

AGENDA

MADISON COUNTY YOUTH BOARD

October 7, 2014

**5:30 PM, Supervisors Conference Room
2nd Floor
County Office Building, Wampsville**

Introductions

1. Approve Minutes from the June 3rd meeting and August 5th Youth Board/CCC meeting
2. Director's Report
 - Interim Family Home Certification
 - LGI Program
 - OCFS Results Scorecard & Development of Common Performance Measures
 - OCFS Draft Rules & Regulations
3. Youth Development Specialist Report
4. Appointment of Rachel Mahosky to Youth Board
5. Miscellaneous
6. Next Meeting – November 4, 2014 @ 5:30 PM, Supervisors Conference Room

Madison County Youth Board Meeting Minutes
5:30 pm, Supervisors Conference Room, 2nd Floor
County Office Building, Wampsville
June 3, 2014

Members:

Jill Moore, Dawn Post, Ron Cary, Donna Cashman

Guest:

Kalila Lehner

Staff:

Joanne Eddy and Tina Louis

The meeting was called to order at 5:35 p.m.

Members introduced themselves to Kalila Lehner, a guest for the meeting who is interested in becoming a Youth Board Member. Kalila is a sophomore at Chittenango High School. She has been actively involved in the Leadership Program at the high school for two years. Kalila sat in on the meeting to learn more about the Board and determine if she would like to become a Board Member.

1. Motion to approve Minutes:

A motion was made to approve Minutes from the March 4, 2014 Youth Board Meeting. Motion made by Jill; seconded by Dawn; unanimously approved.

Prior to the agenda commencing Donna asked when PQA reports are done if summaries are available. Joanne said the full reports could be shared, but cautioned that giving out the information without discussion entertains room for misinterpretation. Joanne said she hesitates to just give out the results as there is a level of training necessary to interpret them and that the results are better discussed in general terms with the Board at meetings.

2. 2014/2015 Enacted NYS Budget:

Joanne shared that legislative adds were put back into the budget so 2014 looks the same as 2013. RHY money is identical to 2013. Youth Development funding combined the two funding streams. The state had contracts of their own, but no longer can run contracts, so that money was put back in. This puts us at \$4,500 ahead of last year. This should remain consistent and Joanne stated she does not see us getting any more added back in. Joanne used some of what was initially budgeted for administration to go to programs, so the additional money will go back in to cover those administrative costs.

3. Director's Report:

At the March meeting Joanne stated that she had been invited to be on a statewide advisory group to report program outcomes. Under a contract with the Results Leadership Group there is a plan to expand on what was started with pilots. This is a three to five year process to determine common measurements and to agree on a reporting system that can illustrate the impact of programs. The new legislation forced this process to happen in order to provide input to legislators on program outcomes. The advisory group has drastically influenced how to move forward and will expand the pool of Youth Bureaus using the scorecard to track outcomes. The state will pick up the cost of the license.

Joanne presented at the Youth Bureaus' Directors' Training Meeting in May on the importance of outcomes as a lead in for the state to roll out the Results process as a requirement. Donna asked if the Results Leadership Group is doing this process with other states. Joanne stated that they are actively working with other countries as well as states, and various organizations within New York State. The process will be personalized to programs to illustrate what they are interested in tracking within their own programs. The common measures are getting tracked across the state and built into scorecards. Donna asked if Joanne could foresee a statewide report card to which Joanne answered yes. It will take a long time as there are a variety of programs across the state and it will take time for common measures to be developed across the spectrum. Ron asked what data can be entered. Joanne said that she enters data from quarterly reports and is building quarterly reports around the scorecard. All the agencies' reports look different as what they track is being built into their individual scorecards.

The TAP survey will take place in the next school year. Last time all the Madison County districts did their whole population due to a grant application. Last time was the first time we offered staff and volunteer support to do the survey. Joanne stated that we need volunteers to help administer it and asked the Board for their help. DeRuyter did the survey on a one hour delay schedule. Joanne will share this format with schools as she thought it worked well. Donna asked if the survey changed much, to which Joanne responded that it does not change unless she changes it or schools request different questions be added or removed. Joanne will put the survey out to superintendents if they want to get rid of some questions that no one is using. Last time feedback was that some students struggled to get done in one period, and there were issues with reading comprehension. We can adjust questions locally and can pull questions from other surveys. We pay Cornell to run the sheets. Different counties have different versions as the needs are different in different counties. Once you remove a question you lose the history, so it is important to be mindful of changing questions.

4. 1st Quarter Program Updates:

Community Action Partnership Mentoring Program: There are 10 kids currently enrolled with the hope for 20. Eight carried over from last year. The staff admits that they are having a hard time recruiting new mentors. They also have a grant to start programming with the developmentally disabled population. Although it is wonderful that they have a new program, when mentors for the new program are taken out of the general pool it has hurt recruitment for our program. Staff is starting to see an upsurge and is confident that the numbers will start picking back up. Kids are doing really well in the program; 9 maintained an increase in grades with 9 out of 10 having less school absences.

Church on the Rock: The after school program served 46 kids this quarter with 13 brand new. After the PQA there were recommendations to tighten up the sign in sheet for entry and exit. A new snack bar has been implemented to reduce the need for youth to leave and to raise funds for activities and equipment. There has been an effort to address other recommendations. They have created an assessment instrument and are implementing it. A follow up meeting to the PQA is set for this week with Tina.

Catholic Charities: The new staff person is out and meeting with agencies and schools and making an effort to inform the adult population about the program. Case management services are moving along and the staff is seeing people. The interim host home certification paperwork is not back from OCFS and is stalled in the Division of Budget. This is because the paperwork did not get addressed before the state budget passed. Joanne is feeling more pressure to get the interim piece going as surrounding counties are diverting kids to adult shelters which are not equipped to handle a youth population.

Earlville Opera House: The contract is for four skill based workshops and two performances. Two workshops in April did not run. The first had 0 kids register and the second had only 4 register. The workshops were supposed to be held for 20 youth. The PR was not good and the online registration that was supposed to be available was not done. Patti is ultimately responsible for the program with staffing assistance. Both Joanne and Tina have offered technical assistance and have provided assessment instruments. Joanne offered to wipe the slate clean and try to redo the workshops in the fall as nothing has been charged to the Youth Bureau. There are two performances scheduled for the summer with a workshop attached. Joanne is concerned with the first workshop being offered July 12th at night. The first quarter report included things the Youth Bureau was not funding which Joanne brought to Patti's attention.

Morrisville Eaton Smithfield Recreation Commission: The program will be running t-ball. The staff person has come up with an evaluation tool to use as a pre and post assessment. Tina will be working with the staff person to complete the PQA.

Hamilton Swim Program: Nothing to report at this time. The program will run in July.

BRiDGES: There are issues with the numbers for the quarterly report as there is a large discrepancy between the pre and posttest numbers for the fall. The report stated that 255 students were served, but the breakdowns did not make sense. There were 220 in the classes with only 159 post tested. Joanne asked for clarification for the 61 kid difference as well as the low percentages for outcomes. When looking back on reports the outcomes are not reported the way they are put into the proposal and outcomes are reported differently on post tests. The adjusted posttests created by staff are different from what the original curriculum puts out according to the website. This makes it difficult to see the relevance of the newly created formats to the original curriculum. In addition, follow up suggestions presented regarding the improvement plan based on the results of the PQA were not well received. There seems to be confusion on BRiDGES' end regarding the PQA and the funding process. These two things are not dependent on each other and are on different schedules; therefore they do not influence each other. Clarification has been offered on multiple occasions.

5. Youth Development Specialist Report:

Chittenango Leadership Groups are finished for the school year. Both groups did very well. Three youth in Group 2 completed the second year service component. They completed service at Wanderers Rest, the Chapman Park Dog Park, and the Madison County Health Rabies Clinic. Youth also completed job shadows with Environmental Health and the Sheriff's Office. Eight youth in Group 3 completed the first year leadership component. The group recently participated in sessions on teambuilding, how to make a first impression, and career exploration with a field trip to learn about jobs in county departments. Six members of Group 3 also completed a service project by facilitating five teambuilding workshops for 4th and 5th graders at Bridgeport Elementary School.

PQA activities and technical assistance were offered to the Earlville Opera House and BRiDGES Life Skills Program. This week an observation is scheduled with the Morrisville t-ball program and a follow up meeting is scheduled with the Church on the Rock after school program.

A meeting was requested by Cazenovia Central School District staff to again offer the Leadership Program to students. The program will be offered one period a week on Tuesdays starting in October. Tina recommended 12 to 15 students be recruited to allow for attrition. Staff will be present the first five sessions. Staff will send a letter home to parents about the program and each youth will receive a personal invitation. Both Joanne and Tina are very happy with the renewed interest and are impressed in how they are proceeding to implement the program this time. The program was also offered to Stockbridge Valley and Morrisville Eaton, but Tina has not heard back from administration from either district after repeated inquiries.

The post test results and journals for the fall 2013 Local Government Intern program were recently sent to the Youth Bureau from Cooperative Extension. The information provided good feedback that will be used for program improvement.

The Fair will soon be upon us. We are happy to report we have a full tent with many organizations returning from years past. We are really excited to have secured a donation through assisting the Red Cross in the tear down of a trade show at the Turning Stone. We connected with the Red Cross last year, but were too late to benefit, but this year we helped pack items from a general merchandise and candy show and received puzzles, kites and board games to give away at the Fair. There was so much left that CAP was also able to benefit from the donation. Since we had been getting a number of rejections for donations from toy companies, CAP had been nice enough to help us by collecting board games, so we returned the favor. The trade show should be around for a few more years, so we will continue to help with the trade show in hopes that we can again receive items to give away at the Fair. The value of the items is over \$1,000.

6. Miscellaneous:

A motion was made by Jill to approve Kalila Lehner for appointment to the Youth Board. Dawn seconded the motion. All were in favor (3-0). Joanne will forward a resolution appointing Kalila to the Youth Board to the Board of Supervisors for approval during their June 10th meeting. The term of appointment is to begin on August 1st, 2014 and expire on December 31st, 2015.

7. Next Meeting:

The next meeting will be on Tuesday, August 5, 2014. This will be the Collaboration for Community Change/Youth Board Meeting. The location is to be determined.

Dawn made a motion to adjourn the meeting. Jill seconded.

The meeting was adjourned at 7:15 p.m.

Respectfully Submitted by Tina Louis

Madison County Youth Board and Collaboration for Community Change Meeting
Gorman Foundation Community Center, Oneida
August 5, 2014

Donna Cashman, Youth Board Member
Dawn Post, Youth Board Member, Program Coordinator, Madison-Oneida BOCES Summer Youth Employment Program
Ron Carey, Youth Board Member
Kathy Caezza, Youth Board Member
Jill Moore, Youth Board Member
Zak Messenger-Harris, Work Project Lead Instructor, Madison-Oneida BOCES Summer Youth Employment Program
Rich Collins, Work Project Lead Instructor, Madison-Oneida BOCES Summer Youth Employment Program
Sharon Taylor, Owner, Tim Horton's Café and Bake Shop, Oneida, Tim Horton Camp
Kim Cox, Case Manager, At Risk Youth & Runaway and Homeless Youth Program, Catholic Charities of Oneida/Madison Counties
Julie Hengst, Prevention Education Specialist, Reality Check, BRiDGES
Lauren Davie, Reality Check Specialist, Reality Check, BRiDGES
Jim Haugli, Job Coordinator, Operation Northern Comfort
Kim Nowakowski, 4H Educator, Cornell Cooperative Extension of Madison County
Gabriella Nowakowski, 4H Member
Dee Schafer, Humane Educator, Wanderers Rest
Kate Howard, Chittenango Leadership Group Member
Marie Kocher, Mother to Kate Howard
Cole Jackson, Chittenango Leadership Group Member
Dennis Hoover, Mentoring Supervisor, Mentoring Program, Community Action Partnership, and Youth Pastor/Worship Pastor, Church on the Rock
Jessica Ginney, Mentoring Match Coordinator, Mentoring Program, Community Action Partnership
Conor Laughlin, Chittenango Leadership Group Member
CiCi Laughlin, Mother to Conor
Sean Laughlin, Father to Conor
Sydney Laughlin, Sister to Conor
Joanne Eddy, Director, Madison County Youth Bureau
Tina Louis, Youth Development Specialist, Madison County Youth Bureau

Everyone was invited to a light dinner prior to the program.

Welcome, Introductions, Youth Bureau Report

Joanne Eddy began by thanking everyone for coming and for the Gorman Foundation for allowing us to use the meeting space. Joanne commented on the many Youth Bureau collaborations that were represented in the room and the need for organizations to continue to network and collaborate with each other to further expand opportunities for young people within their organizations and in our communities.

Joanne shared that this year the Youth Bureau is administering a new Youth Development Program funding stream that combines two former funding streams into one, with new rules and regulations. The change has allowed for a new look at programs that have been funded for years as well as new ideas to be considered. The Youth Bureau has also incorporated a new evaluation process over the

past few years known as the Program Quality Assessment. The PQA involves a combined observation and administrative review to determine if programs are meeting the eight features of positive youth development. Joanne also reviewed the Results Based Accountability format that allows for program outcomes to be monitored and reported to the state. The oversight of programs is very important to the ongoing function of the Youth Bureau in Madison County.

Tina Louis then did a general introduction of the audience to illustrate the variety of people who have come together and to acknowledge the programs working in Madison County to provide opportunities for youth.

Tina then offered a year in review of Youth Bureau activities.

The Youth Bureau again coordinated activities for children in the Youth Tent at the Madison County Fair on July 12th. Over a dozen Madison County organizations and a number of libraries were involved in offering free activities in the tent. The Red Cross was generous in offering a donation of kites, board games and puzzles which were distributed to children.

With regard to presentations, Teambuilding workshops and the *First Impressions, Lasting Impact* workshop on presentation skills was offered to youth in various locations.

An overview of the Chittenango Leadership Group was offered. Year 1 focuses on building leadership and personal skills while Year 2 focuses on service to the community. A transition program is offered in the summer between years to allow for students to be exposed to service opportunities. Year 1 students completed 20 sessions with sessions on decision making, goal setting, leadership, teambuilding, presentation skills and career exploration. Eight students were involved in the program with six students presenting a teambuilding workshop to about ninety 4th and 5th graders at Bridgeport Elementary School in May 2014. Students were also offered a career exploration trip to Wampsville to visit five county departments. The summer program has so far included volunteering at Wanderers Rest and the Chittenango Landing Canal Boat Museum, with a trip to Church on the Rock and a return visit to Wanderers Rest. Summer projects are based on the interests of the group. Year 2 students focused on service. Some highlights of their activities include a teambuilding workshop offered to 5th graders at Bridgeport Elementary in October 2013, a presentation about the Leadership Program at the Chittenango School Board in December 2013, and construction on a house damaged by flooding in February 2014. All total, the group completed 12 group service activities with 8 different community organizations from August 2013 to July 2014 in addition to independent service activities. Due to the success of the program the Youth Bureau has been asked to duplicate the program in the Cazenovia School District. Fifteen students have expressed interest in starting in October 2014.

The Youth Bureau partners with Cornell Cooperative Extension to offer the Local Government Intern Program. The program runs for eight weeks and helps youth understand how local government operates through presentations and visits to county departments. The Youth Bureau facilitates lessons on understanding resolutions, aspects of county functions, making a good first impression and provides coordination of a full day job shadow. Career exploration in the form of job shadowing and field trips has been offered to 170 different students from 9 Madison County school districts with the cooperation of 15 county departments with a total of 71 different career tracks.

Program and Group Sharing

Throughout the evening there were reports by guests regarding the many programs offered for youth in Madison County and their impact on both youth and the community.

Conor Laughlin shared how being involved in the Leadership program helped him to increase his confidence and improve his leadership skills. These skills allowed him to take on increased leadership responsibilities in the Boy Scouts, in which he is an active member, and just completed work in July as a camp counselor. His parents, CiCi and Sean also commented on the improvement they have seen, how the group helped Conor to make new friends, and the personal support the group provided during the school year.

Dee Schaefer, Humane Educator, spoke about the importance of the work of volunteers and the value of exposing youth to the activities that occur at Wanderers Rest. She mentioned how the organization has been busy with many hoarding and abuse/neglect cases and that it is important that youth learn the importance of caring for animals appropriately as well as the value of hard work.

Jim Haugli, Job Coordinator for Operation Northern Comfort explained how the group started as Operation Southern Comfort helping families affected by Hurricane Katrina. As it became more difficult to offer trips south the group switched their focus to the north. ONC has been able to help families locally. The Leadership Group became involved with ONC in February 2014 in work on homes damaged by the 2013 summer flooding. Youth from local schools and colleges were very active in providing hands on labor. Their efforts are highly appreciated.

Dawn Post, Program Coordinator, along with Zak Messenger-Harris and Rich Collins, Work Project Lead Instructors for Madison-Oneida BOCES Summer Youth Employment Program, talked about the efforts made over the summer by Madison County youth. Dawn reviewed the activities of the four different work sites. Zak commented that he was impressed with the hard work and dedication of the youth. This was the first time Zak had worked with the program and found it very rewarding. Rich also commented on the hard work of students. Students involved in the program are paid and learn job skills they can utilize for future employment. Dawn praised the two for doing such a great job with their students.

Sharon Taylor, Owner of Tim Horton's Café and Bake Shop in Oneida spoke about their camp opportunity. Each year, the first Wednesday in June is Tim Horton's Camp Day. Camp Day is the one day each year when restaurant owners donate 100 per cent of the proceeds from coffee sales to the Tim Horton Children's Foundation (THCF), to provide free camperships to disadvantaged kids. This year two young ladies from Oneida were offered a 10 day all expenses paid camp experience to the Tim Horton's Camp in Kentucky. Sharon shared the thank you letters from the girls and thanked Tina Louis from the Youth Bureau and Marcie Soule from the Department of Social Services for helping to find the campers and get their very comprehensive applications completed. For more information about Camp Day go to <http://www.timhortons.com/us/en/social/camp-day.php>. Mark your calendars for next year's Camp Day: Wednesday, June 3rd.

Kim Nowakowski, 4H Educator, and Gabriella Nowakowski, 4H Member, shared about program activities and commented on how 4H Clubs help young people develop skills and leadership abilities. Kim encouraged anyone who would like to get involved with 4H in their community to contact her. Gabriella spoke about how being a 4H member has helped her to improve her personal skills and confidence. She will be showing her rabbit at the NYS Fair.

Julie Hengst, Prevention Education Specialist with Reality Check of BRiDGES spoke about the efforts Reality Check is making to address the tobacco industry's targeting of youth and about the changes the program has experienced with its funding. Julie also announced that BRiDGES will be moving its offices to downtown Oneida in August.

Dennis Hoover, Mentoring Supervisor for the Mentoring Program through Community Action Partnership spoke about the importance of youth having a mentor and what the program does to support youth. Dennis is also the Youth Pastor at Church on the Rock in Oneida and oversees the Pillar Youth Center, a Youth Bureau funded after school program for youth that currently runs one day a week. In addition to serving Oneida youth, the program offers transportation from Chittenango for youth who had initiated their involvement when the church was located there. Dennis shared that the program has added a snack bar to encourage youth to stay on the premises as well as turn over the operation little by little to youth so they can gain an ownership of activities. The building will be undergoing renovations soon to improve the look of the Youth Center.

Kim Cox, Case Manager for the At Risk Youth & Runaway and Homeless Youth Program operated by Catholic Charities of Oneida/Madison Counties spoke about the program and offered information for everyone to take. The program is funded by the Youth Bureau.

Dawn Post spoke in place of Carol Watros from BOCES regarding the TASC, Test Assessing Secondary Completion. She stated that the test is harder than the former GED and offered information to anyone interested in further clarity.

Open to Sharing from the Audience

Tina asked Cole Jackson, Leadership Group Member if he would like to help close the program by sharing what he gained from being in the Leadership Group. Cole said that he was very shy and scared when he started the program, but gained confidence in himself over time. He finds that he is able to talk to more people now. Kate Howard said that the program gave her a sense of family. Her mother, Marie shared that Kate did not share much about the program at first, but was more vocal when the group attended the Wampsville tour of departments and when the group did presentations for the elementary school. Tina commented that Kate attends Pillar Youth Center as well. The many opportunities for youth in Madison County help them to feel supported and increase their personal skills. She thanked the group for working with youth and supporting their development.

Closing and Adjourn

Tina thanked everyone for coming, for their work with youth. She encouraged people stay to connect and network.

Joanne also thanked the group and shared that this meeting always reenergizes her for the work that she does.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted by Tina Louis