

**Madison County Youth Board Meeting Minutes**  
**6PM, Supervisors Conference Room**  
**County Office Building, Wampsville**  
**March 6, 2012**

**Members:** Jill Moore, Chris Crandall, Dawn Post, Ron Cary, Jim Yonai, Donna Cashman, Lisa Reeves, and Katey Cordary

**Staff:** Joanne Eddy and Tina Louis

*The meeting was called to order at 6:02 pm*

1.) **Motion to approve minutes** from the February 7, 2012 Youth Board Meeting made by Katey and seconded by Ron, all approved.

2.) **Recognition – Eric Howard, DARE Officer** – We passed around the plaque that will be given to Eric. Joanne will schedule a time to formally present him with it, perhaps at the next board meeting.

3.) **Updates:**

**2012 Funding** – Joanne stated that she received our 2012 funding allocations from OCFS this morning. They contain a 31% decrease from 2011, where we had planned for a 25% decrease. The new 2010 census #'s have been factored in. There is some question regarding the accuracy of the census #'s. We need to schedule another meeting to determine program allocations prior to Joanne's meeting with her legislative committee on 3/26 if we want the Board of Supervisors to approve the allocations and agency contracts at their April meeting. Agencies have had to wait long enough as it is to know what funding they might receive. We will substitute this second meeting in March for the April meeting. The board agreed to meet in 2 weeks, Tuesday March 20<sup>th</sup> at 5:30pm. It will require at least 7 people to attend this meeting to vote, Joanne will send everyone the 2012 proposals again so that you can refresh your memory prior to the allocation meeting. Community Action and Project Café are exempt from cuts beyond what is contained in their 2012 request because they are participating in the Results leadership Scorecard and PQA pilot projects. Safe Place – runaway program through Liberty Resources have agreed to \$40,000, a \$10,000 reduction, which will get them through this year. Joanne spoke with Community Action and they may be interested in becoming a certified RHY provider. A few years ago they tried to open a homeless youth shelter, but it did not work. Their change in administration has led to a shift to housing for adults. They want to build on their new property in Canastota and put apartments there for transitional living for adults. They may be interested in expanding this focus to include runaway & homeless youth. They would follow the Interim Family Home (host homes) model currently used by Liberty Resources. Youth under 21 years old can go to host homes (usually 14-18 years old). The host homes are volunteer homes that are certified. A family agrees to take a youth for up to 30 days; in extreme circumstances this may be extended. All families attend a formalized training and maintain their training monthly. There are less than 10 kids a year on average that are placed in host homes, there are rules in each home, and the shelter model does not seem like a good idea here because of such low numbers served; therefore, host homes have been found to be the more feasible option. CAP is reviewing the OCFS Report of Inquiry for New RHYA Programs document to determine what is involved in becoming an authorized agency to provide RHY services. They started this process back when they were trying to open the youth shelter, but aren't sure if the piece regarding their articles of incorporation was completed by the time the youth shelter concept fell apart. Chris asked if it would cost more if the program moved from Liberty Resources to CAP in the future. Joanne said no, \$40,000 is a lot of money to CAP. CAP has a significantly lower administrative overhead than Liberty does. CAP can stretch a dollar much farther than Liberty.

**Results Scorecard Pilot** – Everyone reviewed the results sheet; programs are still gathering information and not all data have been inputted yet. On the printed sheet there was also information that we could not see. The arrows indicate a positive, negative, or no change in the measurement. The notebook icon indicates it has data in it. We reviewed the elements of the programs (CAP Mentoring Program, Project Café – After School Program, and the Runaway and Homeless youth Safe place program).

**Program Quality Assessment (PQA) Pilot** – Joanne stated that CAP and Project Café are squared away; CAP recruited someone from another division to be an evaluator with Tina, so the assessment would be more objective. Project Café will get an adult board member to be the evaluator along with Tina. In May, at our next meeting, there should be completed assessments to review. The assessment piece consists of observations, collecting quantitative and qualitative data (evidence based/research based, observation tool).

4.) **Youth Development Specialist Report** – Tina met with 2 guidance counselors and the principal at the Chittenango Middle School to discuss a pilot program for their students that includes: personal skills, decision making, future goals, etc. Tina currently runs a similar program at the Chittenango High School, but will train the guidance counselors to run the one at the middle school so they are competent to run it themselves and there will be sustainability over time.

5.) **Miscellaneous** – April is the National Government month; to help promote it the Youth Bureau is coordinating job shadowing opportunities in county departments for students from the LGI program, Chittenango H.S. and Brookfield Central.

Melinda Whaley's term expired in December, but she wants to be reappointed to the board. (April 1<sup>st</sup> – December 2013). Yes, we all want her back! Motion to approve made by Jim, seconded by Jill, all approved.

6.) **Next meeting** – The Youth Board meeting scheduled for April 3, 2012 is cancelled. The next meeting is scheduled to be held in the small Atrium Conference Room on the 2<sup>nd</sup> floor of the County Office Bldg at 5:30pm. Dr. Yonai has offered to bring pizza, Chris has offered to bring dessert, and Jill will be bringing drinks. We all thank you! We will be discussing and voting on the 2012 allocations, which requires at least 7 members, so please make every effort to come.

Motion to adjourn made by Dawn, seconded by Chris. Meeting adjourned at 6:57 p.m.