

# SUPERVISORS NOTEBOOK

*A Digest of Legislative Activities*

For the Month of

***October 2015***

*The following minutes were not available at the time this packet was published:*

*Planning, Economic Development, Environmental and Intergovernmental Affairs – 8/20/15, 9/17/15*

*Highway, Buildings, and Grounds – 7/22/15, 8/11/15, 8/19/15, 9/8/15, 9/30/15*

*Government Operations – 10/1/15*

*Finance, Ways and Means – 10/1/15*

*Administration and Oversight – 8/20/15, 9/17/15*

*Criminal Justice, Public Safety and Emergency Communications – 9/17/15*

*Solid Waste and Recycling – 9/8/15, 9/29/15*

*Health and Human Services – 8/24/15, 9/28/15*

*Public Utility Service – 8/11/15, 8/20/15, 9/17/15*

## HEALTH AND HUMAN SERVICES COMMITTEE

Monday, July 27, 2015

Supervisors Large Conference Room

### Committee Members Present

Lewis Carinci, Vice Chairman, City of Oneida

James Goldstein, Town of Lebanon

Joseph John Pinard, Town of Lenox

Paul Walrod, Town of Georgetown

### Others Present

Mark Scimone, County Administrator

Donald Smith, Director, Veterans Agency

Michael Fitzgerald, Commissioner, Social Services

Teisha Cook, Director, Mental Health

Karolyn Sayles, Deputy Director of Administrative Services, Mental Health

Eric Faisst, Director, Public Health

Christine Coe, Executive Assistant to the County Administrator

### Call Meeting to Order

Vice Chairman Lewis Carinci called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

### Approve Minutes

The Health and Human Services Committee reviewed the July 14, 2015 special meeting minutes. A motion to approve the minutes as written was made by Pinard, seconded by Walrod and carried unanimously.

### Veterans Agency

Director Donald Smith provided a report of the Veterans' Service Agency's activities and statistics for June 2015. The Department of New York American Legion Convention was held July 16 – 18 in Buffalo. A resolution to allow all Honorably Discharged Veterans to buy back up to three years credit for military time in the State Retirement system has passed both houses and awaits the Governor's signature. He vetoed it year because it was unfunded; however, the new version of the law is funded.

Smith served as City Counselor for Boys State from June 26<sup>th</sup> through July 2<sup>nd</sup> at Morrisville State College with 30 Boys State delegates from Madison County and provided the Committee with a written report of his experience.

Smith shared that the Madison County Veterans Favor Program has issued 362 ID cards to date, 115 of which are new clients, and 17 businesses are participating.

### Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload report for June 2015. Halfway through the year, they are well within budget. The 2016 budget is being put together which will be reviewed by this committee before the budget hearings. There will be no new positions and couple of positions may be eliminated. There is legislation that would increase the costs to foster parents that would make our adoption subsidies go up. Otherwise, no big changes are expected for the budget.

Construction for the Career Center move to DSS is nearing the end of phase 1 and going well overall.

Fitzgerald is working with Environmental Health Director Geoff Snyder regarding DSS inspections of hotels, motels, and shelters that public welfare paid to house the homeless. We need to determine what we are responsible for, the standards and codes requirements, and how to show that we are in compliance.

### **Mental Health**

Director Teisha Cook provided the Mental Health Department's fiscal and accounts receivable reports for June 2015. The year-to-date budget shows a surplus of \$99,576. Cook stated that hiring four contract workers, with another starting in August, has helped a great deal.

Karolyn Sayles reported that they are billing weekly and following up on delinquent accounts. There has been an increased response with notice that non-payments will appear on credit reports. A small amount has been collected to date though the American Recovery Systems (ARS) collection agency.

Cook stated that they continue to work with the Office of Mental Health on the grant program.

Teisha Cook presented the following resolution to the Committee:

#### **Authorizing the Chairman to execute a contract modification (IMA Systems)**

A motion was made by Walrod to approve the resolution, seconded by Pinard and carried unanimously.

### **Public Health**

Director Eric Faisst provided the Committee with an Eastern Equine Encephalitis (EEE) Virus FAQ's sheet. Two EEE positive pools have been identified in the Town of Sullivan earlier than usual. They were identified as bird-biting mosquitoes. Enhanced surveillance activities and public information on personal protection will continue throughout the season. The discussion to spray begins when they switch to human-biting mosquitoes. Onondaga County sprayed already; however, the plane was too high to dispense properly and they will be spraying again. There is no vaccine for EEE yet, but it is being worked on. During a regional conference call with the NYS Department of Health, Faisst proposed that a regional pest abatement district be considered. Property owners within the district would pay a tax to fund staffing and resources for pest abatement. A permit to spray would be for the pest abatement district rather than a specific county. There will be further discussion this fall.

An August 4<sup>th</sup> informational meeting will be held at DeRuyter Central School for the 48 household within the Gas Compressor Station Health Assessment Study to familiarize them with the process and testing that will be done.

Approximately three years ago, Madison County Health Department, in collaboration with the County Planning Department, applied for and received an EPA Smart Growth Technical Assistance Grant to develop a Smart Growth Self-Assessment Tool designed specifically for rural communities. The final report and self-assessment tool have been received and will be presented to the Board. The tool was beta tested in the City of Oneida, Town of Brookfield, and the Village of Chittenango. It will be a model for other rural communities to use to evaluate how well their policies, plans, codes and regulations support the type of development they want and identify strategies for improvement.

Eric Faisst presented the following resolution to the Committee:

#### **Authorizing the Chairman to enter into an agreement with New York State Department of Health for the administration of Early Intervention and modifying the 2015 County budget**

A motion was made by Goldstein to approve the resolution, seconded by Pinard and carried unanimously.

**Executive Session**

A motion was made by Supervisor Pinard to enter into executive session to discuss the employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person, Supervisor Goldstein seconded the motion and it was unanimously carried.

A motion was made by Supervisor Goldstein to exit executive session; Supervisor Pinard seconded the motion and it was carried unanimously.

**Preferred Agenda**

As there were only two resolutions, and the purpose of the preferred agenda is to save time, this Committee will not have a Preferred Agenda for the August 11<sup>th</sup> Board meeting.

**Motion to Adjourn**

There being no further business to discuss, a motion to adjourn the meeting was made by Pinard at 11:24 p.m., seconded by Walrod and carried.

**Next meeting:** Monday, August 24, 2015 at 10:30 p.m. in the supervisors' large conference room.

*Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski.*

**MADISON COUNTY BOARD OF HEALTH**  
**Monday, July 27, 2015**  
**Large Conference Room, Public Health Building**

**BOARD OF HEALTH MEMBERS PRESENT:**

John Endres, President  
Margaret S. Argentine, Vice President  
Sam Barr, DMD  
Wendy Cary, City of Oneida  
Rachel Elder, MD, Physician Representative (excused)  
Jennifer Meyers, MD, Physician Representative (excused)  
Ofrona Reid, MD, Physician Representative (absent)  
Alex Stepanski, Board of Supervisors Representative (absent)

**OTHERS PRESENT:**

Eric Faisst, Director of Public Health  
Cheryl Geiler, Director of Community Health (excused)  
Kelly Golley, Director of Administrative Services  
Rosanne Lewis, Director of Children with Special Needs  
R. Seelan Newton, MD, Medical Consultant (excused)  
Geoffrey Snyder, Director of Environmental Health  
Anne Carruthers, Confidential Secretary

John Endres called the Board of Health Meeting to order at 6:40 p.m. The Board reviewed the June meeting minutes. Motion to approve the minutes as written was made by Maggie Argentine, seconded by Wendy Cary, and approved by all.

**Record of Claims**

The record of claims was distributed for review and approval. After discussion, motion to approve the record of claims was made by Wendy Cary, seconded by Maggie Argentine and approved by all.

**Strategic Items:**

**Healthy Weight Update:**

Hospital will convene advisory group.

Eric explained Farm-to-School handouts from the USDA. A representative from the Waterville school district will be invited to the September meeting, to explain their pilot program.

The Planning Department is taking the lead on looking for a replacement for the Morrisville Big M market. Eric is involved with these meetings. They may consider replicating Nojaim's out of Syracuse, instead of a co-op or another grocery store.

**Reports:**

Division reports were submitted prior to the meeting for review.

**Director's Report:**

- Congressman Hanna
  - In Oneida on 8/5 for Lyme disease vaccination bill support
- Health study

- DeRuyter community meeting on 8/4
- 11 of 13 households have expressed interest so far, with goal of 30
  - Emphasize value of testing offered (*fact sheet needs to be created, listing monetary values for various tests*)
- Broadband
  - Group meeting to discuss
  - Needs assessment currently being completed
- ADA compliance
  - Occupying very large portion of time
- Smart Growth
  - Madison County DOH received grant to develop tool
  - Document released by EPA
    - Copies to be provided to BOH (*will also forward link to BOH*)

City of Oneida Report:

Nothing to report. Expressed concern over mobile food vendors; discussion took place.

President's Report:

- Ticks
  - 4 dogs tested positive
    - Increase in cases here
    - Affecting dogs

Environmental Update:

- EEE
  - 1 West Nile virus positive mosquito pool in Madison county
  - Earliest that EEE has been seen in Madison county

EI/Pre-K Update:

- Losing some providers
- Continuing to co-mingle transportation with Oneida and Onondaga counties (will add Chenango county next year)
- Health Home service coordination to start January 1<sup>st</sup>
- Referrals and percentages (*requested by Maggie that they be added into the data table, if possible*)

Old Business:

- Local sanitary code
  - Good communication with BOS will be necessary
  - Consider inviting NYS representative to go over process with Board
  - Using consultant was discussed

New Business:

- August meeting to be held in Georgetown
- Arrangements will be finalized

Motion to adjourn the meeting was made by John Endres, seconded by Maggie Argentine, and approved by all. The Board of Health meeting adjourned at 7:50 p.m. The next meeting will be held on **Monday, August 24, 2015, at 7:00 p.m.**, in Georgetown, NY.

*Respectfully submitted by Anne Carruthers*

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**July 30, 2015**

**Present:**

**Committee:**

J. Reinhardt, R. Bargabos, J. Pinard, J. Salka

**County Staff:**

C. Edick, S. Makarchuk, R. Marsala, M. Scimone, S. Trexler

**Absent:**

D. Ball

A quorum being present, J. Reinhardt called the meeting to order at 9:03 a.m.

**I. Approval of Minutes**

Motion by R. Bargabos to approve the minutes of the July 2, 2015 meeting; second by J. Pinard. Motion unanimously approved.

**II. County Treasurer**

C. Edick reviewed an Analysis of Sales Tax Receipts, an Analysis of Off-Track Betting Revenue, and Actual Medical and Prescription Claim Payments. Edick also reviewed a Comparison of Unexpended Surplus Funds, a General Fund Balance Sheet and General Fund Statement of Revenues, Expenditures and Changes in Fund Balances as of 2010-2014. There was discussion regarding efforts by the County's Health Insurance Task Force to modify the County's Traditional Healthcare Plan effective January 1, 2016.

**III. Resolutions**

1. Authorizing the Chairman to Enter into an Agreement with New York State Department of Health for the Administration of Early Intervention and Modifying the 2015 County Budget – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
2. Maintaining the Increase in the Rate of Taxes on Sales and Uses of Tangible Personal Property and of Certain Services, on Occupancy of Hotel Rooms and on Amusement Charges Pursuant to Article 29 of the Tax Law of the State of New York – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing the Chairman to Execute an Agreement with the Town of Hamilton for Tax Collection – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Chairman to Execute an Agreement with the Town of Lincoln for Tax Collection – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

5. Approval of Application for Refund and Credit Under Section 550 of the Real Property Tax Law - Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
  6. Authorizing the Modification of the 2015 Adopted County Budget - Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
  7. Authorizing the Chairman to Enter into an Agreement with Toski & Co., P.C. – Motion by J. Salka to approve the resolution; second by J. Pinard. Following discussion, motion unanimously approved.
- IV. Preferred Agenda – Following discussion regarding the new procedure, motion by R. Bargabos to include Resolutions 3, 4, 5, and 7 as the Finance, Ways and Means Preferred Agenda; second by J. Pinard. Motion unanimously approved.
- V. R. Marsala provided an update regarding the upcoming land sale. It was noted that the County would be foreclosing on approximately 85 parcels during the first week in August. It was also noted that the Gates' delinquent taxes were paid in full, so the County would not be taking title to this piece of property.
- VI. Adjournment
1. The next meeting is scheduled for Thursday, August 27, 2015, at 9:00 a.m.
  2. Motion by R. Bargabos to adjourn the meeting; second by J. Salka. Motion unanimously approved. Meeting adjourned at 9:56 a.m.

Respectfully submitted,



Cindy J. Edick  
Madison County Treasurer

# Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes  
August 20, 2015*

PRESENT: Chairman Daniel Degear  
Vice Chairman Lewis Carinci  
Supervisor David Jones

ALSO: County Administrator Mark Scimone  
Chief Assistant District Attorney Robert Mascari  
Undersheriff John Ball

ABSENT: Supervisor John Salka  
Supervisor Richard Bargabos

The meeting was called to order by Committee Chairman Daniel Degear at 8:47 a.m. in the Supervisors large conference room.

## **Minutes:**

The minutes of the July 23, 2015 meeting were unanimously approved on the motion of Supervisor Jones and second of Vice Chairman Carinci.

## **District Attorney:**

### Department Update

Chief Assistant District Attorney Robert Mascari reported that the District Attorney's office has been extremely busy, just finishing 5 felony trials. Over the past few years there has been a significant increase in felonies, going up from an average of 220 per year to 320. Chairman Degear questioned the reason for the increase. Mascari stated that it is due in part to a change in administration at the Sheriff's Office and State Police and their eagerness to enforce the laws and promote public safety. Our proximity to Syracuse and Utica and increased drug activity are another factor. Mascari noted that each of the five recent felony case defendants had substance abuse issues.

Mascari stated the relationship between the DA's Office and the Board of Supervisors has improved significantly since William Gabor became District Attorney. With the Board's support, a system has been developed to enhance the Stop DWI Program resulting in additional funding collected through fines, and the Crimes Against Revenue Program (CARP) Grant allowed them to bring in two part-time investigators to help prosecute tax evasion and Medicaid, welfare, unemployment and workers' compensation fraud, which is anticipated to bring in six figure revenue. The DA's Office is also well on its way to becoming paperless, and looking for a document management system, at no cost to the County.

While Mascari recognized that "work" isn't really an "R" word, just as "riting" & "rithmetic" aren't either in the classic "three r's, Mascari employed a new three r's for the biggest struggles in the DA's Office:

1. Retention – Three valuable employees have left for other positions in the past year and it takes time to get new employees trained and up to speed.
2. Work Space – While Mascari knows that the Board is working on improving their space needs (i.e. Mental Health office space), there are still too many people in too little space. Degear stated that this issue will be resolved but it is a few years out.
3. Resources – With the increased felony prosecutions, the expense of bringing in expert witnesses, and the lack of office staff, resources are limited and the cases that are prosecuted have to be prioritized. Degear requested that the DA's Office present their resource needs during budget season.

Undersheriff Ball stated the Sheriff's Office does a thorough job to make it as easy as possible for

the DA to prosecute, and the DA's Office is prepared, talented and know what they are doing. Mascari stated that the Madison County District Attorney's Office hopes to become a model for other DA offices throughout the state and the support of the Board of Supervisors is greatly appreciated.

#### **Sheriff's Office:**

Sheriff Riley and Undersheriff Ball presented the following resolutions:

**Authorizing Chairman to Apply for FY2015 Tactical Team Targeted Grant Program**

The Committee unanimously approved the resolution on the motion of Carinci and second of Jones.

**Authorizing Attendance at an Out-Of-State Conference (Renee Smith)**

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

**Authorizing the modification of the 2015 adopted County budget.**

The Committee unanimously approved the resolution on the motion of Carinci and second of Jones.

#### Department Update

Undersheriff Ball stated that everything is going well at the Sheriff's Office; although they are still short staffed and looking forward to new hires in March that are currently being trained. Chairman Degear asked that the Sheriff's Office present an honest budget of their needs at budget time.

Ball stated that it has been a rough week for Madison County's first responders with three motor vehicle fatalities with family connections to local law enforcement personnel. A family near the scene of the Route 5 accident was incredibly supportive to first responders by allowing them to use their driveway and providing food and beverages. Degear asked that a thank you letter be sent in appreciation of their service.

The Sheriff's Office collaborated with the New York State Forest Rangers to close down a huge, well-planned, truck-trail party with over 3,600 invites through social media.

Undersheriff Ball stated that he and the Sheriff's Office appreciate the resources that his office has been provided over the past year (i.e. new fleet and additional staff). Ball stated that ticket revenue is down because of the increase in calls they are dealing with and they are fortunate to have a good partnership with the District Attorney's Office. Degear stated that if more resources are needed to deal with the rise in felonies and increased calls to let the Board of Supervisors know.

#### **Other Committee Business:**

**Authorizing the modification of the 2015 adopted County budget (Public Defender Grant – Indigent Legal Services)**

The Committee unanimously approved the resolution on the motion of Jones and second of Carinci.

**Authorizing the Chairman to apply for a New York State Division of Homeland Security and Emergency Services (DHSES) – 2015 Critical Infrastructure Grant Program**

The Committee unanimously approved the resolution on the motion of Carinci and second of Jones.

#### **Preferred Agenda:**

The Committee unanimously approved wrapping the following resolutions into a Criminal Justice Preferred Agenda for the September 8<sup>th</sup> Board Meeting on a motion of Carinci and second of Jones.

1. Authorizing Chairman to Apply for FY2015 Tactical Team Targeted Grant Program
2. Authorizing Attendance at an Out-Of-State Conference (Renee Smith)
3. Authorizing the Chairman to apply for a New York State Division of Homeland Security and Emergency Services (DHSES) – 2015 Critical Infrastructure Grant Program

**Adjournment:**

The Committee adjourned at 9:42 a.m. on the motion of Jones and second of Carinci.

**Next Meeting Date:**

Thursday, September 17, 2015 at 8:45 a.m. in the Supervisors' Large Conference Room

*Respectfully submitted by Christine J. Coe on behalf of Chairman Daniel S. Degear and adopted on September 17, 2015.*



Dept. of Solid Waste & Sanitation  
PO Box 27, Wampsville, NY 13163  
SHARON A. DRISCOLL,  
Recycling Coordinator/Media Director  
Phone: 315/361-8408  
sharon.driscoll@madisoncounty.ny.gov

## Solid Waste and Recycling Committee Meeting Aug., 24 2015

SW Minutes for July 23, 2015 were approved

Chairman James Goldstein called the Solid Waste and Recycling committee meeting to order at 9:05 a.m. The meeting was held in the Supervisors Conference Room on the second floor of the County Office Bldg. in Wampsville, NY.

*Those in attendance were Chairman James Goldstein, Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Richard Bargabos, S. Henderson, James Raffte and Darrin Ball. Also present were: Kipp Hicks, Director of the Industrial Development Agency (IDA), John Condino and Jillian Blake of Barton and Loguidice, Solid Waste Attorney Bill Buchan, Russ Hammond, Operations Manager, Matthew Tynan, Enforcement Officer, Sharon Driscoll, Media Director and Mary Bartlett, Recycling Coordinator, Cazenovia Town Supervisor Bill Zupan, Madison County Treasurer Cindy Edick, Mark Scimone, County Administrator and Bob Baber, Recycling Resources Inc.*

### Approve SW and Recycling Committee Minutes for July 23, 2015 –

**Motion** by S. Henderson to approve the July 23, 2015 Solid Waste and Recycling Minutes as written seconded by R. Bargabos and approved.

### Resolution:

**Motion** by S. Henderson authorizing the modification of the 2015 adopted County budget using the New York State EFC Short-term financing of \$3,375,000 to fund the landfill sewer pipeline construction: \$2,600,000 for sewer pipeline construction; \$130,000 for legal and administrative expense; engineering expense of \$389,000 and \$256,000 in the contingency line item seconded by R. Bargabos and approved.

## Reports:

### Madison County Sewer District Bio-solids --

Mark Scimone received a letter from Bill Zupan Chairman of the Madison County Sewer District and Cazenovia Town Supervisor asking for a bio-solids disposal credit of \$24,000.

It seems that Madison County advertised for competitive bidding for the installation of a new main line sewer this past spring, the low bidder was approved by the Madison County Sewer Board of Directors, which in turn instructed the Madison County Purchasing Department to award the low bid.

According to Mr. Zupan's letter, "Over sixty days passed without an award being made by the purchasing department which resulted in the low bidder withdrawing their bid. The next highest bidder has been awarded the work for the new sewer line. Not awarding the low bidder in a timely manner has cost the Madison County Sewer District \$24,190."

Because of this oversight Mr. Zupan felt that the Dept. of Solid Waste should allow the Sewer District a credit of \$24,000 towards the disposal of their bio-solids. The sewer district recently signed a contract with the County to dispose of their bio-solids for a fee of \$42 per ton, which is a reduced rate specially circulated for municipalities.

Chairman Goldstein asked, "Why do you feel that a mistake by the Purchasing Department should be paid for by the Solid Waste Department?"

Director Zecca was asked what the actual cost would be to the Dept. of Solid Waste. He said, "\$24,000."

Chairman Goldstein said, "We will have to take \$24,000 out of our budget."

M. Scimone asked if the committee thought the funds should come out of general fund.

The consensus of the Committee was that the \$24,000 mistake resulting from the Purchasing Departments failure to award the bid in a timely manner should be transferred to the Madison County Sewer District from the County's General fund.

### Heavy Equipment Purchase –

R. Hammond reported that he would like to purchase a wheel loader – a 2015 Caterpillar 950M (Fusion) at \$222,377.00. Milton Cat will allow a trade allowance for our Cat 950H of \$60,000 thus the net trade price is \$162,377.00, said Hammond.

He also wants to purchase an excavator, but that would have to go out to bid. Hammond said there is enough money in the equipment line and the reserve fund to purchase the wheel loader before it goes off the State contract at the end of October.

**Motion** by S. Henderson to approve the purchase of a wheel loader at \$162,377.00 on state bid and approved going out to bid for an excavator for the Dept. of Solid Waste seconded by J. Rafte and approved.

**Note:** This resolution will go to the Board of Supervisors on September 8, 2015 for final approval.

### Styrofoam Recycling Update –

M. Bartlett reported that she has researched a number of Styrofoam densifier units and the mid-range pricing is between \$28,000 and \$45,000. Bartlett has been in contact with a man at Fort Drum cold compaction Styrofoam densifier valued at \$35,000. There are 35,000 base and since June of 2015 they have one pallet of Styrofoam densified. The unit is a 60 to one capacity. The unit he has can compact 200 pounds an hour.

M. Bartlett and J. Zecca are working to figure out how much Styrofoam Madison County might take in. Mary explained that you only want to use Extended Poly Styrene (EPS) because it is more valuable and if you mix EPS with other types of Styrofoam you lose value.

Director Zecca is examining ARC's and the Solid Waste budgets to see if there are funds available for the possible purchase of a densifier this year.

### Waste plastics to oil proposal – USA Waste to Energy, LLC RFP process update

Director Zecca reported that USA Waste to Energy would like us to provide them with a letter of interest. They also want some kind of commitment from our neighboring landfills and Counties. However, according to K. Hicks, "We are not to that point yet."

B. Buchan reported that in some ways USA Waste to Energy's idea is the same as plastic-to-oil, except this company wants to use the entire waste stream and including mining closed landfills as opposed to just plastic.

They are basing production on 3,000 tons per day and that is more than we would produce, said Zecca. This is an import type of program. Madison County would have to change the laws.

Chairman Goldstein explained that the proposal from USA Waste to Energy was written for some place like Chicago or New York City, not Madison County. The Plastic-to-Oil program would give us a product we could use right away. "I question if this proposal has a future, especially, the way things are shifting and changing in the oil market."

Focusing on the 3,000 tons of material per day Director Zecca said that would equate to about 300 trucks traveling up Buyea Rd and through the Town of Lincoln five days a

week. "That is a lot of trucks on our roads. It compares to the magnitude of Seneca Meadows. Shipping NYC waste up here is not going to go over well in the Town of Lincoln."

The committee agreed that USA Waste to Energy should participate in the RFP process.

### Plastic to Oil and RFP process --

Jillian Blake put together a list of preliminary questions regarding a plastic to oil facility at the Madison County ARE Park. The committee went over the questions one by one.

Article – kipp talked to person – creditable company – the man said we have 50 companies who want to construct – put us in the hopper for when markets turn around – they are in business and are doing business – asked for air emissions got it today – overnight turn around – we may be premature –

Rick worth going through the exercise

JZ ECO Navigation said they can easily produce heating fuel –

Mary's survey 830,000 gallons of fuel including driving and heating school districts – heating fuel for BOCES 115,000 gallons

Question: Are the agricultural and hard plastics the only materials that the County is going to send to the facility? Would the County be willing to commit any recyclables that are currently handled at the MRF to the project?

Answer: We are now shipping all of our AG plastics to Prima America Corp. in New Hampshire including the dirty plastics and they are paying for the transportation. AG plastic and hard plastic can be committed. Director Zecca said we can get letters of commitment.

Question: Would either sale or lease of property be an option, as was the case with the waste heat RFP?

Answer: Keep options open. We are looking at 20 to 60 acres.

Question: What is the minimum/maximum length of a fuel purchase agreement that the County would enter into?

Answer: The question was referred to Attorney Buchan. He said, 30 years is max – could be shorter. It is tied to the index.

Question: Do we want to consider any inter-municipal agreements for plastics supply-or would that be up to the developer?

Answer: J. Goldstein said we should let them know we are in position to negotiate.

Question: Is there any possibility of offering the low cost solar power to the developer from the solar projects on-site?

Answer: This question was referred to B. Buchan and J. Zecca. Do we have extra? The energy committee has 10 megawatts on the table. As of this discussion we have not gone to school districts, the fire departments or others. As an example – the City of Gleans Falls put all load through the Housing Authority. (If they needed more they would change the name and move some over). “I would say the answer is yes.”

Question: Does the County have a plan for fuel distribution within their own system? Or would the developer have to propose distribution systems?

Answer: B. Buchan said you have to blend and have specs and marketing.

Question: Will there be any incentives from the IDA?

Answer: Kipp indicated that there would be incentives.

#### MRF Deposit Container Quotes:

Recently the Madison Cortland ARC informed Director Zecca that they would no longer be running the returnable can program. An RFP was sent out to returnable bottle and can vendors. Caz Cans of Cazenovia and Hamilton came in with the highest bid 06.5 per can. They will be picking up the cans and providing approximately 45 bags each week.

#### Illegal Dumping cases-

Matt T, the Solid Waste Departments enforcement office is trying to work with the New York State Department of Environmental Conservation (DEC) and the County’s Public Health Department in regard to the illegal dumps in New Woodstock and the City of Oneida.

The Code Enforcement Officer from the Town of Lincoln sent a letter to the owners of parcel ID number 61.-1-7 with the nearest property address being 3689 Colgrove Rd.

In brief – the premises has accumulated garbage and rubbish which can be considered dangerous to life or health. Therefore, the property shall be constituted a public nuisance.

According to Mr. Fields letter, "I hereby request that you either eliminate the violation for file plans with this office for corrective measures by September 16, 2015. If you do not take the requested action or make other arrangements with this office by September 16, 2015 we will begin formal enforcement action against you. You will NOT receive an additional warning before we begin formal enforcement action."

Town Supervisor Darrin Ball and a member of the Solid Waste and Recycling Committee said if the owners of the property in question don't take appropriate action to clean up the illegal dump on their property they should get an appearance ticket and go to court.

Matt reported that he has identified enough material in the dump site to prove that what is being dumped is not just farm waste.

Chairman Goldstein agreed with Supervisor Ball: "We can wait for just so long. If they don't respond in 30 days they will be issued an appearance ticket and go to court."

Director Zecca reported that personnel from the Regional DEC office in Syracuse are scheduled to tour the Buyea Rd. Landfill site on Sept. 2. Zecca wants to bring them up to the illegal dump site so they can see it for themselves. The DEC can charge fines of up to \$37,000 or \$500 a day. The Town of Lincoln can only go up to \$2,000.

The question remains is this a civil or criminal offense. Matt already met with the County Health Dept. and they claim it is farm waste, said Matt.

S. Henderson reported that it is no longer legal for a farmer to dig a hole in the ground and burry his or her trash on his or her farm property.

The Committee asked B. Buchan to see what our (Madison Counties) options are. Director Zecca noted that the Solid Waste Enforcement Officer has done all the investigative work for the DEC.

Director Zecca also noted that there is a major tire dump in the City of Oneida.

### Sewer and water:

It was reported that sealed bids for the labor and materials necessary for construction of the ARE Park Sanitary Sewer facilities will be received by the Madison County Purchasing Dept. on Thursday, August 27, 2015 and will be opened at 2 p.m.

water comments back from OCWA minor bid date 17 Oct -- Awards by 10<sup>th</sup>

The estimated cost of the water project is \$4.8 million. M. Scimone said everything is good for the grant schedule.

## Budget for 2016 --

Chairman Goldstein said he had some questions about the salaries listed in the proposed budget. "Are these in line with the County?"

Director Zecca explained that the salaries listed are the current salaries. He also explained that ARC's budget increase comes mostly from the minimum wage salary increases. The total budget for 2016 has increased by \$30,948 – from \$847,056 to \$878,004.

The ARC is looking at purchasing a new skid steer. They may also need a new baler and that would be a long term big ticket item. The current baler is 25 years old and it is hard to find parts for a machine of that age. Director Zecca said that budgeting for this would be a five year payment plan.

Misc. engineer work \$62,000 -- water quality monitoring/reporting \$25,000

Director Zecca reported that construction on cells 8 and 9 should start next year with a lot of site work done in-house. "We have some funds set aside for this project. Construction is estimated to take seven (7) months."

ARE park - Assistance with miscellaneous engineering and technical items relating to the ARE Park development \$5,000.00. The total budgetary estimate for 2016 is \$307,000.

Cindy Edick said she is still trying to get 2014 closed out. She noted the new accounting system.

Indirect cost recovery based on information that the County Treasurer receives from others. That information will be available soon, but in the meantime indirect cost recovery had to be estimated.

Director Zecca said all departments were told not to put any salary increases in for any Blue or White Collar or management employees.

**Motion** by R. Bargabos to submit the proposed 2016 budget to the budget officer seconded by S. Henderson and approved.

## Tipping fee schedule –

Director Zecca reported that at this point in time we have no debt service. However, we will have to bond for our next cell expansion. "We should start increasing the tipping fees as approved in the Long Term Plan, and we should have a bigger differential for

contract and non- contracted commercial haulers.” A \$25 difference was suggested and would avoid having to have the committee change the local law to Flow Control recyclables.

Proposal – leave the residential per tire rate as is. Director Zecca said, we are getting a lot of tires and are in hopes that with the plastic to oil proposal tires will be included.

**Motion** by R. Bargabos to approve the proposed commercial non-contracted tipping fee increase of \$25 for 2016 seconded by J. Rafte and approved.

**Note:** The contracted rate per ton would increase to \$72.00 and the per ton non contracted rate would increase to \$97.00 per ton in 2016.

R. Hammond suggested that the Day Use permits should stay at \$90.50.

**Motion** by D. Ball to modify the proposed 2016 budget to reflect maintaining the 2015 Day Use Tipping Fees at \$90.50/ton for 2016 and also amending the 2016 budget leaving the per tire disposal rate at the current 2015 rate and increasing the commercial rate to \$125/ton seconded by S. Henderson and approved.

**Bob Baber recycling resources** – reported that he does business throughout the US. He just opened an office in Utica, collecting lights and batteries. He follows EPA and OCHA standards. He is a native of Yorkville.

We don't do curb side collections of bulbs, said Baber. We have boxes at the transfer stations for bulb collection.

**Next Meeting:** The next meeting of the Solid Waste and Recycling Committee will be at 9 a.m. Tuesday, September 29, 2015 in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville.

**Adjourn Meeting:**

**Motion** by J. Rafte to adjourn the Solid Waste and Recycling Committee Meeting as there was no further business to conduct seconded by R. Bargabos.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

**MADISON COUNTY BOARD OF HEALTH**  
**Monday, August 24, 2015**  
**Town Hall, Georgetown, NY**

**BOARD OF HEALTH MEMBERS PRESENT:**

John Endres, President (excused)  
Margaret S. Argentine, Vice President  
Sam Barr, DMD (absent)  
Wendy Cary, City of Oneida (excused)  
Rachel Elder, MD, Physician Representative (absent)  
Jennifer Meyers, MD, Physician Representative (excused)  
Ofrona Reid, MD, Physician Representative (absent)  
Alex Stepanski, Board of Supervisors Representative

**OTHERS PRESENT:**

Eric Faisst, Director of Public Health  
Cheryl Geiler, Director of Community Health  
Kelly Golley, Director of Administrative Services  
Rosanne Lewis, Director of Children with Special Needs  
R. Seelan Newton, MD, Medical Consultant (excused)  
Geoffrey Snyder, Director of Environmental Health (excused)  
Paul Walrod, Board of Supervisors  
Matthew VanHeusen, Georgetown Councilman  
Mac Sergent  
Jamie Tousant  
Warren Babcock  
Anne Carruthers, Confidential Secretary

There was no quorum for this meeting.

**New Business:**

Introductions were made, with Maggie Argentine and Eric Faisst detailing an overview of the Board of Health. They explained the types of public health issues discussed at some of the other community meetings and asked for input or areas of concern.

- Is Ebola still a concern?
  - There are no cases in Madison County
  - Monthly drills performed by hospitals and County health professionals
  - CDC still monitoring flights and travelers to countries of concern
  - Morrisville monitoring incoming international students
  
- Elementary school may be developed into international school – health considerations
  - 20-25 high school students from various countries may transfer to area
  - Housing options being considered:
    - Convert part of school into dormitory
    - Arrange for students to live with area families
  - Vaccinations would need to be completed and health records updated
  - If dormitory, would require inspections
  
- Access to health care
  - Several physicians or practices have moved

- Gastroenterologist (*Cheryl calling her contact to find out about GI services in area*)
    - Maternity care
  - Orthopedic office is transferring to Westmoreland (*Cheryl will e-mail her contact to get additional information regarding status*)
  - Hospital designated as a critical access hospital (*the Federal Government criteria for being named a Critical Access Hospital includes distance between hospitals, maintaining no more than 25 certified inpatient beds, maintaining an annual average length of stay of 96 hours or less per patient for acute inpatient care, and maintaining 24/7 emergency care services*)
    - Where to transport patients? (*Eric will check with Hamilton regarding ambulance protocol*)
  - Still have dentists in area
  - Referrals – discussion
    - What choices do patients have?
- Mosquito control
  - Horses are a concern
  - Cicero Swamp is main area of concentration
  - Looking at shared service agreements with neighboring counties (for spraying, etc.)
- Lyme disease
  - Increasing
    - 11 cases so far this year
  - Underreported
    - Treatment without testing often takes place
  - Education
    - Continue offering to providers
    - Tick kits have been handed out to camps, etc.
    - Support groups in area
  - Symptoms can reoccur once contracted
  - Testing needed to confirm
- Gas compressor station
  - Informational session held on 8/4
  - Recruiting households to participate in health study
    - Community workgroup assisting with this
  - Performing test runs and compiling data on equipment
    - SUNY Albany will help to analyze data
  - Monitoring will begin in early October
- Bedbugs
  - Information on health department website, showing how to move and not take bedbugs with you (<http://www.healthymadisoncounty.org/linkeddocs/aztopics/bedbugs/envi-bed-bug-guide.pdf>)

Maggie Argentine and Eric Faisst thanked those present for their input and assistance. The Board of Health meeting adjourned at 8:15 p.m. The next meeting will be held September 28, 2015, at the Public Health conference room, Wampsville, NY.

*Respectfully submitted by Anne Carruthers*

**MINUTES**  
**FINANCE, WAYS AND MEANS COMMITTEE**  
**August 27, 2015**

Present:

Committee: J. Reinhardt, J. Becker, J. Pinard

Other Supervisors: D. Degear

County Staff: C. Edick, S. Makarchuk, D. Roe, M. Scimone, S. Trexler

Absent: R. Bargabos, J. Pinard, J. Salka

A quorum being present, J. Reinhardt called the meeting to order at 9:10 a.m.

I. Approval of Minutes

Motion by J. Pinard to approve the minutes of the July 30, 2015 meeting; second by J. Becker. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Actual Medical and Prescription Claims Payments, Analysis of Off-Track Betting Revenue, and a report on the Contingent Fund.

Edick also reviewed her 2016 departmental budget requests.

III. County Clerk

D. Roe reviewed her 2016 departmental budget requests.

Roe discussed a mailing by the New York State Department of Motor Vehicles (DMV) that misleads the public into thinking that the only way they can renew their registrations is by mail or on-line. Roe also mentioned that the State is seeking a vendor that would allow the dealers to process their own work instead of bringing it to the DMV.

Motion by J. Becker to have the County Attorney write a letter to the New York State DMV directing them to remove the false statement from their mailers, and stating that people can come to the DMV in Madison County, the #1 DMV in New York State, and get great customer service; second by J. Pinard. Motion unanimously approved. M. Scimone will discuss the requested correspondence with J. Campanie.

Roe said the County DMV has had to limit the number of commercial drivers' license tests that can be given per day because the State only provided two (2) machines. She said there may be an opportunity to purchase additional machines, but the cost is not known at this time.

#### IV. Resolutions

1. Authorizing Chairman to Sign a Contract with the Madison County Children's Camp for 2015 - Motion by J. Pinard to approve the resolution pending review by the County Attorney's Office; second by J. Becker. Motion unanimously approved.
2. Authorizing the Chairman to Enter into an Agreement with Systems East – Motion made by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.
3. Authorizing the Chairman to Renew an Agreement with Harbridge Consulting Group, LLC – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Modification of the 2015 Adopted County Budget for Public Health Preparedness Grant – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
5. Authorizing the Drinking Water Enhancement Grant Renewal and Modifying the 2015 Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
6. Authorizing the Chairman to Execute Contract Modifications and Modifying the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
7. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2015 Adopted County Budget – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.
8. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Becker to delete Modification No. 6; second by J. Pinard. Motion unanimously approved. Motion by J. Becker to approve the resolution as amended; second by J. Reinhardt. Motion unanimously approved, with the exception of J. Pinard, who voted nay.
9. Authorizing the Modification of the 2015 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.
10. Acknowledging Introduction of Proposed Local Law No. 3 for the Year 2015 and Calling for a Public Hearing – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
11. Adopting Local Law No. 3 for the Year 2015 – Motion by J. Pinard to approve the resolution; second by J. Becker. Motion unanimously approved.

12. Authorizing the Purchase of a New 2015 Caterpillar 950M Wheel Loader for the Department of Solid Waste and Sanitation – Motion by J. Becker to approve the resolution; second by J. Pinard. Motion unanimously approved.

13. Authorizing Towns, Village and City Municipal Grants – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.

V. Preferred Agenda

1. Motion by J. Becker to include Resolutions 1, 2 and 3 as the Finance, Ways and Means Preferred Agenda; second by J. Pinard. Motion unanimously approved.

VI. Adjournment

1. The next meeting is scheduled for Thursday, October 1, 2015, at 9:00 a.m.

2. Motion by J. Becker to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 10:19 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer

## MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING

P.O. BOX 636

WAMPSVILLE, NY 13163

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Ryan D. Aylward

Director of Labor Relations

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## GOVERNMENT OPERATIONS COMMITTEE

August 27, 2015

### Minutes

Present: D. Degear, R. Bono, C. Moses, J. Reinhardt and E. Shwartz

Also Present: R. Aylward, J. Becker, J. Campanie, J. Chesebro, C. Edick, M. Scimone and E. Zehr

D. Degear called the meeting to order at 10:32 a.m.

**I. MINUTES** – Minutes from July 30 and August 11, 2015 - Motion by R. Bono to approve the minutes from the above dated committee meeting. Second by J. Reinhardt. The motion was unanimously approved.

### **II. RESOLUTIONS**

A. Retiree Recognition - Motion by R. Bono to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

B. Authorizing Attendance at an Out of State Conference - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.

C. Modification of the 2015 Adopted Budget - Motion by E. Shwartz to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

### **III. OTHER**

A. County Cars – M. Scimone explained that E. Faisst was questioning whether or not there was a requirement for County cars to have the County seal. He was made aware that some Public Health clients fear that neighbors may think that the presence of a County car implies that CPS is investigating them. The committee discussed the pros and cons of having the County seal on vehicles and asked M. Scimone to do some research on the number of complaints received and on what other Counties do. D. Degear suggested that there may be the need to draft a policy addressing the topic.

B. Health Insurance – R. Aylward presented a draft memo that has been shared with members of the Health Insurance Task Force regarding changes to the current plan and is waiting for feedback from all parties. Aylward also provided the committee with a review of the proposed changes for 2016.

**IV. MOTION TO ENTER EXECUTIVE SESSION** - Motion by C. Moses to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

- A. Personnel Matters
- B. Negotiations

Motion by C. Moses to exit executive session. Second by R. Bono. The motion was unanimously approved.

**V. Budgets:**

Board of Supervisors - C. Urtz presented the budget for the Board Office.

Purchasing - M. Scimone presented the budget for the Purchasing Department.

County Attorney – J. Campanie presented the budget for the County Attorney’s Office.

Information Technology – M. Scimone presented the budget for the Information Technology Department.

Personnel - E. Zehr presented the budget for the Personnel Department.

**VI. NEXT MEETING:** Next Committee Meeting: October 1, 2015

Motion by C. Moses to adjourn. Second by E. Shwartz.

# Administration and Oversight Committee

*Special Meeting*

*Minutes September 8, 2015*

PRESENT: Chairman Scott Henderson  
Supervisor Roger Bradstreet  
Supervisor William Zupan  
Supervisor Paul Walrod

ABSENT: Vice Chairman James Rafta

Committee Chairman Scott Henderson called the meeting to order at 1:48 p.m. in the Supervisors Large Conference Room.

**Resolution:**

Supervisor William Zupan made a motion to approve a resolution requesting waiver of Rule No. 24 and No. 24-A for the purpose of:

- Acknowledging introduction of Proposed Local Law No. 4 for the Year 2015 and Calling for a Public Hearing (Real Property to Taylor); and
- Authorizing the Chairman to Enter an Agreement with ABC Systems, LLC for the Installation of Fire Safety Equipment; and
- Authorizing the Chairman to Enter into an Agreement with Chem-Aqua for Compliance with Legionella Regulations; and
- Resolution Regarding Gaming Revenue Generated in Madison County,

Supervisor Paul Walrod seconded the resolution and it was unanimously approved.

**Preferred Agenda:**

The Committee unanimously approved presented all five resolutions on the floor for the September 8<sup>th</sup> Board Meeting on a motion of Supervisor Paul Walrod and second of Supervisor William Zupan.

**Motion to Adjourn:** The Committee adjourned at 12:48 p.m. on the motion of Supervisor William Zupan and second of Supervisor Roger Bradstreet.

**Next Meeting:** September 17, 2015 at 3:00 p.m. in the Supervisors Large Conference Room.

*Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on September 17, 2015.*