

SUPERVISORS NOTEBOOK

A Digest of Legislative Activities

For the Month of

September 2016

The following minutes were not available at the time this packet was published:

Planning, Economic Development, Environmental and Intergovernmental Affairs – 8/4/16, 9/1/16

Public Utility Service – 8/4/16, 9/1/16

Highway, Buildings, and Grounds – 8/24/16

Government Operations – 9/1/16

Finance, Ways and Means – 9/1/16

Administration and Oversight – 8/24/16

Criminal Justice, Public Safety and Emergency Communications – 8/18/16

Solid Waste and Recycling – 8/23/16

Health and Human Services – 8/22/16

MADISON COUNTY BOARD OF HEALTH
Monday, June 27, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President (absent)
Margaret S. Argentine, Vice President (excused)
Sam Barr, DMD
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative (excused)
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative (absent)
Alex Stepanski, Board of Supervisors Representative

OTHERS PRESENT:

Eric Faisst, Director of Public Health (excused)
Cheryl Geiler, Director of Community Health
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health (excused)
R. Seelan Newton, MD, Medical Consultant
Kari Shanahan, Disease Specialist
Andrew Johncox, Prevent Intern
Anne Carruthers, Confidential Secretary

Wendy Cary called the meeting to order at 6:32 p.m. The Board reviewed the May minutes. Motion to approve the minutes was made by Alex Stepanski, seconded by Sam Barr, and approved by all.

Record of Claims:

The record of claims was distributed for review and approval. Motion to approve the record of claims was made by Jennifer Meyers, seconded by Sam Barr, and approved by all.

Reports:

Division reports were submitted prior to the meeting for review.

County Report

A report on opiates is being prepared and will be presented at the July Health and Human Services Committee meeting.

City of Oneida Report

Nothing to report.

Medical Director's Report

Efforts continue to focus on the Zika virus. 12 tests have been performed, with 10 negative results. 2 are still waiting for results, but will most likely to be negative also. All these cases are travel-related. Other than the Zika virus, it has been a fairly quiet month.

Miscellaneous

Cheryl introduced her staff to the Board members. Kari Shanahan, Disease Specialist, and Andrew Johncox, Prevent Intern, had been invited to participate in the meeting and meet the Board members.

Cheryl also provided handouts about the Zika virus, FluMist discontinuation, and Health Care Connection newsletters. Because of FluMist's removal, Cheryl was able to switch her order to injectables. A press release will be prepared and sent out about this.

Old Business

None.

New Business

None.

The Board of Health meeting adjourned at 6:50 p.m. The next meeting will be held on July 25, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers



Dept. of Solid Waste & Sanitation
PO Box 27, Wampsville, NY 13163
SHARON A. DRISCOLL,
Recycling Coordinator/Media Director
Phone: 315/361-8408
sharon.driscoll@madisoncounty.ny.gov

Solid Waste and Recycling Committee Meeting July 19, 2016

SW Minutes for June 28 and July 12, 2016 were approved

Supervisor and Vice Chairman Darrin Ball called the Solid Waste and Recycling committee meeting to order at 9:00 a.m. The meeting was held in the Supervisors Conference room on the second floor of the County Office Bldg. in Wampsville, NY.

Those in attendance were Solid Waste Director James A. Zecca and Chairman Jim Goldstein, who arrived at 9:15 a.m. Solid Waste Committee members in attendance were: Richard Bargabos, Darrin Ball and Board of Supervisor Chairman John Becker. Absent were Supervisors Eve Ann Shwartz and Scott Henderson. Also present were: Bill Buchan, Dept. of Solid Waste Attorney, Mark Scimone County Administrator, Kipp Hicks, Director of the Industrial Development Agency (IDA), John Condino and Jillian Blake of Barton and Loguidice, Russ Hammond, Operations Manager, Enforcement Officer Matt Tynan and Sharon Driscoll, Media Director.

Approve SW and Recycling Committee Minutes for June 28, 2016 and a special meeting July, 12, 2016:

Motion by R. Bargabos to approve the Solid Waste minutes from June 28 and July 12, 2016 as presented seconded by J. Becker and approved.

Solid Waste Department Business:

Update Local Law No. 3 for the year 2004 –

For the past year, Attorney Buchan and Director Zecca have been discussing updates proposed by the Solid Waste Committee to Local Law No. 3 of 2004.

Insurance issues – permit holders added a use permits – updated

The most controversial is farm dumps. The wording was changed to say that the only thing that could be disposed of in farm dumps is compostable material.

State giving an extension until September Page 16 B

Under hearing section – page 17 changes were made to include individuals from the Board of Supervisors, with a preference for individuals who currently or in the past have served on the Madison County Solid Waste and Recycling committee to serve in his or her place and stead for such period as shall be reasonable necessary.

17 G added recovery of legal fees – “Any person who is found, after hearing including any appeals or court proceedings, to have violated any of the provisions of this local law or any applicable rules, regulations or requirements of the Department shall reimburse the Department for legal fees and any costs incurred in connection with the proceedings.”

Added subpoena powers – and the Office of Code Enforcement officer was created. (See pages 17 and 18 h and I for complete word changes and additions to Local Law)

It was noted that under criminal codes enforcement a citation can be issued but prosecution must be brought by the District Attorney's office.

D. Ball thought that the description of an open dump on page 6 p could be more descriptive.

He was told that Open Dumps were further defined on page 16 b.

B. Buchan felt that allowing only compostable materials in an open dump was a compromise.

D. Ball, “What is allowable and what is not? Are we going to continue to allow a local farmer to dump house hold trash (in general) on his own property? House hold trash is not compostable. The description needs to be more descriptive. House hold trash is mixed it is not compostable. This may be clear to us (SW Committee) but it may not be clear to the general public,”

B. Buchan said, “We can restate state and federal laws and Madison County law.

M. T reported that some farm folks are throwing everything in farm dumps. “They are filling ponds with trash.” He questioned the safety of the water shed and tributaries.

J. Becker asked, “How are you going to force change if you can't enforce state and fed laws. How are you going to enforce this local law?”

D. Ball said, “The local law would be more restrictive than the State or Federal.”

J. Becker wanted to know, “who will determine if it (trash) was there before or after law was put in place (pre-existing).”

J. Condino asked, “If a farmer has a farm dump and people are still accessing it and putting in unacceptable stuff: who is responsible?”

The farmer has to close access to the farm dump and put up no dumping signs.

B. Buchan said, “as a property owner you have certain responsibilities. Farm dumps are an age old practice.”

R. Bargabos noted that less than one percent of the farmers are doing the wrong thing. "Farmers who are good stewards of the land are okay; others are not. Farmers should be self-sufficient."

Plastic is inert? That is illegal under the law.

R. Bargabos had two questions: Can you shore up the Local Law and can you enforce a revised Local Law?

IT was mentioned that Part 360 regulations won't change at the state level. Director Zecca reported that it took 20 years to change the open burning law.

"We have added enforcement officer. Times have changed and the mindset is totally different now," said D. Ball.

Jim Goldstein asked, "What is our goal? We have farm dumps that are near water supplies. What is the long term plan for our environment? What are the public health ramifications?"

Bill – compostable is something that is not inert –

Under the revised definition, plastic and metal would be banned because they are solid waste and will be managed by a public facility, explained Attorney Buchan.

Chairman Goldstein said, we need to take care of our farm land and look at long term solutions. Having farmers burning or burying is not a solution.

R. Bargabos responded, "You think everyone will follow the law and they won't. We already have laws that are not being enforced. Create a local law that mirrors the state law: 360-1.2 – 361 – 1.7."

Goldstein this is our county.

What if we say, all non-hazardous inert material can go into farm dump?

In the end, the committee agreed that its farm dumps like the Cove Rd. and New Woodstock farm dumps that are not following the rules are the biggest offenders.

The committee asked that Attorney Buchan make a few adjustments to the proposed revisions for Local Law No. 3 so that it can be discussed again during the August meeting.

D. Ball felt it is important to get all of the board members on board with the proposed changes to Local Law No. 3.

Motion by D. Ball to send revised Local Law No. 3 to all supervisors for their review and schedule a meeting of the Committee of the Whole for discussion purposes seconded by John Becker and approved. This was a unanimous rollcall vote.

One Group Landfill Environmental Liability Insurance Proposal --

Following a brief discussion the committee decided there were two options: to go with an overall County policy or obtain environmental Liability Insurance just for the Dept. of Solid Waste (landfill).

It was decided that this discussion should be taken to the Government Operations Committee to see if they would like to put Environmental Liability Insurance out to bid. They might also decide if the policy should cover the entire County or if the Landfill should be on a policy by itself.

Attorney Buchan felt the committee needed to change the specifications before sending the liability insurance out to bid again.

M. Scimone felt they should ask for a municipal quote.

B. Buchan recommended that the County buy insurance to cover all risk not just solid waste.

J. Becher and R. Bargabos said they were not voting for this.

Go with county policy or our own – take to Government Operations see if they want to bid it out suggested J. Goldstein.

No action was taken by the committee.

Sewer, Water and Landfill Expansion Project Updates:

There will be a ribbon cutting at 10:00 a.m. Monday, August 5 celebrating the completion of the \$2,839,697.44 sanitary sewer line from the Buyea Rd. Landfill site to Rte. 5 -- 3.4 miles in all. The ceremony will be held at the valve station on Upper Lenox Ave.

J. Condino reported that the sewer line is essentially completed. The contractor will conduct startups tomorrow and there will be minor testing on the leachate once the testing is done on sewer lines.

Water Project:

J. Condino reported on a meeting with the water project contractor, W.D Malone Trucking & Excavating Inc., who has resubmitted a waiver request to Empire State Development regarding the Minority and Women-owned Business Enterprises (MWBE) and “we hope it will be accepted, said J. Condino.”

The first waiver request was denied as according to Empire State Development, has failed to achieve meaningful participation of MWBEs totaling no less than 25% or \$1,000,000 of the grant amount of \$4,000,000, with a Minority-owned Business Enterprise participation goal of 15% (\$600,000) and a Women-owned Business Enterprise participation goal of 10% (\$400,000).

The committee wanted to know how long it would take before the second waiver request was approved. “I do not know,” said Condino. “However, the contractor continues to move along with the water project. The water tower on Tuttle Rd. is up and W.D. Malone Trucking & Excavating Inc. has already spent \$1.3 million.

Landfill Contracted Hauler Liability Insurance Requirement –

The County adjusted its contractual insurance requirements effective January 1, 2016 and after meetings with commercial haulers in early 2016 again adjusted the contract requirements applicable to all commercial permit holders. However, compliance with these new limits has been difficult and expensive for the majority of the permit holders.

The Solid Waste committee has created a new classification of commercial hauler by recognizing that many commercial permit holders are businesses such as landscapers, roofers, general contractors and small businesses that generate waste in the course of their business and then haul it to the landfill for disposal. These entities are essentially using the commercial permit as a business convenience permit and should not be held to the same standard as commercial waste collectors whose primary business is roadside collection or collection of commercial and industrial wastes in dumpsters or roll off containers.

Contracts with commercial Waste Collectors currently require commercial liability and automobile coverage of one million dollars per occurrence with a one million dollar umbrella and no changes are recommended for that category. However, contracts with business convenience permit holders should be reduced to one million dollars per occurrence for commercial general liability of one million dollars per occurrence for automobile with no umbrella required.

Motion by R. Bargabos authorizing an amendment to insurance provisions of the 5-year Solid Waste disposal agreement for business convenience permit holders seconded by D. Ball and approved.

Plastic-to-energy update –

Director Zecca spoke about the trip to Cobleskill to view the gasification unite on July 21, 2016. He said, "We are waiting for the New York State Department of Conservation (DEC) to report on the study that will determine how much plastic feed stock is available within a 100 mile radius and will report back to the committee in August.

Landfill Shredder Bids

The shredder bids were opened on July 4, 2016. There were four bids submitted. The shredder bids have been extended for 45 days so that the companies have a chance to bring their machines to the Buyea Rd. Landfill site for a demonstration.

Misc. Business –

Director Zecca, Recycling Coordinator Mary Bartlett and Intern Matt Rose toured the gasification unite at Cobleskill on July 21, 2016.

Next Meeting –

The next meeting of the Solid Waste and Recycling committee will be held at 9 a.m. August 23, 2016 in the Supervisor's Conference Room on the second floor of the County Office Bldg. in Wampsville, NY.

Adjourn Meeting –

Motion by D. Ball to adjourn the Solid Waste and Recycling meeting as there was no further business to conduct seconded by R. Bargabos.

Respectfully submitted by Sharon A. Driscoll

Highway, Buildings and Grounds Committee

Minutes, July 20, 2016, Regular Meeting

PRESENT: Chairman Ronald Bono
Supervisor Roger D. Bradstreet
Supervisor Scott Henderson
Supervisor William Zupan

ALSO: County Administrator Mark Scimone
Supervisor John Pinard
Building Maintenance Supervisor Kevin F. Loveless
Highway Superintendent Joseph Wisinski
Deputy Highway Superintendent Brad Newman
Operations Manager Rich Durant

ABSENT: Vice Chairman Alexander Stepanski

Chairman Ronald Bono called the meeting to order at 2 p.m. in the Board of Supervisors Large Conference Room.

Minutes: A motion to approve the minutes of the September 30, 2015, October 28, 2015, March 29, 2016, May 25, 2016, June 14, 2016, June 22, 2016, and July 12, 2016 Highway, Buildings and Grounds Committee meetings as written was made by Supervisor Henderson, seconded by Supervisor Bradstreet and carried unanimously.

Buildings and Grounds

Supervisor John Pinard presented a proposal on behalf of the Village of Wampsville, Town of Lenox, and the Department of Social Services to install a playground on County property near the Human Services Building to benefit the clients of Social Services and the community. Commissioner Fitzgerald supports the proposal as it would be good place for parents and children to meet that require supervised visits. Pinard presented photos with options for playsets, benches and tables.

The Village of Wampsville and Town of Lenox would incur the costs of materials and installation. The County would own and maintain the community park, which would primarily involve mowing and cleaning. Representatives from the Village, Town, Social Services and Buildings and Grounds would form a committee to discuss liability issues and insurance requirements along with security and surveillance camera locations. Pinard asked the Committee to consider the

proposal, and stated that the idea is to start small, see how it goes, and grow from there.

Patrol Building: Building Maintenance Supervisors Kevin F. Loveless reported that tile is being installed in the locker rooms, and carpet and VCT is done. LED lighting will be here in one week to be installed. Painting and door casing are in progress, and we are working on stamped drawing for approval to complete the entrances. Lyle has five inmates working with him and it is coming along slowly.

COB Renovations: Loveless stated that most of the punch list items are complete for the new Board of Elections (BOE) Office. Loveless is still waiting on a price for the door magnet. Electrical work will be finished up on July 25th and 26th, and Simplex alarm will be installed on the 26th. Certificate of occupancy for BOE is anticipated in early August. Loveless will then begin working with LaBella Associates to design the new space for Real Property and Treasurer's Office.

ADA Corrections: Loveless stated that the ADA projects are $\frac{3}{4}$ complete.

Courthouse Renovations: The contract for the courthouse design services with LaBella Associates is being finalized. The Clerk of the Works interviews will be held on Friday, July 29th for the two finalists. The search committee's recommendations will be brought before this Committee in August and then the full Board.

SmartWatt: New lighting and window tinting are complete with the exception of the Jail. Exterior lighting is $\frac{3}{4}$ complete. Joe Wisinski questioned whether there would be new lighting for the fuel station; Loveless will inquire. Sixty-four of the 98 heat pumps did not fit properly and replacements have been ordered. The remainder will be installed in the meantime.

Five Department of Social Services employees have complained that the new lighting is too bright. Loveless is trying to address the complaints with some slight adjustments. If it does not work, SmartWatt will see what they can do. The majority of the feedback has been positive.

DSS Sign: The new sign for the Human Services Building is complete and installed.

DSS Lift Station: The replacement of the Department of Social Services lift station is complete and it is working well.

PSB Kitchen Ramp: Barton and Loguidice took field measurements. The stairs have been eliminated and the railing has been extended to allow the door to open completely.

DSS Field: A farmer is interested in bailing hay in the field behind the Human Services Building. He is willing to sign a waiver and add to his

insurance. The Committee recommended that Loveless speak to the County Attorney.

Highway

Resolution – Success Development Plan Development Contribution (continued from June): Highway Superintendent Joseph Wisinski offered to cover half the expense (\$33,187.50) of Transpro Consulting’s Success Plan development with from his budget and Information Technology volunteered \$5,000. County Administrator Mark Scimone has reached out to see if any other departments can contribute toward the total cost of \$66,375. The Committee unanimously approved a budget modification to allocate volunteered funds to the Madison County success plan development on the motion of Supervisor Zupan and second of Supervisor Bradstreet. The resolution moves next to the Finance, Ways and Means Committee.

Resolution – Control of Snow and Ice on County Roads: The Committee unanimously approved a resolution to enter into an agreement with the Towns of Madison County for the control of snow and ice on the County road system on the motion of Supervisor Henderson and second of Supervisor Bradstreet.

Resolution – NYSDOT Agreement: The Committee unanimously approved a resolution to extend and modify the Municipal Snow and Ice Agreement with the New York State Department of Transportation through June 30, 2017 on a motion of Supervisor Bradstreet and second of Supervisor Henderson.

Bid Review – RFP-MC-2016-0009, Valley Mills Road Bridge Design: The Committee unanimously approved the awarding of bid for engineering services for the design of Valley Mills Road Bridge to Barton and Loguidice on the motion of Supervisor Henderson and second of Supervisor Bradstreet.

Notice of Violation: Wisinski reported that there was a Department of Environmental Conservation inspection at the Eaton Road Bridge project on Thursday morning, following Wednesday night’s rain. A section of the silt fence failed and a report was submitted. Corrections were made and submitted to the DEC. Wisinski will discuss with the County Attorney whether the contractor can be billed if there is a fine.

Highway Highlights: Attached hereto and made a part hereof.

Preferred Agenda: There will be no preferred agenda.

Motion to Adjourn: The meeting was adjourned at 3:13 p.m. on the motion of Zupan and second of Bradstreet.

Next Meeting Date: August 24, 2016, Supervisors Large Conference Room.

Respectfully submitted by Christine Coe for Chairman Ronald Bono and approved on August 24, 2016.

Administration and Oversight Committee

Regular Meeting Minutes

July 20, 2016

PRESENT: Chairman Scott Henderson
Vice Chairman William Zupan
Supervisor Ronald Bono

OTHERS: County Administrator Mark Scimone
Office Assistant II Laurie Winters

ABSENT: Supervisor Lewis Carinci
Supervisor David Jones

Committee Chairman Scott Henderson called the meeting to order at 3:30 p.m. in the Supervisors Large Conference Room.

Approve Minutes:

The minutes of the June 22, 2016 meeting were unanimously approved on the motion of Vice Chairman Zupan and second of Supervisor Bono.

Purchasing Update:

County Administrator Mark Scimone provided an update on the Purchasing Department since the resignation of the Purchasing Agent. The applications/resumes of several qualified applicants have been received and will be reviewed by the search committee to identify the top 3 or 4 to interview. Office Assistant II Laurie Winters is also a strong candidate for the position. Laurie and Christine Coe are working very well together to get the work done, along with the assistance of an intern, as we go through the hiring process. Scimone stated that customer service has been phenomenal and Laurie is very detail oriented.

Laurie Winters joined the meeting and was introduced to the Committee. Laurie provided the status of completed and awarded bids along with upcoming bids and RFPs. She has been finding errors that need to be fixed and stated that she was not being utilized as well as she could have been by the Purchasing Agent. She has been very busy, but doing okay with the help of Christine and an intern. She will be looking for a fall intern as well. In regards to office space, Laurie plans to scale back some of the filing to improve space. Scimone stated that if space is still needed after analyzing what we have and what can be changed, space will be identified.

Henderson assured Laurie that the Committee is here to support the Purchasing Department and encouraged her to ask if something is needed or if she is overwhelmed.

Next Meeting: Wednesday, August 24, 2016 at 3:30 p.m.

Motion to Adjourn: The Committee adjourned at 3:45 p.m. on the motion of Vice Chairman Zupan and second of Chairman Scott Henderson.

Respectfully submitted by Christine Coe for Chairman Scott Henderson and approved on August 24, 2016.

Criminal Justice, Public Safety and Emergency Communications Committee

*Meeting Minutes
July 20, 2016*

PRESENT: Vice Chairman Daniel Degear (via conference/video call)
Supervisor Richard Bargabos
Supervisor Darrin Ball

ALSO: County Administrator Mark Scimone
District Attorney William Gabor
E911 Director Paul Hartnett
Emergency Management Director Ted Halpin
Fire Coordinator Doug Shattuck (via conference call)
Sheriff Allen Riley
IT Director Paul Lutwak

ABSENT: Chairman Roger Bradstreet
Supervisor Joseph Magliocca

The meeting was called to order by Supervisor Richard Bargabos at 1:07 p.m. in the Supervisors Large Conference Room.

Minutes:

The minutes of the June 29, 2016 meeting were unanimously approved on the motion of Vice Chairman Daniel Degear and second of Supervisor Darrin Ball.

District Attorney's Office:

District Attorney William Gabor reported that his office will be prosecuting the high profile case of a White's Farm Supply employee that was arrested last week for allegedly stealing \$740,000 from the company between 2009 to present.

Gabor has put in a request to Personnel to reclassify a current Office Assistant I to an Office Assistant II due to the increased scope of duties performed by the employee.

E-911/Communications:

Director Paul Hartnett presented the following resolution to the Committee:

Authorizing the Chairman to apply for a New York State DHSES Office of Interoperable and Emergency Communications – 2016-17 Public Safety Answering Points Operations Grant Program

The Committee unanimously approved the resolution on the motion of Ball and second of Degear.

Director Paul Hartnett provided an update on the Records Management Systems since last month's committee meeting discussion. The two municipalities that are still using RMS are agreeable to going back to SJS as of October 31st. TriTech will retrieve the RMS files from the past year and import them to SJS.

Hartnett reported that Verizon Wireless will begin installation of equipment on the tower in Fenner later this summer or early fall.

Emergency Management:

Director Ted Halpin presented the following resolutions to the Committee:

Authorizing the modification of agreement with Barton and Loguidice Engineers, PLLC for services on the Fire Training Center

Discussion: The Committee questioned the increase of the cost estimate from \$9,000 to \$14,000. Fire Coordinator Doug Shattuck (via conference call) stated that he believed B&L's original proposal included utility, water and waste water location; however, B&L said it was only for the site plan for the property and layout of the building.

A motion was made by Vice Chairman Degear to table the resolution, seconded by Supervisor Ball, and carried unanimously.

Authorizing modification of the 2016 adopted County budget (CNY Community Foundation Grant for smoke alarms and emergency weather radios)

The Committee unanimously approved the resolution on the motion of Degear and second of Ball.

Halpin informed the Committee that the Fitch and Associates Final Countywide EMS Study has been completed and presented to the Committee of the Whole on July 12th. The findings were also presented to the first responders, public officials, and the public at SUNY Morrisville Campus. A letter will be going out to supervisors and mayors to encourage their involvement. While there was uncertainty at the kickoff meeting, the follow up meeting received a more positive response. A meeting will be held on September 22nd after everyone has time to thoroughly review the finding and recommendations to determine the next steps. Supervisor Ball stated that it is important that everyone invest in one communication system in order to provide the best service.

On August 3rd, a tabletop exercise will be held at the Madison Fire Department to simulate a major wind event at the Bouckville Antiques Show.

Sheriff's Office:

Sheriff Allen Riley presented the following resolution to the Committee:

Authorizing acceptance of grant award from NYS Office of Children and Family Services to Madison County Sheriff's Office

The Committee unanimously approved the resolution on the motion of Degear and second of Ball.

Preferred Agenda:

The Committee unanimously approved including all resolutions in the Committee's August 9th Preferred Agenda on a motion of Degear and second of Ball.

Adjournment:

The Committee adjourned at 1:35 p.m. on the motion of Ball and second of Bargabos.

Next Meeting Date:

Thursday, August 18, 2016 at 8:45 a.m. in the Supervisors Large Conference Room.

Respectfully submitted by Christine J. Coe on behalf of Chairman Roger D. Bradstreet and approved on August 18, 2016.

HEALTH AND HUMAN SERVICES COMMITTEE

Monday, July 25, 2016

Supervisors Large Conference Room

Committee Members Present

James Goldstein, Vice Chairman, Town of Lebanon (10:48 a.m.)

Lewis Carinci, City of Oneida

Joseph John Pinard, Town of Lenox

Eve Ann Shwartz, Town of Hamilton

Others Present

Donald Smith, Director, Veterans Agency

Michael Fitzgerald, Commissioner, Social Services

Eric Faisst, Director, Public Health Services

Christine Coe, Executive Assistant to the County Administrator

Absent

Alex Stepanski, Chairman, Town of Stockbridge

Call Meeting to Order

Supervisor Alex Stepanski called the meeting to order at 10:30 a.m. indicating that there was a quorum for the Health and Human Services Committee.

Approve Minutes

The Health and Human Services Committee reviewed the meeting minutes of June 27, 2016. A motion to approve the minutes as written was made by Shwartz, seconded by Pinard and carried unanimously.

Veterans' Agency

Director Donald Smith provided the July 2016 report of the Veterans Service Agency. Smith will be submitting a written report to the County Administrator and Committee regarding his fourth year as City Counselor for the American Legion Boys State Program that was held at Morrisville State College from June 26 to July 2. Madison County sent 25 boys from various municipalities, and Smith stated that it was a very rewarding experience.

Information Technology is working to get the Veterans' Agency hooked back into the VA System which has been down for approximately five years.

Smith will be meeting with the County Administrator and Personnel Officer on Wednesday, August 27 to discuss succession planning as he plans his retirement for the end of 2017.

Social Services

Commissioner Michael Fitzgerald provided the expenditures and caseload summary for June 2016. Like the Veterans Agency, indigent burials are up. This is due in part to the heroin epidemic, which has resulted in deaths with no resources or responsible relatives. Otherwise, the department is within or under budget in most categories.

Supervisor Carinci inquired about the Food Stamps/SNAP application process, specifically for people who can't get to Wampsville to apply. Fitzgerald stated that the application process can be done easily on-line or mailed. Reminders are sent for recertification. Only cash assistance clients need to come to the County office. Fitzgerald noted that income limits for SNAP went up on July 1 to mirror HEAP eligibility.

Fitzgerald stated that the Human Services Building sign has been installed, changing the name of the Department of Social Services Building, to include the Youth Bureau and Employment and Training.

Fitzgerald presented the following resolutions to the Committee:

Authorizing the Chairman to enter into an agreement with AAE Investment dba Almazar Consulting

A motion was made by Shwartz to approve the resolution, seconded by Pinard and carried unanimously.

Public Health

Director Eric Faisst presented the following resolutions to the Committee:

Authorizing attendance at an out-of-state conference (Geoffrey Snyder)

A motion was made by Pinard to approve the resolution, seconded by Shwartz and carried unanimously.

Eric provided the Committee with the Corporate Compliance Report for January 1 – June 30, 2016.

Vice Chairman Goldstein asked if there were any ZIKA updates to report. Faisst stated that there are no reports of the virus in Madison County to date, and Environmental Health is trapping and testing mosquitos as usual. A press release has gone out encouraging residents to clean up around their homes to eliminate mosquito breeding areas and standing water.

In regards to the increase in burials due to heroin overdoses, Shwartz questioned what the County can do to address the problem. Goldstein stated that clinic and treatment programs are needed. The problem usually starts with chronic pain and overprescribed opioids, and then leads to heroin and IV drug use. Faisst stated that a county level task force, lead by Mental Health Director Teisha Cook and Sue Jenkins, Executive Director from Madison County Council on Alcohol and Substance Abuse, are addressing the growing problem with education and outreach and peer resources along with identifying funding to expand treatment and support programs for heroin and opiate abusers. Emergency Management is working with first responders on how to handle, treat heroin overdose. Eric stated that the task force will have a report soon to present to this Committee and the Board.

Other Business

Supervisor John Pinard presented a proposal to install a playground on County property near the Human Services Building to benefit the clients of Social Services and the community. Commissioner Fitzgerald stated that the Village of Wampsville approached him with the idea, and he believes it would good for parents and children that require supervised visits.

The Village of Wampsville and Town of Lenox would incur the costs of materials and installation, and it would be owned and maintained by the County. Representatives from the Village, Town, Social Services and Buildings and Grounds have formed a committee to discuss the liability issue and insurance requirements along with security and surveillance camera locations. The proposal has been discussed with the Highway, Buildings and Grounds Committee and will be discussed with the Planning Committee. Pinard stated that the idea is to start small, see how it goes, and grow from there.

Preferred Agenda

The Committee unanimously agreed to include all resolutions in their August 9th Preferred Agenda on a motion of Shwartz and second of Pinard.

Motion to Adjourn

There being no further business to discuss, a motion to adjourn the meeting was made by Carinci at 11:22 a.m., seconded by Pinard and carried.

Next meeting: Monday, August 22, 2016 at 10:30 a.m.

Respectfully submitted by Christine J. Coe for Chairman Alexander R. Stepanski and approved on August 22, 2016.

MADISON COUNTY BOARD OF HEALTH
Monday, July 25, 2016
Large Conference Room, Public Health Building

BOARD OF HEALTH MEMBERS PRESENT:

John Endres, President (excused)
Margaret S. Argentine, Vice President (excused)
Sam Barr, DMD (excused)
Wendy Cary, City of Oneida
Rachel Elder, MD, Physician Representative (absent)
Jennifer Meyers, MD, Physician Representative
Ofrona Reid, MD, Physician Representative (absent)
Alex Stepanski, Board of Supervisors Representative (excused)

OTHERS PRESENT:

Eric Faisst, Director of Public Health
Cheryl Geiler, Director of Community Health (excused)
Kelly Golley, Director of Administrative Services
Rosanne Lewis, Director of Children with Special Needs
Geoffrey Snyder, Director of Environmental Health
R. Seelan Newton, MD, Medical Consultant
Anne Carruthers, Confidential Secretary

There was no quorum for this meeting.

Record of Claims:

The record of claims was distributed for review. It will be sent to the absent Board members for their review and approval (requires unanimous approval to be processed).

Miscellaneous

Director

Madison County Board of Supervisors has approved \$50,000 to Public Health's budget to be used for tobacco control. Eric asked the Board of Health members to share any ideas or suggestions for how to use these funds.

The three focus areas previously identified are:

1. Prevent initiation
2. Limit exposure to secondhand smoke
3. Cessation

Eric is part of a taskforce looking at opiate abuse. Local service and providers are being looked at, as well as increasing the availability of Naloxone. Outreach and education is the third main focus area. Discussion continued on this matter.

Environmental

The numbers for the mosquito population are down this year and no positive cases of EEE virus have been identified in New York State thus far. There are 5 positive mosquito pools located downstate. No mosquitos carrying the Zika virus have been reported.

A presentation concerning individual water systems should be ready in time to be shared with the Board at next month's meeting.

One child is receiving rabies post-exposure treatment for multiple woodchuck bites.

New Business

The Board will need another member, as Maggie Argentine is resigning. Eric asks the Board members to please help identify any potential candidates.

The Board of Health meeting adjourned at 7:00 p.m. The next meeting will be held on August 22, 2016, at the Public Health conference room, Wampsville, NY.

Respectfully submitted by Anne Carruthers

MINUTES
FINANCE, WAYS AND MEANS COMMITTEE
July 28, 2016

Present:

Committee:

J. Reinhardt, J. Pinard, J. Salka

County Staff:

C. Edick, S. English, R. Marsala, M. Scimone

Absent:

R. Bargabos, C. Moses

A quorum being present, J. Reinhardt called the meeting to order at 9:03 a.m.

I. Minutes

Motion by J. Pinard to approve the minutes of the June 30, 2016 meeting; second by J. Salka. Motion unanimously approved.

II. County Treasurer

C. Edick reviewed an Analysis of Sales Tax Receipts and an Analysis of Off-Track Betting Revenue. She also distributed a Balance Sheet and a Statement of Revenues, Expenditures, and Changes in Fund Balance for the General Fund, comparing the last five (5) fiscal years. In addition, Edick discussed a Comparison of Unexpended Surplus Funds for the fiscal years ending 2013, 2014 & 2015. It was noted that year-end 2015 unexpended surplus funds as a percentage of 2016 appropriations amounted to 13.27%, which is in compliance with the County's Fund Balance Policy.

III. Deputy County Treasurer/Real Property Supervisor

R. Marsala discussed the 131 City of Oneida flood-zone properties whose assessments were suddenly reduced to \$100. This amounted to an approximate \$8.7 million assessment reduction on the tax rolls.

Marsala also noted that the County will be taking title to about 71 properties for unpaid real property taxes during the first week of August. The land sale is slated for Saturday, September 17, at the Kallet Theater in Oneida.

IV. Resolutions

1. Approval of Application for Refund and Credit Under Section 550 of the Real Property Tax Law - Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.

2. Authorizing the Chairman to Execute an Agreement with the Town of Hamilton for Tax Collection – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
3. Authorizing the Chairman to Enter Into an Agreement with GHD Consulting Services for Property Evaluation Services (Campbell) – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
4. Authorizing the Chairman to Enter Into an Agreement with GHD Consulting Services for Property Evaluation Services (Paul) – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
5. Authorizing Acceptance of Grant Award from NYS Office of Children and Family Services to Madison County Sheriff's Office – Motion by J. Salka to approve the resolution; second by J. Pinard. Motion unanimously approved.
6. Authorizing the Modification of the 2016 Adopted County Budget (Office of Emergency Management) – Motion by J. Pinard to approve the resolution; second by J. Salka. Motion unanimously approved.
7. Authorizing the Modification of the 2016 County Budget (Highway) – This Resolution was pulled due to it not having been presented to the Highway, Buildings and Grounds Committee for approval.

V. Preferred Agenda

Motion by J. Pinard to include resolution numbers 1 & 2 on the Finance, Ways and Means Preferred Agenda; second by J. Salka. Motion unanimously approved.

VI. Adjournment

1. The next meeting is scheduled for September 1, 2016 at 9:00 a.m.
2. Motion by J. Salka to adjourn the meeting; second by J. Pinard. Motion unanimously approved. Meeting adjourned at 9:53 a.m.

Respectfully submitted,



Cindy J. Edick

Madison County Treasurer

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

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GOVERNMENT OPERATIONS COMMITTEE
July 28, 2016

Minutes

Present: R. Bono, D. Degear, J. Reinhardt and P. Walrod

Also Present: C. Edick, D. Hansen, P. Lutwak, S. Prievo, M. Scimone, T. Wayland-Smith and E. Zehr

Absent: C. Moses

D. Degear called the meeting to order at 10:30 a.m.

I. MINUTES – Motion by P. Walrod to approve the minutes from June 30, 2016. Second by R. Bono. The motion was unanimously approved.

II. RESOLUTIONS

- A. In Respect to the Death of Walter Jaquay - Motion by J. Reinhardt to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- B. Appointing a Health Plan Administrator - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- C. Authorizing Attendance at Out of State Conference – PH - Motion by P. Walrod to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.
- D. Authorizing the Chairman to Enter into an Agreement – CSEA Employee Benefit Fund. - Motion by R. Bono to approve the resolution. Second by P. Walrod. The motion was unanimously approved.
- E. Authorizing the Chairman to Enter into an Agreement – Soteria - Motion by R. Bono to approve the resolution. Second by J. Reinhardt. The motion was unanimously approved.

PREFERRED AGENDA VOTE – Motion by P. Walrod to include Resolutions B-E as the Government Operations Committee Preferred Agenda. Second by D. Degear. The motion was unanimously approved.

III. OTHER

- A. Payroll Lag – The committee further discussed the implementation of a payroll lag for Management employees for 2017. Follow up discussion will continue at next month's meeting.
- B. Non-Represented Policies and Procedures – E. Zehr informed committee members that the minimum wage for fast food workers will again increase in December of 2016. E. Zehr stated that when these rates increased in December of 2015, the committee recommended following the same schedule for our non-represented blue collar employees. In keeping with the 2016 fast food worker minimum wage increase, the committee recommends increasing hourly rates for the non-represented blue collar workers again in order to recruit and maintain employees. A resolution will be brought to the next regular committee meeting revising the policy to reflect the increases.
- C. Information Technology Capital Reserve Fund – P. Lutwak recommended the County establish a capital reserve fund for information technology related needs. This fund would be established to replace or fund big ticket items and would allow the County to plan ahead for future needs. The committee agreed that this is a good idea and would like to see a reserve fund implemented.

IV. MOTION TO ENTER EXECUTIVE SESSION - Motion by R. Bono to enter executive session. Second by J. Reinhardt. The motion was unanimously approved.

- A. Litigation
- B. Negotiations
- C. Labor Relations

Motion by R. Bono to exit executive session. Second by J. Reinhardt. The motion was unanimously approved.

V. NEXT MEETING: Next Committee Meeting: September 1, 2016

Motion by J. Reinhardt to adjourn. Second by D. Degear.