

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

September 2012

MADISON COUNTY COMMITTEE ON ENERGY

Madison County Landfill

June 14, 2012

COMMITTEE MEMBERS PRESENT: **Russell Cary**, Roger Bradstreet, Phil Hofmeyer, Scott Ingmire, John Salka, Mark Scimone, Eve-Ann Shwartz(9:08) and Jim Zecca.

ABSENT: Dan Degear, Kipp Hicks, and Beth McKellips

OTHERS PRESENT: Ben Ballard (9:00), Charlie Bostic (9:36), Jim Petreszyn, and Gwen Williamson

PRESS: none

Cary called the meeting to order at 8:30 AM.

A-0: Approval of Previous Minutes.

The May 10, 2012 minutes were unanimously approved on a MOTION by Bradstreet and seconded by Hofmeyer. 8:31 AM.

A-3: Review Draft Resolution from presentations on PILOTS/Long-range plan.

Mark Scimone will follow-up with Ryan Moses to see what is taking place at the State level, in anticipation of preparing a resolution regarding returning wind farms to the tax rolls upon expiration of PILOT agreements.

A-5: Update on Micro-Hydro Study Availability and Micro-Hydro Certification.

Phil Hofmeyer presented a rough draft option for the educational poster/signage for the kiosk at Oxbow Falls, asking for input and ideas from the Committee. Some suggestions included: simplifying the information without losing the educational value; adding website and contact info, or QR code; having a place for brochures with more detailed content; and showing the difference between on-grid and off-grid systems.

Hofmeyer would like to see an electrical inspection done at the Oxbow Falls micro-hydro site. Petreszyn said that he asked Mr. Romanowski from the Dept. of State about it when we received the Certificate of Occupancy. Although we already have the Certificate of Occupancy, Salka and Hofmeyer suggested having a licensed electrical inspector sign off on it, especially because it will be a showcase for Madison County and we should be sure all documentation is complete and beyond reproach. Zecca suggested contacting the electrical inspector that the town uses. Petreszyn and Zecca will see that the inspection and documentation gets done and then Phil can get the kiosk up.

Phil also noted that the permits for the New Woodstock project have been received.

Ingmire is working with Kevin Jablonski on getting the micro-hydro study maps posted to the website. These interactive maps show micro-hydro potential for Madison County streams and waterways.

A-1: Low-grade heat at the landfill. –and- A-2: Preparing feedstock for gasification.

Cary asked the question; “Can we use the low-grade heat to create feedstock for gasification?” Ben Ballard (Renewable Energy Training Center) replied that it is technically feasible to turn feedstock into gas, but at what capital investment and would it be practical? Ballard indicated that a smaller scale demonstration unit would be possible and more affordable. Ingmire noted that there is a grant opportunity through the Regional Economic Development Council’s CFA process that could potentially help. Zecca asked if there is a specific feedstock preferred and if C&D (construction and demolition) material could be used, to which Ben replied that it could. It was mentioned that aquatic vegetation that is harvested off the lakes could be used as feedstock, however, it currently goes to local farmers. Zecca, Ballard, and Ingmire will discuss the feasibility of gasification at the landfill and report back to the Committee at a future meeting.

A-4: Regional Plan Update: Who is selected and what is the status?

The Regional Energy Plan Committee has been formed and current members are John Pumilo, Phil Hofmeyer, and Sean Grahm. Plans are underway to conduct a municipal survey to see what is happening locally. A greenhouse gas inventory will be performed (much information has already been collected by the Planning Department as part of the Climate Action Plan). The goal of this committee is to develop the Central New York Energy Plan.

A-6: Update on Solarize Madison County Project.

Scott Ingmire presented the update on the Solarize Madison County Project. The press release went out announcing the program. Two installers have been selected, Arista Power and ETM Solar Works, through a competitive bid process. One company will install purchased systems and the other will install leased systems. Through the benefit of volume purchasing along with New York and Federal tax credits and incentives, Madison County residents can save 50%-80% by participating in this program. Madison County is offering a grant incentive of \$2000.00 to the first fifteen homeowners who sign the contract for residential installations. Solarize Madison will streamline the installation process, provide educational workshops and support to all participants throughout the process. The first of six Question & Answer Workshops will be Monday, June 18th at the Cazenovia Library, followed by workshops in Chittenango, Hamilton, Oneida, Morrisville and DeRuyter.

A-7: Other Business

Russell Hammond conducted a tour of the Madison County Landfill including the Solar Spectro PowerCap, the recycling facilities and the Gas-to-Energy methane processing facility.

Following the tour, the Committee reconvened and briefly discussed the following topics:

- 1) The feasibility of various ideas for use of low-grade heat at the landfill was mentioned, including a “Solid Waste Pellet Program”; using heat to dry materials, using generated electric on site to produce product, and using pellets for the gasification process.

- 2) The municipal comment period regarding the Power of NY Act of 2011 is now open and letters have been drafted and sent by Russell Cary (Town of Fenner) and John Becker (Madison County Board of Supervisors) with copies attached of the resolutions that were passed opposing this Act. Ingmire will email copies of the letters to the Committee.

Salka left at 10:32 AM

- 3) Bradstreet talked briefly about the recent proposal by Gov. Andrew Cuomo which would restrict gas drilling to the deepest areas of Marcellus Shale rock formation primarily within the southwest New York region in towns that have demonstrated support and approval of hydraulic fracturing. The Counties listed were Broome, Chemung, Chenango, Steuben and Tioga. The administration expects to allow 50-70 permits in the first year. Shwartz noted that by limiting the permits to "welcoming" townships, it pushes the burden back onto local government.
- 4) Bradstreet announced that there is room for a few more to join a group that will be traveling to Pennsylvania on Saturday to visit six gas-drilling sites. Those interested will meet in DeRuyter by 8:00 AM and tentatively return by 4:00 PM.

A-8: The July meeting will be on the 12th at 8:30 AM at Morrisville State College, tentatively at 148 Galbreath Hall (across from Charlton Hall). Hofmeyer will email detailed information prior to the meeting.

Meeting was adjourned at 10:39 AM on a MOTION by Hofmeyer and seconded by Zecca.

Respectfully submitted: Gwen Williamson

CRIMINAL JUSTICE, PUBLIC SAFETY AND TELECOMMUNICATIONS
Committee Meeting Minutes
July 10, 2012

PRESENT: Darrin Ball, Chairman
Dave Coye
Roger Bradstreet
Lew Carinci

ABSENT: Eve Ann Shwartz

Meeting was called to order at 9:10AM by Chairman Ball.

RESOLUTION

- 1) "Urging New York State and the Federal Government to Ban the Manufacture, Distribution, Sale and Possession of Dangerous, Unregulated Synthetic Drugs"

Motion was made by Roger Bradstreet to present Resolution to the Board at the July 10, 2012 meeting. Motion was seconded by Dave Coye, with all members in favor.

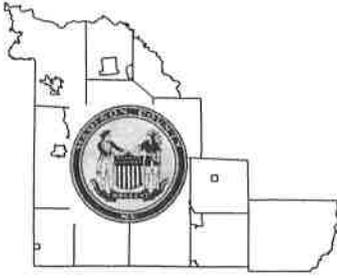
Motion Passed

ADJOURNMENT

There being no further business to discuss, motion was made to adjourn at 9:11AM by Dave Coye, seconded by Roger Bradstreet and carried.

Respectfully Submitted,

Darrin Ball, Chairman
Criminal Justice, Public Safety and Telecommunications Committee



**Madison County
DEPARTMENT OF HIGHWAYS
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**F. Joseph Wisinski
County Highway Superintendent**

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**Public Works Committee Meeting Minutes
July 17, 2012**

Ronald Bono called the meeting of the Public Works Committee to order at 4:15 p.m. in the Atrium Conference Room on the second floor of the County Office Building, Wampsville, NY

Those in attendance were Public Works Committee Members: Chairman Ronald Bono, Dan Degear, David Coye, Scott Henderson and Alex Stepanski. Also in attendance were: Joe Wisinski, Highway Superintendent, Brad Newman, Deputy Highway Superintendent, Jim Murphy, Operations Manager and Mark Scimone, Administrative Assistant to the Chairman.

Acceptance of the Minutes from June 19th, 2012

Motion by A. Stepanski to accept the minutes, seconded by D. Degear. All in favor.

Resolution for an Agreement with the Towns of the County of Madison for Snow and Ice Removal

Joe Wisinski informed the committee that the reimbursement rate was increased from \$15.97 to \$16.84 a lane mile.

Motion by D. Degear to approve the resolution, seconded by D. Coye. All in favor.

Resolution Approving a Permit Application for Highway Access on County Roads

Joe Wisinski explained to the committee that the permit application for highway access did not require approval from the Government Operations Committee. The committee went on to discuss the permit and the associated permit fee. After discussing the issue the committee agreed to leave the permit fee at \$50, but asked Joe Wisinski to research what other counties charge for a highway access permit. In addition, they felt that an installation fee schedule, based on the type of highway access should be looked into.

Motion by S. Henderson to approve the resolution, seconded by A. Stepanski. All in favor.

Resolution for an Agreement for Engineering Services with C & S Companies

Joe Wisinski informed the committee that the NYSDOT has issued a Red Flag for the South Hamilton Bridge and that C&S Engineers handled the previous Red Flag repair with this particular bridge. The committee discussed the bridge and repair and agreed to approve the resolution.

Motion by D. Degear to approve the resolution, seconded by S. Henderson. All in favor.

Resolution for an Agreement for Engineering Services with Shumaker Engineering and Land Surveying

Joe Wisinski stated that the NYSDOT has issued a Red Flag for a bridge on Creek Road in the Town of Sullivan and that the proposed engineering would involve the designing of new box beams to replace the existing beams. Brad Newman stated that the county would be providing the survey and would do the construction in-house.

Motion by A. Stepanski to approve the resolution, seconded by D. Coye. All in favor.

Resolution Authorizing the Modification of the 2012 County Budget – Road Machinery

Joe Wisinski explained to the committee that due to a large expense resulting from a scan tool purchase to replace the existing one that broke, a transfer of money was required. The committee talked about how the scan tool broke and procedures to prevent it from happening again.

Motion by D. Coye to approve the resolution, seconded by D. Degear. All in favor.

Resolution Authorizing the Modification of the 2012 County Budget – County Road

Joe Wisinski informed the committee he was creating a new line item for asphalt paving to better track the costs associated with contracted paving.

Motion by S. Henderson to approve the resolution, seconded by A. Stepanski. All in favor.

Stormwater Education and Outreach Participation Resolution

Joe Wisinski told the committee that the resolution that was passed back in February was late and this resolution was early and this is the regular annual agreement.

Motion by D. Degear to approve the resolution, seconded by A. Stepanski. All in favor.

Cazenovia Sewer District Update

There was no update on the Cazenovia sewer district.

Motion, No motions required

Next Public Works Committee Meeting

The next Public Works Committee meeting will be held immediately following the Buildings and Grounds Committee Meeting on **Tuesday, August 21, 2012** in the Large Conference Room, second floor of the County Office Building, Wampsville, NY.

Motion to Adjourn Meeting at 4:39 p.m. All in favor.

**MADISON COUNTY
DEPARTMENT OF MAINTENANCE**

Kevin F. Loveless
Building Maintenance Supervisor

138 North Court Street
County Office Building
Wampsville, NY 13163



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Buildings and Grounds Committee Meeting

Minutes July 17, 2012

PRESENT: Chairman Ronald Bono, Vice Chairman Daniel Degear; Supervisors David L. Coye and Alex Stepanski; Board of Supervisors Chairman John M. Becker; County Administrative Assistant Mark Scimone; Buildings and Grounds Supervisor Kevin F. Loveless

The meeting was called to order at 3 p.m. in the Atrium Conference Room, as the meeting in the Supervisors Large Conference Room ran into the Buildings and Grounds Committee's scheduled time; a motion immediately was made by Vice Chairman Daniel Degear seconded by Supervisor David L. Coye to enter executive session to discuss the court house elevator.

Supervisor Scott Henderson joined the meeting at 3:09 p.m.

The committee exited executive session at 3:27 p.m. on the motion of Degear and second of Supervisor Alexander Stepanski, and Board of Supervisors Chairman John M. Becker left the meeting.

The committee voted unanimously to amend the agreement with Barton & Loguidice to include provisions for the design of installation of an ADA accessible elevator, relocating/reconfiguring court space and adding an ADA accessible bathroom.

Minutes: The minutes of the regular meeting held June 19, 2012, were unanimously approved upon the motion of Stepanski and second of Degear.

Service Report: The June report on Maintenance Department activities was reviewed briefly.

Head Cleaner Search: Buildings and Grounds Supervisor Kevin F. Loveless reported the position was filled by an external candidate who is expected to begin Monday, July 30, 2012, contingent upon the successful completion of pre-employment physical and screening.

Court House Elevator Financing: Treasurer Cindy Edick prepared and provided to the committee a budget modification establishing accounts for the Court House Elevator project, as invoices began arriving shortly after the Committee's last regular meeting. The budget modification was unanimously approved on the motion of Stepanski and second of Coye.

IT Air Conditioning Unit: The committee asked Loveless to get two more quotes on the move and installation of air conditioning equipment from the Information Technologies Department to the Public Safety Building.

DSS Cooling Tower: Degear asked how the cooling tower was working at the Department of Social Services; Loveless said despite record-breaking high temperatures, there have not been any problems detected or reported.

Planning Department Presentation: Planning Department Director Scott Ingmire and Senior Planner Jamie Hart presented to the committee data compiled during the course of a carbon footprint/greenhouse gas study conducted over a period of nearly a year. While data is complete for 2010, Hart said since the effort began in 2011, only partial data was available at the time, but could probably be fairly easily updated. Ingmire said the work was the

basis for being awarded \$30,000 in grant funds to boost the Solarize Madison County initiative, for which municipalities also are eligible, he said.

The Committee asked Hart to update the 2011 data so a comparison of pre- and post-energy efficiency project costs could be made; Ingmire was asked to arrange a meeting with solar contractors to begin looking at the feasibility of solar power for some of the county's energy needs.

All agreed the county buildings provide a large roof area and that it was valuable to at least entertain a quote. Degear suggested the jail could be a trial. Ingmire said the Central New York Regional Planning & Development Board also is investigating the feasibility of capturing geothermal energy for some of the region's needs.

Parking Lot Paving: Loveless reported there is \$50,000 in his budget for parking lot repair and is awaiting a quote from Barrett Paving on the remainder of the rear (easternmost) portion of the parking lot at the County Office Building. He said he believes the costs should be significantly less than the last phase of the work, as it can be done during normal business hours. No action was taken.

Highway Superintendent Joseph Wisinski, Assistant Highway Superintendent Brad Newman and Operations Manager James Murphy joined the meeting at 4:01 p.m.

Highway Garage Alarm: Highway Superintendent Joseph Wisinski reported that the County Highway Garages currently have only local alarms on them, leaving the county reliant on neighbors or passersby to call 911 should they hear an alarm during the department's off hours. He said he received a quote for about \$12,000 to install an alarm that dials the E-911 Communications Center, but Loveless said he felt the amount was excessive and the work could be completed for less.

The Committee asked Wisinski to set up appointments with two more vendors and asked Loveless to be a part of those meetings and discussions. Loveless also said they should start with Becky Marsala in the Treasurer's Office, who handles the telephone system for the county, to see if her resources have any alternate services or ideas that could more cost-effectively achieve the desired results. He said since it was greater than \$10,000, the project would have to be put out to bid, anyway.

Motion to Adjourn: The meeting was adjourned at 4:14 p.m. on the motion of Stepanski and second of Degear.

Next Meeting Date: August 21, 2012, at 3 p.m., in the Maintenance Department Offices (next leg of tour).

Respectfully submitted July 19, 2012, by Martha E. Conway for Kevin Loveless and approved August 21, 2012.



Kevin F. Loveless, Madison County Buildings & Grounds Supervisor



Dept. of Solid Waste & Sanitation
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SW and Recycling Committee Meeting July 24, 2012

Approved minutes from May 15, and July 10, 2012

Chairman Jim Goldstein called the meeting of the Solid Waste and Recycling Committee meeting to order at 9:00 a.m. in the Supervisors Conference room on the second floor of the County Office Bldg in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors Scott Henderson, David Coye, Darrin Ball and Jim Raffte. Also in attendance were: Russ Hammond, Operations Manager, IDA Director Kipp Hicks, Environmental Attorney Bill Buchan, and Sharon A. Driscoll, Recycling Coordinator.

Approve Minutes –

Motion by S. Henderson to approve the Solid Waste and Recycling meeting Minutes from May 15, 2012 and July 7, 2012 seconded by J Raffte and approved.

Solid Waste Department Business:

ARE Park Update –

Response to Draft Generic Environmental Impact Statement Comments –

Environmental Attorney Buchan reported that he drafted a response to Nancy Herter's request for information. He indicated that he crafted separate responses for Johnson Brothers Lumber, which is separate and apart from the ARE Park: different time line and SEQR.

The use of a Conservation Easement as a way of preserving a specific area of land settles some of the remaining issues. Buchan felt this was a significant step forward.

Barton and Loguidice completed the record by providing attachments and a set of maps that indicate area where artifacts have been found and also point out steeply sloped and wetland

areas that will be preserved under the conservation easement that is accordance with state law. The Committee hopes these submittals will result in a "No Affect Letter" from SHPO.

However, if there is no response by the third week in August, Attorney Buchan recommended the committee contact the DEC Commissioner and request assistance. Buchan will update the Solid Waste Committee prior to the September meeting.

ARC Can and Bottle Redemption Center proposal --

Mike Hulland, Executive Associate Director of Enterprise and ARC spoke to the committee about a recently developed business plan to open a bottle and can redemption center at the 327 Farrier Ave. location (LoJo's Technology).

Hulland explained that providing employment opportunities for individuals with disabilities, the opening of the bottle and can redemption center only makes sense as the next phase in our effort to support Madison County's mission of recycling. 'We have applied to the New York State Department of Environmental Conservation (DEC) as a certified bottle and can redemption center and have been approved. The next step is to develop a relationship with TOMRA Recycling as an outlet for the bottles and cans and to complete renovations at LOJO's to accommodate the redemption center as well as improving e-waste collection.

This venture would provide jobs for a-half-a-dozen people, explained Hulland. He noted that the ARC is willing to pay .06 cents per bottle and can if they could receive 75 to 100 percent of the total volume collected at the ARC MRF. Currently the Dept of Solid Waste has agreements with CazCans in Cazenovia and Oneida Cash for Cans and is being paid .055 per unit. They are also willing to offer an additional .0025 per deposit container if the County can deliver to the 327 Farrier Ave site. The ARC MRF is currently collecting 300,000 units per year.

The committee wanted to know about the downside of this arrangement. They felt this would affect the local businesses that currently contract with the Dept of Solid Waste. D. Ball felt that the contract to take the deposit bottles and cans should go out to bid. He also felt that the two businesses the County is currently doing business with should be notified of this possibility.

Motion by D. Ball to pursue quotes for the deposit bottles and cans and to contract with the highest bidder seconded by S. Henderson and approved.

Update recycling Agricultural & bulky rigid plastic in Madison County/Plastic to Oil Proposal --

Director Zecca reported that a load of mixed plastic [AG and rigid plastic and other misc. plastics] were sent to JBI. This load also contained a dirty film plastic bale from Delaware County. The load was processed and all plastic sent was fine with the exception of some PVC pipe and a little vinyl siding.

The committee wanted to know if there had been any response to the draft contract that Attorney Buchan sent to JBI. Director Zecca indicated that they are interested in signing a

contract with Madison County for AG plastic, but are putting all of their efforts into the Rock Tenn facilities in Florida and Syracuse.

It was mentioned that JBI had hired a new CEO, who was formerly with Rock Tenn in Syracuse. JBI has signed a contract with Rock Tenn. Now that JBI has a CEO they have someone who understands the management side of the business. It was suggested that now may be the time to "knock on their door again," and reeducate them on the pending opportunity here in Madison County.

The committee asked K. Hicks if he could schedule another meeting with JBI. He will report back to the committee in August.

Update on Rescue Mission Landfill Reuse Center (store) –

S. Driscoll reported on the successful Grand Opening and Ribbon Cutting ceremony on July 19 for the Rescue Mission's new Donation Center and the opening of the Reuse Store. The event was well attended with officials from the Rescue Mission and Madison County in attendance along with Senator David Valesky.

Driscoll reported that radio and newspaper advertisements promoting the new store and the donation center are reaching more and more people. This is evidenced by the increased number of customer visiting the store each day. On Saturday, July 21 over 30 people visited the reuse store.

The store has been selling a lot of merchandise and the donation center has also been very active. The Rescue Mission will be taking material that the Salvation Army refused to take such as shoes, belts, purses, ripped clothing etc. These materials were formerly going into landfill.

The Rescue Mission is also working with the Department of Social Services and the City of Oneida to establish a presence here in Madison County. The Salvation Army has recently closed up their office in the City of Oneida.

Landfill Accident safety shoes

Director Zecca reported on the accident at the Buyea Rd. transfer station on June 5, 2012 when William Looft's foot got wedged in piece of equipment. Two residents who were dropping off trash came to Looft's rescue; one pushed the shut off switch and the other called E-911. Looft is still out of work

Jim feels the steel toe shoe Looft was wearing saved him from more serious injuries.

Safety Equipment --

Director Zecca and Operations Manager R. Hammond asked the committee to consider purchasing work boots with steel toes and shanks for the landfill employees.

The committee asked if the employees get a uniform allowance. Hammond said, "Yes. We go out to bid for uniforms every two years."

It seems that previous attempts to purchase safety shoes for landfill employees did not meet with a favorable response and somehow got tied in with union demands.

Steel toe and shanks are part of our permitting requirement under state landfill operator training, explained Hammond. He reported that \$2,000 a year is placed in the budget for employee uniforms. He asked the committee to consider what the compensation savings would be if the employees were properly protected. Needle sticks are an ever present threat for landfill employees working on or near the working face of the landfill and transfer stations.

Motion by D. Ball to purchase steel toe and shank work boots for the landfill employees seconded by J. Rafta and approved.

Hammond reported that Herb Philipson's Army and Navy store can give the Department a deal on that many shoes.

Attorney Bill Buchan was in favor of the purchase of steel toe and shank work boots for landfill employees, especially, since it is a safety requirement.

Landfill final capping update --

R. Hammond reported that 90% of all top soil has been spread on the closed landfill cells on the east side of Buyea Rd. He reported that he held off on hydro seeding as it has been too hot and dry. "We will not consider seeding until we get into a better weather pattern."

The outside slopes will be bid out, but the top of the closed landfill will be seeded with in-house labor.

In regard to the gas utilization Hammond reported that several gas wells have been hooked up and the lines at the bottom have been cleaned out. We have some piping to do, but we are generating more gas flow. He reported that the gas utilization plant is running better than it has been. "Last year we had 70 inches of vacuum we are now running at 15."

Hammond reported they are working with the DEC to see if they can get a permit modification to circulate leachate back through the landfill cells. We are waiting for DEC approval. Chad Hutton and Kevin Voorhees will meet with the DEC regional Engineer.

As for the transportation of leachate to the City of Oneida, Hammond's recommendation is that we continue to haul the leachate even though it is very dry.

2013 proposed budget --

J. Zecca and R. Hammond will soon be working on the 2013 budget. Director Zecca reported that some things will change. He said he has to get new competitive quotes for paper and scrap metal in August. "The markets are heading down."

Director Zecca spoke about the availability of incinerator ash being up in the air. We receive \$100,000 in revenue from incinerator ash. The Dutchess County landfill, an Authority, is sending out an RFP. The incinerator ash serves two purposes: daily landfill cover material and revenue for the Department.

Chairman J. Goldstein confirmed the importance of maintaining a contract for incinerator ash. He suggested that Director Zecca make a phone call to Dutchess County to express our continued interest in this material. "We should try to keep this contract for incinerator ash."

Extend summer HEO position –

Hammond reported that the Temp. HEO position was coming to an end as it is a 10-week program. The Department did not hire any summer laborers this year as they have in the past and Hammond would like to keep the Temp on until the end of September. He does everything – drives truck, etc. We will start the Cazenovia transfer station project in August

Motion by S. Henderson to extend the Summer HEO position until the end of September seconded by D. Coye and approved.

Attorney Bill Buchan gave an update on Syracuse Haulers. Buchan reported that Syracuse Haulers retained a new attorney. They requested that the County include new information that they submitted. After reviewing this information Buchan concluded it was to the County's advantage to accept this new information. Syracuse Haulers are facing a \$32,500 fine. The County will give Syracuse Haulers a 12 month payment plan and if they fail to pay the issue will have to go to court.

Buchan said that Syracuse Haulers will either ignore the County's offer of a payment plan or do nothing, in which case First Assistant County Attorney Tina Wayland-Smith will take them to court to collect the judgment.

There is a huge incentive to take C&D out of county. Attorney Buchan told the committee that it is important to address the flow control law. "We need to beef up the law."

Next meeting –

The next meeting of the Solid Waste and Recycling committee will be at 9 a.m. August 21 in the Supervisor's Conference Room on the second floor of the County Office Bldg in Wampsville.

Adjourn motion –

Motion by S. Henderson to adjourn the Solid Waste and Recycling Committee meeting seconded by J. Raffte.

Respectfully submitted by Sharon A. Driscoll



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**Criminal Justice Committee Meeting Minutes
July 26, 2012
Minutes from June 28, 2012 were approved**

The Criminal Justice Committee meeting was called to order at 8:35 a.m. by Chairman Darrin Ball in the Supervisor's Conference Room on the second floor of the County Office Building in Wampsville, NY.

Those present were: Chairman Ball and committee members Roger Bradstreet, David Coye and Lou Carinci. Also in attendance were: Undersheriff John Ball, STOP DWI Coordinator Stephen Goodfriend, Deputy Director of Probation Jill Moore, District Attorney Bill Gabor, Public Safety Director Paul Hartnett, Bob Duclos, First Assistant County Attorney Tina Wayland-Smith and law intern Sarah Brinski. Mark Scimone, Administrative Assistant to the Chairman of the Board of Supervisors and scribe for the Criminal Justice Committee Sharon A. Driscoll

Approve Minutes:

Motion by L. Carinci to approve the Criminal Justice Meeting Minutes from June 28, 2012 seconded by D. Ball and approved.

Public Safety – Director Paul Hartnett

Director Hartnett reported that on July 16 he submitted round two of the Statewide Interoperable Communications Grant. The grant request was for \$4,194,189.00. This funding will add two (2) channels back into Madison County's Communication system, which would allow the county system to including possible DPWs and town highway departments allowing them access to the new communication system. The grant will also provide consoles/AVL-MDT Implementation project, IP based video surveillance system, multi-agency tabletop exercise, functional and full-scale field exercises and more. "We hope to hear word by end of September."

Tower Rental --

Verizon Wireless has expressed interest in locating on the tower in Fenner. The going rate for tower rental is \$1,750 to \$2,000 per month. This is under consideration. Director Hartnett

reported that Verizon is interested in locating on this tower indefinitely. He will report back to the committee as this situation progresses. "Verizon leases space to the Town of Spafford with a 3% annual escalation in rent. American Tower charges the County \$2,200 per month for the Georgetown site. No other companies have contacted the County about locating on the County's communication towers," said Hartnett.

Storm causes problems with Communication system –

Director Hartnett reported that the communication system went down on July 26 at 5 a.m. due to lightning striking the master site in Onondaga County. However, because of the communication system Madison County was still able to contact local law enforcement, but not the other counties. At the time of the Criminal Justice meeting portable radios were still in use.

Hartnett reported that the E-911councils had not been hooked up yet; however, "the only thing we lost was communication with other counties". The backup councils on old system were still working.

Chairman Ball expressed concern saying "There have been a lot of hiccups with this system."

Distribution of Radios – public-private?

- On July 25th Director Hartnett met with Oneida Fire Chief Greg Myers and Mr. William Vineall owner of Vineall Ambulance to discuss access to new radio system and dispatching. They discussed:
 - Use of 158.20
 - Vineall ambulance promised own frequency by County Fire and EMS Coordinator Joe DeFrancisco. Vineall will purchase radios if given his own frequency.
 - Want Simultaneous Alert (Vineall needs to purchase pager)
 - Chief Myers complained that radio problem with Rescue 295 called in several months ago not resolved. County to contact Mid-State Communications.
 - Chief Myers inquired about "Cross-Band Repeaters" for contact with Oneida County.
 - Discussed agencies outside of the county that need to communicate with. County to investigate.
 - Agencies that have districts within the county: (portables)
 - West Winfield
 - Waterville
 - Bridgewater

Director Hartnett reported that he has spoken with First assistant County Attorney Tina Wayland Smith who told him that County owned radios could not be loaned to commercial ambulance services, stating that it is a clear violation of the State Constitution (misuse of public property). They even told a fire company that they could not loan their radios (county owned and assigned to the FD) to a commercial ambulance service that was stationed at their agency and responded alongside them on EMS calls. "We were also told that we could not assign dedicated talk groups to a commercial ambulance service. We do allow our commercial ambulance services to be on

our fire/EMS talk groups for interoperability purposes, but they must purchase their own radios, concluded Director Hartnett.

"If we give Mr. Vineall his own talk route you will have a commercial entity on countywide system," explained Hartnett. "Vineall does not want to pay a fee."

Chairman Ball mentioned the high cost of the County's new communications system. "The new system is being paid for by the County taxpayers, but the citizens of City of Oneida are not reaping the benefits. They don't have a say in the matter; as to who comes to their doorstep."

The committee talked about how things are handled in Onondaga Co. and how things are different here in Madison County. They talked about the public good, saying this situation needs to be addressed now. Some members of the committee thought this had been ironed out long ago. Fire departments and EMTs are given radios paid for by the communications project.

Mr. Vineall's ambulance service is a private for-profit business. CAVAC in Cazenovia and GLASS in the Town of Lenox both send bills and are a combination of volunteers and paid personnel.

Once again it was noted that public money cannot be used for a private business.

VINEALL employees all privately paid people and does not charge municipalities anything. Their cost for services probably the lowest in area and covers a very large footprint in this area.

Chairman Ball asked that the County attorney to look at all possibilities in this matter. "We can't disregard the law nor-can we purchase all of his (Mr. Vineall's) equipment.

Director Hartnett noted that the new communications system was built for the greater good and Mr. Vineall will have to meet the County half way. "My only concern is that if he has his own talk route he has access to a multi-million dollar communication system."

Director Hartnett was asked to do more research and report back to the committee.

First Assistant County Attorney Tina Wayland-Smith had reviewed with Director Hartnett the legal Onondaga County's legal finds concerning the use of their system as it relates to the use of the County's System. Tina stated that she would further review the law on this issue and that she would contact the Onondaga County Attorney's Office to discuss. Chairman Ball stressed the importance of resolving this issue as soon as possible. First Assistant County Attorney Tina Wayland-Smith stated she would have her findings done before she goes on vacation.

Bob Duclos Reported on the Radio System --

The paging system has been live since the middle of May. Law enforcement just went live and there has been continual training during the month of July. The radio units will be installed in vehicles later this fall.

Formal testing of system started Monday and is going well. There are no dead spots. The next step will include fire and EMS. Fire Coordinator Joe DeFrancisco will be handing out 15 test

portables tonight (July 26). In 2.5 weeks they will be shaking down the radios – with a drop dead date of August 15. At that time the entire mass of portables must be programmed by Motorola.

When everyone is trained and all of the equipment has been distributed the final cut over will take place. We want to do this shortly after training so folks don't forget how to use the units.

STOP-DWI -- Steve Goodfriend

Resolution –

Motion by L. Carinci authorizing the modification of the 2012 adopted County Budget seconded by D. Coye and approved.

Request for New Vehicle –

STOP DWI Coordinator S. Goodfriend reported that STOP-DWI currently has approximately \$70,000 in reserves that are to be used to assist the Sheriff's Office with funding for DWI details, increased patrol efforts and training and a portion of the two deputy's salaries.

A memo from the Sheriff Riley explained that the since he has taken office "we have worked to increase our DWI enforcement and fine collection efforts. This office had dedicated a fulltime and one part-time deputy to support these efforts.

In light of the current budget issues "I ask that you consider purchasing an unmarked police vehicle for this office that will be used in enforcement, fine collection and community education efforts. The purchase price of the vehicle should not exceed \$18,000. Coordinator Goodfriend is comfortable with the Sheriff's proposed request. STOP-DWI has assisted with funding in the past and currently has \$70,000 in reserves that are to be used for such items according to STOP-DWI policy.

The Sheriff's under covered cars are stretched. The Sheriff's office is in need of a vehicle that won't stand out, that is unobtrusive and that could be use as a decoy car for rolling check points and will support the DWI program in the County.

It was reported that there is a 2004 Ford Fusion on NYS contract for \$16, 393. There are five units available at state contract price at Van Bortel used cars in Rochester, NY. The estimate for undercover light package and radio at JPJ electronics is not to exceed \$1,300 for a total cost of \$17,600.

Motion by R. Bradstreet to purchase a vehicle for the Sheriff's Office with STOP-DWI funds and will include an undercover light package and radio not to exceed \$18,000 second L. Carinci and approved.

Undersheriff John Ball

Resolution

Motion by L. Carinci authorizing modification of the 2012 adopted County budget to cover K-9 medical expenses seconded by R. Bradstreet and approved.

MDT monthly report –

The MDT monthly report from Director Renee Smith was pulled and will be reviewed during the August meeting.

OCFS Award to CAC program—

Undersheriff Ball reported that in 2013 there will be a substantial increase in funding for the Child Advocacy Center (CAC) from the New York State Office of Children & Family Services. According to the July 2, 2012 letter sent to Chairman Becker there will be up to \$122,485.00 available for the CAC in 2013.

Out of State Travel –

The out-of-state conference that Undersheriff Ball was planning to attend did not come to pass.

Country Jam --

Undersheriff Ball reported that the Country Jam held in Bouckville on July 13 and 14, 2012 “was flawless.” He noted that there was only one incident with the liquor and beer hut, which resulted in the hut being shut down for about 95 minutes. Apparently, the promoter did not meet several requirements one being a fenced area: one way in one way out and security.

Undersheriff Ball recommended that if the event is held again next year it would be advisable to have the County Attorney involved from the start, as the actual permit was not issued until the day of the event.

Deputy Director Jill Moore -- Probation

Wear badges or don't wear badges –

Deputy Director J. Moore contacted 35 counties in regard to Probation Department's sworn employees displaying their badges. She reported that of the 35 departments contacted 18 are not armed and are not mandated to visibly display their badges. She said that 17 are armed and badges worn are per personal choice. [Personal choice – on belt, around neck or in wallet]

Chairman Ball's recommendation was that the policy for the Madison County Probation Dept be changed. He does not want sworn personnel to be mandated to wear badge with no way to defend themselves. He said that until we collectively make decision, employees are required to carry their badges, but do not have to display them unless they choose to do so..

Motion by R. Bradstreet stating that sworn employees of the Madison County Probation Dept. are required to carry their badges, but are not required to display them unless they choose to do so seconded by L. Carinci and approved.

Chairman Ball thanked Deputy Director Moore for conducting a survey of 35 Counties. "This is good information for us to have."

Assigned Council --

Motion by L. Carinci authorizing the Chairman to enter into an agreement with New York State Office of Indigent Legal Services for a three-year distribution 2010-2014 for the provision of funds to assist the County in improving the quality of indigent legal services provided by Madison County pursuant to Article 18-B of the County Law seconded by R. Bradstreet and approved.

Note: the maximum amount of the funds available and payable to the County under this three-year distribution shall not exceed \$113,838.00.

Family Court --

Tina-Wayland Smith spoke to the committee about the increase in family court cases. She reported that at this time last year \$120,000 had been spent on family court cases. So far this year (2012) the cost for Family Court is \$140,000.

We have \$186,000 in four line items, explained Wayland-Smith. If the trends stay the same we will probably need about \$80,000 to cover August and September.

Chairman of the Board of Supervisors John Becker felt the trend would stay the same for Family Court in the future.

D. Ball said, "Looking at the current trends leads me to believe we should increase the Family Court budget for 2013." He asked Wayland-Smith to give the committee an idea of the overages of last three years.

Seek Stipend increase –

Wayland-Smith asked the committee to consider a stipend increase for herself and Confidential Secretary Sue Frank due to an increased work load. She explained that the stipend for both she and S. Frank has been \$3,520 and \$2,500 respectfully since 2009.

The duties have increased over the years and this year in particular due to state funding from Indigent Legal Services in the amount of \$37,946.00. Wayland-Smith and Frank had to create a budget for this funding and a work plan to cover the three years of the additional funding, which was over and above their normal duties for Family Court, plus coordinating with the Public Defender's Office. Wayland-Smith noted that in Oneida County one person does this full time for \$10,000. She asked the committee to consider doubling the stipend for both she and Frank.

Chairman Ball asked, "How much of your work day is involved with this?"

"Sue Frank can track this, but it depends on who is arrested on a given day," said Wayland-Smith. "I spend 10 hours every week on this between the budget and dealing with the Public Defender's office."

M. Scimone noted it would be better to leave the compensation for these duties as a stipend as it is easier to transfer a stipend. He asked that S. Frank provide a snapshot of duties and responsibilities and the budget for the next committee meeting.

Next meeting –

The next meeting of the Criminal Justice Committee is at 8:30 a.m. Friday, August 24 in the Supervisors Conference Room on the second floor of the County Office Bldg. in Wampsville.

Adjourn Meeting –

Motion by D. Ball to adjourn the criminal Justice meeting seconded by R. Bradstreet.

Respectfully submitted by Sharon A. Driscoll

COMMITTEE ON PLANNING, ECONOMIC DEVELOPMENT, ENVIRONMENTAL
AND INTERGOVERNMENTAL AFFAIRS
MEETING MINUTES

July 26, 2012 – 9:00 A.M.- Atrium Conference Room

PRESENT:

Committee: **Ralph Monforte**, Russell Cary, James Rafte (9:11), and Priscilla Suits.

Absent: Eve Ann Shwartz

Supervisors: John Becker (intermittently)

County Staff: Cindy Edick, Mike Ellis, Jamie Hart, Scott Ingmire, Becky Marsala, Jim Petreszyn, Mark Scimone (intermittently), Tina Wayland-Smith (~10:15), and Gwen Williamson

Additional Present: Ron Bunce, Kipp Hicks, Mike Magnusson, Paul O'Mara (9:15), Beth McKellips, Andy Parlow, Tom Reichel, and Lorraine Schmidtka

Press:

Meeting called to order at 9:00A.M. by Monforte.

A-1: The June 21, 2012 meeting minutes were unanimously approved on a **MOTION** by Suits and seconded by Monforte. 9:01 AM 3/0/0.

A-2: Lorraine Schmidtka presented the Career Center update. She said that the numbers are up, but not just in Madison County; most areas are showing increases in unemployment.

Tom Reichel presented the Summer Youth Program update, noting that he is receiving all positive feedback. Andy Parlow reviewed and explained a slide show presentation of the Nichols Pond project.

Lorraine acknowledged how great it has been to have had Andy as an intern in her office and that he will be missed as he is turning 18 and will be leaving the program.

A-3: There was much discussion regarding pursuing an amendment to the proposed smoking local law. On a **MOTION** by Cary and seconded by Monforte the Committee approved the following amendment to Section 5: Exceptions – (C) : Eliminate all words after 'Madison County Parks', keeping only the words 'Madison County Parks' -AND- adding an exception '(D) Madison County Forest Lands'. Motion passed 4/0/0 at 9:32 AM.

A-4: Cindy Edick presented the Sales Tax update. The Sales Tax overall receipts are up and that is good. The Local Vehicle Use tax is down. The Off-Track Betting revenue is almost exactly where it should be and the County Hospital and Medical Insurance expense continues to be consistently high.

A-5: Scott Ingmire reported that a resolution regarding the weighted voting system updates will come before the next Board.

A-6: The Utica Street Project update was postponed to a future meeting.

A-7: Jamie Hart shared a spreadsheet showing the quantitative foundation of what the County uses and spends on energy for one year. This data is based on actual bills received and the energy is converted to greenhouse gas emissions as compared to Co2. This information was gathered while working on the Climate Change Innovation Plan, and will be very useful for integrating into the Community Energy Strategic Plan or the Regional Energy Sustainability Plan.

A-8: Kipp Hicks reported that the County has responded, and he believes everything requested has been delivered with all concerns addressed, as outlined in the Oneida Nation response to the DGEIS for the ARE Park. There will be a full briefing at the earliest feasible Board meeting, possibly September.

A-9: Beth McKellips introduced Ron Bunce as the acting Director of Cornell Cooperative Extension. Ron mentioned that they are nearing the end of phase one, which consisted of identifying any indicated finance and administrative changes. Ron mentioned the CCE programs and staffing would be examined and they were going to be pushing their focus back more heavily onto agriculture in Madison County. Beth highlighted the upcoming Open Farm Day to take place on July 28, 2012. She also talked briefly about the consolidated funding application for the Growing Upstate Food Hub. Other topics reviewed were the plans for developing a 'one stop shop' type of toolkit for farmers, and a reminder that the Tour De Farms event is coming soon on September 22, 2012.

A-10: The Committee approved a resolution authorizing modification of the 2012 County budget for the purchase of a computer in the Planning Department on a **MOTION** by Cary and seconded by Suits. 10:05 AM 4/0/0.

A-11: The Committee approved a resolution authorizing an Agricultural Economic Development Loan to (dba) Fruit of the Fungi on a **MOTION** by Suits and seconded by Rafte. 10:10 AM 4/0/0.

A-12: The Committee approved a resolution authorizing the Chairman of the Board to enter into an agreement with the New York State Office of Park Recreation and Historic Preservation for snowmobile trail maintenance on a **MOTION** by Cary and seconded by Rafte. 10:11 AM 4/0/0.

Additional Item #1: Jamie Hart gave an update on the Smart Growth project. She indicated that it will be known in the next couple of weeks who the consultant is from the EPA for development of the Smart Growth Audit Tool, based on Oneida. Jamie also noted that this EPA Smart Growth project will go hand in hand with the City of Oneida as they update their comprehensive plan.

Schmidtka, O'Mara, Bunce, Hart and McKellips left 10:15

Additional Item #2: Becky Marsala and Mike Ellis led the Committee through a review of Madison County properties (excluding 'land only' parcels), slated for sale at the September 2012 land auction. The Committee recommended pulling approximately 8 properties from the auction at this time for various reasons, concerns or research purposes.

A-13: There is no new business to report.

A-14: The next scheduled Planning Committee meeting will be August 23, 2012 or August 30, 2012 at 9:00AM in the Supervisors' Large Conference Room. Ingmire will confirm with the Committee which date via email.

A-15: Meeting was adjourned on a **MOTION** by Rafte and seconded by Cary. 11:37 AM.

Respectfully submitted: Gwen Williamson

**MADISON COUNTY BOARD OF HEALTH
AND
PUBLIC HEALTH SERVICES' COMMITTEE MEETING
MONDAY, JULY 30, 2012**

BOARD OF HEALTH MEMBERS PRESENT:

JOHN ENDRES, DVM, PHYSICIAN REPRESENTATIVE
JOHN SALKA, LEGISLATIVE REPRESENTATIVE
SAMUEL BARR, DMD
WENDY CARY, CITY OF ONEIDA REPRESENTATIVE
RACHEL ELDER, MD, PHYSICIAN REPRESENTATIVE
JENNIFER MEYERS, MD

PUBLIC HEALTH COMMITTEE MEMBERS PRESENT:

JOHN SALKA, TOWN OF BROOKFIELD
ROGER BRADSTREET, TOWN OF NELSON
LEW CARINCI, CITY OF ONEIDA

OTHERS PRESENT:

ERIC FAISST, DIRECTOR OF PUBLIC HEALTH
MARK SCIMONE, ASSISTANT TO THE CHAIRMAN OF THE BOARD OF SUPERVISORS
KELLY GOLLEY, DIRECTOR OF ADMINISTRATIVE SERVICES
CHERYL GEILER, DIRECTOR OF COMMUNITY HEALTH
ROSANNE LEWIS, DIRECTOR OF CHILDREN WITH SPECIAL NEEDS
THERESA DAVIS, EXECUTIVE DIRECTOR, MADISON COUNTY OFFICE FOR THE AGING
KATHLEEN BISHOP, PhD, CONSULTANT, ONEIDA COUNTY OFFICE FOR THE AGING
CHRISTINE COE, CONFIDENTIAL SECRETARY

MADISON COUNTY PUBLIC HEALTH SERVICES COMMITTEE

John Salka called the Public Health Committee meeting to order at 6:34 p.m. indicating that there was a quorum for the Public Health Services Committee.

The Public Health Committee reviewed the June minutes. A motion to approve the minutes was made by Roger Bradstreet, seconded by Lew Carinci and approved by all.

Resolutions:

- A. Abolishing one position in the Public Health Department was already approved through the Government Operations Committee.
- B. Approving charges and fee schedule for the Public Health Department was made by Lew Carinci, seconded by Roger Bradstreet and approved by all.
- C. Authorizing submission of application for a Local Government and Efficiency Program (LGPEP) Grant was made by Roger Bradstreet, seconded by Lew Carinci and approved by all (amended to include Public Health Services Committee as a co-sponsor).
- D. Authorizing Chairman to enter into an agreement for a Federal & State Grant Immunization Action Plan and modifying the 2012 County budget was made by Roger Bradstreet, seconded by Lew Carinci and approved by all.
- E. Authorizing the modification of the 2012 adopted County budget was made by Roger Bradstreet, seconded by Lew Carinci and approved by all.
- F. Extending the contracts for pre-school children transportation was made by Roger Bradstreet, seconded by Lew Carinci and approved by all (draft removed).
- G. Introduction of local bath salts law to be drafted.

Bath Salts / Introduction of a Local Law (Resolution G):

Mark reported that the New York State Association of Counties (NYSAC) distributed a toolkit to counties that included a resolution urging New York State to ban the manufacture, distribution, sale and possession of unregulated synthetic drugs along with a template for drafting a local law. Mark spoke with the Chairman of the Board of Supervisors John Becker, Sheriff Riley and the County Attorney's Office and they agreed on adopting a local law. This Committee acknowledged their direction to adopt a local bath salts law for Madison County. A resolution and local law will be drafted for the August 14th Board of Supervisors Meeting.

Madison County Tobacco Law Update:

A draft local law proposing no tobacco use on county-owned properties went before the Planning Committee. Russ Cary requested the removal of county parks and county forest properties from the law. In order to modify the law, it will have to go up for a vote at the August 14th Board of Supervisors' Meeting.

AgeNet Presentation:

Cheryl shared an AgeNet presentation with the Committee and Board of Health. AgeNet development began in 2010 in partnership between VIZIONefx and the Oneida County Office for the Aging. Madison County Office for the Aging is the host and hub for Madison County. AgeNet is a digital communication network that allows facilities to share health, wellness and other educational materials (videos, flyers, etc.) with the community and individuals. Currently, there are eleven sites and every site has its own logo and chooses their own menu. Eventually, a digital resource library of contact that can be accessed and shared by all AgeNet facilities will be available. There are unlimited opportunities for growth and development.

VIZIONefx finds underwriters to support the setup costs which have been minimal or zero to date, and there are no monthly fees. Kathy is looking for grant funding to keep it that way. The only requirement to install AgeNet is access to a cable network. The next step is to sit down with cable companies and internet providers to increase access. Planning will be invited to the table to address this issue.

Cheryl stated that AgeNet would be a great venue for public announcements and would like to see Madison County become an AgeNet facility with sites in the Department of Motor Vehicles, Department of Social Services, Public Health, and Mental Health.

Public Health Committee adjourned at 7:22 p.m.

MADISON COUNTY BOARD OF HEALTH

John Endres called the Board of Health Meeting to order at 7:23 p.m. indicating that there was a quorum for the Board of Health meeting.

The Board of Health Committee reviewed the June minutes. Motion to accept the minutes as written was made by John Salka, seconded by Wendy Cary and approved by all.

Record of Claims:

Kelly Golley distributed the Record of Claims for review and approval. Motion to approve was made by Rachel Elder, seconded by Wendy Cary and approved by all. John Endres signed for approval.

STRATEGIC ITEMS

Tobacco Display Ban Update:

Eric reported that he held a conference call with Rite Aid (Mike Podgurski, VP Pharmacy Services and Scott Hensel, District Manager) and met with Blue Ox (Allan Foote, Director of Store Operations) since the last meeting. Rite Aid was supportive of our effort with only main concern being the cost to conform. The Blue Ox representative, a reformed smoker, is proud that he kicked the habit. However, he is against laws that punish legitimate store owners and end up benefitting the Oneida Nation, bootleg markets and internet sales that are not being taxed. Eric stated that the Family Dollar is now selling cigarettes. We will attempt to schedule a meeting with Family Dollar management to discuss the potential ban.

Eric reported that the Village of Haverstraw (Rockland County) rescinded their law banning tobacco displays in convenience stores after several tobacco companies filed a lawsuit against them. The National Association of Tobacco Outlets (NATO) has since contacted us to see if we are still pursuing our tobacco display ban. Eric stated that most retailers support our effort to prevent youth from smoking; their concerns are the inequality with the Oneida Nation and the cost to comply. He recommended that we bring in BRIDGES and Reality Check to educate owners and solicit a voluntary display ban program rather than passing a local law. Hold a forum to show who has already done it, how they did it, and the results. Provide statistics and ask retailers for their ideas to prevent youth from smoking. Eric will pursue.

REPORTS:

Division and Medical Director reports were submitted prior to the meeting for review.

Director's Activities

Health Improvement Plan:

Access to Health Systems

- Met with Kara Williams from the Health Foundation of Central New York to discuss potential funding for our health care initiative that includes conducting the community health assessment, preparing our RHN application and facilitating the development of a Madison County Health Care Council.
- Met with Sara Wall Bollinger, Executive Director for Health Planning for the CNY Health Systems Agency regarding our health care initiative and to explore opportunities to partner on this project. Ms. Bollinger indicated that they would be interested in submitting a proposal to assist us on this initiative.
- Prepared a funding proposal to the Health Foundation of Central New York to support the community health assessment, preparing our RHN application and facilitating the development of a Madison County Health Care Council

Community Economic Development

- The Trails of Madison County maps were disseminated throughout the community. Approximately 4000 trail maps have been handed out. Tourism has the remaining maps on hand and will be responsible for getting them out.
- Planning Department provided Tourism with PDF versions of the trail maps to host on the Tourism website. Tourism is in the process of transferring these files onto their web site.
- EPA Smart Growth Implementation Assistance (SGIA): EPA issued the RFP for agencies to provide technical assistance to Madison County. They have received several responses and hope to select an agency to work with us by the second week of August.

Health Literacy

- We continue to work with Dr. Margaret Argentine, Director of the Morrisville State College Baccalaureate School of Nursing Program and her nursing student to implement the survey tools and work plan to meet the requirements of both the project and the Nursing Program Capstone Project.

Public Policy

- The Planning Committee has prepared an amendment to the draft local law regarding No tobacco use on county properties.
- Public Health Director met with Rite Aid and Blue Ox Corporation to discuss their concerns on the tobacco display ban.

Home Care:

- We continue to assist with minimal billing activities and should be concluding this activity by the end of July.
- Administrative Services Division is working with HCR to determine the final payments.
- Working with legal counsel to resolve the final amount for the staffing agreement with HCR.

Health Promotion

- HP Staff prepares and publishes both the continuing Disease and Animal Surveillance Reports.
- Website: Regular monthly updates of clinics, schedules, documents, press releases; addition of seasonal activity guides.
- Information about bath salts and synthetic cannabinoids was updated on the Department's web site.
- Press releases added to web and sent to media regarding: protection from mosquito bites
- A car seat check was held on July 19th in Morrisville. Another event is scheduled for September 20th in Oneida.
- Our Health Educator continues to work with a committee of the Living Well Partnership to offer a free workshop for staff who works directly with families with children birth to age 12. The training, "A Good Night's Sleep: Helping Parents and Children Develop Healthy Sleep Practices" will be held August 27th from 1-4 pm at New Beginnings Church in Wampsville. Registration flyers were sent out last week (see attached).
- Our Health Educator continues to work with the committee of the Living Well Partnership to organize the 10th Annual Eat Well Play Hard Family Fun Day to be held August 17th from 10-1 at Allen Park in Oneida. (Flyer attached.)

MADISON COUNTY

- Continue developing materials for BOH strategic planning activities.
- Participated in two Bath Salts Task Force meetings – assisting with the promotion and educational activities regarding this issue.
- Interviewed by reporter from Australia's Dateline on bath salts in Madison County.

Corporate Compliance Committee

- Meeting held on July 19th.

Policy Review:

- *Code of Ethics:* Code of Ethics was reviewed with minor modifications. Slated to finalize at the August meeting.
- *Employee, Board, and Contractor Exclusion Screening:* Still under review.
- *Internal Auditing and Monitoring:* The Committee approved the policy.
- A policy review schedule was provided to the committee with a November 2012 target date for Board of Supervisors approval of all policies.

Record Review – Mental Health & Public Health:

- The Mental Health and Public Health corrective action plans were reviewed.
- Mental Health continues to work on appointing a physician as a "medical director" to sign all treatment plans
- Public Health recommendations have been completed.

Audit update– Mental Health:

- All current OMIG audits are on hold while OMIG drafts new set of protocols.

Training Update:

- The Committee reviewed whether or not the Court Employees were required to attend this training. Because Court employees are actually employees of the State and not the County, they will not be required to complete the training. Training has been completed for all but 1 employee.
- Beginning in July, the general training video became part of the monthly new employee orientation. New Public Health and Mental Health employees will be excused from this training in order to view the healthcare provider training video within their respective department.
- The Mental Health and Public Health departments are using their lists of independent contractors to coordinate training activities.
- County web page is being updated to include a Corporate Compliance section.

Exclusion/Screening:

- The Committee reviewed the KChecks reports A summary report will be presented at the July meeting and will include the following information:
 - Personnel –
 - No exclusions.
 - Public Health –
 - One (1) exclusion for a doctor that is signing orders. We have no patients with him at this time and have made him inactive in our system.
 - Treasurer –
 - No exclusions for anyone the County is currently using as a vendor.
 - As of July 2012, their resolved issues count is 4,591.
 - They have 162 names with 916 corresponding matches that have not been resolved as yet.
 - They have not uploaded any new names or vendors to KChecks since September 2011, but it is ready to upload.
 - The issue remains of whether the Treasurer's Office should upload and manage the Department of Social Services' new vendors or if DSS should handle this directly.
 - Going forward, Tax I.D. or SS# should be used as unique identifier to assist with running checks (form W-9).
- The Corporate Compliance Committee reviewed modifications to the County's contract management, requests for proposals (RFP), and formal bidding processes to identify areas for improving our ability to screen contractors and/or vendors prior to entering an agreement. Changes were forwarded to the County's Purchase Officer for review and comment.

Investigation:

- The Corporate Compliance Officer received an internal report of a potential inaccurate service report from one of our employees. A motion to consult with legal counsel and start an investigation into the matter was approved.

Corporate Compliance Work Plan:

- A timeline for policy development, training, risk assessment, exclusion/screening, updating the work plan and development of the webpage was presented to the Committee for feedback and comment.

- A subgroup of the Committee was asked to frame the 2013 Annual Compliance Work Plan based on the risks that are identified. The Committee recommended contracting with Bonadio Group to come in annually to perform external audits and to consult with them during the work plan update process.

Reports:

- No hotline calls were reported this period.
- Email concerning an inaccurate service report was received (see Investigation section)

NYSDOH/NYSACHO

- Participated on NYSACHO Board of Directors conference call.

Environmental Report:

Refer to the report.

Prevent Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

County:

Nothing to report.

City of Oneida:

Nothing to report.

Medical Director:

Refer to report.

President:

Nothing to report.

OLD BUSINESS:

None

NEW BUSINESS:

None

Board of Health meeting adjourned at 8:03 p.m.

Next Meeting: Monday, August 27, 2012

Minutes of Meeting

SOCIAL & MENTAL HEALTH SERVICES COMMITTEE MEETING Department of Social Services

July 30, 2012

Present: John Salka, Town of Brookfield
Lewis Carinci, City of Oneida
Roger Bradstreet, Town of Nelson
Michael Fitzgerald, Commissioner
Mark Scimone, Administrative Assistant to the Chairman
Melissa Maine, Deputy Commissioner for Family Services
Augusta Gillespie, Colgate University Upstate Institute Intern

The committee meeting began with a review of the proposal submitted by the Madison County funeral home directors regarding indigent burials. Mike Fitzgerald, Don Smith and Mark Scimone all expressed "disappointment" at their 30 percent request for increase in allowances. The committee members asked about options and Mike offered that a response would be prepared and sent to the funeral homes expressing any increases that could be supported. It will be difficult because there have not been any increases since 2008; however, it was up to them to ask before now. There was no support for granting the increases requested.

Mike reviewed the meeting minutes from the June 25, 2012, committee meeting. On a motion from Roger and seconded by Lewis, the meeting minutes as prepared were passed unanimously.

Mike introduced Augusta Gillespie, a senior-to-be at Colgate University and a summer field school intern through the Upstate Institute. Augusta presented her research, analysis, and recommendations for the Madison County Board of Supervisors' response to the "Statement of Interest" survey. Augusta reviewed the federal Affordable Care Act (ACA), including the Supreme Court decision; New York's own amended Medicaid state plan and Medicaid Redesign Team goals; and how all of that impacted Medicaid delivery at the local level. It was her recommendation and that of Mike and the department that the County DSS answer the seven questions on the "Statement of Interest" as such:

- 1) No – the county is not interested in conducting MAGI renewals.
- 2) Yes – the county would want to provide in-person assistance.
- 3) Yes, short-term – the county should process applications and renewals for the aged, blind, and disabled individuals, excluding automated renewals.
- 4) Yes, long-term – the county should process determinations and renewals for chronic care (nursing home) and alternate levels of care.
- 5) Yes, short-term – the county should process applications and renewals for the Medicaid Buy-in for Working Persons with Disabilities program.
- 6) No – the county should not conduct disability determinations.
- 7) Yes, long-term – the county should continue to process SSI cases, including separate determinations when an individual loses receipt of SSI.

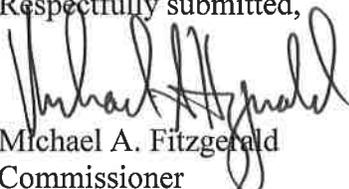
Augusta provided detailed research and analysis to support her recommendations, which the committee found to be compelling and of tremendous value. There were questions about "what it all means" and Mike responded that in five years (the time period that the state assumption of Medicaid administration would take), the local Medicaid office will look much smaller. Mike believes that through attrition, the Department of Social Services will get to the staffing levels required. Although layoffs would be avoided, there were no guarantees. Making managing the transition more difficult is the state's interest in phasing in the administrative takeover by function and phasing in over several years, region by region and county by county. This will help in the ability to actually do the work, but it will be difficult on the local level to determine required staffing needs. The committee applauded Augusta and her efforts and congratulated her. A resolution will be prepared and distributed to committee members to authorize the Chairman of the Board to complete the "Statement of Interest" and return it before the September 10, 2012, deadline. The resolution will be in front of the Board of Supervisors at the August 14, 2012, meeting.

Melissa Maine was on hand to discuss a grant application that DSS was preparing to submit to the Division of Criminal Justice Services (DCJS). The grant notice was put out in late June and is due August 3, 2012, which was an extremely short timeframe and precludes DSS from getting board approval before applying for the funding. Melissa reviewed the application services and expected outcomes should the grant be awarded. The grant application has received wide support from the Sheriff, Probation, Mental Health, Youth Bureau, County Attorney, and Family Court and would be the first program specific to juvenile delinquents and would include a process to include a "victim impact" piece. The committee felt it was a good opportunity, since if it would keep even one child from being placed in detention, that would more than cover the local investment. On a motion by Lewis and seconded by Roger, the resolution passed unanimously. Melissa left the meeting for another obligation after this vote.

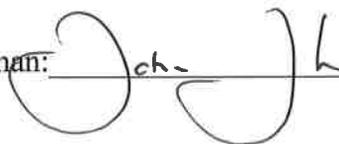
Finally, Mike presented a resolution that would allow the Office for the Aging (OFA) to provide in-home assistance to seniors applying for the HEAP program. Mike pointed out that the amount requested (\$9.50 per application) was the same as in past years and that the funding comes from 100 percent non-local funds. On a motion by Roger and seconded by Lewis, the resolution passed unanimously.

There being no further business, the Mental Health Department began its presentation.

Respectfully submitted,


Michael A. Fitzgerald
Commissioner

Approved by Committee Chairman:



Date: 8.30.12

SOCIAL AND MENTAL HEALTH SERVICES COMMITTEE

VETERANS SERVICE AGENCY

Committee Meeting Minutes

July 30, 2012

PRESENT: John Salka, Chairman -Brookfield
Roger Bradstreet - Nelson
Lewis Carinci - Oneida Ward 4-5-6
Mark Scimone - Administrative Assistant
Donald R. Smith - Veterans Agency Director
Michael Fitzgerald - DSS Commissioner

ABSENT: Alex Stepanski - Stockbridge
Jim Goldstein - Lebanon

Meeting called to order by Chairman Salka @ 4:46 in the Large Conference room, bldg 4, main office building Wampsville campus.

Previous minutes:

Mr. Smith reviewed minutes of June 25, 2012. Motion by Mr. Carinci, seconded by Mr. Bradstreet. Approved.

Discussion:

Mr. Smith recapped the previous monthly statistics and highlights of the current month events. VA to implement a new Veterans Claims Processing Model at 16 of it's 56 stations in September. Spreading throughout the remaining by the end of 2013. Goal is to provide timelier and more accurate ratings to reduce the vast backlog and lengthy delays veterans endure currently. Discussed American Legion Boys State Program and July Convention in Rochester. Mr. Smith announced Governor Cuomo's Order to lower American Flags to half Staff on Thursday Aug 2 in Honor of Pvt1C Theodore M. Glende who died in Afghanistan on 7/27/12. Current indigent Veteran Burials stands at 7 approvals, 1 denial. Of the 7, 4 have been paid for an average \$2558.65 each and 2 are pending payment at the Treasurer's office and 1 is awaiting documentation from the funeral home. A Joint Review w/DSS of the proposed changes to indigent burial resolution by funeral directors was conducted. DSS & Veterans will draft a response to the funeral directors proposal for Committee to edit after September Budget reviews. We provided a information table for the Madison County Fair in Brookfield July12-14 and will do the same for DeRuyter Fair Aug 9-12.

With No further business, the meeting was adjourned at: 5:00 and the Committee moved on to DSS business.

Approved John Salka

Date 8/27/12



Madison County Mental Health Department

Serving the Residents of Madison County for over 45 Years (established in 1966)

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Social and Mental Health Services Committee Mental Health Department Meeting Minutes July 30, 2012

Present: John Salka, Chair
Lewis Carinci
Roger Bradstreet

Staff: James A. Yonai, Ph.D., CRC, Director MHD
Karolyn M. Sayles, Deputy Director MHD

Guest: Mark Scimone, Administrative Assistant to the Chairman of the Board

The meeting was called to order at 5:35 PM.

Approving the Minutes

Roger Bradstreet made a motion to accept the June 25, 2012 minutes, Lewis Carinci seconded the motion. All were in favor.

Program and Fiscal Reports

Ms. Sayles presented the June consolidated fiscal report, individual cost centers and accounts receivable listing. The department is at an actual deficit of \$69,767 compared to a budget deficit of \$ 69,622. The MH Clinic cost center is operating at a \$35,514 surplus while the ADAPT and Administration are running at a \$59,877 and \$45,708 deficit respectively. The Assistant Director of Administrative Services – Billing has been out on medical leave. IMA, the departments' billing software vendor has taken over the management of the billing function until her return. It was discussed that the IMA system does not required complex passwords; an issue IT is working on.

Update on ADAPT RFI

A bidder's conference was held on July 16th. Representatives from Belvedere Health Services, Central New York Services, Inc., Family Counseling Services of Cortland County, Inc., and Crouse Hospital were present. Packets of material were sent out today to each vendor including the minutes from that gathering and responses to questions. The due date of the RFI is August 6th.

Resolutions

- Authorizing the Modification of the 2012 Adopted Budget (transcription services)

Lewis Carinci moved to accept the resolution and Roger Bradstreet seconded it. The Committee voted to approve the resolution.

- Authorizing Chairman to enter an agreement for Mental Health Consultation Services (Cusano)

Roger Bradstreet moved to accept the resolution and Lewis Carinci seconded it. The Committee voted to approve the resolution.

CPEP Transportation

Birnie Bus will be the transportation coordinator for consumers needing rides from CPEP effective August 1, 2012. They are available 24/7 and will bill Medicaid for eligible individuals and bill the Mental Health Department for those that are non-Medicaid. This should reduce down the cost of transportation to the department since it has been paying the full amount of the transportation cost.

Health Homes

It was just announced that Madison County will be part of two health homes - Onondaga Case Management Services, Inc DBA Health Home of Upstate New York and Upstate Cerebral Palsy, Inc. on behalf of the Central New York Health Home.

Bath Salts Task Force

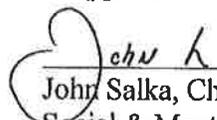
A bath salts task force has been formed by multiple community groups including hospitals, schools, law enforcement agencies, etc. There have been two meetings and formed two work groups; training and education headed by Susan Jenkins and medical and behavioral healthcare work group of which Jim is co-chairing with Dr. Dasaro. Lewis Carinci's name will be added to the distribution list.

Executive Session

Roger Bradstreet made a motion to go into executive session to discuss personnel issues and Lewis Carinci seconded it. (at 5:57 PM). Roger Bradstreet made a motion to come out of executive session and Lewis Carinci seconded it.

John Salka, Chair, adjourned the meeting at 6:10 PM.

Minutes Approved: Without any changes With changes noted or corrected copy attached



John Salka, Chairman
Social & Mental Health Services Committee

8.30.12
Date

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
August 2, 2012

Present: J. Reinhardt, R. Bargabos, R. Bono, R. Cary, P. Suits

Also Present: C Brophy, D. Degear, C. Edick, S. Makarchuk, M. Scimone, S. Trexler

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by R. Cary to approve the minutes of the June 21, 2012 and July 10, 2012 meetings; second by R. Bono. Motion unanimously approved.

II. Treasurer's Report

C. Edick distributed and reviewed the Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, Analysis of Local Vehicle Use Tax Revenue, and Hospital and Medical Insurance Expense (Cash Basis).

There was also discussion regarding the inclusion of New York State Mandate information on the 2013 town & county tax bills. Edick distributed Fulton County's model local law and the flyer that was included with Fulton County's tax bills last year. Following discussion, it was decided that Edick and Scimone would provide a draft flyer with a graph for review at the August meeting.

III. Resolutions

1. Authorizing Chairman to Enter into an Agreement for a Federal & State Grant Immunization Action Plan and Modifying the 2012 County Budget – Motion by P. Suits to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Repealing an Exemption from Sales and Compensating Use Taxes for Receipts from Retail Sales of, and Consideration Given or Contracted to be Given for, Certain Clothing and Footwear, Pursuant to the Authority of Article 29 of the Tax Law of the State of New York – Motion by R. Cary to approve the resolution; second by R. Bargabos. Motion unanimously approved.
3. Authorizing the Chairman to Enter into an Agreement for the Acceptance of Electronic Delinquent Real Property Tax Payments - Motion by R. Bargabos to approve the resolution; second by R. Cary. Motion unanimously approved.

4. Authorizing the Modification of the 2012 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by P. Suits. Motion unanimously approved.
5. Authorizing the Modification of the 2012 Adopted County Budget – Motion by R. Cary to approve the resolution subject to approval by the home Committee; second by R. Bargabos. Motion unanimously approved.

IV. Other Business

Edick distributed a spreadsheet showing some of the larger items that will affect the 2013 budget, and their estimated impact. Edick noted that the spreadsheet contained rough estimates for the purpose of discussion. Discussion ensued regarding the 2013 budget outlook. The County's 2012 contributions to non-profit agencies were reviewed. Edick will provide the Committee with a budget update at the September meeting, following budget hearings with departments.

V. Adjournment

1. The next regular meeting is scheduled for Thursday, August 30, 2012, at 9:00 a.m.
2. Motion by P. Suits to adjourn the meeting; second by R. Cary. Motion unanimously approved. Meeting adjourned at 10:36 a.m.

ADMINISTRATION AND OVERSIGHT
Committee Meeting Minutes
August 2, 2012

PRESENT: Priscilla Suits, Chairwoman
John Reinhardt
Scott Henderson
Russ Cary
Jim Rafte

Chairwoman Suits called the meeting to order at 8:30AM.

MINUTES

John Reinhardt motioned, seconded by Russ Cary to approve the June 12, 2012 meeting minutes as written. Motion carried

RESOLUTIONS

- 1) Modifying the 2012 County Budget (Elections)
Motion – Russ Cary Second – Scott Henderson carried
- 2) Authorizing the Madison County Board of Elections to Contract for Pollsite Usage
Motion – Scott Henderson Second – Russ Cary carried
- 3) Authorizing the Madison County Board of Elections to Contract for Pollsite Usage
Motion – Scott Henderson Second – Russ Cary carried
- 4) Authorizing the Madison County Board of Elections to Contract for Pollsite Usage
Motion – Scott Henderson Second – Russ Cary carried
- 5) Authorizing Agreement for Computer Voting Analysis (Christopher Nevison)
Motion – Russ Cary Second – John Reinhardt carried

OTHER BUSINESS

- 1) Rules of the Board

The Committee agreed to meet on August 29, 2012 from 3:00PM – 5:00PM to discuss the Rules.

NEXT MEETING

The next regular meeting of the Administration and Oversight Committee will be August 29, 2012, if needed.

ADJOURNMENT

There being no further business to discuss, motion was made at 8:45AM by Scott Henderson to adjourn, seconded by John Reinhardt and carried.

NOTE: Resolution #2, #3 and #4 were all approved, but will be held to be presented at the September 11, 2012 Board Meeting (contracts have not been received).

Respectfully Submitted,

Priscilla Suits, Chairwoman
Administration and Oversight Committee

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
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Eileen M. Zehr
Personnel Officer
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Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE **August 2, 2012**

Minutes

Present: R. Bargabos, D. Degear, and J. Reinhardt

Also Present: R. Aylward, J. Becker, S. Prievo, M. Scimone, T. Wayland-Smith and E. Zehr

Absent: J. Reinhardt, R. Monforte, D. Ball

D. Degear called meeting to order at 10:41 a.m.

I. MOTION TO ENTER EXECUTIVE SESSION - Motion by J. Reinhardt to enter executive session. Second by R. Bargabos. The motion was unanimously approved.

- A. Personnel Matters
- B. Negotiations

Motion by J. Reinhardt to exit executive session. Second by R. Bargabos. The motion was unanimously approved.

II. MINUTES – Minutes from June 21, 2012 - Motion by J. Reinhardt to approve the minutes from the June 21, 2012 committee meeting. Second by R. Bargabos. The motion was unanimously approved.

III. RESOLUTIONS

- A. Abolishing One Position in the Public Health Department - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- B. Adopting a Public Access to Defibrillation Policy and Procedure - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- C. Authorizing Attendance at an Out of State Conference - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Authorizing the Chairman to Extend an Agreement With The Hartford Deferred Compensation Program - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.

- E. Authorizing the Chairman to Renew an Agreement With Locey and Cahill, LLC - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- F. Budget Modification - County Attorney: Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- G. Budget Modification - IT - Motion by J. Reinhardt to approve the resolution. Second by R. Bargabos. The motion was unanimously approved.
- H. Authorizing Submission of Application for Local Government Performance and Efficiency Program Grant - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- I. Designating Disposal of Obsolete Surplus County Personal Property - Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- J. Designating Disposal of Obsolete Surplus County Personal Property - Highway – Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- K. Extending Duration of a Temporary Heavy Equipment Operator Position - Solid Waste – Motion by R. Bargabos to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

IV. OTHER

- A. Employment of Relatives Policy – E. Zehr passed out a revised draft of this policy. The consensus of the committee was to leave the policy as it was revised on June 21st with one change adding the word “direct” before supervisory relationship with another close relative into policy D of section IV.
- B. Management Salaries - 2013 Management Salary increases were discussed. The committee recommended a 3% increase for Management/Confidential and Elected Officials.
- C. Vacancy Report - S. Prievo reviewed the second quarter Vacancy Report with the committee showing the cost savings associated with the vacancies and leaves without pay.
- D. Consolidation - D. Degear noted the department consolidation plan is moving forward with Weights and Measures moving into and under the Public Health Department and is to be overseen by Geoff Snyder.

V. NEXT MEETING: Committee Meeting: August 30, 2012 Immediately Following Finance, Ways & Means

Motion by R. Bargabos to adjourn. Second by J. Reinhardt.