

AGENDA

MADISON COUNTY YOUTH BOARD

February 4, 2014

5:30 PM, Supervisors Conference Room

2nd Floor

County Office Building, Wampsville

- 1. Approve Minutes from the December 3, 2013 meeting**
- 2. Elect Youth Board Officers for 2014**
- 3. Establish Meeting Day and Time for 2014**
- 4. Allocate 2014 Youth Development Program Funds**
- 5. Youth Development Specialist Report**
- 6. Miscellaneous**
- 7. Next Meeting – March 4, 2014**

Madison County Youth Board Meeting Minutes
5:00 pm, Supervisors Conference Room, 2nd Floor
County Office Building, Wampsville
December 2, 2013

Members:

Mindy Reeves, Lisa Reeves, Bobbi Jo Hannan, Kathy Caezza, Ron Cary, Jill Moore, Donna Cashman, Bud Ballinger

Staff:

Joanne Eddy and Tina Louis

The meeting was called to order at 5:05 p.m.

1. Motion to approve Minutes:

A motion was made to approve Minutes from the November 5, 2013 Youth Board Meeting by Bud, seconded by Kathy, all approved.

2. Bidders Informational Meetings – Debrief:

Joanne thanked those members of the Board who were able to come for the Bidders Informational Meeting. Board Members present heard what information agencies received and what was expected. Joanne said she found it exciting that there were new agencies present; new blood thinking about new programs. Municipals clearly saw the biggest change, as previously they received their allocation and only were required to do reporting. Out of 15 municipal recreation programs four were represented - Canastota, Sullivan, Oneida, and Morrisville. Approximately \$19,000 was set aside in the past for municipalities. Donna asked if there were still organizations that might submit that did not come. Joanne said it was doubtful as anyone who did not come to the information meetings would not know that the RFP was posted to the Youth Bureau site. Some who came may not apply and may use 2014 to conceptualize for 2015. January 9th is the turnaround date. Once all applications are received she will forward them on for everyone to start reviewing them. The rating rubric will be updated to reflect the new RFP.

3. Safe Place for Youth Program Update:

As reported last month, Liberty Resources submitted their 60 day notice to end the program. Catholic Charities has agreed to take over the program. Catholic Charities commented that this is the quickest they have ever tried to put a program together as they could not do anything until Liberty gave their 60 day notice. There are a series of meetings to work out the big picture administratively. Joanne is working on taking possession of the records. There is at minimum five years of records. Joanne is setting up a three way meeting with Liberty Resources, Catholic Charities, and the Youth Bureau. The meeting will involve reviewing records of youth Liberty is continuing to work with and hammering out the administrative details need for a seamless transfer of the program. The hope is that Catholic Charities will be able to start providing the case management services on January 1st, 2014. Jill asked who the staff will be. Joanne said that utilizing existing staff is the initial plan. The staff person needs to be someone familiar with Madison County. Catholic Charities understands the need for that. Regarding the Safe Place name and brand, Joanne strongly suggested keeping the name and sites. To be affiliated with Safe Place there is a cost for the brand and training.

Joanne stated that she used her administrative power and made a commitment to Catholic Charities, agreeing to give some administrative money and verbally said the RHYA amount would be \$40,000

plus \$2,000 of her own administrative money for a total contract amount of \$42,000. This was \$2,000 more than Liberty received. The full amount would be \$52,500 with Catholic Charities' 20 percent match, which will be supervision. Joanne recommended Catholic Charities apply for Youth Development program funding also. There are many more at risk kids not necessarily housing vulnerable that need case management services. If they were to apply for Youth Development funding at the maximum of \$15,000 and receive it they would be able to provide services to anyone who needs case management. Joanne shared she would rather see a program that does it all and give the program enough money to staff it right. For \$52,500 RHYA and \$15,000 case management, the two funding streams would work hand in hand with the same staff person. This scenario would keep RHY going and allow for the other piece of case management. Donna asked that if Catholic Charities is saying the \$42,000 is not going to do it, and to be fair with the competitive process, should \$15,000 be pulled out and they not be put through the rigors of the competitive process? What if the proposal does not do well? Joanne said that is a decision she cannot make. It would make it easier. Catholic Charities would have to submit a proposal no matter what. The Board would then need to prioritize proposals. Bud asked what Joanne anticipates to be the whole pot of money, to which she responded, approximately \$50,000 should be available for programming. This is more than was allocated through the RFP process in 2013. Jill asked if the staff was a dedicated full time person to which Joanne responded yes. Joanne shared that she feels Catholic Charities is operating in good faith and they have agreed to seek other funding. Jill asked if they would be doing crisis management, not long term, to which Joanne responded that it would be crisis management. Donna asked whether we should consult with Albany regarding the allocation process. Bud said he was more comfortable bringing Catholic Charities into the competitive process and seeing it as a priority for funding. Kathy said it is important to see what they present to us before we make a commitment. The only way we would have an RHY program is to move forward on this option. Once we lose the funding we will never see it again.

4. Authorizing 2014 RHY Funding for Catholic Charities:

Ron made the motion to authorize \$42,000 for an RHY contract with Catholic Charities. Mindy seconded the motion. Discussion began with Kathy asking what other than salary is being funded under the contract. Joanne stated that fringes, mileage, money for administrative overhead, rent, supplies and promotional materials are all possible costs that can be included in the budget. Liberty went through \$3,000 in mileage in six months.

The Oneida office of Catholic Charities used to be huge. The new Executive Director was charged to increase their presence in Madison County. The program is a good fit. They just received a big grant to do emergency case management with flooding survivors, more resources are coming in, and this is an appropriate way to start youth services in Madison County.

Joanne stated that we can start contracting for case management only with RHY money, and then they have to submit an abundance of paperwork to OCFS to get the agency and program certified to operate the Interim Family Home portion of the program. Catholic Charities has already said that they already know people who would make good host homes. They are hoping to certify host homes in 2014 dependent upon OCFS.

Ron again made the motion to authorize \$42,000 for an RHY contract with Catholic Charities. Mindy again seconded the motion. All were in favor. Motion carried.

5. Re-appointing Melinda Reeves to another 2-year Term:

With regard to reappointments, Lisa was inadvertently mentioned when it is Mindy's term that actually expires. Bud made the motion to reappoint Melinda Reeves to the Youth Board, Ron seconded, all were in favor. Motion carried.

6. Youth Development Specialist Report:

Tina reported a meeting was held with Church on the Rock to review both PQA observations of the after school program and their final report. Dennis Hoover, Youth Pastor, seemed very interested in using the results to make improvements. Chittenango Leadership Group volunteered at a spaghetti dinner at the American Legion in Chittenango to fulfill their service activities for November.

BRiDGES will be participating in the PQA process for Life Skills and underwent an initial meeting to review the tool and process and to set up observation times. Cazenovia Leadership Program is set to start next week. Local Government Interns completed their shadows today. Ten students learned about various career tracks within three departments. The District Attorney's Office also hosted one student on another day, and will host two more in December. Earlville Opera House will have its second PQA observation on Sunday.

7. Miscellaneous:

No miscellaneous business to report.

8. Next Meeting – January 7, 2014 (tentative):

January 7th will be an organizational meeting. By the time proposals are in it will take two to three weeks to allow everyone to read and rate them. Joanne hopes that by February we will have amounts and can make allocation decisions.

Lisa made a motion to adjourn the meeting. Kathy seconded. The meeting was adjourned at 6:45 p.m.

Respectfully Submitted by Tina Louis