

MADISON COUNTY DEPARTMENT OF PERSONNEL/CIVIL SERVICE

COUNTY OFFICE BUILDING
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VACANCY ANNOUNCEMENT

EMERGENCY MEDICAL SERVICES COORDINATOR

Madison County seeks an Emergency Medical Services Coordinator to plan and supervise the county programs of Emergency Medical Services (EMS) operations, training and mutual aid to cope with EMS and other public emergencies requiring the services of EMS personnel. The incumbent responds to and assists at multiple casualty incidents and also at the Emergency Operations Center. The work is performed under the general supervision of the County Director of Emergency Management Services with leeway allowed for the use of independent judgement. The incumbent performs related work as required.

MINIMUM QUALIFICATIONS: Graduation from a high school or possession of a high school equivalency diploma and:

- Four (4) years of satisfactory experience in EMS in a NYS DOH recognized EMS agency; including two (2) years of responsible supervisory experience:
- (i) as a Director/Deputy Director/Officer of Operations, or Chief/Deputy Chief, or Training Officer, or Captain in an EMS Agency; OR
 - (ii) as a County EMS Coordinator; OR
 - (iii) as a Deputy County Fire Coordinator responsible for EMS.

SPECIAL REQUIREMENTS:

- (i) Possession of a current Advanced Emergency Medical Technician (AEMT-P) certification at the time of application from the New York State Department of Health and maintenance of said certification for the duration of appointment.
- (ii) Possession of a Certified Instructor Coordinator (CIC) certification from the New York State Department of Health required no later than within 52 weeks of appointment to said position and maintenance of said certification for the duration of appointment.
- (iii) Successful completion of FEMA-National Incident Management Service (NIMS) courses: ICS-100, ICS-200, IS-700 and IS-800 courses at time of application. Successful completion of FEMA-NIMS ICS-300 course required no later than within 52 weeks of appointment to said position.

NOTE: Candidates must possess a valid NYS Driver's License at the time of application and maintenance of said license for the duration of appointment.

Competitive salary and excellent fringe benefits including NYS Retirement System. Please send cover letter and resume by October 28, 2016 to: Madison County Personnel Department, P.O. Box 636, Wampsville, NY 13163. EOE