AGENDA

MADISON COUNTY YOUTH BOARD

March 4, 2014

5:30 PM, Supervisors Conference Room
2nd Floor
County Office Building, Wampsville

1. **Approve Minutes from the February 4, 2014 meeting**
2. **Update - 2014 Youth Development Program Allocations**
3. **Youth Development Specialist Report**
4. **Miscellaneous**
5. **Next Meeting – April 1, 2014**

Madison County Youth Board Meeting Minutes
5:30 pm, Supervisors Conference Room, 2nd Floor
County Office Building, Wampsville
February 4, 2014

Members:
Ron Cary, Donna Cashman, Kathy Caezza, Jill Moore, Dawn Post, Mindy Reeves, Lisa Reeves

Staff:
Joanne Eddy and Tina Louis
The meeting was called to order at 5:37 p.m. In the absence of a standing Chair, Joanne started the meeting.

1. Motion to approve Minutes:
A motion was made to approve Minutes from the December 3, 2013 Youth Board Meeting with modifications (incorrect date, add Dawn to attendees). Motion made by Kathy; seconded by Dawn; unanimously approved.

2. Election of Youth Board Officers for 2014:
Joanne announced that the current Secretary, Bobbi Jo Hannan, has an evening class on Tuesdays this semester and cannot attend Board Meetings at least for the remainder of the semester. Rather than having members do round robin for minutes, Tina will do the minutes.

Discussion was held regarding interest in being elected Chair and Vice Chair. Vice Chair runs the meeting in the absence of the Chair. The slate of officers for voting is as follows:

Donna Cashman, continue as Chair
Dawn Post, Vice Chair
Tina Louis, Secretary

Ron made a motion to accept the slate of officers; Kathy seconded; unanimously approved.

3. Establishment of Meeting Day and Time for 2014:
Everyone was fine with the meeting remaining on the first Tuesday of the month at 5:30 p.m. Joanne stated that it is her policy that if there is not enough of an agenda we will not hold a meeting. Per the by-laws there is no meeting in July. Meetings will be held in the Supervisor's Conference room, 2nd floor of the County Office Building unless otherwise noted in the meeting announcements.

4. Allocation of 2014 Youth Development Program Funds:
Joanne reminded the members of the need to follow the Youth Board's Conflict of Interest procedure, which had been sent out to Board members prior to the meeting. The board reviewed the scoring and ranking of proposals. Joanne reminded folks that the ability to write a good proposal is not necessarily an indicator of how well the program has or will be run but it does at least give us a starting point for discussion. The ranking list is as follows:

1.	ACT for Youth: Youth Leadership Program	27.1
2.	Community Action Program Mentoring Partnership	25.3
3.	Earlville Opera House Expanding Life Skills Series	25.2
4.	Catholic Charities Community Case Management for At Risk Youth	25.0

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5.	BRiDGES, INROADS Program	24.2
6.	Community Action Program K-2 Intensive Literacy Program	23.5
7.	Project Café After School Program	23.3
8.	Church on the Rock Pillar Youth Center	23.0
9.	Village of Hamilton Summer Youth Recreation	22.6
10.	Morrisville Eaton Smithfield Youth Commission	22.1
11.	Jim Marshall Farms Foundation Youth and Teen Counseling Program	13.0

Joanne stated that for the review process that for every single proposal there must be a motion, second, discussion and voting. Motions can be amended and discussed further, but we at least need a motion with a figure attached to it to start things off. If there is any conflict of interest members will leave the room. Donna stated that we may have to go back and review some proposals again at the end to make sure all funds are expended. Joanne will keep track of money expended on the spreadsheet on the projector so that all could see where we stood as we went through proposals. Donna asked if there was a way to accumulate comments on proposals to provide feedback to agencies. Joanne said that she was more than happy to share feedback on the proposals, if requested. Donna asked if all organizations would be notified whether or not they received funding. Joanne stated that, as in the past, all organizations will receive notification of their status.

Jill made a motion to grant Catholic Charities $15,000 for the At Risk Youth Case Management Program. Kathy seconded the motion.
This is the first year for this program so there were no previous results to evaluate. Next year they will have performance data to consider during the allocation process.
Vote: 7 in favor; 0 opposed. Motion carried.

Jim Marshall Farms Foundation Youth and Teen Counseling Program
Although everyone agreed it is a great idea to offer counseling services, despite Doc Marshall's best efforts to promote it, the program has been grossly underutilized in the past. The proposal also lacked many of the key elements requested in the RFP.
Kathy made a motion that the Jim Marshall Farms Foundation Youth and Teen Counseling Program not be funded. Jill seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried.

ACT for Youth: Youth Leadership Program
At this time Joanne and Tina excused themselves from the room. In their absence it was suggested that the Act for Youth proposal be awarded $6,500, but the Board did not make a motion at this time. The Board wanted to wait until the end to determine if additional money was remaining to award the program the full $7,000 request.

Community Action Program Mentoring Partnership
Joanne shared that the existing program from an administrative standpoint was functioning well and has provided all requested information. When the program was asked to provide supporting documentation on reporting they shared existing surveys. Normally the program serves around 20 youth, but only had 15 matches in 2013 due to lack of volunteers. Kathy asked if the Board wants to

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consider keeping them at the same level. Dawn said yes. Jill suggested $7500 as a placeholder, an increase from the $6,000 they received last year. No vote was taken at this time.

Community Action Partnership K-2 Intensive Literacy Program
Discussion focused around the lack of outcome based benchmarks within the proposal in the first year of the program. Expected outcomes for all funded programs must go into the state database for reporting, so there may not be much to show in the first year. The Board feels the program has good potential, but cannot fund it right now. The Board would consider it in the future if solid measurement tools and benchmarks were evident.
Jill made a motion to not fund the Community Action K-2 Intensive Literacy program. Kathy seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried.

Project Café's After-School Program
The Board thoughtfully considered the history of the program and past issues with incomplete documentation. The general sentiment was to not fund the program, although Project Café would not be ruled out for future consideration as long as it could provide substantial measurement tools and data to give a picture of the kids they are serving.
Ron made the motion to not fund the Project Café After-School Program. Dawn seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried.

The Earlville Opera House Expanding Life Skills Series
The Board admits that EOH does wonderful things and is unique, but the program impact is not measurable and that the new funding stream does not match what EOH does. Concerns were raised regarding the ability to strengthen the evaluation piece. Joanne stated that no one is ever excluded from trying to get funding in the future. The Board decided to revisit the EOH proposal.

BRiDGES, INROADS
Life Skills is a research based program BRiDGES is allowed to use by OASAS. Over time there has been concern with the results not mirroring what the program is supposed to get. The program is however the only substance abuse prevention program for youth currently happening in Madison County. It was suggested that INROADS be awarded some funding, but not at the level requested. If we do not see different results this year then next year they should not be funded.
Ron made the motion to fund BRiDGES, INROADS $6,000. Kathy seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried.

Church on the Rock Pillar Youth Center
The Board discussed the proposal with respect to the budget and offerings of the program. Joanne shared that the church has made changes based on the PQA process and created forms for evaluation. Staff has been very open and honest with regard to the PQA process. They have recognized their weaknesses in programming and are making efforts to strengthen those areas.
Jill made the motion to fund Church on the Rock Pillar Youth Center at $5,000. Donna seconded the motion.

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Vote: 6 in favor, 1 opposed. Motion carried. Jill opposed and commented that she would like to give them more, but initiated the motion to get something on the table. This proposal may be revisited at the end of the process once the final amounts are determined.

The two municipal recreation programs were the last to be considered. Joanne commented that they both did a good job for not having to do a proposal before. In the past they only had to report the number of kids served. Village of Hamilton and Village of Morrisville (Morrisville-Eaton-Smithfield Youth Commission) were the only two municipal recreation programs who chose to apply.

Village of Morrisville – Morrisville-Eaton-Smithfield Youth Commission
After considering budget questions it was determined that the proposal really needs to focus on one or two activities and that the outcomes needed to be better stated for it to move forward. It was suggested that summer be the focus of activities as there are little other activities in that area at that time.
Jill made the motion to give the Morrisville-Eaton-Smithfield Youth Commission $3,500. Lisa seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried. The Board suggested that they pick an activity that they can track outcomes for.

Village of Hamilton's Summer Youth Recreation Program
The application includes skill development and tracking plus measurement tools, so they are good with their evaluation as included for the scope of the program.
Kathy made the motion to award the Village of Hamilton Summer Youth Recreation program $3,500. Dawn seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried.

At this point $8,000 remained unallocated without having determined a definite final figure for Earlville Opera House or ACT for Youth. Discussion was generated to fully fund ACT for Youth. It was suggested that Church on the Rock be funded at $7000 and CAP Mentoring Program at $9,200.

Additional discussion focused on Earlville Opera House and its need for assistance in focus and better outcome measures. The sentiment was that if Earlville Opera House cannot do better with its evaluation this year that it should not be funded next year. Concerns remained regarding whether this funding is really a good fit for what EOH does.

Cathy made a motion to approve the final allocation recommendations listed below:

Project Café After-School Program	**$ 0**
Earlville Opera House Expanding Life Skills Series	**$ 3,800**
BRiDGES, INROADS Program	**$ 6,000**
Church on the Rock Pillar Youth Center	**$ 7,000**
Community Action Program Mentoring Partnership	**$ 9,200**
Jim Marshall Farms Foundation Youth and Teen Counseling Program	**$ 0**
ACT for Youth: Youth Leadership Program	**$ 7,000**
Catholic Charities Community Case Management for At Risk Youth	**$ 15,000**

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Village of Morrisville - Morrisville Eaton Smithfield Youth Commission	**$**	**3,500**
Village of Hamilton Summer Youth Recreation Program	**$**	**3,500**
Community Action Kindergarten to Second Grade Intensive Literacy Program	**$**	**0**

Ron seconded the motion.
Vote: 7 in favor; 0 opposed. Motion carried.

Joanne commended the Board for doing a great job with allocations. Joanne shared the next steps for the process for allocations. All organizations will be notified by Joanne whether or not they received funding. Joanne will put contracts together and prepare a Resolution to go before her legislative committee for approval on 2/24/14. If approved by the committee the Resolution authorizing the contracts with the agencies awarded allocations will be on the agenda for approval at the March Board of Supervisors Meeting. All contracts, except for the two municipalities, will be for the period 1/1/14 – 12/31/14. The contracts for the two municipal recreation programs will be for shorter periods of time encompassing the summer months of program operation.

Joanne reported that the Runaway and Homeless Youth (RHY) contract has been signed and goes before the Board of Supervisors next week. Catholic Charities has provided all documentation required for OCFS to get the certification piece done. The contact is $42,000; $27,000 RHY and $15,000 Madison County match. Joanne is pleased with the process as it is moving along well.

5. <u>Youth Development Specialist Report:</u>
Held until next month's meeting in the interest of time.

6. <u>Miscellaneous:</u>
No miscellaneous business to report.

7. <u>Next Meeting:</u>
Tuesday, March 4th, 5:30 p.m. Dawn will preside over the next meeting as Donna has a conflict.

Dawn made a motion to adjourn the meeting. Kathy seconded. The meeting was adjourned at 7:20 p.m.

Respectfully Submitted by Tina Louis

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