Motion unanimously approved.

2. Authorizing the Chairman of the Board to Enter into an Agreement with the New York State Division of Homeland Security and Emergency Services, Office of Interoperability and Emergency Communications Grant – Motion by J. Pinard to approve the resolution; second by Cliff Moses. Motion unanimously approved.

3. Authorizing Chairman to Enter into an Agreement (BRiDGES) and Modifying the 2016 County Budget – Motion by C. Moses to approve the resolution; second by J. Pinard. Motion unanimously approved.

4. Authorizing Participating in a Federal Grant (PTS) and Modifying the 2016 County Budget – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.

5. Authorizing the Modification of the 2016 Adopted County Budget (Bundled Mods.) – Motion by C. Moses to approve the resolution with modification; second by J. Pinard. Motion unanimously approved.

6. Authorizing the modification of the 2016 Adopted County Budget (Public Health, Environmental) – Motion by J. Pinard to approve the resolution; second by C. Moses. Motion unanimously approved.

7. Authorizing the Modification of the 2016 Adopted County Budget (Tribal Compact/Grants) – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.

8. Authorizing the Execution and Delivery of a Master Tax Exempt Lease Purchase Agreement, and Related Instruments, and Determining Other Matters in Connection Therewith – Motion by J. Becker to table this resolution; second by C. Moses.

9. Authorizing Towns, Village and City Municipal Grants – Following discussion, motion by C. Moses to approve the resolution; second by J. Salka. Motion unanimously approved

10. Authorizing Special District Grants – Following discussion, motion by J. Pinard to approve the resolution as modified; second by J. Salka. Motion unanimously approved.

IV. Preferred Agenda

Motion by C. Moses to include all resolutions on the Finance, Ways and Means Preferred Agenda; second by J. Reinhardt. Motion unanimously approved.

V. Adjournment

1. The next meeting is scheduled for October 27, 2016 at 9:00 A.M.

2. Motion by C. Moses to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 9:47 a.m.

Respectfully submitted,

Sally G. Makarchuk

Sally G. Makarchuk
Deputy County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
(315) 366-2725 (Fax)

Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE
October 11, 2016

Minutes

Present: R. Bono, D. Degear, C. Moses, J. Reinhardt and P. Walrod

Also Present: R. Aylward, P. Lutwak, S. Prievo, M. Scimone and E. Zehr

D. Degear called the meeting to order at 9:30 a.m.

I. RESOLUTIONS

A. Acknowledging Introduction of Proposed Local Law No. 5 for the Year 2016 and Calling for a Public Hearing - Motion by C. Moses to approve the resolution. Second by R. Bono. The motion was unanimously approved.

B. Adopting Local Law No. 5 for the year 2016 - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

C. Establishing the Salaries of County Officers and Managerial/Confidential Employees for 2017 - Motion by J. Reinhardt to approve the resolution. Second by C. Moses. The motion was unanimously approved.

II. OTHER

A. Volunteer Release Time – The committee discussed and would like further research conducted on how departments handle employee leave time during an event where an employee that is a volunteer fireman or EMT is released to attend an emergency by their department head during their normal working hours.

III. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by R. Bono. The motion was unanimously approved.

A. Personnel Matters

Motion by R. Bono to exit executive session. Second by C. Moses. The motion was unanimously approved.

IV. NEXT MEETING: Next Committee Meeting: October 27, 2016

Motion by R. Bono to adjourn. Second by J. Reinhardt.

Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting

Special Meeting Regarding Proposed Drone/Landfill Methane Scan Study

October 11, 2016

Chairman of the Board of Supervisors John Becker called the meeting to order at 12:30 p.m. as Chairman James Goldstein and Vice Chairman Darrin Ball were not in attendance. Solid waste Committee members in attendance were Rick Bargabos and Scott Henderson. Also absent was Eve Ann Shwartz. Others attending the meeting were Director James Zecca, Solid Waste Attorney Bill Buchan, Bill Doebler of Barton and Loguidice (B&L), Kipp Hicks, Director of the IDA, Ted Helpin, Director of Emergency Management Services and Mary Bartlett, Recycling Coordinator.

B. Doebler of B&L explained that the Drone project would not be able to identify any more methane than allowed by our DEC permit since the permit allows for greater discharges than the landfill would ever emit. B. Buchan mentioned that there is a confidentiality agreement signed by all the entities involved in the project - any information used regarding the project must be approved by Madison County.

J. Becker asked about the cost of the project. Director Zecca replied, "There is no cost to the County and no fees will be charged by any of the companies. It is strictly a research project."

> **Motion** by J. Becker to authorize a mutual confidentiality agreement with RIT and Microdrones GMBH for testing of geospatial emissions data collection technology from UAV platforms at the landfill seconded by R. Bargabos and approved.

Director Zecca informed the committee that all parties involved are in agreement to shift the building site over from the North to the South of the highway garage located on Timmerman Rd. because the clay soils were already removed from that site for the landfill construction project. There will be a change order coming for the water line project.

> **Motion** by R. Bargabos to adjourn the Solid Waste and Recycling special meeting as there was no further business to discuss seconded by S. Henderson.