

SUPERVISORS NOTEBOOK

For the Month of

September 2014



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
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Solid Waste and Recycling Committee Meeting July 8, 2014 *Special meeting*

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 12:50 p.m. in the Chambers on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Raffte and Scott Henderson. Rick Bargabos and Darrin Ball were absent. Also present were, Russ Hammond, Operation Manager, John Condino of Barton and Loguidice, Attorney Bill Buchan and Director of the Industrial Development Agency Kipp Hicks.

Sewer Line Easement and Land Purchase --

The committee discussed drawings from Barton and Loguidice for the proposed sewer line that is to run from the Buyea Rd. Landfill site to the Five Corners in the City of Oneida and the proposed flow control valve station.

After much discussion the committee agreed to have Director James Zecca and Landfill Attorney Bill Buchan contact Hunt Real Estate regarding the parcel of land at the corner of Lenox Ave. and Genesee Street. Hunt Real Estate is listing the property. The committee is interested in purchasing a 40 X 50 parcel that would be the location for the Flow Control Valve Station. The committee is also seeking a 20 foot easement across the property at 2007 Genesee St. to install an eight inch gravity sewer main. It was determined that the owners of the property are Leonel and Kimberly Danboise.

Supervisor Henderson suggested that B&L review the plans and come back to the committee with "the facts." He wanted to know why the sewer line could not continue along the right-of-way to the Rte. 5 intersection and then go under Rte. 5 at that point rather than obtaining an easement to the west of the intersection. He wanted to know if anyone had contacted Mrs. Stechyshyn who owns the property behind 2007 Genesee St. to see if she would be interested in selling the county a 40X50 foot piece of property for the Flow Control Valve Station. He also asked for cost options for the various alternatives.

Director Zecca explained that in order to approach any property owners he first has to have committee approval.

Motion by S. Henderson requesting that Barton and Loguidice come back to the committee with concrete facts about why the installation of the sewer line at the Rte. 5 intersection needed to be circumvented to the west (resulting in an easement across the 2007 Genesee St. property) and authorizing Director James Zecca and Landfill Attorney Bill Buchan to contact Hunt Real Estate regarding the parcel of land at the corner of Lenox Ave. and Genesee St. as the committee is interested in purchasing a 40x50 foot parcel that would be the location for the Flow Control Valve Station and a 20-foot easement seconded by J. Rafte and approved.

Next Meeting –

The next Solid Waste and Recycling committee meeting will be at 9 a.m. Tuesday, July 22, 2014 in the Supervisor's Conference Room on the second floor of the County Office Bldg. in Wampsville, NY.

Adjourn meeting –

Motion by J. Rafte to adjourn the Solid Waste and Recycling meeting seconded by S. Henderson.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

Highway, Buildings and Grounds Committee

Minutes, Regular Meeting July 16, 2014

PRESENT: Chairman Ronald Bono (2:07 p.m.) and Supervisors Alexander Stepanski, Scott Henderson and William Zupan

ALSO: County Administrator Mark Scimone, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman, Purchasing Agent Nicole Schafer-Farino, Industrial Development Agency Director Kipp Hicks

ABSENT: Vice Chairman Roger D. Bradstreet

Supervisor William Zupan called the meeting to order at 2:05 p.m. in the Supervisors Large Conference Room.

Minutes: Minutes of the regular meeting June 18, 2014, were unanimously approved on the motion of Supervisor Scott Henderson and second of Supervisor Alexander Stepanski.

Proposed Sewers: Industrial Development Agency Director Kipp Hicks provided an update on the proposed sewer project coming from West Elm Street, Oneida. He said updated maps show the County's investment should be significantly less than originally projected, as the line won't need to run as far.

At 2:07 p.m., Chairman Ron Bono joined the meeting.

According to Hicks, contractors are tied up for the remainder of this year and won't be able to begin construction until next spring. The project is expected to cost about \$100 per linear foot.

Building Maintenance Supervisor Kevin Loveless said the Department of Social Services lift station is starting to decline, so the timing would be good. Supervisor Scott Henderson asked all involved to take a close look at the grade to avoid having to install grinder pumps. Loveless said he would like to get rid of the lift stations. Henderson also suggested reaching out to the Oneida City School District to gauge their interest in hooking up to the system where the Otto Shortell Middle School property abuts the Social Services parcel.

Closed Loop Repair: Loveless reported initial estimates to replace the piping for the closed loop system between the Office Building and Public Health came in at about \$39,000. Insulated piping material alone is expected to run about \$10,000. He said by the time bids are awarded, construction will commence around the late-September, early-October schedule originally desired to preserve staff comfort as much as possible.

Parking Lot/Sidewalk Budget Modification: Loveless presented a budget modification to cover the cost of parking lot and sidewalk replacement; however, the sewer project proposed for next year would require tearing up a substantial portion of the parking lot targeted for replacement.

The budget modification was unanimously approved on the motion of Henderson and second of Zupan with the caveat that nothing be paved that will be disturbed next year.

Executive Session: The Committee unanimously voted to enter executive session at 2:33 p.m. for the purpose of discussing matters potentially leading to the discipline of a particular person on the motion of Henderson and second of Chairman Ron Bono. The Committee unanimously voted

to exit executive session at 2:38 p.m. on the motion of Henderson and second of Bono.

North Court Street Bridge Update: CSX rejected the revised design for the bridge replacement on North Court Street over the railroad tracks because they want the full 100 feet to track elevation. Highway Superintendent Joseph Wisinski said he has informed CSX the County will not be able to do it this year because of the construction schedule. Deputy Highway Superintendent Brad Newman said it would be a minimum additional two-week setback.

County Administrator Mark Scimone said with the attention CSX is getting regarding its demands, there should be no question as to whom to blame should the County be forced to close the bridge. Wisinski said his department is trying to figure out how to repair the bridge if they are forced to hold the project over until next year.

Operations Manager: There are three candidates for the open operations manager position; interviews continue this week.

Enterprise Fleet Replacement Program: Wisinski and Purchasing Agent Nicole Schafer-Farino outlined a planned replacement program offered to municipalities by Enterprise Fleet Management. The program would provide for evaluation of the existing fleet, elimination of underused vehicles and replacement of about a third of the fleet annually for three years. The vehicles removed from the existing fleet would be sold and the proceeds applied to the lease of the new vehicles.

Savings would be realized through reduced maintenance costs, reduced fuel consumption and the sale of existing fleet vehicles.

Schafer-Farino said the service would be put out to bid; Zupan said the specifications should be opened up to include dealers. Henderson asked for a cost-benefit analysis before the Committee makes any decision on the subject.

County Snow and Ice Removal: The Committee unanimously approved a resolution for County Snow and Ice Removal services on the motion of Supervisor Alexander Stepanski and second of Henderson. Wisinski said the rate remains the same as last year.

Storm Response: Wisinski said he had crews out July 3 and 4, despite it being the annual shut-down week for his department. He said workers concentrated on keeping roads passable for emergency services and residents, with the exception of where there were downed power lines.

After the weekend, crews from both shops were going full-bore to attack the mess. Wisinski said the department is just finishing the stumps and there are a few trees that need to be taken care of.

Scimone asked Wisinski in the future to have a list of people who are staying local during the shutdown week who are willing to work in the event of future disasters so they can be called in more quickly. He said the Highway Department made sure the roads that could be opened were open.

After the tornado hit Smithfield a few days later, Wisinski said he had employees and equipment at the scene for several days, and that they were honored to be able to help.

Scimone thanked Wisinski and said everyone wanted residents to have the ability to return home and begin establishing some sense of normalcy. He said he was there in the hours after the storm and it was an awful scene. He said County employees really stepped up to the plate. Solid Waste and Recycling Director James Zecca kept the landfill open late so the trucks could keep moving. Bono said he also spent a lot of time up there, and residents said they were pleased with the responsiveness of the County.

Scimone said he wanted the employees recognized in some way by the Board of Supervisors.

Wood chipper Bids: The Committee unanimously awarded a bid for a MORBARK wood chipper to Bobcat of Buffalo, Inc., on the motion of Stepanski and second of Zupan.

Executive Session: The Committee unanimously voted to enter executive session to discuss collective bargaining matters on the motion of Bono and second of Henderson.

Motion to Adjourn: The meeting was adjourned at 3:40 p.m. on the motion of Henderson and second of Stepanski.

Next Meeting Date: August 20, 2014 – Supervisors Large Conference Room.

Respectfully submitted on behalf of Chairman Ronald Bono July 18, 2014, by Martha E. Conway and approved August 20, 2014.

Administration and Oversight Committee

Minutes of Regular Meeting July 17, 2014

PRESENT: Chairman Scott Henderson (3:07 p.m.); Vice Chairman James V. Rafta, Sr.; and Supervisors Daniel S. Degear, Paul "Pete" Walrod and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, County Administrator Mark Scimone, Supervisor John Salka, First Assistant County Attorney Tina Wayland-Smith, Elections Commissioners Laura Costello and Lynne Jones, Sheriff Allen Riley, Purchasing Agent Nicole Schafer-Farino

Vice Chairman James V. Rafta, Sr., called the meeting to order at 3 p.m. in the Supervisors Large Conference Room.

Minutes: Minutes of the regular meeting June 19, 2104, were unanimously approved on the motion of Supervisor Paul "Pete" Walrod and second of Supervisor William Zupan.

Elections: Elections Commissioners Laura Costello and Lynne Jones reported that the last primary cost the county \$27,455. That number reflects a savings of about \$2,000 to \$3,000, due to consolidation of poll sites and being conservative in ordering materials for the primary. The September primary will be closer to \$30,000, they said.

At 3:07 p.m., Supervisor Scott Henderson joined the meeting.

Costello and Jones also reported there will be a significant decrease in the 2015 budget because it is a town election year; however, in 2016, the presidential election will require the purchase of many more ballots. The consensus of the committee was that the budget was okay to move forward to the next steps in the process.

Jones announced she will be retiring at year's end and that Roxanne Jackson is retiring by the end of summer.

The Committee unanimously approved three resolutions for poll site usage (1 -- Leonardsville Fire House, Brookfield Town Building, North Brookfield Fire House, New Woodstock Free Library, Cazenovia High School, DeRuyter Town Building, Eaton Town Building, Fenner Town Hall, Georgetown Town Hall, Hamilton Public Library, Earlville Village Office, Poolville Community Center, Lebanon Town Office Building, New Life Church Cafe, Heritage Baptist Church, Madison Fire House, Erieville Fire House, Nelson Town Building, Smithfield Community Center, Stockbridge Town Building, Sullivan Veteran's Memorial Parks & Recreational Building and Sullivan Town Office Building; 2 -- Lincoln Fire House; 3 -- Cazenovia American Legion, Grace Lutheran Church, St. Agatha's Church Center, Canastota VFW, Fyler Community Hall, St. Paul's United Methodist Church, Kallet Civic Center, Bridgeport Firehouse and Sullivan Free Library) on the motion of Supervisor Daniel S. Degear and second of Walrod.

Sheriff's Office Audit: The Committee revised the Office of the State Comptroller's audit of the Sheriff's Office. First Assistant County Attorney Tina Wayland-Smith recommended Sheriff Allen Riley have County Administrator Mark Scimone and District Attorney William Gabor look over his response before submitting it to the OSC.

Purchasing Office: Purchasing Agent Nicole Schafer-Farino introduced herself to the committee and reported that she has been working on cooperative bidding arrangements, revamping the surplus furniture/equipment process and cleaning and reorganizing the Purchasing Office. She said she has been allowing people to continue functioning as they have and plans to do so until the implementation of the Tyler MUNIS software system. The software implementation will require major changes, so she is targeting that transition time to incorporate all changes at once.

Next Meeting: Aug. 21, 2014, at 3 p.m. in the Atrium Conference Room.

Motion to Adjourn: The Committee adjourned at 3:45 p.m. on the motion of Degear and second of Zupan.

Respectfully submitted July 21, 2014, by Martha E. Conway for Chairman Scott Henderson and approved Aug. 21, 2014.



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Solid Waste and Recycling Committee Meeting July 22, 2014

Approved the minutes from June 17 and July 8, 2014

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 9:05 a.m. in the Chambers on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Raffe, Scott Henderson and Richard Bargabos. Supervisor Darrin Ball was absent. Also present were, Russ Hammond, Operation Manager, John Condino of Barton and Loguidice, Attorney Bill Buchan, Kipp Hicks, Director of the IDA and Sharon Driscoll Recycling Coordinator.

Approve Solid Waste Minutes from June 17 and July 8, 2014 –

Motion by S. Henderson to approve the Solid Waste and Recycling committee minutes for June 17 and July 8, 2014 seconded by J. Raffe and approved.

ARE Park water and sewer project update – John Condino

J. Condino gave a brief update of what was discussed during the July 8, 2014 Solid Waste meeting. He explained that there are two options. One is to run a gravity sewer on the south side of the 5 corners and then cut across the property on the corner. The question then becomes will the owners be amenable to giving up a portion of property. The answer to that question was, no.

R. Bargabos said, "This seems to be a reasonable use of eminent domain." The County has a 20 foot right-of-way.

During the July 8 meeting Scott Henderson suggested going straight down the right-of- way to the 5 corners.

J. Condino noted that he had failed to mention that the sewer line across the intersection would be very difficult with all the underground utilities.

The other alternative is a straight line – directional bore – but that option does not bring a gravity sewer to the south side of Rte. 5.

Condino said the Dept. of Solid Waste would need permission from the County Highway Dept. to bore into the highway, which would require closing down one lane.

The next question was to put in a vault or build an above ground building. “We need to contact the land owner to the south, Mrs. Stechyshyn.

When we met with the city they agreed to do a survey to see how many residents living on upper Lenox Ave. were interested in hooking up to the sewer. J. Condino said, now is the time to go back to the city engineer.

The property on the corner of Rte. 5 is owned by Leonel and Kimberly Danboise and they are asking approximately \$375,000. The county would need a right-of-way across this property and wanted to purchase a 40X50 foot parcel that would be the location for a Flow Control Valve Station if the County is to build an above ground station rather than an underground vault.

J. Condino said there is no additional cost for option two. “Actually, it is a little less.”

Director Zecca said, the committee needs to talk with Highway Superintendent Joe Winiski.

Chairman Goldstein asked if the committee was in favor of starting discussions with Mrs. Stechyshyn. They were all in agreement that it was time to contact Mrs. Stechyshyn about the possible purchase of a 40X50 foot parcel.

R. Hammond noted that if the committee decides to build an underground vault the City Employees have no confined space training. However, the Dept. of Solid Waste could offer them the training opportunity.

Highway Superintendent Joe Wisinski was asked to attend the Solid Waste meeting to see how he felt about putting a manhole in one lane Upper Lenox Ave., a county highway. The committee explained the sewer project and what would be necessary to make the project work. Superintendent Wisinski said, “We can make that work. We will close off one lane during construction, set up a Detour to South Court St. and saw cut the highway, just like we did on Pine Ridge Rd. As long as you can maintain some traffic flow everything should be fine.”

Motion by S. Henderson to move forward with discussions with Mrs. Stechyshyn regarding the purchase of a 40X50 foot piece of her property for an above ground Flow Control Valve Station seconded by J. Rafte and approved.

K. Hicks reported that the long awaited letter regarding the specifics of the funding criteria for the water project is on its way. “We can’t authorize B&L to do anything until we have confirmation.”

Sewer Project

Sewer line – Exhibit A – The Environmental Facilities Corporation (EFC) is looking for bond counsel and a signed agreement with the bond council, engineers and legal counsel that would be sent to the Board of Supervisors for their approval.

Motion by J. Rafté to send the approved Incentive Proposal valued at \$4,000,000 to the Board of Supervisors for their approval seconded by R. Bargabos and approved.

Motion by J. Rafté to approve \$310,000 for engineering costs, and \$9,562.50, 000 for bond counsel and \$15,000.00 for environmental counsel for the sewer project, seconded by R. Bargabos and approved.

Plastic to Oil –

Director J. Zecca reported that J.U.M. Global has made a soft start up in Florida. Lois Levitan of RAPP at Cornell University will be in Florida for an AG plastics recycling conference next week and is planning to visit the J.U.M. Global site. She explained to Director Zecca that J.U.M. is looking at what is coming in and are trying to recalibrate

The J.U.M. Global Application was submitted in June to the Central New York Regional Economic Development Council. The board made recommendation last year. We were high on the list for funding but the Harbor project in Syracuse was selected. K. Hicks said, we are going back through process. We have tightened up our application and addressed all previous weaknesses.

Recommendations are due in August and we are expecting word by October first, said Hicks. "I plan to reach out to Senator Valesky and brief him on the project."

Landfill site solar project update and remote net metering

Director Zecca reported that he and Russ Hammond held a pre-construction meeting with Solar Liberty. They plan to start the project on August 11, 2014 and are planning to finish in four days. They will install a free standing photovoltaic (PV) solar electric system in the field across from the solar array currently on the southern facing slope of the west-side landfill. The landfill crew, under the direction of Operations Manager Russ Hammond will do the ditch work, which is the County's only responsibility. "We will have our electrician look at the proposed set up. If the power goes out we don't want a back feed of electricity into panels."

Net Metering

Director Zecca reported that he sent a memo to Chairman John Becker outlining the history of the Net Metering law and asking if the department could utilize the services of the County's lobbying group, Park Strategies, to contact other New York State local governments that might be interested in working to amend the Net Metering Law to include gas-to-energy facilities at

landfills and bio solid digesters at waste water treatment facilities. Remote net metering is state legislation and the last time the law was changed was 2011 when micro-hydro was added.

He felt that digesters from WW treatment facilities and landfill gas-to-energy projects should be added to the law.

Town of Smithfield – July 9, 2014 Tornado Cleanup --

Director Zecca reported that the day after the tornado took four lives in Smithfield and demolished a number of homes, a barn, Operations manager Russ Hammond took the bull by horns. He assembled his crew, including heavy equipment operators (landfill employees) and they went to work helping the residents of Smithfield that were devastated by the July 9 tornado. The landfill crew worked hand-and-hand with the Town of Smithfield Supervisor Richard Bargabos, the County Highway Dept., and crews from the Madison County Correctional facility, Social Service Work Crews, the Smithfield Fire Dept. and numerous others to accelerate cleanup efforts.

The Dept. of Solid Waste stayed open several hours past closing three nights in a row to allow for disposal of the debris left by the tornado. According to Director Zecca this worked out very well.”

Director Zecca was told to keep track of all expenses related to the tornado, including tipping fees and overtime, as the Governor Cuomo said funding may become available from the state. According to Director Zecca, 359.73 tons of material was either landfilled or sent to the scrap metal yard. This would total \$24,101.00 if circulated at the current tipping fees of \$67 a ton. All expenses are to be reported to Mark Scimone, County Administrator. In the meantime all tornado expenses will be kept tract of under the heading “Town of Smithfield Road side Cleanup.”.

Supervisor Bargabos thanked Jim Zecca and Russ Hammond and the entire Solid Waste Dept. for the extraordinary response. “We could not have completed the cleanup efforts without the Solid Waste Dept. and the Highway Dept. The Highway Dept. got things opened up. They removed all of the trees from the roadways and assisted with cleanup efforts.”

Bargabos was overcome with emotion as he described the scene that took the lives of four Smithfield residents and left a path of incomprehensible destruction. “The contents of homes were spread out everywhere,” said Bargabos. “It is hard to put into words. Again, thanks to Jim and Russ.”

Bargabos also thanked the Dept. of Social Service crews and crew leaders PJ Will and Lyle Malbouf, along with Danny DeGroat of highway dept. and the entire Amish community.

Chairman Goldstein noted that whatever emergency preparation we are doing as a County is working. “It was amazing how all of the County departments worked together.”

Bargabos agreed, “Everyone knew what to do and worked together.”

Proposed 2015 Solid Waste Budget --

In regard to the proposed 2015 budget, Director Zecca said, we will be recommending a significant increase to tipping fee. "There will probably be a \$3 increase for commercial haulers and non-contracted haulers will see an even larger increase." Currently, the tipping fees are \$67/ton for contracted haulers and \$78/ton for non-contracted haulers.

Director Zecca talked about saving time and engineering efficiencies by building landfill cells eight and nine at the same time: they are small cells – 2.5 and 3.5 acres. The county would bond for construction of the two cells for 15 years. There is enough money to cover engineering costs for B&L for cells eight and nine.

R Bargabos noted that it would make sense to bond now as the interest rates are so low.

The Treasurer's Office has asked the Dept. of Solid Waste to do some consolidation by putting all engineering line items together.

Last year archeological and legal fees related to the Oneida Indian Nation (OIN) cost the department a considerable amount of money. Director Zecca said that the County has set aside \$200,000.00 to cover OIN costs the department incurred last year. This funding will be used for the sewer project.

Director Zecca plans to send the proposed 2015 budget to the committee for review prior to a short Solid Waste meeting on the budget and the budget hearing. S. Henderson asked if the changes could be highlighted.

Director Zecca reported that tonnage is down and tipping fees were not increased last year. We have to bond to build cells eight and nine. However, we have to keep our tipping fees in line with neighboring counties.

The committee asked for an accounting of other rural counties costs and tipping fee increases. Director Zecca said he would have the numbers ready by the next meeting.

Motion by S. Henderson to approve Barton and Loguidice's engineering fees for 2015 seconded by J. Rafta and approved.

Alternative cover –

The committee asked if Director Zecca had found alternative cover for the landfill. He said he was not having much luck with that.

Landfill attorney Bill Buchan had mentioned a possibility with Anheuser Busch. They produce high quality sludge from the beer making process, rich in gas. They were paying to haul the sludge to High Acres in Rochester. This resulted in a high tip fee and transportation costs.

They have made agreement with Onondaga County who will be buying the bio-solids to use as cap on waste beds. "We can't compete with that," said Zecca. "However, spreading this material on the waste beds may not work. "We will keep an eye on this."

Director Zecca has a call into the City of Amsterdam. They are currently paying \$90/ton to the Ontario Landfill to dispose of their bio-solids.

We would set a tip fee and incorporate it with transportation costs; getting them under what they are paying now. "If we could get \$75/ton for 3,000 to 4,000 tons a year it would help us and also help them. Looking for more revenue and more gas for our gas to energy facility

The committee authorized Director Zecca to call the Mayor of Amsterdam and offer \$75/ton for their bio-solids for a 5 year agreement.

HEO position –

R. Hammond reported that he has had an employee resign, leaving an opening. Hammond has a summer-time employee who is looking for a full time position. Hammond would like to move the MEO to the HEO position and put the new hire at the MEO position for now and change it to HEO in 2015.

The position will have to be posted. Director Zecca has talked to Mark Scimone about this and he is in agreement that the committee should move forward with the process.

Gas Wells --

It was reported that the department is putting in 10 more Gas wells. Hammond reported that the installer will drop the price as he will be in the area doing work for other facilities.

Seven wells will be installed on cells one through six and three on the west side. "Production is terrible!" said Hammond. "We drilled down 10 to 16-feet and the soil (landfill) is dry as a bone. We need to need to recirculate the leachate."

It was mentioned that this is the last year that the 50 percent grant will pay for well drilling and installation.

Digester

The committee discussed the need for a bio-digester project that could facilitate milk waste or other liquid waste that would promote methane gas production.

The committee discussed Morrisville College bringing a digester to the landfill. The landfill site would become a remote classroom. "We could provide the feed stock necessary to run the digester if it were to be located at the ARE Park. The department could also provide net metering to the college.

It was mentioned that if the college does not have feed stock they can't run a digester. "We need to open up dialog with the college," said Director Zecca.

Next meeting –

The next meeting of the Dept. of Solid Waste and Sanitation will be at 9:00 a.m. Tuesday, August 26 in the Supervisor's Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Adjourn Meeting –

Motion by J. Rafte to adjourn the Solid Waste and Recycling Committee meeting seconded by R. Bargabos.

Respectfully submitted by Sharon A. Driscoll for Director James A. Zecca

Criminal Justice, Public Safety and Telecommunications Committee Meeting

Minutes July 24, 2014

PRESENT: Vice Chairman Lewis Carinci
Supervisor Richard Bargabos
Supervisor David Jones
Supervisor John Salka

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
Confidential Secretary to the District Attorney Cheryl Williams
Probation Director Joanne Miller
Sheriff Allen Riley
Undersheriff John Ball
E-911 Communications Assistant Director Mellissa Hannan
David Meeker, Oneida City Police
Michael Kaiser, City of Oneida
Bob Freunscht, Chittenango Administrator
Fred Corey, Chittenango Police
Ron Goeler, Chittenango Mayor
James Zophy, Canastota Police

The meeting was called to order by Committee Vice Chairman Lew Carinci at 8:28 a.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the June 19, 2014, meeting were unanimously approved on the motion of Supervisor Jones and second of Committee Vice Chairman Carinci.

District Attorney's Office:

DWI Fines

Confidential Secretary Cheryl Williams provided the Committee with an update on the collection of DWI fines throughout the County. In just over two months, \$5,780.00 has been collected. Those that do not respond will be scheduled to appear in court. Failure to appear will result in a warrant being issued. Williams suggested that an intern assist the various courts with the search of records to determine who has outstanding DWI fines.

Probation Department:

Probation Director Joanne Miller presented the following resolution:

- a. Authorizing an agreement with the NYS Division of Criminal Justice Services
The Committee unanimously approved the resolution on the motion of Bargabos and second of Jones.

Sheriff's Office:

Government Official/Emergency Responder Placards

Sheriff Riley provided the County Administrator with the finalized placards for town supervisors that can be placed on their visors during an emergency response event. Before distributing the placards, elected officials will receive training on their authorities and roles during an emergency situation.

Sheriff Riley presented the following resolutions:

- a. Authorizing Modification of the 2014 Adopted County Budget – Handicapped Parking
The Committee unanimously approved the resolution on the motion of Jones and second of Bargabos.

- b. Authorizing Modification of the 2014 Adopted County Budget – Medical & Prescriptions
The Committee unanimously approved the resolution on the motion of Jones and second of Bargabos.
- c. Authorizing Modification of the 2014 Adopted County Budget – UNIIS Contract
The Committee unanimously approved the resolution on the motion of Bargabos and second of Jones.
- d. Authorizing Chairman to Apply for FY2014 Tactical Team Grant
The Committee unanimously approved the resolution on the motion of Bargabos and second of Jones.
- e. Authorizing Chairman to Enter into an Agreement with NYSDCJS and Modify the 2014 Budget – IMPACT Tools
The Committee unanimously approved the resolution on the motion of Salka and second of Bargabos.
- f. Authorizing Chairman to Enter into Agreement with Allman Promotions LLC
The Committee unanimously approved the resolution on the motion of Jones and second of Bargabos.
- g. Authorizing Chairman to Execute Agreement with NYS Canal Corporation
The Committee unanimously approved the resolution on the motion of Bargabos and second of Jones.

Comptroller's Audit

Sheriff Riley stated that the Office of the State Comptroller has provided their findings related to the Police Department Property Room Inventory Audit. Riley will share his draft response to this Committee for review before submitting to the State.

Landfill Officer

In the past, the Sheriff's Office has been responsible for providing a deputy to police landfill violations. Sheriff Riley proposed that this position become a competitive, testable position as it is in Oneida County. The title would be Solid Waste Inspector. A memo and job description were sent to Mark Scimone, Jim Goldstein, and Jim Zecca for their consideration.

Supervisor Bargabos thanked Sheriff Riley and his officers for their efforts during the Smithfield tragedy. They provided excellent management of the scene and we are lucky to have them.

Executive Session

A motion was made by Bargabos to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; Jones seconded the motion and it was carried unanimously.

A motion was made by Jones to exit executive session; Salka seconded the motion and it was carried unanimously.

E-911 Communications:

Assistant Director Mellissa Hannan presented the following resolution:

- a. Authorizing the Chairman to enter into lease agreement with Verizon Wireless
The Committee unanimously approved the resolution on the motion of Bargabos and second of Salka.

RMS Project

Representatives from law enforcement agencies within the County joined the meeting to learn about the benefits of participation in the Records Management System (RMS) Project and discuss their concerns. Hannan provided an overview of the benefits:

- Integrated into the CAD real time (go live August 18th)
- Sharing of data in real time
- Simplify data entry, retrieval and storage between dispatchers and law enforcement officers
- The elimination of duplicative data entry through using integrated CAD and RMS programs

- Ease of access for reporting requirements
- Compliance with the National Information Exchange Model (NIEM); NIEM addresses the need of law enforcement to share data with other jurisdictions, with justice entities (such as prosecutors, courts, and corrections), and with other domains such as intelligence, emergency response, and disaster management

The County has purchased all software and will provide laptops (recommended by vendor) if the agencies wish to participate. Each agency would be required to purchase air cards at a cost of \$40/month per car. The County would be responsible for the yearly maintenance fees.

The law enforcement agencies raised the following concerns:

- Budgets are set – no funds available for air cards
- Some workstations would need replacing to be compatible with Tiburon
- Some prefer tablet to laptop (dashboard mountable/air bag compliant)
- The State is under mandate to provide a new system – some prefer to wait to see what they offer
- Who would own AVL information in CAD system? FOIL would go to County but would be directed to appropriate police department.

The police departments were asked to submit their net estimated costs associated with joining the RMS system to Sheriff Riley for the Committee's consideration. Sheriff Riley will reach out to the State to see if we can get a representative to speak to their proposed system.

Executive Session

A motion was made by Bargabos to enter into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; Carinci seconded the motion and it was carried unanimously.

A motion was made by Carinci to exit executive session; Bargabos seconded the motion and it was carried unanimously.

Joint meeting with Government Operations Committee

This Committee will hold a joint meeting with Government Operations Committee on Thursday, July 31 at 10 a.m. to discuss emergency management.

The Committee adjourned at 10:15 a.m. on the motion of Jones and second of Bargabos.

Next Meeting Date:

August 21, 2014 at 8:30 a.m. in the Atrium Conference Room.

Respectfully submitted by Christine J. Coe for Chairman Roger D. Bradstreet and approved on August 21, 2014.

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, July 28, 2014

Supervisors Large Conference Room

Committee Members Present

Lewis Carinci, Vice Chairman, City of Oneida

Joseph John Pinard, Town of Lenox

Paul Walrod, Town of Georgetown

Others Present

Joanne Eddy, Director, Youth Bureau

Donald Smith, Director, Veterans Service Agency

Michael Fitzgerald, Commissioner, Social Services

Teisha Cook, Director, Mental Health

Karolyn Sayles, Deputy Director of Administrative Services, Mental Health

Eric Faisst, Director, Public Health

Christine Coe, Executive Assistant to the County Administrator

Call Meeting to Order

Vice Chairman Lewis Carinci called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the June meeting minutes. A motion to approve the minutes as written was made by Pinard, seconded by Walrod and carried unanimously.

Youth Bureau

Joanne Eddy shared highlights and a collage of photos from the Youth Bureau's Youth Tent at the Madison County Fair. Attendance was great with approximately 100 families visiting the tent. A \$1,000 donation provided prizes such as puzzles, kites and books. Joanne believes it was their best year to date. Supervisor Goldstein attended the fair with his grandson and sent kudos to Joanne and the Youth Bureau for the Youth Tent. He thought it was great and his grandson had a wonderful time and came home with a big sack of prizes including some free books for reading.

Joanne provided the Committee with her tentative 2015 budget for their review. Vice Chairman Carinci commended Joanne on a job well done with the cuts her program has experienced over the years.

Veterans Agency

Donald Smith provided a report of the Veterans Service Agency's activities and statistics for June 2014 and upcoming August events.

Don provided several resolutions that were voted on at the Department of New York American Legion Conventions held July 17 - 20 in Albany. One of interest was our training and accreditations policy which was defected and another which passed as Ownership of Local Veterans files. This will generate a MOU to be signed by all accredited representatives on behalf of the counties acknowledging its creation pursuant to American Legion POA. This will be a legal issue between county attorneys and the American Legion Department of New York. The State Legislature passed the following two bills that await the Governor's signature; 1)

prohibiting any fee for adding “Veteran” designation on NYS Driver’s License, and 2) allowing all honorably discharged Veterans to buy back up to three years credit for military time in the State Retirement System.

Social Services

Commissioner Fitzgerald provided the expenditures and caseload report for June 2014. At 6 months, they have expended 46.95% of their budget. JD/PINS program is over budget at 80.32% but it is leveling out and funds have been moved to address. The program will continue to be monitored.

Commissioner Fitzgerald presented the following resolutions to the Committee:

Authorizing the modification of the 2014 adopted budget

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Authorizing the Chairman to renew an agreement with Berkshire Farm Center and Services for Youth

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Clients of the Family Health Plus program will be moved to the Affordable Care Act’s Medicaid program by the end of the year. The State will be converting benefit cards from JP Morgan Chase to Xerox. No changes are anticipated; however, the computer conversion will make benefits unavailable during the 3rd weekend of September. Additionally, food stamp vendors will now have to pay for EBT equipment based on transactions; small vendors with fewer transactions will incur a higher cost.

The Foster Care Picnic will be held on Friday, August 15th, 3 – 7 p.m. at Love Memorial Park in Munnsville. Supervisors are invited and welcome to attend.

The Social Services 2015 budget will be presented at the August meeting for the Committee to review.

Mental Health

Karolyn Sayles provided an overview of Mental Health’s Fiscal and Accounts Receivable Reports for June 2014 stating they have a \$32,887 deficit. Department vacancies continue to impact their budget.

Teisha Cook stated that they have seen approximately 100 new walk-in clients since Open Access was made available in June. It has been very well received by clients and staff.

Teisha Cook presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement for psychiatric services

A motion was made by Pinard, seconded by Walrod and carried unanimously.

Authorizing the Chairman to execute a contract modification and modifying the 2014 adopted County budget

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Authorizing the Chairman to enter into an agreement for nursing services

A motion was made by Pinard, seconded by Walrod and carried unanimously.

Authorizing the modification of the 2014 adopted budget

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Authorizing the Chairman to execute a contract modification and modifying the 2014 adopted County budget

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Public Health

Eric Faisst presented the following resolutions to the Committee:

Authorizing the modification of the 2014 adopted budget (CSHCN)

A motion was made by Pinard, seconded by Walrod and carried unanimously.

Authorizing the modification of the 2014 adopted budget (Immunizations)

A motion was made by Pinard, seconded by Walrod and carried unanimously.

Modifying contract with Dr. Seelan Newton

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Authorizing the Chairman to enter an agreement with Morrisville State Nursing Program

A motion was made by Pinard, seconded by Walrod and carried unanimously.

Authorizing the modification of the 2014 adopted County budget for Public Health Preparedness Grant

A motion was made by Walrod, seconded by Pinard and carried unanimously.

Eric informed the Committee that the County has received a compliance review report from the Department of Justice regarding an ADA Compliance Review of the county campus. An ADA workgroup will be meeting on Friday to review the report and work plan and discuss the next steps.

Mosquito season is here. Although EEE and West Nile Virus have not been detected in mosquito pools collected in Madison County to date, two of our neighboring counties, Onondaga and Oswego County, have both recently announced two EEE positive mosquito pools. In response, we have increased our surveillance and a press release went out on Friday to inform residents of the increased mosquito activity and precautions they can take.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Walrod at 11:37 p.m., seconded by Pinard and carried.

Next meeting: August 25, 2014 at 10:30 a.m. in the Atrium conference room.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on August 25, 2014.

MADISON COUNTY BOARD OF HEALTH
Monday, July 28, 2014
Public Health conference room, Wampsville, NY

BOARD OF HEALTH MEMBERS PRESENT:

President, John Endres, DVM
Vice-President, Margaret S. Argentine, PhD, RN, CNE (excused)
Sam Barr, DMD
Wendy Cary, City of Oneida
Robert Delorme, MD, Physician Representative (excused)
Rachel Elder, MD, Physician Representative (excused)
Jennifer Meyers, MD, Physician Representative
Alex Stepanski, Board of Supervisors Representative (excused)

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Kelly Golley, Director of Administrative Services
Geoffrey Snyder, Director of Environmental Health
Cheryl Geiler, Director of Community Health
Rosanne Lewis, Director of Children with Special Needs
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary

John Endres called the Board of Health Meeting to order at 6:40 p.m., indicating that there was a quorum for the Board of Health. The Board reviewed the June minutes. Motion to approve the minutes as written was made by Wendy Cary, seconded by Sam Barr and approved by all.

Record of Claims:

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Jennifer Meyers, seconded by Wendy Cary and approved by all.

Strategic Items:

Madison County Rural Health Council (MCRHC) Update

- NDPP training of lifestyle coaches is complete. Next step to arrange trainings.
- Submitted final report to HFWCNY.
- Seeking to add a dentist to Board of Directors.

Healthy Weight Update

- No report.

REPORTS:

Division reports were submitted prior to the meeting for review.

Prevent Update:

Refer to the report.

Environmental Update:

Refer to the report.

EI/Pre-K Update:

Refer to the report.

City of Oneida:

Nothing to report.

Medical Director:

Refer to the report.

- Discussed medical treatment for Lyme disease.

President:

No report.

Director:

- Preparing budget, to present next month.
 - Met with new Literacy Coalition Director, Fred Bragen.
- Provided sustainable communities presentation (STAR) on July 18th.
- Participating in regional DSRIP meeting.
- ADA compliance – received audit report from USDOJ.

OLD BUSINESS:

Department Strategic Plan

- Board members are asked to complete stakeholder questions and return them as soon as they are able. Plan will be completed by this fall.

Private Wells

- A water tasting booth was set up at the Madison County Fair.
- Letters of support for NYS Assembly bills A01040 and A01039A (pertaining to the private well testing act and the well water education act) were discussed (*draft letters will be prepared for the Board's review*).
- Additional private well information will be posted (*Geoff will update the website*).
- Education outreach.
 - Identify key target groups.

Gas Compressor Station

- Consultant contract approved at July 8th Board of Supervisors meeting.
- Local workgroup has website. Also they created a drop box for documents to be shared among the workgroup members and consultant.
- Next meeting of workgroup on 8/13.
- Group is tracking comments made to Federal Energy Regulatory Commission.

September Meeting

- September meeting will be in Stockbridge (*Announcements with directions will be forwarded to the Board*).

NEW BUSINESS:

EEE Sighting

- First positive pool found on Moore Road in Town of Sullivan.
- Positive pools reported, in Onondaga County and Oswego County.
- Disease Surveillance Committee meeting to discuss plan of action.
- Reaching out to large animal vets and equine farms to warn them of positive test results.

Fluoridation in Oneida City Water

- Dr. Barr met with Oneida Water Board, to discuss adding fluoridation to the city water supply.
- He requested support letter from the Board (*letter will be drafted*).
 - Additional medical practitioners' support welcome.
- Need to determine what, if any, impact Sitrin Dental Clinic closing may have had.

Board of Health meeting adjourned at 7:35 p.m. The next meeting will be held August 25, 2014, in Wampsville.

Prepared by Anne Carruthers

**Criminal Justice, Public Safety and Telecommunications/
Government Operations Committee Meeting**

*Joint Meeting Minutes
July 31, 2014*

Government Operations Committee:

Chairman Daniel S. Degear
Vice Chairman John Reinhardt
Supervisor Ronald Bono
Supervisor Eve Ann Shwartz

Criminal Justice, Public Safety and Emergency Communications Committee:

Chairman Roger D. Bradstreet
Supervisor Richard Bargabos
Supervisor John Salka
Supervisor David Jones

ALSO:

Chairman of the Board John Becker
County Administrator Mark Scimone
Supervisor Joseph John Pinard
First Assistant County Attorney Tina Wayland-Smith
Treasurer Cindy Edick
Personnel Officer Eileen Zehr
Labor Relations Technician Shawn Prievo

The meeting was called to order by Government Operations Chairman Daniel S. Degear at 10:26 a.m. in the Supervisors Large Conference Room.

Executive Session

A motion was made by Degear to enter into executive session to discuss the employment history of a particular person; Bradstreet seconded the motion and it was carried unanimously.

A motion was made by Jones to exit executive session; Bono seconded the motion and it was carried unanimously.

The joint meeting adjourned at 11:02 p.m.

Next Meeting Date:

August 21, 2014 at 8:30 a.m. in the Atrium Conference Room.

Respectfully submitted by Christine J. Coe for Chairman Roger D. Bradstreet and approved on August 21, 2014.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
July 31, 2014

Present:

Committee: J. Reinhardt, R. Bargabos, J. Pinard, J. Salka

Supervisors: J. Becker, R. Bono, R. Bradstreet, D. Degear, D. Jones

County Staff: J. Campanie, C. Coe, C. Edick, S. Prievo, M. Scimone, S. Trexler,
T. Wayland-Smith, E. Zehr

Absent: D. Ball

A quorum being present, J. Reinhardt called the meeting to order at 9:02 a.m.

I. Approval of Minutes

Motion by R. Bargabos approve the minutes of the June 26, 2014 meeting; second by J. Pinard. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts, Analysis of Off-Track Betting Revenue, Actual Medical and Prescription Claims Payments, and year-to-date Contingent Fund activity.

III. Resolutions

1. Authorizing the Modification of the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
2. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
3. Authorizing the Modification of the 2014 Adopted County Budget for a Public Health Preparedness Grant – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2014 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
5. Authorizing the Chairman to Execute a Contract Modification and Modifying the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
6. Authorizing the Chairman to Enter into an Agreement with the NYS Division of Criminal Justice Services and modifying the 2014 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
7. Authorizing the Modification of the 2014 County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

8. Authorizing Chairman to Execute an Agreement with the New York State Canal Corporation and Modifying the 2014 County Budget – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
9. Authorizing the Chairman to Enter into an Agreement with GHD for Property Evaluation Services – Neal – Motion by R. Bargabos to approve the resolution; second by J. Pinard. Motion unanimously approved.
10. Authorizing the Cancellation of a 2012 Town and County Tax including the 2011-12 School Relevy – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
11. Authorizing the Chairman to Execute an Agreement with the Town of Hamilton for Tax Collection – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
12. Authorizing the Modification of the 2014 Adopted County Budget – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
13. Appointing a Director of Real Property Tax Services II and Modifying the 2014 Adopted Budget – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved.
14. Authorizing the Modification of the 2014 Adopted County Budget – Motion by R. Bargabos to approve the resolution; second by J. Salka. Motion unanimously approved.
15. Establishing the Salary for a Highway Operations Manager Position and Authorizing the Modification of the 2014 County Budget – Motion by J. Pinard to approve the resolution; second by J. Reinhardt. Motion unanimously approved.
16. Authorizing the Chairman to Accept a \$4 Million Dollar Grant from Empire State Development for Water and Sewer Infrastructure Serving the ARE Park – Motion by J. Salka to approve the resolution; second by R. Bargabos. Motion unanimously approved.
17. Authorizing the Chairman to Enter into Contracts for Engineering and Legal Services in Connection with the Financing for the Sewer Line Serving the County Landfill and ARE Park – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.
18. Authorizing the 2014-2015 School District Municipal Grants – Following discussion, no action was taken.

IV. Adjournment

1. The next meeting is scheduled for Thursday, August 28, at 9:00 a.m.
2. Motion by J. Pinard to adjourn the meeting; second by R. Bargabos. Motion unanimously approved. Meeting adjourned at 10:25 a.m.

Respectfully submitted,



Cindy J. Edick
Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
P.O. BOX 636
WAMPSVILLE, NY 13163
(315) 366-2341 (Phone)
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Eileen M. Zehr
Personnel Officer
eileen.zehr@madisoncounty.ny.gov

Ryan D. Aylward
Director of Labor Relations
ryan.aylward@madisoncounty.ny.gov

GOVERNMENT OPERATIONS COMMITTEE

July 31, 2014

Minutes

Present: R. Bono, D. Degear, J. Reinhardt and E. Shwartz

Also Present: J. Becker, R. Bargabos, R. Bradstreet, C. Coe, C. Edick, E. Faisst, P. Gray, D. Jones, B. Marsala, J. Pinard, S. Prievo, M. Scimone, J. Salka, N. Shafer-Farino, T. Wayland-Smith, B. Whitaker and E. Zehr

Absent C. Moses

D. Degear called the meeting to order at 10:25 a.m.

I. MINUTES – Minutes from June 26, 2014 and July 8, 2014 - Motion by R. Bono to approve the minutes from the above dated committee meetings. Second by Shwartz. The motion was unanimously approved.

II. RESOLUTIONS

- A. Retiree Recognition - Motion by J. Becker to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- B. Appointing a Director of Real Property Tax Services II and Modifying the 2014 Adopted Budget - Motion by J. Reinhardt to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- C. Creating a Temporary Part-time Position in the Real Property Department - Motion by E. Shwartz to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- D. Authorizing the Modification of the 2014 Adopted Budget – IT - Motion by J. Reinhardt to approve the resolution. Second by E. Shwartz. The motion was unanimously approved.
- E. Authorizing the Chairman to Accept Settlement - Motion by R. Bono to approve the resolution. Second by J. Becker. The motion was unanimously approved.
- F. Authorizing the Chairman to Renew an Agreement with Locey and Cahill, LLC - Motion by J. Becker to approve the resolution. Second by Shwartz. The motion was unanimously approved.

- G. Establishing the Salary Authorizing the Modification of the 2014 Adopted Budget – Hwy - Motion by E. Shwartz to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- H. Creating One Part-time Position in the Solid Waste Department and Increasing the Hours and Salary of an Existing Position - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- I. Designating Disposal of Obsolete and/or Surplus County Personal Property - Motion by J. Becker to approve the resolution. Second by R. Bono. The motion was unanimously approved.
- J. Establishing a Stipend for Administrative Support for Assigned Counsel - Motion by J. Becker to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- K. Authorizing the Chairman to Enter into an Agreement – Phone System – Motion by E. Shwartz. Second by J. Reinhardt. The Motion was unanimously approved.
- L. Approving and Authorizing the Chairman to Execute an Agreement – Probation – Motion by J. Reinhardt. Second by R. Bono. The Motion was unanimously approved.

III. OTHER

- A. Phone System - Peter Gray presented the results of the County phone system upgrade/replacement RFP. Items discussed included equipment options, pricing and weighted scoring system. The committee requested that Mr. Gray attend the next committee of the whole meeting and be prepared to answer questions pertaining to adding towns onto the new phone system. A motion was made by J. Reinhardt to approve purchasing the new phones system through Fingerlakes or Frontrunner. Second by R. Bono. The motion was unanimously approved
- B. BMI Audit - E. Zehr updated the committee on the status of the dependent eligibility audit being conducted by BMI associates. Overall, the audit is going very well with an 80% response rate from the first mailing. This response rate is higher than average compared to other audits BMI has completed. The second mailing has now gone out to employees that have not completed the audit.
- C. Vacancy – J. Campanie discussed the upcoming vacancy of his Confidential Secretary to the County Attorney position and the salary of the future incumbent. A motion was made by J. Becker to set the starting salary at \$37,500. Second by R. Bono. The motion was unanimously approved.
- D. Management Compensation Plan - Currently the Management Compensation Plan states that vacation time is accrued after an employee's one year anniversary. M. Scimone proposed modifying the plan to allow employees to borrow up to 5 days of vacation after an employee has been in employ for more than 6 months but less than one year. That amount borrowed would then be deducted from the 2 weeks of vacation that is earned on the employee's one year anniversary. A motion was made by R. Bono to accept the changes. Second by E. Shwartz. The motion was unanimously approved.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by E. Shwartz to enter executive session. Second by R. Bono. The motion was unanimously approved.

- A. Personnel Matters
- B. Labor Relations Matters
- C. Negotiations

Motion to exit executive session by D. Jones. Second by R. Bono.

V. NEXT MEETING: Thursday, August 28, 2014 @ 10:30 a.m.

Motion by J. Reinhardt to adjourn. Second by R. Bono.

Highway, Buildings and Grounds Committee

Minutes, Special Meeting August 12, 2014

- PRESENT:** Chairman Ronald Bono, Vice Chairman Roger D. Bradstreet and Supervisors Alexander Stepanski, Scott Henderson and William Zupan
- ALSO:** Board of Supervisors Chairman John M. Becker, Board of Supervisors Vice Chairman Daniel S. Degear, County Administrator Mark Scimone, County Attorney S. John Campanie, Building Maintenance Supervisor Kevin F. Loveless, Highway Superintendent Joseph Wisinski, Deputy Highway Superintendent Brad Newman and Supervisors Cliff Moses, John Pinard, Richard O. Bargabos, James V. Rafte, Paul "Pete" Walrod and Lewis Carinci

Chairman Ronald Bono called the meeting to order 1:47 p.m. in the Supervisors Large Conference Room.

Minutes: Minutes of the regular meeting July 16, 2014, were unanimously approved on the motion of Supervisor Scott Henderson and second of Vice Chairman Roger D. Bradstreet.

Office Building Loading Dock Retaining Wall: Committee members discussed taking safety precautions in the County Office Building loading dock area to better preclude members of the public from traversing the area of the retaining wall. A recent fall incident was the catalyst for the discussion.

County Attorney S. John Campanie said the County ordinarily cannot be penalized for enhancing safety measures intended to ward off future incidents, advising evidence of subsequent repairs is generally not discoverable or admissible in a negligence case.

The consensus of the committee was that Loveless investigate the codes requirements and take action accordingly.

Car Club Contract: Campanie said while the County doesn't yet own the fireman's building next door, it may by the time the Mohican Model A Car Club holds its annual show there in September. He said his office is awaiting final documents from the seller. The contract covers contingencies that might be expected in the club's use of the property. The committee unanimously approved a resolution authorizing the chairman to enter into an agreement with the Mohican Model A Car Club on the motion of Bradstreet and second of Supervisor William Zupan.

Elevator Modernization: The committee unanimously approved a resolution authorizing the chairman to enter into an agreement with Otis Elevator for modernization of the County Office Building elevator on the motion of Bradstreet and second of Supervisor Scott Henderson.

Stair Chair: The committee unanimously approved a budget modification on the motion of Bradstreet and second of Zupan for the purchase of a stair chair for emergency evacuation of mobility-impaired individuals.

Executive Session: The committee unanimously voted to enter executive session at 1:01 p.m. for the purpose of discussions that may lead to the appointment of a particular individual on the motion of Zupan and second of Bradstreet. The committee unanimously voted to exit executive session at 1:03 p.m. on the motion of Board of Supervisors Chairman John M. Becker and second of Zupan.

North Court Street Bridge: Becker said replacement of the North Court Street bridge has been put off until next year.

Operations Manager Position: The committee unanimously approved a resolution establishing the salary for a highway operations manager position and authorizing the modification of the 2014 county budget on the motion of Supervisor Alexander Stepanski and second of Zupan.

Budget Modification: The committee unanimously approved a resolution authorizing the modification of the 2014 county budget on the motion of Stepanski and second of Zupan. Highway Superintendent Joseph Wisinski said funds for the recent purchase of a wood chipper were in the wrong budget line.

Motion to Adjourn: The meeting was adjourned at 1:05 p.m. on the motion of Zupan and second of Stepanski.

Next Meeting Date: August 20, 2014 – Chambers.

Respectfully submitted on behalf of Chairman Ronald Bono August 15, 2014, by Martha E. Conway and approved August 20, 2014.

Administration and Oversight Committee

Minutes of Special Meeting August 12, 2014

PRESENT: Chairman Scott Henderson, Vice Chairman James Rafte and Supervisors Daniel S. Degear, Paul Walrod and William Zupan

ALSO: Board of Supervisors Chairman John M. Becker, County Administrator Mark Scimone and Supervisors Roger D. Bradstreet, David Jones and Clifford Moses

Chairman Scott Henderson called the special meeting to order at 12:40 p.m. in the Supervisors Large Conference Room.

A resolution requesting the waiver of Rule No. 24 and No. 24-A for the purpose of authorizing 2014-2015 school district municipal grants was unanimously approved on the motion of Walrod and second of Zupan.

The rules were waived so that school districts can adjust their 2014-2015 budgets accordingly as their warrants are due this week. This one-time payment would make the schools districts whole for the 2014-2015 fiscal year with payments equal to the lost property taxes for current Oneida Indian Nation titled parcels in each district. The prospect for future payments would be evaluated annually and partially determined based on any gaming revenues allocated by the State to the school districts.

Next Meeting: August 21, 2014, at 3 p.m. in the Atrium Conference Room.

Motion to Adjourn: The Committee adjourned at 12:47 p.m. on the motion of Supervisor Daniel S. Degear and second of Supervisor William Zupan.

Respectfully submitted by Christine Coe for Chairman Scott Henderson.

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
August 12, 2014

Present:

Committee: J. Reinhardt, R. Bargabos, J. Pinard, J. Salka

County Staff: J. Campanie, Edick, M. Scimone

Absent: D. Ball

A quorum being present, J. Reinhardt called the meeting to order at 1:10 p.m.

I. Resolutions

1. Authorizing the Modification of 2014 County Budget – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
2. Authorizing 2014-2015 School District Municipal Grants – Motion by J. Pinard to approve the resolution; second by R. Bargabos. Motion unanimously approved.

II. Adjournment

1. The next meeting is scheduled for Thursday, August 28, at 9:00 a.m.
2. Motion by J. Pinard to adjourn the meeting; second by J. Salka. Motion unanimously approved. Meeting adjourned at 1:14 p.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting August 12, 2014 Special Meeting

Chairman Jim Goldstein called the Solid Waste and Recycling committee meeting to order at 1:05 p.m. in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Chairman Jim Goldstein and Solid Waste Director James A. Zecca. Solid Waste Committee members in attendance were: Supervisors James Rafte, Scott Henderson, and Richard Bargabos. Supervisors Darrin Ball was absent. Bill Buchan, Landfill Attorney was also present.

Two Resolutions were brought before the committee:

Motion by S. Henderson authorizing the chairman to accept a \$4 Million grant from Empire State Development for water and sewer infrastructure serving the ARE Park seconded by Richard Bargabos and approved.

Motion by S. Henderson authorizing the chairman to enter into contracts for engineering and legal services in connection with the financing for the sewer line serving the county landfill and ARE Park with engineering design for a \$3,375,000 loan to construct a 3.2 mile sewer line and construction phase engineering services not to exceed \$310,000.00 with Barton and Loguidice, D.P.C. seconded by J. Rafte and approved.

CRT Crisis –

Director J. Zecca updated the committee on the ongoing CRT crisis and will get back to them with a plan by the next meeting.

Adjourn Meeting –

S. Henderson motioned to adjourn the special Solid Waste and Recycling Meeting at 1:14 p.m. seconded by J. Rafte.